



TECHNICAL ADVISORY COMMITTEE AGENDA

DATE: Thursday, June 22, 2023
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: In person at the ICTC Offices or Via Zoom for Non -Voting Members & the Public

Chairperson: City of Calipatria

Vice-Chair: City of El Centro

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join the Zoom Meeting by computer using video and audio, please click on the following link:

<https://us06web.zoom.us/j/88944491287?pwd=enJobDdMZ0xLRkdLT1prd0pEdUZGUT09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (720)707-2699.

Meeting ID: 889 4449 1287#

Password: 559011#

PUBLIC COMMENTS

This is an opportunity for members of the public to address the Committee on any subject matter within the Committee jurisdiction, but not an item on the agenda. Any action taken because of a public comment shall be limited to direction to staff. In compliance with the Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerma@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair, Secretary to the Commission and ICTC Staff.

DISCUSSION/ACTION ITEMS

1. **Introductions**
2. **Adoption of Minutes for May 25, 2023** *ACTION*
Requesting a motion to adopt
3. **ICLTA Market Update and Financing Opportunities** *Information Item*
Presented by Carmen Vargas, Barclays
4. **ICTC Updates / Announcements** *10 minutes*
Presented by ICTC Staff
 1. Transit Updates
 2. Transportation Planning Updates
 - Long Range Transportation Plan (LRTP) Outreach
 - FY 22/23 Federal/ State Funded Project Obligation List
5. **Caltrans Updates/ Announcements** *10 minutes*
Presented by Caltrans Staff
6. **SCAG Updates/ Announcements** *10 minutes*
Presented by SCAG Staff
7. **Cities and County Planning / Public Works Updates** *10 minutes*
All
8. **General Discussion / New Business** *10 minutes*
9. **Adjournment**

The next meeting of the ICTC TAC meeting is tentatively scheduled for July 27, 2023. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at marleneflores@Imperialctc.org

2. ADOPTION OF MINUTES FOR MAY 25, 2023

Requesting a motion to adopt



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE MINUTES

May 25, 2023

Present:

Phillip Ramirez	City of Brawley
George Galvan	City of Calipatria
Felix De Leon	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Veronica Atondo	County of Imperial
Manuel Ortiz	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Ana Gutierrez	City of Brawley
Andrea Montano	City of El Centro
Andres Miramontes	City of El Centro
Marco Coronel	City of Imperial
Ismael Garcia	County of Imperial
Adolfo Garcia	County of Imperial
Robin Owen	Caltrans
Byran Ott	Caltrans
Rafael Reyes	Caltrans
Alejandro Lopez	Caltrans
David Salgado	SCAG
Manuel Ortiz	Imperial Irrigation District

1. The meeting was called to order at 10:02 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for April 27, 2023 ([Atondo/Anguis](#)) **Motion Carried.**
3. **Project Implementation Process-Federal & State Funds**
(Presented by: ICTC Staff)
 - ICTC provided a flowchart that illustrates the process of implementation of federal and state-funded projects. The flowchart was designed as a tool for local agencies and counties

to highlight key processing and decision points from start to finish.

For any questions, please contact Virginia Mendoza at virginiamendoza@imperialctc.org or Marlene Flores at marleneflores@imperialctc.org

4. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- As a part of the IVT Free Fares Program, ICTC will continue to provide free fares to the public until further notice.
- Bus Stop Improvement Project, which will include the installation of bus shelters and other amenities throughout various cities is anticipated to be completed in FY 2023-24
- Staff will be working on an EV charger installation project that will include multiple cities throughout the county. This is projected to be completed in FY 2023-24
- The Calexico microtransit program, Calexico on Demand service had a celebration event in May. Currently, the average number of passengers per day is 170, with 231 being the highest. The program recently received \$500k that will be used to expand the use of another vehicle.
- The next IMBA meeting is scheduled to be held in Imperial County on June 8, 2023. More details to come.

b. Transportation Planning Updates

- **CRRSAA Funds:**
 - CRRSAA non-STIP SOF has been approved by the CTC and is available for distribution.
 - If you have not already requested these funds from the District, the forms can be found in the link below ([Attachment B- Allocation form, CRRSAA Finance Letter & ePPR](#)): <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/crrsaa/crrsaa-process>
 - The request does not need to go to a CTC meeting for approval and thus can be done at any time. These funds need to be allocated by **June 30, 2024**.
- **Long Range Transportation Plan:**
 - Website: <https://ictc-lrtp2023.org/>
- **2023 Local Transportation Climate Adaption Program Guidelines:**
 - This is a new program that provides competitive grants to local agencies for the development and implementation of *capital projects adapting local transportation infrastructure to climate change*.
 - The PROTECT Program provides California with approximately **\$252.5 million dollars over five years through 2026** with funds for resilience improvements that protect surface transportation assets.
 - **Matching Requirements:** The Local Transportation Climate Adaptation Program requires a **20% non-federal match**.
 - **Deadline for Project Nominations: July 31, 2023**, Please find attached page 5 from the guidelines that include the program schedule
 - **Guidelines** were adopted on May 18, 2023, Visit the CTC website link: <https://catc.ca.gov/-/media/ctc->

media/documents/programs/lcap/adopted-2023-lcap-guidelines-ally.pdf

5. Caltrans Updates / Announcements:

(Presented by: Rafael Reyes and Robin Owen)

- June 9, 2023 is the deadline to submit Inactive invoices or justification.
- January 31, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization Obligations Due! Please submit RFA packages as soon as possible.
- May 31, 2023 Clean California Local Grant Program – Cycle 2 Call for Projects Applications Due: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
- June 7, 2023 – Local Assistance Day Statewide Webinar (8:30 – 11:30)
- Preparation Schedule for California Transportation Commission (CTC) Allocation Requests: Friday, June 16, 2023, is the final deadline (for that August 16-17, 2023, CTC meeting).
- Projects with Lapsing Project End Dates (PED: On May 1, 2023 the list of active Project End Dates (PED) was updated.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- Reconnecting Communities: “Highways to Boulevards” Pilot Program: A call for projects and further details will be posted soon via this link – <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
- July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program
- July 14, 2023 – California Community Response Initiative to Strengthen Emergency Systems Grant
- August 1, 2023 – FHWA Deadline for Wildlife Crossings Pilot Program (WCPP)
- August 18, 2023 –USDOT Deadline for PROTECT Discretionary Grant Program
- June 1, 2023 – Annual Deadline for *Local Assistance Procedures Manual* Exhibits 9-B & 9-C!
- Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program: FHWA is anticipating the next call for applications in summer 2023 – <https://highways.dot.gov/federal-lands/programs/significant>

6. SCAG Updates / Announcements:

(Presented by: David Salgado)

- Great attendance at the General Assembly, thank you for your participation!
- Toolbox Tuesday was held on May 16, 2023. The topic was GIS Modeling and analytics in regional planning.
- The public input effort for Connect SoCal 2024 continues with the goal of having a draft by the end of year with approval in May at the General Assembly.
- REAP 2.0 has \$220 million available for housing and housing planning, several presentations have been made to the TAC committee
- A GIS training will be held at the end of June in Imperial County.
- GoHuman materials are available.

7. Cities and County Planning / Public Works Updates:

- Each jurisdiction gave their update.

8. General Discussion / New Business

No new business was discussed.

Next TAC meeting will be June 22, 2023, via Zoom for the public and in person at the ICTC offices.

ICTC TAC 05/25/23

Meeting adjourned at 11:19 a.m.

3. ICLTA MARKET UPDATE AND FINANCING OPPORTUNITIES

Presented by Carmen Vargas, Barclays

4. ICTC UPDATES/ ANNOUNCEMENTS

Presented by ICTC Staff

Join us!

Preview Proposed Transportation Projects & Improvements aimed at making it easier and safer to get around the Valley. Please attend the meeting most convenient for you.

OUR IMPERIAL VALLEY,
OUR FUTURE, OUR GROWTH.



VIRTUAL COMMUNITY MEETING

Thursday, July 13, 2023, 6:00 – 7:30 pm



- > Brief 10-minute presentations at 6:00 pm and 6:30 pm, followed by questions and answers.

Zoom link: <https://bit.ly/3NaounF>

Meeting ID: 882 7013 0027

Passcode: 803742

One tap mobile:

+16694449171,,88270130027#,,,,*803742#

By phone: +1 669 444 9171



OPEN HOUSE DROP-INS

Thursday, July 20, 2023 (Various Locations)



- > Content will be the same each time.
- > 10-minute presentation followed by questions and answers.
- > Children's activities provided.

Tell us if Draft Recommendations:

- > provide options for all – including for those who walk, bicycle, and take transit
- > support a growing economy, and more!

Brawley Main Library

400 Main Street.

- 10 – 11 am – Presentations at 10 and 10:30 am

Calexico Council Chambers

608 Heber Avenue.

- 12:30 – 1:30 pm – Presentations at 12:30 and 1 pm.

Imperial Valley Mall

Inside, at Kiosk near Macy's

3451 S. Dogwood Road.

- 4 – 5 pm. View displays, talk with team and staff.



Project page!

<https://ictc-lrtp2023.org/>

The Imperial County Transportation Commission (ICTC) is preparing an update to the Long-Range Transportation Plan (LRTP). The LRTP will identify transportation priorities, funding, and policies necessary to move Imperial County forward for the next 20 years.

For more information:

Virginia Mendoza, Program Manager
virginiamendoza@imperialctc.org
(760) 592-4494

¡Únase a nosotros!

Obtenga una vista previa de los proyectos y mejoras de transporte propuestos para hacer más fácil y seguro moverse por el Valle. Asista a la reunión que más le convenga.

OUR IMPERIAL VALLEY,
OUR FUTURE, OUR GROWTH.



REUNIÓN COMUNITARIA VIRTUAL

Jueves, 13 de julio de 2023, 6:00 – 7:30 p.m.



- > Breves presentaciones de 10 minutos a las 6:00 p.m. y 6:30 p.m., seguidas de preguntas y respuestas.

Enlace Zoom: <https://bit.ly/3NaounF>

ID de reunión: 882 7013 0027

Código de acceso: 803742

Un toque móvil:

+16694449171,,88270130027#,,,
*803742#

Por teléfono: +1 669 444 9171



REUNIONES ABIERTAS PARA EL PÚBLICO

Jueves, 20 de julio de 2023 (en varias ubicaciones)



- > El contenido será el mismo en cada reunión.
- > Presentación de 10 minutos seguida de preguntas y respuestas.
- > Actividades infantiles disponibles.

Díganos si el Borrador de Recomendaciones:

- > Ofrecen opciones para todos, incluyendo a los que van a pie, en bicicleta o en transporte público
- > Apoyan una economía en crecimiento, ¡y más!

Biblioteca principal de Brawley

400 Main Street.

- 10 – 11 a.m. – Presentaciones a las 10 y 10:30 a.m.

Cámara del Consejo de Calexico

608 Heber Avenue.

- 12:30 – 1:30 p.m. – Presentaciones a las 12:30 y 1 p.m.

Adentro del Imperial Valley Mall, en el quiosco cerca de Macy's

3451 S. Dogwood Road.

- 4 – 5 p.m. Vea los carteles, hable con el equipo y el personal.



Página web del proyecto:

<https://ictc-lrtp2023.org/>

La Comisión de Transporte del Condado Imperial (ICTC, por sus siglas en inglés) está preparando una actualización del Plan de Transporte a Largo Plazo (LRTP, por sus siglas en inglés). El LRTP identificará las prioridades de transporte, la financiación y las políticas necesarias para hacer avanzar al Condado Imperial durante los próximos 20 años.

Para más información:

Virginia Mendoza, Gerente de Programas
virginiamendoza@imperialctc.org
(760) 592-4494

FFY22/23 Federal/State Funded Project Obligation List

Updated on 06/09/23

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2022/23. (Starting October 1, 2022 thru September 30, 2023)							
State Funded Allocations: The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2022/2023 (Starting July 1, 2022 thru June 30, 2023)							
Agency	Project ID	Federal Project ID (FPN)	Project Name	Funding Type	Programming Phase	Federal/STATE Amount in FY 2022/23 (in 000's)	Obligation Status/ Notes
Brawley	IMP220601	CML-5167(046)	Traffic Signal Synchronization & Intelligent Transportation Systems on Main St. from Western Ave. to Best Ave., and on 8th St. from Main St. to B St.	CMAQ	CON	\$700	RFA submitted 6/13/23
Brawley	IMP210601		Main Street Improvements from First Street to 9th Street.	EARMARK	CON	\$2,674	RFA will be submitted 6/16/23
Brawley	N/A		Improvements on C St from Western Ave to First St, Steven St from Evelyn Ave to Richard Ave, and Ronald St from Evelyn Ave to Richard Ave.	LPP	CON	\$327	Request of Allocation submitted May 30, 2023
Brawley		CML 5167 (047)	Rehabilitation of C Street from 1st Street to Imperial Avenue	CRRSAA	CON	\$97	CRRSAA funds. Local match SB1 funds \$729,807 Request of Allocation submitted May 30, 2023
Calexico	IMP191001		Weakley Street Improvements between Scaroni Blvd. and Portico Blvd. (paving of dirt road).	CMAQ	CON	\$155	RFA anticipated to be submitted July 2023 *Project has EPSP
Calexico	IMP220602		Sidewalk Improvement Project on Grant Street between Pierce Avenue and Emilia Drive, Calexico Street between Adler Avenue to Kloke Avenue, Van de Graaf between Cole Boulevard and Calexico 10 Theaters	CMAQ	CON	\$230	RFA anticipated to be submitted end of July
Calexico	IMP220609	STBGL-5168 (035)	Cole Boulevard between M.L. King and Boweker Road Rehabilitation Project	STBG	CON	\$1,416	Submitted 13-B to Caltrans R/W 6/9/23. Environmental submitted 6/13/23. Anticipated RFA submittal on 6/29/23.
Holtville	IMP220605	CML-5174(035)	East 9th Street Pedestrian Improvements Project from Ash Avenue to Oak Avenue	CMAQ	CON	\$400	RFA submitted on 5/23/23
Holtville	IMP2206012	STPL-5174(034)	West 9th Street Bicycle and Pedestrian Improvements Project Between Melon Road and Olive Avenue	STBG	ENG	\$53	RFA submitted 5/23/23 NOTE: This project is tied to a Local Partnership Program (LPP) Project. Local Agency Funds added to FY22/23 (PE Agency funds \$7 are LPP funds from Cycle 3). Agency CON Funds in FY 23/24 amount of \$89 are LPP from Cycle 3 and Cycle 4.
Imperial	IMP220606	CML 5134(026)	Aten Boulevard Class II Bike Lane from Vilore Way to Austin Road	CMAQ	CON	\$404	RFA packet was submitted on 6/12/23. Caltrans provided comments to the City on 6/15/23.
Imperial	IMP2206013	STBGL-5134 (027)	Aten Boulevard Rehabilitation Project Between Vilore Way and Old SR-86	STBG	CON	\$1,136	RFA packet was submitted on 6/12/23. Caltrans provided comments to the City on 6/15/23.
						\$7,592	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
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Memorandum

Date: June 9, 2023
To: ICTC Committee Members
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on June 14, 2023.

- 1) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. ICTC is currently working on program rollout and is currently developing a new grant application to expand the program. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice.*
- 2) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months.
- 3) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 4) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.

- 5) **FY 2023-24 Unmet Transit Needs Public Hearing Process:** *The Imperial County Transportation Commission has collected public feedback on public transportation needs. This involves funding for various public transit services. ICTC had previously posted an online survey and physical surveys were available on our vehicles for passengers to complete. The public hearing took place on April 6, 2023, at 3 p.m. at the ICTC offices and via zoom meeting. The UTN Findings meeting took place on April 24, 2023, at 3 p.m. at ICTC offices and via zoom. The UTN findings were presented to the Social Services Transportation Advisory Council on May 3, 2023 and the Management Committee on May 10, 2023. This item was included on the May 24, 2023, agenda and received approval.*
- 6) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023, and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9th, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. The service has averaged 180 passengers per day since the removal of the free fares and has been well received. *ICTC has been working with CMO to obtain additional funding for the project. ICTC is anticipated to receive an additional \$500,000 to be utilized for operations of the service and additional service hours. An agenda item for the contract amendment with the service provider is part of the June agenda.*
- 7) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
 - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
 - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
 - Ensure compliance with state and federal transportation planning regulations.
 - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, and was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>. ICTC and the Consultant team will be conducting pop-up information booth throughout the County at the end of June and July.

- 8) **Forrester Road Project Study Report (PSR):** *Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR.*
- 9) **Imperial Mexicali Binational Alliance (IMBA):** *An IMBA meeting was held on June 8, 2023, at the City of El Centro's Council Chambers. The meeting included presentations by Sand Diego Association of Governments, Customs and Border Protection, ICTC, Education and Economic Development partners. The next IMBA meeting is scheduled in the City of Mexicali on August 10, 2023.*
- 10) **Calexico East Port of Entry Bridge Widening Project:** *The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in mid-2023. Approximately 80% of construction efforts have been completed. A ribbon cutting ceremony is anticipated to take place in the May/June timeframe. The project is temporarily on hold due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit is anticipated to be received in the month of June 2023.*
- 11) **State Route 86 (Northbound) Border Patrol Checkpoint:** *State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.*

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance. ICTC, CBP and AECOM recently conducted a job walk of the project site and discussed various project design items. Updated project improvements plans are anticipated to be received in June 2023. The improvement plans will be submitted to Customs and Border Protection (CBP) and Caltrans for review and comment.

- 12) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*

- 13) **Clean California Bus Stop Improvement Project** – Through Clean California Round 1 Funding, Caltrans was able to secure funding to complete bus stop and shelter improvements in the communities of Niland, Calipatria, Brawley and Holtville along various state routes. Caltrans, ICTC and the communities worked together to identify locations, in addition to reviewing possible secondary amenities such as trash enclosures. Construction activities for the new bus stop improvements began on March 13, 2023.
- 14) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](https://www.imperialctc.org/canopy-construction-at-the-calexico-west-port-of-entry-to-impact-vehicle-traffic)*
- 15) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022, to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April 27, 2022. ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally, in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff has worked with member agency staff and completed a mini call for projects for FFY 2025/26 CMAQ and STBG funds. On Thursday, October 6th all member agencies reviewed and ranked projects submitted for FFY2025/26 funding. Project list recommendation was reviewed and approved by Management Committee and Commission on November 9, 2022.

- 16) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.*
- 17) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the

funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Staff recommendations were approved at the January Commission meeting. See the table below for further information. *Next steps include approval of the projects by SCAG and ultimately the California Transportation Commission during their June 2023 meeting.*

TABLE 2		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
TOTAL Regional ATP funds		\$3,270,000

- 18) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC’s long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico’s private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans’ departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. The environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. The city of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC is exploring funding opportunities to complete the required construction efforts and to complete Right of Way acquisition. On Friday, March 24, 2023, the property that was purchased by ICTC was destroyed by a fire. ICTC was able to set up barricades for the building to avoid loitering and any further damage.*
- 19) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. *Strategy outcome is scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.*
- 20) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement

infrastructure associated with the bus stop(s). ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has engaged its engineering team to review applicable infrastructure needs. ICTC has received a proposed cost to complete the infrastructure improvements. ICTC has forwarded proposed concepts for bus stop improvements at the two locations to the city staff. ICTC is looking at opportunities to include the bus stops as part of a larger bus stop improvement project.

- 21) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. Phase 2 of the project commenced on January 9th, 2023. Phase 2 of the project is anticipated to be completed in the May 2023 timeframe.*
- 22) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 23) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*
For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html
For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html
- 24) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** *Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one-time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.*

ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting on August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.

The following is the link to the 2019 Local Partnership Program guidelines:
http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

25) Partnerships with IVEDC:

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; The SBBC has participated in the development of a Digital Equity Best Practices Checklist and Imperial County Broadband Priority Routes. *The grant Cycle 1 has one (1) pending invoice waiting for approval. Budget Recap:*

Cycle 1: 2017-2020

Original Grant Amount: \$450,000.00

Total Reimbursements Received to Date: \$233,070

- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 3, 2023, there is a remaining grant balance of \$44,639. Of the \$49,398, \$38,908 is the remaining contract balance for SCS Engineers. IVEDC Staff provided an update at the Commission meeting on September 28, 2022.*

26) Meetings attended on behalf of ICTC:

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- May 1, 2023 – Meeting with Congressman Dr. Raul Ruiz at the ICTC offices
- May 3, 2023 – ICTC Social Services Transportation Advisory Council (SSTAC) meeting at the ICTC offices and via zoom meeting
- May 4-5, 2023 – SCAG General Assembly and Regional Council in La Quinta, CA
- May 9, 2023 – AB 617 Meeting in Heber, CA (attended by staff)
- May 10, 2023 – ICTC Management Committee Meeting at the County of Imperial (attended by staff)
- May 10, 2023 – Imperial County Association of Realtors Luncheon and presentation in El Centro, CA
- May 11, 2023 – Calexico on Demand Celebration event in Calexico, CA
- May 17, 2023 – Gillig facility trip in Livermore, CA
- May 17-18, 2023 – California Transportation Commission meeting in San Francisco, CA
- May 17, 2023 – Unleashing the Power of Recruitment Outreach: How to Expand Your Candidate Pool training (attended by staff)
- May 18, 2023 – SB 1343: Prevention of Harassment, Discrimination, and Retaliation employee training (attended by staff)

5. CALTRANS UPDATES/ ANNOUNCEMENTS

Presented by Caltrans Staff



DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

Imperial County Transportation Commission (ICTC)

Technical Advisory Committee (TAC)

June 22, 2023

Contact: Rob Owen, AICP-CTP, Local Programs Planner, rowen@dot.ca.gov or 619-930-7203 (cell)

Inactive Projects

Projects must be billed within the specified and agreed-upon timeframe to avoid de-obligation of funds.

The “Inactive” and “Future Inactive” project list was updated **June 8, 2023**. Action is required by the County of Imperial (current inactive), as well as these two cities (future inactive): Brawley and El Centro.

June 9, 2023 was the deadline to submit Inactive invoices or justification. District 11 must receive complete and accurate invoices to prevent de-obligation of federal funds! Verify through the “Inactive” link shown below for Inactive Project dates. **Any agency that does not invoice before “Inactive” status must submit a justification on the spreadsheet available for download through this updated link –**

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/inact/justification-inactive-projects-blank-form-20220208.xlsx>

Caltrans will communicate adverse actions, acceptance, or denial of the project justifications.

A complete list of Inactive Projects – <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

Note: An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

Please notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov

July 14, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization – Due Immediately!

Final Funding Requests for Authorization (RFA) during this federal fiscal year are due by **July 14, 2023**.

Any agency that believes this deadline might be missed must contact ICTC and the Caltrans District Local Assistance Engineer immediately to further coordinate on the pending RFA submittal.

Note the **Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.** Also, make sure that funds are programmed appropriately. **Send any RFA packages as soon as possible.**

Please transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from **January 2022** –

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM3A>

Preparation Schedule for California Transportation Commission (CTC) Allocation Requests

Please review the following schedule of deadlines and prepare requests for California Transportation Commission (CTC) approval during the October 18-19, 2023, CTC meeting.

When possible, do not wait to submit requests. **Caltrans District 11 must receive all documents at least two months prior to the desired CTC meeting date.**

Friday, **August 18, 2023**, is the final deadline (for that October 18-19, 2023, CTC meeting).

2023 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
July 2022

2023 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison Email: CTCLiaison@dot.ca.gov
Jan 25-26 - Sacramento	Mon, Nov 28, 22	Mon, Dec 5, 22	Mon, Dec 12, '22	Wed, Dec 21, '22	Thu, Dec 22, '22
Mar 22-23 - Los Angeles	Mon, Jan 23, 23	Mon, Jan 30, 23	Mon, Feb 6, '23	Wed, Feb 15, '23	Thu, Feb 16, '23
May 17-18 - Bay Area	Mon, Mar 20, 23	Mon, Mar 27, 23	Mon, Apr 3, '23	Wed, Apr 12, '23	Thu, Apr 13, '23
June 28-29 - Sacramento	Mon, May 1, 23	Mon, May 8, 23	Mon, May 15, '23	Wed, May 24, '23	Thu, May 25, '23
Aug 16-17 - San Diego	Mon, Jun 19, 23	Mon, Jun 26, 23	Mon, Jul 3, '23	Wed, Jul 12, '23	Thu, Jul 13, '23
Oct 18-19 - Central Valley	Mon, Aug 21, 23	Mon, Aug 28, 23	Tue, Sep 5, '23	Wed, Sep 13, '23	Thu, Sep 14, '23
Dec 6-7 - Riverside	Mon, Oct 9, 23	Mon, Oct 16, 23	Mon, Oct 23, '23	Wed, Nov 1, '23	Thu, Nov 2, '23

* No Scheduled Meeting in: February, April, July, September and November



DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

Imperial County Transportation Commission (ICTC)

Technical Advisory Committee (TAC)

June 22, 2023

Contact: Rob Owen, AICP-CTP, Local Programs Planner, rowen@dot.ca.gov or 619-930-7203 (cell)

Projects with Lapsing Project End Dates (PED)

Project phases must be complete or approved for time extensions during the specified and agreed-upon timeframe to avoid de-obligation of funds.

On **June 1, 2023** the list of active Project End Dates (PED) was updated.

A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>

The newest PED Extension Tool provides a streamlined process to request PED extensions on existing projects. This tool simplifies the PED extension process for Local Public Agencies and allows the Office of Project Management Oversight to track and monitor project statuses. Agencies may request PED extensions now using this form without completing a *Local Assistance Procedures Manual* Exhibit 3-A (Project Authorization/Adjustment Request). The tool is located on the DLA Project Management Oversight website.

For questions regarding this PED Extension Tool, please contact the Division of Local Assistance (DLA) Office of Project Management Oversight at Project.End.Dates@dot.ca.gov

To initiate an extension, or for further assistance, please contact Alma Sanchez at Alma.Sanchez@dot.ca.gov

Reconnecting Communities: “Highways to Boulevards” Pilot Program

Projects will fund the conversion of key underutilized highways in the State into multi-modal corridors to reconnect communities divided by transportation infrastructure. These legacy impacts will be addressed through community-based transportation planning, design, demolition, and/or reconstruction of city streets, parks, or other infrastructure. A call for projects and further details will be posted soon via this link –

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>

July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program

The United States Department of Transportation has announced a new “Safe Streets and Roads for All (SS4A) discretionary program, with \$5 billion in funding for five years. The SS4A program will consider regional, local, and Tribal projects through grants to prevent roadway deaths and serious injuries. Please see the attached factsheet, too.

A Notice of Funding Opportunity, workshop dates, and further details are posted at this link – <https://www.transportation.gov/grants/SS4A>

July 14, 2023 – California Community Response Initiative to Strengthen Emergency Systems Grant

The California Department of Social Services (CDSS) has a new Community Response Initiative to Strengthen Emergency Systems (C.R.I.S.E.S.) grant with \$10 million of pilot program funds that will support partnerships between city, county, and/or tribal governments, as well as other community organizations, to provide emergency response services that lessen the reliance on law enforcement as first responders in crises unrelated to fire department or emergency medical services. Applications will be released soon. This CDSS C.R.I.S.E.S. Grant website has all information –

<https://www.cdss.ca.gov/inforesources/cdss-programs/civil-rights/crises>

SAFE STREETS AND ROADS FOR ALL (SS4A)

Program Summary

The purpose of SS4A grants is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and refinement and implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micro-mobility users, and commercial vehicle operators. This program provides funding for two main types of grants: (1) Planning and Demonstration Grants and (2) Implementation Grants.

Successful grant applications will:

- Promote safety to prevent death and serious injuries on public roadways;
- Employ low-cost, high-impact strategies that can improve safety over a wide geographic area;
- Ensure equitable investment in the safety needs of underserved communities, which includes both underserved urban and rural communities;
- Incorporate evidence-based projects and strategies and adopt innovative technologies and strategies;
- Demonstrate engagement with a variety of public and private stakeholders; and
- Align with the Department's mission and Strategic Goals such as safety; climate change and sustainability; equity and Justice40; and workforce development, job quality, and wealth creation

Eligibility

Eligible Applicants

MPO, political subdivision of a State or territory, a federally recognized Tribal government, and multi-jurisdictional group of entities described above. See NOFO for more details.

Eligible Projects (see NOFO for more details)

(A) Developing a comprehensive safety action plan or Action Plan, (B) Conducting planning, design, and development activities for projects and strategies identified in an Action Plan; and (C) Carrying out projects and strategies identified in an Action Plan.

Want to Apply? Here are some important Details

- Applications are submitted through Valid Eval instead of Grants.gov.
- If an applicant is eligible for both a Planning and Demonstration Grant and an Implementation Grant, the applicant may only apply for one or the other, not both. An eligible applicant may only submit one application to the funding opportunity.
- Additional award consideration will be made for Implementation Grant applicants that have a high percentage of funds that benefit underserved communities, are in rural areas, request less than \$10 million in Federal funds, and/or support geographic diversity amongst the Implementation Grant award recipients.
- Planning Grants were undersubscribed in the last SS4A cycle.

Funding Details

Award Size:

- Planning and Demonstration Grants - min. \$100,000 and max. \$10M, see NOFO for more details
- Implementation Grants - min. \$2.5M and max. \$25M

Cost Sharing: Federal share may not exceed 80% of total eligible activity cost

FY23 Funding Available: \$1.2B

Total Funding Available: \$5B

Important Dates

Application Due Date: 07/10/2023, 2:00PM (PT)

Partnerships

- An application that engages multiple jurisdictions in the same region is encouraged.
- Applicants who have never received Federal funding from DOT before are encouraged to partner with eligible applicants within the same region, such as an MPO, that have established financial relationships with DOT and knowledge of Federal grant administration requirements.

Resources

- [NOFO](#)
- [Website](#)
- [FAQs](#)
- [Webinars and Office Hours](#)



Contact Information:

Vanessa Faul, Investment Planning Manager-Federal Programs
Vanessa.faul@dot.ca.gov or (916) 879-6263

04/26/2023



DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

Imperial County Transportation Commission (ICTC)

Technical Advisory Committee (TAC)

June 22, 2023

Contact: Rob Owen, AICP-CTP, Local Programs Planner, rowen@dot.ca.gov or 619-930-7203 (cell)

August 1, 2023 – FHWA Deadline for Wildlife Crossings Pilot Program (WCPP)

The Wildlife Crossings Pilot Program (WCPP) is a competitive grant program with the goal of reducing Wildlife Vehicle Collisions while improving habitat connectivity for terrestrial and aquatic species. The WCPP provides funding for construction and non-construction projects.

A Notice of Funding Opportunity, workshop dates, and further details are posted at this link – <https://highways.dot.gov/federal-lands/programs/wildlife-crossings>

August 18, 2023 – USDOT Deadline for PROTECT Discretionary Grant Program

The USDOT Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program helps make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters through support of planning activities, resilience improvements, community resilience and evacuation routes, and at-risk coastal infrastructure.

A Notice of Funding Opportunity, workshop dates, and further details are posted at this link – <https://www.fhwa.dot.gov/environment/protect/discretionary>

Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program

This Federal Highway Administration (FHWA) program provides an opportunity to address significant challenges for transportation facilities that serve federal and tribal lands. FHWA is anticipating the next call for applications in summer 2023 – <https://highways.dot.gov/federal-lands/programs/significant>

Disadvantaged Business Enterprise (DBE) Goal and Methodology Updates (Office Bulletin #23-01)

As a reminder, *Local Assistance Procedures Manual (LAPM)* Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.

<http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>

Future updates to the *LAPM* will align with the Caltrans Division of Construction accordingly. Specifically, *LAPM* revision will include “Termination and Replacement of DBE firms” and “Commercially Useful Function” information. A corresponding Office Bulletin #23-01 has more details –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2023/ob23-01.pdf>

Cooperative Training Assistance Program (CTAP) – New Learning Opportunities! (“live” & virtual)

Access the new Cooperative Training Assistance Program (CTAP) website to register for subsidized, practical training for transportation professionals in California's cities, counties, tribal and regional transportation agencies. Send any questions to the CTAP Registrar: CA-CTAP@csus.edu

Familiar courses include the Federal Aid Series and the Resident Engineers Academy, both of which fill quickly. “Live” on-site classroom delivery will be returning soon. Please enroll early!

Schedule is available here – <https://ca-ctap.org/?pid=1609> Recordings of several trainings are online.

The Active Transportation Resource Center (ATRC) offers customized training at no cost. The following link has more information – <https://caatpresources.org/1502>. To request training, contact ATRC@csus.edu

For questions about additional training opportunities, please contact the District 11 Local Assistance Training Coordinator, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or by phone 619-987-0766.



DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

Imperial County Transportation Commission (ICTC)

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June 22, 2023

Contact: Rob Owen, AICP-CTP, Local Programs Planner, rowen@dot.ca.gov or 619-930-7203 (cell)

Division of Local Assistance Blog (LAB)

The Caltrans Local Assistance Blog (LAB) clarifies and contributes to successful delivery of transportation projects using federal resources – [LocalAssistanceBlog.com](https://localassistanceblog.com)

2023 Local Assistance Publication Updates

Caltrans has released updates to the 2023 *Local Assistance Procedures Manual (LAPM)* and the *Local Assistance Program Guidelines (LAPG)*. All changes appear in Local Programs Procedures (LPP) 22-01 –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lpp/lpp22-01.pdf>

Title VI Nondiscrimination Program

Caltrans Division of Local Assistance delivered training for Local Public Agencies (LPA) to implement the federally mandated Title VI program. This training provides the LPA with FHWA requirements of Title VI to incorporate nondiscrimination principles and provisions in all locally administered federal-funded programs, plans, and activities.

Additional Title VI resources and recordings of training are available on this webpage –

<https://californiatap.org/index.cfm?pid=1579>

A reminder for local agencies to comply with all Title VI requirements. See *Local Assistance Procedures Manual (LAPM)* Section 9.2, Title VI of the Civil Rights Act of 1964 (Title VI) and Related Statutes:

Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR part 21).

Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract. U.S. Department of Transportation Order No.1050.2 requires Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to Title VI program and compliance review at any time.

Link to guidance for Title VI complaints - dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

A Frequently Asked Questions (FAQ) document linked below has further details –

localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances



DIVISION OF LOCAL ASSISTANCE

CALTRANS OVERSIGHT INFORMATION NOTICE



DLA COIN Issue #23-01

Release Date: June 2023

Welcome to the COIN!

This is a Caltrans Oversight Information Notice, or "COIN" for short. These short, single-topic bulletins are intended to provide outreach information and guidance to local agencies on issues pertaining to federal-aid projects. They cover a wide variety of subjects, including discussions of findings resulting from process reviews by Caltrans and/or FHWA, changes in procedures or regulations, reminders of existing procedures or best practices, and other timely information. The goal is to ensure proper and timely delivery of federal-aid projects.

Subcontracting Request

The Construction Oversight Program, under the Division of Local Assistance, performs construction oversight reviews in which certain areas are selected to measure the performance of Local Public Agencies (LPAs). One area of contract administration that repeatedly scored the lowest compliance is the Subcontracting Request. Per the review, the LPAs were asked if the Subcontracting Request form was submitted by the contractor and approved by the Resident Engineer prior to the start of a subcontracted work. For 2022, the compliance rate was 65%, well below the target compliance of 85%. The compliance rate for prior years was similar, with no improvement from year to year.

LPAs must review the guidance in Local Assistance Procedures Manual (LAPM) [Chapter 16](#), Section 16.7: Subcontractors, and ensure their own processes and procedures meet the requirements.

LPAs should encourage their staff to attend the Resident Engineer Academy, and the Civil Rights Academy. LPAs can also request their District Construction Oversight Engineer (COE) to provide in-house training on reviewing the subcontracting request.

The RE has the responsibility of approving subcontractors. In general, approval is necessary for only first-tier subcontractors. Before subcontracted work starts, the contractor must submit LAPM Exhibit 16-B: Subcontracting Request for approval.

Procedures and Best Practices

The below bullets include procedures and best practices.

- When a contract is awarded, provide the contractor a blank subcontracting request form LAPM Exhibit 16-B: Subcontracting Request: <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmID=DOTLAPM16B>
- Discuss the importance of the subcontracting request during the pre-construction meeting.
- Remind the contractor to submit the form prior to the start of any subcontracted work.
- Upon receipt of a subcontracting request from the contractor, the RE reviews the request. If the subcontracting request satisfies the requirements, sign, date, and provide a copy to the contractor. If a correction is needed, notify the contractor to revise and resubmit.
- File a copy of the approved subcontracting request in the project files.

Conclusion

The Subcontracting Request Form must be approved prior to the start of work by subcontractors. The approved request must be kept in the project files.



Expires – Upon Issuance of LPP

PROMPT PAYMENT CERTIFICATION

I. BACKGROUND

Since March 2020, the Division of Local Assistance (DLA) incorporated Exhibit 9-F: Disadvantaged Business Enterprise (DBE) Running Tally of Payments in the Local Assistance Procedures Manual (LAPM) for required use on Local Public Agency (LPA) federal-aid projects. The purpose of Exhibit 9-F is to keep a running tally of actual payments to DBE firms for work the prime contractor or consultant committed to them at the time of contract award per the requirements of 49 CFR 26.37(c).

In compliance with 49 CFR 26.29(a), CBPC 7108.5, and CCC 3321, DLA created Exhibit 9-P: Prompt Payment Certification to monitor compliance by prime contractors to promptly pay its subcontractors and subconsultants. Exhibit 9-P is used to capture monthly prime contractor and consultant's actual payments to all its DBE and non-DBE subcontractors and subconsultants.

The new Exhibit 9-P collects the same DBE information as Exhibit 9-F; therefore, Exhibit 9-F will be phased out.

II. POLICY

Effective September 1, 2023, the new Exhibit 9-P: Prompt Payment Certification will replace Exhibit 9-F. LPAs are to require all prime contractors or consultants to use Exhibit 9-P until the prime contractor or consultant completes all DBE and non-DBE subcontracting or material supply activity on any federal-aid funded project. This change aligns closer with the requirements in 49 § CFR 26.29(a), 49 CFR § 26.37(c), BPC 7108.5, and CCC 3321.

This change additionally requires Caltrans to effectuate changes in the LAPM at Chapters 9 and 16 in addition to Exhibits 10-R and 12-G. See Section IV for details.

III. PROCEDURE

For projects awarded on or after March 1, 2020, but before September 1, 2023:

No later than the 10th of the month following the month in which payments were made, the prime contractor or consultant must submit an invoice for payment along with Exhibit 9-F: Monthly Disadvantaged Business Enterprise (DBE) Payment to the Caltrans Business Support Unit at Business.Support.Unit@dot.ca.gov. Also, provide a copy to the LPA administering the contract.

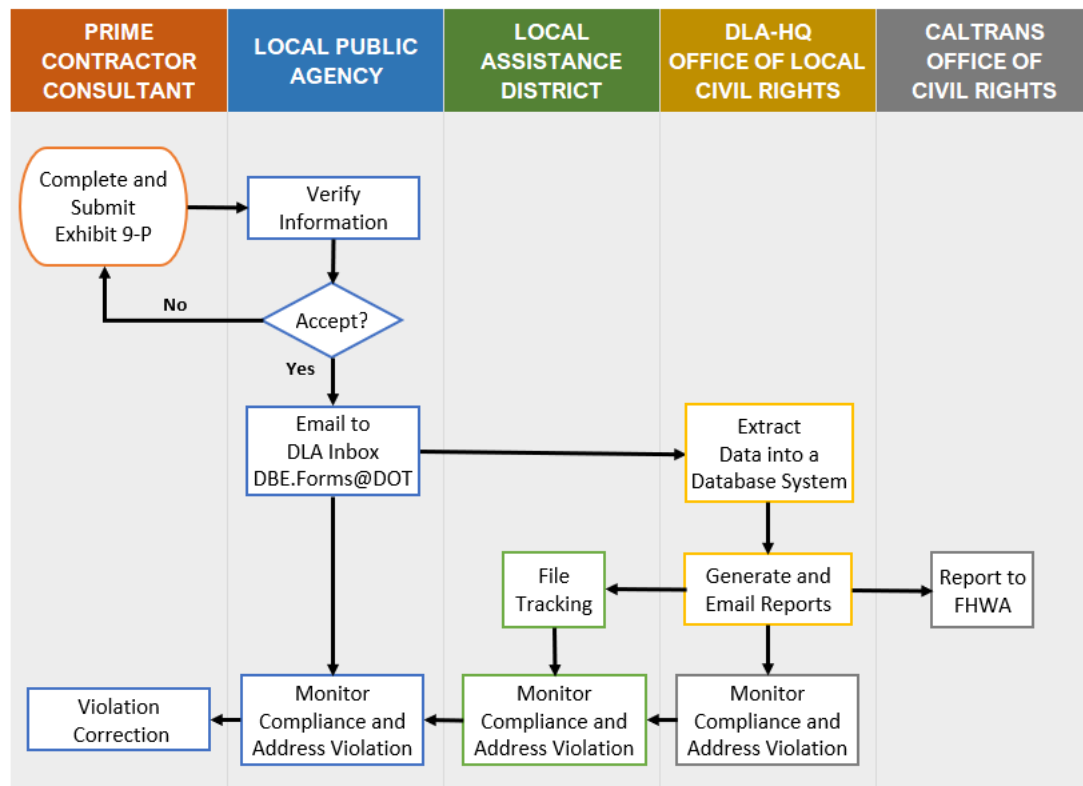
For projects awarded on or after September 1, 2023:

Exhibit 9-F is no longer required. Instead, by the 15th of the month following the month in which payments were made, the prime contractor or consultant must now submit Exhibit 9-P to the LPA administering the contract. If the prime contractor or consultant does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report “no payments were made to subs this month” and write this visibly and legibly on Exhibit 9-P.

A failure to complete the Prompt Pay reporting requirement may result in the withholding of the prime contractor or consultant’s next progress payment and/or final payment. Additionally, Caltrans may require the LPA to issue a corrective action plan and/or it may require the LPA to suspend the contract in whole or in part if the prime contractor or consultant does not make up the shortfall.

LPAs must verify all Exhibit 9-P information, monitor compliance with prompt payment requirements for DBE and non-DBE firms, and address any shortfalls to the DBE commitment and prompt payment issues until the end of the project. The LPA must email a copy of Exhibit 9-P to DBE.Forms@dot.ca.gov before the end of the month after receiving the Exhibit 9-P from prime contractor or consultant.

The following swim lane diagram shows the process of monitoring compliance by prime contractors to promptly pay its subcontractors and generating the Running Tally of Actual Attainment summary reports.





IV. APPLICABILITY/IMPACTS

This Office Bulletin applies to all federal-aid projects that have sub-contracting opportunities.

The following documents are updated to incorporate the revised policy and procedures associated with this Office Bulletin:

Chapter / Exhibit	New text (supersedes existing text)
LAPM Chapter 9.6 Prompt Payment Certification [New subsection]	<p>For projects awarded on or after September 1, 2023: the prime contractor or consultant must submit Exhibit 9-P to the LPA administering the contract by the 15th of the month following the month of any payment(s). If the prime contractor or consultant does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report “no payments were made to subs this month” and write this visibly and legibly on Exhibit 9-P.</p> <p>A failure to complete the Prompt Pay reporting requirement may result in the withholding of the prime contractor or consultant’s next progress payment and/or final payment. Additionally, Caltrans may require the LPA to issue a corrective action plan and/or it may require the LPA to suspend the contract in whole or in part if the prime or consultant does not make up the shortfall.</p> <p>LPAs must verify all Exhibit 9-P information, monitor compliance with prompt payment requirements for DBE and non-DBE firms, and address any shortfalls to the DBE commitment and prompt payment issues until the end of the project. The LPA must email a copy of Exhibit 9-P to DBE.Forms@dot.ca.gov before the end of the month after receiving the Exhibit 9-P from prime contractor or consultant.</p>
LAPM Chapter 9.7 Running Tally of Actual Attainments	<p>For projects awarded on or after March 1, 2020, but before September 1, 2023: No later than the 10th of the month following the month of any payment(s), the prime contractor or consultant must submit an invoice for payment along with Exhibit 9-F: Monthly Disadvantaged Business Enterprise (DBE) Payment to the Caltrans Business Support Unit at Business.Support.Unit@dot.ca.gov. Provide a copy to the LPA administering the contract.</p> <p>For projects awarded on or after September 1, 2023: Exhibit 9-F is no longer required. Instead, by the 15th of the month following the month of any payment(s), the prime contractor or consultant must now submit Exhibit 9-P to the LPA administering the contract. If the prime contractor or consultant does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report “no payments were made to subs this month” and write this visibly and legibly on Exhibit 9-P.</p>

<p>LAPM Chapter 16.9 DBE, Role of the RE Activity 5</p>	<p>Ensure Running Tally of Actual Attainments</p> <p>For projects awarded on or after March 1, 2020, but before September 1, 2023: No later than the 10th of the month following the month of any payment(s), the prime contractor or consultant must submit an invoice for payment along with Exhibit 9-F: Monthly Disadvantaged Business Enterprise (DBE) Payment to the Caltrans Business Support Unit at Business.Support.Unit@dot.ca.gov. Provide a copy to the LPA administering the contract.</p> <p>For projects that are awarded on or after September 1, 2023: Exhibit 9-F is no longer required. Instead, by the 15th of the month following the month of any payment(s), the prime contractor or consultant must now submit Exhibit 9-P to the LPA administering the contract. If the prime contractor or consultant does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report "no payments were made to subs this month" and write this visibly and legibly on Exhibit 9-P.</p>
<p>Exhibit 10-R Article XVIII DBE Participation L.</p>	<p>For projects awarded on or after March 1, 2020, but before September 1, 2023: No later than the 10th of the month following the month of any payment(s), the CONSULTANT must submit an invoice for payment along with Exhibit 9-F: Monthly Disadvantaged Business Enterprise (DBE) Payment to the Caltrans Business Support Unit at Business.Support.Unit@dot.ca.gov. Provide a copy to the LOCAL AGENCY administering the contract.</p> <p>For projects awarded on or after September 1, 2023: Exhibit 9-F is no longer required. Instead, by the 15th of the month following the month of any payment(s), the CONSULTANT must now submit Exhibit 9-P to the LOCAL AGENCY administering the contract. If the CONSULTANT does not make any payments to subconsultants, supplier(s), and/or manufacturers they must report "no payments were made to subs this month" and write this visibly and legibly on Exhibit 9-P.</p>
<p>Exhibit 10-R Article XXXI Prompt Payment from the Local Agency to Consultant</p>	<p>ARTICLE XXXI PROMPT PAYMENT</p> <p>A. PROMPT PAYMENT FROM THE LOCAL AGENCY TO CONSULTANT The LOCAL AGENCY shall make all project progress payment within 30 days after receipt of an undisputed and properly submitted payment request from CONSULTANT on a professional service contract. If the LOCAL AGENCY fails to pay promptly, the LOCAL AGENCY shall pay interest to the CONSULTANT, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied and pro-rated as necessary. Upon receipt of the payment request, the LOCAL AGENCY shall act in accordance with both of the following:</p> <ol style="list-style-type: none"> (1) The LOCAL AGENCY shall review each payment request as soon as feasible after receipt to verify it is a proper payment request. (2) The LOCAL AGENCY must return any payment request deemed improper by the LOCAL AGENCY to the CONSULTANT as soon as feasible, but not later than seven (7) days, after receipt. A request returned pursuant to this paragraph shall include documentation setting forth in writing the reasons why it is an improper payment request. <p>B. PROMPT PAYMENT CERTIFICATION For projects awarded on or after September 1, 2023: the CONSULTANT must now submit Exhibit 9-P to the LOCAL AGENCY administering the contract by the 15th of the month following the month of any payment(s). If the CONSULTANT does not make any payments to subconsultants, supplier(s), and/or manufacturers they must report "no payments were made to subs this month" and write this visibly and legibly on Exhibit 9-P.</p>



	<p>The LOCAL AGENCY must verify all Exhibit 9-P information, monitor compliance with prompt payment requirements for DBE and non-DBE firms, and address any shortfalls to the DBE commitment and prompt payment issues until the end of the project. The LOCAL AGENCY must email a copy of Exhibit 9-P to DBE.Forms@dot.ca.gov before the end of the month after receiving the Exhibit 9-P from the CONSULTANT.</p>
Exhibit 12-G 1(G) Running Tally of Attainments	<p>For projects awarded on or after March 1, 2020, but before September 1, 2023:</p> <p>No later than the 10th of the month following the month of any payment(s), the Contractor must submit an invoice for payment along with Exhibit 9-F: Monthly Disadvantaged Business Enterprise (DBE) Payment to the Caltrans Business Support Unit at Business.Support.Unit@dot.ca.gov. Provide a copy to the Local Agency administering the contract.</p> <p>For projects that are awarded on or after September 1, 2023:</p> <p>Exhibit 9-F is no longer required. Instead, by the 15th of the month following the month of any payment(s), the prime contractor must now submit Exhibit 9-P to the Local Agency administering the contract. If the Contractor does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report "no payments were made to subs this month" and write this visibly and legibly on Exhibit 9-P.</p>
Exhibit 12-G 10. Prompt Payment from the Agency to the Contractors	<p>10. PROMPT PAYMENT</p> <p>A. FROM THE AGENCY TO THE CONTRACTORS</p> <p>The Local Agency shall make all project progress payment within 30 days after receipt of an undisputed and properly submitted payment request from the Contractor on a professional service contract. If the Local Agency fails to pay promptly, the Local Agency shall pay interest to the Contractor, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied and pro-rated as necessary. Upon receipt of the payment request, the Local Agency shall act in accordance with both of the following:</p> <ol style="list-style-type: none">1. The Local Agency shall review each payment request as soon as feasible after receipt to verify it is a proper payment request.2. The Local Agency must return any payment request deemed improper by the Local Agency to the Contractor as soon as feasible, but not later than seven (7) days, after receipt. A request returned pursuant to this paragraph shall include documentation setting forth in writing the reasons why it is an improper payment request. <p>B. PROMPT PAYMENT CERTIFICATION</p> <p>For projects awarded on or after September 1, 2023:</p> <p>The Contractor must submit Exhibit 9-P to the Local Agency administering the contract by the 15th of the month following the month of any payment(s). If the Contractor does not make any payments to subcontractors, supplier(s) and/or manufacturers they must report "no payments were made to subs this month" and write this visibly and legibly on Exhibit 9-P.</p> <p>The Local Agency must verify all Exhibit 9-P information, monitor compliance with prompt payment requirements for DBE and non-DBE firms, and address any shortfall to the DBE commitment and prompt payment issues until the</p>



	end of the project. The Local Agency must email a copy of Exhibit 9-P to DBE.Forms@dot.ca.gov before the end of the month after receiving the Exhibit 9-P from the Contractor.
Exhibit 9-P: Prompt Payment Certification	New Exhibit

Recommended: Original signature on file May 1, 2023
Hau Doan, Senior Transportation Engineer
Office of Guidance & Oversight
Date

Approved: Original signature on file May 1, 2023
Mack Yenjai, Chief (Acting)
Office of Guidance & Oversight
Date

California Department of Transportation



To: ICTC Management Committee

Date: June 2023

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 eastbound widening between Rockwood Avenue and Ollie Avenue was completed in mid-November. The construction of Stage 2 (westbound SR-98 from SR-111 to Ollie Ave) is underway. The contractor is currently placing class 2 base, curb and gutter. Stage 2 is estimated to be completed in May. The total project cost is estimated at \$8.2 million.
2. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours and temporary closures are expected and will be announced as the project progresses. Construction started in February 2023 and estimated completion is early 2024. The total project cost is estimated at \$11.1 million.
3. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. Work has begun at the I-8 location over the All American Canal, bridge deck work and steel painting are underway. Total estimated cost is \$13.2 million.

4. **I-8 Roadside Safety Improvements:** This project will be implementing various safety improvements at various locations on I-8 between Silsbee Rd and Anderholt Rd. The scope includes slope paving, gore paving and rumble strip installations. Construction is expected to start in May 2023 and estimated completion is spring 2024. The total project cost is estimated at \$4.6 million.

PROJECT DELIVERY

1. **Middle Mile Broadband Initiative:** In July 2021, Governor Gavin Newsom signed into law Senate Bill 156 to create an open-access middle-mile network to bring equitable high-speed broadband service to all Californians. Caltrans D11 is working with the California Department of Technology (CDT) to deliver middle mile broadband projects in Imperial County along state routes. Currently, CDT has approved segments on SR78, SR86, SR111 and SR115 totaling in 178 miles of middle mile broadband deployment. Caltrans has begun design work for these segments. The total capital cost for construction is estimated at \$62.3 million and target completion date is December 2026.
2. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by late summer/early fall 2023. Below is a conceptual rendering of the gateway sign.



3. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 12/2024. The Anticipated funding fiscal year for construction is 2027/28.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, lateral support SR111, guardrail repair SR111, drain cleaning SR86



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, pavement markings SR86 and SR98



3. Midway Traveled Way Crew – Crack sealing SR98, storm response/repairs, fence repair I-8, guardrail repair I-8



4. Brawley Traveled Way Crew – Sweeping/brush control, SR78 clearing washes, crack sealing on SR78, graffiti abatement SR78



5. El Centro Clean CA Crew – Litter control/landscaping activities SR98/111



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **Project Study Report: Forrester Road Improvements** - This study is developing short, medium, and long term improvements for Forrester Road (I-8 to SR 78/86). It is being prepared as a Project Study Report – Project Development Support (PSR-PDS) and identifies improvements that can proceed to the Project Approval/Environmental Document (PA/ED) phase of the project development process. The project creates a truck bypass to the City of Westmorland by making improvements to Andre Road and Martin Road. Other projects within the PSR-PDS could move to the next phase once funding is available. The document is currently in District Circulation with anticipated completion in summer 2023.

2. **Local Assistance:**

Reconnecting Communities: Highways to Boulevards (RC: H2B) Pilot Program

Projects will fund the conversion of key underutilized highways in the State into multi-modal corridors to reconnect communities divided by transportation infrastructure. These legacy impacts will be addressed through community-based transportation planning, design, demolition, and/or reconstruction of city streets, parks, or other infrastructure. A “Call for Communities” is expected June 19, 2023. The May 9, 2023 RC:H2B workshop recording is available online–

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>

July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program

Request for a Caltrans Letter of Support is due May 19, 2023.

The United States Department of Transportation has announced a new “Safe Streets and Roads for All (SS4A) discretionary program, with \$5 billion in funding for five years. The SS4A program will consider regional, local, and Tribal projects through grants to prevent roadway deaths and serious injuries.

A Notice of Funding Opportunity, workshop dates, and further details are posted at this link – <https://www.transportation.gov/grants/SS4A>

August 1, 2023 – Deadline for FHWA Wildlife Crossings Pilot Program (WCPP)

The Wildlife Crossings Pilot Program (WCPP) is a competitive grant program with the goal of reducing Wildlife Vehicle Collisions while improving habitat connectivity for terrestrial and aquatic species. The WCPP provides funding for construction and non-construction projects.

A Notice of Funding Opportunity, workshop dates, and further details are at this link – <https://highways.dot.gov/federal-lands/programs/wildlife-crossings>

August 18, 2023 – USDOT Deadline for PROTECT Discretionary Grant Program

The USDOT Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program helps make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters through support of planning activities, resilience improvements, community resilience and evacuation routes, and at-risk coastal infrastructure.

A Notice of Funding Opportunity and further details are posted at this link – <https://www.fhwa.dot.gov/environment/protect/discretionary>

Community Response Initiative to Strengthen Emergency Systems Grant (Pilot)

The California Department of Social Services (CDSS) has a new Community Response Initiative to Strengthen Emergency Systems (C.R.I.S.E.S.) grant with \$10 million of pilot program funds that will support partnerships between city, county, and/or tribal governments, as well as other community organizations, to provide emergency response services that lessen the reliance on law enforcement as first responders in crises unrelated to fire department or emergency medical services. Applications will be due to CDSS July 14, 2023. This CDSS C.R.I.S.E.S. Grant Program link has more detailed information – <https://www.cdss.ca.gov/inforesources/cdss-programs/civil-rights/crises>

Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program

This Program provides an opportunity to address significant challenges for transportation facilities that serve federal and tribal lands. This Federal Highway Administration (FHWA) link will advise the next call for applications in summer 2023 – <https://highways.dot.gov/federal-lands/programs/significant>

California Transportation Commission (CTC) Allocation and Approval Requests

Please review the attached schedule of due dates and prepare requests for California Transportation Commission (CTC) approval accordingly. *Caltrans District 11 needs all documents at least two months before the CTC meets.*

Friday, June 16, 2023 – deadline for the next CTC meeting (August 16-17, 2023)

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). *Title VI compliance is subject to review at any time.*

www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

RELINQUISHMENTS

1. **SR-86** from SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella, and just east of Brandt Rd to SR-78. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from Countryside Dr to Treshill Rd. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

2023 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
July 2022

2023 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison Email: CTCLiaison@dot.ca.gov
Jan 25-26 - Sacramento	Mon, Nov 28, 22	Mon, Dec 5, 22	Mon, Dec 12, '22	Wed, Dec 21, '22	Thu, Dec 22, '22
Mar 22-23 - Los Angeles	Mon, Jan 23, 23	Mon, Jan 30, 23	Mon, Feb 6, '23	Wed, Feb 15, '23	Thu, Feb 16, '23
May 17-18 - Bay Area	Mon, Mar 20, 23	Mon, Mar 27, 23	Mon, Apr 3, '23	Wed, Apr 12, '23	Thu, Apr 13, '23
June 28-29 - Sacramento	Mon, May 1, 23	Mon, May 8, 23	Mon, May 15, '23	Wed, May 24, '23	Thu, May 25, '23
Aug 16-17 - San Diego	Mon, Jun 19, 23	Mon, Jun 26, 23	Mon, Jul 3, '23	Wed, Jul 12, '23	Thu, Jul 13, '23
Oct 18-19 - Central Valley	Mon, Aug 21, 23	Mon, Aug 28, 23	Tue, Sep 5, '23	Wed, Sep 13, '23	Thu, Sep 14, '23
Dec 6-7 - Riverside	Mon, Oct 9, 23	Mon, Oct 16, 23	Mon, Oct 23, '23	Wed, Nov 1, '23	Thu, Nov 2, '23

* No Scheduled Meeting in: February, April, July, September and November

6. SCAG UPDATES/ ANNOUNCEMENTS

Presented by SCAG Staff

Memorandum

Date: June 14th, 2023

To: ICTC Management Committee Meeting

From: David Salgado, Government Affairs Officer (GAO)

Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee meeting for the month of May 2023.

1. SCAG REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) REFORM PROCESS:

The 6th Cycle RHNA has led for requests for SCAG to pursue reform of the RHNA process. Several issues had been raised by stakeholders related to the regional determination methodology, the use of land planning factors in the SCAG RHNA methodology, and basis for RHNA appeals. As part of Assembly Bill 101, HCD is tasked with preparing a report on the RHNA reform and making recommendations to the State Legislature by December 31, 2023. To inform HCD's recommendations for improving the RHNA process and methodology, HCD has been conducting a statewide engagement process. For information on HCD's efforts, please visit HCD's [Regional Housing Needs Allocation \(RHNA\) page](#).

In July and August of 2022, SCAG staff conducted a stakeholder engagement process to gather input and feedback on RHNA reform. Staff reviewed the input and comments submitted during this process and have prepared draft recommendations. These draft recommendations will be reviewed and approved by SCAG's Community, Economic and Human Development Committee and Regional Council in late summer of 2023. Once the recommendations are approved, they will be used to inform a comment letter that SCAG will submit to the California Department of Housing and Community Development (HCD) in mid-September of 2023.

A link will be provided to the DRAFT RHNA Recommendations and the SCAG RHNA Reform Survey, open through June 30, 2023.

Comments may also be submitted to housing@scag.ca.gov. To ensure that your comments are considered for recommendations to the CEHD Committee and Regional Council, please submit them no later than June 30, 2023.

Date	Action
May 15, 2023	Kickoff SCAG RHNA reform outreach on draft recommendations
June 22, 2023	Public listening session #1 (1-3pm) <u>Zoom Registration</u>
June 27, 2023	Public listening session #2 (1-3pm) <u>Zoom Registration</u>
June 30, 2023	End of SCAG outreach period
July 1, 2023	HCD progress update to Legislature
Mid-Aug. 2023	Special CEHD meeting
Sep 7, 2023	Sept. Regional Council
Early Sept. 2023	Submit comment letter on approved recommendations to HCD
Dec. 31, 2023	Due date for HCD's report to the Legislature on RHNA Reform

2. REAP 2.0 HOUSING INFILL ON PUBLIC AND PRIVATE LANDS GRANT PROGRAM
SCAG is pleased to announce that the REAP 2.0 Call for Applications for the Housing Infill on Public and Private Lands (HIPP) Program Pilot is now open until July 10.

The HIPP is a competitive Call for Applications, with an estimated \$8 million available for projects focused on: Development of affordable housing at scale on available public and private land
Corridor-wide or area-wide regulatory infill housing actions – development and implementation
The completed application and all required attachments must be submitted by email to housing@scag.ca.gov with “HIPP Application” in the subject line. An emailed Dropbox link is also acceptable.

3. SCAG DEVELOPMENT STREAMLINING EFFORTS Workshop #4

JUNE 20, 2023 - 11:30AM - 1:00PM: Join us on Tuesday, June 20, 2023, at 11:30 a.m. for a fourth in a series of virtual workshops to learn about SCAG's Development Streamlining efforts and guidance materials to help SCAG's member agencies expedite housing approvals. The topic for this final workshop will present various California Environmental Quality Act (CEQA) provisions using prior CEQA documents and other options to streamline environmental review for qualifying housing projects.

4. TOOLBOX TUESDAY: Equity Series: Youth Empowerment

Join us **June 27 from 1 to 2:30 p.m.** for another session in the *Toolbox Tuesday Equity Series* where researchers, leaders and participants of youth empowerment programs will share their experiences to demonstrate how to integrate and institutionalize systems to improve racial equity.

The COVID-19 pandemic has brought to light many disparities at different levels. Persistent gaps in wealth between households of different racial or ethnic backgrounds reveal the effects of accumulated inequality and discrimination, as well as the drastic differences in power and opportunity for people of color. In July 2020, SCAG's Regional Council adopted a resolution affirming its commitment to meaningfully advance justice, equity, diversity and inclusion, and staff developed a Racial Equity Early Action Plan (EAP) to help facilitate the consistent integration of equity into its planning work. In March 2022, SCAG released the Equity Resource Guide (ERG), a collection of local, state, and national examples of practices and approaches to advance equity. The Toolbox Tuesday Equity Series trainings and discussions focus on the three strategies outlined in the EAP and ERG.

5. REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) REFORM VIRTUAL LISTENING SESSION Virtual Listening Session #1 - JUNE 22, 2023 - 1:00PM - 3:00PM

Concurrent to the statewide RHNA reform outreach conducted by the California Department of Housing and Community Development (HCD), SCAG will conduct its own outreach for collecting input on its draft RHNA reform recommendations. Starting May 15, 2023 through June 30, SCAG is seeking input from jurisdictions, stakeholders, and the public on its draft recommendations to reform the RHNA process. Draft recommendations and a brief corresponding survey are available on the RHNA webpage.

Staff will review feedback received and prepare draft recommendations for review and approval by the CEHD Committee and Regional Council in Summer 2023. Following Regional Council action in September, the approved RHNA reform recommendations will be submitted as part of a comment letter to HCD. Questions and comments can be submitted to housing@scag.ca.gov.

6. LAST MILE BROADBAND INTERNET FEDERAL FUNDING ACCOUNT PROGRAM

The Federal Funding Account, administered by the California Public Utilities Commission (CPUC), is a \$2 billion grant program for last mile broadband infrastructure projects to connect unserved and underserved Californians. The program was established in accordance with 2021's Senate Bill 156 (Chapter 112, Statutes of 2021). The Broadband Investments Package fact sheet provides more information on the SB 156 investments.

The first application window will open in summer 2023. Per Decision D.22-04-005, applications will be accepted every six months thereafter as long as funding is available. Staff will target to review applications

in no more than six months. Organizations will have 14 days, inclusive of holidays and weekends, to file objections to applications.

7. GUIDELINES APPROVAL ADDRESS CORRECTIVE ACTION

The Regional Council took action at the June 1 meeting to approve the Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement Program Guidelines (CMAQ/STBG).

During SCAG's federal certification in 2022, SCAG was issued one corrective action. With the approval of the program guidelines, by the Regional Council, and by Caltrans, the Federal Highway Administration and the Federal Transit Administration last month, SCAG has now substantially addressed the program challenges. All that remains is to ensure SCAG selects any new projects funded with CMAQ or STBG dollars consistent with the program guidelines starting next month. SCAG plans to initiate a call for project nominations in early 2024 to align with an amendment to the 2025 Federal Transportation Improvement Program.

7. COUNTY PLANNING/ PUBLIC WORKS UPDATES