

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF May 08, 2024
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren-Zoom
City of Calipatria	Laura Gutierrez
City of El Centro	Absent
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Laura Fischer
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Katie Luna, Maricela Galarza, Angela Delgadillo

OTHERS PRESENT: Alejandro Lopez, Maria Ibarra, Safwat Ibrahim, Karen Islas: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, May 08, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Morita called the meeting to order at 10:36 a.m., roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 10:52 a.m.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

- A. Approval of Management Committee Draft Minutes: April 10, 2024
- B. Received and Filed:
 - 1. ICTC Commission Minutes: April 24, 2024
 - 2. ICTC TAC Minutes: March 28, 2024
 - 3. ICTC SSTAC Minutes: April 03, 2024

A motion was made by [Salcido](#) seconded by [Gutierrez](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

V. ACTION CALENDAR

A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopted the FY 2024-25 “Findings” and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
2. Authorized the Chairman to sign the attached resolution.
3. Directed staff to forward the FY 2024-25 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopted the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.

A motion was made by [Fischer](#) seconded by [Ortiz](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

B. Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$1,968,942.61.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Wells](#) seconded by [Ortiz](#) to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

C. Team Services Junk Removal - Three Year Agreement

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Team Services Junk Removal three-year agreement, for FY 2024-25, FY 2025-26, and FY 2026-27.

A motion was made by [Salcido](#) seconded by [Ortiz](#) to approve Action C. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

D. Secure E-Waste Solutions (SES) Agreement – Sixth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Sixth Modification of the Secure E-Waste Solutions (SES) Agreement from July 1, 2024, through June 30, 2029.

A motion was made by [Wells](#) seconded by [Gutierrez](#) to approve Action D. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

- E. Hunter Employment, LLC Agreement- Fifth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Fifth Modification of the Hunter Employment, LLC Agreement for July 1, 2024, to June 30, 2025.

A motion was made by [Salcido](#) seconded by [Ortiz](#) to approve Action E. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

- F. It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Eighth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2024, to June 30, 2025.

A motion was made by [Gutierrez](#) seconded by [Ortiz](#) to approve Action F. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Zoom
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion carried.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
 - FY 2024/2025 Budget Workshop: Please save the date for May 22, 2024, at 5 p.m. for the FY 2024/2025 Budget Workshop. Light refreshments will be provided.
 - Community Project Funding/Congressionally Directed Spending (CPFCDs): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial, and the Imperial Irrigation District on their awards.
 - Active Transportation Program, Cycle 7: Imperial County anticipates approximately \$1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants who are not successful in the statewide call. Applications will be due to the CTC by June 17, 2024. Imperial County applicants must also submit a copy of their applications to the Imperial County Transportation Commission (ICTC). The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf
 - STBG, CRP, & CMAQ 2024 Call for Projects: The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval.
 - Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of May or June 2024.
 - Imperial Mexicali Binational Alliance (IMBA): The next meeting will be held in Mexicali on May 9th.
 - All ICTC Executive Directors updates can be found on page 58.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - REAP 2.0 Update: Program Development Framework Information Sessions: SCAG staff will host two information sessions. Register online for a session

- on Tuesday, May 14 at 10 a.m. or Wednesday, May 15 at 1 p.m. REAP 2.0 awardees are invited to attend the information sessions and provide input.
- SCAG GIS Training Program: SCAG, in collaboration with Cal Poly Pomona's Department of Urban and Regional Planning, is organizing an upcoming GIS training program. This comprehensive training program will take place from **May 29 to May 31** at the ICTC Office. To register for this program, please visit the following link: [SCAG GIS Training Program Registration Form \(jotform.com\)](#)
 - General Assembly Elects 2024-2025 Board of Officers: The General Assembly approved the nominations for the SCAG 2024-25 Board Officers as recommended by the Regional Council.
 - 12 Scholarships awarded to Southern California Students: SCAG announced the awardees of its 14th annual scholarship program, helping to inspire and support the next generation of public servants. SCAG received a record total of 115 applications from throughout the SCAG region.
 - SCAG updates can be found on page 65.
- C. Caltrans Department of Transportation – District 11
- Mr. Lopez-Rangel had the following updates:
 - April 26, 2024 – Deadline for California Transportation Commission (CTC) Requests: Friday, April 26, 2024, is the final deadline (for the June 27-28, 2024, CTC meeting).
 - 2025 Active Transportation Program (Cycle 7): ATP Cycle 7 Applications Due by June 17, 2024.
 - Highway Safety Improvement Program (HSIP) – Cycle 12: It is expected that HSIP Cycle 12 Call-for-Projects be announced around late April or early May 2024.
 - HSIP Trainings: Statewide Webinar for all local agencies in California (online attendance only): Caltrans and FHWA will hold a webinar on Tuesday, May 21, 2024, from 9:00 AM - 11:00 AM. Please register for this event at <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/apply-now>
 - Imperial County Training for Imperial County local agencies: Thursday, June 27, 2024, from 1:00 PM – 4:00 PM. The training will be offered in-person (*can also attend online at Zoom link below*) at the ICTC office in El Centro
 - Bridge Investment Program (BIP): The deadlines for Large Bridge Project Grant Applications to be submitted via [Grants.gov](#) are: August 1, 2024, for consideration of FY 2025 funds & August 1, 2025, for consideration of FY 2026 funds.
 - Ms. Islas had the following updates:
 - Caltrans District 11 held its first Annual Imperial Valley Procurement and Resource Fair at the MLK Sports Pavilion in El Centro on Thursday, March 21, 2024.
 - All Caltrans updates can be found on page 68.
- VII. The next meeting is scheduled for **June 12, 2024, at 10:30 a.m.** at the ICTC Office and via Zoom Meeting for non-voting members and the public.
- VIII. **ADJOURNMENT**
The meeting was adjourned at 11:34 a.m.