

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR SEPTEMBER 24, 2025
6:00 p.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Lisa Tylenda
City of El Centro	Sonia Carter
City of Imperial	Robert Amparano
City of Holtville	Mike Pacheco
City of Westmorland	Absent
County of Imperial	Martha Cardenas-Singh
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Esperanza Avila, Gustavo Gomez, Marlene Flores, Michelle Bastidas

OTHERS PRESENT: Eric Havens: ICTC Counsel; Ann Fox, Melina Pereira, John Garcia, Sam Amen, Jorge Perez, Karina Cantero Angel: Caltrans; Ben Martinez, Diana Nuricumbo: City of Calexico

PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held on Wednesday, September 24, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Robert Amparano](#) called the Commission meeting to order at 6:17 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

The consent calendar was reviewed and forwarded by the ICTC Management Committee.

- A. ICTC Commission Minutes: July 23, 2025
- B. Receive and file:
 - 1. ICTC Management Committee Minutes: July 9, 2025
 - 2. ICTC TAC Minutes: June 26, 2025

A motion was made by [Eugenio](#) and seconded by [Tylenda](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes

City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

V. REPORTS

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- SAVE THE DATE – ICTC General Assembly on January 22, 2026: ICTC will be hosting its General Assembly on Thursday, January 22, 2026, from 5:00-8:00 p.m. at the Old Eucalyptus Schoolhouse. Admission for elected officials and city/county managers and distinguished guests will be complimentary. Staff are actively working to secure sponsorship opportunities to support the event. For questions or to learn more about sponsorship options, please contact Cristi Lerma. A follow-up email with more details, including how to register, will be sent soon.
- Bus Stop Maintenance Program: ICTC has been working towards developing a bus stop maintenance program for many years. Part of the program was to develop a bus stop inventory which noted the GPS locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC has begun the maintenance efforts associated with the bus stops for the cities of El Centro, Calexico, Calipatria, Holtville and the unincorporated communities of Seeley, Niland and Heber. ICTC is working with the cities of Imperial and Brawley to transition maintenance efforts soon.
- Bus Stop Improvement Project: The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract documents plans is being completed. ICTC is working towards procurement and hopes to start construction in the fall of 2025.
- 2024 Local Partnership Program, Cycle 5: ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval.
- Calexico Intermodal Transportation Center (ITC)- The Contractor continues with construction activities for the project. Demolition activities have been completed and construction efforts associated with the development of building infrastructure is ongoing. The project remains on schedule and is anticipated to be completed in early 2026.
- IVT Ride Service Modifications: The service began operating in its new capacity on September 2, 2025 and offered free rides to all. Ridership information will be shared to the Commission at the September 2025 meeting.

- All ICTC Executive Directors’ updates can be found on page 19
- B. Southern California Association of Governments (SCAG)
 - Updates can be found on the SCAG report on page 26 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11

Ms. Fox had the following updates:

 - Imperial County has had two major storms during the past few weeks. District 11 Maintenance and Traffic Operations crews have been working around the clock to make sure roads are safe and motorists can travel to their destination without any major delays. FY 2025-2026 Sustainable Transportation Planning Grant Awards Project.
 - Caltrans has awarded four planning grants to local partners. One being the County of Imperial Gateway to Las Americas – Mobility Improvements around the Calexico commercial Port of Entry.
 - All other updates can be found on page 29.
- D. Commission Member Reports
 - Updates were provided by various commissioners.

VI. ACTION CALENDAR

- A. Award of Contract for Consulting Services - Imperial County Region Electric Vehicle (EV) Charging Station Feasibility Study

The ICTC Management Committee met on September 10, 2025, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the contract for the completion of the Imperial County EV Charging Station Passenger Vehicle Feasibility Study to C&S Engineers, Inc in the amount of \$166,388.00.
2. Authorized the executive director to sign the agreement.

A motion was made by [Eugenio](#) and seconded by [Carter](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VII. PRESENTATION CALENDAR

- A. Calexico West Port of Entry Traffic Issues

- A presentation was given by Caltrans and City of Calexico regarding a traffic study conducted by Caltrans. Short-term and long-term alternatives were provided by Caltrans.

VIII. DISCUSSION CALENDAR

- A. The Commission discussed issues related to e-bikes, scooters, and street racing safety. Each city committed to bringing their current ordinances for review at the next meeting. ICTC staff will research the topic further and explore potential collaboration with the Go Human campaign to support safety awareness efforts. Ms. Fox suggested reviewing the City of Carlsbad's approach as a possible model. Commissioner Singh inquired about the possibility of issuing a proclamation from the Commission. Additional discussion included discussing strategies for prevention, education, and enforcement.

IX. CLOSED SESSION

- A. Motioned to Adjourn to Closed Session ([Carter/Hawk](#))
- B. CONFERENCE WITH REAL PROPERTY, Government Code §54956.8
Property: SW Lot of Menvielle Ct. Calexico, CA 92231, Assessor's Parcel Number: 059-438-019 Agency negotiator: David Aguirre, Negotiating parties: Joseph, Anthony, Edward and Linda Menvielle et al. Instructions to negotiators will concern price and terms of payment.
- C. Announcement of Closed Session Action(s)
Mr. Havens stated that the Commission met in closed session regarding CONFERENCE WITH REAL PROPERTY, Government Code §54956.8 for the property listed above. Direction was given and no reportable action was taken.

X. MEETING DATE AND PLACE

- A. The next meeting will be on October 22, 2025, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

IX. ADJOURNMENT

- A. Meeting Adjourned at 8:22 p.m.