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## TECHNICAL ADVISORY COMMITTEE MINUTES

**May 25, 2023**

**Present:**

|                 |                              |
|-----------------|------------------------------|
| Phillip Ramirez | City of Brawley              |
| George Galvan   | City of Calipatria           |
| Felix De Leon   | City of El Centro            |
| Adriana Anguis  | City of Holtville            |
| Jesus Villegas  | City of Imperial             |
| Veronica Atondo | County of Imperial           |
| Manuel Ortiz    | Imperial Irrigation District |

**Others:**

|                   |                              |
|-------------------|------------------------------|
| David Aguirre     | ICTC                         |
| Virginia Mendoza  | ICTC                         |
| Marlene Flores    | ICTC                         |
| Angela Delgadillo | ICTC                         |
| Ana Gutierrez     | City of Brawley              |
| Andrea Montano    | City of El Centro            |
| Andres Miramontes | City of El Centro            |
| Marco Coronel     | City of Imperial             |
| Ismael Garcia     | County of Imperial           |
| Adolfo Garcia     | County of Imperial           |
| Robin Owen        | Caltrans                     |
| Byran Ott         | Caltrans                     |
| Rafael Reyes      | Caltrans                     |
| Alejandro Lopez   | Caltrans                     |
| David Salgado     | SCAG                         |
| Manuel Ortiz      | Imperial Irrigation District |

1. The meeting was called to order at 10:02 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for April 27, 2023 ([Atondo/Anguis](#)) **Motion Carried.**
3. **Project Implementation Process-Federal & State Funds**  
(*Presented by: ICTC Staff*)
  - ICTC provided a flowchart that illustrates the process of implementation of federal and state-funded projects. The flowchart was designed as a tool for local agencies and counties

to highlight key processing and decision points from start to finish.  
For any questions, please contact Virginia Mendoza at [virginiamendoza@imperialctc.org](mailto:virginiamendoza@imperialctc.org) or  
Marlene Flores at [marleneflores@imperialctc.org](mailto:marleneflores@imperialctc.org)

#### 4. ICTC Updates / Announcements

(Presented by ICTC Staff)

##### a. Transit Planning Updates

- As a part of the IVT Free Fares Program, ICTC will continue to provide free fares to the public until further notice.
- Bus Stop Improvement Project, which will include the installation of bus shelters and other amenities throughout various cities is anticipated to be completed in FY 2023-24
- Staff will be working on an EV charger installation project that will include multiple cities throughout the county. This is projected to be completed in FY 2023-24
- The Calexico microtransit program, Calexico on Demand service had a celebration event in May. Currently, the average number of passengers per day is 170, with 231 being the highest. The program recently received \$500k that will be used to expand the use of another vehicle.
- The next IMBA meeting is scheduled to be held in Imperial County on June 8, 2023. More details to come.

##### b. Transportation Planning Updates

- **CRRSAA Funds:**
  - CRRSAA non-STIP SOF has been approved by the CTC and is available for distribution.
  - If you have not already requested these funds from the District, the forms can be found in the link below ([Attachment B- Allocation form, CRRSAA Finance Letter & ePPR](#)): <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/crrsaa/crrsaa-process>
  - The request does not need to go to a CTC meeting for approval and thus can be done at any time. These funds need to be allocated by **June 30, 2024**.
- **Long Range Transportation Plan:**
  - Website: <https://ictc-lrtp2023.org/>
- **2023 Local Transportation Climate Adaption Program Guidelines:**
  - This is a new program that provides competitive grants to local agencies for the development and implementation of *capital projects adapting local transportation infrastructure to climate change*.
  - The PROTECT Program provides California with approximately **\$252.5 million dollars over five years through 2026** with funds for resilience improvements that protect surface transportation assets.
  - **Matching Requirements:** The Local Transportation Climate Adaptation Program requires a **20% non-federal match**.
  - **Deadline for Project Nominations: July 31, 2023**, Please find attached page 5 from the guidelines that include the program schedule
  - **Guidelines** were adopted on May 18, 2023, Visit the CTC website link: <https://catc.ca.gov/-/media/ctc->

[media/documents/programs/lcap/adopted-2023-lcap-guidelines-al1y.pdf](https://media/documents/programs/lcap/adopted-2023-lcap-guidelines-al1y.pdf)

## **5. Caltrans Updates / Announcements:**

*(Presented by: Rafael Reyes and Robin Owen)*

- June 9, 2023 is the deadline to submit Inactive invoices or justification.
- January 31, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization Obligations Due! Please submit RFA packages as soon as possible.
- May 31, 2023 Clean California Local Grant Program – Cycle 2 Call for Projects Applications Due: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
- June 7, 2023 – Local Assistance Day Statewide Webinar (8:30 – 11:30)
- Preparation Schedule for California Transportation Commission (CTC) Allocation Requests: Friday, June 16, 2023, is the final deadline (for that August 16-17, 2023, CTC meeting).
- Projects with Lapsing Project End Dates (PED: On May 1, 2023 the list of active Project End Dates (PED) was updated.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- Reconnecting Communities: “Highways to Boulevards” Pilot Program: A call for projects and further details will be posted soon via this link – <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
- July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program
- July 14, 2023 – California Community Response Initiative to Strengthen Emergency Systems Grant
- August 1, 2023 – FHWA Deadline for Wildlife Crossings Pilot Program (WCPP)
- August 18, 2023 –USDOT Deadline for PROTECT Discretionary Grant Program
- June 1, 2023 – Annual Deadline for *Local Assistance Procedures Manual* Exhibits 9-B & 9-C!
- Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program: FHWA is anticipating the next call for applications in summer 2023 – <https://highways.dot.gov/federal-lands/programs/significant>

## **6. SCAG Updates / Announcements:**

*(Presented by: David Salgado)*

- Great attendance at the General Assembly, thank you for your participation!
- Toolbox Tuesday was held on May 16, 2023. The topic was GIS Modeling and analytics in regional planning.
- The public input effort for Connect SoCal 2024 continues with the goal of having a draft by the end of year with approval in May at the General Assembly.
- REAP 2.0 has \$220 million available for housing and housing planning, several presentations have been made to the TAC committee
- A GIS training will be held at the end of June in Imperial County.
- GoHuman materials are available.

## **7. Cities and County Planning / Public Works Updates:**

- Each jurisdiction gave their update.

## **8. General Discussion / New Business**

No new business was discussed.

Next TAC meeting will be June 22, 2023, via Zoom for the public and in person at the ICTC offices.

ICTC TAC 05/25/23

Meeting adjourned at 11:19 a.m.