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EL CENTRO, CA 92243-2875
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MANAGEMENT COMMITTEE AGENDA

CITY OF CALEXICO
Carnegie Hall
420 Heber Avenue
Calexico, CA 92231

Wednesday, June 11, 2025
10:30 A.M.

CHAIR: COUNTY OF IMPERIAL

VICE CHAIR: LAURA GUTIERREZ

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

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To join by Zoom meeting: <https://us06web.zoom.us/j/85339444313?pwd=Nn7a8Nr8Ibm0o0g0ncwmO6Go5fuWPM.1>

To join by phone (669) 444-9171
Meeting ID: 853 3944 4313
Passcode: 311433

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject within their jurisdiction, but not an item on the agenda. Any action taken because of public comments shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to crisilterma@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes May 14, 2025 Page 5-17
- B. Receive and File:
1. ICTC Commission Minutes: April 28, 2025
 2. ICTC TAC Minutes: April 24, 2025
 3. ICTC SSTAC Minutes: April 2, 2025
- C. Specific Transit Operator Fiscal Reports FY 2023-24 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans Page 19

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Receive and file the Specific Transit Operator Fiscal Reports FY 2023-24; IMPERIAL VALLEY TRANSIT, IVT ACCESS, IVT RIDE and IVT MedTrans
- D. Clean Earth Environmental Services Inc. Agreement - Ninth Modification Page 64

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Ninth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2025, to June 30, 2026.
- E. Hunter Employment, LLC Agreement - Fifth Modification Page 80

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Sixth Modification of the Hunter Employment Services, LLC. Agreement for July 1, 2025, to June 30, 2026.
- F. Rubio Tires Co Agreement - First Modification Page 85

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute a First Modification of the Rubio Tires Co. Agreement for July 1, 2025, to June 30, 2027.
- G. FY 2025-26 Ninth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5 Page 90

It is requested that the ICTC Management Committee forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Tenth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2025 through June 30, 2026 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$242,350.02.

V. REPORTS

- A. ICTC / LTA / IVRMA Executive Director
 - ICTC Executive Director Report on page 96
- B. Southern California Association of Governments
 - See attached report on page 104
- C. California Department of Transportation – District 11
 - See attached report on page 107
- D. Committee Member Reports

VI. ACTION CALENDAR

- A. ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2025/2026 Page 114

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2025/2026.

- B. IVRMA FY 2025-26 Annual Membership Budget Page 174

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

- 1. Adopt the Draft IVRMA Budget for FY 2025/2026

VII. NEXT MEETING DATE AND PLACE

- A. The next Management Committee Meeting is scheduled for Wednesday, July 9, 2025, at 10:30 a.m., at the ICTC Office.

VIII. ADJOURNMENT

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes May 14, 2025
- B. Receive and File:
 - 1. ICTC Commission Minutes: April 28, 2025
 - 2. ICTC TAC Minutes: April 24, 2025
 - 3. ICTC SSTAC Minutes: April 2, 2025

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF May 14, 2025
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Jimmy Duran
City of Calexico	Rick Daniels
City of Calipatria	Absent
City of El Centro	Mario Renteria
City of Holtville	Nick Wells
City of Imperial	Thomas Garcia
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Laura Fisher
ICTC	David Aguirre

STAFF PRESENT: Esperanza Avila, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; John Garcia, Alejandro Lopez-Rangel: Caltrans D11; Emmet Fried: City of Brawley

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, May 14, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Mr. Nick Wells called the meeting to order at 10:31 a.m., roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A. Approval of Management Committee Draft Minutes: April 09, 2025

B. Received and Filed:

1. ICTC Commission Minutes: March 26, 2022
2. ICTC TAC Minutes March 27, 2025
3. ICTC SSTAC Minutes March 5, 2025

C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FFY 2025

1. Authorized the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FFY 2025 grant application with all supporting documentation.
2. Directed staff to submit the application to Caltrans.

A motion was made by Garcia seconded by Fisher to approve the consent calendar as presented;
Motion carried unanimously.

V. REPORTS

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- Budget Workshop will be held at the ICTC offices on May 28, 2025, at 5 p.m. (prior to the Commission meeting)
- The CMAQ and STBG call for projects are due this Friday, May 16, 2025, at 5 PM. There is more information and resources on the website regarding the requirements. If you need assistance, please reach out to staff asap.
- Construction has begun on the Calexico Intermodal Transportation Center, starting with building abatement and demolition. ICTC will continue to provide updates on the Calexico Intermodal Transportation Center construction progress.
- IVT Ride service modifications are underway with a target date of July 1st. Staff will be reaching out to city councils and senior groups to provide presentations regarding the changes.
- The Calexico East Port of Entry Intermodal Transportation Center project is underway. The Master Agreement between Caltrans and ICTC was approved in April. Next will be site acquisition.
- ICTC is moving forward with the electronic fare payment mechanisms for fixed route services. This will allow riders to use electronic payment to ride the bus.
- Next steps for the Forrester Road project will be to allocate the STIP funds to proceed with the next phase of the project.
- ICTC to proceed with construction procurement for the Bus Stop Improvement Project by the end of the year.
- All ICTC Executive Directors' updates can be found on page 24.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- 2025 SCAG Regional Conference & General Assembly was held on May 1-2, 2025, at JW Marriott Desert Springs Resort & Spa, Palm Desert, Ca. There were over 900 participants, the highest attendance ever. ICTC Commissioner and SCAG Regional Council Member Mike Goodsell was appointed to the Executive Committee.
- Two Imperial Valley students were awarded the SCAG \$4,000 scholarship. Thank you to ICTC Commissioner and SCAG Regional Council Member Mike Goodsell for serving on the scholarship committee.
- Mr. Salgado reminded everyone about the CMAQ STBG Call for Projects, urging submission of applications.
- If you have any questions, please contact SCAG Regional Affairs Officer David Salgado.
- SCAG updates can be found on page 32 of the agenda.

C. Caltrans Department of Transportation – District 11

Mr. Garcia and Mr. Lopez-Rangel provided the following updates:

- Caltrans announced a highway worker memorial ceremony on April 29th at 10 a.m. Everyone is encouraged to attend.
- Caltrans had a successful Imperial Valley Procurement and Resource Fair on April 3, 2025.

- The final submittal deadline for CTC requests is April 25, 2025, for the CTC meeting scheduled for June 26-27, 2025.
- The District 11 Local Assistance Report starts on page 66 of the agenda. There are several links for grant opportunities. Please review the report for more information.
- Resident Engineers Academy sessions begin May 12-16, 2025.
- Caltrans updates can be found on page 59 of the agenda.

- D. Committee Member Reports
- There were no other reports.

VI. ACTION CALENDAR

A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2025-2026

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopted the FY 2025-26 "Findings" and the prioritized 2025 ICTC Unmet Transit Needs List as presented or amended.
2. Authorized the Chairman to sign the attached resolution.
3. Directed staff to forward the FY 2025-26 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopted the definition of "Unmet Transit Needs" and "Reasonable to Meet" as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2024.

A motion was made by [Fisher](#) seconded by [Ortiz](#) for approval as presented; **Motion carried unanimously.**

B. Third Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program and the Low Carbon Transit Operations Program (LCTOP)

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the Third Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$2,498,875. The modification is contingent upon receipt of said additional funding.
2. Authorized the Executive Director to sign Modification No. 3.

A motion was made by [Garcia](#) seconded by [Ortiz](#) for approval as presented; **Motion carried unanimously.**

VII. The next meeting is scheduled for **June 11, 2025, at 10:30 a.m.** At the City of Calexico.

VIII. ADJOURNMENT

The meeting was adjourned at 11:10 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR APRIL 23, 2025
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Gil Rebollar
City of Calipatria	Javier Amezcua
City of Calexico	Lisa Tylenda
City of El Centro	Marty Ellett
City of Imperial	Robert Amparano
City of Holtville	Mike Pacheco
City of Westmorland	Ana Beltran
County of Imperial	John Hawk
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Esperanza Avila, Michelle Bastidas (zoom)

OTHERS PRESENT: Eric Havens: ICTC Counsel; Ann Fox, Melina Pereira, John Garcia: Caltrans; Manuel Soto: Jarrett Walker & Associates;

PUBLIC: None.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 23, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Amparano](#) called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

The consent calendar was reviewed and forwarded by the ICTC Management Committee.

- A. ICTC Commission Minutes: March 26, 2025
- B. Receive and file:
 - 1. ICTC Management Committee Minutes: March 12, 2025
 - 2. ICTC TAC Minutes: February 27, 2025
 - 3. ICTC SSTAC Minutes: February 5, 2025
- C. Workplace Violence Prevention Plan (WVPP)
 - 1. Approved and Adopted the ICTC Workplace Violence Prevention Plan
- D. Travel Policy and Guidelines
 - 1. Approved and Adopted the ICTC Travel Policy and Guidelines

E. Low Carbon Transit Operations Program (LCTOP) Application for FY 2024-25 Funds

1. Authorized the ICTC Chairperson to sign the attached resolution.
2. Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations.

A motion was made by **Eugenio** and seconded by **Hawk** to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Yes
County of Imperial Singh	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

V. **REPORTS**

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- A Budget Workshop will be held at the ICTC offices on May 28, 2025, at 5 p.m. (prior to the Commission meeting)
- The CMAQ and STBG call for projects is due this Friday, May 16, 2025, at 5 PM. There is more information and resources on the website regarding the requirements. If you need assistance, please reach out to staff asap.
- Construction has begun on the Calexico Intermodal Transportation Center, starting with building abatement and demolition. ICTC will continue to provide updates on the Calexico Intermodal Transportation Center construction progress.
- IVT Ride service modifications are underway with a target date of July 1st. Staff will be reaching out to city councils and senior groups to provide presentations regarding the changes.
- The Calexico East Port of Entry Intermodal Transportation Center project is underway. The Master Agreement between Caltrans and ICTC was approved in April. Next will be site acquisition.
- ICTC is moving forward with the electronic fare payment mechanisms for fixed route services. This will allow riders to use electronic payment to ride the bus.
- Next steps for the Forrester Road project will be to allocate the STIP funds to proceed with the next phase of the project.
- ICTC to proceed with construction procurement for the Bus Stop Improvement Project by the end of the year.
- All ICTC Executive Directors' updates can be found on page 53

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- The 2025 SCAG Regional Conference & General Assembly was held on May 1-2, 2025, at JW Marriott Desert Springs Resort & Spa, Palm Desert, Ca. There were over 900 participants, the highest attendance ever. ICTC Commissioner and SCAG Regional Council Member Mike Goodsell was appointed to the Executive Committee.

- Two Imperial Valley students were awarded the SCAG \$4,000 scholarship. Thank you to ICTC Commissioner and SCAG Regional Council Member Mike Goodsell for serving on the scholarship committee.
- Mr. Salgado reminded everyone about the CMAQ STBG Call for Projects, urging submission of applications.
- All other updates can be found on the SCAG report on page 62 of the agenda.

C. California Department of Transportation (Caltrans)- District 11

Ms. Fox had the following updates:

- Federal Update: Caltrans is working with US Department of Transportation including Federal Highway Administration, Federal Transit Administration, and Federal Rail Administration. As the new Administration appointees fill in, we will share information.
- District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment: The Project Initiation Document (PID) is on hold. PID efforts will restart in July of this year.
- Calexico West Port of Entry (POE) Travel Corridor Improvements: The Project Study Report-Project Development Support to be completed by May 2025.
- SR-86 and Dogwood Road Intersection Widening and Installation of Traffic Signals: Currently in design phase with a tentative updated construction start date of October 2025. Coordination with County of Imperial. Improvements are part of the mitigation measures listed under the Environmental Impact Report for the Imperial Valley Mall, the Imperial Valley Commons, and the Plaza at Imperial Valley.
- SR-186 Highway Realignment and Construct New Bridge over the All-American Canal (AAC): The Categorical Exclusion/Categorical Exemption (Environmental Document) was approved in January 2025. The Project Report is in circulation. The Project Report to be completed by May 2025.
- SR-98 Pavement Rehabilitation: Project is in the Project Approval & Environmental Document (PA&ED) phase with scheduled completion of December 2025.
- All other updates can be found on page 65

D. Commission Member Reports

- Updates were provided by various commissioners.

VI. ACTION CALENDAR

- A. Approval of Master Agreement between the Imperial County Transportation Commission (ICTC) and the California Department of Transportation (Caltrans) – Transit Intercity Rail Capital Program – Calexico East Intermodal Transportation Center

The ICTC Management Committee met on April 9, 2025, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the attached resolution authorizing the Executive Director or his designee to execute the Master Agreement and to take any actions necessary on behalf of the ICTC for use of TIRCP Funds.
2. Authorized the Executive Director or his designee to execute the Master Agreement between ICTC and Caltrans for use of TIRCP funds.

A motion was made by [Hawk](#) and seconded by [Tylenda](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Yes
County of Imperial Singh	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

- B. Calexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 1 and Contract Change Order No. 2

The ICTC Management Committee met on April 9, 2025, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approved Change Order No. 1 and Change Order No. 2 to Hazard Construction Engr. LLC for the Calexico ITC Project in the amount of (\$295,495.11) and (\$20,680.00) respectively modifying the total contract value to \$12,759,768.21.
2. Authorized the Executive Director to sign Change Order No. 1 and Change Order No. 2.
3. Authorized the Executive Director to execute potential Change Order(s) for a total Not-To-Exceed value of seventy-five thousand (\$75,000.00) dollars.

A motion was made by [Amezcu](#) and seconded by [Beltran](#) to approve Action B as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Yes
County of Imperial Singh	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

- C. Consideration of Vacation of ICTC Appointed Energy and Environment Committee (EEC) Seat

The ICTC Commission met on March 26, 2025, and requested that this item be brought to the Commission in April for their review and consideration after public comment, if any:

No action was taken.

VII. PRESENTATION CALENDER

A. Imperial Valley Transit Comprehensive Operations Analysis

- Mr. Soto from Jarrett Walker & Associates provided a presentation on the progress of the Imperial Valley Transit Comprehensive Operational Analysis (IVT COA). The project is on track for completion by March 2026. Mr. Soto also noted that additional public engagement workshops are scheduled to take place later this year to gather further community input and feedback.

B. Imperial Irrigation District (IID) Presentation

- IID staff delivered a comprehensive overview of the agency's departmental structure and operational functions. They also highlighted several customer assistance initiatives, including the Ready, Ease, and Shield programs, as well as other energy savings programs aimed at supporting customers and promoting energy efficiency. Additionally, staff provided an update on the agency's recent and upcoming rate changes, offering context and rationale behind the adjustments.

VIII. DISCUSSION CALENDAR**A. E-Bikes, Scooters, and Street Racing Safety Discussion.**

The Commission met to discuss E-Bikes, Scooters and Street Racing Safety concerns. The commission elected to form an ad hoc committee to further discuss the possibilities of creating unified solutions to combat the issues regionally.

IX. MEETING DATE AND PLACE

- A. The next meeting will be on May 28, 2025, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

X. ADJOURNMENT

- A. Meeting Adjourned at 8:00 p.m.



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TECHNICAL ADVISORY COMMITTEE MINUTES

April 24, 2025

Present:

Gloria Moreno	City of Calexico
Patricia Ramirez	City of Calipatria
Felix De Leon	City of El Centro
Hector Salcedo	City of El Centro
Chandler Sinclair	City of Holtville
Jesus Villegas	City of Imperial
Fernando Williams	City of Imperial
Adolfo Garcia	County of Imperial
Veronica Atondo	County of Imperial
Manuel Ortiz	IID

Others:

Gustavo Gomez	ICTC
Marlene Flores	ICTC
Cesar Beltran	ICTC
Frank Safaie	Caltrans
Rebecca Villarino	Caltrans
Ismael Garcia	ICAPCD
Ramiro Barajas	City of Westmorland

The meeting was called to order at 10:03 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for March 27, 2025 ([Ortiz/De Leon](#)), **Motion Carried.**
2. **Comprehensive Operational Analysis**
(Presented by ICTC Staff)

Mr. Gomez presented a brief update on the Comprehensive Operational Analysis (COA) being-made by a Consultant throughout the Imperial County; to improve the public transit system.

Mr. Gomez will be back in October or November at the TAC Meeting to present results on the findings of the COA.

3. Caltrans Updates/Announcements

(Presented by Caltrans Staff)

- For Inactive Projects, complete justification and contact Alma at and CC your area engineer: Alejandro Lopez-Rangel at Alejandro.lopez-rangel@dot.ca.gov or Frank Safaie at frank.safaie@dot.ca.gov
- For questions regarding Project End Date (PED) submittal or extension period request, please follow the link: <https://app.smartsheet.com/b/form/dd8ec43edae54b8aad35159cacec011a>
- For more information regarding the USDOT Discretionary Grants Dashboard, please visit the link: <https://www.transportation.gov/grants>

4. SCAG Updates / Announcements

No updates were given

5. ICTC Updates / Announcements

(Presented by ICTC Staff)

- Mr. Gomez stated that ICTC is planning to take over bus stops and transit terminals' maintenance.
- Calexico ITC will end construction by March 2026.
- ICTC received the design for bus stop improvement project county-wide.
- A standard agreement is in process for the Calexico East Port Transportation Center.
- ICTC is working with Caltrans for contactless payments inside of the fixed route.

6. Cities and County Planning / Public Works Updates:

Updates were given by the agencies.

- Ms. Atondo made comments regarding an item to present next TAC meeting.

7. General Discussion / New Business

No new business was discussed.

The next TAC meeting will be on May 22, 2025, at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

The meeting adjourned at 10:55 a.m.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES April 02, 2025

Present

Voting Attendees:

Cristina Leal	ARC- Imperial Valley
Raul Cordova	IC Work Training Center
Kathleen Lang	HealthNet
Sarah Enz	Public Administrator
Gustavo Gomez	ICTC/CTSA

Non-Voting Attendees:

Jose Guillen	IVT MedTrans
Carolina García	Public Authority Program
Jeanette Castillo	Social Services
Priscilla Baca	ICTC
Letty Zunno	Access to Independence (Zoom)
Yvette Valenzuela	Department of Social Services.

1. Dr. Lang called the meeting to order at 10:01 a.m. **A quorum was not present.**
2. Introductions were made.
 - Hybrid meeting.
3. Minutes were adopted for March 5, 2025, and April 2, 2025, **Motion not Carried.**
4. CTSA Reports
Mr. Gomez had the following information
 - Comprehensive Analysis (COA): We participated in several marketing events, including the IVC, Navy Air Show, 7th and State, and 3rd and Paulin. We will attend the Children's Fair this upcoming Saturday.
 - Our COA survey has been extended to April 6th and includes specific questions for public preference. You are automatically entered to win a \$50 gift card when doing the survey. We have a stakeholder workshop prepared for June. The workshop will last about two

hours, and consultants will be on site. We will soon provide flyers for our SSTAC members attending.

- We are finalizing the designs for the Bus Stop Improvement Project and hope to start construction procurement soon. We are updating the bus stops in El Centro, Calipatria, and Westmorland.
- We are finalizing a contactless payment system project and are nearly ready to start the procurement process with Caltrans, which is expected to take about a month. The anticipated start date is in August.
- Calexico ICTC construction has begun and is expected to last about a year. We will be reaching out to local business owners to inform them about sidewalk closures.
- We are finalizing a Master Agreement for the Calexico East Port Transfer Terminal this month for commission approval. This will allow us to use TRACP funds to begin the environmental process and secure the location for right-of-way acquisition. The project is expected to take 2 to 3 years to complete.
- Calexico East Port Route numbers are performing well. This route will take you to the bus stop located at the corner of 3rd Street and Paulin Avenue in Calexico.
- The commission approved the property acquisition for the maintenance facility last month. We are now waiting for FTA approval of the final funding. Once approved, we will proceed with the environmental assessments and design.
- The UTN Hearing is next Monday, April 7, 2025.

5.

Ms. Baca presented the following information:

- Distributed more Border Express flyers and dropped off brochures at doctors' offices.
- Conducted additional UTN surveys throughout Imperial County, including the COA survey. I also attended the transition fair at IVC and the Calexico Wellness fair, and participated in mobility training with the safety manager from Transdev.
- Completed a few ride-alongs, which included Brawley Gold, Border Express Route, and the 2N & 2S.
-

6. Transit Operator FY 2024-25 Reports:

Imperial Valley Transit:

- No report was presented

IVT Access:

- No report was presented

IVT Ride

Mr. Guillen presented the report on all IVT Ride services:

- Ride is performing well. We have a few more clients for West Shores.

IVT MedTrans:

Mr. Guillen presented the report on the service:

- MedTrans is doing well.

7. General Discussion

- Heber is worried about the condition of the sidewalk. He encouraged the public to reach out to the ICTC for assistance.

8. Adjournment

T:\Projects\ICTC SSTAC\2025\May\M040225.docx

- The meeting adjourned at 10:26 a.m.
- The next meeting will be held on Wednesday, May 7, 2025, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

- C. Specific Transit Operator Fiscal Reports FY 2023-24 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Receive and file the Specific Transit Operator Fiscal Reports FY 2023-24; IMPERIAL VALLEY TRANSIT, IVT ACCESS, IVT RIDE and IVT MedTrans



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June 4, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Specific Transit Operator Fiscal Reports FY 2023-24 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans

Dear Committee Members:

The Commission conducts fiscal reviews of its transit operators on an annual basis. For FY 2023-24 they were performed by the CPA firm, Eide Bailly, on the four transit services under contract with FIRST TRANSIT, Inc. Attached, please find the FY 2023-24 fiscal reports for: Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans.

The review focuses on observations and sampling of administrative and operational areas that have a direct impact on service cost including; a review of services hours operated versus budgeted, cash handling of fare revenues, controls over spare parts usage and inventories, invoicing etc.

The FY 2023-24 reviews did not note any areas of improvement. There have been several improvements completed to administrative and operations areas in previous years which resulted in no areas of improvement being noted for FY 2023-24.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Receive and file the Specific Transit Operator Fiscal Reports FY 2023-24; IMPERIAL VALLEY TRANSIT, IVT ACCESS, IVT RIDE and IVT MedTrans

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre'.

DAVID AGUIRRE
Executive Director

DA/mb

Attachment

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL



Independent Accountant's Report

Imperial County Transportation Commission
El Centro, California

We have performed the procedures enumerated below to assist the Imperial County Transportation Commission (ICTC) in monitoring the fiscal accountability and reporting of Transdev, Inc. (Transit Operator), and its records relating to the Imperial Valley Transit Line, Green Line, Blue Line and Gold Line for the period ending June 30, 2024. The Transit Operator's management is responsible for its accounting records and reporting requirements. Management of ICTC is responsible for monitoring the accounting records and reporting of the Transit Operator.

ICTC has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting ICTC in monitoring the fiscal accountability and reporting of the Transit Operator and we will report on the findings based on the procedures performed. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) *Observation of service provided*

Obtain an understanding of the service being provided based on inquiry of management and inspection of the agreement. Perform an observation and obtain supporting documentation regarding the services provided by the operator.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Fixed Route Transit Service Agreement (July 2019), and inspected the Imperial Valley Transit (IVT) Rider's Guide in order to obtain an understanding of the services being provided. The Imperial Valley Transit provides public bus services throughout Imperial County.

We selected a sample of five (5) fixed routes and observed the following on February 26, 2025:

- Route 1 South: We boarded a Transdev bus leaving the El Centro 7th Street and State at 9:00am (5 minutes late). We rode the bus for a total of five (5) stops noting the driver would stop based on passengers' needs. The bus arrived at the IV Mall stop at 9:23am (3 minutes late).
- Route 1 North: We boarded a Transdev bus leaving the IV Mall stop at 9:34am (9 minutes late). We rode the bus for a total of five (5) stops noting the driver would stop based on passengers' needs. The bus arrived at the El Centro 7th Street and State stop at 10:00am (5 minutes late).

- Route 2 North: We boarded a Transdev bus leaving from the El Centro 7th Street and State stop at 10:40am (on schedule). We observed the bus operate for a total of five (5) stops. The bus arrived at the Imperial Valley College stop at 11:09am (9 minutes late).
- Route 2 South: We observed a Transdev bus leaving from the Imperial Valley College stop at 11:08am (2 minutes early). We observed the bus operate for a total of five (5) stops. We observed the bus arrived at the El Centro 7th Street and State stop at 11:42am (2 minutes late).
- Route 4 East: We observed a Transdev Shuttle Bus depart from the Seeley stop at 3:56 pm (1 minute late). We observed the bus operate for a total of five (5) stops. We observed the shuttle bus arrive at the El Centro 7th Street and State stop at 4:15 pm (on schedule).

No other exceptions were found as a result of procedures performed.

2) **Cash Handling Control**

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over cash handling during the year ending

June 30, 2024. Observe that the procedures provide for adequate safeguards of cash and separation of duties. Perform an observation over cash handling and compare the results of the observation to the policy.

Finding: We inquired of the Transit Operator management and inspected the Transit Operator Operations Manual over cash handling. At the request of ICTC, the Transit Operator suspended the collection of fare beginning April 25, 2023 through June 30, 2024. However, during our on-site inspection performed on February 26, 2025, we noted that fare collection had been re-implemented. As a result, we were able to observe the Transit Operator's cash handling procedures.

The Transit Operator drivers are required to complete the Driver's Daily Log Sheet which tracks the number of riders per route and the estimated cash collections. Through inquiry, we noted that the drivers do not have access to the cash deposited into the cash box within the farebox located on each bus.

Cash boxes are collected and changed on a daily basis upon the vehicle's return to the yard. A key is required to release the cash box from the farebox. A separate key is required to access the contents of the cash box. The key to open the cash boxes are located in the Safety Manager's office. Access to the farebox keys to remove the cash box from the farebox is limited to the dispatchers. We observed that the cash boxes are equipped with a security feature in which the cash box automatically locks when it is removed from the farebox cabinet.

Per inspection of the Cash Handling policies, cash boxes are to be stored in a locked vault until the cash is counted and picked up by an armored service. Through inquiry, we noted that not all cash boxes are stored in the locked vault prior to being counted as there is limited space within the vault, which is an exception to the documented policies. The remaining cash boxes not stored in the vault are stored in the locked cash count room. Access to the vault and cash count room is limited to Transit Operator dispatchers and is under video surveillance.

Per inspection of the Cash Handling policies, cashbox pullers must wear special pocket-less clothing provided by the Transit Operator during the cashbox pulling process. We noted that the bus drivers

wear a uniform consistent with their primary driving responsibilities which have pockets. However, the dispatchers performing the cash count each morning wear pocket-less coveralls for the duration of the cash counting process.

We noted that the cash counting process is performed under video surveillance. Two (2) dispatchers participate in the emptying of the cash boxes and the counting of cash. The cash counts are logged on the IVT Vault and Farebox Log Day Sheet, which includes the cash box identification number, bus number, time and date of count, dispatchers present, and the total bill and coin collections. The counted cash is then bagged and labeled with the appropriate deposit information and is picked up for deposit by a third-party armored service.

A spreadsheet summarizing the monthly cash collections is maintained. On a monthly basis, a Senior Financial Analyst at the Transit Operator's corporate office will reconcile the total balance counted and reported by the dispatchers with the balance deposited per the bank statement.

We noted that actual cash collections and the estimated cash collections based on the number of riders over the Driver's Daily Log Sheet is subject to fluctuate as the driver cannot provide change for customers and cannot verify payment once the fare is deposited into the farebox.

No other exceptions were found as a result of procedures performed.

3) *Spare Parts and Inventory Control*

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over the purchasing, safeguarding and use of spare parts and inventory, in the maintenance department. Identify how the maintenance department tracks the use of spare parts and inventory and identify the safeguards that are in place for the maintenance of inventory. Identify whether the procedures provide for periodic inventory counts and reconciliation of such counts to the general ledger. Perform an observation over the spare parts and inventory and compare the results of the observation to the policy. Identify evidence of pilferage, other losses, or instances of improper usage.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Inventory Count Policies and Purchase Order Policies, and performed an observation over the spare parts and inventory controls on February 26, 2025. We noted the following:

We observed that the purchase of spare parts and inventory is initiated and tracked by the Maintenance Manager. The Maintenance Manager has the authority to purchase any items below \$2,500. Purchases between \$2,500 and \$5,000 must be approved by the General Manager. Purchases between \$5,000 and \$10,000 must be approved by the Director of Maintenance located at the Transit Operator's corporate office. Any purchases above \$10,000 must be approved by the Transit Operator Vice President.

Spare parts and inventory are stored in a locked gated area that is under 24-hour video surveillance. The key to the locked gate is kept in the maintenance shop. Access to spare parts and inventory after hours is limited to the Maintenance Manager, Operations Managers, Mechanics, and the General Manager. The use of spare parts and inventory is tracked using separate work orders for each project.

Each spare part and inventory item is tracked using a part number and located in the maintenance shop using the bin number. A complete inventory is taken on a quarterly basis. Any variances from expected inventory counts (based on part usage and the work order process) greater than 5% require explanation.

We obtained the supporting documentation for the most recent inventory count performed (dated December 24, 2024). We noted a discrepancy in inventory totaling \$954. The variance was below 5% of total inventory value (in dollars). The inventory count is performed by the Transit Operator's Maintenance Manager and submitted to the Director of Maintenance (Corporate Office). The transit operator does not maintain evidence of the Director of Maintenance's review.

The Maintenance Manager performs spot checks every few weeks to ensure inventory levels are appropriate; however, we observed that there is no documented evidence of this review process. We performed an inventory count during which we haphazardly selected items and were taken to the item's location. On February 26, 2025, we selected five (5) inventory items from the inventory report. We located three (3) of the selected items within the storage room and warehouse floor. Two (2) of the items selected were not located in the storage room or on the shop floor as we observed that they were part of a work order in process. We noted that inventory items remain on inventory reports until the work order is complete.

Based on our observation, inventories that are damaged, or to be returned to suppliers for credit are physically separated from inventories in good condition. Based on our procedures performed, we noted no evidence of pilferage, other losses, or instances of improper usage.

No other exceptions were found as a result of procedures performed.

4) Invoicing Process Control

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the invoicing process. Scan the current year detail for invoices and select a sample of three invoices to ensure policy was followed.

Finding: We inquired of the Transit Operator management on February 26, 2025, over the invoicing process and noted the following:

The Transit Operator submits an invoice to ICTC on a monthly basis which includes the monthly fixed costs, determined as part of the contractual agreement, the total revenue hours requested for reimbursement and any marketing expenses incurred during the month.

The invoices are prepared by the IVT Operations Manager and then reviewed and approved by the Transit Operator's General Manager. All invoices are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Vault and Farebox Log Day Sheets, and supporting marketing invoices. The source documents are summarized in an excel file which generates the monthly invoice.

We selected the months of August 2023, October 2023 and April 2024, and noted that the invoices agreed to the summarized excel files and supporting marketing invoices without exception. In addition, on a sample basis, we noted that the monthly excel files agreed to supporting source documents. See details of samples tested documented at procedure 6 (Financial Data Analysis).

We observed that all monthly invoices selected were reviewed and approved by the Transit Operator's General Manager.

No exceptions were found as a result of procedures performed.

5) Reporting Process

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the reporting process.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Fixed Route Transit Service Agreement (July 2019), and noted the following:

The Transit Operator is required to submit monthly reports regarding the monthly operations, route statistics, management summary statements, and passenger data. The Transit Operator submits the required reporting information on a monthly basis as part of the monthly invoice process.

The invoices and required reports are prepared by the IVT Operations Manager and then reviewed and signed off by the General Manager. All reports are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Vault and Farebox Log Day Sheets, etc. The source documents are summarized in an excel file which generates the monthly reports.

No exceptions were found as a result of procedures performed.

6) Financial Data Analysis

6.1 Inspect documents provided by ICTC and the Transit Operator to identify expenditures and fare revenue amounts reported to ICTC are accurate.

6.2 Select a sample of three (3) months of expense reports and compare amounts to supporting documentation.

6.3 Select a sample of three (3) months of fuel expenditures and determine whether amounts exceeded the escalators stated in the contract. Identify any evidence of loss or improper fuel usage.

6.4 Select a sample of three (3) daily fare collection reports in each of a sample of three (3) months and compare to supporting documentation.

6.5 Recalculate service hours from published schedules and compare to the contract and to actual hours billed. Inspect supporting documentation on the daily routes and daily operating schedule to determine actual hours versus invoice revenue hours.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Fixed Route Transit Service Agreement (July 2019) and related amendments, inspected the Transit Operator Rider's Guide and performed observations and observed the following:

6.1 We inspected the monthly invoices provided by the Transit Operator for the IVT Line, Green Line, Blue Line, and Gold Line services and noted that the invoices provided by the Transit Operator agreed to the invoices received by ICTC.

No exceptions were found as a result of procedures performed.

6.2 We selected the months of August 2023, October 2023 and April 2024, and obtained the monthly invoices for the IVT Line, Green Line, Blue Line, and Gold Line services. We compared the monthly invoices to the supporting data schedule and marketing invoices.

No exceptions were found as a result of procedures performed.

6.3 We selected the months of August 2023, October 2023 and April 2024, and obtained the monthly invoices for the IVT Line, Green Line, Blue Line, and Gold Line services. We obtained the monthly invoiced fuel expenditure supporting documentation and compared the respective fuel escalator cover sheet calculations, annual fuel total analysis and fuel expense reports maintained by the Transit Operator. We reviewed supporting documentation for inconsistencies, arithmetic accuracy and compliance with policies and procedures. Through inquiry of management and review of supporting documentation, no evidence of loss or improper fuel usage was identified.

No exceptions were found as a result of procedures performed. See Exhibit A.

6.4 We noted that ICTC implemented the "Free Fares Program" in April 2023 through June 30, 2024. As such, no cash collections occurred during July 2023 through June 2024, and therefore, this procedure could not be performed.

6.5 The revenue hours in the monthly invoices are prepared based on the Driver's Daily Log Sheets and the Time Sheets. The Driver's Daily Log Sheets and the Time Sheets should agree; the Time Sheets are to be reviewed and approved by the supervisor on duty. We selected the following lines and obtained all related Driver's Daily Log Sheets and Time Sheets for a selected date and compared them to the data schedule which supports the monthly invoices. We observed the following:

- Line 3W – Date: August 17, 2023
 - No exceptions noted.
- Line 2N – Date: August 17, 2023
 - Work Run S7 – We noted no actual start time written on the Driver's Daily Log Sheet; scheduled start time was used as the actual start time on the excel invoice.
- Line 2S – Date: August 17, 2023
 - Work Run S7 – We noted no actual start time written on the Driver's Daily Log Sheet; scheduled start time was used as the actual start time on the excel invoice.
- Line 1N – Date: August 17, 2023
 - Work Run S7 – We noted no actual start time written on the Driver's Daily Log Sheet; scheduled start time was used as the actual start time on the excel invoice.

- Line 1S – Date: August 17, 2023
 - Work Run S7 – We noted no actual start time written on the Driver’s Daily Log Sheet; scheduled start time was used as the actual start time on the excel invoice.
- Line 4E – Date: August 17, 2023
 - No exceptions noted.
- Blue Line – Date: April 29, 2024
 - No exceptions noted.
- Green Line – Date: April 29, 2024
 - No exceptions noted.
- Gold Line – Date: April 29, 2024
 - Work Run Gold, Vehicle #504 – We noted a total discrepancy of 7 minutes; the start/end times recorded on Driver’s Daily Log Sheet do not agree with the excel invoice.

Additionally, we obtained the service hours per inspection of the Transit Operator’s Riders Guide and compared the calculated estimate to the revenue hours per the Transit Operator Fixed Route Transit Service Agreement (July 2019) and the revenue hours billed for the IVT Line, Green Line, Blue Line and Gold Line services. See Exhibit B for details.

No other exceptions were found as a result of procedures performed.

7) Budget Development

Inspect the operator’s accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator’s methodology related to developing an annual budget.

Finding: We inquired of the Transit Operator management and inspected the IVT Line, Green Line, Blue Line, and Gold Line services budget for the fiscal year ending June 30, 2024 and observed the following:

The budget is developed primarily by the Transit Operator’s General Manager who follows the “Preparing Fiscal Year Budget” policies of the Transit Operator and coordinates with ICTC during budget development. The budget accounts for the estimated fixed costs, estimated revenue hours, and estimated fare revenues which in total do not exceed the agreed upon subsidy in the Transit Operator Fixed Route Transit Service Agreement (July 2019). The estimates are based on prior year’s data and changes in route schedules. A separate budget is developed for estimated marketing expenditures.

No exceptions were found as a result of procedures performed.

We were engaged by ICTC to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and reporting requirements of the Transit Operator or its controls. Accordingly, we do not express such opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of ICTC and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Imperial County Transportation Commission management and is not intended to be and should not be used by anyone other than the specified party.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
May 22, 2025

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Operating Services								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing & other Expenses	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 328,035	\$ -	\$ 328,035	\$ 10,079	\$ 12,526	\$ 350,640	\$ (46,561)	\$ 46,561
August 2023	344,921	-	344,921	21,291	12,044	378,256	(63,424)	63,424
September 2023	332,912	-	332,912	26,703	12,260	371,875	(71,372)	71,372
October 2023	348,715	200	348,515	22,947	19,563	391,025	(84,827)	84,827
November 2023	327,541	-	327,541	2,796	15,916	346,253	(74,275)	74,275
December 2023	317,308	-	317,308	19,688	16,911	353,907	(61,356)	61,356
January 2024	337,215	-	337,215	6,815	21,331	365,361	(62,085)	62,085
February 2024	320,446	-	320,446	8,527	19,644	348,617	(66,723)	66,723
March 2024	343,107	-	343,107	11,214	20,430	374,751	(72,612)	72,612
April 2024	339,976	-	339,976	12,447	17,039	369,462	(68,804)	68,804
May 2024	346,501	-	346,501	7,040	20,881	374,422	(73,235)	73,235
June 2024	324,493	92	324,401	2,453	26,223	353,077	(51,928)	51,928
	<u>\$ 4,011,170</u>	<u>\$ 292</u>	<u>\$ 4,010,878</u>	<u>\$ 152,000</u>	<u>\$ 214,768</u>	<u>\$ 4,377,646</u>	<u>\$ (797,202)</u>	<u>\$ 797,202</u>
Contract specifications	\$ 5,047,390	\$ 858,056	\$ 4,189,334					
Over (under) contract requirements	<u>\$ (1,036,220)</u>	<u>\$ (857,764)</u>	<u>\$ (178,456)</u>					
Operating Costs (A+D+E)		\$ 4,377,938						
ICTC Marketing*		144,659						
Depreciation*		(457,255)						
Adjusted Operating Costs		<u>\$ 4,065,342</u>						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

Green Line Services								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing & other Expenses	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 17,372	\$ -	\$ 17,372	\$ 303	\$ -	\$ 17,675	\$ (386)	\$ 386
August 2023	18,749	-	18,749	462	-	19,211	(504)	504
September 2023	17,372	-	17,372	591	-	17,963	(474)	474
October 2023	18,290	-	18,290	596	-	18,886	(562)	562
November 2023	17,831	-	17,831	349	-	18,180	(524)	524
December 2023	17,372	-	17,372	149	-	17,521	(387)	387
January 2024	17,831	-	17,831	104	-	17,935	(354)	354
February 2024	17,372	-	17,372	161	-	17,533	(339)	339
March 2024	17,831	-	17,831	277	-	18,108	(309)	309
April 2024	18,290	-	18,290	421	-	18,711	(408)	408
May 2024	18,290	-	18,290	402	-	18,692	(424)	424
June 2024	17,372	-	17,372	297	-	17,669	(346)	346
Total:	\$ 213,972	\$ -	\$ 213,972	\$ 4,112	\$ -	\$ 218,084	\$ (5,017)	\$ 5,017
Contract specifications	\$ 350,228	\$ 14,009	\$ 336,219					
Over (under) contract requirements	\$ (136,256)	\$ (14,009)	\$ (122,247)					
Operating Costs (A+D+E)		\$ 218,084						
Depreciation*		(8,398)						
Adjusted Operating Costs		\$ 209,686						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

Blue Line Services								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing & other Expenses	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 19,211	\$ -	\$ 19,211	\$ 312	\$ -	\$ 19,523	\$ (298)	\$ 298
August 2023	20,865	-	20,865	487	-	21,352	(377)	377
September 2023	19,212	-	19,212	614	-	19,826	(338)	338
October 2023	20,314	160	20,154	597	-	20,751	(435)	435
November 2023	19,763	-	19,763	353	-	20,116	(331)	331
December 2023	19,211	-	19,211	151	-	19,362	(290)	290
January 2024	19,763	-	19,763	104	-	19,867	(302)	302
February 2024	19,211	-	19,211	170	-	19,381	(285)	285
March 2024	19,763	-	19,763	293	-	20,056	(286)	286
April 2024	20,314	-	20,314	430	-	20,744	(359)	359
May 2024	20,314	-	20,314	420	-	20,734	(388)	388
June 2024	19,211	-	19,211	307	-	19,518	(372)	372
Total:	\$ 237,152	\$ 160	\$ 236,992	\$ 4,238	\$ -	\$ 241,230	\$ (4,061)	\$ 4,061
Contract specifications	\$ 350,228	\$ 14,009	\$ 336,219					
Over (under) contract requirements	\$ (113,076)	\$ (13,849)	\$ (99,227)					
Operating Costs (A+D+E)		\$ 241,390						
Depreciation*		(8,398)						
Adjusted Operating Costs		\$ 232,992						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

Gold Line Services								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing & other Expenses	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 22,797	\$ -	\$ 22,797	\$ 499	\$ -	\$ 23,296	\$ (559)	\$ 559
August 2023	24,938	-	24,938	761	-	25,699	(774)	774
September 2023	22,797	-	22,797	853	-	23,650	(773)	773
October 2023	24,224	-	24,224	962	-	25,186	(880)	880
November 2023	23,511	-	23,511	540	-	24,051	(747)	747
December 2023	22,797	-	22,797	258	-	23,055	(635)	635
January 2024	23,511	-	23,511	179	-	23,690	(600)	600
February 2024	22,797	-	22,797	270	-	23,067	(707)	707
March 2024	23,511	-	23,511	463	-	23,974	(934)	934
April 2024	24,224	-	24,224	712	-	24,936	(825)	825
May 2024	24,224	-	24,224	714	-	24,938	(792)	792
June 2024	22,797	-	22,797	534	-	23,331	(659)	659
Total:	<u>\$ 282,128</u>	<u>\$ -</u>	<u>\$ 282,128</u>	<u>\$ 6,745</u>	<u>\$ -</u>	<u>\$ 288,873</u>	<u>\$ (8,885)</u>	<u>\$ 8,885</u>
Contract specifications	<u>\$ 364,681</u>	<u>\$ 14,587</u>	<u>\$ 350,094</u>					
Over (under) contract requirements	<u>\$ (82,553)</u>	<u>\$ (14,587)</u>	<u>\$ (67,966)</u>					
Operating Costs (A+D+E)		\$ 288,873						
Depreciation*		(8,398)						
Adjusted Operating Costs		<u>\$ 280,475</u>						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit B

Procedure #6.5- Annual Revenue Hours Recalculation (Unaudited)

Year Ending June 30, 2024

Gold Line				
<i>Sched. Run Time (hrs)</i>	<i>Sched. Layover Time (hrs)</i>	<i>Estimated Service Hours per Published Rider's Guide (Annualized)</i>	<i>Estimated Annual Service Hours per First Transit Fixed Route Agreement</i>	<i>Annual Billed Service Hours</i>
7.78	2	2,465	3,280	2,248

Blue Line				
<i>Sched. Run Time (hrs)</i>	<i>Sched. Layover Time (hrs)</i>	<i>Estimated Service Hours per Published Rider's Guide (Annualized)</i>	<i>Estimated Annual Service Hours per First Transit Fixed Route Agreement</i>	<i>Annual Billed Service Hours</i>
5.80	2	1,966	3,150	1,736

Green Line				
<i>Sched. Run Time (hrs)</i>	<i>Sched. Layover Time (hrs)</i>	<i>Estimated Service Hours per Published Rider's Guide (Annualized)</i>	<i>Estimated Annual Service Hours per First Transit Fixed Route Agreement</i>	<i>Annual Billed Service Hours</i>
4.78	2	1,709	3,150	1,446

IVT Service Line				
<i>Sched. Run Time (hrs)</i>	<i>Sched. Run Time (hrs)</i>	<i>Estimated Service Hours per Published Rider's Guide (Annualized)</i>	<i>Estimated Annual Service Hours per First Transit Fixed Route Agreement</i>	<i>Annual Billed Service Hours</i>
1 South (Weekdays)	15.52	3,911		
1 South (Weekends)	9.75	1,014		
1 North (Weekdays)	27.05	6,817		
1 North (Weekend)	18.33	1,906		
2 South (Weekdays)	17.78	4,481		
2 South (Weekends)	17.15	1,784		
2 North (Weekdays)	15.97	4,024		
2 North (Weekends)	17.83	1,854		
3 East (Weekdays)	5.17	1,303		
3 East (Saturday Only)	2.00	104		
3 West (Weekdays)	4.88	1,230		
3 West (Saturday Only)	2.50	130		
4 West (Weekdays)	3.33	839		
4 West (Saturday Only)	2.37	123		
4 East (Weekdays)	2.00	504		
4 East (Saturday Only)	2.37	123		
21 IVC Express*	9.33	1,748		
22 IVC Express*	4.62	942		
31 Direct (Weekdays)	2.58	651		
31 Direct (Saturday Only)	2.67	139		
32 Direct (Weekdays)	2.58	651		
32 Direct (Saturday Only)	2.67	139		
41 S	0.47	118		
45W	0.33	83		
51S	1.92	96		
51N	2.12	106		
		34,820	34,660	33,838

Total for all Service Lines:				
<i>Sched. Run Time (hrs)</i>	<i>Sched. Layover Time (hrs)</i>	<i>Estimated Service Hours per Published Rider's Guide (Annualized)</i>	<i>Estimated Annual Service Hours per First Transit Fixed Route Agreement</i>	<i>Annual Billed Service Hours</i>
211.65	6	40,959	44,240	39,268

*Estimated that the Monday through Friday routes run 204 days per year and the Monday through Thursday routes run 166 days per year.



Independent Accountant's Report

Imperial County Transportation Commission
El Centro, California

We have performed the procedures enumerated below to assist the Imperial County Transportation Commission (ICTC) in monitoring the fiscal accountability and reporting of Transdev, Inc. (Transit Operator), and its records relating to the IVT-Access transit services for the period ending June 30, 2024. The Transit Operator's management is responsible for its accounting records and reporting requirements. Management of ICTC is responsible for monitoring the accounting records and reporting of the Transit Operator.

ICTC has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting ICTC in monitoring the fiscal accountability and reporting of the Transit Operator and we will report on the findings based on the procedures performed. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) *Observation of service provided*

Obtain an understanding of the service being provided based on inquiry of management and inspection of the agreement. Perform an observation and obtain supporting documentation regarding the services provided by the operator.

Finding: We inquired of the Transit Operator management, inspected the ADA Paratransit Service Agreements (July 2019) and inspected the Imperial Valley Transit (IVT) Rider's Guide in order to obtain an understanding of the services being provided. IVT-Access provides curb-to-curb transportation service with wheelchair lifts for mobility disadvantaged persons that have completed a certification and eligibility process. The IVT-Access program operates through an advanced reservation system and covers much of the County of Imperial.

No other exceptions were found as a result of procedures performed.

2) *Cash Handling Control*

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over cash handling during the year ending June 30, 2024. Observe that the procedures provide for adequate safeguards of cash and separation of duties. Perform an observation over cash handling and compare the results of the observation to the policy.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Operations Manual over cash handling. At the request of ICTC, the Transit Operator suspended the collection of fare beginning April 25, 2023 through June 30, 2024. However, during our on-site inspection performed on February 26, 2025, we noted that fare collection had been re-implemented. As a result, we were able to observe the Transit Operator's cash handling procedures.

The Transit Operator drivers are required to complete the Driver's Daily Log Sheet which tracks the number of riders per route and the estimated cash collections. Through inquiry, we noted that drivers do not have access to the cash deposited into the cash box within the farebox located on each bus.

Cash boxes are collected and changed on a daily basis upon the vehicle's return to the yard. A key is required to release the cash box from the farebox. A separate key is required to access the contents of the cash box. The key to open the cash boxes are located in the Safety Manager's office. Access to the farebox keys to remove the cash box from the farebox is limited to the dispatchers. We observed that the cash boxes are equipped with a security feature in which the cash box automatically locks when it is removed from the farebox cabinet.

Per inspection of the Cash Handling policies, cash boxes are to be stored in a locked vault until the cash is counted and picked up by an armored service. Through inquiry, we noted that not all cash boxes are stored in the locked vault prior to being counted as there is limited space in the vault, which is an exception to the documented policies. The remaining cash boxes not stored within the vault are stored in the locked cash count room. Access to the vault and cash count room is limited to transit operator dispatchers and is under video surveillance.

Per inspection of the Cash Handling policies, cashbox pullers must wear special pocket-less clothing provided by the Transit Operator during the cashbox pulling process. We observed that the bus drivers wear a uniform consistent with their primary driving responsibilities which have pockets. However, the dispatchers performing the cash count each morning wear pocket-less coveralls for the duration of the cash counting process.

We noted that the cash counting process is under video surveillance. Two (2) dispatchers participate in the emptying of the cash boxes and the counting of cash. The cash counts are logged on the IVT Access Vault and Farebox Log Day Sheet, which includes the cash box identification number, bus number, time and date of count, dispatchers present, and the total bill and coin collections. The counted cash is then bagged and labeled with the appropriate deposit information and is picked up for deposit by a third-party armored service.

A spreadsheet summarizing the monthly cash collections is maintained. On a monthly basis, a Senior Financial Analyst at the Transit Operator's corporate office will reconcile the total balance counted and reported by the dispatchers with the balance deposited per the bank statement.

We noted that actual cash collections and the estimated cash collections based on the number of riders over the Driver's Daily Log Sheet is subject to fluctuate as the driver cannot provide change for customers and cannot verify payment once the fare is deposited into the farebox.

No other exceptions were found as a result of procedures performed.

3) *Spare Parts and Inventory Control*

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over the purchasing, safeguarding and use of spare parts and inventory, in the maintenance department. Identify how the maintenance department tracks the use of spare parts and inventory and identify the safeguards that are in place for the maintenance of inventory. Identify whether the procedures provide for periodic inventory counts and reconciliation of such counts to the general ledger. Perform an observation over the spare parts and inventory and compare the results of the observation to the policy. Identify evidence of pilferage, other losses, or instances of improper usage.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Inventory Count Policies and Purchase Order Policies, and performed an observation over the spare parts and inventory controls on February 26, 2025. We noted the following:

We observed that the purchase of spare parts and inventory is initiated and tracked by the Maintenance Manager. The Maintenance Manager has the authority to purchase any items below \$2,500. Purchases between \$2,500 and \$5,000 must be approved by the General Manager. Purchases between \$5,000 and \$10,000 must be approved by the Director of Maintenance located at the Transit Operator's corporate office. Any purchases above \$10,000 must be approved by the Transit Operator Vice President.

Spare parts and inventory are stored in a locked gated area that is under 24-hour video surveillance. The key to the locked gate is kept in the maintenance shop. Access to spare parts and inventory after hours is limited to the Maintenance Manager, Operations Managers, Mechanics, and the General Manager. The use of spare parts and inventory is tracked using separate work orders for each project.

Each spare part and inventory item is tracked using a part number and located in the maintenance shop using the bin number. A complete inventory is taken on a quarterly basis. Any variances from expected inventory counts (based on part usage and the work order process) greater than 5% require explanation.

We obtained the supporting documentation for the most recent inventory count performed (dated December 24, 2024). We noted a discrepancy in inventory totaling \$954. The variance was below 5% of total inventory value (in dollars). The inventory count was performed by the Transit Operator's Maintenance Manager and submitted to the Director of Maintenance (Corporate Office). The transit operator does not maintain evidence of the Director of Maintenance's review.

The Maintenance Manager performs spot checks every few weeks to ensure inventory levels are appropriate; however, we observed that there is no documented evidence of this review process. We performed an inventory count during which we haphazardly selected items and were taken to the item's location. On February 26, 2025, we selected five (5) inventory items from the inventory report. We located three (3) of the selected items within the storage room and warehouse floor. Two (2) of the items selected were not located in the storage room or on the shop floor as we observed they were part of a work order in process. We noted that inventory items remain on inventory reports until the work order is complete.

Based on our observation, inventories that are damaged, or to be returned to suppliers for credit are physically separated from inventories in good condition. Based on our procedures performed, we noted no evidence of pilferage, other losses, or instances of improper usage.

No other exceptions were found as a result of procedures performed.

Invoicing Process Control

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the invoicing process. Scan the current year detail for invoices and select a sample of three (3) invoices to ensure policy was followed.

Finding: We inquired of the Transit Operator management on February 26, 2025 over the invoicing process and noted the following:

The Transit Operator submits an invoice to ICTC on a monthly basis which includes the monthly fixed costs, determined as part of the contractual agreement, the total revenue hours requested for reimbursement and any marketing expenses incurred during the month.

The invoices are prepared by the Access Operations Manager and then reviewed and approved by the Transit Operator's General Manager. All invoices are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Access Vault and Farebox Log Day Sheets, and supporting marketing invoices. The source documents are summarized in an excel file which generates the monthly invoice.

We selected the months of August 2023, October 2023 and April 2024, and noted that the invoices agreed to the summarized excel files and supporting marketing invoices, without exception. In addition, on a sample basis, we noted that the monthly excel files agreed to supporting source documents. See details documented at procedure 6 (Financial Data Analysis).

We observed that all monthly invoices selected were reviewed and approved by the Transit Operator's General Manager.

No exceptions were found as a result of procedures performed.

4) Reporting Process

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the reporting process.

Finding: We inquired of the Transit Operator management, inspected the ADA Paratransit Service Agreement (July 2019) and noted the following:

The Transit Operator is required to submit monthly reports regarding the monthly operations, route statistics, management summary statements, and passenger data. The Transit Operator submits the required reporting information on a monthly basis as part of the monthly invoice process.

The invoices and required reports are prepared by the IVT-Access Operations Manager and then reviewed and signed off by the General Manager. All reports are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Access Vault and Farebox Log Day Sheets, etc. The source documents are summarized in an excel file which generates the monthly reports.

No exceptions were found as a result of procedures performed.

5) Financial Data Analysis

6.1 Inspect documents provided by ICTC and the transit operator to identify expenditures and fare revenue amounts reported to ICTC are accurate.

6.2 Select a sample of three (3) months of expense reports and compare amounts to supporting documentation.

6.3 Select a sample of three (3) months of fuel expenditures and determine whether amounts exceeded the escalators stated in the contract. Identify any evidence of loss or improper fuel usage.

6.4 Select a sample of three (3) daily fare collection reports in each of a sample of three (3) months and compare to supporting documentation.

6.5 Recalculate service hours from published schedules and compare to the contract and to actual hours billed. Inspect supporting documentation on the daily routes and daily operating schedule to determine actual hours versus invoices revenue hours.

Finding: We inquired of Transit Operator management, inspected the Transit Operator ADA Paratransit Service Agreement (July 2019), inspected the Transit Operator Rider's Guide, performed observations, and observed the following:

6.1 We inspected the monthly invoices provided by the Transit Operator for IVT-Access and noted that the invoices provided by the Transit Operator agreed to the invoices received by ICTC.

No exceptions were found as a result of procedures performed.

6.2 We selected the months of August 2023, October 2023 and April 2024, and obtained the monthly invoices for IVT-Access. We compared the monthly invoices to the supporting data schedule and marketing invoices.

No exceptions were found as a result of procedures performed.

6.3 We selected the months of August 2023, October 2023, and April 2024, and obtained the monthly invoices for IVT-Access. We obtained the monthly invoiced fuel expenditure supporting documentation and compared the respective fuel escalator cover sheet calculations, annual fuel total analysis and fuel expense reports maintained by the Transit Operator. We reviewed supporting documentation for inconsistencies, arithmetic accuracy and compliance with policies and procedures. Through inquiry of management and review of supporting documentation, no evidence of loss or improper fuel usage was identified.

No exceptions were found as a result of procedures performed. See Exhibit A.

6.4 We noted that ICTC implemented the “Free Fares Program” in April 2023 through June 30, 2024. As such, no cash collections occurred during July 2023 through June 2024, and therefore, this procedure could not be performed.

6.5 The IVT-Access provides curb to curb transportation service with wheelchair lifts for mobility disadvantaged persons that have completed a certification and eligibility process and is not a fixed route with published schedules. The revenue hours in the monthly invoices are prepared based on the Driver’s Daily Log Sheets and the Time Sheets. The Driver’s Daily Log Sheets and the Time Sheets should agree; the Time Sheets are to be reviewed and approved by the supervisor on duty. We selected the following IVT-Access Routes and obtained all related Driver’s Daily Log Sheets and Time Sheets for a selected date and compared them to the data schedule which supports the monthly invoices. We observed the following:

Route	Date	1st Pick UP	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
301	10/17/2023	7:09	11:00 11:30	8:00 9:10	13:15 13:25	16:50	9.18
303	10/17/2023	6:06	10:05 11:05	9:40 9:50	14:20 14:30	15:34	8.47
306	10/17/2023	6:45	10:45 11:15	7:50 8:00	13:40 13:50	15:35	8.33
307	10/17/2023	6:59	10:30 11:30	8:20 8:30	14:22 14:32	16:46	8.78
308	10/17/2023	9:18	0:00 0:00	10:25 10:35	0:00 0:00	13:50	4.53
309	10/17/2023	12:18	15:30 16:00	13:35 13:45	16:35 16:45	18:25	5.62
Total							44.92
Invoiced to ICTC							41.92
Difference							(3.00)

Route	Date	1st Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
300	4/17/2024	6:50	9:30 10:00	8:40 8:50	11:10 11:20	11:04	3.73
301	4/17/2024	6:55	10:30 11:00	8:10 8:20	13:35 13:45	15:30	8.08
303	4/17/2024	6:04	9:15 9:45	8:15 8:25	11:10 11:20	12:56	6.37
306	4/17/2024	7:03	10:45 11:15	8:30 8:40	13:20 13:30	15:20	7.78
307	4/17/2024	10:24	13:00 13:30	11:40 11:50	15:10 15:20	16:59	6.08
308	4/17/2024	9:34	12:45 13:15	8:15 8:25	13:55 14:05	14:45	4.68
309	4/17/2024	12:20	15:00 15:30	13:00 13:10	18:40 18:50	18:35	5.75
Total							42.48
Invoiced to ICTC							42.48
Difference							(0.00)

We noted a variance of 3 hours on October 17, 2023.

No other exceptions were found as a result of procedures performed.

6) Budget Development

Inspect the operator’s accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator’s methodology related to developing an annual budget.

Finding: We inquired of the Transit Operator management and inspected the IVT-Access services budget for the fiscal year ending June 30, 2024 and observed the following:

The budget is developed primarily by the Transit Operator's General Manager who follows the "Preparing Fiscal Year Budget" policies and coordinates with ICTC during budget development. The budget accounts for the estimated fixed costs, estimated revenue hours, and estimated fare revenues which together do not exceed the agreed upon subsidies in the Transit Operator ADA Paratransit Service Agreement (July 2019). The estimates are based on prior year's data and changes in route schedules. A separate budget is developed for estimated marketing expenditures.

No exceptions were found as a result of procedures performed.

We were engaged by ICTC to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and reporting requirements of the Transit Operator or its controls. Accordingly, we do not express such opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of ICTC and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Imperial County Transportation Commission management and is not intended to be and should not be used by anyone other than the specified party.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
May 22, 2025

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT-ACCESS ADA Paratransit Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)	Free Rides -	Free Rides -
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Marketing	Net Cost & Total Paid to Transdev	Reimburse Client	Client Sponsored
July 2023	\$ 104,019	\$ -	\$ 104,019	\$ 2,083	\$ -	\$ 106,102	\$ (2,093)	\$ 2,093
August 2023	112,834	-	112,834	3,435	-	116,269	(2,583)	2,583
September 2023	118,122	2,000	116,122	4,930	-	121,052	(3,090)	3,090
October 2023	134,263	-	134,263	6,052	-	140,315	(4,207)	4,207
November 2023	124,742	-	124,742	3,291	-	128,033	(3,559)	3,559
December 2023	122,684	-	122,684	1,479	-	124,163	(3,171)	3,171
January 2024	126,914	-	126,914	1,060	(250) **	127,724	(3,589)	3,589
February 2024	125,912	-	125,912	1,586	-	127,498	(3,712)	3,712
March 2024	135,888	-	135,888	2,907	890	139,685	(3,976)	3,976
April 2024	136,337	-	136,337	4,465	1,097	141,899	(3,836)	3,836
May 2024	134,816	-	134,816	4,415	-	139,231	(4,156)	4,156
June 2024	129,374	492	128,882	3,331	-	132,213	(3,626)	3,626
Total:	<u>\$ 1,505,905</u>	<u>\$ 2,492</u>	<u>\$ 1,503,413</u>	<u>\$ 39,034</u>	<u>\$ 1,737</u>	<u>\$ 1,544,184</u>	<u>\$ (41,598)</u>	<u>\$ 41,598</u>
Contract specifications	<u>\$ 1,823,948</u>	<u>\$ 182,395</u>	<u>\$ 1,641,553</u>					
Over (under) contract requirements	<u>\$ (318,043)</u>	<u>\$ (179,903)</u>	<u>\$ (138,140)</u>					
Operating Costs (A+D+E)		\$ 1,546,676						
Depreciation*		<u>(81,843)</u>						
Adjusted Operating Costs		<u>\$ 1,464,833</u>						

*Obtained from ICTC Budget to Actual Schedule

**Penalty imposed by ICTC



Independent Accountant's Report

Imperial County Transportation Commission
El Centro, California

We have performed the procedures enumerated below to assist the Imperial County Transportation Commission (ICTC) in monitoring the fiscal accountability and reporting of Transdev, Inc. (Transit Operator), and its records relating to the IVT-Ride transit services for the period ending June 30, 2024. The Transit Operator's management is responsible for its accounting records and reporting requirements. Management of ICTC is responsible for monitoring the accounting records and reporting of the Transit Operator.

ICTC has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting ICTC in monitoring the fiscal accountability and reporting of the Transit Operator and we will report on findings based on the procedures performed. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Observation of service provided

Obtain an understanding of the service being provided based on inquiry of management and inspection of the agreement. Perform an observation and obtain supporting documentation regarding the services provided by the operator.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Agreement for Paratransit Services, and inspected the IVT-Ride published brochure in order to obtain an understanding of the services being provided. IVT-Ride provides dial-a-ride services for seniors and persons with disabilities. The IVT-Ride program operates upon request and serves the cities of Brawley, Calexico, El Centro, Imperial, West Shores, and Heber.

No other exceptions were found as a result of procedures performed.

2) Cash Handling Control

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the Transit Operator's internal controls over cash handling during the year ending June 30, 2024. Observe that the procedures provide for adequate safeguards of cash and separation of duties. Perform an observation over cash handling and compare the results of the observation to the policy.

Finding: We inquired of the Transit Operator management and inspected the Transit Operator Operations Manual over cash handling. At the request of ICTC, the Transit Operator suspended the collection of fare beginning April 25, 2023 through June 30, 2024. However, during our on-site inspection performed on February 26, 2025, we noted that fare collection had been re-implemented. As a result, we were able to observe the Transit Operator's cash handling procedure.

The Transit Operator drivers are required to complete the Driver's Daily Log Sheet which tracks the number of riders per route and the estimated cash collections. Through inquiry, we noted that the drivers do not have access to the cash deposited into the cash box within the farebox located on each shuttle.

Cash boxes are collected and changed on a daily basis upon the vehicle's return to the yard. A key is required to release the cash box from the farebox. A separate key is required to access the contents of the cash box. The key to open the cash boxes are located in the Safety Manager's office. Access to the farebox keys to remove the cash box from the farebox is limited to the dispatchers. We observed that the cash boxes are equipped with a security feature in which the cash box automatically locks when it is removed from the farebox cabinet.

Per inspection of the Cash Handling policies, cash boxes are to be stored in a locked vault until the cash is counted and picked up by an armored service. Through inquiry, we noted that not all cash boxes are stored in the locked vault prior to being counted as there is limited space within the vault, which is an exception to the documented policies. The remaining cash boxes not stored in the vault are stored in the locked cash count room. Access to the vault and cash count room is limited to Transit Operator dispatchers and is under video surveillance.

Per inspection of the Cash Handling policies, cashbox pullers must wear special pocket-less clothing provided by the Transit Operator during the cashbox pulling process. We noted that the bus drivers wear a uniform consistent with their primary driving responsibilities which have pockets. However, the dispatchers performing the cash count each morning wear pocket-less coveralls for the duration of the cash counting process.

We noted that the cash counting process is performed under video surveillance. Two (2) dispatchers participate in the emptying of the cash boxes and the counting of cash. The cash counts are logged on the IVT Ride Vault and Farebox Log Day Sheet, which includes the cash box identification number, bus number, time and date of count, dispatchers present, and the total bill and coin collections. The counted cash is then bagged and labeled with the appropriate deposit information and is picked up for deposit by a third-party armored service.

A spreadsheet summarizing the monthly cash collections is maintained. On a monthly basis, a Senior Financial Analyst at the Transit Operator's corporate office will reconcile the total balance counted and reported by the dispatchers with the balance deposited per the bank statement.

We noted that actual cash collections and the estimated cash collections based on the number of riders over the Driver's Daily Log Sheet is subject to fluctuate as the driver cannot provide change for customers and cannot verify payment once the fare is deposited into the farebox.

No other exceptions were found as a result of procedures performed.

3) *Spare Parts and Inventory Control*

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over the purchasing, safeguarding and use of spare parts and inventory, in the maintenance department. Identify how the maintenance department tracks the use of spare parts and inventory and identify the safeguards that are in place for the maintenance of inventory. Identify whether the procedures provide for periodic inventory counts and reconciliation of such counts to the general ledger. Perform an observation over the spare parts and inventory and compare the results of the observation to the policy. Identify evidence of pilferage, other losses, or instances of improper usage.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Inventory Count Policies and Purchase Order Policies, and performed an observation over the spare parts and inventory controls on February 26, 2025. We noted the following:

We observed that the purchase of spare parts and inventory is initiated and tracked by the Maintenance Manager. The Maintenance Manager has the authority to purchase any items below \$2,500. Purchases between \$2,500 and \$5,000 must be approved by the General Manager. Purchases between \$5,000 and \$10,000 must be approved by the Director of Maintenance located at the Transit Operator's corporate office. Any purchases above \$10,000 must be approved by the Transit Operator Vice President.

Spare parts and inventory are stored in a locked gated area that is under 24-hour video surveillance. The key to the locked gate is kept in the maintenance shop. Access to spare parts and inventory after hours is limited to the Maintenance Manager, Operations Managers, Mechanics, and the General Manager. The use of spare parts and inventory is tracked using separate work orders for each project.

Each spare part and inventory item is tracked using a part number and located in the maintenance shop using the bin number. A complete inventory is taken on a quarterly basis. Any variances from expected inventory counts (based on part usage and the work order process) greater than 5% require explanation.

We obtained the supporting documentation for the most recent inventory count performed (dated December 24, 2024). We noted a discrepancy in inventory totaling \$954. The variance was below 5% of total inventory value (in dollars). The inventory count was performed by the Transit Operator's Maintenance Manager and submitted to the Director of Maintenance (Corporate Office). The transit operator does not maintain evidence of the Director of Maintenance's review.

The Maintenance Manager performs spot checks every few weeks to ensure inventory levels are appropriate; however, we observed that there is no documented evidence of this review process. We performed an inventory count during which we haphazardly selected items and were taken to the item's location. On February 26, 2025, we selected five (5) inventory items from the inventory report. We located three (3) of the selected items within the storage room and warehouse floor. Two (2) of the items selected were not located in the storage room or on the shop floor as we observed they were part of a work order in process. We noted that inventory items remain on inventory reports until the work order is complete.

Based on our observation, inventories that are damaged, or to be returned to suppliers for credit are physically separated from inventories in good condition. Based on our procedures performed, we noted no evidence of pilferage, other losses, or instances of improper usage.

No other exceptions were found as a result of procedures performed.

4) Invoicing Process Control

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the invoicing process. Scan the current year detail for invoices and select a sample of three (3) invoices to ensure policy was followed.

Finding: We inquired of the Transit Operator management on February 26, 2025 over the invoicing process, and noted the following:

The Transit Operator submits an invoice to ICTC on a monthly basis which includes the monthly fixed costs, determined as part of the contractual agreement, the total revenue hours requested for reimbursement and any marketing expenses incurred during the month.

The invoices are prepared by the IVT-Ride Operations Manager and then reviewed and approved by the Transit Operator's General Manager. All invoices are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Ride Vault and Farebox Log Day Sheets, and supporting marketing invoices. The source documents are summarized in an excel file which generates the monthly invoice.

We selected the months of August 2023, October 2023 and April 2024, and noted that the invoices agreed to the summarized excel files and supporting marketing invoices, without exception. In addition, on a sample basis, we noted that the monthly excel files agreed to supporting source documents. See details documented at procedure 6 (Financial Data Analysis).

We observed that all monthly invoices selected were reviewed and approved by the Transit Operator's General Manager.

No exceptions were found as a result of procedures performed.

5) Reporting Process

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls related to the reporting process.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Paratransit Service Agreement, and noted the following:

The Transit Operator is required to submit monthly reports regarding the monthly operations, route statistics, management summary statements, and passenger data. The Transit Operator submits the required reporting information on a monthly basis as part of the monthly invoice process.

The invoices and required reports are prepared by the IVT- Ride Operations Manager and then reviewed and signed off by the General Manager. All reports are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, IVT Ride Vault and Farebox Log Day Sheets, etc. The source documents are summarized in an excel file which generates the monthly reports.

No exceptions were found as a result of procedures performed.

6) Financial Data Analysis

6.1 Inspect documents provided by ICTC and the Transit Operator to identify expenditures and fare revenue amounts reported to ICTC are accurate.

6.2 Select a sample of three (3) months of expense reports and compare amounts to supporting documentation.

6.3 Select a sample of three (3) months of fuel expenditures and determine whether amounts exceeded the escalators stated in the contract. Identify any evidence of loss or improper fuel usage.

6.4 Select a sample of three (3) daily fare collection reports in each of a sample of three (3) months and compare to supporting documentation.

6.5 Recalculate service hours from published schedules and compare to the contract and to actual hours billed. Inspect supporting documentation on the daily routes and daily operating schedule to determine actual hours versus invoice revenue hours.

Finding: We inquired of Transit Operator management, inspected the Transit Operator Paratransit Service Agreement and related amendments and inspected the IVT-Ride published brochure and performed observations and observed the following:

6.1 We inspected the monthly invoices provided by the Transit Operator for IVT-Ride Brawley, IVT-Ride Calexico, IVT-Ride Imperial, IVT-Ride West Shores, IVT-Ride El Centro, and IVT-Ride Heber service lines and noted that the invoices provided by the Transit Operator agreed to the invoices received by ICTC.

No exceptions were found as a result of procedures performed.

6.2 We selected the months of August 2023, October 2023 and April 2024, and obtained the monthly invoices for IVT-Ride Brawley, IVT-Ride Calexico, IVT-Ride Imperial, IVT-Ride West Shores, IVT-Ride El Centro, IVT-Ride Heber service lines. We compared the monthly invoices to the supporting data schedule and marketing invoices.

No exceptions were found as a result of procedures performed.

6.3 We selected the months of August 2023, October 2023 and April 2024, and obtained the monthly invoices for IVT-Ride Brawley, IVT-Ride Calexico, IVT-Ride Imperial, IVT-Ride West Shores, IVT-Ride El Centro, and IVT-Ride Heber service lines. We obtained the monthly invoiced fuel expenditure supporting documentation and compared the respective fuel escalator cover sheet calculations, annual fuel total analysis and fuel expense reports maintained by the Transit Operator. We reviewed supporting documentation for inconsistencies, arithmetic accuracy and compliance with policies and procedures. Through inquiry of management and review of supporting documentation, no evidence of loss or improper fuel usage was identified.

No exceptions were found as a result of procedures performed. See Exhibit A.

6.4 We noted that ICTC implemented the “Free Fares Program” in April 2023 through June 2024. As such, no cash collections occurred during July 2023 through June 2024, and therefore this procedure could not be performed.

6.5 The IVT-Ride provides curb to curb transportation services upon advance reservations and operates upon request by eligible persons. The revenue hours in the monthly invoices are prepared based on the Driver’s Daily Log Sheets and the Time Sheets. The Driver’s Daily Log Sheets and the Time Sheets should agree; the Time Sheets are to be reviewed and approved by the supervisor on duty. We selected the following IVT-Ride Routes and obtained all related Driver’s Daily Log Sheets and Time Sheets for a selected date and compared them to the data schedule which supports the monthly invoices. We excluded hours for the lunch to estimate the revenue hours that would be reported for the selected day.

We observed the following:

Route	Date	First Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
Heber	4/10/2024	7:04	10:30 11:30	7:40 7:50	0:00 0:00	15:00	6.93
						Total	6.93
						Invoiced to ICTC	7.00
						Difference	(0.07)
Route	Date	First Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
Calexico 1	4/10/2024	7:02	10:30 11:30	8:00 8:10	13:40 13:50	14:17	6.25
Calexico 2	4/10/2024	7:15	9:30 10:30	8:50 9:00	15:30 15:40	16:46	8.52
Calexico 3	4/10/2024	7:00	11:00 12:00	7:40 7:50	12:40 12:50	14:20	6.33
						Total	21.10
						Invoiced to ICTC	22.50
						Difference	(1.40)
Route	Date	First Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
Brawley 1	4/10/2024	7:15	11:00 12:00	9:40 9:50	14:45 14:55	15:22	7.12
						Total	7.12
						Invoiced to ICTC	10.00
						Difference	(2.88)
Route	Date	First Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
El Centro 1	4/10/2024	7:15	10:00 10:30	8:00 8:10	13:30 13:40	15:25	7.67
El Centro 2	4/10/2024	6:35	10:30 11:30	12:30 12:40	0:00 0:00	16:00	8.42
El Centro 3	4/10/2024	8:00	11:00 12:00	9:10 9:20	16:20 16:30	18:23	9.38
						Total	25.47
						Invoiced to ICTC	25.50
						Difference	(0.03)
Route	Date	First Pick Up	Lunch	Break 1	Break 2	Last Drop Off	Rev Hours
Imperial	4/10/2024	7:18	10:00 11:00	8:50 9:00	14:10 14:20	16:12	7.90
						Total	7.90
						Invoiced to ICTC	9.50
						Difference	(1.60)

We noted variances on all selected routes. Through inquiry with Transit Operator management, we noted ICTC is invoiced for revenue hours based on predetermined published schedules regardless of actual hours.

No other exceptions were found as a result of procedures performed.

7) Budget Development

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's methodology related to developing an annual budget.

Finding: We inquired of the Transit Operator management and inspected the IVT-Ride services budgets for the fiscal year ending June 30, 2024 and observed the following:

The budget is developed primarily by the Transit Operator's General Manager who follows the "Preparing Fiscal Year Budget" policies and coordinates with ICTC during budget development. The budget accounts for the estimated fixed costs, estimated revenue hours, and estimated fare revenues which together do not exceed the agreed upon subsidies in the Transit Operator Paratransit Service Agreements. The estimates are based on prior year's data and changes in route schedules. A separate budget is developed for estimated marketing expenditures.

No exceptions were found as a result of procedures performed.

We were engaged by ICTC to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and reporting requirements of the Transit Operator or its controls. Accordingly, we do not express such opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of ICTC and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Imperial County Transportation Commission management and is not intended to be and should not be used by anyone other than the specified party.



Rancho Cucamonga, California
May 22, 2025

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

All IVT-Ride Combined Services								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 126,643	\$ 2,903	\$ 123,740	\$ 3,031	\$ -	\$ 126,771	\$ (79)	\$ 79
August 2023	135,749	3,187	132,562	4,474	-	137,036	(120)	120
September 2023	126,254	3,043	123,211	5,306	-	128,517	(85)	85
October 2023	140,756	4,503	136,253	6,163	3,860	146,276	(135)	135
November 2023	134,219	4,171	130,048	3,263	-	133,311	(98)	98
December 2023	133,984	4,073	129,911	1,552	-	131,463	(100)	100
January 2024	136,423	4,293	132,130	1,046	-	133,176	(130)	130
February 2024	132,065	4,249	127,816	1,576	-	129,392	(90)	90
March 2024	137,849	4,506	133,343	2,736	3,125	139,204	(110)	110
April 2024	140,288	5,089	135,199	4,755	-	139,954	(107)	107
May 2024	139,432	4,680	134,752	4,791	-	139,543	(84)	84
June 2024	134,348	4,200	130,148	3,819	-	133,967	(87)	87
Total:	<u>\$ 1,618,010</u>	<u>\$ 48,897</u>	<u>\$ 1,569,113</u>	<u>\$ 42,512</u>	<u>\$ 6,985</u>	<u>\$ 1,618,610</u>	<u>\$ (1,225)</u>	<u>\$ 1,225</u>
Combined contract	<u>\$ 4,143,347</u>	<u>\$ 411,138</u>	<u>\$ 3,732,209</u>					
Over (under) contract requirements	<u>\$ (2,525,337)</u>	<u>\$ (362,241)</u>	<u>\$ (2,163,096)</u>					
Operating Costs (A+D+E)		\$ 1,667,507						
Depreciation*		(42,493)						
Adjusted Operating Costs		<u>\$ 1,625,014</u>						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride Brawley Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 19,275	\$ 537	\$ 18,738	\$ 310	\$ -	\$ 19,048	\$ -	\$ -
August 2023	20,546	540	20,006	621	-	20,627	-	-
September 2023	19,275	498	18,777	726	-	19,503	-	-
October 2023	20,027	594	19,433	762	1,446	21,641	-	-
November 2023	19,223	579	18,644	341	-	18,985	-	-
December 2023	19,274	501	18,773	190	-	18,963	-	-
January 2024	19,508	512	18,996	116	-	19,112	-	-
February 2024	18,989	456	18,533	171	-	18,704	-	-
March 2024	19,793	535	19,258	299	-	19,557	-	-
April 2024	20,027	618	19,409	524	-	19,933	-	-
May 2024	20,027	597	19,430	516	-	19,946	-	-
June 2024	19,275	543	18,732	429	-	19,161	-	-
Total:	<u>\$ 235,239</u>	<u>\$ 6,510</u>	<u>\$ 228,729</u>	<u>\$ 5,005</u>	<u>\$ 1,446</u>	<u>\$ 235,180</u>	<u>\$ -</u>	<u>\$ -</u>
Contract specifications	<u>\$ 316,938</u>	<u>\$ 31,694</u>	<u>\$ 285,244</u>					
Over (under) contract requirements	<u>\$ (81,699)</u>	<u>\$ (25,184)</u>	<u>\$ (56,515)</u>					
Operating Costs (A+D+E)		\$ 241,690						
Depreciation*		<u>(8,969)</u>						
Adjusted Operating Costs		<u>\$ 232,721</u>						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride Calexico Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 33,093	\$ 648	\$ 32,445	\$ 632	\$ -	\$ 33,077	\$ -	\$ -
August 2023	34,572	655	33,917	936	-	34,853	-	-
September 2023	32,626	735	31,891	1,225	-	33,116	-	-
October 2023	42,224	1,766	40,458	1,860	-	42,318	-	-
November 2023	40,123	1,587	38,536	1,359	-	39,895	-	-
December 2023	40,357	1,479	38,878	441	-	39,319	-	-
January 2024	40,590	1,498	39,092	329	-	39,421	-	-
February 2024	39,423	1,576	37,847	459	-	38,306	-	-
March 2024	41,524	1,593	39,931	758	-	40,689	-	-
April 2024	41,757	1,772	39,985	1,326	-	41,311	-	-
May 2024	41,757	1,656	40,101	1,445	-	41,546	-	-
June 2024	40,356	1,427	38,929	1,084	-	40,013	-	-
Total:	\$ 468,402	\$ 16,392	\$ 452,010	\$ 11,854	\$ -	\$ 463,864	\$ -	\$ -
Contract specifications	\$ 523,480	\$ 52,348	\$ 471,132					
Over (under) contract requirements	\$ (55,078)	\$ (35,956)	\$ (19,122)					
Operating Costs (A+D+E)		\$ 480,256						
Depreciation*		(1,906)						
Adjusted Operating Costs		\$ 478,350						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride Imperial Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 13,901	\$ 294	\$ 13,607	\$ 319	\$ -	\$ 13,926	\$ -	\$ -
August 2023	14,394	361	14,033	531	-	14,564	-	-
September 2023	13,901	334	13,567	669	-	14,236	-	-
October 2023	14,394	455	13,939	685	-	14,624	-	-
November 2023	13,408	427	12,981	276	-	13,257	-	-
December 2023	13,901	527	13,374	158	-	13,532	-	-
January 2024	13,901	504	13,397	97	-	13,494	-	-
February 2024	12,916	473	12,443	157	-	12,600	-	-
March 2024	14,394	486	13,908	305	-	14,213	-	-
April 2024	14,394	525	13,869	520	-	14,389	-	-
May 2024	13,901	488	13,413	522	-	13,935	-	-
June 2024	13,901	446	13,455	442	-	13,897	-	-
Total:	\$ 167,306	\$ 5,320	\$ 161,986	\$ 4,681	\$ -	\$ 166,667	\$ -	\$ -
Contract specifications	1,079,659	\$ 107,966	\$ 971,693					
Over (under) contract requirements	\$ (912,353)	\$ (102,646)	\$ (809,707)					
Operating Costs (A+D+E)	\$ 171,987							
Depreciation*	(5,606)							
Adjusted Operating Costs	\$ 166,381							

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride West Shores Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 4,594	\$ 56	\$ 4,538	\$ 310	\$ -	\$ 4,848	\$ (79)	\$ 79
August 2023	5,917	46	5,871	626	-	6,497	(120)	120
September 2023	5,036	40	4,996	635	-	5,631	(85)	85
October 2023	5,477	48	5,429	712	-	6,141	(135)	135
November 2023	5,036	26	5,010	270	-	5,280	(98)	98
December 2023	5,036	14	5,022	162	-	5,184	(100)	100
January 2024	5,476	32	5,444	112	-	5,556	(130)	130
February 2024	5,476	20	5,456	174	-	5,630	(90)	90
March 2024	5,036	12	5,024	238	-	5,262	(110)	110
April 2024	5,476	20	5,456	499	-	5,955	(107)	107
May 2024	5,476	12	5,464	426	-	5,890	(84)	84
June 2024	5,036	4	5,032	363	-	5,395	(87)	87
Total:	<u>\$ 63,072</u>	<u>\$ 330</u>	<u>\$ 62,742</u>	<u>\$ 4,527</u>	<u>\$ -</u>	<u>\$ 67,269</u>	<u>\$ (1,225)</u>	<u>\$ 1,225</u>
Contract specifications	\$ 63,952	\$ 3,198	\$ 60,754					
Over (under) contract requirements	<u>\$ (880)</u>	<u>\$ (2,868)</u>	<u>\$ 1,988</u>					
Operating Costs (A+D+E)		\$ 67,599						
Depreciation*		<u>(1,682)</u>						
Adjusted Operating Costs		<u>\$ 65,917</u>						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride El Centro Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 47,131	\$ 1,114	\$ 46,017	\$ 831	\$ -	\$ 46,848	\$ -	\$ -
August 2023	50,582	1,309	49,273	1,407	-	50,680	-	-
September 2023	47,131	1,182	45,949	1,697	-	47,646	-	-
October 2023	49,259	1,341	47,918	1,715	2,414	52,047	-	-
November 2023	47,417	1,202	46,215	791	-	47,006	-	-
December 2023	47,131	1,195	45,936	494	-	46,430	-	-
January 2024	47,936	1,334	46,602	324	-	46,926	-	-
February 2024	46,613	1,251	45,362	496	-	45,858	-	-
March 2024	48,454	1,425	47,029	853	3,125	51,007	-	-
April 2024	49,259	1,510	47,749	1,484	-	49,233	-	-
May 2024	49,259	1,348	47,911	1,532	-	49,443	-	-
June 2024	47,131	1,230	45,901	1,204	-	47,105	-	-
Total:	\$ 577,303	\$ 15,441	\$ 561,862	\$ 12,828	\$ 5,539	\$ 580,229	\$ -	\$ -
Contract specifications	\$ 1,079,659	\$ 107,966	\$ 971,693					
Over (under) contract requirements	\$ (502,356)	\$ (92,525)	\$ (409,831)					
Operating Costs (A+D+E)		\$ 595,670						
Depreciation*		(21,863)						
Adjusted Operating Costs		\$ 573,807						

*Obtained from ICTC Budget to Actual Schedule

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

IVT Ride Heber Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)	Free Rides -	Free Rides -
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Transdev Marketing	Net Cost & Total Paid to Transdev	Reimburse Client	Client Sponsored
July 2023	\$ 8,649	\$ 254	\$ 8,395	\$ 629	\$ -	\$ 9,024	\$ -	\$ -
August 2023	9,738	276	9,462	353	-	9,815	-	-
September 2023	8,285	254	8,031	354	-	8,385	-	-
October 2023	9,375	299	9,076	429	-	9,505	-	-
November 2023	9,012	350	8,662	226	-	8,888	-	-
December 2023	8,285	357	7,928	107	-	8,035	-	-
January 2024	9,012	413	8,599	68	-	8,667	-	-
February 2024	8,648	473	8,175	119	-	8,294	-	-
March 2024	8,648	455	8,193	283	-	8,476	-	-
April 2024	9,375	644	8,731	402	-	9,133	-	-
May 2024	9,012	579	8,433	350	-	8,783	-	-
June 2024	8,649	550	8,099	297	-	8,396	-	-
Total:	\$ 106,688	\$ 4,904	\$ 101,784	\$ 3,617	\$ -	\$ 105,401	\$ -	\$ -
Contract specifications	\$ 1,079,659	\$ 107,966	\$ 971,693					
Over (under) contract requirements	\$ (972,971)	\$ (103,062)	\$ (869,909)					
Operating Costs (A+D+E)		\$ 110,305						
Depreciation*		(2,467)						
Adjusted Operating Costs		\$ 107,838						

*Obtained from ICTC Budget to Actual Schedule



Independent Accountant's Report

Imperial County Transportation Commission
El Centro, California

We have performed the procedures enumerated below to assist the Imperial County Transportation Commission (ICTC) in monitoring the fiscal accountability and reporting of Transdev, Inc. (Transit Operator), and its records relating to the IVT MedTrans transit services for the period ending June 30, 2024. The Transit Operator's management is responsible for its accounting records and reporting requirements. Management of ICTC is responsible for monitoring the accounting records and reporting of the Transit Operator.

ICTC has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting ICTC in monitoring the fiscal accountability and reporting of the Transit Operator and we will report on the findings based on the procedures performed. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) *Observation of service provided*

Obtain an understanding of the service being provided based on inquiry of management and inspection of the agreement. Perform an observation and obtain supporting documentation regarding the services provided by the operator.

Finding: We inquired of the Transit Operator management, inspected the MedTrans Service Agreement (July 2019) and inspected the IVT MedTrans Rider's Guide in order to obtain an understanding of the services being provided. IVT MedTrans is specifically intended to link Imperial Valley and San Diego County for non-emergency transportation to access medical facilities, clinics, and doctor offices.

As part of our inquiries, we identified that there is no formal application or interview process to verify if a passenger is eligible to receive the services being provided.

No other exceptions were found as a result of procedures performed.

2) *Cash Handling Control*

Inspect the operator's accounting policies and procedures, and interview management and staff in order to obtain an understanding of the operator's internal controls over cash handling during the year ending June 30, 2024. Observe that the procedures provide for adequate safeguards of cash and separation of duties. Perform an observation over cash handling and compare the results of the observation to the policy.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Operations Manual over cash handling. At the request of ICTC, the Transit Operator suspended the collection of fare beginning April 25, 2023 through June 30, 2024. However, during our on-site inspection on February 26, 2025, we noted that fare collection had been re-implemented. As a result, we were able to observe the Transit Operator's cash handling procedures:

The Transit Operator shuttle operators are required to complete the Driver's Daily Log Sheet which tracks the number of riders per route and fare amount per rider. We noted that passengers must call the IVT MedTrans office to book a reservation and must pay their fare in person prior to their trip. As such, money is not collected by the MedTrans shuttle operators and the IVT MedTrans shuttles are not equipped with fare boxes.

We inquired of the Transit Operator dispatch personnel regarding the cash collection process and noted that the money for the IVT MedTrans fares is received by the Office Clerk within the Safety Manager's Office. The customer is given a receipt and a copy is kept for the Operations Manager to retrieve. We noted that cash is kept in a locked cash box within a locked cabinet in the Safety Manager's office. The Safety Manager's office is under 24-hour video surveillance which is monitored by the Maintenance Manager.

The Operations Manager will retrieve receipts for the IVT MedTrans fare multiple times throughout the workday. We noted that the receipts are cataloged by date of scheduled ride and are kept in the Operations Manager's office. We noted receipts are cataloged daily and are reconciled against bank deposit receipts on a monthly basis.

We noted that there is no set schedule as to when deposits are to be made. Per inquiry with Transit Operator personnel, we noted that bank deposits are typically performed three times a month by the Dispatch Manager. However, given the trending decline in ridership post COVID-19, deposits are currently made once per month. The amount to be deposited at the end of each month should be the remainder for the month based on the receipts kept by the Operations Manager.

We noted that the Dispatch Manager will keep a spreadsheet that summarizes the total amount of money collected for all of the IVT service lines and will send the spreadsheet to an offsite Staff Accountant for reconciliation to the total balance reported by the counters and balance per the bank statement. We noted that this procedure is performed at the Transit Operator corporate offices and contact will only be made with the El Centro location if a discrepancy was noted during the reconciliation. As such, evidence of this process could not be obtained.

No exceptions were found as a result of procedures performed.

3) *Spare Parts and Inventory Control*

Inspect the operator's accounting policies and procedures and interview management and staff in order to obtain an understanding of the operator's internal controls over the purchasing, safeguarding and use of spare parts and inventory, in the maintenance department. Identify how the maintenance department tracks the use of spare parts and inventory and identify the safeguards that are in place for the maintenance of inventory. Identify whether the procedures provide for periodic inventory counts and reconciliation of such counts to the general ledger. Perform an observation over the spare parts and inventory and compare the results of the observation to the policy. Identify evidence of pilferage, other losses, or instances of improper usage.

Finding: We inquired of the Transit Operator management, inspected the Transit Operator Inventory Count Policies and Purchase Order Policies, and performed an observation over the spare parts and inventory controls on February 26, 2025. We noted the following:

We observed that the purchase of spare parts and inventory is initiated and tracked by the Maintenance Manager. The Maintenance Manager has the authority to purchase any items below \$2,500. Purchases between \$2,500 and \$5,000 must be approved by the General Manager. Purchases between \$5,000 and \$10,000 must be approved by the Director of Maintenance located at the Transit Operator's corporate office. Any purchases above \$10,000 must be approved by the Transit Operator Vice President.

Spare parts and inventory are stored in a locked gated area that is under 24-hour video surveillance. The key to the locked gate is kept in the maintenance shop. Access to spare parts and inventory after hours is limited to the Maintenance Manager, Operations Manager, Mechanics, and the General Manager. The use of spare parts and inventory is tracked using separate work orders for each project.

Each spare part and inventory item is tracked using a part number and located in the maintenance shop using the bin number. A complete inventory is taken on a quarterly basis. Any variances from expected inventory counts (based on part usage and the work order process) greater than 5% require explanation.

We obtained the supporting documentation for the most recent inventory count performed (dated December 24, 2024). We noted a discrepancy in inventory totaling \$954. The variance was below 5% of total inventory value (in dollars). The inventory count was performed by the Transit Operator's Maintenance Manager and submitted to the Director of Maintenance (Corporate Office). The transit operator does not maintain evidence of the Director of Maintenance's review.

The Maintenance Manager performs spot checks every few weeks to ensure inventory levels are appropriate; however, we observed that there is no documented evidence of this review process. We performed an inventory count during which we haphazardly selected items and were taken to the item's location. On February 26, 2025, we selected five (5) inventory items from the inventory report. We located three (3) of the selected items within the storage room and warehouse floor. Two (2) of the items selected were not located in the storage room or on the shop floor as we observed they were part of a work order in process. We noted that inventory items remain on inventory reports until the work order is complete.

Based on our observation, inventories that are damaged, or to be returned to suppliers for credit are physically separated from inventories in good condition. Based on our procedures performed, we noted no evidence of pilferage, other losses, or instances of improper usage.

No other exceptions were found as a result of procedures performed.

4) Invoicing Process Control

Inspect the operator's accounting policies and procedures and interview management and staff in order to obtain an understanding of the operator's internal controls related to the invoicing process. Scan the current year detail for invoices and select a sample of three (3) invoices to ensure policy was followed.

Finding: We inquired of the Transit Operator management on February 26, 2025, over the invoicing process and noted the following:

The Transit Operator submits an invoice to ICTC on a monthly basis which includes the monthly fixed costs, determined as part of the contractual agreement, the total revenue hours requested for reimbursement and any marketing expenses incurred during the month. The invoices are prepared by the IVT MedTrans Operations Manager and then reviewed and approved by the Transit Operator's General Manager. All invoices are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, Fare Receipt Catalogs, and supporting marketing invoices. The source documents are summarized in an excel file which generates the monthly invoice.

We selected the months of August 2023, October 2023 and April 2024 and noted that the invoices agreed to the summarized excel files and supporting marketing invoices without exception. In addition, on a sample basis, we noted that the monthly excel files agreed to supporting source documents. See details of samples tested documented at procedure 6 (Financial Data Analysis).

We noted that all monthly invoices selected were reviewed and approved by the Transit Operator's General Manager.

No exceptions were found as a result of procedures performed.

5) Reporting Process

Inspect the operator's accounting policies and procedures and interview management and staff in order to obtain an understanding of the operator's internal controls related to the reporting process.

Finding: We inquired of the Transit Operator management, inspected the Transdev MedTrans Paratransit Services Agreement (July 2019) and noted the following:

The Transit Operator is required to submit monthly reports regarding the monthly operations, route statistics, management summary statements, and passenger data. The Transit Operator submits the required reporting information on a monthly basis as part of the monthly invoice process.

The invoices and required reports are prepared by the IVT MedTrans Operations Manager and then reviewed and signed off by the General Manager. All reports are prepared based on source documents which include Driver's Daily Log Sheets, Time Sheets, Fare Receipts Catalogs, etc. The source documents are summarized in an excel file which generates the monthly reports.

No exceptions were found as a result of procedures performed.

6) Financial Data Analysis

6.1 Inspect documents provided by ICTC and the transit operator to identify expenditures and fare revenue amounts reported to ICTC are accurate.

6.2 Select a sample of three (3) months of expense reports and compare amounts to supporting documentation.

6.3 Select a sample of three (3) months of fuel expenditures and determine whether amounts exceeded the escalators stated in the contract. Identify any evidence of loss or improper fuel usage.

6.4 Select a sample of three (3) daily fare collection reports in each of a sample of three (3) months and compare to supporting documentation.

6.5 Recalculate service hours from published schedules and compare to the contract and to actual hours billed. Inspect supporting documentation on the daily routes and daily operating schedule to determine actual hours versus invoice revenue hours.

Finding: We inquired of the Transit Operator management, inspected the MedTrans Paratransit Services Agreement (July 2019) and performed observations and observed the following:

6.1 We inspected the monthly invoices provided by the Transit Operator for MedTrans and noted that the invoices provided by the Transit Operator agreed to the invoices received by ICTC.

No exceptions were found as a result of procedures performed.

6.2 We selected the months of August 2023, October 2023 and April 2024 and obtained the monthly invoices for IVT MedTrans. We compared the monthly invoices to the supporting data schedule and marketing invoices.

No exceptions were found as a result of procedures performed.

6.3 We selected the months of August 2023, October 2023 and April 2024 and obtained the monthly invoices for IVT-Medtrans. We obtained the monthly invoiced fuel expenditure supporting documentation and compared the respective fuel escalator cover sheet calculations, annual fuel total analysis and fuel expense reports maintained by the Transit Operator. We reviewed supporting documentation for inconsistencies, arithmetic accuracy and compliance with policies and procedures. Through inquiry of management and review of supporting documentation, no evidence of loss or improper fuel usage was identified.

No exceptions were found as a result of procedures performed. See Exhibit A.

6.4 We noted that IVT-MedTrans implemented a “Free Fares Programs” for the period of July 2023 through June 2024. As such, no cash collections occurred during this period and this procedure could not be performed.

6.5 IVT MedTrans provides non-emergency transportation services for transit dependent individuals and is not a fixed route with published schedules. The revenue hours in the monthly invoices are prepared based on the Driver’s Daily Log Sheet. The Driver’s Daily Log Sheets and the Time Sheets should agree; the Time Sheets are to be reviewed and approved by the supervisor on duty. We selected October 17, 2023 and April 17, 2024, and obtained the Driver’s Daily Log Sheets and Time Sheets and compared them to the data schedule which supports the monthly invoices. We observed the following:

Route/Paddle	Date	1st Pick Up		Lunch		Break 1		Break 2		Last Drop Off	Rev. Hours
MedTrans AM-1	10/17/2023	6:19	0:00	0:00	0:00	0:00	0:00	0:00	0:00	6:49	0.50
MedTrans 1	10/17/2023	6:30	10:00	12:00	8:00	8:10	15:30	15:40		17:30	9.00
										Total	9.50
										Invoiced to ICTC	9.53
										Variance	0.03

Route/Paddle	Date	1st Pick Up		Lunch		Break 1		Break 2		Last Drop Off	Rev. Hours
MedTrans 2	4/17/2024	9:08	13:00	15:00	11:00	11:10	18:40	18:50		21:10	10.03
										Total	10.03
										Invoiced to ICTC	9.98
										Variance	(0.05)

We noted variances of 0.03 hours (1.8 minutes) on October 17, 2023 and 0.05 (3 minutes) on April 17, 2024.

No other exceptions were found as a result of procedures performed.

7) Budget Development

Inspect the operator’s accounting policies and procedures and interview management and staff in order to obtain an understanding of the operator’s methodology related to developing an annual budget.

Finding: We inquired of Transit Operator management and inspected the IVT MedTrans services budget for the fiscal year ending June 30, 2024. We observed the following:

The budget is developed primarily by the Transit Operator’s General Manager who follows the “Preparing Fiscal Year Budget” policies and coordinates with ICTC during budget development. The budget accounts for the estimated fixed costs, estimated revenue hours, and estimated fare revenues which together do not exceed the agreed upon subsidies in the Transdev MedTrans Paratransit Services Agreement (July 2019). The estimates were based on internal calculations prepared by the Transit Operator’s General Manager. A separate budget is developed for estimated marketing expenditures.

No exceptions were found as a result of procedures performed.

We were engaged by ICTC to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and reporting requirements of the Transit Operator or its controls. Accordingly, we do not express such opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of ICTC and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Imperial County Transportation Commission management and is not intended to be and should not be used by anyone other than the specified party.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California

May 22, 2025

Imperial County Transportation Commission

Exhibit A

Procedure #6.3 - Services Provided (Unaudited)

Year Ending June 30, 2024

First Transit - IVT MedTrans Service Line								
	A	B	C= (A-B)	D	E	F= (C+D+E)		
Date	Base Cost	Farebox	Net Subsidy	Fuel Escalator	Marketing	Net Cost & Total Paid to Transdev	Free Rides - Reimburse Client	Free Rides - Client Sponsored
July 2023	\$ 32,727	\$ -	\$ 32,727	\$ 555	\$ -	\$ 33,282	\$ (1,283)	\$ 1,283
August 2023	32,013	-	32,013	774	-	32,787	(1,055)	1,055
September 2023	32,704	-	32,704	1,104	-	33,808	(1,242)	1,242
October 2023	32,704	-	32,704	1,250	-	33,954	(1,565)	1,565
November 2023	35,554	-	35,554	874	-	36,428	(1,913)	1,913
December 2023	31,709	-	31,709	323	-	32,032	(1,209)	1,209
January 2024	35,063	-	35,063	242	5,979	41,284	(1,569)	1,569
February 2024	33,703	-	33,703	408	-	34,111	(1,382)	1,382
March 2024	34,898	-	34,898	677	-	35,575	(1,891)	1,891
April 2024	35,161	-	35,161	1,042	2,989	39,192	(1,747)	1,747
May 2024	34,947	-	34,947	936	-	35,883	(1,969)	1,969
June 2024	32,423	-	32,423	591	-	33,014	(1,211)	1,211
Total:	<u>\$ 403,606</u>	<u>\$ -</u>	<u>\$ 403,606</u>	<u>\$ 8,776</u>	<u>\$ 8,968</u>	<u>\$ 421,350</u>	<u>\$ (18,036)</u>	<u>\$ 18,036</u>
Contract specifications	<u>\$ 660,616</u>	<u>\$ 66,062</u>	<u>\$ 594,554</u>					
Over (under) contract requirements	<u>\$ (257,010)</u>	<u>\$ (66,062)</u>	<u>\$ (190,948)</u>					
Operating Costs (A+D+E)		\$ 421,350						
Deprecation*		(30,326)						
Adjusted Operating Costs		<u>\$ 391,024</u>						

*Obtained from ICTC Budget to Actual Schedule

IV. CONSENT CALENDAR

D. Clean Earth Environmental Services Inc. Agreement - Ninth Modification

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Ninth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2025, to June 30, 2026.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

June 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Clean Earth Environmental Services Inc. Ninth Modification

Dear Committee Members:

IVRMA proposes an extension of the existing service agreement with Clean Earth Environmental Services Inc. for hazardous waste transportation and disposal services. The proposed extension covers the period from July 1, 2025, through June 30, 2026, and is intended to ensure the continued operation and effective management of our household hazardous waste (HHW) facilities.

Under this extension, Clean Earth will continue to transport household hazardous waste collected from all three HHW facilities for proper recycling or disposal. The associated fees include as-needed transportation and disposal costs, which are funded through revenues generated by the HHW facilities, the HHW Grant procured during FY 24-25, and, as necessary, membership funding. An updated, itemized list of disposal fees is attached for your review.

To optimize costs, IVRMA has trained and certified its on-site facility staff to perform tasks previously handled by Clean Earth, such as receiving and managing hazardous waste during weekend operations at all three facilities. IVRMA will ensure that adequate resources are provided to sustain these internal operations. Additionally, we will continue to seek and pursue grant opportunities to potentially offset or fund these services further. IVRMA is also actively exploring alternative take-back programs and vendors to reduce reliance on external disposal services and minimize associated costs with Clean Earth.

It is important to note that IVRMA only incurs costs for services when they are requested and provided by Clean Earth. This agreement remains vital for the ongoing operation of our HHW Collection Facilities.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE,
IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', with a stylized, flowing script.

David Aguirre
Executive Director

Attachment

March 17, 2025

Imperial Valley Resource Management Agency
300 South Imperial Ave., Suite 6
El Centro, CA 92243

Subject: Letter of Intent for FY 2025/2026 for IVRMA Certified Oil Collection Centers / Household Hazardous Waste Collection Facilities and Other Associated Activities

Clean Earth Environmental Solutions, Inc. is pleased to submit this letter of intent for transportation and disposal of three Certified Oil Collection Centers / Household Hazardous Waste Collection Facilities and other associated services for the Fiscal Year 2025/2026. Clean Earth has the expertise and experience in operating and managing certified oil collection centers/HHW collection facilities. We are confident that you will continue to be pleased with our high quality, responsive, and concise approaches in our hazardous waste performance. For this renewal, Clean Earth is requesting a rate adjustment based on the recent year's **PPI increase of 5.0%**.

Please see attached pricing Exhibit A for the new proposed rates that would take effect as of 7/1/2025 if extension is agreed to by both parties.

Clean Earth appreciates the opportunity to provide continued services to the IVRMA. If you have any questions, please feel free to contact me anytime.

Warmly,



Teresa Velazquez
Regional Account Manager
Clean Earth Environmental Services, Inc.

EXHIBIT A

Services	Rate
-----------------	-------------

Transportation Stop Fee (Stop Fee includes 1 hour of drivers time on site. Anything in addition to 1 hour will be quoted case by case.)

\$1,625.40/per stop

On-site Training (Includes 4 hours of on site training with Clean Earth Chemist.)

\$809.45/per training

Services	Rate
-----------------	-------------

Labor, Disposal, Supplies, Fees and Surcharges

Please see attached spreadsheet for rates. Additional items not included on spreadsheet will be quoted case by case.

Customer Name	Process Code	Description	Unit Of Measure	Price	Price as of 7.1.2025 (5% Increase)
Imperial Valley Resource Manag	ADMCAN	Cancellation Fee	E	\$165.12	\$173.38
Imperial Valley Resource Manag	ADMMAN	Manifest Discrepancy/Paperwork Error	E	\$82.56	\$86.69
Imperial Valley Resource Manag	ADMOVPK	Overpack Handling Fee	E	\$54.70	\$57.44
Imperial Valley Resource Manag	ADMPRORU	24 hour rush profile fee	E	\$165.12	\$173.38
Imperial Valley Resource Manag	ADMREJECT	Rejection Fee	E	\$82.56	\$86.69
Imperial Valley Resource Manag	ADMREPK	Repacking/Over packing fee	E	\$165.12	\$173.38
Imperial Valley Resource Manag	ADMSTOR	Off Spec/ Discrepant - Storage Fee	D	\$27.86	\$29.25
Imperial Valley Resource Manag	AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM05	\$56.76	\$59.60
Imperial Valley Resource Manag	AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM15	\$63.98	\$67.18
Imperial Valley Resource Manag	AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM30	\$89.78	\$94.27
Imperial Valley Resource Manag	AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM55	\$120.74	\$126.78
Imperial Valley Resource Manag	AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM05	\$71.21	\$74.77
Imperial Valley Resource Manag	AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM15	\$98.04	\$102.94

Imperial Valley Resource Manag	AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM30	\$147.58	\$154.96
Imperial Valley Resource Manag	AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM55	\$195.05	\$204.80
Imperial Valley Resource Manag	AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM05	\$76.37	\$80.19
Imperial Valley Resource Manag	AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM15	\$109.39	\$114.86
Imperial Valley Resource Manag	AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM30	\$165.12	\$173.38
Imperial Valley Resource Manag	AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM55	\$219.82	\$230.81
Imperial Valley Resource Manag	AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM05	\$80.50	\$84.53
Imperial Valley Resource Manag	AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM15	\$115.58	\$121.36
Imperial Valley Resource Manag	AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM30	\$173.38	\$182.05
Imperial Valley Resource Manag	AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM55	\$234.26	\$245.97

Imperial Valley Resource Manag	AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM05	\$94.63	\$99.36
Imperial Valley Resource Manag	AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM15	\$135.19	\$141.95
Imperial Valley Resource Manag	AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM30	\$202.79	\$212.93
Imperial Valley Resource Manag	AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM55	\$270.38	\$283.90
Imperial Valley Resource Manag	AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blending, RCRA	DM05	\$84.62	\$88.85
Imperial Valley Resource Manag	AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blending, RCRA	DM15	\$120.74	\$126.78
Imperial Valley Resource Manag	AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blending, RCRA	DM30	\$181.63	\$190.71
Imperial Valley Resource Manag	AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blending, RCRA	DM55	\$241.49	\$253.56

Imperial Valley Resource Manag	AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blending, RCRA	DM85	\$362.23	\$380.34
Imperial Valley Resource Manag	INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM05	\$91.85	\$96.44
Imperial Valley Resource Manag	INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM15	\$142.42	\$149.54
Imperial Valley Resource Manag	INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM30	\$196.08	\$205.88
Imperial Valley Resource Manag	INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM55	\$362.23	\$380.34
Imperial Valley Resource Manag	INC14-F	Lab Pack, Incineration, Pesticides	DM05	\$169.40	\$177.87
Imperial Valley Resource Manag	INC14-F	Lab Pack, Incineration, Pesticides	DM15	\$242.00	\$254.10
Imperial Valley Resource Manag	INC14-F	Lab Pack, Incineration, Pesticides	DM30	\$363.01	\$381.16
Imperial Valley Resource Manag	INC14-F	Lab Pack, Incineration, Pesticides	DM55	\$484.01	\$508.21
Imperial Valley Resource Manag	INC15-D1	Lab Pack, Incineration, Flammable Solids (DOT 4.1)	P	\$6,583.13	\$6,912.29
Imperial Valley Resource Manag	INC29-X	RCRA Pharmaceuticals /Debris with Sharps for RCRA incineration	DM05	\$173.38	\$182.05

Imperial Valley Resource Manag	INC29-X	RCRA Pharmaceuticals /Debris with Sharps for RCRA incineration	DM15	\$239.42	\$251.39
Imperial Valley Resource Manag	INC29-X	RCRA Pharmaceuticals /Debris with Sharps for RCRA incineration	DM30	\$359.14	\$377.10
Imperial Valley Resource Manag	INC29-X	RCRA Pharmaceuticals /Debris with Sharps for RCRA incineration	DM55	\$476.78	\$500.62
Imperial Valley Resource Manag	LBENVTOT	Environmental Technician, Overtime,	H	\$89.78	\$94.27
Imperial Valley Resource Manag	LBENVTST	Environmental Technician, Straight Time 4 hr min portal to portal	H	\$60.89	\$63.93
Imperial Valley Resource Manag	LBSPECST	Training Fee (4 Hr on site training)	H	\$770.90	\$809.45
Imperial Valley Resource Manag	LF07	Landfill ready, regulated, meets treatment standards	DM15	\$89.78	\$94.27
Imperial Valley Resource Manag	LF07	Landfill ready, regulated, meets treatment standards	DM30	\$107.33	\$112.70
Imperial Valley Resource Manag	LF07	Landfill ready, regulated, meets treatment standards	DM55	\$153.77	\$161.46
Imperial Valley Resource Manag	REC05	Lead acid batteries	MN05	\$11.35	\$11.92
Imperial Valley Resource Manag	REC05	Lead acid batteries	MN15	\$11.35	\$11.92
Imperial Valley Resource Manag	REC05	Lead acid batteries	MN30	\$11.35	\$11.92

Imperial Valley Resource Manag	REC05	Lead acid batteries	MN55	\$11.35	\$11.92
Imperial Valley Resource Manag	REC05	Lead acid batteries	P	\$0.58	\$0.61
Imperial Valley Resource Manag	REC08	Antifreeze (ethylene glycol)	DM15	\$55.73	\$58.52
Imperial Valley Resource Manag	REC08	Antifreeze (ethylene glycol)	DM30	\$69.14	\$72.60
Imperial Valley Resource Manag	REC08	Antifreeze (ethylene glycol)	DM55	\$85.66	\$89.94
Imperial Valley Resource Manag	REC09	Lithium batteries, Non-regulated, Universal Waste	MN05	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09	Lithium batteries, Non-regulated, Universal Waste	MN15	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09	Lithium batteries, Non-regulated, Universal Waste	MN30	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09	Lithium batteries, Non-regulated, Universal Waste	MN55	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09	Lithium batteries, Non-regulated, Universal Waste	P	\$7.09	\$7.44
Imperial Valley Resource Manag	REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN05	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN15	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN30	\$54.70	\$57.44

Imperial Valley Resource Manag	REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN55	\$54.70	\$57.44
Imperial Valley Resource Manag	REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	P	\$0.74	\$0.78
Imperial Valley Resource Manag	REC11	Nicad batteries, Non-regulated, Universal Waste	MN05	\$27.86	\$29.25
Imperial Valley Resource Manag	REC11	Nicad batteries, Non-regulated, Universal Waste	MN15	\$27.86	\$29.25
Imperial Valley Resource Manag	REC11	Nicad batteries, Non-regulated, Universal Waste	MN30	\$27.86	\$29.25
Imperial Valley Resource Manag	REC11	Nicad batteries, Non-regulated, Universal Waste	MN55	\$27.86	\$29.25
Imperial Valley Resource Manag	REC11	Nicad batteries, Non-regulated, Universal Waste	P	\$1.51	\$1.59
Imperial Valley Resource Manag	REC13	Metallic mercury, pourable	MN05	\$103.20	\$108.36
Imperial Valley Resource Manag	REC13	Metallic mercury, pourable	MN15	\$103.20	\$108.36
Imperial Valley Resource Manag	REC13	Metallic mercury, pourable	MN30	\$103.20	\$108.36
Imperial Valley Resource Manag	REC13	Metallic mercury, pourable	MN55	\$103.20	\$108.36
Imperial Valley Resource Manag	REC13	Metallic mercury, pourable	P	\$72.24	\$75.85
Imperial Valley Resource Manag	REC24	Zinc alkaline batteries, for recycle	MN05	\$25.80	\$27.09

Imperial Valley Resource Manag	REC24	Zinc alkaline batteries, for recycle	MN15	\$25.80	\$27.09
Imperial Valley Resource Manag	REC24	Zinc alkaline batteries, for recycle	MN30	\$25.80	\$27.09
Imperial Valley Resource Manag	REC24	Zinc alkaline batteries, for recycle	MN55	\$25.80	\$27.09
Imperial Valley Resource Manag	REC24	Zinc alkaline batteries, for recycle	P	\$1.57	\$1.65
Imperial Valley Resource Manag	REC60	Fire extinguishers for recycle	E	\$41.28	\$43.34
Imperial Valley Resource Manag	REC61	Propane Cylinders, for recycle	E	\$24.77	\$26.01
Imperial Valley Resource Manag	SPBXCIB	Yard box w/Pallet	E	\$107.33	\$112.70
Imperial Valley Resource Manag	SPBXKIT	Low Pro w/Pallet	E	\$107.33	\$112.70
Imperial Valley Resource Manag	SPDM55UC	Drum, Metal, 55 gallon,Used, Closed Top	E	\$82.56	\$86.69
Imperial Valley Resource Manag	SPDP55UO	Drum, Poly, 55 gallon,Used, Open Top	E	\$87.72	\$92.11
Imperial Valley Resource Manag	STAB06-6	Treatable oxidizer, Labpack	DM05	\$138.29	\$145.20
Imperial Valley Resource Manag	STAB06-6	Treatable oxidizer, Labpack	DM15	\$228.07	\$239.47
Imperial Valley Resource Manag	STAB06-6	Treatable oxidizer, Labpack	DM30	\$342.62	\$359.75
Imperial Valley Resource Manag	STAB06-6	Treatable oxidizer, Labpack	DM55	\$457.18	\$480.04
Imperial Valley Resource Manag	TRADMDEM	Demurrage, one hour free	H	\$134.16	\$140.87
Imperial Valley Resource Manag	TRADMTR	Stop fee	E	\$1,548.00	\$1,625.40
Imperial Valley Resource Manag	WAT16-A	Lab Pack, Treatment, Inorganic Acids	DM55	\$286.00	\$300.30

Imperial Valley Resource Manag	WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM05	\$116.67	\$122.50
Imperial Valley Resource Manag	WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM15	\$166.67	\$175.00
Imperial Valley Resource Manag	WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM30	\$250.00	\$262.50
Imperial Valley Resource Manag	WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM55	\$333.34	\$350.01

Assumptions and Conditions:

1. This section and the terms and conditions apply to this quote.
2. The disposal pricing as listed above is based on the information provided and will be confirmed following receipt of a completed waste profile. All pricing is pending profile approval and/or waste sample analysis. Clean Earth further reserves the right to adjust, without prior notification, the fees or rates herein to account for operational changes implemented to comply with changes in law, rules, regulations, permits, licenses or approvals, or to cover increases in the cost of fuel, insurance, residue disposal, record keeping or to otherwise address cost escalation.
3. For a complete list of process code specifications, visit:
<https://www.cleanearthinc.com/sites/default/files/Process-Specifications.pdf>
4. A minimum charge of \$350 applies to the invoice.
5. Transportation, ~~labor~~ and equipment is portal to portal, and requires a four-hour minimum unless otherwise specified.
6. Unless otherwise specified, transportation rates include one hour of loading at the customer facility. Demurrage rates will apply after one hour and will be billed in 15-minute increments.
7. All invoices are subject to applicable Federal, State, and local taxes & fees as well as an Energy & Insurance recovery charge tied to the National monthly average price for diesel fuel as published by the Department of Energy. <https://www.cleanearthinc.com/energy-and-insurance-fees/>

Non-Specified Container Conversions		Conversion Table Notes
Container Size	Conversion	
1-5 gallon	35%	
6-15 gallon	50%	
16-30 gallon	75%	
31-55 gallon	1x	
85 gallon	1.5x	
Cubic Yard Boxes	4x	
250/275-gallon totes	5x	
330/350-gallon totes	6x	
		<ul style="list-style-type: none"> These conversions will apply to all disposal and transportation items <u>priced per container</u> unless quoted separately Numbers are expressed as a factor of a 55-gallon drum (e.g., 55-gallon price x 35% = sell price) The greater of the conversion factor or location container minimum of \$40 will be applied unless quoted a different rate. Some waste may have a different, typically lower, minimum which is reflected on the Non-Standard Minimum table below.

Per Pound Standard Minimums			
	Common Containers ¹	Lab Pack Containers ²	Light Weight Containers ³
Container (Gal)	Minimums		
5 or less	50 lbs	25 lbs	30 lbs
6 - 15	125 lbs	50 lbs	75 lbs
16 - 30	175 lbs	110 lbs	100 lbs
31 - 55	250 lbs	250 lbs	150 lbs
56 - 85	400 lbs	300 lbs	275 lbs
Cubic box	525 lbs	550 lbs	500 lbs
Tote (<300 gal)	1950 lbs	--	--
1. Excludes Lab Pack and Light Weight items 2. Includes: LF06, STAB06-6, series of codes for INC14, INC15 & WAT16 3. Includes: AF17, INC01, INC02, INC16 4. All other container sizes are case by case (CBC)			

Non-Standard Minimums	
Container Min.	Process Code
\$25	REC51-3
\$5	REC60, REC61, REC62, REC63, REC64, REC65
\$10	REC02-xx series and REC05
\$15	LF04, REC06, REC27
\$25	REC11, REC11-1, REC12, REC16, REC19, REC24, REC42, REC44, REC50, REC55
\$50	REC09, REC09-1

Please Note: The greater of the disposal minimum or \$40 per container will be charged unless quoted otherwise.

Ancillary Charges	Item Code	UOM	Price
Profiling Fees			
<24 Hour URGENT Profile Fee	ADMPRORU	Each	\$155
Off Spec & Discrepancy Fees			
Rejection Fee	ADMREJECT	Each	\$77
Manifest Discrepancy/Paperwork Error	ADMMAN	Each	\$77
Off Spec/Discrepant – Storage Fee	ADMSTOR	Day	\$26
Transportation, Labor, and Other Fees			
e-Manifest Administration Fee (per manifest)	ADMMANFEE	Each	\$25
Minimum Invoice Amount	---	Per Invoice	\$350.00
Demurrage, after 1-hour loading	TRADMDEM	Hour	\$127
Scheduled Pickup Cancellation	ADMCAN	Each	\$155
Repacking/Overpacking Fee	ADMREPK	Each	\$155
Overpack Handling Fee	ADMOVPK	Each	\$52

IV. CONSENT CALENDAR

E. Hunter Employment, LLC Agreement - Fifth Modification

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Sixth Modification of the Hunter Employment Services, LLC. Agreement for July 1, 2025, to June 30, 2026.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

June 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Hunter Employment, LLC Agreement- Sixth Modification

Dear Committee Members:

IVRMA would like to extend the service agreement between IVRMA and Hunter Employment, LLC. from July 1, 2025, through June 30, 2026. Hunter Employment LLC currently provides all staff for IVRMA except for the Program Manager position.

Hunter Employment agrees to continue providing as needed staffing support for the following positions: (1) Administrative Assistant, (1) Accounting Assistant, (1) Waste Management Coordinator I, (1) Waste Management Coordinator II, (1) Waste Management Technician, (2) Recycling Outreach Coordinators and (1) Grade Crew Labor I when requested. Should any of the above-mentioned positions not be utilized, IVRMA will not incur any costs for the positions. The cost of services is covered partially by Membership funds and partially divided between all the grants that IVRMA receives (e.g., Waste Tire Grant, Tire Amnesty Grant, City/County Payment Program, Used Oil Payment Program, HHW Grant). A letter of intent and contract agreement is attached for your review.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Sixth Modification of Hunter Employment, LLC. Agreement for July 1, 2025, to June 30, 2026.

Sincerely,

David Aguirre
Executive Director

Attachment

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE,
IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

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1 **IN WITNESS WHEREOF**, the Parties have executed this Sixth Modification on the day and year
2 first above written.

3
4 **IMPERIAL VALLEY RESOURCE**
5 **MANAGEMENT AGENCY**

CONSULTANT
HUNTER EMPLOYMENT, LLC

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8 _____
9 By: Robert Amparano
Chair of the Board of Directors


By: Sara K. Villalobos
Vice President

10 **ATTEST:**
11
12

13 _____
14 By: Cristi Lerma
Secretary to IVRMA

15
16 **APPROVED AS TO FORM:**
17
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19 _____
20 By: Eric Havens
IVRMA Counsel
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March 28, 2025

Imperial Valley Resource Management Agency
300 S Imperial Ave., Suite 11
El Centro, CA 92243

IVRMA Board,

Hunter Employment would like to thank you for your loyalty and trust over the years and our excellent business relationship with IVRMA/Imperial County Transportation. We would like to continue our business relationship, and Hunter Employment Management team has agreed to keep the same mark-up rates for the fiscal year July 1, 2025, to June 30, 2026.

Below are the titles, pay rates, and billing rates that proposed for the fiscal year 2025-2026:

	<u>Salary Rate</u>	<u>Billing Rate</u>	<u>Mark-up%</u>
Administrative Assistant (Angelica Gerardo)	\$17.84	\$28.55	60%
Accounting Assistant (Tania Rivera)	\$18.00	\$28.79	60%
(1) Recycling Outreach Coord. (Atenea Leal)	\$18.21	\$29.14	60%
(2) Recycling Outreach Coord.			60%
Waste Management Coord. (Sergio A. Castro)	\$21.68	\$37.50	73%
Waste Management Coord. (Cesar Lopez Silva)	\$17.34	\$30.00	73%
Waste Management Technician			73%
Grade Crew Labor (Jorge Alvarez Cota)	\$18.87	\$32.64	73%

Bridgeport Capital Funding is still our accounts receivable funding agency, and their requirements, including payment terms, remain the same.

We look forward to continuing mutually our beneficial relationship with Imperial County and we thank you for your business.

Respectfully,

Tony Zuniga
Presidentnt
Hunter Employment, LLC

IV. CONSENT CALENDAR

F. Rubio Tires Co Agreement - First Modification

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute a First Modification of the Rubio Tires Co. Agreement for July 1, 2025, to June 30, 2027.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

June 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Rubio Tire Co. Agreement-First Modification

Dear Committee Members:

IVRMA respectfully requests an extension of the existing agreement with Rubio Tire Co. to ensure the continued proper recycling and disposal of waste tires. IVRMA's legal counsel has prepared a first modification to the original two-year service agreement, extending it for an additional two years, from July 1, 2025, through June 30, 2027. This extension supports the ongoing operations funded through two of IVRMA's waste tire grants (e.g., Waste Tire Clean Up and Tire Amnesty) and guarantees the continued management of waste tires in compliance with grant requirements and regulatory standards.

The proposed agreement maintains a disposal/recycling fee of \$4.50 per tire. As with previous arrangements, IVRMA will only incur costs when services are requested and provided by Rubio Tire Co. This extension is essential to maintaining the continuity and effectiveness of our waste tire management program under the State Waste Tire Grants.

A letter of intent detailing the terms of the modification is attached for your review. Your consideration and approval of forwarding this extension to IVRMA's Board is instrumental in sustaining our waste tire programs and ensuring ongoing compliance with grant obligations.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute a First Modification of Rubio Tire Co. two-year agreement, for July 1, 2025, to June 30, 2027.

Sincerely,

David Aguirre
Executive Director

Attachment

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

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THIS FIRST MODIFICATION TO AGREEMENT FOR SERVICES ("First Modification") made and entered into this ____ day of _____, 2025, is by and between the **IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY** ("IVRMA") and **JORGE RUBIO dba Rubio Tire Co.**, a sole proprietorship ("CONSULTANT") (individually, "Party;" collectively, "Parties").

WHEREAS, IVRMA and CONSULTANT entered into that certain Agreement for Services on May 28, 2023 through Minute Order No. 3D (“Agreement”), incorporated by this reference as though fully set forth herein; and

WHEREAS, the extended term of the Agreement is set to expire on June 30, 2025, and the Parties wish to extend the term of the Agreement for an additional two (2) years FYs 2025-27; and

NOW, THEREFORE, in consideration of their mutual covenants, IVRMA and CONSULTANT have and hereby agree to the following:

1. The term of the Agreement paragraph 9.1 shall be amended as follows:

“The term of the Agreement shall be from July 1, 2025 to June 30, 2027 unless otherwise terminated as provided herein.”

2. The rates in the Agreement shall be amended as set forth in the letter from CONSULTANT entitled "Letter of Intent" and received approximately April 2025, attached hereto as **Exhibit "A"**.

3. All other terms and conditions of the Agreement are and will remain in full force and effect.
- There are no other modifications, express or implied except as herein provided.

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1 **IN WITNESS WHEREOF**, the Parties have executed this First Modification on the day and year
2 first above written.

3
4 **IMPERIAL VALLEY RESOURCE**
5 **MANAGEMENT AGENCY**

CONSULTANT
JORGE RUBIO dba Rubio Tire Co.

6
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8 _____
9 By: Robert Amparano
Chair of the Board of Directors

By: JORGE RUBIO

10 **ATTEST:**

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13 _____
14 By: Cristi Lerma
15 Secretary to IVRMA

16 **APPROVED AS TO FORM:**

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19 _____
20 By: Eric Havens
21 IVRMA Counsel
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Rubio Tire Co
235 S 4th St
El Centro Ca 92243
rubiotiresco@gmail.
760 353 8473

Letter of Intent

This is a letter of intent to provide collection, transportation, and waste tire disposal to the Imperial Valley Resource Management Agency for a period of two years starting on July 1st, 2025 and ending on June 30, 2027. Tire disposal fee will be \$4.50 per tire, price is subject to change, the customer will be given written notification 60 days before any changes in pricing occurs.

Thank you,



Jorge Rubio

IV. CONSENT CALENDAR

- G. FY 2025-26 Ninth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 6, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: FY 2025-26 Tenth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

Dear Committee Members:

In 2012, ICTC staff entered into discussions at the request of staff of the Quechan Tribe and YCIPTA, regarding the potential for a public transit route between Yuma AZ, the Winterhaven Ca. area, and El Centro, CA. Discussions ensued over an eight-month period regarding operational issues including routing, scheduling, funding, access to bus stop locations and the continuation of travel once in El Centro on Imperial Valley Transit (IVT) for access to social service and commercial activities.

The project required the Boards of the three agencies to approve and give final direction to the implementation of services. The **Turquoise** Route 10 started operation in January 2013. The business plan initially proposed twice daily roundtrips, three days a week on a YCAT bus. The new YCAT route offered travel opportunities that connected in El Centro to IVT intercity and intracity routes at 7th and State Streets. The price was established at a \$2.00 one-way fare.

Previously, as a result of the federal transportation bill, *Moving Ahead for Progress in the 21st Century Act (MAP-21)*, the FTA 5311(c) funding would no longer be available to the Quechan Indian Tribe in the future. 5311(c) funding is also known as the Tribal Transit Grant Funding Program and allowed the tribe to apply and be a direct recipient of public transit operational funding. Previously those 5311(c) funds were used to operate the **Blue Route 5** in cooperation with YCIPTA. Blue Route 5 is a circulator route with stops in the eastern Imperial County, the Fort Yuma Indian reservation and Yuma.

In FY 2024-25 ICTC received a request to share in the cost to provide funding for the above noted services in the amount of \$224,163.14. The funding request for FY 2025-26 is \$242,350.02. The total subsidized budgets for both services are \$685,967.68. As requested, ICTC will contribute \$242,350.02, the Quechan Tribe is anticipated to contribute approximately \$158,191.92 and YCIPTA is anticipated to contribute approximately \$232,225.74. YCIPTA also contributes the vehicles and drivers to provide the service and provides fare box recovery matching funds.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

ICTC staff continues to support and recommend participation in the revised MOU due to the increased access for Eastern Imperial County residents. ICTC will continue to meet with both agencies and continue to monitor both the Turquoise Route 10 and Blue Route 5, in cooperation with YCIPTA and the Quechan Tribe, in order to ensure the proper portion of funding is provided to supplement the transit service in eastern Imperial County. Recommendations from ICTC staff for funding in future years will continue to be based on service needs and service performance for the Eastern Imperial County, Winterhaven community.

The original MOU and previous extensions and exhibits, and performance related documentation are available for review at ICTC administrative offices.

Funding for this service is derived from the Transportation Development ACT (TDA) Fund, a contribution from the Quechan Tribe, the YCIPTA organization and passenger fares, anticipated to be approved by June 30, 2025.

It is requested that the ICTC Management Committee forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Tenth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2025 through June 30, 2026 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$242,350.02.

Sincerely,



DAVID AGUIRRE
Executive Director

attachments

TENTH EXTENSION AND AMENDMENT OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, IMPERIAL COUNTY TRANSPORTATION COMMISSION AND QUECHAN INDIAN TRIBE FOR TRANSIT SERVICES IN EASTERN IMPERIAL COUNTY.

This Extension and Amendment (“Extension and Amendment”) made and entered into effective July 1, 2025, is by and between **Yuma County Intergovernmental Public Transportation Authority**, a political subdivision of the State of Arizona (“YCIPTA”), **Imperial County Transportation Commission**, a regional transportation planning agency and political subdivision of the State of California (“ICTC”), and **Quechan Indian Tribe** (“QUECHAN”). The terms “Party” or “Parties” shall mean the collective or individual participants of this Extension and Amendment.

WITNESSETH:

WHEREAS, YCIPTA, ICTC and QUECHAN entered into that certain Memorandum of Understanding dated October 28, 2015 for Transit Services in Eastern Imperial County (“MOU”) attached hereto and incorporated by reference herein as **Exhibit “1”**; and

WHEREAS, the term of the MOU is set to expire on June 30, 2016 unless the Parties agree in writing to extend the MOU; and

WHEREAS, paragraph VII.A of the MOU provides that the Parties, upon their mutual, written agreement, may extend the MOU on an annual basis, so long as such extension is requested by April 31, and the extension shall be approved and executed by all of the Parties by June 30; and

WHEREAS, paragraph VIII.J of the MOU provides that the Parties may amend the MOU in writing, dated, signed by duly authorized representatives of each Party to the MOU and attached thereto; and

WHEREAS, the Parties did so amend the MOU through the NINTH Extension and Amendment made and entered into effective July 1, 2024, attached hereto and incorporated by reference herein as **Exhibit “2”**; and

WHEREAS, YCIPTA, ICTC and QUECHAN wish to extend the term of the MOU for an additional one year term in accordance with paragraph VII.A of the MOU, and to amend the MOU to specify the payments to YCIPTA during the additional year term in accordance with paragraph VIII.J of the MOU, with no other changes.

NOW THEREFORE, for and in consideration of the promises and payments herein set forth, YCITA, ICTC and QUECHAN have and hereby agree as follows:

1. The MOU shall be extended for an additional one-year term effective July 1, 2025 and shall terminate on June 30, 2026 unless the MOU is further extended in accordance with paragraph VII.A of the MOU.
2. Paragraph III.A of the MOU is deleted and replaced by the following:

“III. Compensation, Reporting and Performance Standards

A. Payments to YCIPTA

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of Two Hundred Forty-Two Thousand, Three Hundred Fifty Dollars and Two Cents (\$242,350.02) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed Two Hundred Forty-Two Thousand, Three Hundred Fifty Dollars and Two Cents (\$242,350.02).

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of One Hundred Fifty-Eight Thousand, One Hundred Ninety-One Dollars and Ninety-Two Cents (\$158,191.92) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of the invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed One Hundred Fifty-Eight Thousand, One Hundred Ninety-One Dollars and Ninety-Two Cents (\$158,191.92).

In no event shall QUECHAN be liable to YCIPTA for payments to be made by ICTC. In no event shall ICTC be liable to YCIPTA for payments to be made by QUECHAN”.

3. All other terms and conditions are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

---SIGNATURES ON THE NEXT PAGE---

IN WITNESS WHEREOF, the Parties hereto have executed this Extension and Amendment on the day and year first above written.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

By: _____
Shelly Kreger, Transit Director

ATTEST:

By: _____
David Garcia, Transit Operations Manager

APPROVED AS TO FORM:

By: _____
Elizabeth Punpayuk, YCIPTA Legal Counsel

IMPERIAL COUNTY TRANSPORTATION COMMISSION

By: _____
Robert Amparano, Chairperson, Imperial County Transportation Commission

ATTEST:

By: _____
Cristi Lerma, Secretary to the Commission

APPROVED AS TO FORM:

By: _____
Eric Havens, County Counsel

QUECHAN INDIAN TRIBE

By: _____
Jonathan E. Koteen, President

APPROVED AS TO FORM:

By: _____
Kent Millward, Tribal Attorney, Rosette, LLP

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: June 6, 2025
To: ICTC Management Committee Meeting
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on June 11, 2025.

- 1) **Bus Stop Maintenance Program:** ICTC has been working towards developing a bus stop maintenance program for a few years. Part of the program was to develop a bus stop inventory which noted the gps locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county where the bus stops are located are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the city/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC is anticipating beginning the maintenance efforts in July 2025.
- 2) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition for the project has been completed. ICTC was awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant and Community Project Funding/Congressionally Directed Spending Programs. ICTC recently completed the construction procurement efforts, and a contract award was issued to Hazard Construction. The project is anticipated to take a year to complete. We had a successful groundbreaking ceremony on February 28, 2025, at 11 a.m. at the project site. **The Contractor continues with construction activities for the project. Project demolition activities have been completed.**
- 3) **IVT Ride Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application.

Staff anticipate bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service. Staff provided the Commission with a presentation on August 28, 2024, with further details. There was consensus to proceed with the software development and hardware acquisition. This item received approval to proceed to further development by the commission. ICTC has received state funding to complete the software and hardware upgrades for the project. ICTC Staff are currently working on developing a plan to conduct outreach (including in-person presentations and surveys) to the public about possible service modifications. **ICTC is working on redeveloping the service logo, in addition to building the mobile software for anticipated use. The project is proposed to go live in August 2025. ICTC will be completing presentations about the service modifications to key stakeholders and the city councils of the affected communities and will also be conducting a public hearing to finalize the modifications to the service.**

- 4) **Transit Comprehensive Operational Analysis:** Staff was able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC's existing transit services while also presenting evaluation findings and recommendations to further improvement of ICTC's existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff recently released the Request for Proposals to the public and issued a contract award in October 2024. **The analysis is anticipated to take a year to complete. The project has kicked off and outreach efforts are underway.**
- 5) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff has engaged with the proposed property owner's representative about ICTC's interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. **A preliminary site plan has been prepared and was shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project. ICTC is working towards completing a phase 1 site assessment for the proposed site. ICTC has obtained NEPA clearance from the FTA for the acquisition of the project. ICTC is working to finalize FTA compliance in the coming weeks. During the meeting on March 26, 2025, the Commission approved the acquisition of the property pending FTA concurrence. Staff has obtained FTA concurrence and is now working towards finalizing the acquisition.**
- 6) **CMAQ and STBG Call for Projects:** SCAG implemented a call for projects for the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG). The funding years associated with this call for projects are FFY 2026-27 and FFY 2027-28. SCAG adopted the CMAQ/STBG Guidelines at its March 6, 2025, Regional Council Meeting. This item was taken to the ICTC TAC in February and was presented to the Management Committee and Commission respectively in March 2025. ICTC adopted its scoring framework at the March 2025 Commission Meeting. The Call for Projects opened on March 31, 2025, and **closed on May 16, 2025**, at 5 p.m. Applications were due to SCAG via its online application portal. **The Imperial County region submitted a total of 15 applications from the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects will commence in the month of June 2025 and it is anticipated that a priority list of projects will be submitted to the commission in July 2025.**
- 7) **2nd Street/Anza Road Bridge Rehabilitation Project:** ICTC is working with Caltrans to develop an approach towards proceeding with the development of the required environmental and engineering phases for the rehabilitation 2nd Street/Anza Road Bridge Project. **ICTC met with Caltrans to discuss the next steps and will begin development of the required actions to proceed with the project. ICTC will be working closely with Caltrans and the city of Calexico on further actions. ICTC is anticipating proceeding environmental analysis and design in early 2026.**
- 8) **Imperial County EV Charging Infrastructure Feasibility Study:** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility

Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities. **Staff has issued the RFP for the project and the procurement process is anticipated to close in late June 2025. ICTC is working towards a July 2025 award.**

- 9) **EV Charger Acquisition Project:** Staff are working on developing an EV charger acquisition project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. Once the charger stations are acquired, ICTC will proceed with the next steps associated with the installation. **It is anticipated that the project will be completed in FY 2025-26.**
- 10) **Local Transportation Authority (LTA), Measure D Program:** A publication highlighting agency projects completed in FY 2022/23 and FY 2023/24 using Measure D funds was published in the Imperial Valley Press on Saturday, May 17, 2025, and again on Wednesday, May 21, 2025. The LTA Local Taxpayer Supervisory Committee (LTSC) has requested in previous years that this information be published annually to ensure transparency, public awareness, and accountability in the use of Measure D funds. Our goal is to continue this effort moving forward, ensuring that the public remains informed about the ongoing investment and impact of Measure D in our communities.
- 11) **Potential HHW Site in Calipatria:** Staff are currently exploring the potential development of a Household Hazardous Waste (HHW) collection site within the City of Calipatria. This initiative is part of our ongoing efforts to enhance environmental stewardship and promote public safety by providing residents with a dedicated and accessible location for the proper disposal of household hazardous materials. The implementation of this project is contingent upon securing appropriate grant funding, which will support the necessary infrastructure, operational costs, and community outreach efforts. Should the grant be awarded, this facility would significantly improve local access to safe and environmentally responsible HHW disposal options, thereby reducing the risk of improper waste management and its associated environmental and health impacts. Staff will continue to seek opportunities and will keep the Commission informed of any developments as they arise.
- 12) **New Border Express Route starting February 10, 2025:** Staff have coordinated the implementation of a demonstration route that will operate Monday through Friday at select times between the 3rd and Paulin Bus Stop to the Calexico East POE. This is being demonstrated in anticipation of a larger scale route associated with the upcoming transit facility that is anticipated to begin when the new East POE facility is completed. There is also an additional IVC Express Trip embedded in the new service which will help alleviate some of the congestion we see on some of our IVC Express trips. **Staff will be providing updates as it pertains to the development of the service.**
- 13) **Calexico East Port of Entry Intermodal Transportation Center:** ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program (TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The goal of the Calexico East POE Intermodal Transportation Center is to create a transformative transportation hub that integrates various modes of transportation including public transit buses. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area. The project will have several phases with an estimated completion date in 2030. The Master Agreement between ICTC and Caltrans was approved at the April 2025 Commission Meeting. **ICTC is proceeding with allocation of Right of Way Funding.**
- 14) **Imperial County CTC Town Hall and Tour:** ICTC and the County of Imperial in coordination with the California Transportation Commission (CTC) conducted a CTC Town Hall Meeting in Imperial County on April 24, 2025, at the City of El Centro Library. The CTC Town Hall Meeting provided the opportunity for Imperial County residents to communicate with CTC while also providing the opportunity for Imperial County local agencies to share project achievements and potential transportation infrastructure needs. Presentations and Q&A were provided by the cities of Brawley, Calexico, El Centro, Imperial, the County of Imperial, Caltrans and the ICTC. The California Transportation Commission is responsible for programming and allocating funds for the

construction of highway, passenger rail, transit and active transportation improvements throughout California. ICTC and County of Imperial staff also hosted a tour of Lithium Valley and the Calexico West Port of Entry the following day. Overall, it was a successful turnout and positive experience for everyone involved. ICTC appreciates the support and participation of Imperial County agencies.

- 15) **Electronic Fare Payments:** ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC has received approval to utilize grant funds and intends to proceed with the development of the project. **More information to come in the coming months.**
- 16) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. **The updated PSR was recently completed, and the PSR was presented to the management committee and commission in September 2024. ICTC will proceed with further aspects of project development.**
- 17) **Imperial Mexicali Binational Alliance (IMBA):** The IMBA Strategic Planning and regular meetings were held on January 9, 2025, in the City of Mexicali at the CDEM Offices. The rotation of Chair and Vice-Chair was done during the Strategic Planning Meeting. IMBA's 2025 Chair is Abel Graciano representing the Mexicali Region and Vice-Chair is David Aguirre from ICTC representing the Imperial County Region. **The next IMBA is scheduled to be held in Imperial County on July 10, 2025, at the ICTC offices.**
- 18) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in the final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental studies and Caltrans submittal are pending submittal by CBP. **ICTC's consultant has finalized the project improvement plans and CBP will proceed with developing environmental documents and pursue funding for the construction of the facility. ICTC continues to engage in discussions with the CBP team on the next steps for the project.**

- 19) **Reap 2.0 – Subregional Partnership Program:** ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC has notified each of our member agencies about the funding availability. Several cities have expressed interest in the funding and staff is working with each of the agencies to further evaluate their proposed projects. **Final projects have been identified and awarded by the commission. A project kickoff meeting was held with SCAG and the funding awardees. SCAG is working with the awardees to proceed with**

the project.

- 20) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service currently operates as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours through the CMO program in late 2023. ICTC was recently awarded a grant from the Low Carbon Transit Operations Program in the amount of \$520k to continue funding operations for the service. ICTC was also able to secure an additional grant through the CMO program to continue funding the service. ICTC also received an additional funding commitment to further continue the service beyond the current grant funding received.
- 21) **2024 Local Partnership Program, Cycle 5:** The Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program (LPP) as a program to reward and incentivize local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements. The program is implemented by the California Transportation Commission (CTC). The CTC adopted the 2024 LPP Program Cycle 5 Guidelines on August 15-16, 2024. As a result of the adoption of the Cycle 5 Guidelines the Call for Projects has opened. The LPP Grant funds require a one-to-one match. The Imperial County Region's estimated allocation amount for FY 2025/26 is \$524million and \$520 million for FY2026/27 for a total of \$1,044 million. There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/local-partnership-program/2024-lpp-competitive-guidelines-adopted-resolution.pdf>

In the past call for projects, ICTC staff proposed options to TAC members for the distribution of the LPP funds. The distribution calculations proposed were Option 1- Population and Maintained Mileage Based Distribution and Option 2- Using a Flat Distribution in addition to Population and Maintained Mileage Distributions. The proposed distribution is similar to the Local Transportation Authority (LTA) formula distribution. On August 22, 2024, the TAC committee members reviewed and ultimately recommend Option 2 to be forwarded to the Commission for approval and authorized ICTC to open the Call for Projects for the Local Partnership Formulaic Program Cycle 5. On August 28, 2024, the Commission approved TACs recommendation. The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024, for submittal to the CTC. All agencies with the exception of the city of Westmorland were able to submit a project to CTC for consideration. All agencies have had their projects approved by the CTC. **Project Allocations will take place in the coming months as needed by the cities/county.**

- 22) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the overall project design. **The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized to obtain 90% completion level. Final preparation of the project improvement plan is being completed.**

- 23) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided with guideline documentation and were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC recommended projects to SCAG as part of the final submittal process. SCAG recently approved the list of projects anticipated to receiving funding. The project list is as follows:

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial – Aten Blvd Sidewalk Installation Phases 1 through 3	\$388,000
STBG	City of Imperial – P Street Rehab	\$519,000
STBG	City of El Centro – S. Imperial Avenue Utility Relocations	\$520,000
STBG	City of Brawley – Western Avenue Improvements	\$599,000
CRP	ICTC – EV Charger Study	\$150,000
CRP	City of Imperial – EV Charger Installation Phases 1 and 2	\$622,000

ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). **Several projects have already started development for use of the grant funds.**

- 24) **Regional Active Transportation Program:** The ATP is funded by various federal and state funds including the Federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission ATP program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and present staff recommendations to TAC, Management and for final approval from the Commission. Projects are underway at various stages by the agencies. See the table below for further information on Projects from Cycle 7.

Regional ATP Projects Cycle 7			
Agency	Project Name	Total ATP	Total ATP

		Funds Requested	Funds Awarded
Imperial County Office of Education	Safe Pathways to Schools	\$547,000	\$338,000
TOTAL Regional ATP funds			\$338,000

- 25) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff, in partnership with County and Caltrans staff, are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long-term options as well. More information will be shared as discussions continue.
- 26) **Calexico East Port of Entry Bridge Widening Project:** The project construction efforts are now complete, and the project is now in the closeout phase. For additional information regarding this project visit the ICTC website at: <https://www.imperialctc.org/projects/calexico-east-port-of-entry-bridge-expansion>.
- 27) **San Diego & Imperial Counties Sustainable Freight Strategy:** The study is posted to the ICTC website at: <https://www.imperialctc.org/assets/san-diego-imperial-counties-sustainable-freight-implementation-strategy-final-report-2024-02-01.pdf>
- 28) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor’s 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.
For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html
For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html
- 29) **Funding Opportunities:**
- **LPP Cycle 5 Call-for-Projects:** LPP Cycle 5 is expected to include about \$72M/per year made up of Federal and State funding. The funding/programming years include the 25/26 and 26/27 fiscal years.
 - Schedule and major milestones can be found at: <https://catc.ca.gov/programs/sb1/local-partnership-program/local-partnership-program-formulaic>
 - For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>
 - For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/infrastructure-investment-and-jobs-act>
- 30) **Meetings/trainings attended on behalf of ICTC Executive Director and staff:**
Various project specific meetings are held throughout the month.
Various community presentations are held throughout the month
- May 8, 2025 – Meeting with CTC Commissioner Clarissa Falcon in San Diego
 - May 8, 2025 – Calexico Intermodal Center - Spectrum Business - Connectivity Discussion via Webex
 - May 10, 2025 – IVRMA Community Clean up event in the City of Calipatria
 - May 14, 2025 – ICTC Management Committee meeting at the ICTC offices
 - May 14, 2025 – AB617 El Centro-Heber-Calexico CSC meeting at Southwest High School
 - May 20, 2025 – ICTC Staff Meeting

- May 20, 2025 – Public Info Workshop for Airport Land Use Compatibility Plan Update at the County Board Chambers
- May 22, 2025 – ICTC TAC Meeting at the ICTC Offices and via zoom meeting
- May 22, 2025 – IVRMA TAC Meeting at the ICTC Offices and via zoom meeting
- May 23, 2025 – Self Help Counties Coalition (SHCC) zoom meeting
- May 27, 2025 – Westshores Ride Along (attended by Priscilla Baca)
- May 27, 2025 – ICTC Staff Meeting
- May 27, 2025 – ICOE EV Ribbon Cutting Ceremony at ICOE
- May 28, 2025 – ICTC Budget Workshop and ICTC Commission meeting at the ICTC offices
- May 28, 2025 – SCAG Regional Transit Technical Advisory Committee Meeting via zoom meeting
- June 4-5, 2025 – Comprehensive Operational Analysis (COA) Workshop(s) at the ICTC Offices

Memorandum

Date: June 11, 2025

To: ICTC Committee and Management Meeting

From: David Salgado, Government Affairs Officer (GAO)

Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission (ICTC) Management Committee and Regular Commission meeting for the month of JUNE 2025.

1. Connect SoCal 2024 Implementation Update: Sustainable Communities Strategy Accepted

On May 7, the California Air Resources Board (CARB) informed SCAG that it had accepted SCAG's determination that the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) meets CARB's greenhouse gas (GHG) emission reduction targets. CARB's acceptance ensures transportation projects in the SCAG region remain eligible for all SB1 funding programs.

However, the lengthy review process highlights SCAG's concerns about the need to revisit Senate Bill 375 to better support SCS implementation. On May 21, CARB presented proposed scenarios at a public workshop on the GHG target-setting process. SCAG is preparing a joint public comment letter reiterating concerns about the applicability of the scoping plan scenario to metropolitan planning organization (MPO) targets and the need for clarity on the technical assumptions guiding both target-setting and SCS evaluation. SCAG and other MPOs have requested CARB maintain current targets. Given current economic and demographic challenges, along with restrictions on crediting electric vehicle transition, MPOs face growing difficulties meeting current targets.

CARB plans to release a draft target report in fall 2025, followed by a final report and environmental assessment in spring 2026, which will apply to SCAG's next SCS, expected in 2028. SCAG will continue to engage with CARB throughout the process and provide updates to policy committees after the draft target report.

2. California Energy Commission Lithium Valley Vision Workshop

FRIDAY June 13, 2025, 9:00am to 3:30pm - The California Energy Commission (CEC) will conduct a workshop to discuss key transportation planning and implementation challenges and opportunities to support the development of Lithium Valley. This workshop is being conducted in coordination with the California State Transportation Agency (CalSTA), California Department of Transportation (Caltrans), Southern California Association of Governments (SCAG), County of Imperial, and the Imperial County

Transportation Commission (ICTC). This workshop is being conducted by Lead Commissioner Noemí Gallardo in the Informational Proceeding on Lithium Valley Vision.

3. SCAG Economic Roundtable Publishes Quarterly Report on the Regional Economy

SCAG's Economic Roundtable met on May 22 for its second quarterly meeting in 2025 to review trends, data, and current events impacting the region's economy. According to the SCAG Economic Roundtable, the region is showing several severe economic warning signs, including low regional job growth, with all new jobs created in 2024 and 2025 being in the healthcare, local government, and logistics industries. Tariffs, federal funding cuts, and low consumer confidence weaken the outlook further.

4. General Assembly Elects 2025-26 Regional Council Officers

The General Assembly voted to approve the nominations for the SCAG 2025-26 Regional Council officers as recommended by the Regional Council: Hon. Cindy Allen (City of Long Beach) will serve as 2025-26 Regional Council president; Hon. Ray Marquez (City of Chino Hills) will serve as Regional Council first vice president; and Hon. Jenny Crosswhite (City of Santa Paula) will serve as Regional Council second vice president. Leadership also recognized Sup. Curt Hagman (County of San Bernardino), who finished his term as Regional Council president for 2024-25 and will continue as a board officer in the role of immediate past president.

5. SCAG Outlines Role to Support 2028 Olympic and Paralympic Games

To prepare for the success of the 2028 Summer Olympic and Paralympic Games, its impact on the region's transportation network, and to leverage this opportunity to create a regional legacy, SCAG presented the draft Games Mobility Program Development Framework to the SCAG Executive/Administration Committee in June. Drawing from the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy, the Games Mobility Program Development Framework coalesces SCAG's planning efforts toward goals, objectives, and guiding principles around the LA28 Games and this framework is expected to go to the Regional Council in the fall

SCAG's upcoming work to prepare for the LA28 Games includes developing transportation demand management strategies for passenger vehicles and goods movement, pilot programs and projects, and community hubs. Staff will continue to provide updates on the program's strategies and projects to the SCAG Regional Council and policy committees. To read more about the draft Games Mobility Program Development Framework, read the June staff report for the Executive/Administration Committee.

6. Surface Transportation Block Grant and Congestion Mitigation and Air Quality Improvement Program Call for Project Nominations Now Open

The federal fiscal year 2026-27 and federal fiscal year 2027-28 Surface Transportation Block Grant



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

program (STBG) and Congestion Mitigation and Air Quality Improvement program (CMAQ) SCAG online application opened for all eligible applicants on March 31. This application will be available through May 16 at 5 p.m.

The call for project nominations will make available an estimated \$1.2 billion for eligible transportation projects in the SCAG region in federal fiscal year 2026-27 and federal fiscal year 2027-28. SCAG hosted two general program workshops and co-hosted five additional county-level program workshops in March 2025 to support eligible applicants in learning about program requirements. Workshop materials are available for reference on the [SCAG STBG/CMAQ webpage](#). Applicants should coordinate with their county transportation commissions to ensure project applications align with county priorities. Award recommendations will be presented to the SCAG Regional Council by December 2025.

These Federal Highway Administration programs fund transportation projects and programs based on unique eligibility criteria. The STBG program supports transportation projects that preserve and improve conditions and performance of highways, bridges, and public roads; pedestrian and bicycle infrastructure; and transit capital projects. The CMAQ program supports transportation projects and programs that reduce congestion and improve air quality for areas that do not meet the [National Ambient Air Quality Standards](#) for ozone, carbon monoxide, or particulate matter (i.e., nonattainment areas) and for former nonattainment areas that are now in compliance (i.e., maintenance areas).

DISTRICT 11 LOCAL ASSISTANCE REPORT

Area Engineer: Frank Safaie

Frank.Safaie@dot.ca.gov

City of Brawley

City of El Centro

City of Calexico

City of Holtville

City of Imperial

* ICTC TAC Attendee

Area Engineer: Alejandro Lopez-Rangel

Alejandro.Lopez-Rangel@dot.ca.gov

Imperial County Transportation Commission (ICTC)

City of Calipatria

City of Westmorland

County of Imperial

Imperial Irrigation District (IID)

* ICTC Management Committee Attendee

*****LOCAL AGENCY ITEMS*****

Inactive Projects

Per Chapter 5 of the Local Assistance Procedures Manual (LAPM), signed Master Agreement (MA), and Program Supplement Agreement (PSA), invoices shall be submitted at a minimum of every six months. Projects that have not submitted an invoice in six or more months are noted on the Inactive List (see link [HERE](#)). If a project has not submitted an invoice in eleven plus months, please work with Alma Sanchez to submit a justification and cc your Area Engineer.

Project End Date (PED)

The Project End Date (PED) is the date the local agency establishes at each project milestone phase estimating the end of a specific phase of Federally eligible participating work. No additional Federally participating costs may be incurred for the authorized phase of work after this date unless a request is submitted by the local agency to establish a new PED. Work performed after a PED expires is ineligible for reimbursement. To allow for processing, please submit a PED extension request a few months prior to expiration, please see an Excel monthly update link [HERE](#). For submitting PED extension request, please see link [HERE](#). For questions, please contact your Area Engineer.

Unique Entity Identifier (UEI)

Per Federal Highway Administration (FHWA) requirements, every local agency must have a valid Unique Entity Identifier (UEI) to obligate federal funds. The UEI must be renewed every 12 months. Renewal of the UEIs is a 2-step process with FHWA & Caltrans. For UEI renewal instructions, please contact your Area Engineer.

Quality Assurance Program (QAP)

Per Chapter 16.11, a Quality Assurance Plan (QAP) ensures the materials and workmanship incorporated into each construction project conforms to the requirements of the contract plans and specifications, including approved changes. For Federally funded construction

projects, each local agency is required to adopt a QAP. No Federally funded construction authorizations will be processed without a valid QAP. QAPs are valid for five years. To renew your QAP, please contact your Area Engineer.

California Transportation Commission (CTC) Requests

The California Transportation Commission (CTC) administers funding for State programs listed below. For projects receiving State funds from these programs, Project Allocation Requests and Time Extensions Requests require CTC approval at one of their regularly scheduled meetings. See link [HERE](#) to review schedule of deadlines and prepare requests for CTC approval. Please work with your Area Engineer for CTC submittals.

State Programs administered by the CTC:

- * STIP - State Transportation Improvement Program
- * ATP - Active Transportation Program
- * LPP - Local Partnership Program
- * TCEP - Trade Corridor Enhancement Program
- * SCCP - Solutions for Congested Corridors Program

Friday, June 13, 2025, is the final submittal deadline for (Allocations & Time Extensions) for the August 14-15, 2025, CTC meeting.

Title VI Online Program Assessment Form

Per Federal Highway Administration (FHWA) requirements, local public agencies (LPAs) must complete the Title VI program Assessment Online Form, especially if LPAs receive FHWA funds. If required to have an FHWA Title VI Plan, LPAs can check out the [HERE](#) webpage to learn more about the FHWA Title VI requirements, as well as sample plans and templates. Local agencies are required to submit the forms every two years, please see link [HERE](#).

*******GRANTS*******

Selected Grant Funding Opportunities are listed below. Please click on below grant links for additional information on deadlines, qualifications, submittal information, etc.

Caltrans Grant Funding Newsletter and Letters of Support

Stay in touch with Caltrans and get updates sent directly to your inbox on current and future grant funding opportunities, including calls for Caltrans letters of support and application training webinars, by subscribing to the Caltrans Office of Strategic Investment Planning newsletter through the [Constant Contact link provided here](#).

For all other grant and funding-related inquiries and requests for Caltrans letters of support, please reach out directly to the Caltrans District 11 Investment Planning Manager Brian Miller at brian.miller@dot.ca.gov.

U.S. Department of Transportation (USDOT) Grant Opportunities

The USDOT website provides a DOT Discretionary Grants Dashboard for grant opportunities in various areas such as: Strengthening Mobility and Revolutionizing Transportation (SMART), Rural Opportunities to Use Transportation for Economic Success (ROUTES), and Federal Transit Administration (FTA) grant programs. Directions, deadlines, and links to apply are [HERE](#).

U.S. Department of Transportation (USDOT) Competitive Grants Dashboard

The USDOT Competitive Grants Dashboard provides communities with an overview of competitive grant opportunities that can help meet their transportation infrastructure needs. Designed with all communities in mind, the Dashboard identifies grant programs with rural and Tribal set-asides or match waivers available. The Dashboard also includes Federal grant programs outside of USDOT that may be of particular interest to [rural communities](#). The Dashboard is updated weekly. Directions, deadlines, and links to apply are [HERE](#).

Key Notices of Funding Opportunity (NOFO)

To provide stakeholders with more visibility on upcoming funding opportunities, DOT publishes a list of anticipated dates for upcoming Notices of Funding Opportunity (NOFO) for key programs. This list is not comprehensive and is updated periodically with additional programs and revised dates as appropriate.

Some key programs and their deadlines:

1. ACTIVE NOFOS

FHWA Bridge Investment Program (BIP)

The Bridge Investment Program is a competitive, discretionary program that focuses on existing bridges to reduce the overall number of bridge in poor condition, or in fair condition at risk of falling into poor condition. The program offers three categories of funding: (1) large bridge projects (totaling over \$100 million), (2) regular bridge projects (under \$100 million), and (3) bridge planning.

* \$2.46 billion available for FFY 2026.

* The FFY 2026 NOFO is now open with the deadlines for (1) large bridge project grant applications due **August 1**, (2) regular bridge project grant applications due **November 1**, and (3) planning project grant applications due **October 1**.

* Click link [HERE](#) for further information.

FHWA Safe Streets & Roads for All (SS4A)

This program empowers tribal, local, and regional efforts to save lives and reduce serious

injuries and fatalities on our roadways. Funding is available for a number of eligible activities to support (1) safety-related planning and demonstration projects and (2) implementation and other capital construction.

- * \$2 billion of funding available for FFY 2025.

- * The FFY 2025 NOFO is now open with applications due **June 26**

- * Click link [HERE](#) for more information.

FTA Buses and Bus Facilities Program

Funding to operate fixed route bus service to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low- or no- emission vehicles or facilities.

- * \$3.98 million in funding available for FFY 2025.

- * The FFY 2025 NOFO is now open with applications due **July 14**.

- * Click link [HERE](#) for more information.

FTA Low or No Emissions Bus Program

Funds the purchase or lease of zero-emission and low-emission transit buses, including acquisition, construction, and leasing of required supported low-emission facilities

- * \$1.1 Billion in funding available for FFY 2025

- * The FY 2025 NOFO is now open with applications due **July 14**

- * Click link [HERE](#) for more information.

2. ANTICIPATED NOFOS

FTA Pilot Program for Transit Oriented Development

Funding for efforts associated with an eligible transit project for which the project sponsor will seek funding through FTA's Capital Investment Grants Program. TOD focuses growth on transit stations to create compact, mixed-use communities with easy access to jobs and services.

- * \$14 million in funding available.

- * Anticipated opening in Summer of 2025.

- * Click link [HERE](#) for more information.

FHWA Charging & Fueling Infrastructure Grants

Funding to strategically deploy publicly accessible electric vehicle charging infrastructure and other alternative fueling infrastructure.

- * \$2.5 billion funding available over five years.

- * Anticipated opening in Fall of 2025.

- * Click [HERE](#) for more information.

Further NOFO grant details are available at this link – [Key Notices of Funding Opportunity | US Department of Transportation](#).

Additional Grant Tool - The DOT Navigator is a resource to help communities understand how to apply for grants, and plan for and deliver transformative infrastructure projects and services. Use the search box to quickly find resources. See link [HERE](#).

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). Title VI compliance is subject to review at any time.

<https://dot.ca.gov/programs/local-assistance/local-civil-compliance/title-vi>

*******TRAININGS/WEBINARS*******

This section of the report provided training opportunities for local agencies. This section also serves as the closing remarks section of the Local Assistance Report.

* New Caltrans Federal Grants 101 Webinar Series

1. Watch [recording](#) of Session 1 (How to Create Competitive Federal Grants Applications), Password: iGhC4Sc7

2. Watch [recording](#) of Session 2 (Learn about Federal Grant Requirements and Resources), Password: tMNYMVa4

3. Watch [recording](#) of Session 3 (All about Benefit-Cost Analysis), Password: rPtJMFJ8

4. Session 4 (Post-Award: What happens now?) – TBA

National Tribal Grant Writing Workshop (NTGWW)

This comprehensive 3-day event is designed to equip transportation professionals, tribal planners, transit managers, public works managers, grant writers, and funding coordinators with the skills and knowledge necessary to craft competitive, compelling and successful grant proposals. The workshop is from August 18-20, 2025. Deadline to apply is **7/27/2025**. Please see link [HERE](#) for more information.

Caltrans Federal Affairs Update

This Federal update provides Hot topics, trainings, resources, grants/NOFOs, etc. Please see link [HERE](#) for more information.

Caltrans Local Assistance Trainings & Resources

The Caltrans Local Assistance website is a great place for Tribal resources, RE Academy videos, various Federal trainings, California Transportation Commission related links, etc. Please see link [HERE](#) for additional information.

Note from the Caltrans Office of the Federal Liaison:

We have received a lot of inquiries from our transportation partners regarding recent news, actions and executive orders coming from the Trump Administration. At this point in time, the situation is extremely fluid. As things settle down and we hear from our federal partners (Federal Highway Administration, Federal Transit Administration, Federal Rail Administration, etc.), Caltrans will do its best to keep you all in the loop. We will provide updates when we get more definitive guidance from our federal partners.

Please see the Caltrans Local Assistance Blog (LAB), which has additional resources and updates. [LocalAssistanceBlog.com](https://www.localassistanceblog.com)

VII. ACTION CALENDAR

A. ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2025/2026

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2025/2026.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 4, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2025/2026

Dear Committee Members:

The previous fiscal year of 2024/25 was a very productive year for ICTC in our growth to implement capital projects as well as the work completed in our Regional Transportation and Transit programs. This new Fiscal Year's budget (FY 2025/2026) of \$57.9 million is the largest budget to date since ICTC's inception. This is due to the growth in capital projects including the development of the Calexico ITC, Calexico East ITC, and the ICTC/IVT Operations Facility. The following are some of our key milestones and accomplishments over this past year.

- Completed the Calexico East Port of Entry Bridge Widening construction for a total amount of \$21.5M
- Received additional LCTOP funding for the pilot project Calexico On Demand service
- Completed the Zero Emission Bus Strategy and Implementation Plan
- Completed the SR-86 Border Patrol Checkpoint Expansion project design documents
- Purchased replacement vehicles for IVT fixed route services, IVT Ride, and MedTrans
- Completed the FY 2025/2026 Unmet Transit Needs process in April 2025
- For ICLTA FY 2023/2024, managed and administered distribution of \$24 Million in Measure D (half-cent sales tax) revenues for member agency road projects, and regional transit and highway projects
- Completed the Right of Way acquisition and the procurement of Construction Management for the Calexico Intermodal Transportation Center. Construction is currently underway
- Completed the ICTC/IVT Operations and Maintenance Facility property search
- Created a new demonstration route from the East Port of Entry to the Calexico transfer terminal
- Completed the logo and name for the restructuring of IVT Ride to IVT Ride NOW
- Supported the 2025 CMAQ and STBG call for projects

The OWP and Budget is divided into multiple sections: the Budget Summary, and the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management, Regional Collaboration and the incorporation of the SAFE and IVRMA programs. Our Budget Summary contains all the program overviews and projections and is intended to provide a general understanding of ICTC's budgeted activities and programs for the coming fiscal year. The total ICTC Budget is estimated at \$57.9 million that will maintain our key services and programs; ICTC salaries and benefits; ICTC's administration and operation costs; the over 100-

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

person transit operations staff (bus drivers, dispatchers, supervisors, maintenance and operation managers) and related contract costs. The FY 2025/2026 budget includes sizable expenditures associated with the Calexico Intermodal Transportation Center, land acquisition for the ICTC/IVT Operations and Maintenance facility, land acquisition for the Calexico East Intermodal Transportation Center, Anza Rd. Bridge Design and Environmental efforts, Forrester Road Operational Improvement Design and Environmental efforts, replacement of transit vehicles, and acquisition of zero emission charging stations. The \$57.9 million budget amount does not include the IVRMA budget, Measure D revenues, or state and federal funds allocated for state highways, local roads and bridges in Imperial Valley.

This budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to the Commission, two Administrative Analysts, one Mobility Coordinator, one Mobility Coordinator/Senior Transit Planner, one Senior Transportation Planner position, one Transportation Planner responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration, agency administration; an IVRMA Project Manager, and the Executive Director.

The budget includes funding for consultant and vendor services to continue to support the ICTC, and the Service Authority for Freeway Emergencies (SAFE) administrative functions, i.e., accounts payable, accounts receivable, payroll, various program and fiscal audits, and support services for legal counsel, planning and project programming. This budget does not include the contract services and administrative functions of the Imperial County Local Transportation Authority (LTA) or the IVRMA.

The Imperial County Transportation Commission (ICTC) FY 2025/2026 Overall Work Plan (OWP) and Budget is hereby presented for your review and recommendation prior to finalization for approval to our ICTC Board. Our Draft OWP and Budget is balanced and provides for the development and implementation of vital transportation projects and programs for our region.

The ICTC conducted a Budget Workshop on May 28, 2025.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2025/2026.

Sincerely,



David Aguirre
Executive Director



**Calexico Intermodal Transportation Center
Ground Breaking**



Calexico East POE Bridge Widening

Fiscal Year 2025/2026 Overall Work Plan & Budget

"Our mission is to enhance the quality of life and regional economy of Imperial County by ensuring safe, responsive and efficient transportation and transit solutions."



1503 N. IMPERIAL AVE. SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 5, 2025

Robert Amparano, Chair
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2025/2026

Dear Commission Members:

The previous fiscal year of 2024/25 was a very productive year for ICTC in our growth to implement capital projects as well as the work completed in our Regional Transportation and Transit programs. This new Fiscal Year's budget (FY 2025/2026) of \$58 million is the largest budget to date since ICTC's inception. This is due to the growth in capital projects including the development of the Calexico ITC, Calexico East ITC, and the ICTC/IVT Operations Facility. The following are some of our key milestones and accomplishments over this past year.

- Completed the Calexico East Port of Entry Bridge Widening construction for a total amount of \$21.5M;
- Received additional LCTOP funding for the pilot project Calexico On Demand service;
- Completed the Zero Emission Bus Strategy and Implementation Plan;
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**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL
IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The OWP and Budget is divided into multiple sections: the Budget Summary, and the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management, Regional Collaboration and the incorporation of the SAFE and IVRMA programs. Our Budget Summary contains all the program overviews and projections and is intended to provide a general understanding of ICTC's budgeted activities and programs for the coming fiscal year. The total ICTC Budget is estimated at \$58 million that will maintain our key services and programs; ICTC salaries and benefits; ICTC's administration and operation costs; the over 100 person transit operations staff (bus drivers, dispatchers, supervisors, maintenance and operation managers) and related contract costs. The FY 2025/2026 budget includes sizable expenditures associated with the Calexico Intermodal Transportation Center, land acquisition for the ICTC/IVT Operations and Maintenance facility, land acquisition for the Calexico East Intermodal Transportation Center, Anza Rd. Bridge Design and Environmental efforts, Forrester Road Operational Improvement Design and Environmental efforts, replacement of transit vehicles, and acquisition of zero emission charging stations. The \$58 million budget amount does not include the IVRMA budget, Measure D revenues, or state and federal funds allocated for state highways, local roads and bridges in Imperial Valley.

This budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to the Commission, two Administrative Analysts, one Mobility Coordinator, one Mobility Coordinator/Senior Transit Planner, one Senior Transportation Planner position, one Transportation Planner responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration, agency administration; an IVRMA Project Manager, and the Executive Director.

The budget includes funding for consultant and vendor services to continue to support the ICTC, and the Service Authority for Freeway Emergencies (SAFE) administrative functions, i.e., accounts payable, accounts receivable, payroll, various program and fiscal audits, and support services for legal counsel, planning and project programming. This budget does not include the contract services and administrative functions of the Imperial County Local Transportation Authority (LTA) or the IVRMA.

The Imperial County Transportation Commission (ICTC) FY 2025/2026 Overall Work Plan (OWP) and Budget is hereby presented for your review and recommendation prior to finalization for approval to our ICTC Board. Our Draft OWP and Budget is balanced and provides for the development and implementation of vital transportation projects and programs for our region.

The ICTC conducted a Budget Workshop on May 28, 2025.

Sincerely,



David Aguirre
Executive Director



Gil Rebollar, Mayor City of Brawley
Lisa Tylenda, Council Member City of Calexico
Javier Amezcua, Mayor Pro Tem City of Calipatria
Sonia Carter, Mayor City of El Centro
Mike Goodsell, Mayor City of Holtville
Robert Amparano, Council Member City of Imperial
Ana Beltran, Council Member City of Westmorland
Martha Cardenas-Singh, Supervisor District 2 County of Imperial
John Hawk, Chairman Supervisor District 5 County of Imperial
Karin Eugenio, Director Division 5 Imperial Irrigation District
Ann Fox, Director California Department of Transportation, District 11
David Aguirre, Executive Director

Fiscal Year 2025/2026

Overall Work Plan & Budget

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EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

Summary of Major Programs and Initiatives:

Financial Management

ICTC will strive to provide fiscally responsible and economic services that also produce timely and accurate data for the Commission and the public. Staff and consultant services have been established for performing the day-to-day accounting functions consisting of cash management, accounts receivable, accounts payable, payroll, general ledger, and financial reports for each of the various federal, state and local program fund sources and the agency's budget.

Community Outreach/Public Information/Marketing

The FY 2025/2026 ICTC Community Outreach/Public Information/Marketing program will continue efforts to incorporate all ICTC services into one comprehensive identifiable entity. Our goal will be to provide access for our member agencies, key stakeholders, and the general public. We will continue our work to create a recognizable brand with the transit services and programs offered by ICTC. In partnership with SCAG, outreach activities were undertaken to incorporate our Imperial County program of projects into 2020/2045 Regional Transportation Plan / Sustainable Communities Strategy and recently named CONNECT SoCal.

Key elements of our outreach program include the administration and management of information and agendas prepared for the Commission and Management Committee meetings; the two Technical Advisory Committees (TAC); the Imperial-Mexicali Binational Alliance (IMBA); the Social Services Transportation Advisory Council (SSTAC); the Unmet Transit Needs process; and other public outreach opportunities within Imperial Valley through our Mobility Management Program.

For FY 2025/2026, ICTC is coordinating to have its Annual General Assembly Summit in the month of November. The General Assembly is an opportunity where official representatives of ICTC can gather to discuss regional accomplishments and Imperial County needs can be identified.

Regional Transportation Planning and Program Management

ICTC will continue efforts with SCAG and Caltrans District 11 to update the Imperial County Transportation Model. The regional transportation model is a critical planning tool for evaluating and prioritizing major transportation improvements in the County. In FY 2024/2025, staff in coordination with Caltrans completed work towards the development of a Project Study Report (PSR) for the Forrester Road Corridor from I-8 to SR78/86. The PSR is a critical planning/preliminary engineering study necessary for the Forrester Road Corridor and Westmorland Bypass from I-8 to SR-78/86. In FY 2025/2026 ICTC plans to commence the process for the Forrester Road Operational Improvement Design with State Transportation Improvement Program - STIP funding.

As a lead agency in regional transportation efforts, ICTC is also actively involved in cross-border transportation planning and development. ICTC is a co-lead agency in successfully initiating and implementing the Imperial-Mexicali Binational Alliance (IMBA). The goals for IMBA are focused on cross-border transportation infrastructure, economic development, environmental issues and most recently cross-border college-level education opportunities. ICTC is an active participant in the update of the Border Master Plan and will work closely with Caltrans, the State of Baja California and the San Diego Association of Governments (SANDAG) to prepare and finalize updates as needed.

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and ports of entry improvement projects. The key regional projects include Forrester Road Operational Improvement Design; the Calexico Intermodal Transportation Center; the design of the future ICTC/IVT Operations and Maintenance Facility; the Calexico East Intermodal Transportation Center, Anza Road Bridge Design and Environmental Phases, other transit, pedestrian, and bicycle capital improvements referenced in the Overall Work Program (Appendix I). FY 2025/2026 includes the Calexico Intermodal Transportation Center capital project for a total project cost of \$16.3 million.

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

Regional Transportation Planning and Program Management continued

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), incorporating projects that may receive awards and project amendments as needed. Staff will continue to work closely with local agencies, SCAG, Caltrans, and the California Transportation Commission staff to ensure the timely utilization of the following programmed funds: Surface Transportation Block Grant (STBG), Congestion Management Air Quality (CMAQ), the State's Transportation Improvement Program (STIP) and the Active Transportation Program (ATP). There are additional funding sources utilized by our member agencies which are not referenced.

The tables below list the capital projects planned and programmed (Funds Authorized) for design, right of way and construction.

Capital Projects	Funding
SR-86 Border Patrol Checkpoint	\$648,962
Calexico Intermodal Transportation Center	\$16,355,991
Calexico East Intermodal Transportation Center	\$1,550,000
Bus Stops Improvements	\$703,205
Zero Emission Charging Stations	\$504,000
ICTC/IVT Operations and Maintenance Facility Land Acquisition	\$2,300,000
TOTAL	\$22,062,158

Planning & Transportation Improvement Program Projects	Funding
Surface Transportation Block Grant Program (STBG) – Local Agencies	\$3,765,915*
Congestion Mitigation & Air Quality (CMAQ) – Local Agencies	\$1,876,598*
ICTC/IVT Operations and Maintenance Facility Design & Environmental	\$2,000,000
Anza Road Bridge Design & Environmental	\$2,000,000
Forrester Road Operational Improvements Design & Environmental	\$5,500,000
TOTAL	\$15,142,513

*Source: Federal Transportation Improvement Program (FTIP)

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

Transit Planning and Program Management

The Transit Planning and Program Management work element and budget receives input from three sources; the annual Unmet Transit Needs Public Hearing, a review of available revenues and the development of service budgets in partnership with the member agencies. The following contains this year's recommended plan for funding transit planning, programs and operational requirements throughout Imperial County.

Approximately 100 persons are employed directly or indirectly through ICTC contracts with transit operators such as Imperial Valley Transit (all services) and Calexico On Demand, local vendors, and consultant services in support of the planning activities and transit operations. Funding is also spent locally when and where possible for additional services including fuel, tires, uniforms, maintenance, technology, and marketing services.

ICTC secured funding for the right-of-way acquisition and construction of the Calexico Intermodal Transportation Center. ICTC has also secured funding for the Calexico East Intermodal Transportation Center.

The transit budget reflects revenue and expenses of approximately \$49.4 million. In addition to the transit operations and capital funding, the table below lists the transit planning and program management projects.

Transit Planning and Program Management Projects	Funding
IVT Maintenance Audit	\$18,230
Bus Stop Signage	\$101,227
Comprehensive Operational Analysis	\$419,374
Passenger Statistical Summary	\$139,000
Imperial County Short Range Transit Plan	\$250,000
Transit Operator Drug and Alcohol Audits	\$14,202
IVT Ride NOW software/application implementation	\$45,000
IVT Contactless Payments	\$268,000
Bus Stop Shelters Maintenance	\$175,000
TDA Triennial Performance Audit	\$80,000
TOTAL	\$1,510,033

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

FEDERAL REVENUES AND FUND SOURCES

Federal Transportation Administration (FTA) Section 5307 Urban grant funds received in arrears ICTC totaling \$4,495,895 are programmed to be utilized for the IVT, IVT Access, IVT- Blue and Green Line and MedTrans transit systems. \$1,387,521 are programmed to be utilized for IVT Ride NOW.

Federal Transportation Administration (FTA) Section 5310 The Regional Mobility Program is budgeted for FY 2025/2026 in the amount of \$201,754. The program is to improve mobility for older adults and individuals with disabilities. This fund helps fund two (2) full time positions to enable the mobility improvement.

Federal Transportation Administration (FTA) Section 5311 Rural funds received in arrears ICTC totaling \$555,038. These funds are programmed to be utilized for the IVT fixed route transit system in the rural area; Access in the rural area; and IVT Gold Line. For FY 2025/2026 grant funds in the amount of \$268,000 were allocated for IVT contactless payments.

Federal Transportation Administration (FTA) Section 5339a The buses and bus facilities program for FY 2025/2026 will be used for the acquisition of Bus Stop Shelters in the amount of \$562,564 and for the acquisition of the ICTC/IVT Operations and Maintenance Facility in the amount of \$865,300.

Carbon Reduction Program (CRP) Grant awarded of \$403,000 and \$150,000 are being utilized for the acquisition of Zero Emission Charging Stations and the delivery of the County-Wide study for Zero Emission / EV charging stations study.

Congestion Mitigation Air Quality (CMAQ) The program provides a flexible funding source for State and local governments to fund transportation project and programs to help meet the requirements of the Clean Air Act (CAA) and its amendments.

Community Project Funding/Congressionally Directed Spending (CPFCDs) The CPFCDs Program is a federal funding program in which a formal request is made to receive funds for community projects. ICTC's project was approved and was allocated \$4,116,279 million for the Calexico Intermodal Transportation Center. \$3,563,279 is remaining and budgeted for FY 2025/2026.

Rebuilding American Infrastructure with Sustainability and Equity (RAISE) The RAISE program is a competitive grant that looks to rebuild and repair critical infrastructure to increase transportation access. ICTC was awarded \$12,887,507 for the Calexico Intermodal Transportation Center. \$10,734,980 is remaining and budgeted for FY 2025/2026.

Coordinated Border Infrastructure Program (CBI) The program is to improve the safe movement of motor vehicles at or across the land border between U.S. and Mexico. ICTC will allocate \$2M funding in FY 2025/2026 for Calexico's Anza Road Bridge.

Surface Transportation Block Grant (STBG) The program is a federal initiative that provides flexible funding to states and local agencies for a wide range of transportation projects, including highways, bridges, transit capital, and pedestrian and bicycle infrastructure. As the Regional Transportation Planning Agency (RTPA) for Imperial County, the Imperial County Transportation Commission (ICTC) programs STBG funds for eligible local projects that align with regional transportation goals. ICTC works in coordination with local agencies to prioritize and select projects that enhance mobility, safety, and infrastructure conditions. These funds are essential for improving the region's transportation network and supporting sustainable development.

Local Partnership Program (LLP) The program aims to enhance aging infrastructure, road conditions, active transportation, transit, and rail systems. Funding is distributed through a 60% formulaic component and a 40% competitive component, ensuring both equitable allocation and merit-based project selection. As the Regional Transportation Planning Agency (RTPA) for Imperial County, the Imperial County Transportation Commission (ICTC) benefits from the LLP by leveraging local Measure D sales tax revenues to qualify for formulaic funding. This enables ICTC to secure additional state funds for priority projects, such as road maintenance and transit enhancements, thereby improving the region's transportation infrastructure and services.

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

STATE REVENUES AND FUND SOURCES

State Transportation Improvement Program Planning and Program Management (STIP-PPM) Funds have been utilized for expenses associated with planning and programming activities. The California Transportation Commission approved the use of these funds based on the region's request. The funds available in FY 2025/2026 are \$279,000.

State Transit Assistance (STA) Funds received quarterly are restricted to transit expenses only and are estimated at \$2 million. For FY 2025/2026 a total of \$4,804,081 will be used for IVT, IVT Access, IVT- Blue and Green Line, IVT Ride and MedTrans transit systems.

Local Transportation Funds (LTF) Funds received monthly from the State Controller's office based on the retail sales tax collected locally of ¼ cent general sales tax totaling \$6.9 million for transit purposes.

Funds in excess of transit services are then available for bus stop maintenance and improvements, bicycle and pedestrian projects, etc. ICTC prioritizes the excess in funds for IVT vehicle replacements which are set-aside each year. ICTC also sets aside when feasible for "Revenue Stabilization" or "Operating Reserve".

Transit & Intercity Rail Capital Program (TIRCP) This grant funding source is for transformative capital improvements to bus transit systems that reduce greenhouse gases, vehicles miles traveled, and congestion. ICTC will be utilizing \$2,300,000 for the Callexico East Intermodal Transportation Center.

Safe Authority for Freeway Emergencies (SAFE) Funds received monthly from the Department of Motor Vehicles are based on \$1.00 annual vehicle registration fee. Funds will be utilized for call box maintenance, call box repair, and administration of the program for a total sum of \$219,221.

State of Good Repair (SGR) Funds are available on an annual basis to maintain transit vehicles in a state of good repair. Funds for FY 2025/2026 will be used for IVT Ride vehicle replacements in the amount of \$691,937.

Active Transportation Program (ATP) Funds are increasing walking/biking, increasing safety, greenhouse gas reduction goals, enhancing public health, and benefit disadvantaged communities. Funds for FY 2025/2026 will be used for Callexico Intermodal Transportation Center in the amount of \$1,073,000.

CalSTA – SB125 Funds are to support public transportation. For FY 2025/2026 funds will be used for IVT Ride NOW software in the amount of \$45,000, \$212,789 for Callexico On Demand, and for ICTC/IVT Operations and Maintenance facility design in the amount of \$2,000,000.

Broadband (PUC) Funds projects to provide broadband services to areas currently without broadband access and build out facilities to underserved areas for a total sum of \$200,000. This program is administered by IVEDC.

State Transportation Improvement Program (STIP) Biennial allocations for transit improvements, regional highways, and state highway improvements. For FY 2025/2026 \$5,500,000 will be used for the Forrester Road Operational Improvement Design.

Low Carbon Transit Operation Program (LCTOP) LCTOP is a competitive grant to provide operating and capital assistance for transit agencies to reduce greenhouse gas and improve mobility. ICTC was awarded \$788,267 (various grant years) to be utilized for Callexico Intermodal Transportation Center. ICTC was also awarded a grant for Callexico on Demand. For FY 2025/2026 \$897,931 will be utilized.

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

LOCAL REVENUES AND FUND SOURCES

Fare Revenue Funds received from passengers or affiliated agencies on their behalf, as a portion of a cost of the passenger's trip.

On-Hand Funds are programmed when there is a balance on account typically as a result of a cost savings, a delay in a project start date or excess revenues from the prior year.

Local Transportation Authority (LTA 2 %) these funds are listed due to language in the new LTA ordinance allowing for the use of 2% of the funding for transit services. The Authority took action on May 26, 2010, authorizing the use of these funds for local transit services for seniors. The LTA 2% is used for IVT Ride services.

SCAG/IVRMA Contributions SCAG contributions include lease and utilities costs. IVRMA contributions include reimbursement for the costs for the Project Manager position and ICTC administrative costs.

Member Agency Contributions Member agency contributions are based upon a formula adopted by the Commission on May 26, 2010. Original contribution was \$150k, then reduced to \$100k in FY 2013/2014. No changes have been made since then. FY 2025/2026 total contributions are \$100,000 (Appendix A).

EXPENDITURES

Expenses in this report are summarized below in the following categories:

Regional Transit Services Public transit serving multiple jurisdictions and multiple population groups.

Local Transit Services Public transit serving individual jurisdictions and single population groups.

Capital Projects/Acquisitions Projects with design and/or capital expenditures for fixed facilities and vehicles.

Maintenance Facility maintenance including Benches and Shelters (Article 8e).

ICTC Administration and Planning These expenses are separated into five sub-elements: Transit Administration, Transit Planning and Program Management, Transportation Planning (Regional Planning activities), Regional Collaboration (Non-Transportation programs) and SAFE.

Operating Reserve An operating reserve is established to provide revenue stabilization.

Bikes and Peds Article 3 (Bicycle and Pedestrian Projects) An expense for 3% of the available LTF revenue allocated to the cities and the county.

EXECUTIVE SUMMARY—FY 2025/2026 Overall Work Plan & Budget

ADMINISTRATIVE BUDGETS

These administrative budgets are separated into five sub-elements: Transit Administration, Transit Planning and Program Management, Transportation Planning (Regional Planning activities), Regional Collaboration (Non-Transportation programs), SAFE (Non-Transportation programs), and IVRMA (Non-Transportation programs). Refer to Appendix G for full document.

ICTC Programs Administrative Budgets

FY 2025-26 BUDGET - ADMINISTRATION, OPERATIONS AND PLANNING							
		TRANSIT FY 25-26	PLANNING FY 25-26	REGIONAL COLLABORATION FY 25-26	SAFE FY 25-26	IVRMA FY 24-25	TOTAL FY 25-26
1	2	3	4	5	6	7	8
REVENUES							
A	430000 On hand balance / interest revenue	\$ 953,212	\$ 68,000	\$ -	\$ 15,000	\$ 195,441	\$ 1,231,653
B	446010 Local Transportation Funds - TDA	\$ 1,384,574	\$ 315,959	\$ -	\$ -	\$ -	\$ 1,700,533
C	446445 State - STIP-PPM / CalSTA SB125	\$ 45,000	\$ 279,000	\$ -	\$ -	\$ -	\$ 324,000
D	446390 State Aid-VLF S.A.F.E / 5339 Bus Shelter Improvements	\$ 562,564	\$ -	\$ -	\$ 204,221	\$ -	\$ 766,785
E	456040 FTA 5310 Mobility Coordination Program	\$ 201,754	\$ -	\$ -	\$ -	\$ -	\$ 201,754
G	446100 Federal Aid - CRP / FTA 5307	\$ 246,867	\$ 150,000	\$ -	\$ -	\$ -	\$ 396,867
H	446010 State PUC - Broadband / FTA 5311	\$ 268,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 468,000
I	493000 Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 161,413	\$ 106,650	\$ -	\$ -	\$ 425,400	\$ 693,463
J	Total Revenues	\$ 3,823,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,783,055
EXPENDITURES							
Administration and Operations							
K	501000 / 525010 Administrative Staffing and Support - 11 fulltime (1 IVRMA)	\$ 811,531	\$ 410,921	\$ 9,091	\$ 18,401	\$ 301,019	\$ 1,550,963
L	501140 Stipend	\$ 4,800	\$ 3,200	\$ -	\$ -	\$ -	\$ 8,000
M	514000 Call Box Phone Charges	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000
N	517055 Insurance - Liability	\$ 150,000	\$ 32,200	\$ -	\$ 5,700	\$ 21,000	\$ 208,900
O	522000 Memberships, office exp, communications, IT, fuel and maintenance	\$ 50,200	\$ 38,959	\$ 91,000	\$ 800	\$ 87,325	\$ 268,284
P	526000 Legal notices, interpretive services	\$ 3,500	\$ 500	\$ -	\$ -	\$ -	\$ 4,000
Q	528000 Rents, leases and utilities	\$ 74,100	\$ 31,300	\$ -	\$ -	\$ 30,156	\$ 135,556
R	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 11,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 36,000
S	531040 Training/Travel Expense	\$ 35,000	\$ 33,000	\$ -	\$ -	\$ -	\$ 68,000
T	549000 Equipment / Contingency	\$ 95,000	\$ 10,000	\$ -	\$ 32,000	\$ 2,500	\$ 139,500
U	Administration and Operations Subtotal	\$ 1,235,131	\$ 585,081	\$ 100,091	\$ 92,901	\$ 442,000	\$ 2,455,203
Professional and Specialized Projects and Services							
V	525010 Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ 35,000
W	525010 Payroll Vendor Fees	\$ 11,050	\$ 11,050	\$ -	\$ -	\$ -	\$ 22,100
X	525010 Website Consultation (www.imperialctc.org)	\$ 3,720	\$ 3,720	\$ -	\$ -	\$ -	\$ 7,440
Y	525070 AccuFund, COI Overhead Treasurer, Auditor Controller GSA	\$ 14,977	\$ 3,757	\$ -	\$ 1,383	\$ -	\$ 20,117
Z	525090 CPA/auditors (external)	\$ 116,230	\$ 15,000	\$ 24,000	\$ 1,000	\$ -	\$ 156,230
AA	525030 PM, Engineering Review and Support	\$ 232,268	\$ -	\$ -	\$ -	\$ -	\$ 232,268
BB	525010 Transit Operator Drug and Alcohol Audits	\$ 14,202	\$ -	\$ -	\$ -	\$ -	\$ 14,202
CC	Subtotal	\$ 407,447	\$ 48,528	\$ 24,000	\$ 7,383	\$ -	\$ 487,357
DD	525010 Comprehensive Operational Analysis	\$ 419,374	\$ -	\$ -	\$ -	\$ -	\$ 419,374
EE	525010 Short Range Transit Plan	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
FF	550000 Bus Shelters	\$ 703,205	\$ -	\$ -	\$ -	\$ -	\$ 703,205
GG	525010 Bus Stop Signage	\$ 101,227	\$ -	\$ -	\$ -	\$ -	\$ 101,227
HH	525010 LRTP Lithium update	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
II	525010 IVT Contactless Payments	\$ 268,000	\$ -	\$ -	\$ -	\$ -	\$ 268,000
JJ	526045 IVT Ride NOW App	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
KK	525010 TDA Triennial Performance Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LL	525010 Consultant - Project Coordinator (Broadband)	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
MM	525010 IVEDC Grant Administrative Support	\$ -	\$ -	\$ 70,909	\$ -	\$ -	\$ 70,909
NN	525010 STIP / RTIP Consultant	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
OO	525010 EV Charger Study	\$ -	\$ 188,000	\$ -	\$ -	\$ -	\$ 188,000
PP	524215 IVT County Wide Bus Shelters Maintenance	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
QQ	525010 Passenger Statistical Summary	\$ 139,000	\$ -	\$ -	\$ -	\$ -	\$ 139,000
RR	525010 Call Box Maintenance and Repair	\$ -	\$ -	\$ -	\$ 118,937	\$ -	\$ 118,937
SS	530005 Capacity Planning	\$ -	\$ -	\$ -	\$ -	\$ 178,841	\$ 178,841
TT	Subtotal	\$ 2,100,806	\$ 286,000	\$ 75,909	\$ 118,937	\$ 178,841	\$ 2,760,493
UU	Professional and Specialized Projects and Services Subtotal	\$ 2,508,253	\$ 334,528	\$ 99,909	\$ 126,320	\$ 178,841	\$ 3,247,850
VV	Total Expenditures	\$ 3,743,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,703,056

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IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

THE ICTC AND ITS RESPONSIBILITIES

ICTC Board and Executive Director

*Gil Rebollar,
Mayor
City of Brawley*

*Lisa Tylenda,
Council Member
City of Calexico*

*Javier Amezcua, Mayor
Pro Tem
City of Calipatria*

*Sonia Carter,
Mayor
City of El Centro*

*Mike Goodsell,
Mayor
City of Holtville*

*Robert Amparano,
Council Member
City of Imperial*

*Ana Beltran, Council
Member
City of Westmorland*

*Martha Cardenas-Singh,
Supervisor
District 2
County of Imperial*

*John Hawk, Chairman
Supervisor District 5
County of Imperial*

*Karin Eugenio,
Director Division 5
Imperial Irrigation District*

*Ann Fox, Director
California Department of
Transportation, District 11*

*David Aguirre
Executive Director*

The ICTC or "Commission" was established under Senate Bill 607 (SB 607-Ducheny) in 2009 and became effective on January 1, 2010. As a county transportation commission, ICTC on behalf of its member agencies are enabled to exercise leadership in the regional transportation planning and programming process. ICTC will act in accordance with all applicable laws and statutes for county transportation commissions. The ICTC body will guide the development of the Long Range Transportation Plan for the Imperial region and its Regional, State and Federal Transportation Improvement Programs (TIPs) and their updates, including, but not limited to: the distribution and oversight of Local Transportation Fund monies; the preparation and submittal of applications for transportation related funds; approve the allocation of and claims for Transportation Development Act (TDA) funds; the planning, programming and administration of regional transit services; and, encourage active citizen participation in the development and implementation of various transportation-related plans and programs. ICTC is responsible for carrying out the above activities in partnership with the California Department of Transportation (Caltrans) and our designated Metropolitan Planning Organization (MPO) the Southern California Association of Governments (SCAG).

As established under SB 607 and ICTC Bylaws, the ICTC Board is currently composed of ten voting members and one non-voting member consisting of two members of the Imperial County Board of Supervisors; one member from each incorporated city (seven) within Imperial County who shall be the mayor of the city or a member of its city council; one member of the Board of Directors of the Imperial Irrigation District; and, one non-voting member appointed by the Governor representing the California Department of Transportation (Caltrans). As shown in the column to the left. In the future the governing Board of the Commission may also include the following ex-officio or non-voting members: one member representing the State of Baja California, Mexico, who may be appointed by the governor of the state; one member representing the municipality of Mexicali, Mexico, who may be the mayor or his or her designee; one member representing the Consul of Mexico in Calexico, California, who may be the consul or his or her designee; and, one member representing any federally recognized Native American tribe in Imperial County.

In addition to the responsibilities described above, the Commission provides direct management, administration, and oversight for the following local and regional transportation programs:

- Imperial Valley Transit (IVT) System and its Inter City Circulator Services (Blue, Green and Gold Lines)
- IVT MedTrans (Non-Emergency Transportation to Medical Facilities in San Diego)
- IVT Access (Americans with Disabilities Act - ADA Paratransit Service)
- IVT RIDE (Dial-A-Ride Services in the Cities of Brawley, Calexico, El Centro, Imperial and the Heber and Westshores Community)
- Calexico On Demand / micro-transit in Calexico
- Local Transportation Authority (Measure D Sales Tax Program)

Assembly Bill (AB) 335 became effective on January 1, 2020, which allowed ICTC's authority to include non-transportation programs. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). On July 1, 2020, ICTC took over the administration of the Service Authority for Freeway Emergencies (SAFE).

Other regional responsibilities include the administration of the Transportation Development Act (TDA) program, the Americans with Disabilities Act (ADA) Certification and Eligibility process. Additionally, ICTC has established an agreement with the Quechan Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) to provide transit services to eastern Imperial County. The service is operated by YCIPTA.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

ORGANIZATIONAL STRUCTURE

REGIONAL COORDINATION

To encourage regional and public participation in the development of ICTC's policies and priorities ICTC staff provides support to standing regional committees described below. The Commission has the option of creating special purpose committees as the need arises.

Management Committee The purpose of the Management Committee is to serve as a policy advisory to the Board. Membership of the Management Committee includes two members from the County of Imperial and one member from each member city or agency, that includes the City Managers, County Executive Officer, IID General Manager or their designated representative.

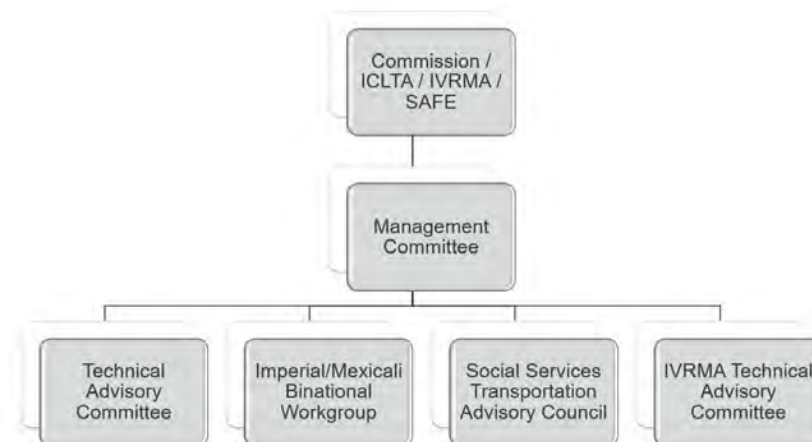
Social Services Transportation Advisory Council (SSTAC) The SSTAC is statutorily (PUC 99238) created to serve a broad representation of youth, students, elderly, disabled persons, persons of limited means, social service agencies, the transit dependent, and transit providers. The three tenets of the Council are to participate in the identification of transit needs; review and recommend action; and provide advice and technical recommendations.

Technical Advisory Committee (TAC) The ICTC TAC is composed of Planning and Public Works Department representatives from each member agency including advisory members of Caltrans, SCAG and ICTC. The purpose of the TAC is to coordinate the plans and development of regional transportation improvement program of projects, transportation planning programs, and transportation funding programs.

IVRMA Technical Advisory Committee The IVRMA TAC is composed of Planning and Public Works Department representatives from each member agency. The purpose of the IVRMA TAC is to coordinate the plans and development of sustainable programs for waste reduction including reuse, recycling, hazardous waste management and composting.

Imperial/Mexicali Binational Alliance (IMBA) ICTC is the co-lead to implement the Imperial-Mexicali Binational Alliance (IMBA) in partnership with the Imperial Valley Economic Development Corporation (IVEDC) and Mexicali's Economic Development Organization (CDEM). IMBA has been established via memorandum of understanding on September 12, 2013, in the City of Mexicali. The goals for IMBA are focused on three cross-border goals: transportation infrastructure, economic development, and environmental issues. ICTC has a primary focus on trying to finance and implement short-term low-cost transportation improvements and to have consensus of priorities for improvements. Other participating organizations include local, state and federal agencies that have direct responsibilities for cross border infrastructure, economic and environmental issues. IMBA meets bimonthly on the 2nd Thursday of the month and rotates locations between Imperial and Mexicali.

ICTC's COMMITTEE STRUCTURE





IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

ORGANIZATIONAL STRUCTURE (Continued)

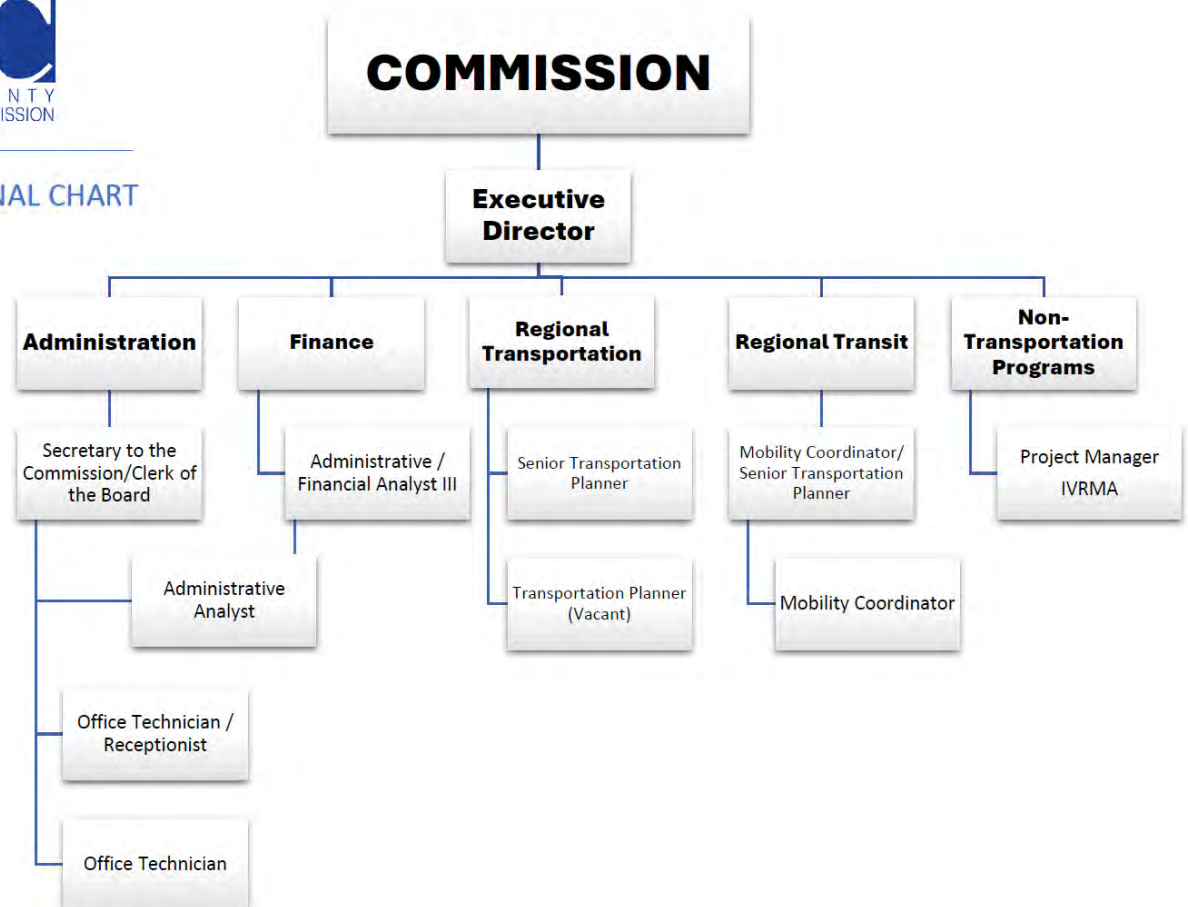
ICTC STAFF

The Imperial County Transportation Commission's greatest asset is its employees. As recognized in this work plan the ICTC staff serves the community through a variety of regional programs and services.

The FY 2025/2026 budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to the Commission, two Administrative Analysts, one Mobility Coordinator, one Transportation Planner, two Senior Transportation Planner positions (responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration), one Project Manager (responsible for: Imperial Valley Resource Management Agency-IVRMA program), and the Executive Director.



ORGANIZATIONAL CHART May 2025





IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

COMMUNITY OVERVIEW AND INTRODUCTION

THE COMMUNITY WE SERVE

Originally part of San Diego County, the Imperial County or synonymously referred to as the “Imperial Valley” is a growing metropolitan community within a large agricultural area along California's border region with Mexico. Imperial County expands for 4,597 square miles. The California Department of Finance’s January 2025 population estimate indicates the County has a population of 184,994. Surrounded by San Diego and Riverside Counties in California, the State of Arizona, and the Municipality of Mexicali in the State of Baja California, Mexico. The Imperial Valley is rich in natural beauty, and a local history and economy based on agriculture, and the cross-border family and trade relationships with our neighbors in Mexico. According to US Department of Transportation Bureau of Transportation Statistics, in 2024 3,665,147 pedestrians crossed the border and 8,876,870 personal vehicles with approximately 15,339,461 passengers crossed into the U.S. from Mexico through Calexico West/Mexicali I, and Calexico East/ Mexicali II and Andrade Ports of Entry.

INTRODUCTION

The Imperial County Transportation Commission (ICTC) uses a modified accrual basis accounting for its governmental funds. The Overall Work Plan and Budget is developed by ICTC staff and Executive Director. This process begins with a review of the projected revenues from each source of federal, state and local funds together with a review of current and future projects and programs. The Commission provides policy guidance and sets priorities. This process includes active participation by the technical advisory committees and the recommendations provided by ICTC staff, the Executive Director, the ICTC Management Committee, and the Commission.

The Fiscal Year 2025/2026 Overall Work Plan and Budget demonstrates a comprehensive agency-wide budget that conveys the work to be performed by the Commission. The budget is divided into the Budget Summary, the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management and Non-Transportation Programs. The Main Budget contains the program overviews, revenues and expense projections and is intended to provide a general understanding of ICTC’s budgeted activities and programs for the coming fiscal year. Within each of the other program sections, the work elements and services are also described.

After the budget is adopted, staff has the on-going responsibility to monitor actual revenues and expenditures of the approved budget.

When it becomes necessary to modify the adopted budget, the amendment procedure will depend on the type of change that is needed. It is proposed that administrative changes that do not result in an increase in the overall program budget but require line-item transfers of costs and revenues within a work program budget will only require approval of the Executive Director. Amendments that result in an increase to the total expenditures for a program would require Commission approval. These items would be brought to the Commission in a formal agenda item.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

REVENUES AND FUNDING SOURCES

An essential role of ICTC is to allocate Federal, State and Local funds to transportation projects within the county. Although many of these funds do not flow through the ICTC budget, the agency is the authority that allocates and administers millions of dollars in state and federal transportation funds. Because of the significance of this responsibility, it is important to discuss this role of the agency.

As projects are prioritized in the region in accordance with policy guidelines, ICTC allocates State and Federal funds and designates a lead agency to administer the implementation of these projects. Once the Commission makes an allocation and a project is programmed in the long-range Regional Transportation Plan (RTP) and the short-range Regional Transportation Improvement Program (RTIP), the lead agency is responsible for applying for funds through ICTC, to the State or Federal agencies as appropriate.

These funds are then placed in the lead agency's local budget. If ICTC is designated as the lead or co-lead agency, these funds will appear in its budget. These funds include but are not limited to, Federal Transit Administration (FTA), Federal Funded Surface and Agency Transportation Block Grant Program (STBG), Federal Congestion Mitigation and Air Quality (CMAQ), Congressional Appropriations, State Transportation Improvement Program (STIP), and the State Propositions.

The revenues budgeted for ICTC in FY 2025/2026 are estimated to \$58,059,480 and include both new revenues and funds carried over from the previous fiscal year. This is the largest budget to date since ICTC's inception as shown in the FY 2025/2026 Overall Work Program (Appendix I), the subtotal of the revenues are split by federal, state and local sources (Federal revenues total \$25,434,198; State revenues total, \$29,413,988; and Local revenues total \$3,211,295).



REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT FY 2025/2026

REGIONAL TRANSPORTATION PLANNING

Regional Transportation Planning and Program Management

ICTC will continue efforts with SCAG and Caltrans District 11 to update the Imperial County Transportation Model. The regional transportation model is a critical planning tool for evaluating and prioritizing major transportation improvements in the County. In FY 2025/2026, staff in coordination with Caltrans will work to initiate the Forrester Road Corridor and Westmorland Bypass Design from I-8 to SR-78/86 after the completion of the Project Study Report (PSR).

As a lead agency in regional transportation efforts, ICTC is also actively involved in cross-border transportation planning and development. ICTC is a co-lead agency in successfully initiating and implementing the Imperial-Mexicali Binational Alliance (IMBA). The goals for IMBA are focused on cross-border transportation infrastructure, economic development, environmental issues and most recently cross-border college-level education opportunities. ICTC is an active participant in the update of the Border Master Plan and will continue to work closely with Caltrans, the State of Baja California and the San Diego Association of Governments (SANDAG) to prepare and finalize updates as needed.

ICTC will continue to work with the Imperial County Regional Active Transportation Plan (ATP). The Regional ATP aims to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding transit. ICTC will be utilizing ATP funds for Calexico Intermodal Transportation Center.

In FY 2024/2025 ICTC completed the Imperial County Long-Range Transportation Plan (LRTP). The goal of the LRTP is to provide an enhanced multimodal plan to include transit, active transportation, goods movement, and regional highway improvements. The analysis also included documentation of state and federal guidance related to alternative fuel corridor designations and funding opportunities; analysis of feasible alternative fuels and infrastructure; mapping; and phased implementation plan. The LRTP provides Imperial County's priorities to be incorporated into SCAG's RTP/SCS update. In FY 2025/2026 the LRTP will be updated to include Lithium Valley Development Requirements.

A County-Wide study for Zero Emission / Electric Vehicle charging stations for passenger vehicles is planned for FY 2025/2026.

REGIONAL TRANSPORTATION PROGRAMMING

For Regional Transportation Programming, the ICTC efforts for Fiscal Year 2025/2026 will be focused on the Capital Projects Program and the Transportation Improvement Program.

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and transit improvement projects. The key regional projects include proposed improvements to the Forrester Road Corridor; the Calexico Intermodal Transportation Center; the Calexico East Intermodal Transportation Center, the ICTC/IVT Operations and Maintenance Facility and, other transit, pedestrian, and bicycle capital improvements referenced in the following sections.

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), including projects that may receive awards we anticipate submitting projects previously identified for programming once the proposed funds are approved by the federal government. Staff will continue to work closely with local agencies, SCAG staff and Caltrans staff to ensure the timely utilization of the following programmed funds: Regional Surface Transportation Program (RSTP), Congestion Management Air Quality (CMAQ), Coordinated Border Infrastructure Program (CBI), and Active Transportation Program (ATP).

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2025-26**ICTC REGIONAL PLANNING AND PROGRAM MANAGEMENT 7417001**

1	2	3
REVENUES		
A	430000 Interest revenue	\$ 30,000
B	446010 State Aid Other - TDA	\$ 315,959
C	446445 State - STIP-PPM	\$ 279,000
D	446010 State Aid Other - TDA On Hand	\$ 38,000
E	446100 Federal Aid - CRP	\$ 150,000
F	493000 Local - Member Agency Contributions, SCAG Reimbursements and Reimbursement for Services Provided	\$ 106,650
G Total Revenues		\$ 919,609
EXPENDITURES		
<u>Administration and Operations</u>		
H	501000/525010 Administrative staffing and Support	\$ 410,921
	- TAC Subcommittee Administration	
	- Contract admin: grants, reporting and oversight	
	- ICTC Management Committee/Commission Admin	
	- RTIP/ STIP and project coordination	
	- Interagency consultation, legislative affairs	
I	501140 Stipend - Commissioners	\$ 3,200
J	517055 Insurance - liability	\$ 32,200
K	522000 Memberships, office exp, communications, IT, fuel and maint	\$ 38,959
L	526000 Legal notices, interpretive services	\$ 500
M	528000 Rents, leases and utilities	\$ 31,300
N	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 25,000
O	531040 Training/Travel Expense	\$ 33,000
P	549000 Equipment	\$ 10,000
Q	Administration and Operations Subtotal	\$ 585,080
<u>Professional and Specialized Projects and Services</u>		
R	525010 Payroll Vendor fees	\$ 11,050
S	525010 Website Consultation (www.imperialctc.org)	\$ 3,720
T	525010 Legal Consultation COI	\$ 15,000
U	525070 COI Overhead, Treasurer, Auditor Controller, GSA, IT svs	\$ 3,757
V	525090 CPA / auditors (external)	\$ 15,000
W		\$ 48,527
X	525010 EV Charger Study	\$ 188,000
Y	525010 STIP / RTIP Consultant	\$ 50,000
Z	525010 Lithium update to Long Range Transportation Plan	\$ 48,000
AA		\$ 286,000
BB	Total Projects, Services, Plans and Programs	\$ 334,527
CC Total Expenditures		\$ 919,609



REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT FY 2025/2026

MEASURE D FUNDS ADMINISTRATION AND DISTRIBUTION



1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

Local Transportation Authority (LTA) On March 24, 2010, the ICTC Commission approved the LTA's request to accept the responsibilities of administration and oversight of the LTA program of Measure D sales tax transportation funds. Previously, these responsibilities were managed by the County of Imperial's Public Works Department. Following the March 24th approval, County and ICTC staff were directed to initiate all necessary steps toward implementing this transfer of responsibilities to be effective July 1st, 2010. These responsibilities include but are not limited to providing staff support to the LTA Board, and administration of the LTA funds.

In March 2012, the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2012 Bond Agencies include the Cities of Brawley, Calexico, Calipatria, Imperial and the County of Imperial. In September 2018, the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2018 Bond Agencies include the Cities of Calexico, Calipatria and Holtville. In March 2022 the Authority issued a refunding of the 2012 Series Bonds to reduce its total debt service and payments over the next ten years, these Bonds are now labeled 2022 Series Bonds.

In FY 2025/2026 staff will administer the member agency's distributions, bond payments, and the contract services for annual audit. Staff will also be assisting with the FY 2024/2025 financial reports prepared by an independent CPA.

ICTC offers annual training to the member agencies for the Measure D Ordinance reporting requirements. ICTC also provides information to the public regarding projects that are funded with LTA funds including newspaper publications.

The following table reflects the 2018 LTA Bond Expenditures as of May 28, 2025.

2018 Original Bond Funds		Remaining Bond Funds*	% Spent
Calexico	\$12,375,000	\$2,962,839	76%
Calipatria	\$1,450,000	\$0	100%
Holtville	\$2,940,000	\$0	100%

*Source BNY Mellon Statements 04/30/25



REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT FY 2025/2026

MEASURE D FUNDING SPENT IN FISCAL YEARS 2022/2023 AND 2023/2024 BY AGENCY

City of Brawley

- Legion Road East of Hwy 86 from Frontage Street to Western Avenue Construction
- Western Avenue from Legion Street to Wildcat Drive Construction
- K Street from Hwy 86 to 8th Street Construction

City of Calipatria

- Street Maintenance to Various City Streets

City of Calexico

- Weakley Road Improvements
- Cole Boulevard between M.L. King Avenue and Bowker Road Rehabilitation

City of El Centro

- Imperial Avenue Phase I, II and III Improvements
- Landscape Maintenance on roadway shoulders and off-ramps
- Yearly Street Maintenance to Various Streets
- Construction of a Speed Hump on Desert Gardens Drive
- 8th Street and Plaza Drive Traffic Signal Synchronization Project
- Street Striping Maintenance throughout the City
- Various maintenance and road projects
- Sidewalk Maintenance - Horizontal Slicing of Trip Hazards on Sidewalks throughout the City
- Annual Maintenance and Inspection of Traffic Signals throughout the City
- La Brucherie Avenue Widening Design
- East Main Street/Evan Hewes Hwy Rehabilitation Project
- Various Traffic Studies
- Traffic Timing and Synchronization Studies within the City of El Centro

City of Holtville

- Street Maintenance to Various City Streets

City of Imperial

- La Brucherie Road Widening Project

City of Westmorland

- South Center Street Removal and Paving (Various Sections)

County of Imperial

- Dogwood Road Bridge over Willoughby Road
- Forrester Road Bridge at Westside Main Canal
- Drew Road Bridge over New River - Emergency Repair
- Davis Road Bridge at S Drain Replacement
- Niland Public Safety Facility Project Roadway Improvements
- North Side Roadway Improvements of 11th Street from Heffernan Avenue to Heber Avenue
- Weed Abatement in common street areas
- Clark Road Bridge North of Willoughby Road
- Verde School Road Bridge over East Highline Canal
- Heber Sidewalk Improvements (Various Sidewalks throughout the Community of Heber)
- Niland Main Street Improvements - SR111 to Memphis Avenue
- Bowker Road Improvements - Jasper Road to the City of Calexico
- Meloland Bridge - Emergency Repair
- Salton City - Various Roadway Improvements
- Maggio Road and SR-7 Intersection Improvements
- Evan Hewes Hwy Frontage Road S2 to Mine Services Road



REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT FY 2025/2026

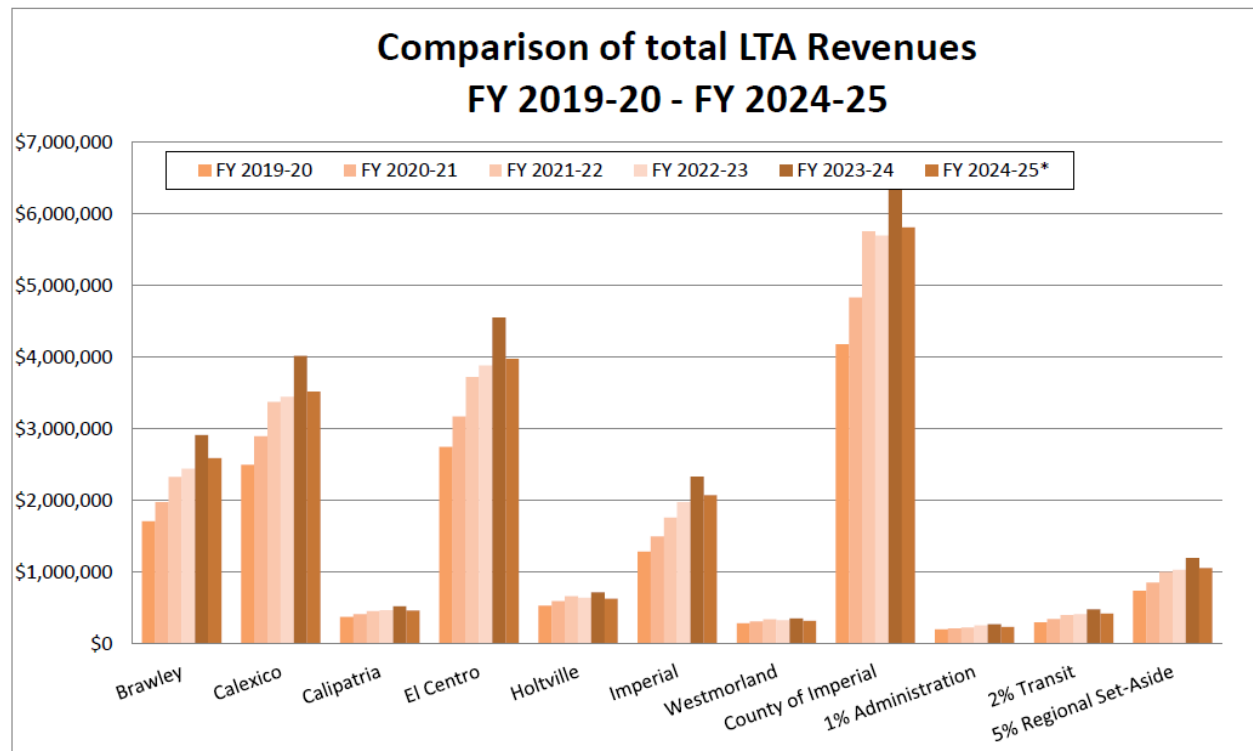
MEASURE D FUNDS ADMINISTRATION AND DISTRIBUTION continued

ICTC is the designated administrator of the Measure D half-cent transportation sales tax program. Below is a summary of the LTA Revenues from the last five years that include distributions to each of the cities and the County of Imperial, as well as the set-asides for Regional Highways (5%), Regional Transit (2%) and Administration (1%).

LTA Revenues FY 2020 – FY 2025

LTA Revenues

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25*
Brawley	\$1,708,309.63	\$1,973,179.09	\$2,329,277.17	\$2,440,857.37	\$2,912,265.31	\$2,587,891.17
Calexico	\$2,496,364.99	\$2,895,513.18	\$3,373,877.73	\$3,443,349.35	\$4,017,313.18	\$3,520,188.24
Calipatria	\$375,010.38	\$411,033.42	\$455,012.61	\$467,550.20	\$520,741.26	\$465,170.21
El Centro	\$2,745,303.02	\$3,169,283.41	\$3,721,630.08	\$3,882,895.46	\$4,550,959.38	\$3,975,990.16
Holtville	\$530,539.51	\$592,883.74	\$661,781.67	\$641,483.65	\$713,833.01	\$630,711.39
Imperial	\$1,284,456.38	\$1,500,288.41	\$1,758,809.88	\$1,972,479.10	\$2,332,891.85	\$2,074,186.23
Westmorland	\$287,435.95	\$312,555.82	\$339,173.06	\$328,432.76	\$354,632.47	\$319,132.66
County of Imperial	\$4,179,704.84	\$4,830,782.66	\$5,753,297.52	\$5,695,632.54	\$6,630,055.35	\$5,812,388.80
1% Administration	\$199,626.70	\$211,624.03	\$227,015.72	\$256,416.23	\$270,880.37	\$232,771.88
2% Transit	\$296,919.39	\$341,874.07	\$400,427.43	\$411,378.42	\$479,646.72	\$421,901.75
5% Regional Set-Aside	\$742,298.46	\$854,685.13	\$1,001,068.57	\$1,028,446.07	\$1,199,116.78	\$1,054,754.33
	\$14,845,969.25	\$17,093,702.96	\$20,021,371.44	\$20,568,921.15	\$23,982,335.68	\$21,095,086.82



Revenue distributions listed include bond payments for the participating agencies

*up to the month of May 2025



ICTC Transit Planning and Program Management FY 2025/2026

OVERVIEW

The Transit Planning and Program Management work element provides the policy guidance for the allocation of transit resources. In the development of this work element, staff receives input from three primary sources; the general public through the mandated annual Unmet Transit Needs Public Hearing process, a comprehensive review of revenue sources and an analysis of existing services and their performance measures.

Over 100 additional persons are employed indirectly through contracts with transit operators such as Imperial Valley Transit (all services) and Calexico On Demand, vendors, and consultants in support of these programs and services. Funding is also spent locally when and where possible for additional services which may include fuel, tires, uniforms, maintenance, technology, printing, and marketing services.

The immediate future holds many opportunities, as well as challenges. The state and federal budget climate remains uncertain. The effort is designed to develop a broad-based consensus reflecting the values, needs and preferred solutions for as many transit passengers as possible. The challenges of providing public transit continue. The Imperial Valley represents a true crossroads of people, history, time, and place. Each is unique but all share the same goal of a better quality of life.

Striking a balance between public need and available funding is at the center of any public transit project or program. The various revenue sources and administrative requirements can be complicated and challenging to understand. Appendices G and H provide an overview of the revenue and expenditure plan for FY 2025/2026, along with the descriptions of the transit planning services and projects.

THE PREVIOUS YEARS

Staff has been empowered to turn innovative concepts into plans and plans into projects and services. The most notable of past accomplishments listed in the FY 2018/2019 Short Range Transit Plan (SRTTP) include:

Expansion of IVC Express SRTTP identified a need for additional express trips to Imperial Valley College. ICTC has added additional trips to keep up with demand.

Expansion of Circulators SRTTP identified the need for services at the East Port of Entry. ICTC has implemented a new demonstration route that travels from Calexico East Port of Entry to the Calexico transfer terminal. The demonstration route commenced in February 2025. This route is coupled with the anticipated development of the Calexico East Port of Entry ITC.

Calexico Microtransit SRTTP recommended a microtransit service for the City of Calexico. ICTC was able to commence a pilot project for Calexico On Demand that started January 2023.

IVT Ride service in Heber SRTTP recommended that IVT Ride service be implemented in the unincorporated town of Heber. This service started in 2019. The IVT Ride also combined El Centro, Imperial, and Heber to a single zone for trips and fares in July 2024.

Comprehensive Operational Analysis SRTTP recommended an overall review of the IVT transit system. ICTC is currently completing the COA and is expected to be finished early 2026.

Operations and Maintenance Facility SRTTP reported the need for new operations and maintenance facility. ICTC is currently pursuing this project.

Other Recommendations completed Relocation of Brawley bus stop, Regional Bus Stop Inventory, improved website and mapping for the IVT routes, connection with SunLine (IVT Ride), continued replacement of IVT service vehicles/buses.

Transit Mission Statement:

The mission of the Imperial County Transportation Commission (ICTC) public transit systems is to improve the quality of life for the residents of the Imperial Valley through a coordinated, accessible, affordable, and efficient countywide transit system.

Transit Vision Statement:

The transit network provides a safe, affordable, and reliable transit system that meets the needs of the transit dependent in communities with- in the Imperial Valley, by providing access to health care, education, public services, employment, commercial and recreational activities.

Source:

Imperial County
Transportation
Commission **Short Range
Transit Plan**, January
2019



ICTC Transit Planning and Program Management FY 2025/2026

REGIONAL TRANSIT PLANNING

Regional Transit Planning will continue to be a significant part of the ICTC work program in FY 2025/2026. The proposed products will provide valuable input and guidance to the future transit programs and priorities. The following are the major initiatives in progress and which are anticipated to proceed to development during FY 2025/2026.

The Callexico Intermodal Transportation Center Construction for the Callexico ITC has begun. The project is utilizing grant funds from the RAISE, ATP, LCTOP, and CPFCDs programs.

Comprehensive Operational Analysis The analysis is underway and expected to be completed early 2026. FTA 5307 grant funding is being utilized to complete this effort.

Passenger Statistical Summary (PSS) The PSS must be updated every three years for our Federal National Transit Data base reporting. ICTC will be working on the PSS during FY 2025/26.

Short-Range Transportation Plan The SRTP must be updated every five years to guide transit decisions regarding operating and capital transit needs. ICTC will be working on the SRTP FY 2025/26. Multiple projects were brought to fruition from the FY 2018/2019 SRTP.

Four-Phase Bus Stop Improvement Program In FY 2013/14, ICTC staff developed a plan for a four-phase bus stop improvement program. The Regionwide Bus Stop/Terminal inventory, and Safety and Design Guidelines have been completed. ICTC is currently working on the development of framework between ICTC and member agencies on the use of bus stops, replacement of bus stop signage, purchase of bus stop shelters, and county wide bus stop and shelters maintenance that will be overseen by ICTC. The last phase is planned to commence July 2025.

Mobility Management Program An additional FTA 5310 grant was approved and will continue to fund two Mobility Coordinator positions. The positions interact daily with members of the public interested and in need of transit services, social service agencies and transit advocates, provide coordination for mobility training and conduct training and public outreach.

IVT Ride re-configuration ICTC is in the process of reconfiguring the IVT Ride service to provide priority services to seniors but also be open to on demand service for the public. ICTC will be transitioning the service and acquiring software to deliver the newly branded IVT Ride NOW service.

Comprehensive Review of an Operations Facility ICTC is in the process of acquiring the property for an operations facility. The facility, when built, will store and maintain all of the IVT fleet and personnel. The facility will provide IVT the ability to continue growing and to expand zero emission technology upgrades.

IVT Contactless Payments ICTC is in the process of providing contactless payments to IVT fixed route riders.

TDA Triennial Performance Audit In FY 2025/2026 ICTC staff will be working on the TDA/LTF funds performance audit that occurs every three years.

IVT Maintenance Audit and AUP Audit The purpose of these audits are to inspect that the IVT fleet is properly maintained by the operator and that the operator has proper management of fares and revenue hours billed.

Transit Operator Drug and Alcohol Audits The purpose of the audit is to assess the procedures for transportation workplace drug and alcohol testing programs.

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2025-26			
ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT 7416001			
1	2	3	
REVENUES			
A	430000 On hand balance/interest revenue	\$	953,212
B	446010 State Aid Other - TDA	\$	1,384,574
C	446445 FTA 5310 Mobility Management Program	\$	201,754
D	456040 FTA 5311 Rural	\$	268,000
E	456145 FTA 5307 Urbanized Area	\$	246,867
F	456145 FTA 5339 Bus Shelter Improvements	\$	562,564
G	446740 CalSTA SB125	\$	45,000
H	493000 Local - Member Agency Contributions, SCAG / IVRMA Reimb and Reimbursement for Services Provided	\$	161,413
I Total Revenues		\$	3,823,384
EXPENDITURES			
<u>Administration and Operations</u>			
J	501000/525010 Administrative Staffing and Support	\$	811,531
	- Transit contract admin: grants, reporting, compliance & oversight		
	- SSTAC Subcommittee Admin		
	- ICTC Management Committee/Commission Admin		
	- TDA Finance Admin		
	- ADA Eligibility Certifications, CTSA Admin, UTN Admin		
K	501140 Stipend - Commissioners	\$	4,800
L	517055 Insurance - Liability	\$	150,000
M	522000 Memberships, office exp, communications, IT, fuel and maint	\$	50,200
N	526000 Legal notices, interpretive services	\$	3,500
O	528000 Rents, leases and utilities	\$	74,100
P	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	11,000
Q	531040 Training/Travel Expense	\$	35,000
R	549000 Equipment	\$	95,000
S	Administration and Operations Subtotal	\$	1,235,131
<u>Professional and Specialized Projects and Services</u>			
T	525010 Payroll vendor fees	\$	11,050
U	525010 Website Consultation (www.imperialctc.org)	\$	3,720
V	525010 Legal Consultation COI	\$	15,000
W	525070 Accufund, COI Overhead -Treasurer, Auditor Controller, GSA	\$	14,977
X	525090 CPA/auditors (external)	\$	116,230
Y	525030 PM, Engineering Review and Support	\$	232,268
Z	525010 Drug and Alcohol Audits	\$	14,202
AA		\$	407,447
BB	525010 Bus Stop Signage	\$	101,227
CC	525010 Comprehensive Operational Analysis	\$	419,374
DD	550000 Bus Shelters	\$	703,205
EE	525010 Short Range Transit Plan	\$	250,000
FF	525010 Passenger Statistical Summary	\$	139,000
GG	525010 IVT Contactless Payments	\$	268,000
HH	525010 TDA Triennial Performance Audit	\$	80,000
II	526045 IVT Ride NOW App	\$	45,000
JJ	524215 IVT County Wide Bus Shelters Maintenance	\$	175,000
KK		\$	2,180,806
LL	Total Projects,Services, Plans and Programs	\$	2,588,253
MM Total Expenditures		\$	3,823,384



ICTC Non-Transportation Planning and Program Management FY 2025/2026

OVERVIEW

Assembly Bill (AB) 335 became effective on January 1, 2020, which allows ICTC's authority to include non-transportation programs. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). On July 1, 2020, ICTC took over the administration of the Service Authority for Freeway Emergencies (SAFE).

Imperial Valley Resource Management Agency (IVRMA)

In 1989, the California Legislature passed Senate Bill 939 establishing an integrated waste management hierarchy to guide local agencies in implementation, in order of priority: (1) source reduction, (2) recycling and composting, and (3) environmentally safe transformation and land disposal.

An agreement was approved in January 2008 for the IVRMA Joint Powers Formation Agreement. The IVRMA was formed for the purpose of providing coordination of economical and regional source reduction recycling of solid waste to meet the diversion requirements mandated by the legislature, including the monitoring and reporting of source reduction recycling information.

IVRMA is composed of the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, and the County of Imperial (those unincorporated areas within the County of Imperial).

On February 2020, a resolution was passed to transfer City of El Centro's lead administrative duties to ICTC effective March 1, 2020. Programs for IVRMA include Integrated Waste Management, City-County Payment Program, Household Hazard Waste, Used Oil Payment Program, and Waste Tire Amnesty. The administration/membership budget is included below. The other four grant budgets are presented at the IVRMA June Board meeting.

IVRMA Vision:

Our mission is to develop, implement, and support efficient and sustainable programs for waste reduction, reuse, recycling, hazardous waste management, composting and recycled content purchasing for Imperial Valley citizens in accordance with local, state, and national mandates. Brawley, Calipatria, Imperial, Calexico, El Centro, Westmorland, Holtville and County of Imperial (unincorporated areas Heber, Seeley and Niland) are included in our scope area.

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2025-26				
IVRMA Imperial Valley Resource Management Agency 1577001				
1		2		3
REVENUES				
A	430000	On hand balance/Interest revenue	\$	-
B	493000	Reimbursement for Services Provided	\$	425,400
C Total Revenues			\$	425,400
EXPENDITURES				
<u>Administration and Operations</u>				
D	527000	Rents & Leases Equipment	\$	27,156
E	514000	Communications-Phone Charges	\$	4,325
F	532005	Exp-Utilities	\$	3,000
G	524025	Admin. Office Expense	\$	3,000
H	519045	Exp-Maintenance	\$	2,000
I	519038	Fuel Expense	\$	2,500
J	517070	Exp-Insurance	\$	23,500
K	525065	Admin-Legal & Acctng Fees	\$	4,500
L Administration and Operations Subtotal			\$	69,981
<u>Professional and Specialized Projects and Services</u>				
M	549000	Equipment	\$	3,000
N	530000	Special Dept Exp-Training	\$	3,000
O	530005	Special Department Expense	\$	50,400
P	525010	Professional and Specialized Projects and Services	\$	47,019
Q	525115	Prof & Spec Serv-Wages	\$	252,000
R Total Projects, Services, Plans and Programs			\$	355,419
S Total Expenditures			\$	425,400



ICTC Non-Transportation Planning and Program Management FY 2025/2026

Non-Transportation Continued

Service Authority for Freeway Emergencies (SAFE)

In 1985, the California Legislature passed Senate Bill 1190 enabling counties to generate revenue for the purpose of operating an Emergency Motorist Aid System. This legislation required the Department of Motor Vehicles (DMV) to collect revenue and requires the Department of California Highway Patrol (CHP) and the California Department of Transportation (Caltrans) to provide review, approve, and operating services. On January 1, 1986, the Senate enacted Bill 1199, which provided the formation of Service Authorities for Freeways (SAFEs). SAFEs were given the task of developing a plan to install, operate, and maintain a motorist aid system. The Emergency Call Box Program was established to aid motorists in need- allowing them to report emergencies directly to the California Highway Patrol (CHP).

The Imperial County Service Authority for Freeway Emergencies (SAFE) was established by the Imperial County Board of Supervisors on March 27, 1990 and began collecting fees through vehicle registrations in 1992 where the Commission and its activities are governed by Streets and Highways Code Sections 2550-2559. Since its original development in 1990, Imperial County SAFE provides motorist aid through 166 call boxes located along State Route 86 (SR-86) and Interstate 8 (I-8) at no expense to the user.

On July 1, 2020, the Imperial County Transportation Commission (ICTC) took responsibility as the administrator of the Service Authority for Freeway Emergencies (SAFE) Program. The SAFE Program for the Imperial County is responsible for the installation, operations, and administration of approximately 166 call boxes located along State Route 86 (SR-86) and Interstate 8 (I-8).

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2025-26				
ICTC SAFE 1574001				
1		2	3	
REVENUES				
A	430000	On hand balance/Interest revenue	\$	15,000
B	446390	State Aid-VLF S.A.F.E.	\$	204,221
C Total Revenues			\$	219,221
EXPENDITURES				
<u>Administration and Operations</u>				
D	525030	ICTC Administrative Staffing and Support	\$	24,784
		- Fiscal Agent admin, reporting and oversight		
		- Interagency consultation, Legal, Accounting		
E	524000	Office expense	\$	800
F	517055	Insurance Liability	\$	5,700
G	514000	Communications - Phone Charges	\$	36,000
H	549000	Equipment - Contingency	\$	32,000
I Administration and Operations Subtotal			\$	99,284
<u>Professional and Specialized Projects and Services</u>				
J	525010	Call Box Maintenance & Repair Consultant	\$	118,937
K	525090	Audits	\$	1,000
L Total Projects, Services, Plans and Programs			\$	119,937
M Total Expenditures			\$	219,221



ICTC Non-Transportation Planning and Program Management FY 2025/2026

Non-Transportation Continued

ICTC is the fiscal agent for the PUC Broadband Infrastructure Grant. This grant is to provide broadband services to areas currently without broadband access and build out facilities to underserved areas for a total sum of \$200,000. This program is administered by IVE DC.

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2025-26			
ICTC REGIONAL COLLABORATION 7577001			
1	2	3	
REVENUES			
A	446010 State Aid - SBBC - CAFS	\$	200,000
B Total Revenues		\$	200,000
EXPENDITURES			
<u>Administration and Operations</u>			
C	525010 ICTC Administrative Staffing and Support - Fiscal Agent administration, grant reporting and oversight - Interagency consultation	\$	9,622
D	525030 Marketing, Trainings, Indirect Costs, Equipment, Supplies, Travel	\$	91,000
E	Administration and Operations Subtotal	\$	100,622
<u>Professional and Specialized Projects and Services</u>			
F	525010 IVE DC Administrative staffing and support - Contract administration, grant reporting and oversight	\$	70,378
G	525010 Consultant Contract Labor - Research and Analyst Consultant, Project Coordinator	\$	5,000
H	525090 Audits	\$	24,000
I	Total Projects, Services, Plans and Programs	\$	99,378
J Total Expenditures		\$	200,000

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Regional Transit FY 2025/2026

REGIONAL PUBLIC TRANSIT SERVICES

Imperial Valley Transit



IVT is an intercity fixed route bus system, subsidized and administered by the ICTC, and currently operated by TransDev, a private for-profit entity. The service has sixteen (16) wheelchair accessible 40 ft. buses and six (6) wheelchair accessible small buses. Service is provided from 6:00 AM until approximately 11:00 PM weekdays. 7:00 AM to 7:00 PM on Saturdays, 8:00 AM to 5:00 PM on Sundays. The North-South axis route runs throughout Niland, Calipatria, Westmorland, Brawley, Imperial, El Centro, Heber and Calexico. Other routes run in the outlying cities and communities of Octotillo, Seeley and Holtville. The outlying Remote Zone communities including the East side of the Salton Sea; Bombay Beach are served once a week, on a lifeline. Additionally, several express routes are offered, including a couple that provide direct connections to Imperial Valley College (IVC).

In FY 2023/2024, IVT provided 854,563 passenger trips in the year.

Free public Wi-Fi is available, and a website offers passenger schedule information. For information, please call 760-482-2900, or visit www.ivtransit.com



IMPERIAL VALLEY TRANSIT

BLUE/GREEN and GOLD

This transit system is an extension of IMPERIAL VALLEY TRANSIT. The intra-city system operates utilizing smaller buses and connects to the public facilities and services that are not currently served by the larger bus system.

There are timed transfer points at 7th and State Streets in El Centro, and in Brawley the transfer point is at S. 5th St. and S. Plaza St. for passengers to transfer to and from both local and regional services. The service is subsidized and administered by the ICTC, and currently operated by TransDev, a private for-profit entity.

In FY 2023/2024, the service provided 19,822 passengers trips. A website offers passenger schedule information. For information please call 760-482-2900, or visit www.ivtransit.com.

CALEXICO ON DEMAND



This transit system is Calexico On-Demand (COD) is a microtransit service in which you book a ride straight from the application and get picked up at your location. This service started in January 2023. COD allows trip requests via the app or via telephone call. The service is subsidized and administered by the ICTC, and currently operated by Via. In FY 2023/2024, the service provided 44,306 passenger trips.

A website offers passenger information. For more information please call 760-350-3414, or visit <https://city.ridewithvia.com/calexico-ondemand>

To download the app scan the QR code:



REGIONAL TRANSIT AND PROGRAM MANAGEMENT

REGIONAL PUBLIC TRANSIT SERVICES

IVT ACCESS



The Americans with Disabilities Act (ADA) Comparable Complementary Paratransit Service is a federally mandated service requiring equal access to the public fixed route bus system for individuals with disabilities. The service operates eight (8) wheelchair accessible, paratransit buses as a demand response service, in tandem with the fixed route bus system. The service is available to disabled passengers who complete a certification process and are then certified as eligible. The service area covers ¾ mile radius from the fixed route with the same hours as the fixed route bus system.

In FY 2023/2024, the service provided 18,267 passenger trips for the year.

The service is subsidized and administered by ICTC, and currently operated by TransDev, a private for-profit entity.

For trip information call 760-482-2908. For eligibility information, please call 760-592-4494. A website offers passenger eligibility forms and information at www.ivtaccess.com

YUMA COUNTY AREA TRANSIT (YCAT) TURQUOISE ROUTE 10 AND BLUE ROUTE 5



In 2012, ICTC joined a partnership with the Quechan Indian Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) for transit service in eastern Imperial County, and to and from Yuma, AZ. Turquoise Route 10 provides service 3 days a week on Monday, Wednesday, and Friday with 2 round trips daily. The round trip originates in Yuma with stops in Winterhaven and Fort Yuma Indian Reservation and ends in El Centro. Blue Route 5 provides service daily between Winterhaven and Yuma AZ. The Blue Route 5 operates between Yuma, the Quechan Indian Reservation and the Winterhaven area daily.

IVT and YCAT have route and schedule information available online at www.ycipta.org and www.ivtransit.com.

For more information, please call 928-783-2235.

REGIONAL TRANSIT AND PROGRAM MANAGEMENT

IVT MedTrans

IVT MedTrans is a non-emergency transportation service between communities in Imperial County and the large hospitals and medical facilities in San Diego County. Demand response service is provided four (4) days a week, with three (3) pick up spots in Brawley, El Centro and Calexico. Pick up service is available on a limited basis from the home for an additional fare. The service is designed to provide persons with disabilities, low income and transit dependent persons access to medical facilities and services not available within Imperial County, i.e., Children's Hospital in San Diego. The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by TransDev, a private for-profit transportation entity. For information, please call 760- 337-1766, or visit www.ivtmedtrans.com



INTRA-CITY DEMAND RESPONSE PUBLIC TRANSIT SERVICES

IVT RIDE NOW – Anticipated Service Modification

Currently the IVT RIDE service is a demand response service available upon phone reservation operating within the Cities of Brawley, Heber, Calexico, El Centro, Imperial, and the West Shores communities of the Salton Sea for seniors (55 years of age or older) and persons with disabilities. ICTC has been working on a transition for this service to improve and expand transit services in multiple communities. During FY 2025/2026 new software will be purchased and installed to modify this service into a microtransit service that will serve the general public. A new name and logo have been developed for the modified service by ICTC. Presentations to key stakeholders and city councils will be taking place as well as marketing efforts for the general public. The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by TransDev a private for-profit transportation entity. For service hours and further information, please call 760-337-1760, or visit www.ivtride.com



Bicycle and Pedestrian Projects (TDA-LTF Article 3)

On an annual basis three percent (3%) of the Local Transportation Fund (LTF) is set aside for the development of bicycle and pedestrian related projects. Each year in the month of September, the member agencies submit candidate projects. Member agencies then submit claim forms for approved projects throughout the fiscal year. Typically, agencies submit projects to create facilities to expand access where currently none exists. In addition, member agencies have completed Bicycle Master Plans and Active Transportation Plans. For further information please contact the specific public works department in each community.



Local Bus Stop Benches and Shelters Program

(TDA-LTF Article 8e)

The ICTC created a bench and shelter program to facilitate the maintenance of bus stops for the regional public transit services. The program sets aside funding annually. For FY 2025/2026 the program is anticipated to be issued to ICTC. The funding will be used for the maintenance of the regional bus stops. The funding previously distributed to the cities/county will be used for this single point of contact for the maintenance of the benches and shelters.

For FY 2025/2026 FTA grant 5339a will be used for the acquisition of Bus Stop Shelters in the amount of \$562,564. An additional \$101,227 TDA-LTF funding will be used to replace bus stop signage to facilitate easier access to transit services.



ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

Transit Capital Improvement Program - Past Accomplishments

El Centro 7th and State Intermodal Transfer Terminal

In January 2014, ICTC and the City of El Centro completed a multi-bus off street transfer facility at 7th and State Streets in El Centro. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Blue and Green Lines, to the public intercity transit system; Imperial Valley Transit.



Brawley Transfer Transit Terminal - S. 5th St. and S. Plaza Street

In December 2013, ICTC and the City of Brawley completed a unique off-street transfer facility at S. 5th St. and S. Plaza Street. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Gold Line, to the public intercity transit system; Imperial Valley Transit.



Imperial Valley College Intermodal Transit Terminal – East and West sides of the Campus

In 2012, ICTC and the Imperial Valley College created a set of transfer facilities on both the East and West sides of the campus. The facility provides the opportunity for college students to get to and from the various communities and Cities in Imperial Valley on the public intercity transit system; Imperial Valley Transit.



Imperial Transit Park

The City of Imperial/ICTC requested a federal FTA 5309 earmark for the acquisition of right of way, design and construction of the Imperial Transit Park. This facility serves the regional Imperial Valley Transit buses. Imperial Transit Park was completed in 2019.



Transportation Capital Improvement Program - Past Accomplishments

Calexico East Port of Entry Bridge Expansion

The Project is located in Imperial County about 1 mile south of State Route 7 at the USA/Mexico Border. The bridge near the border was widened to add two new commercial truck lanes and two new northbound passenger vehicle lanes to reduce delays at the border. The new lanes improved processing times, port queues and air quality. The northbound pedestrian walkway was also reconstructed with lighting and security improvements as part of the project.

ICTC was successful to receive \$30 million in federal and state grants toward environmental, design, and construction. Project environmental was completed May 2020, design and construction began in March 2021 and was completed in October 2024. The bridge was opened to traffic in November 2023. The total project cost was approximately 28 million and will save time crossing the border, will reduce traffic congestion on the bridge, will improve the economy, and will reduce air pollution.

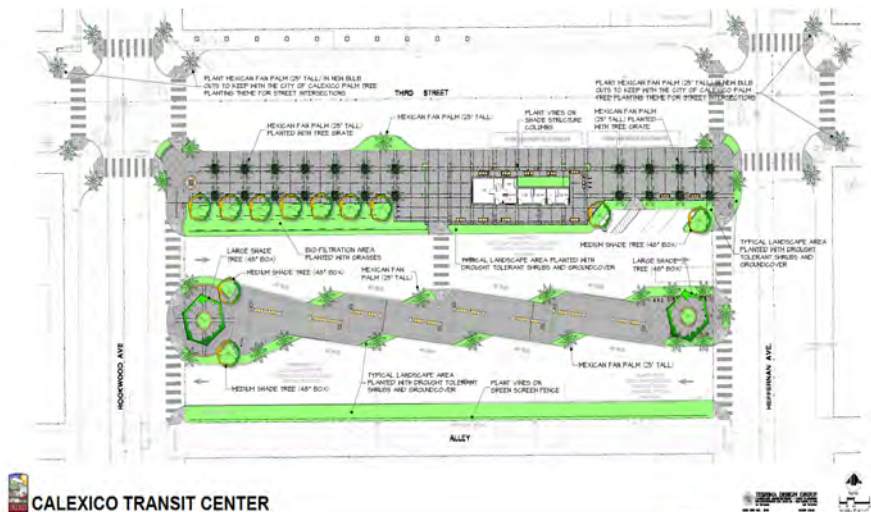


Transit Capital Improvement Program – In Progress

Calexico Intermodal Transportation Center (ITC)

The new Intermodal Transit Center will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit, IVT RIDE, Calexico On-Demand, Farm Labor Buses, taxis, and Greyhound or other interregional bus service.

ICTC was able to secure grant funding from RAISE, ATP, LCTOP, and CPFCDs.



The Groundbreaking took place in February 2025. Construction is underway and is expected to be completed in early 2026.





IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2025/2026 OVERALL WORK PLAN AND BUDGET

APPENDICES

Appendix A

FY 2025-26 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)

AGENCY	*POPULATION	%	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT	Quarterly Billing Amount
City of Brawley	28,543	16.0%	\$ 16,040	13.3%	\$ 13,339	\$ 3,334.64
City of Calexico	39,666	22.3%	\$ 22,291	18.5%	\$ 18,537	\$ 4,634.13
City of Calipatria	3,646	2.0%	\$ 2,049	1.7%	\$ 1,704	\$ 425.96
City of El Centro	44,716	25.1%	\$ 25,129	20.9%	\$ 20,896	\$ 5,224.11
City of Holtville	5,653	3.2%	\$ 3,177	2.6%	\$ 2,642	\$ 660.43
City of Imperial	22,391	12.6%	\$ 12,583	10.5%	\$ 10,464	\$ 2,615.91
City of Westmorland	2,076	1.2%	\$ 1,167	1.0%	\$ 970	\$ 242.54
County of Imperial	31,255	17.6%	\$ 17,564	14.6%	\$ 14,606	\$ 3,651.48
**IID	0	0.0%	\$ -	16.8%	\$ 16,843	\$ 4,210.79
Total	177,946	100%	\$ 100,000	100%	\$ 100,000	\$ 25,000.00

* population from Dept of Finance May 2023

** IID percentage is based on an average of the 4 largest agencies = 35,042 which equates to 16.9% and reduces the base amount for the remaining member agencies to \$83,128

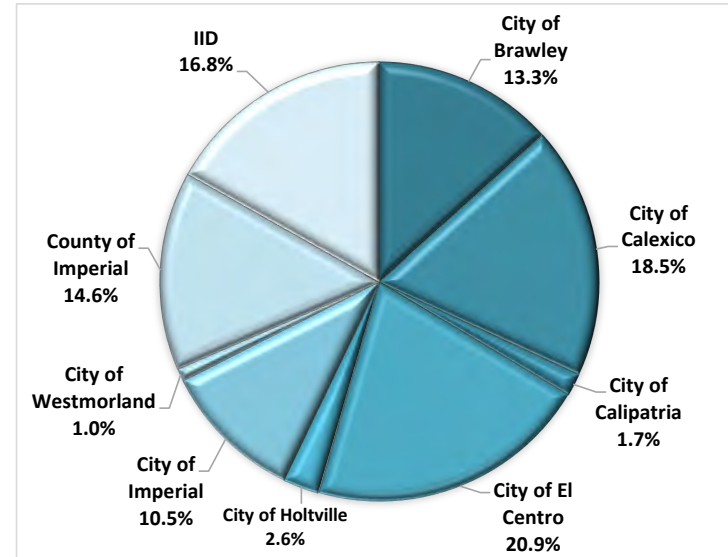
Brawley	28,543
Calexico	39,666
El Centro	44,716
County	31,255
	<u>144,180</u>

average 36,045

add IID average of the population to total population, then divide to get %

177,946	36,045	/	213,991	16.8%
<u>36,045</u>				
213,991	\$	100,000	*	16.8%
	\$	100,000	-	\$ 16,843
			\$	83,157

formula approved by the ICTC May 2010 for \$150K
reduced in FY 2013-14 to \$100K



Department of Finance Population as of : May 2025

<https://dof.ca.gov/forecasting/demographics/estimates/e-5-population-and-housing-estimates-for-cities-counties-and-the-state-2020-2025/>

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Transit		TRANSIT FY 21-22	TRANSIT FY 22-23	TRANSIT FY 23-24	TRANSIT FY 24-25	TRANSIT FY 25-26
	1	2	4	5	6	7	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 670,107	\$ 580,240	\$ 563,143	\$ 880,069	\$ 953,212
B	446010	Local Transportation Funds - TDA	\$ 1,026,874	\$ 1,359,123	\$ 1,250,047	\$ 847,088	\$ 1,384,574
C	456145	FTA 5307 Urbanized Area / 5339 Bus Shelter Improvements	\$ -	\$ -	\$ 300,000	\$ 580,000	\$ 809,431
D	446445	FTA 5310 Mobility Coordination Program / CalSTA SB125	\$ 143,915	\$ 150,121	\$ 195,812	\$ 211,936	\$ 246,754
E	446740	FTA 5311 Rural	\$ -	\$ -	\$ -	\$ -	\$ 268,000
F	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimbursements and Reimbursements for Services Provided	\$ 133,013	\$ 114,347	\$ 127,020	\$ 144,035	\$ 161,413
G Total Revenues			\$ 1,973,909	\$ 2,203,831	\$ 2,436,022	\$ 2,663,128	\$ 3,823,384
EXPENDITURES							
Administration and Operations							
H	501000 / 525010	Administrative Staffing and Support	\$ 796,912	\$ 792,065	\$ 748,433	\$ 773,203	\$ 811,531
I	501140	Stipend	\$ 3,500	\$ 2,500	\$ 3,800	\$ 3,800	\$ 4,800
J	517055	Insurance - Liability	\$ 176,000	\$ 239,450	\$ 175,000	\$ 150,000	\$ 150,000
K	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 35,800	\$ 39,200	\$ 41,000	\$ 43,500	\$ 50,200
L	526000	Legal notices, interpretive services	\$ 2,000	\$ 2,000	\$ 1,200	\$ 1,400	\$ 3,500
M	528000	Rents, leases and utilities	\$ 65,350	\$ 63,200	\$ 71,100	\$ 71,100	\$ 74,100
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 6,000	\$ 8,000	\$ 9,000	\$ 11,000
O	531040	Training/Travel Expense	\$ 16,000	\$ 22,000	\$ 25,000	\$ 30,000	\$ 35,000
P	549000	Equipment - Benches & Shelters*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 95,000
Q Administration and Operations Subtotal			\$ 1,130,062	\$ 1,196,415	\$ 1,103,533	\$ 1,112,003	\$ 1,235,131
Professional and Specialized Projects and Services							
R	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
S	525010	Payroll Vendor Fees	\$ 8,000	\$ 9,000	\$ 10,716	\$ 10,716	\$ 11,050
T	525010	Website Consultation (www.imperialctc.org)	\$ 1,500	\$ 1,500	\$ 4,000	\$ 2,250	\$ 3,720
U	525070	Accufund, COI Overhead Treasurer, Auditor Controller GSA	\$ 20,444	\$ 11,174	\$ 15,299	\$ 12,177	\$ 14,977
V	525090	CPA/auditors (external)	\$ 121,796	\$ 142,371	\$ 118,399	\$ 133,230	\$ 116,230
W	525030	PM, Engineering Review and Support / CPS	\$ 373,357	\$ 243,847	\$ 382,860	\$ 434,909	\$ 232,268
X	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 13,131	\$ 13,131	\$ 13,656	\$ 14,202
Y		Subtotal	\$ 552,097	\$ 436,023	\$ 559,405	\$ 621,938	\$ 407,447
Z	525010	Comprehensive Operational Analysis	\$ -	\$ -	\$ 375,000	\$ 450,000	\$ 419,374
AA	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ 35,710	\$ -	\$ -	\$ -	\$ -
BB	550000	Bus Shelters	\$ -	\$ -	\$ -	\$ 350,000	\$ 703,205
CC	525010	Short Range Transit Plan	\$ -	\$ -	\$ -	\$ -	\$ 250,000
DD	525010	IVT Contactless Payments	\$ -	\$ -	\$ -	\$ -	\$ 268,000
EE	525010	TDA Triennial Performance Audit	\$ -	\$ -	\$ -	\$ -	\$ 80,000
FF	525010	IVT Bus Operations Facility Eval	\$ 161,040	\$ 149,393	\$ 149,393	\$ -	\$ -
GG	525010	Bus Stop Signage	\$ 45,000	\$ 45,000	\$ 45,000	\$ 101,227	\$ 101,227
HH	525010	TDA Guidebook Update	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
II	524215	IVT County Wide Bus Shelters Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 175,000
JJ	526045	IVT Ride NOW App	\$ -	\$ -	\$ -	\$ -	\$ 45,000
KK	525010	Zero Emission Bus Strategy & Implementation Plan	\$ -	\$ 200,000	\$ 118,690	\$ 27,960	\$ -
LL	525010	Passenger Statistical Summary	\$ -	\$ 127,000	\$ 35,000	\$ -	\$ 139,000
MM		Subtotal	\$ 291,750	\$ 571,393	\$ 773,083	\$ 929,187	\$ 2,180,806
NN Professional and Specialized Projects and Services Subtotal			\$ 843,847	\$ 1,007,416	\$ 1,332,488	\$ 1,551,125	\$ 2,588,253
OO Total Expenditures			\$ 1,973,909	\$ 2,203,831	\$ 2,436,022	\$ 2,663,128	\$ 3,823,384

*FY 2025/2026 Benches & Shelters maintenance administered by ICTC

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Planning		PLANNING FY 21-22	PLANNING FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26
	1	2	4	5	6	7	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 203,500	\$ 270,069	\$ 129,152	\$ 20,000	\$ 68,000
B	442000	State Aid TCEP / SRP	\$ 124,725	\$ 55,124	\$ -	\$ 274,133	\$ -
C	446010	Local Transportation Funds - TDA	\$ 340,391	\$ 277,280	\$ 302,931	\$ 361,432	\$ 315,959
D	446445	State - STIP-PPM / SP & R	\$ 202,000	\$ 202,000	\$ 258,000	\$ 258,000	\$ 279,000
E	446100	Federal Aid - CRP	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
F	474005	LTA	\$ 161,300	\$ -	\$ -	\$ -	
G	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 120,796	\$ 114,627	\$ 107,280	\$ 106,600	\$ 106,650
H Total Revenues			\$ 1,152,712	\$ 919,100	\$ 797,363	\$ 1,170,165	\$ 919,609
EXPENDITURES							
Administration and Operations							
I	501000	Administrative Staffing and Support	\$ 373,466	\$ 388,721	\$ 440,743	\$ 461,488	\$ 410,921
J	501140	Stipend	\$ 2,800	\$ 1,500	\$ 3,600	\$ 2,200	\$ 3,200
K	517055	Insurance - Liability	\$ 33,700	\$ 43,120	\$ 37,200	\$ 28,200	\$ 32,200
L	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 23,785	\$ 29,235	\$ 31,808	\$ 33,919	\$ 38,959
M	526000	Legal notices, interpretive services	\$ 400	\$ 400	\$ 400	\$ 400	\$ 500
N	528000	Rents, leases and utilities	\$ 30,850	\$ 28,700	\$ 31,600	\$ 30,100	\$ 31,300
O	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 12,000	\$ 12,000	\$ 16,000	\$ 18,000	\$ 25,000
P	531040	Training/Travel Expense	\$ 17,000	\$ 25,000	\$ 25,000	\$ 30,000	\$ 33,000
Q	549000	Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	\$ 10,000
R Administration and Operations Subtotal			\$ 499,001	\$ 533,676	\$ 591,351	\$ 611,307	\$ 585,080
Professional and Specialized Projects and Services							
S	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
T	525010	Payroll Vendor Fees	\$ 8,000	\$ 9,000	\$ 10,716	\$ 10,716	\$ 11,050
U	525010	Website Consultation (www.imperialctc.org)	\$ 1,000	\$ 1,400	\$ 4,000	\$ 2,250	\$ 3,720
V	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 12,184	\$ 12,519	\$ 3,867	\$ 3,757	\$ 3,757
W	525090	CPA/auditors (external)	\$ 6,500	\$ 7,310	\$ 8,275	\$ 15,000	\$ 15,000
X		Subtotal	\$ 42,684	\$ 45,231	\$ 41,859	\$ 46,723	\$ 48,527
Y	525010	Long Range Transportation Plan	\$ 300,000	\$ 260,069	\$ 114,152	\$ -	\$ 48,000
Z	525010	STIP / RTIP Consultant	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
AA	525010	On Call Program & Grant Support Consultant	\$ -	\$ -	\$ 25,000	\$ 25,000	
BB	525010	EV Charger Study	\$ -	\$ -	\$ -	\$ 188,000	\$ 188,000
CC	525010	SRP Housing Technical Assistance Study (REAP 2.0)	\$ -	\$ -	\$ -	\$ 274,133	
DD	525030	PM, Engineering Review and Support	\$ 161,300	\$ -	\$ -	\$ -	
EE	525010	Calexico E Port Bridge Widening Engineering Support	\$ 124,725	\$ 55,124	\$ -	\$ -	
FF		Subtotal	\$ 611,025	\$ 340,193	\$ 164,152	\$ 512,133	\$ 286,000
GG Professional and Specialized Projects and Services Subtotal			\$ 653,709	\$ 385,424	\$ 206,011	\$ 558,856	\$ 334,527
HH Total Expenditures			\$ 1,152,712	\$ 919,100	\$ 797,363	\$ 1,170,165	\$ 919,609

Appendix D

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING								
	Regional Collaboration - Broadband & Brownfields			REGIONAL COLLABORATION FY 21-22	REGIONAL COLLABORATION FY 22-23	REGIONAL COLLABORATION FY 23-24	REGIONAL COLLABORATION FY 24-25	REGIONAL COLLABORATION FY 25-26
	1	2		4	5	6	7	7
REVENUES								
A	430000	On hand balance / interest revenue		\$ 70	\$ -	\$ -	\$ -	\$ -
B	456040	EPA - Brownfields Assessment		\$ 111,520	\$ 48,256	\$ 18,098	\$ -	\$ -
C	446010	PUC - Broadband		\$ 340,631	\$ 340,631	\$ 200,000	\$ 200,000	\$ 200,000
D Total Revenues				\$ 452,221	\$ 388,887	\$ 218,098	\$ 200,000	\$ 200,000
EXPENDITURES								
Administration and Operations								
E	525010	Administrative Staffing and Support		\$ 3,473	\$ -	\$ 8,239	\$ 9,091	\$ 9,622
F	522000	Memberships, office exp, communications, IT, fuel and maintenance		\$ 70	\$ -	\$ -	\$ -	\$ -
G	525030	Marketing, Training, Travel Expense, Equipment and Indirect Costs		\$ -	\$ -	\$ 91,000	\$ 91,000	\$ 91,000
H Administration and Operations Subtotal				\$ 3,543	\$ -	\$ 99,239	\$ 100,091	\$ 100,622
Professional and Specialized Projects and Services								
I	525090	CPA/auditors (external)		\$ 500	\$ 500	\$ 24,000	\$ 24,000	\$ 24,000
J	525010	Consultant - Engineering & Contract Labor		\$ 261,520	\$ 201,729	\$ 19,859	\$ 5,000	\$ 5,000
K	525010	IVEDC Grant Administrative Support		\$ 186,658	\$ 186,658	\$ 75,000	\$ 70,909	\$ 70,378
L Professional and Specialized Projects and Services Subtotal				\$ 448,678	\$ 388,887	\$ 118,859	\$ 99,909	\$ 99,378
M Total Expenditures				\$ 452,221	\$ 388,887	\$ 218,098	\$ 200,000	\$ 200,000

Appendix E

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING									
	SAFE - Service Authority for Freeway Emergencies			SAFE FY 21-22	SAFE FY 22-23	SAFE FY 23-24	SAFE FY 24-25	SAFE FY 25-26	
	1	2		4	5	6	7	7	
REVENUES									
A	430000	On hand balance / interest revenue			\$ 136,829	\$ 10,000	\$ 8,953	\$ 15,000	\$ 15,000
B	446390	State Aid- S.A.F.E.			\$ 180,000	\$ 185,000	\$ 200,000	\$ 201,765	\$ 204,221
C Total Revenues					\$ 316,829	\$ 195,000	\$ 208,953	\$ 216,765	\$ 219,221
EXPENDITURES									
Administration and Operations									
D	525010	ICTC Administrative Support, Legal & Accounting			\$ 18,386	\$ 19,671	\$ 21,212	\$ 23,821	\$ 24,784
E	514000	Communications - Phone Charges			\$ 27,087	\$ 40,000	\$ 40,000	\$ 40,152	\$ 36,000
F	517055	Insurance Liability			\$ 5,100	\$ 5,100	\$ 6,000	\$ 5,700	\$ 5,700
G	524000	Office Expense			\$ 100	\$ 165	\$ 250	\$ 450	\$ 800
H	549000	Equipment - Contingency			\$ -	\$ 24,940	\$ 30,000	\$ 32,000	\$ 32,000
I Administration and Operations Subtotal					\$ 50,673	\$ 89,876	\$ 97,462	\$ 102,123	\$ 99,284
Professional and Specialized Projects and Services									
J	525010	Consultant - Call Box Preventative Care & Maintenance			\$ 95,656	\$ 104,624	\$ 110,991	\$ 113,642	\$ 118,937
K	525090	Auditors (external)			\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 1,000
L	549000	Equipment 4G Upgrade			\$ 170,000	\$ -	\$ -	\$ -	\$ -
M Professional and Specialized Projects and Services Subtotal					\$ 266,156	\$ 105,124	\$ 111,491	\$ 114,642	\$ 119,937
N Total Expenditures					\$ 316,829	\$ 195,000	\$ 208,953	\$ 216,765	\$ 219,221

Appendix F

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	IVRMA - Imperial Valley Resource Management Agency		IVRMA FY 21-22	IVRMA FY 22-23	IVRMA FY 23-24	IVRMA FY 24-25	IVRMA FY 25-26
	1	2	4	5	6	7	3
REVENUES							
A	493000	Reimbursement for Services Provided	\$ 347,811	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000
B	493000	Reimbursement for Services Provided-Capacity Planning/Reporting Software	\$ -	\$ -	\$ 203,900	\$ 50,400	\$ 50,400
C	430000	On hand balance / interest revenue	\$ -	\$ -	\$ -	\$ 195,441	\$ -
D Total Revenues			\$ 347,811	\$ 375,000	\$ 578,900	\$ 620,841	\$ 425,400
EXPENDITURES							
Administration and Operations							
E	514000	Communications - Phone Charges	\$ 5,400	\$ 5,600	\$ 3,840	\$ 4,325	\$ 4,325
F	519045	Exp-Maintenance	\$ 1,500	\$ 3,000	\$ 3,000	\$ 1,500	\$ 2,000
G	519001	Maintenance-Vehicles	\$ 1,200	\$ 2,500	\$ -	\$ -	\$ -
H	519038	Fuel Expense	\$ 1,200	\$ 1,500	\$ 2,500	\$ 2,000	\$ 2,500
I	522000	Memberships	\$ 2,100	\$ 2,850	\$ -	\$ -	\$ -
J	524025	Admin. Office Expense	\$ 1,000	\$ 1,200	\$ 2,500	\$ 2,500	\$ 3,000
K	524030	Office Expense-Postage	\$ 100	\$ 100	\$ -	\$ -	\$ -
L	524000	Office Expense-Printing	\$ 500	\$ 700	\$ -	\$ -	\$ -
M	526000	Publ and Legal Notices	\$ -	\$ 2,500	\$ -	\$ -	\$ -
N	525065	Adm-Legal & Acctg Fees	\$ -	\$ -	\$ 25,000	\$ 77,000	\$ 4,500
O	517070	Exp-Insurance	\$ -	\$ -	\$ 15,000	\$ 21,000	\$ 23,500
P	532005	Exp-Utilities	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 3,000
Q	527000	Rents & Leases Equipment	\$ -	\$ -	\$ 26,536	\$ 27,156	\$ 27,156
R Administration and Operations Subtotal			\$ 13,000	\$ 19,950	\$ 11,840	\$ 138,481	\$ 69,981
Professional and Specialized Projects and Services							
S	530000	Special Dept Exp - Other	\$ 47,358	\$ 48,602	\$ -	\$ 3,000	\$ 3,000
T	531040	Travel Out of Cnty Misc	\$ 2,000	\$ 1,200	\$ -	\$ -	\$ -
U	549000	Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,500	\$ 3,000
V	525010	Professional and Specialized Projects and Services	\$ 77,048	\$ 88,835	\$ 46,030	\$ 46,019	\$ 47,019
W	525115	Prof & Spec Serv-Wages	\$ 208,405	\$ 214,413	\$ 246,594	\$ 252,000	\$ 252,000
X	530005	Special Dept Exp-Capacity Planning/Reporting Software	\$ -	\$ -	\$ 203,900	\$ 178,841	\$ 50,400
Y Professional and Specialized Projects and Services Subtotal			\$ 334,811	\$ 355,050	\$ 498,524	\$ 482,360	\$ 355,419
Total Expenditures			\$ 347,811	\$ 375,000	\$ 510,364	\$ 620,841	\$ 425,400

FY 2025-26 BUDGET - ADMINISTRATION, OPERATIONS AND PLANNING								
			TRANSIT FY 25-26	PLANNING FY 25-26	REGIONAL COLLABORATION FY 25-26	SAFE FY 25-26	IVRMA FY 24-25	TOTAL FY 25-26
	1	2	3	4	5	6	7	8
REVENUES								
A	430000	On hand balance / interest revenue	\$ 953,212	\$ 68,000	\$ -	\$ 15,000	\$ 195,441	\$ 1,231,653
B	446010	Local Transportation Funds - TDA	\$ 1,384,574	\$ 315,959	\$ -	\$ -	\$ -	\$ 1,700,533
C	446445	State - STIP-PPM / CalSTA SB125	\$ 45,000	\$ 279,000	\$ -	\$ -	\$ -	\$ 324,000
D	446390	State Aid-VLF S.A.F.E / 5339 Bus Shelter Improvements	\$ 562,564	\$ -	\$ -	\$ 204,221	\$ -	\$ 766,785
E	456040	FTA 5310 Mobility Coordination Program	\$ 201,754	\$ -	\$ -	\$ -	\$ -	\$ 201,754
F	446100	Federal Aid - CRP / FTA 5307	\$ 246,867	\$ 150,000	\$ -	\$ -	\$ -	\$ 396,867
G	446010	State PUC - Broadband / FTA 5311	\$ 268,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 468,000
H	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 161,413	\$ 106,650	\$ -	\$ -	\$ 425,400	\$ 693,463
I	Total Revenues		\$ 3,823,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,783,055
EXPENDITURES								
Administration and Operations								
J	501000 / 525010	Administrative Staffing and Support - 11 fulltime (1 IVRMA)	\$ 811,531	\$ 410,921	\$ 9,091	\$ 18,401	\$ 301,019	\$ 1,550,963
K	501140	Stipend	\$ 4,800	\$ 3,200	\$ -	\$ -	\$ -	\$ 8,000
L	514000	Call Box Phone Charges	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000
M	517055	Insurance - Liability	\$ 150,000	\$ 32,200	\$ -	\$ 5,700	\$ 21,000	\$ 208,900
N	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 50,200	\$ 38,959	\$ 91,000	\$ 800	\$ 87,325	\$ 268,284
O	526000	Legal notices, interpretive services	\$ 3,500	\$ 500	\$ -	\$ -	\$ -	\$ 4,000
P	528000	Rents, leases and utilities	\$ 74,100	\$ 31,300	\$ -	\$ -	\$ 30,156	\$ 135,556
Q	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 11,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 36,000
R	531040	Training/Travel Expense	\$ 35,000	\$ 33,000	\$ -	\$ -	\$ -	\$ 68,000
S	549000	Equipment / Contingency	\$ 95,000	\$ 10,000	\$ -	\$ 32,000	\$ 2,500	\$ 139,500
T	Administration and Operations Subtotal		\$ 1,235,131	\$ 585,081	\$ 100,091	\$ 92,901	\$ 442,000	\$ 2,455,203
Professional and Specialized Projects and Services								
U	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ 35,000
V	525010	Payroll Vendor Fees	\$ 11,050	\$ 11,050	\$ -	\$ -	\$ -	\$ 22,100
W	525010	Website Consultation (www.imperialctc.org)	\$ 3,720	\$ 3,720	\$ -	\$ -	\$ -	\$ 7,440
X	525070	AccuFund, COI Overhead Treasurer, Auditor Controller GSA	\$ 14,977	\$ 3,757	\$ -	\$ 1,383	\$ -	\$ 20,117
Y	525090	CPA/auditors (external)	\$ 116,230	\$ 15,000	\$ 24,000	\$ 1,000	\$ -	\$ 156,230
Z	525030	PM, Engineering Review and Support	\$ 232,268	\$ -	\$ -	\$ -	\$ -	\$ 232,268
AA	525010	Transit Operator Drug and Alcohol Audits	\$ 14,202	\$ -	\$ -	\$ -	\$ -	\$ 14,202
BB		Subtotal	\$ 407,447	\$ 48,528	\$ 24,000	\$ 7,383	\$ -	\$ 487,357
CC	525010	Comprehensive Operational Analysis	\$ 419,374	\$ -	\$ -	\$ -	\$ -	\$ 419,374
DD	525010	Short Range Transit Plan	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
EE	550000	Bus Shelters	\$ 703,205	\$ -	\$ -	\$ -	\$ -	\$ 703,205
FF	525010	Bus Stop Signage	\$ 101,227	\$ -	\$ -	\$ -	\$ -	\$ 101,227
GG	525010	LRTP Lithium update	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
HH	525010	IVT Contactless Payments	\$ 268,000	\$ -	\$ -	\$ -	\$ -	\$ 268,000
II	526045	IVT Ride NOW App	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
JJ	525010	TDA Triennial Performance Audit	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
KK	525010	Consultant - Project Coordinator (Broadband)	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
LL	525010	IVEDC Grant Administrative Support	\$ -	\$ -	\$ 70,909	\$ -	\$ -	\$ 70,909
MM	525010	STIP / RTIP Consultant	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
NN	525010	EV Charger Study	\$ -	\$ 188,000	\$ -	\$ -	\$ -	\$ 188,000
OO	524215	IVT County Wide Bus Shelters Maintenance	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
PP	525010	Passenger Statistical Summary	\$ 139,000	\$ -	\$ -	\$ -	\$ -	\$ 139,000
QQ	525010	Call Box Maintenance and Repair	\$ -	\$ -	\$ -	\$ 118,937	\$ -	\$ 118,937
RR	530005	Capacity Planning	\$ -	\$ -	\$ -	\$ -	\$ 178,841	\$ 178,841
SS		Subtotal	\$ 2,180,806	\$ 286,000	\$ 75,909	\$ 118,937	\$ 178,841	\$ 2,840,493
TT	Professional and Specialized Projects and Services Subtotal		\$ 2,588,253	\$ 334,528	\$ 99,909	\$ 126,320	\$ 178,841	\$ 3,327,850
UU	Total Expenditures		\$ 3,823,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,783,056

Appendix G

Appendix H

B:\ICTC Budget and Finance\25-26\Transit Financing Plan 2025-2026 final

FY 2025-26 ICTC OVERALL WORK PROGRAM																											
Projected Revenues																											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14													
	FEDERAL							STATE																			
					SUBTOTAL	TOTAL						SUBTOTAL		TOTAL													
A	Federal Transit Admin 5307 Urban - FTA 5307	2025-26	\$6,130,283		\$6,130,283			A	Transportation Development Act - TDA	2025-26	\$6,900,000																
B	Federal Transit Admin 5310 MMP - FTA 5310	2022-24	\$201,754		\$201,754			B	Capital Purchases Reserves		\$3,517,761	\$10,417,761															
C	Federal Transit Admin 5311 Rural - FTA 5311	2025-26	\$823,038		\$823,038			C	State of Good Repair - SGR	2025-26	\$691,937	\$691,937															
D	Federal Transit Admin 5339a - Bus Shelter Improvements	2023-24	\$1,427,864		\$1,427,864			D	State Transit Assistance - STA	2025-26	\$4,804,082	\$4,804,082															
E	Carbon Reduction Program - CRP	2025-26	\$553,000		\$553,000			E	CalSTA - SB125	2025-26	\$2,257,789	\$2,257,789															
F	Community Project Funding/Congressionally Directed Spending - CPFCDs	2023-24	\$3,563,279		\$3,563,279			F	Low Carbon Transit Operation Program - LCTOP	2016-19	\$788,267																
G	Rebuilding American Infrastructure with Sustainability and Equity - RAISE	2023-24	\$10,734,980		\$10,734,980			G		2025-26	\$897,931	\$1,686,198															
H	Coordinated Border Infrastructure Program - CBI	2025-26	\$2,000,000		\$2,000,000			H	Active Transportation Program - ATP	2023-24	\$1,073,000	\$1,073,000															
I							\$25,434,198	I	State Transportation Improvement Program - STIP	2025-26	\$5,500,000	\$5,500,000															
J	LOCAL							J	PUC - Broadband	2023-26	\$200,000	\$200,000															
K	Fare Revenue	2025-26	\$915,135		\$915,135			K	Planning, Programming & Monitoring - PPM	2025-26	\$279,000	\$279,000															
L	On Hand / Interest	2025-26	\$1,036,212		\$1,036,212			L	Service Authority for Freeway Emergencies - SAFE	2025-26	\$204,221	\$204,221															
M	LTA 2% and 5%	2025-26	\$991,885		\$991,885			M	Transit & Intercity Rail Capital Program - TIRCP	2025-26	\$2,300,000	\$2,300,000															
N	SCAG / IVRMA / Member contr	2025-26	\$268,063		\$268,063			N						\$29,413,988													
o TOTAL														\$58,059,480													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14													
	Projected Expenditures		Estimated	On Hand /	PPM / STIP	LTA	ATP	LCTOP	FTA	FTA	STA	FTA	LTF	Total													
	Service	Cost	Fares	Interest	PUC / RAISE	2% & 5% SGR / SAFE	CalSTA SB125 CBI	SCAG/IVRMA Contributions	Sec 5310 Sec 5339	Sec 5307 CRP / TIRCP	AB 2551 CPFCDs	Sec 5311 CRRSAA	SB325	Subsidy													
P	Regional Transit Services																										
	Total	\$	11,057,891	\$	860,925	\$	-	\$	-	\$	212,789	\$	897,931	\$	-	\$	4,495,895	\$	3,828,001	\$	512,350	\$	250,000	\$	11,057,891		
Q	Local Transit Services																										
	Total	\$	2,775,499	\$	54,210	\$	-	\$	-	\$	250,000	\$	-	\$	-	\$	1,387,521	\$	976,080	\$	42,688	\$	65,000	\$	2,775,499		
R	Transit Capital Vehicles																										
	Total	\$	6,850,000	\$	-	\$	-	\$	-	\$	691,937	\$	-	\$	-	\$	-	\$	-	\$	-	\$	6,158,063	\$	6,850,000		
S	Transit/Transportation Capital Construction / Acquisitions																										
T	Calexico East ITC	\$	2,300,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,300,000	\$	-	\$	-	\$	-	\$	2,300,000		
U	Zero Emissions Charging Stations	\$	504,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	403,000	\$	-	\$	-	\$	101,000	\$	504,000		
V	IVT Operations Facility	\$	2,300,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	865,300	\$	-	\$	-	\$	-	\$	1,434,700	\$	2,300,000		
W	SR-86 Border Patrol Check point	\$	648,962	\$	-	\$	-	\$	-	\$	648,962	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	648,962		
X	Calexico ITC	\$	16,355,991	\$	-	\$	-	\$	10,734,980	\$	-	\$	1,073,000	\$	788,267	\$	-	\$	-	\$	3,563,279	\$	-	\$	196,465	\$	16,355,991
	Total	\$	22,108,953	\$	-	\$	-	\$	10,734,980	\$	648,962	\$	1,073,000	\$	788,267	\$	865,300	\$	2,703,000	\$	3,563,279	\$	-	\$	1,732,165	\$	22,108,953
Y	Transit Facility Maintenance																										
	Total	\$	305,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	305,000	\$	305,000		
Z	Transit / Planning Misc																										
	Total	\$	2,000,000	\$	-	\$	-	\$	-	\$	-	\$	2,000,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,000,000		
AA	Transportation Projects																										
	Forrester/Westmorland Bypass Project Study	\$	92,923	\$	-	\$	-	\$	92,923	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	92,923		
BB	Anza Bridge Design & Environmental	\$	2,000,000	\$	-	\$	-	\$	-	\$	2,000,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,000,000		
CC	Forrester Bypass Design	\$	5,500,000	\$	-	\$	-	\$	5,500,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,500,000		
DD	Total	\$	7,592,923	\$	-	\$	-	\$	5,500,000	\$	92,923	\$	2,000,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	7,592,923		
EE	ICTC Transit Admin/Operations	\$	1,235,131	\$	-	\$	513,000	\$	-	\$	-	\$	161,413	\$	201,754	\$	-	\$	-	\$	-	\$	358,964	\$	1,235,131		
FF	ICTC Transit Plans/Programs	\$	2,588,253	\$	-	\$	440,212	\$	-	\$	-	\$	45,000	\$	-	\$	562,564	\$	246,867	\$	-	\$	268,000	\$	1,025,610	\$	2,588,253
GG	ICTC Regional Planning	\$	919,609	\$	-	\$	68,000	\$	279,000	\$	-	\$	-	\$	106,650	\$	-	\$	150,000	\$	-	\$	-	\$	315,959	\$	919,609
HH	ICTC Regional Collaboration	\$	200,000	\$	-	\$	-	\$	200,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	200,000		
II	ICTC SAFE	\$	219,221	\$	-	\$	15,000	\$	-	\$	204,221	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	219,221		
JJ	Total	\$	5,162,214	\$	-	\$	1,036,212	\$	479,000	\$	204,221	\$	45,000	\$	268,063	\$	764,318	\$	396,867	\$	-	\$	268,000	\$	1,700,533	\$	5,162,214
KK	Bikes and Peds Art 3	\$	207,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	207,000	\$	207,000		
MM	Total	\$	58,059,480	\$	915,135	\$	1,036,212	\$	16,713,980	\$	1,888,043	\$	3,320,739	\$	1,954,261	\$	1,629,618	\$	8,983,283	\$	8,367,360	\$	823,038	\$	10,417,761	\$	58,059,480

Appendix I

Appendix A

FY 2025-26 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)

AGENCY	*POPULATION	%	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT	Quarterly Billing Amount
City of Brawley	28,543	16.0%	\$ 16,040	13.3%	\$ 13,339	\$ 3,334.64
City of Calexico	39,666	22.3%	\$ 22,291	18.5%	\$ 18,537	\$ 4,634.13
City of Calipatria	3,646	2.0%	\$ 2,049	1.7%	\$ 1,704	\$ 425.96
City of El Centro	44,716	25.1%	\$ 25,129	20.9%	\$ 20,896	\$ 5,224.11
City of Holtville	5,653	3.2%	\$ 3,177	2.6%	\$ 2,642	\$ 660.43
City of Imperial	22,391	12.6%	\$ 12,583	10.5%	\$ 10,464	\$ 2,615.91
City of Westmorland	2,076	1.2%	\$ 1,167	1.0%	\$ 970	\$ 242.54
County of Imperial	31,255	17.6%	\$ 17,564	14.6%	\$ 14,606	\$ 3,651.48
**IID	0	0.0%	\$ -	16.8%	\$ 16,843	\$ 4,210.79
Total	177,946	100%	\$ 100,000	100%	\$ 100,000	\$ 25,000.00

* population from Dept of Finance May 2023

** IID percentage is based on an average of the 4 largest agencies = 35,042 which equates to 16.9% and reduces the base amount for the remaining member agencies to \$83,128

Brawley	28,543
Calexico	39,666
El Centro	44,716
County	31,255
	<u>144,180</u>

average 36,045

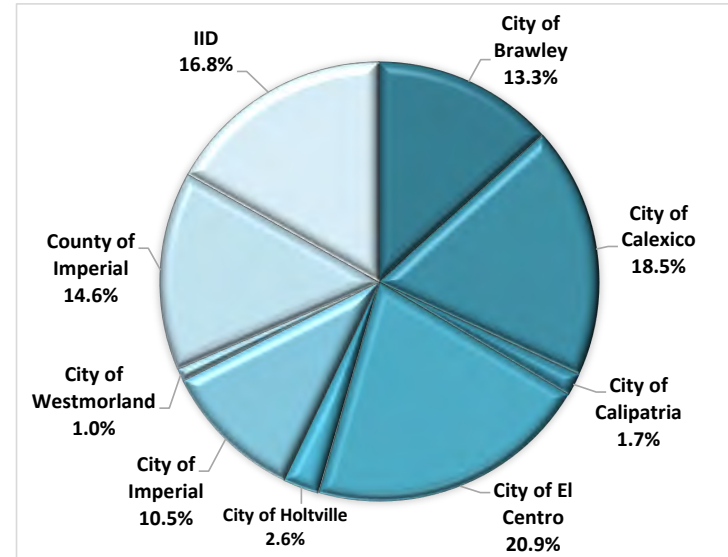
add IID average of the population to total population, then divide to get %

177,946	36,045	/	213,991	16.8%
<u>36,045</u>				
213,991	\$	100,000	*	16.8%
	\$	100,000	-	\$ 16,843
			\$	83,157

formula approved by the ICTC May 2010 for \$150K
reduced in FY 2013-14 to \$100K

Department of Finance Population as of : May 2025

<https://dof.ca.gov/forecasting/demographics/estimates/e-5-population-and-housing-estimates-for-cities-counties-and-the-state-2020-2025/>



FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Transit		TRANSIT FY 21-22	TRANSIT FY 22-23	TRANSIT FY 23-24	TRANSIT FY 24-25	TRANSIT FY 25-26
	1	2	4	5	6	7	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 670,107	\$ 580,240	\$ 563,143	\$ 880,069	\$ 953,212
B	446010	Local Transportation Funds - TDA	\$ 1,026,874	\$ 1,359,123	\$ 1,250,047	\$ 847,088	\$ 1,384,574
C	456145	FTA 5307 Urbanized Area / 5339 Bus Shelter Improvements	\$ -	\$ -	\$ 300,000	\$ 580,000	\$ 809,431
D	446445	FTA 5310 Mobility Coordination Program / CalSTA SB125	\$ 143,915	\$ 150,121	\$ 195,812	\$ 211,936	\$ 246,754
E	446740	FTA 5311 Rural	\$ -	\$ -	\$ -	\$ -	\$ 268,000
F	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimbursements and Reimbursements for Services Provided	\$ 133,013	\$ 114,347	\$ 127,020	\$ 144,035	\$ 161,413
G Total Revenues			\$ 1,973,909	\$ 2,203,831	\$ 2,436,022	\$ 2,663,128	\$ 3,823,384
EXPENDITURES							
Administration and Operations							
H	501000 / 525010	Administrative Staffing and Support	\$ 796,912	\$ 792,065	\$ 748,433	\$ 773,203	\$ 811,531
I	501140	Stipend	\$ 3,500	\$ 2,500	\$ 3,800	\$ 3,800	\$ 4,800
J	517055	Insurance - Liability	\$ 176,000	\$ 239,450	\$ 175,000	\$ 150,000	\$ 150,000
K	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 35,800	\$ 39,200	\$ 41,000	\$ 43,500	\$ 50,200
L	526000	Legal notices, interpretive services	\$ 2,000	\$ 2,000	\$ 1,200	\$ 1,400	\$ 3,500
M	528000	Rents, leases and utilities	\$ 65,350	\$ 63,200	\$ 71,100	\$ 71,100	\$ 74,100
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 6,000	\$ 8,000	\$ 9,000	\$ 11,000
O	531040	Training/Travel Expense	\$ 16,000	\$ 22,000	\$ 25,000	\$ 30,000	\$ 35,000
P	549000	Equipment - Benches & Shelters*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 95,000
Q Administration and Operations Subtotal			\$ 1,130,062	\$ 1,196,415	\$ 1,103,533	\$ 1,112,003	\$ 1,235,131
Professional and Specialized Projects and Services							
R	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
S	525010	Payroll Vendor Fees	\$ 8,000	\$ 9,000	\$ 10,716	\$ 10,716	\$ 11,050
T	525010	Website Consultation (www.imperialctc.org)	\$ 1,500	\$ 1,500	\$ 4,000	\$ 2,250	\$ 3,720
U	525070	Accufund, COI Overhead Treasurer, Auditor Controller GSA	\$ 20,444	\$ 11,174	\$ 15,299	\$ 12,177	\$ 14,977
V	525090	CPA/auditors (external)	\$ 121,796	\$ 142,371	\$ 118,399	\$ 133,230	\$ 116,230
W	525030	PM, Engineering Review and Support / CPS	\$ 373,357	\$ 243,847	\$ 382,860	\$ 434,909	\$ 232,268
X	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 13,131	\$ 13,131	\$ 13,656	\$ 14,202
Y		Subtotal	\$ 552,097	\$ 436,023	\$ 559,405	\$ 621,938	\$ 407,447
Z	525010	Comprehensive Operational Analysis	\$ -	\$ -	\$ 375,000	\$ 450,000	\$ 419,374
AA	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ 35,710	\$ -	\$ -	\$ -	\$ -
BB	550000	Bus Shelters	\$ -	\$ -	\$ -	\$ 350,000	\$ 703,205
CC	525010	Short Range Transit Plan	\$ -	\$ -	\$ -	\$ -	\$ 250,000
DD	525010	IVT Contactless Payments	\$ -	\$ -	\$ -	\$ -	\$ 268,000
EE	525010	TDA Triennial Performance Audit	\$ -	\$ -	\$ -	\$ -	\$ 80,000
FF	525010	IVT Bus Operations Facility Eval	\$ 161,040	\$ 149,393	\$ 149,393	\$ -	\$ -
GG	525010	Bus Stop Signage	\$ 45,000	\$ 45,000	\$ 45,000	\$ 101,227	\$ 101,227
HH	525010	TDA Guidebook Update	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
II	524215	IVT County Wide Bus Shelters Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 175,000
JJ	526045	IVT Ride NOW App	\$ -	\$ -	\$ -	\$ -	\$ 45,000
KK	525010	Zero Emission Bus Strategy & Implementation Plan	\$ -	\$ 200,000	\$ 118,690	\$ 27,960	\$ -
LL	525010	Passenger Statistical Summary	\$ -	\$ 127,000	\$ 35,000	\$ -	\$ 139,000
MM		Subtotal	\$ 291,750	\$ 571,393	\$ 773,083	\$ 929,187	\$ 2,180,806
NN Professional and Specialized Projects and Services Subtotal			\$ 843,847	\$ 1,007,416	\$ 1,332,488	\$ 1,551,125	\$ 2,588,253
OO Total Expenditures			\$ 1,973,909	\$ 2,203,831	\$ 2,436,022	\$ 2,663,128	\$ 3,823,384

Appendix B

*FY 2025/2026 Benches & Shelters maintenance administered by ICTC

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Planning		PLANNING FY 21-22	PLANNING FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26
	1	2	4	5	6	7	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 203,500	\$ 270,069	\$ 129,152	\$ 20,000	\$ 68,000
B	442000	State Aid TCEP / SRP	\$ 124,725	\$ 55,124	\$ -	\$ 274,133	\$ -
C	446010	Local Transportation Funds - TDA	\$ 340,391	\$ 277,280	\$ 302,931	\$ 361,432	\$ 315,959
D	446445	State - STIP-PPM / SP & R	\$ 202,000	\$ 202,000	\$ 258,000	\$ 258,000	\$ 279,000
E	446100	Federal Aid - CRP	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
F	474005	LTA	\$ 161,300	\$ -	\$ -	\$ -	
G	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 120,796	\$ 114,627	\$ 107,280	\$ 106,600	\$ 106,650
H Total Revenues			\$ 1,152,712	\$ 919,100	\$ 797,363	\$ 1,170,165	\$ 919,609
EXPENDITURES							
Administration and Operations							
I	501000	Administrative Staffing and Support	\$ 373,466	\$ 388,721	\$ 440,743	\$ 461,488	\$ 410,921
J	501140	Stipend	\$ 2,800	\$ 1,500	\$ 3,600	\$ 2,200	\$ 3,200
K	517055	Insurance - Liability	\$ 33,700	\$ 43,120	\$ 37,200	\$ 28,200	\$ 32,200
L	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 23,785	\$ 29,235	\$ 31,808	\$ 33,919	\$ 38,959
M	526000	Legal notices, interpretive services	\$ 400	\$ 400	\$ 400	\$ 400	\$ 500
N	528000	Rents, leases and utilities	\$ 30,850	\$ 28,700	\$ 31,600	\$ 30,100	\$ 31,300
O	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 12,000	\$ 12,000	\$ 16,000	\$ 18,000	\$ 25,000
P	531040	Training/Travel Expense	\$ 17,000	\$ 25,000	\$ 25,000	\$ 30,000	\$ 33,000
Q	549000	Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	\$ 10,000
R Administration and Operations Subtotal			\$ 499,001	\$ 533,676	\$ 591,351	\$ 611,307	\$ 585,080
Professional and Specialized Projects and Services							
S	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
T	525010	Payroll Vendor Fees	\$ 8,000	\$ 9,000	\$ 10,716	\$ 10,716	\$ 11,050
U	525010	Website Consultation (www.imperialctc.org)	\$ 1,000	\$ 1,400	\$ 4,000	\$ 2,250	\$ 3,720
V	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 12,184	\$ 12,519	\$ 3,867	\$ 3,757	\$ 3,757
W	525090	CPA/auditors (external)	\$ 6,500	\$ 7,310	\$ 8,275	\$ 15,000	\$ 15,000
X		Subtotal	\$ 42,684	\$ 45,231	\$ 41,859	\$ 46,723	\$ 48,527
Y	525010	Long Range Transportation Plan	\$ 300,000	\$ 260,069	\$ 114,152	\$ -	\$ 48,000
Z	525010	STIP / RTIP Consultant	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
AA	525010	On Call Program & Grant Support Consultant	\$ -	\$ -	\$ 25,000	\$ 25,000	
BB	525010	EV Charger Study	\$ -	\$ -	\$ -	\$ 188,000	\$ 188,000
CC	525010	SRP Housing Technical Assistance Study (REAP 2.0)	\$ -	\$ -	\$ -	\$ 274,133	
DD	525030	PM, Engineering Review and Support	\$ 161,300	\$ -	\$ -	\$ -	
EE	525010	Calexico E Port Bridge Widening Engineering Support	\$ 124,725	\$ 55,124	\$ -	\$ -	
FF		Subtotal	\$ 611,025	\$ 340,193	\$ 164,152	\$ 512,133	\$ 286,000
GG Professional and Specialized Projects and Services Subtotal			\$ 653,709	\$ 385,424	\$ 206,011	\$ 558,856	\$ 334,527
HH Total Expenditures			\$ 1,152,712	\$ 919,100	\$ 797,363	\$ 1,170,165	\$ 919,609

Appendix D

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING								
	Regional Collaboration - Broadband & Brownfields			REGIONAL COLLABORATION FY 21-22	REGIONAL COLLABORATION FY 22-23	REGIONAL COLLABORATION FY 23-24	REGIONAL COLLABORATION FY 24-25	REGIONAL COLLABORATION FY 25-26
	1	2		4	5	6	7	7
REVENUES								
A	430000	On hand balance / interest revenue		\$ 70	\$ -	\$ -	\$ -	\$ -
B	456040	EPA - Brownfields Assessment		\$ 111,520	\$ 48,256	\$ 18,098	\$ -	\$ -
C	446010	PUC - Broadband		\$ 340,631	\$ 340,631	\$ 200,000	\$ 200,000	\$ 200,000
D Total Revenues				\$ 452,221	\$ 388,887	\$ 218,098	\$ 200,000	\$ 200,000
EXPENDITURES								
Administration and Operations								
E	525010	Administrative Staffing and Support		\$ 3,473	\$ -	\$ 8,239	\$ 9,091	\$ 9,622
F	522000	Memberships, office exp, communications, IT, fuel and maintenance		\$ 70	\$ -	\$ -	\$ -	\$ -
G	525030	Marketing, Training, Travel Expense, Equipment and Indirect Costs		\$ -	\$ -	\$ 91,000	\$ 91,000	\$ 91,000
H Administration and Operations Subtotal				\$ 3,543	\$ -	\$ 99,239	\$ 100,091	\$ 100,622
Professional and Specialized Projects and Services								
I	525090	CPA/auditors (external)		\$ 500	\$ 500	\$ 24,000	\$ 24,000	\$ 24,000
J	525010	Consultant - Engineering & Contract Labor		\$ 261,520	\$ 201,729	\$ 19,859	\$ 5,000	\$ 5,000
K	525010	IVEDC Grant Administrative Support		\$ 186,658	\$ 186,658	\$ 75,000	\$ 70,909	\$ 70,378
L Professional and Specialized Projects and Services Subtotal				\$ 448,678	\$ 388,887	\$ 118,859	\$ 99,909	\$ 99,378
M Total Expenditures				\$ 452,221	\$ 388,887	\$ 218,098	\$ 200,000	\$ 200,000

Appendix E

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING									
	SAFE - Service Authority for Freeway Emergencies			SAFE FY 21-22	SAFE FY 22-23	SAFE FY 23-24	SAFE FY 24-25	SAFE FY 25-26	
	1	2		4	5	6	7	7	
REVENUES									
A	430000	On hand balance / interest revenue			\$ 136,829	\$ 10,000	\$ 8,953	\$ 15,000	\$ 15,000
B	446390	State Aid- S.A.F.E.			\$ 180,000	\$ 185,000	\$ 200,000	\$ 201,765	\$ 204,221
C Total Revenues					\$ 316,829	\$ 195,000	\$ 208,953	\$ 216,765	\$ 219,221
EXPENDITURES									
Administration and Operations									
D	525010	ICTC Administrative Support, Legal & Accounting			\$ 18,386	\$ 19,671	\$ 21,212	\$ 23,821	\$ 24,784
E	514000	Communications - Phone Charges			\$ 27,087	\$ 40,000	\$ 40,000	\$ 40,152	\$ 36,000
F	517055	Insurance Liability			\$ 5,100	\$ 5,100	\$ 6,000	\$ 5,700	\$ 5,700
G	524000	Office Expense			\$ 100	\$ 165	\$ 250	\$ 450	\$ 800
H	549000	Equipment - Contingency			\$ -	\$ 24,940	\$ 30,000	\$ 32,000	\$ 32,000
I Administration and Operations Subtotal					\$ 50,673	\$ 89,876	\$ 97,462	\$ 102,123	\$ 99,284
Professional and Specialized Projects and Services									
J	525010	Consultant - Call Box Preventative Care & Maintenance			\$ 95,656	\$ 104,624	\$ 110,991	\$ 113,642	\$ 118,937
K	525090	Auditors (external)			\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 1,000
L	549000	Equipment 4G Upgrade			\$ 170,000	\$ -	\$ -	\$ -	\$ -
M Professional and Specialized Projects and Services Subtotal					\$ 266,156	\$ 105,124	\$ 111,491	\$ 114,642	\$ 119,937
N Total Expenditures					\$ 316,829	\$ 195,000	\$ 208,953	\$ 216,765	\$ 219,221

Appendix F

FY 2025-26 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	IVRMA - Imperial Valley Resource Management Agency		IVRMA FY 21-22	IVRMA FY 22-23	IVRMA FY 23-24	IVRMA FY 24-25	IVRMA FY 25-26
	1	2	4	5	6	7	3
REVENUES							
A	493000	Reimbursement for Services Provided	\$ 347,811	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000
B	493000	Reimbursement for Services Provided-Capacity Planning/Reporting Software	\$ -	\$ -	\$ 203,900	\$ 50,400	\$ 50,400
C	430000	On hand balance / interest revenue	\$ -	\$ -	\$ -	\$ 195,441	\$ -
D Total Revenues			\$ 347,811	\$ 375,000	\$ 578,900	\$ 620,841	\$ 425,400
EXPENDITURES							
Administration and Operations							
E	514000	Communications - Phone Charges	\$ 5,400	\$ 5,600	\$ 3,840	\$ 4,325	\$ 4,325
F	519045	Exp-Maintenance	\$ 1,500	\$ 3,000	\$ 3,000	\$ 1,500	\$ 2,000
G	519001	Maintenance-Vehicles	\$ 1,200	\$ 2,500	\$ -	\$ -	\$ -
H	519038	Fuel Expense	\$ 1,200	\$ 1,500	\$ 2,500	\$ 2,000	\$ 2,500
I	522000	Memberships	\$ 2,100	\$ 2,850	\$ -	\$ -	\$ -
J	524025	Admin. Office Expense	\$ 1,000	\$ 1,200	\$ 2,500	\$ 2,500	\$ 3,000
K	524030	Office Expense-Postage	\$ 100	\$ 100	\$ -	\$ -	\$ -
L	524000	Office Expense-Printing	\$ 500	\$ 700	\$ -	\$ -	\$ -
M	526000	Publ and Legal Notices	\$ -	\$ 2,500	\$ -	\$ -	\$ -
N	525065	Adm-Legal & Acctg Fees	\$ -	\$ -	\$ 25,000	\$ 77,000	\$ 4,500
O	517070	Exp-Insurance	\$ -	\$ -	\$ 15,000	\$ 21,000	\$ 23,500
P	532005	Exp-Utilities	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 3,000
Q	527000	Rents & Leases Equipment	\$ -	\$ -	\$ 26,536	\$ 27,156	\$ 27,156
R Administration and Operations Subtotal			\$ 13,000	\$ 19,950	\$ 11,840	\$ 138,481	\$ 69,981
Professional and Specialized Projects and Services							
S	530000	Special Dept Exp - Other	\$ 47,358	\$ 48,602	\$ -	\$ 3,000	\$ 3,000
T	531040	Travel Out of Cnty Misc	\$ 2,000	\$ 1,200	\$ -	\$ -	\$ -
U	549000	Equipment	\$ -	\$ 2,000	\$ 2,000	\$ 2,500	\$ 3,000
V	525010	Professional and Specialized Projects and Services	\$ 77,048	\$ 88,835	\$ 46,030	\$ 46,019	\$ 47,019
W	525115	Prof & Spec Serv-Wages	\$ 208,405	\$ 214,413	\$ 246,594	\$ 252,000	\$ 252,000
X	530005	Special Dept Exp-Capacity Planning/Reporting Software	\$ -	\$ -	\$ 203,900	\$ 178,841	\$ 50,400
Y Professional and Specialized Projects and Services Subtotal			\$ 334,811	\$ 355,050	\$ 498,524	\$ 482,360	\$ 355,419
Total Expenditures			\$ 347,811	\$ 375,000	\$ 510,364	\$ 620,841	\$ 425,400

FY 2025-26 BUDGET - ADMINISTRATION, OPERATIONS AND PLANNING								
			TRANSIT FY 25-26	PLANNING FY 25-26	REGIONAL COLLABORATION FY 25-26	SAFE FY 25-26	IVRMA FY 24-25	TOTAL FY 25-26
	1	2	3	4	5	6	7	8
REVENUES								
A	430000	On hand balance / interest revenue	\$ 953,212	\$ 68,000	\$ -	\$ 15,000	\$ 195,441	\$ 1,231,653
B	446010	Local Transportation Funds - TDA	\$ 1,384,574	\$ 315,959	\$ -	\$ -	\$ -	\$ 1,700,533
C	446445	State - STIP-PPM / CalSTA SB125	\$ 45,000	\$ 279,000	\$ -	\$ -	\$ -	\$ 324,000
D	446390	State Aid-VLF S.A.F.E / 5339 Bus Shelter Improvements	\$ 562,564	\$ -	\$ -	\$ 204,221	\$ -	\$ 766,785
E	456040	FTA 5310 Mobility Coordination Program	\$ 201,754	\$ -	\$ -	\$ -	\$ -	\$ 201,754
F	446100	Federal Aid - CRP / FTA 5307	\$ 246,867	\$ 150,000	\$ -	\$ -	\$ -	\$ 396,867
G	446010	State PUC - Broadband / FTA 5311	\$ 268,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 468,000
H	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 161,413	\$ 106,650	\$ -	\$ -	\$ 425,400	\$ 693,463
I	Total Revenues		\$ 3,823,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,783,055
EXPENDITURES								
Administration and Operations								
J	501000 / 525010	Administrative Staffing and Support - 11 fulltime (1 IVRMA)	\$ 811,531	\$ 410,921	\$ 9,091	\$ 18,401	\$ 301,019	\$ 1,550,963
K	501140	Stipend	\$ 4,800	\$ 3,200	\$ -	\$ -	\$ -	\$ 8,000
L	514000	Call Box Phone Charges	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000
M	517055	Insurance - Liability	\$ 150,000	\$ 32,200	\$ -	\$ 5,700	\$ 21,000	\$ 208,900
N	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 50,200	\$ 38,959	\$ 91,000	\$ 800	\$ 87,325	\$ 268,284
O	526000	Legal notices, interpretive services	\$ 3,500	\$ 500	\$ -	\$ -	\$ -	\$ 4,000
P	528000	Rents, leases and utilities	\$ 74,100	\$ 31,300	\$ -	\$ -	\$ 30,156	\$ 135,556
Q	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 11,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 36,000
R	531040	Training/Travel Expense	\$ 35,000	\$ 33,000	\$ -	\$ -	\$ -	\$ 68,000
S	549000	Equipment / Contingency	\$ 95,000	\$ 10,000	\$ -	\$ 32,000	\$ 2,500	\$ 139,500
T	Administration and Operations Subtotal		\$ 1,235,131	\$ 585,081	\$ 100,091	\$ 92,901	\$ 442,000	\$ 2,455,203
Professional and Specialized Projects and Services								
U	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ 35,000
V	525010	Payroll Vendor Fees	\$ 11,050	\$ 11,050	\$ -	\$ -	\$ -	\$ 22,100
W	525010	Website Consultation (www.imperialctc.org)	\$ 3,720	\$ 3,720	\$ -	\$ -	\$ -	\$ 7,440
X	525070	AccuFund, COI Overhead Treasurer, Auditor Controller GSA	\$ 14,977	\$ 3,757	\$ -	\$ 1,383	\$ -	\$ 20,117
Y	525090	CPA/auditors (external)	\$ 116,230	\$ 15,000	\$ 24,000	\$ 1,000	\$ -	\$ 156,230
Z	525030	PM, Engineering Review and Support	\$ 232,268	\$ -	\$ -	\$ -	\$ -	\$ 232,268
AA	525010	Transit Operator Drug and Alcohol Audits	\$ 14,202	\$ -	\$ -	\$ -	\$ -	\$ 14,202
BB		Subtotal	\$ 407,447	\$ 48,528	\$ 24,000	\$ 7,383	\$ -	\$ 487,357
CC	525010	Comprehensive Operational Analysis	\$ 419,374	\$ -	\$ -	\$ -	\$ -	\$ 419,374
DD	525010	Short Range Transit Plan	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
EE	550000	Bus Shelters	\$ 703,205	\$ -	\$ -	\$ -	\$ -	\$ 703,205
FF	525010	Bus Stop Signage	\$ 101,227	\$ -	\$ -	\$ -	\$ -	\$ 101,227
GG	525010	LRTP Lithium update	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
HH	525010	IVT Contactless Payments	\$ 268,000	\$ -	\$ -	\$ -	\$ -	\$ 268,000
II	526045	IVT Ride NOW App	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
JJ	525010	TDA Triennial Performance Audit	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
KK	525010	Consultant - Project Coordinator (Broadband)	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
LL	525010	IVEDC Grant Administrative Support	\$ -	\$ -	\$ 70,909	\$ -	\$ -	\$ 70,909
MM	525010	STIP / RTIP Consultant	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
NN	525010	EV Charger Study	\$ -	\$ 188,000	\$ -	\$ -	\$ -	\$ 188,000
OO	524215	IVT County Wide Bus Shelters Maintenance	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
PP	525010	Passenger Statistical Summary	\$ 139,000	\$ -	\$ -	\$ -	\$ -	\$ 139,000
QQ	525010	Call Box Maintenance and Repair	\$ -	\$ -	\$ -	\$ 118,937	\$ -	\$ 118,937
RR	530005	Capacity Planning	\$ -	\$ -	\$ -	\$ -	\$ 178,841	\$ 178,841
SS		Subtotal	\$ 2,180,806	\$ 286,000	\$ 75,909	\$ 118,937	\$ 178,841	\$ 2,840,493
TT	Professional and Specialized Projects and Services Subtotal		\$ 2,588,253	\$ 334,528	\$ 99,909	\$ 126,320	\$ 178,841	\$ 3,327,850
UU	Total Expenditures		\$ 3,823,384	\$ 919,609	\$ 200,000	\$ 219,221	\$ 620,841	\$ 5,783,056

Appendix H

B:\ICTC Budget and Finance\25-26\Transit Financing Plan 2025-2026 final

FY 2025-26 ICTC OVERALL WORK PROGRAM															
Projected Revenues															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	FEDERAL							STATE							
					SUBTOTAL	TOTAL						SUBTOTAL		TOTAL	
A	Federal Transit Admin 5307 Urban - FTA 5307	2025-26	\$6,130,283		\$6,130,283			A	Transportation Development Act - TDA	2025-26	\$6,900,000				
B	Federal Transit Admin 5310 MMP - FTA 5310	2022-24	\$201,754		\$201,754			B	Capital Purchases Reserves		\$3,517,761	\$10,417,761			
C	Federal Transit Admin 5311 Rural - FTA 5311	2025-26	\$823,038		\$823,038			C	State of Good Repair - SGR	2025-26	\$691,937	\$691,937			
D	Federal Transit Admin 5339a - Bus Shelter Improvements	2023-24	\$1,427,864		\$1,427,864			D	State Transit Assistance - STA	2025-26	\$4,804,082	\$4,804,082			
E	Carbon Reduction Program - CRP	2025-26	\$553,000		\$553,000			E	CalSTA - SB125	2025-26	\$2,257,789	\$2,257,789			
F	Community Project Funding/Congressionally Directed Spending - CPFCDs	2023-24	\$3,563,279		\$3,563,279			F	Low Carbon Transit Operation Program - LCTOP	2016-19	\$788,267				
G	Rebuilding American Infrastructure with Sustainability and Equity - RAISE	2023-24	\$10,734,980		\$10,734,980			G		2025-26	\$897,931	\$1,686,198			
H	Coordinated Border Infrastructure Program - CBI	2025-26	\$2,000,000		\$2,000,000			H	Active Transportation Program - ATP	2023-24	\$1,073,000	\$1,073,000			
I								I	State Transportation Improvement Program - STIP	2025-26	\$5,500,000	\$5,500,000			
J	Fare Revenue	2025-26	\$915,135		\$915,135			J	PUC - Broadband	2023-26	\$200,000	\$200,000			
K	On Hand / Interest	2025-26	\$1,036,212		\$1,036,212			K	Planning, Programming & Monitoring - PPM	2025-26	\$279,000	\$279,000			
L	LTA 2% and 5%	2025-26	\$991,885		\$991,885			L	Service Authority for Freeway Emergencies - SAFE	2025-26	\$204,221	\$204,221			
M	SCAG / IVRMA / Member contr	2025-26	\$268,063		\$268,063			M	Transit & Intercity Rail Capital Program - TIRCP	2025-26	\$2,300,000	\$2,300,000			
N								N							
														\$29,413,988	
o TOTAL \$58,059,480															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	Projected Expenditures		Estimated	On Hand /	PPM / STIP	LTA	ATP	LCTOP	FTA	FTA	STA	FTA	LTF	Total	
	Service	Cost	Fares	Interest	PUC / RAISE	2% & 5% SGR / SAFE	CalSTA SB125 CBI	SCAG/IVRMA Contributions	Sec 5310 Sec 5339	Sec 5307 CRP / TIRCP	AB 2551 CPFCDs	Sec 5311 CRRSAA	SB325	Subsidy	
P	Regional Transit Services														
	Total	\$ 11,057,891	\$ 860,925	\$ -	\$ -	\$ -	\$ 212,789	\$ 897,931	\$ -	\$ 4,495,895	\$ 3,828,001	\$ 512,350	\$ 250,000	\$ 11,057,891	
Q	Local Transit Services														
	Total	\$ 2,775,499	\$ 54,210	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,387,521	\$ 976,080	\$ 42,688	\$ 65,000	\$ 2,775,499	
R	Transit Capital Vehicles														
	Total	\$ 6,850,000	\$ -	\$ -	\$ -	\$ 691,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,158,063	\$ 6,850,000	
S	Transit/Transportation Capital Construction / Acquisitions														
T	Calexico East ITC	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -	\$ 2,300,000	
U	Zero Emissions Charging Stations	\$ 504,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 403,000	\$ -	\$ -	\$ 101,000	\$ 504,000	
V	IVT Operations Facility	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 865,300	\$ -	\$ -	\$ -	\$ 1,434,700	\$ 2,300,000	
W	SR-86 Border Patrol Check point	\$ 648,962	\$ -	\$ -	\$ -	\$ 648,962	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,962	
X	Calexico ITC	\$ 16,355,991	\$ -	\$ -	\$ 10,734,980	\$ -	\$ 1,073,000	\$ 788,267	\$ -	\$ -	\$ 3,563,279	\$ -	\$ 196,465	\$ 16,355,991	
	Total	\$ 22,108,953	\$ -	\$ -	\$ 10,734,980	\$ 648,962	\$ 1,073,000	\$ 788,267	\$ 865,300	\$ 2,703,000	\$ 3,563,279	\$ -	\$ 1,732,165	\$ 22,108,953	
Y	Transit Facility Maintenance														
	Total	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000	\$ 305,000	
Z	Transit / Planning Misc														
	Total	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
	Transportation Projects														
AA	Forrester/Westmorland Bypass Project Study	\$ 92,923	\$ -	\$ -	\$ -	\$ 92,923	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,923	
BB	Anza Bridge Design & Environmental	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
CC	Forrester Bypass Design	\$ 5,500,000	\$ -	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000	
DD	Total	\$ 7,592,923	\$ -	\$ -	\$ 5,500,000	\$ 92,923	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,592,923	
EE	ICTC Transit Admin/Operations	\$ 1,235,131	\$ -	\$ 513,000	\$ -	\$ -	\$ -	\$ 161,413	\$ 201,754	\$ -	\$ -	\$ -	\$ 358,964	\$ 1,235,131	
FF	ICTC Transit Plans/Programs	\$ 2,588,253	\$ -	\$ 440,212	\$ -	\$ -	\$ 45,000	\$ -	\$ 562,564	\$ 246,867	\$ -	\$ 268,000	\$ 1,025,610	\$ 2,588,253	
GG	ICTC Regional Planning	\$ 919,609	\$ -	\$ 68,000	\$ 279,000	\$ -	\$ -	\$ 106,650	\$ -	\$ 150,000	\$ -	\$ -	\$ 315,959	\$ 919,609	
HH	ICTC Regional Collaboration	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
II	ICTC SAFE	\$ 219,221	\$ -	\$ 15,000	\$ -	\$ 204,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,221	
JJ	Total	\$ 5,162,214	\$ -	\$ 1,036,212	\$ 479,000	\$ 204,221	\$ 45,000	\$ 268,063	\$ 764,318	\$ 396,867	\$ -	\$ 268,000	\$ 1,700,533	\$ 5,162,214	
KK	Bikes and Peds Art 3	\$ 207,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,000	\$ 207,000	
MM	Total	\$ 58,059,480	\$ 915,135	\$ 1,036,212	\$ 16,713,980	\$ 1,888,043	\$ 3,320,779	\$ 1,954,261	\$ 1,629,618	\$ 8,983,283	\$ 8,367,360	\$ 823,038	\$ 10,417,761	\$ 58,059,480	

Appendix I

VII. ACTION CALENDAR

B. VRMA FY 2025-26 Annual Membership Budget

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt the Draft IVRMA Budget for FY 2025/2026



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
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June 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: IVRMA FY 2025-26 Annual Budget

Dear Committee Members:

The provided summary delineates the IVRMA budget, which encompasses various grants and membership dues. Notably, the membership component of the FY 2025-26 IVRMA Budget request reflects the previous fiscal year's allocation.

Membership funds allocated to support IVRMA's administrative operations—including the management of three Household Hazardous Waste Facilities (HHW)—remain consistent with the prior fiscal year's funding of \$375,000. This stability is maintained in the final budget submission for the upcoming fiscal period. Additionally, the proposed budget includes the recurring annual subscription cost for the Minerva software, amounting to \$50,400. The inclusion of this expense results in a total budget request of \$425,400. The Minerva software is instrumental in ensuring compliance with record-keeping requirements related to SB1383, as well as in compiling data for the state's Electronic Annual Report (EAR) and Implementation Record mandated by CalRecycle. Its deployment streamlines communication between IVRMA and member cities, thereby enhancing efficiency in data collection essential for meeting EAR obligations.

The cost associated with the Minerva software represents an approved expenditure eligible for allocation from SB1383 state funds, which are currently received by jurisdictions. This allocation effectively reduces costs borne from other local funding sources. Furthermore, following discussions with city representatives during the monthly Technical Advisory Committee (TAC) meetings, IVRMA was asked to provide a recommendation regarding the eligibility of certain membership operational expenses (e.g., the \$375,000 allocation) as costs associated with SB1383 compliance, in addition to the reporting software costs. Given IVRMA's expanded regional involvement with the SB1383 mandate, it was determined that 30% of IVRMA's operational expenses—specifically, \$375,000—are eligible for reimbursement under this state grant. This includes wages for managerial activities, outreach efforts, and materials directly related to SB1383 compliance.

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

A visual breakdown of these costs is presented in the attached IVRMA shared costs chart. According to this breakdown, \$112,500—representing 30% of the \$375,000 total—is eligible for reimbursement through the SB1383 grant. In addition, \$50,400 allocated for the Minerva software is also covered by this grant, bringing the total reimbursable amount to \$162,900. Consequently, the remaining operational costs for IVRMA amount to \$262,500, which will need to be funded through other local sources. A detailed cost breakdown, including allocations for each city, is provided in the attached chart for your review.

****County-Wide Integrated Waste Management Plan (CIWMP):****

In collaboration with CalRecycle and the County of Imperial, IVRMA has agreed to undertake the update of the current (ICIWMP) to ensure compliance with the state (Calrecycle). Per Calrecycle requirements, the updated plan must be reviewed and revised every five years. The existing plan, originally developed in the late 1990s, requires a comprehensive overhaul.

Similar to the Capacity Planning project, IVRMA currently lacks the financial resources to directly fund a consultant for this update. Given the extensive scope of work involved, it is anticipated that a one-time engagement with a qualified consultant will be necessary. Moving forward, the updated plan will be maintained and periodically revised without additional costs. As this is a county-wide initiative, IVRMA will explore costs associated with procuring a qualified consultant, with the total expense to be apportioned among jurisdictions based on the same formula used for membership dues.

An amendment to the FY 2025-26 IVRMA budget will be required to initiate this project in the near future. The goal is to bring the Imperial County region into compliance with these mandates. IVRMA is committed to transparency throughout this process and will keep members informed at each stage. This overview is intended to proactively apprise you of this upcoming initiative.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt the Draft IVRMA Budget for FY 2025/2026.

Sincerely,



David Aguirre
Executive Director
Attachment

EXHIBIT 1

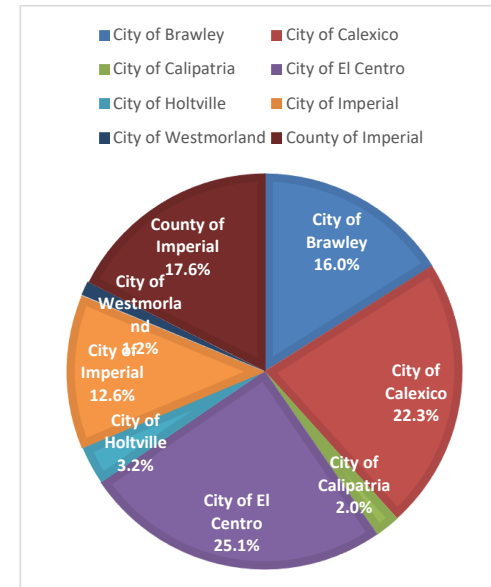
**FY 2025-26 Cost Sharing Agreement
IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY**

AGENCY	25% Equal Distribution	*Population	Agency Percentage	75% Population Distribution	Annual Membership Fee
City of Brawley	\$ 11,718.75	28,543	16.0%	\$ 45,113.23	\$ 56,831.98
City of Calexico	\$ 11,718.75	39,666	22.3%	\$ 62,693.53	\$ 74,412.28
City of Calipatria	\$ 11,718.75	3,646	2.0%	\$ 5,762.63	\$ 17,481.38
City of El Centro	\$ 11,718.75	44,716	25.1%	\$ 70,675.23	\$ 82,393.98
City of Holtville	\$ 11,718.75	5,653	3.2%	\$ 8,934.77	\$ 20,653.52
City of Imperial	\$ 11,718.75	22,391	12.6%	\$ 35,389.77	\$ 47,108.52
City of Westmorland	\$ 11,718.75	2,076	1.2%	\$ 3,281.19	\$ 14,999.94
County of Imperial	\$ 11,718.75	31,255	17.6%	\$ 49,399.64	\$ 61,118.39
Total	\$ 93,750.00	177,946	100%	\$ 281,250.00	\$ 375,000.00

Contribution Requested **\$ 375,000.00**

MEMBERSHIP DUES - IVRMA Operations FY 2025-26

	TOTAL MEMBERSHIP REQUESTED	30% SB 1383 SHARE	OTHER FUNDING
City of Brawley	\$ 56,831.98	\$ 17,049.59	\$ 39,782.39
City of Calexico	\$ 74,412.28	\$ 22,323.68	\$ 52,088.59
City of Calipatria	\$ 17,481.38	\$ 5,244.41	\$ 12,236.97
City of El Centro	\$ 82,393.98	\$ 24,718.19	\$ 57,675.79
City of Holtville	\$ 20,653.52	\$ 6,196.06	\$ 14,457.46
City of Imperial	\$ 47,108.52	\$ 14,132.56	\$ 32,975.97
City of Westmorland	\$ 14,999.94	\$ 4,499.98	\$ 10,499.96
County of Imperial	\$ 61,118.39	\$ 18,335.52	\$ 42,782.87
	\$ 375,000.00	\$ 112,500.00	\$ 262,500.00



* population from Dept of Finance May 2025

<https://dof.ca.gov/Forecasting/Demographics/Estimates/e-5-population-and-housing-estimates-for-cities-counties-and-the-state-2020-2024/>

EXHIBIT 2

FY 2025-26 Cost Sharing Agreement IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

AGENCY	25% Equal Distribution	*Population	Agency Percentage	75% Population Distribution	Annual Membership Fee
City of Brawley	\$ 13,293.75	28,543	16.0%	\$ 51,176.45	\$ 64,470.20
City of Calexico	\$ 13,293.75	39,666	22.3%	\$ 71,119.54	\$ 84,413.29
City of Calipatria	\$ 13,293.75	3,646	2.0%	\$ 6,537.13	\$ 19,830.88
City of El Centro	\$ 13,293.75	44,716	25.1%	\$ 80,173.98	\$ 93,467.73
City of Holtville	\$ 13,293.75	5,653	3.2%	\$ 10,135.60	\$ 23,429.35
City of Imperial	\$ 13,293.75	22,391	12.6%	\$ 40,146.16	\$ 53,439.91
City of Westmorland	\$ 13,293.75	2,076	1.2%	\$ 3,722.18	\$ 17,015.93
County of Imperial	\$ 13,293.75	31,255	17.6%	\$ 56,038.95	\$ 69,332.70
Total	\$ 106,350.00	177,946	100%	\$ 319,050.00	\$ 425,400.00

Contribution Requested **\$ 425,400.00**

MEMBERSHIP DUES - IVRMA Operations FY 2025-26 Capacity Plan Project/ Reporting Software

		SOFTWARE SHARE (SB 1383)
City of Brawley	\$ 64,470.20	\$ (7,638.22)
City of Calexico	\$ 84,413.29	\$ (10,001.01)
City of Calipatria	\$ 19,830.88	\$ (2,349.50)
City of El Centro	\$ 93,467.73	\$ (11,073.75)
City of Holtville	\$ 23,429.35	\$ (2,775.83)
City of Imperial	\$ 53,439.91	\$ (6,331.39)
City of Westmorland	\$ 17,015.93	\$ (2,015.99)
County of Imperial	\$ 69,332.70	\$ (8,214.31)
	<u>\$ 425,400.00</u>	<u>\$ (50,400.00)</u>

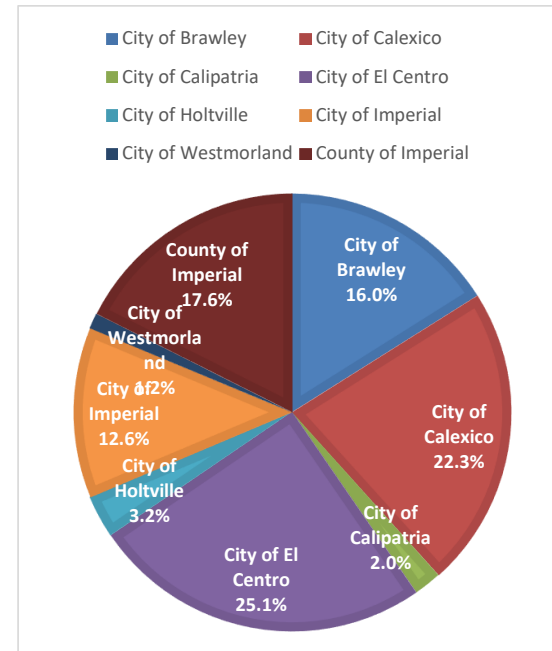


EXHIBIT 2

* population from Dept of Finance May 2025

<https://dof.ca.gov/Forecasting/Demographics/Estimates/e-5-population-and-housing-estimates-for-cities-counties-and-the-s>