



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE AGENDA

**ICTC Offices
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243**

**Wednesday, August 9, 2023
10:30 A.M.**

CHAIR: ESPERANZA COLIO-WARREN

VICE CHAIR: DENNIS MORITA

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Management Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join by Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/86947568843?pwd=NjNQbmQreGZYWVFxK2YwOW9McHFXZz09>

To join by phone dial 669-444-9171

Meeting ID: 869 4756 8843

Passcode: 927640

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject matter within their jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerna@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: June 14, 2023
- B. Receive and File:
 - 1. ICTC Commission Minutes: June 28, 2023
 - 2. ICTC TAC Minutes: May 25, 2023
- C. State of Good Repair Grant Program, FY 2023-24

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2023-24 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

- D. Household Hazardous Waste Grant-Construction Cycle 40, FY 2023-24, regional application resolution

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

- 1. Authorize the Chairperson to sign the attached resolution.
- 2. Direct staff to forward the grant documentation to CalRecycle.

- E. Household Hazardous Waste Grant-Small Project, Cycle 41, FY 2023-24, regional application resolution

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

- 1. Authorize the Chairperson to sign the attached resolution.
- 2. Direct staff to forward the grant documentation to CalRecycle.

V. ACTION CALENDAR

- A. Imperial County Long Range Transportation Plan – Contract Change Order No. 2

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve Change Order No. 2 to Michael Baker International, Inc. for the Long Range Transportation Plan in the amount of \$21,750 modifying the total contract value to \$345,974.43.
- 2. Authorize the Executive Director to sign Change Order No. 2.

VI. REPORTS

- A. ICTC / LTA / IVRMA Executive Director
 - ICTC Executive Director Report
- B. Southern California Association of Governments
 - See attached report
- C. California Department of Transportation – District 11
 - See attached report
- D. Committee Member Reports

VII. NEXT MEETING DATE AND PLACE

- A. The next Management Committee Meeting is scheduled for Wednesday, September 13, 2023, at 10:30 a.m. at the City of Brawley.

VIII. ADJOURNMENT

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes:
June 14, 2023
- B. Receive and File:
 - 1. ICTC Commission Minutes: June 28, 2023
 - 2. ICTC TAC Minutes: May 25, 2023

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF June 14, 2023
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Absent
City of El Centro	Abraham Campos
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Rebecca Terrazas-Baxter
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Virginia Mendoza, Michelle Bastidas, Maricela Galarza, Angela Delgadillo

OTHERS PRESENT: Sam Amen, Patrick Jenkins, Rob Owen: Caltrans, David Salgado: SCAG, Carlos Hernandez

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, June 14, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Colio-Warren called the meeting to order at 10:30 a.m., roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A. Approval of Management Committee Draft Minutes: May 10, 2023

B. Received and Filed:

1. ICTC Commission Minutes: May 24, 2023
2. ICTC TAC Minutes: April 27, 2023
3. ICTC SSTAC Minutes: May 3, 2023

C. Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY22-23 ICTC grant application

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Executive Director or his designee to submit an FTA 5310 FY22-23 Grant and execute all required documents and any amendments with the California Department of Transportation for the continued funding of the Regional Mobility Coordination Program.
2. Authorized the ICTC Chairperson to sign the attached resolution
3. Directed staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.

A motion was made by [Morita](#) seconded by [Salcido](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

V. ACTION CALENDAR

- A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2023-2024

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget for FY 2023/24.

A motion was made by [Salcido](#) seconded by [Wells](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

- B. Grant Writing and Transportation Improvement Programs Support – Services Contract Award – COH Associates, Inc.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the Services Agreement for Grant Writing and Transportation Improvement Programs Support Services – to COH and Associates, Inc. in the amount of \$150,000 for fiscal years 2023/24 to 2025/26.
2. Authorized the Chairperson to sign the Services Agreement.

A motion was made by [Campos](#) seconded by [Morita](#) to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

- C. Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the First Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$245,579 modifying the total contract value to \$1,498,875. The modification is contingent upon receipt of said additional funding.
2. Authorized the Executive Director to sign Modification No. 1.

A motion was made by [Morita](#) seconded by [Wells](#) to approve Action C. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

- D. FY 2023-24 Eighth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Eighth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2023 through June 30, 2024 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$210,000.00.

A motion was made by [Wells](#) seconded by [Morita](#) to approve Action D. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried.

- E. IVRMA FY 2023-24 Annual Budget

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopted the Draft IVRMA Budget for FY 2023/2024.

A motion was made by [Salcido](#) seconded by [Campos](#) to approve Action E. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes

County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

F. Hunter Employment, LLC Agreement – Fourth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the fourth modification to the agreement with Hunter Employment, LLC for the period of July 1, 2023, through June 30, 2024.

A motion was made by [Morita](#) seconded by [Campos](#) to approve Action F. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

G. Secure E-Waste Solutions (SES) Agreement – Fifth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Fifth Modification of the Secure E-Waste Solutions (SES) Agreement for July 1, 2023, through June 30, 2024.

A motion was made by [Campos](#) seconded by [Morita](#) to approve Action G. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

H. Rubio Tire Co. Agreement

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Rubio Tire Co. two-year agreement, for FY 2023-24 and FY 2024-25.

A motion was made by [Wells](#) seconded by [Becky](#) to approve Action H. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

I. Clean Earth Environmental Services Inc. Fifth Modification

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the Fifth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2023, to June 30, 2024.

A motion was made by [Wells](#) seconded by [Morita](#) to approve Action I. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

J. EFR Environmental Services Agreement

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to execute the EFR Environmental Services. one-year agreement, for July 1, 2023, through June 30, 2024.

A motion was made by Campos seconded by Wells to approve Action J. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
 - IVT Ride Potential Service Modifications: Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a micro transit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months.
- Ms. Mendoza had the following updates:
 - Long Range Transportation Plan: ICTC and the Consultant team will be conducting pop-up information booths throughout the County on July 13th from 6 pm-7:30 pm via zoom. There will also be open house drop-ins on July 20th at various locations.
 - All ICTC Executive Directors updates can be found on page 128.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - SCAG Regional Housing Needs Assessment (RHNA) Reform Process: A link will be provided to the DRAFT RHNA Recommendations and the SCAG RHNA Reform Survey, open through June 30, 2023.
 - REAP 2.0 Housing Infill On Public and Private Lands Grant Program: SCAG is pleased to announce that the REAP 2.0 Call for Applications for the Housing Infill on Public and Private Lands (HIPP) Program Pilot is now open until July 10. The completed application and all required attachments must be submitted by email to housing@scag.ca.gov with "HIPP Application" in the subject line. An emailed Dropbox link is also acceptable.
 - All SCAG updates can be found on page 135

C. Caltrans Department of Transportation – District 11

- Mr. Amen had the following updates:
 - o SR-98 Widening Project: Stage 2 is nearing completion. The construction of stage 2 is underway. Stage 3 is planned to follow about a week later.
- Mr. Owen had the following updates:
 - o Reconnecting Communities: Highways to Boulevards (RC: H2B) Pilot Program: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
 - o July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program: <https://www.transportation.gov/grants/SS4A>
 - o August 1, 2023 – Deadline for FHWA Wildlife Crossings Pilot Program (WCPP): <https://highways.dot.gov/federal-lands/programs/wildlife-crossings>
 - o August 18, 2023 – USDOT Deadline for PROTECT Discretionary Grant Program: <https://www.fhwa.dot.gov/environment/protect/discretionary>
 - o All Caltrans updates can be found on page 139.

VII. The next meeting is scheduled for **August 09, 2023, at 10:30 a.m.** tentatively at the City of Brawley and via Zoom Meeting for non-voting members and the public.

VIII. ADJOURNMENT

Meeting adjourned at 12:10 p.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR June 28, 2023
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Raul Ureña
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Virginia Mendoza, Cristi Lerma, Michelle Bastidas, Maricela Galarza, Angela Delgadillo

OTHERS PRESENT: Eric Havens: Counsel; Gustavo Dallarda, Rafael Reyes, Ann Fox, Mario Orso, Nikki Tiongco, Michelle Gongora: Caltrans; Stacy Mendoza; City of Imperial, Carlos Hernandez;

PUBLIC: Daniela Flores

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, June 28, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Goodsell](#) called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: May 24, 2023
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: May 10, 2023
 - 2. ICTC TAC Minutes: May 25, 2023
 - 3. ICTC SSTAC Minutes: May 3, 2023
- C. Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY22-23 ICTC grant application.
 - 1. Authorized the Executive Director or his designee to submit an FTA 5310 FY22-23 Grant, execute all required documents and any amendments with the California Department of Transportation for the continued funding of the Regional Mobility Coordination Program.
 - 2. Authorized the ICTC Chairperson to sign the attached resolution

3. Directed staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.

A motion was made by [Nava](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

V. ACTION CALENDAR

- A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2023-2024

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget for FY 2023/24.

A motion was made by [Nava-Froelich](#) and seconded by [Ureña](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

- B. Grant Writing and Transportation Improvement Programs Support – Services Contract Award – COH Associates, Inc.

1. Approved the award of the Services Agreement for Grant Writing and Transportation Improvement Programs Support Services – to COH and Associates, Inc. in the amount of \$150,000 for fiscal years 2023/24 to 2025/26.
2. Authorized the Chairperson to sign the Services Agreement.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#) to approve Action B as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes

City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

C. Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program

1. Approved the First Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$245,579 modifying the total contract value to \$1,498,875. The modification is contingent upon receipt of said additional funding.
2. Authorized the Executive Director to sign Modification No. 1.

A motion was made by [Nava-Froelich](#) and seconded by [Ureña](#) to approve Action C as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

D. FY 2023-24 Eighth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

1. Authorized the Chairperson to sign the Eighth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2023 through June 30, 2024 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$210,000.00.

A motion was made by [Ureña](#) and seconded by [Nava-Froelich](#) to approve Action D as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent

County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

VI. REPORTS**A. ICTC Executive Director**

- The Imperial County Transportation Commission (ICTC) is excited to announce that it was selected as one of the recipients of a US Department of Transportation (USDOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program discretionary grant. ICTC was awarded \$12.8 Million for the construction of the Calexico Intermodal Transportation Center (ITC).
- ICTC was able to secure a new grant to provide free fares for all its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services except for the Calexico on Demand service.
- IVT Ride Potential Service Modifications: Due to continuing decline in ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a micro transit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application.
- All other updates are on the Executive Director report on page 66 of the agenda.

B. Southern California Association of Governments (SCAG)

- No updates were given during the meeting.
- All updates are on the SCAG report on page 73 of the agenda.

C. California Department of Transportation (Caltrans)- District 11

- SR-98 Widening project: The construction of Stage 2 is now substantially complete. Stage 3 is estimated to begin in late June. The total project cost is estimated at \$8.2 million.
- I-8 Colorado River Bridge rehab continues. Detours and temporary closures are expected and will be announced as the project progresses. Construction started in February 2023 and estimated completion is early 2024.
- I-8, SR-78 Bridge Rehab at Various Locations: Work has begun at the I-8 location over the All-American Canal, and bridge deck work is underway.
- All other updates are on the Caltrans report on page 77 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

VII. The next meeting will be on August 23, 2023, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.**VIII. ADJOURNMENT****A. Meeting Adjourned at 6:49 p.m.**



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE MINUTES

May 25, 2023

Present:

Phillip Ramirez	City of Brawley
George Galvan	City of Calipatria
Felix De Leon	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Veronica Atondo	County of Imperial
Manuel Ortiz	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Ana Gutierrez	City of Brawley
Andrea Montano	City of El Centro
Andres Miramontes	City of El Centro
Marco Coronel	City of Imperial
Ismael Garcia	County of Imperial
Adolfo Garcia	County of Imperial
Robin Owen	Caltrans
Byran Ott	Caltrans
Rafael Reyes	Caltrans
Alejandro Lopez	Caltrans
David Salgado	SCAG
Manuel Ortiz	Imperial Irrigation District

1. The meeting was called to order at 10:02 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for April 27, 2023 ([Atondo/Anguis](#)) **Motion Carried.**
3. **Project Implementation Process-Federal & State Funds**
(Presented by: ICTC Staff)
 - ICTC provided a flowchart that illustrates the process of implementation of federal and state-funded projects. The flowchart was designed as a tool for local agencies and counties

to highlight key processing and decision points from start to finish.
For any questions, please contact Virginia Mendoza at virginiamendoza@imperialctc.org or
Marlene Flores at marleneflores@imperialctc.org

4. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- As a part of the IVT Free Fares Program, ICTC will continue to provide free fares to the public until further notice.
- Bus Stop Improvement Project, which will include the installation of bus shelters and other amenities throughout various cities is anticipated to be completed in FY 2023-24
- Staff will be working on an EV charger installation project that will include multiple cities throughout the county. This is projected to be completed in FY 2023-24
- The Calexico microtransit program, Calexico on Demand service had a celebration event in May. Currently, the average number of passengers per day is 170, with 231 being the highest. The program recently received \$500k that will be used to expand the use of another vehicle.
- The next IMBA meeting is scheduled to be held in Imperial County on June 8, 2023. More details to come.

b. Transportation Planning Updates

- **CRRSAA Funds:**
 - CRRSAA non-STIP SOF has been approved by the CTC and is available for distribution.
 - If you have not already requested these funds from the District, the forms can be found in the link below ([Attachment B- Allocation form, CRRSAA Finance Letter & ePPR](#)): <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/crrsaa/crrsaa-process>
 - The request does not need to go to a CTC meeting for approval and thus can be done at any time. These funds need to be allocated by **June 30, 2024**.
- **Long Range Transportation Plan:**
 - Website: <https://ictc-lrtp2023.org/>
- **2023 Local Transportation Climate Adaption Program Guidelines:**
 - This is a new program that provides competitive grants to local agencies for the development and implementation of *capital projects adapting local transportation infrastructure to climate change*.
 - The PROTECT Program provides California with approximately **\$252.5 million dollars over five years through 2026** with funds for resilience improvements that protect surface transportation assets.
 - **Matching Requirements:** The Local Transportation Climate Adaptation Program requires a **20% non-federal match**.
 - **Deadline for Project Nominations: July 31, 2023**, Please find attached page 5 from the guidelines that include the program schedule
 - **Guidelines** were adopted on May 18, 2023, Visit the CTC website link: <https://catc.ca.gov/-/media/ctc->

media/documents/programs/lcap/adopted-2023-lcap-guidelines-al1y.pdf

5. Caltrans Updates / Announcements:

(Presented by: Rafael Reyes and Robin Owen)

- June 9, 2023 is the deadline to submit Inactive invoices or justification.
- January 31, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization Obligations Due! Please submit RFA packages as soon as possible.
- May 31, 2023 Clean California Local Grant Program – Cycle 2 Call for Projects Applications Due: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
- June 7, 2023 – Local Assistance Day Statewide Webinar (8:30 – 11:30)
- Preparation Schedule for California Transportation Commission (CTC) Allocation Requests: Friday, June 16, 2023, is the final deadline (for that August 16-17, 2023, CTC meeting).
- Projects with Lapsing Project End Dates (PED: On May 1, 2023 the list of active Project End Dates (PED) was updated.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- Reconnecting Communities: “Highways to Boulevards” Pilot Program: A call for projects and further details will be posted soon via this link – <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
- July 10, 2023 – Deadline for Safe Streets & Roads for All (SS4A) Grant Program
- July 14, 2023 – California Community Response Initiative to Strengthen Emergency Systems Grant
- August 1, 2023 – FHWA Deadline for Wildlife Crossings Pilot Program (WCPP)
- August 18, 2023 –USDOT Deadline for PROTECT Discretionary Grant Program
- June 1, 2023 – Annual Deadline for *Local Assistance Procedures Manual* Exhibits 9-B & 9-C!
- Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program: FHWA is anticipating the next call for applications in summer 2023 – <https://highways.dot.gov/federal-lands/programs/significant>

6. SCAG Updates / Announcements:

(Presented by: David Salgado)

- Great attendance at the General Assembly, thank you for your participation!
- Toolbox Tuesday was held on May 16, 2023. The topic was GIS Modeling and analytics in regional planning.
- The public input effort for Connect SoCal 2024 continues with the goal of having a draft by the end of year with approval in May at the General Assembly.
- REAP 2.0 has \$220 million available for housing and housing planning, several presentations have been made to the TAC committee
- A GIS training will be held at the end of June in Imperial County.
- GoHuman materials are available.

7. Cities and County Planning / Public Works Updates:

- Each jurisdiction gave their update.

8. General Discussion / New Business

No new business was discussed.

Next TAC meeting will be June 22, 2023, via Zoom for the public and in person at the ICTC offices.

ICTC TAC 05/25/23

Meeting adjourned at 11:19 a.m.

IV. CONSENT CALENDAR

C. State of Good Repair Grant Program, FY 2023-24

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2023-24 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

August 4, 2023

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: State of Good Repair Grant Program, FY 2023-24

Dear Committee Members:

The State of Good Repair Program (SGR) provides funds for use on a variety of transit infrastructure repair and service improvement projects. These projects are primarily transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities and/or the design, acquisition, and construction of new vehicles or facilities that improve existing transit services. The program is administered by the State of California's Department of Transportation (Caltrans).

In previous years, ICTC has successfully applied for funding through this program for the anticipated replacement of transit operation vehicles. For the FY 2023-24 funding, ICTC is seeking funding in an amount of \$316,870.00 through this program to provide funding for the replacement of transit operation vehicles. No matching funds are required.

The application process requires the submittal of a resolution from the Commission authorizing the Executive Director to act on behalf of the Commission in order to submit our request for these funds in a timely manner.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2023-24 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre'.

David Aguirre
Executive Director
Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

RESOLUTION # _____

**AUTHORIZATION FOR THE EXECUTION OF THE
REGIONAL ENTITIES APPROVING PROJECT LIST
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Imperial County Transportation Commission is an eligible project sponsor and may receive and distribute State Transit Assistance - State of Good Repair Program (SGR) funds to eligible project sponsors (local agencies) for eligible transit capital projects; and

WHEREAS, the statutes related to state-funded transit capital projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the California Department of Transportation (Caltrans) as the administrative agency for the SGR; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

WHEREAS, the Imperial County Transportation Commission wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director and/or his designee;

WHEREAS, the Imperial County Transportation Commission approves the project list for the PUC 99313 apportionment.

WHEREAS, the Imperial County Transportation Commission concurs and approves the project list from the operators for the PUC 99314 apportionment.

NOW, THEREFORE, BE IT RESOLVED that the Imperial County Transportation Commission approves the region's State of Good Repair project list for **FY 2023-2024**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Imperial County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director and/or his designee be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on **August 23rd, 2023.**

BY: _____
Chairperson

ATTEST:

BY: _____
CRISTI LERMA
Secretary to the Commission

IV. CONSENT CALENDAR

- D. Household Hazardous Waste, Construction Cycle Project, Cycle 40, FY 2023-24, regional application resolution
 - 1. Authorize the Chairperson to sign the attached resolution.
 - 2. Direct staff to forward the grant documentation to CalRecycle.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

August 7, 2023

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Household Hazardous Waste Grant-Construction Cycle 40, FY 2023-24, regional application resolution

Dear Committee Members:

The Imperial Valley Resource Management Agency (IVRMA) is submitting a Household Hazardous Waste Grant-Construction Cycle 40 (HHW Grant) to CalRecycle for potential future funding for facility upgrades on all three HHW Facilities (e.g., Brawley, El Centro, Calexico). One of the requirements for the submittal is to have an active resolution that covers the entire cycle (e.g., four years from notice to proceed). The grant opportunity is expected to issue a notice to proceed late December to early January 2024. The proposed grant submittal will be the first time that IVRMA applies for this grant opportunity, thus there is no current resolution in place, which prevents us from fulfilling the requirements of the grant submittal. IVRMA is presenting a newly developed resolution that allows IVRMA to apply for the grant opportunity with the required language to fulfill the requirements of the grant.

The proposed resolution will also assist with providing support to apply for a future funding cycle (e.g., HHW Grant FY 2024-25).

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the attached resolution.
2. Direct staff to forward the grant documentation to CalRecycle.

Sincerely,

David Aguirre
Executive Director

Attachment

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE,
IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

**RESOLUTION OF THE IMPERIAL VALLEY RESOURCE MANAGEMENT BOARD
AUTHORIZING SUBMITTAL OF A REGIONAL APPLICATION
FOR WHICH IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY IS
ELIGIBLE**

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle, and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, Household Hazardous Waste Grant- Construction Cycle allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Imperial Valley Resource Management Board authorizes Imperial Valley Resource Management Agency to submit a Household Hazardous Waste Grant- Construction Cycle regional application on behalf of itself as Lead Agency and the participating jurisdictions as shown by the documentation attached.

BE IT FURTHER RESOLVED that the Executive Director, or his/her designee, is hereby authorized and empowered to execute on behalf of Imperial Valley Resource Management Agency all grant-related documents, including, but not limited to, applications, payment requests, agreements, and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution. Resolution is valid from August 23, 2023, through August 23, 2028.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on **August 23rd, 2023.**

BY: _____
Chairperson

ATTEST:
BY: _____
CRISTI LERMA
Secretary to the Commission

List of Participating Jurisdictions

City of Brawley

City of Calexico

City of Calipatria

City of El Centro

City of Holtville

City of Imperial

City of Westmorland

County of Imperial

IV. CONSENT CALENDAR

- E. Household Hazardous Waste Grant-Small Project, Cycle 41, FY 2023-24, regional application resolution
 - 1. Authorize the Chairperson to sign the attached resolution.
 - 2. Direct staff to forward the grant documentation to CalRecycle.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

August 7, 2023

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Household Hazardous Waste Grant-Small Project, Cycle 41, FY 2023-24, regional application resolution

Dear Committee Members:

The Imperial Valley Resource Management Agency (IVRMA) is submitting a Household Hazardous Waste Grant for Small Projects Cycle 41 (HHW Grant) to CalRecycle for potential future funding for all three HHW facilities (e.g., Brawley, El Centro, Calexico) operational costs (e.g., waste disposal fees, materials, and supplies, outreach, etc.). One of the requirements for the submittal is to have an active resolution that covers the entire grant cycle (e.g., four years from notice to proceed). The grant opportunity is expected to issue a notice to proceed late December to early January 2024. This will be the first time that IVRMA applies for this grant opportunity, thus there is no current resolution in place, which prevents us from fulfilling the requirement of the grant submittal. IVRMA is presenting a newly developed resolution that allows IVRMA to apply for the grant with the required language to fulfill the requirements of the grant opportunity.

The proposed grant will assist in offsetting some of the three HHW facilities' operational costs that come from membership dues for the upcoming FY 2024-25.

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the attached resolution.
2. Direct staff to forward the grant documentation to CalRecycle.

Sincerely,

David Aguirre
Executive Director

Attachment

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE,
IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

**RESOLUTION OF THE IMPERIAL VALLEY RESOURCE MANAGEMENT BOARD
AUTHORIZING SUBMITTAL OF A REGIONAL APPLICATION
FOR WHICH IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY IS
ELIGIBLE**

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle, and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, Household Hazardous Waste Grant- Small Projects Cycle allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Imperial Valley Resource Management Board authorizes Imperial Valley Resource Management Agency to submit a Household Hazardous Waste Grant- Small Projects Cycle regional application on behalf of itself as Lead Agency and the participating jurisdictions as shown by the documentation attached.

BE IT FURTHER RESOLVED that the Executive Director, or his/her designee, is hereby authorized and empowered to execute on behalf of Imperial Valley Resource Management Agency all grant-related documents, including, but not limited to, applications, payment requests, agreements, and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution. Resolution is valid from August 23, 2023, through August 23, 2028.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on **August 23rd, 2023.**

BY: _____
Chairperson

ATTEST:
BY: _____
CRISTI LERMA
Secretary to the Commission

Attachment 1

List of Participating Jurisdictions

City of Brawley

City of Calexico

City of Calipatria

City of El Centro

City of Holtville

City of Imperial

City of Westmorland

County of Imperial

V. ACTION CALENDAR

- A Imperial County Long Range Transportation Plan – Contract Change Order No. 2
 - 1. Approve Change Order No. 2 to Michael Baker International, Inc. for the Long Range Transportation Plan in the amount of \$21,750 modifying the total contract value to \$345,974.43.
 - 2. Authorize the Executive Director to sign Change Order No. 2.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

August 7, 2023

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Imperial County Long Range Transportation Plan – Contract Change Order No. 2

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. ICTC staff completed a Request for Proposal (RFP) and award to prepare a full update of the Imperial County LRTP in January 2022. The Commission awarded the contract to Michael Baker International on January 26, 2022 for the not to exceed amount of \$299,827.83.

The goal of the LRTP is to provide the following:

- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
- Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
- Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
- Ensure compliance with state and federal transportation planning regulations.
- Develop recommendations that ensure environmentally sustainable planning practices.

In August 2022, a contract amendment was approved by the Commission to the LRTP original contract. The August 2022 contract amendment was for an Alternative Fueling Station Corridor Analysis. The Analysis is intended to prepare Imperial County for state and federal opportunities in electric vehicle investment. The analysis will include documentation of state and federal guidance related to alternative fuel corridor designations and funding opportunities; analysis of feasible alternative fuels and infrastructure; mapping; and phased implementation plan. Michael Baker International submitted the proposed cost not to exceed \$24,396.60. Bringing the overall contract total to \$324,224.43.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The project is being funded by Planning, Programming and Monitoring funds. The elements of the plan have been conducted with ICTC staff attending weekly meetings to monitor task progress. Development of the LRTP has required extensive follow up with member agencies in the development of the proposed projects and programs task which has resulted in impacts to the budget in the following tasks: Proposed Projects & Programs (Task 5); Evaluation Tools (Task 6), Draft LRTP (Task 7) and Draft Expenditure Plan (Task 9). Adjustments in the outreach tasks also have contributed to the change order cost. There was a need for additional translation services and additional pop-up event locations.

The following are the cost adjustment items that are included in Change Order No. 2.

- To cover the out-of-scope costs, the subconsultant contract will require a \$6,750 adjustment. Outreach subconsultant Katherine Padilla and Associates conducted additional tasks, specifically:
 - Spanish translation and voice over for the LRTP PowerPoint/video
 - Staffing and support for the Virtual Meeting on July 13, 2023
 - Two additional pop-up events (Calexico Council Chamber, IV Mall)
- Primary consultant Michael Baker, International is requesting a \$15,000 adjustment for the additional coordination and resources in the following tasks:
 - Projects & Programs (Task 5) - \$5,000
 - Additional coordination with agencies was needed to identify and confirm information on projects and programs.
 - Several iterations of the projects and programs were updated in the LRTP list beyond what was initially anticipated.
 - Evaluation Tools (Task 6) - \$5,000
 - The scoring criteria went through multiple edits based on input from the TAC and Steering Committee that were unexpected.
 - Several iterations of the prioritized list of projects were conducted based on input from agencies on funding, environmental documentation approved, etc.
 - Draft LRTP (Task 7) - \$5,000
 - Additional effort is needed to prepare the draft LRTP documentation based on information we receive from the traffic model.

Therefore, the total requested budget amendment for the project is \$21,750 (\$15,000 + \$6,750).

The total revised amount for development of the LRTP contract would be \$345,974.43. The proposed change order fee has been budgeted in the ICTC FY 23/24 Budget. The proposed change order is the final consideration for this contract.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 2 to Michael Baker International, Inc. for the Long Range Transportation Plan in the amount of \$21,750 modifying the total contract value to \$345,974.43.
2. Authorize the Executive Director to sign Change Order No. 2.

Sincerely,



VIRGINIA MENDOZA
Program Manager

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: August 3, 2023
To: ICTC Management Committee Members
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on August 9, 2023.

- 1) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (El Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services with the exception of the Calexico On Demand service.*
- 2) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months.
- 3) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. *Right of Way Acquisition is underway. ICTC has already acquired 1 of the required 3 properties for the project. The city of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required*

construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs.

- 4) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 5) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 6) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023, and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9th, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. The service has averaged 180 passengers per day since the removal of the free fares and has been well received. *ICTC has been working with CMO to obtain additional funding for the project. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours. The contract amendment with the operator was approved at the June meeting.*
- 7) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
 - Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
 - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
 - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
 - Ensure compliance with state and federal transportation planning regulations.
 - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, and was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

Virtual and pop-up outreach events were held in the month of July to inform the public of the upcoming draft document and opportunity to provide input. The draft LRTP is currently under review and will be presented to TAC and Steering Committee at the end of August. The completed draft LRTP will be released for public review and comments in September with an anticipated adoption timeframe of October/November. To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.

- 8) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR.
- 9) **Imperial Mexicali Binational Alliance (IMBA):** An IMBA meeting was held on June 8, 2023, at the City of El Centro's Council Chambers. The meeting included presentations by Sand Diego Association of Governments, Customs and Border Protection, ICTC, Education and Economic Development partners. *The next IMBA meeting will be held at Preparatoria y Universidad 16 de septiembre starting at 9:30am in the City of Mexicali on August 10, 2023.*
- 10) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed at the end of 2023 due to delays with the issuance of the presidential permit. Approximately 80% of construction efforts have been completed. The project was temporarily on hold due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. ICTC is working with the contractor to restart the project as quickly as possible. A Ribbon Cutting event will be held sometime in September or October, or as soon as construction for the bridge portion is completed. It is anticipated that the overall project will be completed before the end of the 2023 calendar year.*
- 11) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and

obtaining Caltrans Permits and Environmental Clearance. The improvement plans will be submitted to Caltrans for review and comment.

- 12) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*
- 13) **Clean California Bus Stop Improvement Project** – Through Clean California Round 1 Funding, Caltrans was able to secure funding to complete bus stop and shelter improvements in the communities of Niland, Calipatria, Brawley and Holtville along various state routes. Caltrans, ICTC and the communities worked together to identify locations, in addition to reviewing possible secondary amenities such as trash enclosures. Construction activities for the new bus stop improvements began on March 13, 2023.
- 14) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](http://www.imperialctc.org/canopy-construction-at-the-calexico-west-port-of-entry-to-impact-vehicle-traffic)*
- 15) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022, to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April 27, 2022. ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally, in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff has worked with member agency staff and completed a mini call for projects for FFY 2025/26 CMAQ and STBG funds. On Thursday, October 6th all member agencies reviewed and ranked projects submitted for FFY2025/26 funding. Project list recommendation was reviewed and approved by Management Committee and Commission on November 9, 2022.

- 16) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from*

using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.

- 17) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Staff recommendations were approved at the January Commission meeting. See the table below for further information. *Next steps include approval of the projects by SCAG and ultimately the California Transportation Commission during their June 2023 meeting.*

TABLE 2		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
TOTAL Regional ATP funds		\$3,270,000

- 18) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. *Strategy outcomes are scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.*
- 19) **Potential Bus Stop in Calipatria:** ICTC has evaluated all its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff are proposing to utilize the IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has engaged its engineering team to review applicable infrastructure needs.*

- 20) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. Phase 2 of the project commenced on January 9th, 2023. The portion of the project that consisted of the north side of Highway 98 between Highway 111 and Ollie Avenue has been completed. Caltrans is now working on completing the east side of Highway 98 between Highway 111 and Rockwood Avenue.*
- 21) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 22) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*
For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html
For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html
- 23) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** *Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one-time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.*
- ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting on August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.*
- The following is the link to the 2019 Local Partnership Program guidelines:*
http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf
- 24) **Partnerships with IVEDC:**

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; The SBBC has participated in the development of a Digital Equity Best Practices Checklist and Imperial County Broadband Priority Routes. *The grant Cycle 1 has one (1) pending invoice waiting for approval. Budget Recap:*

Cycle 1: 2017-2020

Original Grant Amount: \$450,000.00

Total Reimbursements Received to Date: \$233,070

- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of July 2023, the project has expended all funding and is now closed.*

25) Funding Opportunities:

For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>. For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>.

Upcoming federal grant opportunities from the U.S. Department of Transportation include:

- *Multimodal Project Discretionary Grant Opportunity (Mega, INFRA, & Rural) due 8/21/23*
- *Reconnecting Communities Program and Neighborhood Access & Equity Grant Program due 9/28/23*

The Imperial County Air Pollution Control District leads 2 AB617 Corridors in Imperial County, one in south county for Calexico-Heber-El Centro the other on north county for Calipatria-Westmorland-Brawley. Funding is available via call for projects released at different times for both corridors, for more information refer to the website: <https://www.icab617community.org/request-for-proposals>.

26) Meetings attended on behalf of ICTC:

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- June 8, 2023 – Imperial Mexicali Binational Alliance meeting at the El Centro City Council Chambers and via zoom meeting
- June 11-14, 2023 – Society for Human Resource Management conference in Las Vegas (attended by staff)
- June 14, 2023 – ICTC Management Committee Meeting at the ICTC offices and via zoom meeting
- June 19-21, 2023 – Mobility 21 Legislative Advocacy trip to Washington DC
- June 28, 2023 – ICTC Commission, Local Transportation Authority, and Imperial Valley Resource Management Agency Board Meetings
- July 11, 2023 – Binational Traffic Workgroup at the ICTC offices
- July 12, 2023 – Lithium Valley Infrastructure Technical Advisory Group Meeting #2: Land Use Alternatives at the County of Imperial
- July 13, 2023 – ICTC Long Range Transportation Plan Community Meeting via zoom (attended by staff)
- July 18, 2023 – Active Transportation Plan (ATP) Cycle 6 Next Steps workshop via zoom (attended by staff)

- July 18, 2023 – FY 2023 RAISE Grantee Welcome Webinar (attended by staff)
- July 18, 2023 – El Centro City Council Meeting (attended by staff)
- July 19, 2023 – Draft 2024 STIP Fund Estimate & Guidelines Workshop (attended by staff)
- July 19, 2023 – Lithium Valley Specific Plan Community Workshop #2 in Brawley, CA (attended by staff)
- July 20, 2023 – Lithium Valley Land Use Plan Public Transportation Recommendations meeting at the ICTC offices
- July 20, 2023 – ICTC Long Range Transportation Plan Outreach events in El Centro, Brawley, and Calexico
- July 25, 2023 – South Imperial Avenue Groundbreaking Ceremony in El Centro
- July 26, 2023 – AB 617 North-End Community Brawley-Westmorland-Calipatria CSC Kick-Off Meeting in Brawley, CA (attended by staff)
- July 27, 2023 – El Centro Transportation Community Meeting at the El Centro Community Center

Memorandum

Date: August 9th, 2023
To: ICTC Management Committee Meeting
From: David Salgado, Government Affairs Officer (GAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee meeting for the month of August 2023.

1. 34TH ANNUAL DEMOGRAPHIC WORKSHOP

The Seismic Generational Shift! (Presented In-Person and Online)

Wednesday September 20th 9:00am Presented by the Southern California Association of Governments and the University of Southern California Sol Price School of Public Policy. Generational differences have long captured the popular imagination – and in an age of accelerated technology and dramatic economic shifts, generations may be diverging more than ever before.

The 34th annual Demographic Workshop, “The Seismic Generational Shift,” will bring together a lineup of leading experts who use the lens of generational dynamics to uncover insights on the changing demographic landscape of Southern California and implications for housing, transportation and sustainability.

The program will feature a keynote address on cutting-edge research about generational differences. The workshop will also feature a series of roundtable discussions with experts. The Keynote Speaker, Jean M. Twenge, Ph. D., is a professor of psychology at San Diego State University and the author of more than 180 scientific publications and seven books, including “Generations: The Real Differences between Gen Z, Millennials Gen X, Boomers and Silents- and what they mean for America’s future.”

2. SCAG Awarded Local Agency Technical Assistance Grant to Expand Broadband

The California Public Utilities Commission approved SCAG’s \$1 million Local Agency Technical Assistance Grant (LATA) on June 29. LATA grants support local agencies and tribes in their efforts to expand broadband service to unserved and underserved Californians.

The funding enables SCAG to advance up to three broadband projects in unserved or underserved areas. SCAG will collaborate with local jurisdictions that were unable to apply for funding or lacked the

resources to engage a consultant or manage the project themselves. Thanks to the CPUC for their continued investment in advancing broadband access in our region.

3. LAST MILE BROADBAND INTERNET FEDERAL FUNDING ACCOUNT PROGRAM

The Federal Funding Account, administered by the California Public Utilities Commission (CPUC), is a \$2 billion grant program for last mile broadband infrastructure projects to connect unserved and underserved Californians. The program was established in accordance with 2021's Senate Bill 156 (Chapter 112, Statutes of 2021). The Broadband Investments Package fact sheet provides more information on the SB 156 investments.

The first application window will open in summer 2023. Per Decision D.22-04-005, applications will be accepted every six months thereafter as long as funding is available. Staff will target to review applications in no more than six months. Organizations will have 14 days, inclusive of holidays and weekends, to file objections to applications.

4. GUIDELINES APPROVAL ADDRESS CORRECTIVE ACTION

The SCAG Regional Council took action at the June 1 meeting to approve the Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement Program Guidelines (CMAQ/STBG). During SCAG's federal certification in 2022, SCAG was issued one corrective action. With the approval of the program guidelines, by the Regional Council, and by Caltrans, the Federal Highway Administration and the Federal Transit Administration last month, SCAG has now substantially addressed the program challenges. All that remains is to ensure SCAG selects any new projects funded with CMAQ or STBG dollars consistent with the program guidelines starting next month. SCAG plans to initiate a call for project nominations in early 2024 to align with an amendment to the 2025 Federal Transportation Improvement Program.

California Department of Transportation



To: ICTC Management Committee

Date: August 2023

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 eastbound widening between Rockwood Avenue and Ollie Avenue was completed in November 2022. The construction of Stage 2 (westbound SR-98 from SR-111 to Ollie Ave) is now substantially complete. Stage 3 is underway with completion estimated in fall 2023. The total project cost is estimated at \$8.2 million.
2. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of work foot print straddles the California/Arizona border. Detours and temporary closures are expected and will be announced as the project progresses. Construction started in February 2023 and estimated completion is early 2024. The total project cost is estimated at \$11.1 million.
3. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. Work has begun at the I-8 location over the All American Canal, bridge deck work is underway. Target start for the 4th Ave bridge is early September. Total estimated cost is \$13.2 million. The following images show the progress on the All American Canal bridge.



4. **I-8 Roadside Safety Improvements:** This project will be implementing various safety improvements at various locations on I-8 between Silsbee Rd and Anderholt Rd. The scope includes slope paving, gore paving and rumble strip installations. Construction activities are underway and estimated completion is spring 2024. The total project cost is estimated at \$4.6 million.
5. **Clean California Projects:** District 11 has been working on several Clean CA Projects in Imperial County. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The gateway project is complete as with one of the median island locations. The bus shelter projects in Niland, Calipatria and Holtville are nearing completion.



PROJECT DELIVERY

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 12/2024. The Anticipated funding fiscal year for construction is 2027/28.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, lateral support SR111, guardrail repair SR111, drain cleaning SR86



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, school crossing in Calipatria, Holtville and Westmoreland



3. Midway Traveled Way Crew – Crack sealing SR98, storm response/repairs, fence repair I-8, guardrail repair I-8



4. Brawley Traveled Way Crew – Sweeping/brush control, mowing and guardrail repair - SR78



5. El Centro Clean CA Crew – Litter control/landscaping activities I-8/4th - Dogwood Rd and SR86 at the Border Patrol Checkpoint



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **Project Study Report: Forrester Road Improvements** - This study is developing short, medium, and long term improvements for Forrester Road (I-8 to SR 78/86). It is being prepared as a Project Study Report – Project Development Support (PSR-PDS) and identifies improvements that can proceed to the Project Approval/Environmental Document (PA/ED) phase of the project development process. The project creates a truck bypass to the City of Westmorland by making improvements to Andre Road and Martin Road. Other projects within the PSR-PDS could move to the next phase once funding is available. A meeting with ICTC is scheduled for August to review the draft. The document is anticipated to be completed in fall 2023.

2. **Local Assistance:**

Reconnecting Communities: Highways to Boulevards (RC: H2B) Pilot Program

Projects will fund the conversion of key underutilized highways in the State into multi-modal corridors to reconnect communities divided by transportation infrastructure. These legacy impacts will be addressed through community-based transportation planning, design, demolition, and/or reconstruction of city streets, parks, or other infrastructure. A *call for applications* was

announced June 20, 2023. **Application deadline is September 20, 2023.** The next application workshop is planned later this month.

The July 26, 2023 RC:H2B workshop recording is available online–

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>

August 18, 2023 – USDOT Deadline for PROTECT Discretionary Grant Program

The USDOT Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program helps make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters through support of planning activities, resilience improvements, community resilience and evacuation routes, and at-risk coastal infrastructure.

A Notice of Funding Opportunity and further details are posted at this link –

<https://www.fhwa.dot.gov/environment/protect/discretionary>

August 21, 2023 – USDOT Deadline for Multimodal Project Discretionary Grants

USDOT now is taking applications for up to \$5.575 billion to fund projects of regional or national significance that involve surface transportation projects designed to strengthen supply chains, spur economic development, and improve safety and daily life.

A Notice of Funding Opportunity and further details are posted at this link –

<https://www.transportation.gov/grants/mpdg-program>

September 28, 2023 – USDOT Deadline for Rural and Tribal Assistance Program

USDOT has \$3.4 million to provide grants for eligible applicants on a first-come, first-served basis. Individual awards will range in value up to the statutory \$360,000 limit, with no local funding match requirement for this program. Grants may be used to hire staff or advisors to assist with early development-phase activities including feasibility studies; preliminary engineering and design; environmental review; revenue forecasting; financial feasibility analysis; statutory and regulatory analysis and drafting and negotiation of agreements.

A Notice of Funding Opportunity and further details are posted at this link –

<https://www.transportation.gov/buildamerica/RuralandTribalGrants>

Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program

This Federal Highway Administration (FHWA) Program addresses significant challenges for transportation facilities that serve federal and tribal lands.

Application deadline is November 6, 2023.

A Notice of Funding Opportunity and further details are posted at this link –

<https://highways.dot.gov/federal-lands/programs/significant>

California Transportation Commission (CTC) Allocation and Approval Requests

Please review the attached schedule of due dates and prepare requests for California Transportation Commission (CTC) approval accordingly. *Caltrans District 11 needs all documents at least two months before the CTC meets.*

*Friday, August 18, 2023 – deadline for the next CTC meeting
(October 18-19, 2023)*

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). *Title VI compliance is subject to review at any time.*

www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

RELINQUISHMENTS

1. **SR-86** from SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella, and just east of Brandt Rd to SR-78. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from Countryside Dr to Treshill Rd. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

2023 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
July 2022

2023 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison Email: CTCLiaison@dot.ca.gov
Jan 25-26 - Sacramento	Mon, Nov 28, 22	Mon, Dec 5, 22	Mon, Dec 12, '22	Wed, Dec 21, '22	Thu, Dec 22, '22
Mar 22-23 - Los Angeles	Mon, Jan 23, 23	Mon, Jan 30, 23	Mon, Feb 6, '23	Wed, Feb 15, '23	Thu, Feb 16, '23
May 17-18 - Bay Area	Mon, Mar 20, 23	Mon, Mar 27, 23	Mon, Apr 3, '23	Wed, Apr 12, '23	Thu, Apr 13, '23
June 28-29 - Sacramento	Mon, May 1, 23	Mon, May 8, 23	Mon, May 15, '23	Wed, May 24, '23	Thu, May 25, '23
Aug 16-17 - San Diego	Mon, Jun 19, 23	Mon, Jun 26, 23	Mon, Jul 3, '23	Wed, Jul 12, '23	Thu, Jul 13, '23
Oct 18-19 - Central Valley	Mon, Aug 21, 23	Mon, Aug 28, 23	Tue, Sep 5, '23	Wed, Sep 13, '23	Thu, Sep 14, '23
Dec 6-7 - Riverside	Mon, Oct 9, 23	Mon, Oct 16, 23	Mon, Oct 23, '23	Wed, Nov 1, '23	Thu, Nov 2, '23

* No Scheduled Meeting in: February, April, July, September and November

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS

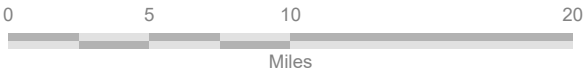


ENVIRONMENTAL	
1. SR-186/I-8 Quechan Interchange Improvements*	Complete Dec 2023
2. SR-186 All-American Canal Bridge	Complete Dec 2024
3A. SR-86 USBP Checkpoint Canopy*	Complete Fall 2023
DESIGN	
3B. SR-86 USBP Checkpoint Canopy*	Complete Fall 2023
4. Middle Mile Broadband Initiative, SR-78, SR-86, SR-111, SR-115	Construction start early 2024
CONSTRUCTION	
5. I-8 Colorado River Viaduct	Begin Construction Complete early 2024
6. Bridge Rehab Projects on I-8 and SR-78	Begin Construction March 2023, Complete Spring 2024
7. Calexico East POE Bridge Widening	Design/Build Begin Mar 2021, Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Permit*	
9. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave	Complete Winter 2023
10. I-8 Roadside safety improvements	Begin construction June 2023, Complete Spring 2024
RELINQUISHMENT	
11. SR-86 Relinquishment to County of Imperial	Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro	Date Estimate 2026

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



- Environmental
- Design
- Construction
- Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

54: Port of Entry

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Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 06/15/2023

