

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR November 08, 2023
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Raul Ureña
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Angela Delgadillo

OTHERS PRESENT: Eric Havens: Counsel; Ann Fox: Caltrans, David Salgado: SCAG

PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, November 08, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Goodsell](#) called the Commission meeting to order at 6:11 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: October 25, 2023
- B. Received and filed:
 - 1. ICTC Management Committee Minutes: October 11, 2023
 - 2. ICTC TAC Minutes: October 26 2023
 - 3. ICTC SSTAC Minutes: October 4, 2023
- C. Memorandum of Understanding (MOU); SCAG and the SCAG Region County Transportation Commissions (CTC) – STBG/CMAQ/CRP Funded Projects

The ICTC Management Committee met on November 08, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

- 1. Authorized the Executive Director to sign the Memorandum of Understanding (MOU) between the Southern California Association of Governments (SCAG) and the Imperial County Transportation Commission (ICTC) to establish the roles and responsibilities for STBG/CMAQ/CRP funded projects. The MOU shall begin on

the effective date of the MOU and will continue in full force until such party withdraws.

A motion was made by [Nava](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

V. ACTION CALENDAR

A. 2023 Call for Projects Guidelines – Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) – FFY 2023/24 to FFY 2025/26

The ICTC Management Committee met on November 08, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved 2023 Carbon Reduction Program (CRP), the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Call for Projects Schedule:
2. Directed staff to open a competitive call for projects for member agencies for estimated CRP, STBG and CMAQ funds, effective November 9, 2023, through January 26, 2024;
3. Directed staff to convene an evaluation committee to score and rank the projects; and,
4. Directed staff to return with a list of recommended projects for approval by the Commission.

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

B. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 7

The ICTC Management Committee met on November 08, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved Change Order No. 7 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$146,286.08 modifying the total contract value to \$20,499,323.48.
2. Authorized the Executive Director to sign Change Order No. 7.

A motion was made by [Amparano](#) and seconded by [Nava](#) to approve Action B as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

C. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 8

The ICTC Management Committee met on November 08, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

3. Approved Change Order No. 8 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$365,218.00 modifying the total contract value to \$20,864,541.48.
4. Authorized the Executive Director to sign Change Order No. 8.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#) to approve Action C as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

D. 2024 State Transportation Improvement Program (STIP) Recommendations for Imperial County

The ICTC Management Committee met on November 08, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the 2024 STIP Recommendations for Imperial County, requesting to fund

Planning, Programming and Monitoring (PPM) activities in the following distributions:

- a. program a total of \$777,000 from 2024 STIP RIP funds for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$77,000 in fiscal year 2024-25, \$82,000 in fiscal years 2025-26 and 2026-27, \$279,000 for fiscal year 2027-28 and \$257,000 in fiscal year 2028-29.
- b. Carryover the remaining available balance of \$23,257,000 for the Forrester Road improvement project.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve Action D as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VI. REPORTS

- A. ICTC Executive Director
 - Calexico Intermodal Transportation Center (ITC): ICTC has already acquired 2 of the required 3 properties for the project.
 - 2022 Long Range Transportation Plan: The Final Draft LRTP was recently finished for public review prior to final development. It is anticipated that the document adoption will be in the December timeframe. To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.
 - Forrester Road Project Study Report (PSR): The updated PSR is anticipated to be received in mid-November 2023.
 - All other updates are on the Executive Director report on page 72 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - SCAG's 14th Annual Southern California Economic Summit will be held on Thursday, December 7th, 8 A.M. – 2 P.M. at SHERATON GRAND LOS ANGELES. Learn more and register to attend at scag.ca.gov/economicsummit.
 - All other updates are on the SCAG report on page 80 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
 - SR-98 Widening Project: The current stage is estimated to be complete next month. The entire project completion date is Spring 2024.
 - I-8, SR-78 Bridge Rehab at Various Locations: All-American Canal work is wrapping up and should be completed by Thanksgiving. The work at the location at Brock Research Center Rd. has begun and is anticipated to be completed by December 2023. The work being done at Winter Haven Dr/ 4th Ave. should be starting in early 2024.
 - I-8 Roadside Safety Improvements: Work has begun on the west side. The expected completion date is Spring 2024.

- Clean California Projects: Work is ongoing on some locations. Work that is taking place on installing the bus shelters is currently on hold due to waiting for the shipment of the shelters. The Clean California Local Beautification grant successes have been announced. The project that was awarded in the Imperial County was in the City of El Centro.
 - All other updates are on the Caltrans report on page 83 of the agenda.
- D. Commission Member Reports
- Updates were provided by various commissioners.
- VII.** The next meeting will be on December 21, 2023, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.
- VIII. ADJOURNMENT**
- A. Meeting Adjourned at 7:28 p.m.