

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF July 09, 2025  
10:30 a.m.**

**VOTING MEMBERS PRESENT:**

|                              |                   |
|------------------------------|-------------------|
| City of Brawley              | Absent            |
| City of Calexico             | Armando Orozco    |
| City of Calipatria           | Laura Gutierrez   |
| City of El Centro            | Robert Sawyer     |
| City of Holtville            | Nick Wells        |
| City of Imperial             | Thomas Garcia     |
| County of Imperial           | Dr. Kathleen Lang |
| County of Imperial           | Absent            |
| Imperial Irrigation District | Manuel Ortiz      |
| City of Westmorland          | Absent            |
| ICTC                         | David Aguirre     |

**STAFF PRESENT:** Esperanza Avila, Cristi Lerma, Marlene Flores

**OTHERS PRESENT:** David Salgado: SCAG; Alejandro Lopez-Rangel: Caltrans; Emmet Fried: City of Brawley

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 9, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Ms. Laura Gutierrez called the meeting to order at 10:33 a.m., roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A. Approval of Management Committee Draft Minutes May 14, 2025 & June 11, 2025

B. Receive and File:

- |                             |              |
|-----------------------------|--------------|
| 1. ICTC Commission Minutes: | May 28, 2025 |
| 2. ICTC TAC Minutes:        | May 22, 2025 |
| 3. ICTC SSTAC Minutes:      | May 7, 2025  |

C. Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY24-25 ICTC grant application

1. Authorized the Executive Director or his designee to submit an FTA 5310 FY24-25 Grant, execute all required documents and any amendments with the California Department of Transportation for the continued funding of the Regional Mobility Coordination Program.

2. Authorized the ICTC Chairperson to sign the attached resolution
3. Directed staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.

A motion was made by [Wells](#) seconded by [Garcia](#) to approve the consent calendar as presented;  
**Motion carried unanimously.**

## V. REPORTS

### A. ICTC Executive Director

Mr. Aguirre had the following updates:

- ICTC has been working towards developing a bus stop maintenance program for a few years. Part of the program was to develop a bus stop inventory which noted the gps locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC is anticipating beginning the maintenance efforts in July 2025.
- The Contractor continues with construction activities for the Calexico Intermodal Transportation Center (ITC) project. Project demolition activities have been completed, and grading efforts are underway.
- ICTC is working on IVT Ride service modifications that include redeveloping the service logo and building a mobile software. The project is proposed to go live in September 2025. ICTC will be completing presentations about the service modifications to key stakeholders and the city councils of the affected communities and will also be conducting a public hearing to finalize the modifications to the service. The public hearing is scheduled to take place prior to the July 2025 commission meeting.
- The Transit Comprehensive Operational Analysis is anticipated to take a year to complete. The project has kicked off and outreach efforts have taken place. The Analysis is currently being developed.
- ICTC has completed a phase 1 and 2 site assessment for the proposed ICTC/IVT Operations and Maintenance Facility site. ICTC has obtained NEPA clearance from the FTA for the acquisition of the project. During the meeting on March 26, 2025, the Commission approved the acquisition of the property pending FTA concurrence. Staff have obtained FTA concurrence and are now working towards finalizing the acquisition.
- Staff have issued the RFP for the Imperial County EV Charging Infrastructure Feasibility Study project, and the procurement process is anticipated to close in late June 2025. ICTC is working towards a July 2025 award.
- ICTC is proceeding with allocation of Right of Way Funding with the CTC in June 2025 for the Calexico East Port of Entry Intermodal Transportation Center.
- All ICTC Executive Directors' updates can be found on page 24.

### B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- July 01, 2025: California State Budget Reduces Barriers to Housing Production and Extends Deadline for Regional Early Action Planning (REAP 2.0) Program: The trailer bills also include a six-month extension for expenditures under the Regional Early Action Planning (REAP) program. This extension helps to make up for time lost during proposed cuts to the REAP program during the 2024 state budget process, which jeopardized SCAG's \$231 million in funding from this program, most of which had been granted to projects throughout Southern California. SCAG staff will work with California Department of Housing and Development (HCD) to determine how the time extension will be administered and how this affects SCAG's timeline for delivery of the program.
  - SCAG has released two new reports that examine the region's economic landscape and propose strategies to expand access to quality jobs, career training, and long-term economic mobility—particularly for communities historically underrepresented in the workforce.
  - SCAG updates can be found on page 32 of the agenda.
- C. Caltrans Department of Transportation – District 11  
Mr. Lopez-Rangel had the following updates:
- Friday, August 15, 2025, is the final submittal deadline for allocations and time extensions for the October 16-17, 2025, CTC meeting.
  - National Tribal Grant Writing Workshop (NTGWW): Deadline to apply is 7/27/2025.
  - Survey: Identifying the Needs of Local Public Agencies and Tribes- Please help by taking the survey.
  - Caltrans updates can be found on page 36 of the agenda.
- D. Committee Member Reports
- There were no other reports.

## VI. ACTION CALENDAR

- A. 2025 Call for Projects – Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) Programming Project List – FFY 2026/27 to FFY 2027/28

The ICTC TAC met on June 26, 2025, and forwarded this item to the ICTC Management Committee and the Commission for their review and approval after public comment, if any:

1. Approved the 2025 Call for Projects - Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant Recommended Programming Project List for FFY2026/27 to FFY2027/28
2. Directed staff to program projects in the next available Federal Transportation Improvement Program Formal Amendment upon receipt of approval

A motion was made by Wells seconded by Garcia for approval as presented; **Motion carried unanimously.**

- VII. The next meeting is scheduled for **September 10, 2025, at 10:30 a.m.** at the City of Calipatria.

## VIII. ADJOURNMENT

The meeting was adjourned at 11:03 a.m.