

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF June 14, 2023  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Absent
City of El Centro	Abraham Campos
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Rebecca Terrazas-Baxter
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	David Aguirre

**STAFF PRESENT:** Virginia Mendoza, Michelle Bastidas, Maricela Galarza, Angela Delgadillo

**OTHERS PRESENT:** Sam Amen, Patrick Jenkins, Rob Owen: Caltrans, David Salgado: SCAG, Carlos Hernandez

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, June 14, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Colio-Warren called the meeting to order at 10:30 a.m., roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A. Approval of Management Committee Draft Minutes: May 10, 2023

B. Received and Filed:

1. ICTC Commission Minutes: May 24, 2023
2. ICTC TAC Minutes: April 27, 2023
3. ICTC SSTAC Minutes: May 3, 2023

C. Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY22-23 ICTC grant application

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Executive Director or his designee to submit an FTA 5310 FY22-23 Grant and execute all required documents and any amendments with the California Department of Transportation for the continued funding of the Regional Mobility Coordination Program.
2. Authorized the ICTC Chairperson to sign the attached resolution
3. Directed staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.

A motion was made by [Morita](#) seconded by [Salcido](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

**V. ACTION CALENDAR**

- A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2023-2024

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget for FY 2023/24.

A motion was made by [Salcido](#) seconded by [Wells](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

B. Grant Writing and Transportation Improvement Programs Support – Services Contract Award – COH Associates, Inc.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the Services Agreement for Grant Writing and Transportation Improvement Programs Support Services – to COH and Associates, Inc. in the amount of \$150,000 for fiscal years 2023/24 to 2025/26.
2. Authorized the Chairperson to sign the Services Agreement.

A motion was made by [Campos](#) seconded by [Morita](#) to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

C. Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the First Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$245,579 modifying the total contract value to \$1,498,875. The modification is contingent upon receipt of said additional funding.
2. Authorized the Executive Director to sign Modification No. 1.

A motion was made by [Morita](#) seconded by [Wells](#) to approve Action C. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

- D. FY 2023-24 Eighth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Authorized the Chairperson to sign the Eighth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise #10**) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue #5**) effective July 1, 2023 through June 30, 2024 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$210,000.00.

A motion was made by [Wells](#) seconded by [Morita](#) to approve Action D. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion carried.**

- E. IVRMA FY 2023-24 Annual Budget

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

- 1. Adopted the Draft IVRMA Budget for FY 2023/2024.

A motion was made by [Salcido](#) seconded by [Campos](#) to approve Action E. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes

County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

F. Hunter Employment, LLC Agreement – Fourth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the fourth modification to the agreement with Hunter Employment, LLC for the period of July 1, 2023, through June 30, 2024.

A motion was made by [Morita](#) seconded by [Campos](#) to approve Action F. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

G. Secure E-Waste Solutions (SES) Agreement – Fifth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Fifth Modification of the Secure E-Waste Solutions (SES) Agreement for July 1, 2023, through June 30, 2024.

A motion was made by [Campos](#) seconded by [Morita](#) to approve Action G. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

H. Rubio Tire Co. Agreement

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Rubio Tire Co. two-year agreement, for FY 2023-24 and FY 2024-25.

A motion was made by Wells seconded by Becky to approve Action H. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

I. Clean Earth Environmental Services Inc. Fifth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Fifth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2023, to June 30, 2024.

A motion was made by Wells seconded by Morita to approve Action I. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

J. EFR Environmental Services Agreement

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the EFR Environmental Services. one-year agreement, for July 1, 2023, through June 30, 2024.

A motion was made by [Campos](#) seconded by [Wells](#) to approve Action J. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

## VI. REPORTS

### A. ICTC Executive Director

- Mr. Aguirre had the following updates:
  - o IVT Ride Potential Service Modifications: Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a micro transit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months.
- Ms. Mendoza had the following updates:
  - o Long Range Transportation Plan: ICTC and the Consultant team will be conducting pop-up information booths throughout the County on July 13<sup>th</sup> from 6 pm-7:30 pm via zoom. There will also be open house drop-ins on July 20<sup>th</sup> at various locations.
  - o All ICTC Executive Directors updates can be found on page 128.

### B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
  - o SCAG Regional Housing Needs Assessment (RHNA) Reform Process: A link will be provided to the DRAFT RHNA Recommendations and the SCAG RHNA Reform Survey, open through June 30, 2023.
  - o REAP 2.0 Housing Infill On Public and Private Lands Grant Program: SCAG is pleased to announce that the REAP 2.0 Call for Applications for the Housing Infill on Public and Private Lands (HIPP) Program Pilot is now open until July 10. The completed application and all required attachments must be submitted by email to [housing@scag.ca.gov](mailto:housing@scag.ca.gov) with "HIPP Application" in the subject line. An emailed Dropbox link is also acceptable.
  - o All SCAG updates can be found on page 135

- C. Caltrans Department of Transportation – District 11
- Mr. Amen had the following updates:
    - o SR-98 Widening Project: Stage 2 is nearing completion. The construction of stage 2 is underway. Stage 3 is planned to follow about a week later.
  - Mr. Owen had the following updates.
    - o Reconnecting Communities: Highways to Boulevards (RC: H2B) Pilot Program: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
    - o July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program: <https://www.transportation.gov/grants/SS4A>
    - o August 1, 2023 – Deadline for FHWA Wildlife Crossings Pilot Program (WCPP): <https://highways.dot.gov/federal-lands/programs/wildlife-crossings>
    - o August 18, 2023 – USDOT Deadline for PROTECT Discretionary Grant Program: <https://www.fhwa.dot.gov/environment/protect/discretionary>
    - o All Caltrans updates can be found on page 139.

**VII.** The next meeting is scheduled for **August 09, 2023, at 10:30 a.m.** tentatively at the City of Brawley and via Zoom Meeting for non-voting members and the public.

**VIII. ADJOURNMENT**

Meeting adjourned at 12:10 p.m.