

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF March 13, 2024  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Edgar Self
City of El Centro	Cedric Ceseña
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Laura Fischer
ICTC	David Aguirre

**STAFF PRESENT:** Cristi Lerma, Michelle Bastidas, Katie Luna, Priscilla Baca, Angela Delgadillo

**OTHERS PRESENT:** Alejandro Lopez, Bryan Ott, Nick Ventrilla, Maria Ibarra: Caltrans, David Salgado: SCAG, Coley Delaney: The Pun Group

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 13, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Morita called the meeting to order at 10:30 a.m., roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

- A. Approval of Management Committee Draft Minutes: February 14, 2024
- B. Received and Filed:
  - 1. ICTC Commission Minutes: February 28, 2024
  - 2. ICTC TAC Minutes: January 25, 2024
  - 3. ICTC SSTAC Minutes: February 07, 2024
- C. Transit Operator Reports Specific Transit Operator Fiscal Reports FY 2022-23 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans

It was requested that the Management Committee forwarded this item to the Commission for review and approval after public comment, if any:

1. Received and filed the Specific Transit Operator Fiscal Reports FY 2022-23; Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans

A motion was made by Wells seconded by Ceseña to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

**V. ACTION CALENDAR**

- A. Imperial County Transportation Commission Fiscal Audit for FY 2022-23

It was requested that the ICTC Management Committee forwarded this item to the Commission for their review and approval after public comment, if any:

1. Received and filed the fiscal audit for the Imperial County Transportation Commission, for FY 2022-23.
2. Directed staff to transmit the fiscal audit to the State Controller’s Office.

- A brief presentation was given by Coley Delaney from the Pun Group about the Audit findings for FY 2022-23.

A motion was made by Colio-Warren seconded by Wells to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

**B. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No 10**

It was requested that the ICTC Management Committee forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved Change Order No. 10 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$34,521.82 modifying the total contract value to \$20,900,448.33.
2. Authorized the Executive Director to sign Change Order No. 10.

A motion was made by Gomez seconded by Fischer to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

**VI. REPORTS**

**A. ICTC Executive Director**

- o Mr. Aguirre had the following updates:
  - o Priscilla Baca is the new Regional Mobility Coordinator.
  - o At the January 19th meeting, the CTC CEOs/SCAG members appointed David Aguirre as the Chairman for 2024. This group is comprised of Regional County Transportation Planning Agencies and the Southern California Association of Governments leadership. The group meets monthly, on the 3rd Friday, and is either held by Zoom or in-person at the LA Metro administration offices.
  - o Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP), and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: The list of projects was approved by the commission in February. The next step will be to submit our project list to SCAG for consideration of approval.
  - o Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC’s existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The RFP was issued on February 16th, 2024. ICTC’s goal is to complete the procurement process and award a contract to a qualified firm by the end of the fiscal year. The proposed new agreement

will be for a 5-year fixed period with two additional single-year options.  
More information to come.

- Callexico East Port of Entry Bridge Widening Project: Stage 3 is ongoing and will be completed by the end of the month. The overall project is estimated to be completed in June 2024.
  - Imperial Mexicali Binational Alliance (IMBA): The next meeting is scheduled for March 14th – Imperial County.
  - Imperial Valley Transit (IVT) FREE FARES PROGRAM: There will be a public hearing held to reinstate the fares. ICTC anticipates the free fares program ending in the June 2024 timeframe.
  - Callexico Intermodal Transportation Center (ITC): It is anticipated that the project will start construction in July 2024.
  - All ICTC Executive Directors updates can be found on page 101.
- B. Southern California Association of Governments (SCAG)
- Mr. Salgado had the following updates:
    - Regional Early Action Planning Grant Program 2021 (REAP 2.0) Advocacy Update: Governor Gavin Newsom’s proposed budget announced on Jan. 16 includes \$300 million in cuts to the Regional Early Action Planning Program of 2021 (REAP 2.0) that will result in approximately \$123 million in cuts from SCAG’s \$246 million REAP 2.0 program.
    - 2024 SCAG Scholarship Program Call for Applications: Applications for the 2024 SCAG Scholarship Program are now open. The program offers a \$4,000 scholarship for up to 9 high school or community college students from the SCAG region interested in pursuing planning or public service-related careers. Applications are due electronically on March 22. More information is available is available on the SCAG website.
    - SCAG Joint Policy Committee Recommends Connect SoCal 2024 for Approval: The Joint Policy Committee, at its March 7, 2024, meeting, recommended the proposed final Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) including the associated proposed final transportation conformity analysis, and the Connect SoCal 2024 proposed Final. The proposed final Connect SoCal 2024 will be available on the SCAG website on March 28.
    - SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
    - SCAG 2024 General Assembly Delegate and Alternate Selection: SCAG sends an email to all cities asking for respective councils to take action to appoint a specific General Assembly Delegate and an Alternate. Elected Officials and City Managers are comped on registrations.
    - U.S. Environmental Protection Agency Proposed Disapproval of South COAS Air Quality Management Districts 2019 Contingency Measure Plan
    - SCAG updates can be found on page 108.
- C. Caltrans Department of Transportation – District 11
- Mr. Lopez Rangel had the following updates:
    - SR-98 Widening Project: Completion of Stage 4 is estimated for Spring 2024.

- I-8, SR-78 Bridge Rehab at Various Locations: Work has begun at the I-8 location over the All-American Canal, bridge deck work is complete with painting in progress on both the EB and WB structures.
- I-8 Roadside Safety Improvements: This project is implementing various safety improvements at various locations on I-8 between Silsbee Rd and Aderholt Rd. The scope includes slope paving, gore paving, and rumble strip installations. Construction activities are underway and estimated completion is spring 2024.
- Clean California Projects: The Brawley bus shelter (SR86) is in progress. Additionally, median island improvements in El Centro (SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The gateway project is complete along with three (3) of the median island improvements.
- SR-111 Roadside Improvements: Construction started February 2024, to be completed in Fall 2024.
- SR-186 All-American Canal Bridge: Project Milestones: Project Approval/Environmental Clearance 12/2024. The Anticipated funding fiscal year for construction is 2026/27.
- SR-86/Customs & Border Protection (CBP) Checkpoint Expansion: A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and a temporary checkpoint while the project is in construction.
- Project Study Report: Forrester Road Improvements: The document is anticipated to be completed by early spring of 2024.
- Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment: study completion is estimated for summer 2024.
- Calexico East Land Port of Entry Joint Operations Systems: The study completion is estimated for summer 2024.
- March 15, 2024 – Deadline for California Transportation Commission (CTC) Requests: Friday, March 15, 2024, is the final deadline (for that May 16-17, 2024, CTC meeting).
- Unique Entity Identifier (UEI) Renewals Due: The City of Westmorland must renew UEI registration and can check [SAM.gov](https://sam.gov) for instructions. To confirm a UEI, click this UEI [SmartSheet](#) link, and enter information in the yellow columns Expiring soon: Holtville (March 15, 2024) and El Centro (March 22, 2024)
- 2025 Active Transportation Program ([Cycle 7](#))
- Safe Streets and Roads for All (SS4A) FY 24: Caltrans Call for Letters of Support (LOS): Planning and Demonstration Grant applicants have three deadlines: Thursday, April 4, 2024, 5:00 PM (ET), Thursday, May 16, 2024, 5:00 PM (ET), and Thursday, August 29, 2024, 5:00 PM (ET) Implementation Grant applications must be submitted by 5:00 PM (ET) on Thursday, May 16, 2024.
- November 21, 2024 – Environmental and Climate Justice Community Change Grants
- All Caltrans updates can be found on page 112.

**VII.** The next meeting is scheduled for **April 13, 2024, at 10:30 a.m.** at the City of Holtville and via Zoom Meeting for non-voting members and the public.

**VIII. ADJOURNMENT**

The meeting was adjourned at 11:41 a.m.