

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF January 11, 2023
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Rom Medina
City of El Centro	Cedric Ceseña
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Rebecca Terrazas-Baxter
Imperial Irrigation District	Absent
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Virginia Mendoza, Cristi Lerma, Gustavo Gomez, Angela Delgadillo

OTHERS PRESENT: Ben Guerrero, Rafael Reyes, Hanh-Dung Khuu: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, January 11, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nick Wells called the meeting to order at 10:39 a.m., roll call was taken, and a quorum was present.

II. ACTION CALENDAR

- A. Adopted resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 2. Authorized the Chairperson to sign the resolution.

A motion was made by [Morita](#) seconded by [Ceseña](#) to approve this item, roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes

City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT ITEMS

A motion was made by [Wells](#) seconded by [Salcido](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

VI. ACTION CALENDAR

A. Rotation of Chair and Vice Chair Positions

It was requested that the Management Committee take appropriate action in the consideration of the rotation and assignment of the two positions.

A motion was made by [Morita](#) seconded by [Medina](#) to nominate Ms. Esperanza Colio-Warren from the City of Calexico as the Chairperson. A second motion was made by [Medina](#) and seconded by [Cesena](#) to nominate Mr. Dennis Morita from the City of Imperial as the Vice-Chairperson of the ICTC Management Committee for 2023. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion(s) carried unanimously.

B. Active Transportation Program (ATP) Project Nomination List

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the Project Nomination List for year 2023 Active Transportation Program (ATP)
2. Approved the recommendation of funding for projects listed in Table 2 in the amount of \$3,270,000.
3. Directed staff to submit a Formal Nomination List to SCAG and proceed with the State/Federal programming and documentation.

A motion was made by [Morita](#) seconded by [Medina](#) to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

C. TDA Triennial Performance Audit for FY's 2019-20, 2020-21, 2021-22 – Award Recommendation

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the award of the Agreement for the FY's 19-20, 20-21, and 21-22 TDA Triennial Performance Audit to *Moore and Associates* in the amount of \$67,056.51.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Colio-Warren](#) seconded by [Salcido](#) to approve Action C. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

D. Zero-Emission Bus Analysis and Rollout Plan

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Zero-Emission Bus Analysis and Rollout Plan to *Stantec* in the amount of \$122,527.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Wells](#) seconded by [Morita](#) to approve Action D. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

E. Additional Fund Request to the Local Transportation Authority (LTA) – Traffic Control Assistance for Southbound Peak Traffic on State Route 111-Imperial Avenue, Cesar Chavez Boulevard and Second Street to the Downtown Calexico West Port of Entry

The Management Committee met on January 11, 2023 to discuss the request made by the City of Calexico to help with funding of traffic control assistance during peak hours.

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the allocation for additional funding needed in the amount of \$250,000 for one additional year from the 5% Highway set-aside from the Measure D allocations for FY 2023-24.
2. Authorized the Chairman to sign a one-year extension for FY 2023-24 to the Memorandum of Understanding (MOU) between the City of Calexico and the Imperial County Local Transportation Authority.

A motion was made by [Wells](#) seconded by [Ceseña](#) to approve items 1 and 2 with the caveat that the City of Calexico will have to commit to a long-term solution. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Abstained
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent

County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
 - o Calexico Micro Transit Service - Calexico on Demand: This is an on-demand service in the City of Calexico that just started on Monday, January 9, 2023. It is limited and available to the public in the City of Calexico. It is available via app, or you can also call in using this number: 760-350-3414. The service has had over 100 riders that have utilized the service so far. The service is free until February 9, 2023. For more information: <https://city.ridewithvia.com/calexico-ondemand>
 - o State Route 86 Border Patrol Checkpoint still ongoing. The design is expected to be completed in April 2023. There are continuous meetings that are held with CBP.
 - o Calexico East Port of Entry Bridge Widening Project is about 75% done. There will be a ribbon cutting ceremony. More details will be shared closer to the completion date. Target completion date: May 2023.
- Ms. Mendoza had the following updates:
 - o The next IMBA meeting will be held February 9, 2023.
 - o The 2022 Long Range Transportation Plan is moving forward. A solid draft has been completed on the project listings. ICTC looks forward to sharing with member agencies later in this month. Project updates can be found in the ICTC website.
 - o All ICTC Executive Directors updates can be found on page 63.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - o The SCAG 2023 General Assembly (GA) Delegate Selection Process has started. For any questions regarding the process please contact Mr. Salgado. The General Assembly will be on May 4-5 in Palm Desert.
 - o All SCAG updates can be found on page 70.

C. Caltrans Department of Transportation – District 11

- Mr. Reyes had the following updates:
 - o SR-98 Widening Project: Stage 2 has begun construction this week and will be completed mid to end of April.
 - o Clean California Projects: Gateway at SR-7/Nina Lee Rd. has a target construction date of January 19, 2023. The remaining projects should have been awarded and will start soon.
- Mr. Guerrero had the following updates:
 - o The Clean California Cycle 2 is coming up. No definite date has been decided yet. <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
 - o Reconnecting Communities: Highways to Boulevards Pilot Program: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>

- CRISES grant: <https://www.cdss.ca.gov/inforesources/cdss-programs/civil-rights/crises>
- All Caltrans updates can be found on page 76.

IX. The next meeting is tentatively scheduled for **February 8, 2023, at 10:30 a.m.** at ICTC Offices and via Zoom Meeting.

X. ADJOURNMENT
Meeting adjourned at 12:13 p.m.