



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE AGENDA

**ICTC OFFICES
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243**

**Wednesday, November 12, 2025
10:30 A.M.**

CHAIR: DR. KATHLEEN LANG

VICE CHAIR: LAURA GUTIERREZ

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Management Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join by zoom meeting:

<https://us06web.zoom.us/j/81839380697?pwd=ENSaKQDOFNsGmhdrex5aqwxsvM3IO6.1>

To join by phone (669) 444-9171

Meeting ID: 818 3938 0697

Passcode: 973958

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject within their jurisdiction, but not an item on the agenda. Any action taken because of public comments shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerma@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. CONSENT CALENDAR

- | | | | |
|----|--|--------------------|------------|
| A. | Approval of Management Committee Draft Minutes | October 08, 2025 | Pages 5-18 |
| B. | Receive and File: | | |
| 1. | ICTC Commission Minutes: | September 24, 2025 | |
| 2. | ICTC TAC Minutes: | September 25, 2025 | |
| 3. | ICTC SSTAC Minutes | October 01, 2025 | |

- C. Adoption of Resolution No. 112501- Authorizing Application for Certificate of Consent to Self-Insure Workers' Compensation Liabilities Page 20

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt the attached Resolution authorizing the application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities; and
 2. Authorize the Executive Director, or designee, to execute the DIR Application (Form A-2) and all necessary documents related to the self-insurance approval process; and
 3. Confirm IVRMA's participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Joint Powers Program, effective January 1, 2026.
- D. Adoption of Resolution No. 112502 – Authorizing Participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program Page 28

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt Resolution No. 112502, approving the form of and authorizing the execution of the Sixth Amended and Restated Joint Powers Agreement; and
 2. Authorize participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program for a minimum of three full program years; and
 3. Authorize the Executive Director, or designee, to execute all necessary documents and agreements on behalf of the Agency.
- E. Adoption of Resolution Authorizing Filing of Application for Elective Coverage under Section 709 of the California Unemployment Insurance Code (CUIC) Page 34

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt Resolution No. 112503, authorizing the filing of an application for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC) with the Employment Development Department; and
 2. Authorize the Executive Director, or designee, to execute all required documents and amendments related to the elective coverage program
- F. Fourth Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program and the Low Carbon Transit Operations Program (LCTOP) Page 39

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the Third Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$2,998,875. The modification is contingent upon receipt of said additional funding.
2. Authorize the Executive Director to sign Modification No. 4.

V. REPORTS

- A. ICTC / LTA / IVRMA Executive Director
 - ICTC Executive Director Report Page 42
- B. Southern California Association of Governments
 - See attached report Page 49
- C. California Department of Transportation – District 11
 - See attached report Page 52
- D. Committee Member Reports

VI. PRESENTATION

- A. SCAG Transportation Data Analysis Technical Assistance Program Page 61
Presentation by Isabelle Legare and Sean Reseigh

VII. ACTION CALENDAR

- A. 2026 State Transportation Improvement Program (STIP) Recommendations for Imperial County Page 67

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

- 1. Approve the 2026 STIP Recommendations for Imperial County, requesting to fund project development phases for the Forrester Road project and Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$10,466,238 from 2026 STIP RTIP funds for the Forrester Road project as follows: \$4,385,000 for the Project Approval and Environmental Document (PA&ED) phase in FY2028/29, and \$6,081,238 for Plans, Specifications and Estimates (PS&E) in FY2030/31.
 - b. Program a total of \$346,000 from 2026 STIP RTIP funds for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$173,000 in FY2029/30 and \$173,000 in FY2030/31.
 - c. Carryover the remaining available balance of \$19,702,762 for right-of-way and construction phases for the Forrester Road project.

- B. Calexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 6 Page 70

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve Change Order No. 6 to Hazard Construction Engr. LLC for the Calexico ITC Project in the Not to Exceed amount of (\$50,000.00) respectively modifying the total contract value to \$12,846,586.28.
- 2. Authorize the Executive Director to sign Change Order No. 6. Page 74

- C. GTFS-RT Implementation Project through Cal-ITP Master Service Agreement – Award Recommendation

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the award of the contract for the GTFS-RT Implementation Project to Swiftly, Inc. through the Cal-ITP Master Service Agreement in the amount of a not to exceed value of \$123,578.00 through November 2028 or approximately \$41,193.00 per year.
- 2. Authorize the Chairperson to sign the agreement.

VIII. NEXT MEETING DATE AND PLACE

- A. The next Management Committee Meeting is scheduled for Wednesday, December 10, 2025, at 10:30 a.m., at the ICTC office

IX. ADJOURNMENT

IV. CONSENT CALENDAR

- | | | |
|----|--|--------------------|
| A. | Approval of Management Committee Draft Minutes | October 08, 2025 |
| B. | Receive and File: | |
| | ICTC Commission Minutes: | September 24, 2025 |
| | ICTC TAC Minutes: | September 25, 2025 |
| | ICTC SSTAC Minutes | October 01, 2025 |

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF October 8, 2025
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rebecca Terrazas-Baxter
City of Calexico	Benjamin Martinez
City of Calipatria	Absent
City of El Centro	Robert Sawyer
City of Holtville	Nick Wells
City of Imperial	Thomas Garcia
County of Imperial	Kathleen Lang
County of Imperial	Naomi Robles
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Esperanza Avila, Cristi Lerma, Marlene Flores, Gustavo Gomez

OTHERS PRESENT: Alejandro Lopez-Rangel, Maria Ibarra: Caltrans; Dennis Brooks: AMMA; Alvaro Caviedes, Manuel Soto: Jarrett Walker & Associates; Emmit Fried: City of Brawley; Jessica Padilla, Andrea Brealt; Armando Orozco: City of Calexico

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, October 8, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Dr. Kathleen Lang called the meeting to order at 10:30 a.m., roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

- | | | |
|----|--|--------------------|
| A. | Approval of Management Committee Draft Minutes | September 10, 2025 |
| B. | Receive and File: | |
| 1. | ICTC Commission Minutes: | July 23, 2025 |
| 2. | ICTC TAC Minutes: | August 28, 2025 |
| 3. | ICTC SSTAC Minutes | September 03, 2025 |

A motion was made by [Terrazas-Baxter](#) seconded by [Ortiz](#) to approve the consent calendar as presented; **Motion carried unanimously.**

V. REPORTS

- A. ICTC Executive Director

Mr. Aguirre had the following updates:

- ICTC has been working towards developing a bus stop maintenance program for a few years. Part of the program was to develop a bus stop inventory which noted the GPS locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC has begun the maintenance efforts associated with the bus stops for the cities of El Centro, Calexico, Calipatria, Holtville and the unincorporated communities of Seeley, Niland and Heber. ICTC is working with the cities of Imperial and Brawley to transition maintenance efforts soon.
- Staff are working on developing a bus stop improvement project in the cities of Westmorland, Calipatria and El Centro. The project consists of installing various bus shelters and potentially other amenities. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract document plan is being completed. ICTC is working towards procurement and hopes to start construction in January 2026.
- ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval. There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/local-partnership-program/2024-lpp-competitive-guidelines-adopted-resolution.pdf>. It is anticipated that the CTC will be approving this redistribution at their December meeting.
- The contractor continues with construction activities on the Calexico Intermodal Transportation Center project. The project remains on time with estimated completion in March 2026.
- The IVT Ride Now service began operating in its new capacity on September 2, 2025.
- Request for Proposals (RFP) for the Environmental and Design Services for the proposed ICTC/IVT Operations and Maintenance Facility were released on September 26, 2025, and due on November 14, 2025. Staff also submitted multiple grant applications for the anticipated construction efforts under FTA 5339 for Bus Facilities and Low No Emission Programs. It is anticipated that Environmental and Design Services will take about a year to complete due to the complexity of the project requests that will include zero emission and hydrogen cell infrastructure.
- The Imperial County region submitted a total of 15 applications for the CMAQ and STBG programs Call for Projects earlier this year. Applications submitted included the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects were completed by members of the ICTC TAC in June 2025. The recommendations were presented to the Management Committee in July 2025 and to the commission in July 2025.

Staff forwarded the final list of recommendations to SCAG for further evaluation in July 2025. SCAG is currently evaluating project submittals across the SCAG region. It is anticipated that determinations pertaining to possible project selection will take place in the near future. This item is scheduled to be on the SCAG Transportation Committee agenda on November 6, 2025.

- ICTC received approval to proceed with Right of Way acquisition from the CTC in June 2025 for the Calexico East Port of Entry Intermodal Transportation Center. ICTC is working on the next steps to have the proposed property appraised and to work towards acquisition and will be brought to the Commission for consideration in October. This project is fully funded, including construction.
- The Sustainable Transportation Planning Grant Program is accepting applications for FY 2026-27 with a deadline of November 21, 2025. ICTC will be submitting two applications and encouraged agencies to do the same.
- All ICTC Executive Directors' updates can be found on page 22.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- Thank you to everyone that attended the **2025 Southern California Demographic Workshop**. More information including recordings of the workshop can be viewed at the following link: <https://scag.ca.gov/2025-southern-california-demographic-workshop-revisiting-the-intergenerational-contract>
- SCAG SAFETY EXISTING CONDITIONS REPORT: <https://scag.ca.gov/sites/default/files/2025-10/26-416-CPLPER-0218-TransportationSafetyReport-Final.pdf>
- SCAG "SoCal Community Transportation Safety Modeling Tool:" <https://rdp.scag.ca.gov/community-safety-model/>
- The SCAG **2026 Draft Public Participation Plan (PPP)** is now available for public comment. The PPP outlines SCAG's commitments to representative, accessible, and effective public and stakeholder participation in the development of its plans, programs, and initiatives. The PPP also defines audience categories, outlines methodology for conducting participation efforts, summarizes communication methods, and describes SCAG's measures and processes for evaluating its participation efforts. The 45-day public comment period for the 2026 Draft Public Participation Plan began on Sept. 22 and **concludes on Nov. 7**. For more information on how to submit a comment and to view a copy of the Draft Public Participation Plan and an Executive Summary, visit the project website: <https://scag.ca.gov/public-participation-plan>
- SCAG recently [announced the Future Leaders Initiative \(FLI\)](#). This six-month civic leadership pilot program is for young adults interested in building an understanding of how regional and local governments collaborate for long-term change and impact. FLI applications will open on **Tuesday, Oct. 14**
- The SCAG Transportation Data Analysis Technical Assistance Program is available for all agencies to use. Mr. Salgado urged agencies to use this free service. For additional information please reach out to Mr. David Salgado.
- SCAG updates can be found on page 29 of the agenda.

C. Caltrans Department of Transportation – District 11

- Friday, November 28, 2025, is the final submittal deadline for (Allocations & Time Extensions) for the January 29-30, 2026, CTC meeting.

- DBE Interim Final Rule (IFR) will be effective October 3, 2025. A webinar held in October reviewed the following changes.
 - a. No contracts utilizing federal funds dated today and after are allowed to have a DBE contract goal.
 - b. DBE goal setting will cease until further notice from the Office of Civil Rights (unsure of timeline).
 - c. Current contracts remain valid. However, no race and gender data will be collected or tracked, and DBE compliance and oversight will be minimal until re-certification process is complete.
 - Please see the Caltrans Local Assistance Blog (LAB), which has additional resources and updates. [LocalAssistanceBlog.com](https://www.localassistanceblog.com)
 - Caltrans updates can be found on page 32 of the agenda.
- D. Committee Member Reports
- There were no other reports.

VI. ACTION CALENDAR

A. Adoption of IVRMA Employee Handbook

1. Authorized the Chairperson to Adopt the IVRMA Employee Handbook.

A motion was made by [Terrazas-Baxter](#) seconded by [Wells](#) for approval as presented; **Motion carried unanimously.**

B. FY 22-23, 23-24 and 24-25 TDA Triennial Performance Audit – Award Recommendation

1. Approved the award of the Agreement for the FY 22-23, 23-24 and 24-25 TDA Triennial Performance Audit to Moore and Associates in the amount of \$75,887.33.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Terrazas-Baxter](#) seconded by [Garcia](#) for approval as presented; **Motion carried unanimously.**

C. Award of Contract for Procurement of Electric Vehicle (EV) Charging Equipment and Management Software

1. Approved the award of contract for the Procurement of Electric Vehicle (EV) Charging Equipment and Management Software to OpConnect, Inc. in the amount of \$326,144.62; and
2. Authorized the executive director to sign the agreement.

A motion was made by [Garcia](#) seconded by [Ortiz](#) for approval as presented; **Motion carried unanimously.**

VII. INFORMATION CALENDAR

A. Imperial Valley Transit Comprehensive Operations Analysis

- Mr. Soto from Jarrett Walker & Associates provided a presentation on the progress of the Imperial Valley Transit Comprehensive Operational Analysis (IVT COA). The project is on track for completion by March 2026. Mr. Soto also noted that additional

public engagement workshops are scheduled to take place later this year to gather further community input and feedback.

VIII. The next meeting is scheduled for **November 12, 2025**, at the City of El Centro.

IX. ADJOURNMENT

The meeting was adjourned at 11:29 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR SEPTEMBER 24, 2025
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Lisa Tylenda
City of El Centro	Sonia Carter
City of Imperial	Robert Amparano
City of Holtville	Mike Pacheco
City of Westmorland	Absent
County of Imperial	Martha Cardenas-Singh
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Esperanza Avila, Gustavo Gomez, Marlene Flores, Michelle Bastidas

OTHERS PRESENT: Eric Havens: ICTC Counsel; Ann Fox, Melina Pereira, John Garcia, Sam Amen, Jorge Perez, Karina Cantero Angel: Caltrans; Ben Martinez, Diana Nuricumbo: City of Calexico

PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held on Wednesday, September 24, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Robert Amparano](#) called the Commission meeting to order at 6:17 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

The consent calendar was reviewed and forwarded by the ICTC Management Committee.

- A. ICTC Commission Minutes: July 23, 2025
- B. Receive and file:
 - 1. ICTC Management Committee Minutes: July 9, 2025
 - 2. ICTC TAC Minutes: June 26, 2025

A motion was made by [Eugenio](#) and seconded by [Tylenda](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes

City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

V. REPORTS

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- SAVE THE DATE – ICTC General Assembly on January 22, 2026: ICTC will be hosting its General Assembly on Thursday, January 22, 2026, from 5:00-8:00 p.m. at the Old Eucalyptus Schoolhouse. Admission for elected officials and city/county managers and distinguished guests will be complimentary. Staff are actively working to secure sponsorship opportunities to support the event. For questions or to learn more about sponsorship options, please contact Cristi Lerma. A follow-up email with more details, including how to register, will be sent soon.
- Bus Stop Maintenance Program: ICTC has been working towards developing a bus stop maintenance program for many years. Part of the program was to develop a bus stop inventory which noted the GPS locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC has begun the maintenance efforts associated with the bus stops for the cities of El Centro, Calexico, Calipatria, Holtville and the unincorporated communities of Seeley, Niland and Heber. ICTC is working with the cities of Imperial and Brawley to transition maintenance efforts soon.
- Bus Stop Improvement Project: The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract documents plans is being completed. ICTC is working towards procurement and hopes to start construction in the fall of 2025.
- 2024 Local Partnership Program, Cycle 5: ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval.
- Calexico Intermodal Transportation Center (ITC)- The Contractor continues with construction activities for the project. Demolition activities have been completed and construction efforts associated with the development of building infrastructure is ongoing. The project remains on schedule and is anticipated to be completed in early 2026.
- IVT Ride Service Modifications: The service began operating in its new capacity on September 2, 2025 and offered free rides to all. Ridership information will be shared to the Commission at the September 2025 meeting.

- All ICTC Executive Directors' updates can be found on page 19
- B. Southern California Association of Governments (SCAG)
 - Updates can be found on the SCAG report on page 26 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
Ms. Fox had the following updates:
 - Imperial County has had two major storms during the past few weeks. District 11 Maintenance and Traffic Operations crews have been working around the clock to make sure roads are safe and motorists can travel to their destination without any major delays. FY 2025-2026 Sustainable Transportation Planning Grant Awards Project.
 - Caltrans has awarded four planning grants to local partners. One being the County of Imperial Gateway to Las Americas – Mobility Improvements around the Calexico commercial Port of Entry.
 - All other updates can be found on page 29.
- D. Commission Member Reports
 - Updates were provided by various commissioners.

VI. ACTION CALENDAR

- A. Award of Contract for Consulting Services - Imperial County Region Electric Vehicle (EV) Charging Station Feasibility Study

The ICTC Management Committee met on September 10, 2025, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the contract for the completion of the Imperial County EV Charging Station Passenger Vehicle Feasibility Study to C&S Engineers, Inc in the amount of \$166,388.00.
2. Authorized the executive director to sign the agreement.

A motion was made by [Eugenio](#) and seconded by [Carter](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VII. PRESENTATION CALENDAR

- A. Calexico West Port of Entry Traffic Issues

- A presentation was given by Caltrans and City of Calexico regarding a traffic study conducted by Caltrans. Short-term and long-term alternatives were provided by Caltrans.

VIII. DISCUSSION CALENDAR

- A. The Commission discussed issues related to e-bikes, scooters, and street racing safety. Each city committed to bringing their current ordinances for review at the next meeting. ICTC staff will research the topic further and explore potential collaboration with the Go Human campaign to support safety awareness efforts. Ms. Fox suggested reviewing the City of Carlsbad's approach as a possible model. Commissioner Singh inquired about the possibility of issuing a proclamation from the Commission. Additional discussion included discussing strategies for prevention, education, and enforcement.

IX. CLOSED SESSION

- A. Motioned to Adjourn to Closed Session ([Carter/Hawk](#))
- B. CONFERENCE WITH REAL PROPERTY, Government Code §54956.8
Property: SW Lot of Menvielle Ct. Calexico, CA 92231, Assessor's Parcel Number: 059-438-019 Agency negotiator: David Aguirre, Negotiating parties: Joseph, Anthony, Edward and Linda Menvielle et al. Instructions to negotiators will concern price and terms of payment.
- C. Announcement of Closed Session Action(s)
Mr. Havens stated that the Commission met in closed session regarding CONFERENCE WITH REAL PROPERTY, Government Code §54956.8 for the property listed above. Direction was given and no reportable action was taken.

X. MEETING DATE AND PLACE

- A. The next meeting will be on October 22, 2025, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

IX. ADJOURNMENT

- A. Meeting Adjourned at 8:22 p.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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TECHNICAL ADVISORY COMMITTEE MINUTES

September 25, 2025

Present:

Lily Falomir	City of Calexico
Francisco Barba	City of Calipatria
Hector Salcedo	City of El Centro
Chandler Sinclair	City of Holtville
Othon Mora	City of Imperial
Isaiah Gonzalez	City of Imperial
Veronica Atondo	County of Imperial
Adolfo Garcia	County of Imperial
Manuel Ortiz	IID

Others:

Ana Gutierrez	City of Brawley
Cristhian Barajas	City of Brawley
Michael Coyne	City of Calexico
Abraham Campos	City of El Centro
Felix De Leon	City of El Centro
Ramiro Barajas	City of Westmorland
David Aguirre	ICTC
Marlene Flores	ICTC
Cesar Beltran	ICTC
David Salgado	SCAG
Isabelle Legare	SCAG
Krystal Ayala	SCAG
Ismael Garcia	ICAPCD
Phil Kern	STC Traffic

The meeting was called to order at 10:26 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for August 28, 2025 ([Ortiz/Falomir](#)), **Motion Carried.**

2. SCAG Transportation Data Analysis Technical Assistance Program
(Presented by SCAG Staff)

Mrs. Legare presented a presentation on the SCAG Transportation Data Analysis Technical Assistance Program.

Mrs. Flores asked about the turn around to have an answer from the program. Mrs. Legare responded that there should be around 5 business days.

Mrs. Atondo asked for how many licensed an agency can have for the program. Mrs. Legare responded that there is no limit, but she stated that SCAG have a total of 210 licenses regionally for the platform.

Mrs. Falomir asked about when an agency sign in for the program, if there is a training on how to use it. Mrs. Legare stated that prerecorded trainings available at the website.

3. Caltrans Updates / Announcements

Mrs. Flores shared Caltrans updates

4. SCAG Updates / Announcements

Mr. Salgado shared information about the 2025 Southern California Demographic Workshop, scheduled for October 1, 2025. At 9:00 a.m. In person & online.

5. ICTC Updates / Announcements

Mr. Aguirre provided updates regarding the Sustainable Transportation Planning Grant which deadline is November 21, 2025, at 5:00 p.m.

Mr. Aguirre stated that Project Nominations for STBG and CMAQ program award recommendations will be presented at the SCAG Regional Council by December 2025.

6. Cities and County Planning / Public Works Updates:
Updates were given by the agencies.

7. General Discussion / New Business
New businesses were shared by the agencies.

The next TAC meeting will be on October 23, 2025, at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

The meeting adjourned at 11:21 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES October 01, 2025

Present:

Voting Attendees:

Raul Cordova	IC Work Training Center
Monica Veliz	Public Administrator
Cristina Leal	ARC
Camilo Garcia	Workforce & Economic Development
Andrew Sanchez	Imperial Valley College
Raul Cordova	IC Work Training Center
Gustavo Gómez	ICTC

Non-Voting Attendees:

Jose Guillen	IVT MedTrans/IVT Ride NOW
Helio Sanchez	IVT Transit
Cesar Sanchez	IVT Transit
Karla Pacheco	IVT ACCESS
Rosa Rojas	Rooted Life
Carolina Garcia	IHSS
Luis Castro	Imperial County Department of Social Services
Daniel Flores	Access to Independence
Vicente Montenegro	Access to Independence
Alma Pioquito	Public Health (ZOOM)
Denise Andrade	HealthNet (ZOOM)
Alvaro Caviedes	Jarret Walker & Associates (ZOOM)
Liz Marchalonis	Jarret Walker & Associates (ZOOM)
Jessica Padilla	Katherine Padilla & Associates (ZOOM)
Andrea Breault	AMMA Transit Planning (ZOOM)
Dennis Brooks	AMMA Transit Planning (ZOOM)
Priscilla Baca	ICTC

1. Mr. Gomez called the meeting to order at 10:10 a.m.
Introductions were made.

A quorum was present.

2. Minutes were adopted for May 07, 2025, & September 3, 2025. (Garcia, Sanchez), **Motion was carried.**
3. Presentation by Jarrett Walker & Associates:
The Consulting Team for the Comprehensive Operations Analysis **will** be conducting surveys at the following upcoming events:
 - **October 23–25:** Transit Stop Pop-Up Events
 - **October 25:** Heber Fall Festival
 - **November 8:** Brawley Cattle Call Chili Cook-Off
4. Reappointment of Voting Position;
Mr. Gomez explained to SSTAC members that several voting positions are set to expire. SSTAC members can renew their voting positions and continue to participate in SSTAC as a voting member. Positions set to expire are;
 - 1 position for Category 1: Potential Transit User
 - 2 positions for Category 3: Consolidated Transportation Service Agency (CTSA).
 - 2 Positions for Category 5: Service Providers for Limit Means.
5. Installations of officers:
Mr. Gomez asked if there are any volunteers or nominations for SSTAC Chairperson/Vice-Chair
 - Ms. Enz was nominated and accepted to be SSTAC Chairperson.
 - Mr. Hack was nominated to be SSTAC Vice-Chairperson.(Leal, Garcia), **Motion Carried.**
6. CTSA Reports
Mr. Gomez presented the following information:
 - Comprehensive operational Analysis, continuing with outreach for the next couple of months.
 - The Calxico ITC is currently in the construction phase, with some delays due to recent rain. The Calxico ITC is tentatively scheduled to be completed by April 2026.
 - Bus Stops Improvement project, which will include several stops in El Centro, Calipatria, and Westmorland. We are currently working on the RFP to obtain construction.
 - For contactless payment options and real-time bus tracking updates, we've received proposals that include a pilot program involving the installation of pads at the front of the buses. This will allow passengers to pay using their credit cards or mobile devices. The contract is expected to be awarded in November. The project will be ongoing to implement contactless payment by the beginning of next year.
 - The ICTC Maintenance and Operations Facility project currently has an RFP out for design services for the facility. We plan to construct a facility that will consolidate all operations in one location.
Ms. Baca presented the following information:
 - Attended an Event at Sunflower School to provide information on all services.
 - Reached out to all high schools to share details about IVT RIDE NOW.
 - Attended a fair at IVC to inform students about IVT RIDE NOW.
 - Connected with case managers at Pioneers Hospital and delivered a presentation for their team.
 - Presented the ICTC Transit Services to the SSTAC members.

7. Transit Operator Reports:

Imperial Valley Transit:

Mr. Sanchez had the following report:

- Service is operating normally.
- During the storm, we experienced a slight setback with the routes, but we were still able to ensure everyone arrived safely at their destination.

IVT Access:

Ms. Pacheco had the following report:

- IVT Access is running as normal. IVC is back to session
- We are also working with Alegria, DayOut, El Centro, Brawley, and the Medical appointment

IVT Ride:

Mr. Guillen had the following report on all IVT Ride services:

- IVT RIDE NOW started September 2, 2025. The passenger count has gone up since the new service started.
- IVT RIDE NOW West Shores service was temporarily suspended during the storm after CHP advised that the area was inaccessible due to flooding. Once the storm passed, we were able to get our passengers the rides they needed
- IVT RIDE NOW tickets are only available for seniors and passengers with disabilities.

IVT MedTrans:

Mr. Guillen had the following report:

- IVT Med Trans Transportation runs four days a week (Mon–Thu or Tue–Fri), with trips to South Bay or Chula Vista every second or fourth week.

8. General Discussion

- SSTAC members were encouraged to present at the next SSTAC meeting. Members will be invited to give an overview of their agencies.

9. Adjournment

- The meeting adjourned at 11:35 a.m.
- The next meeting will be held on Wednesday, November 5, 2025, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

- C. Adoption of Resolution No. 112501- Authorizing Application for Certificate of Consent to Self-Insure Workers' Compensation Liabilities

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt the attached Resolution authorizing the application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities; and
2. Authorize the Executive Director, or designee, to execute the DIR Application (Form A-2) and all necessary documents related to the self-insurance approval process; and
3. Confirm IVRMA's participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Joint Powers Program, effective January 1, 2026.



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PHONE: (760) 337-4537
FAX: (760) 337-3184

November 7, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Adoption of Resolution Authorizing Application for Certificate of Consent to Self-Insure Workers' Compensation Liabilities

Dear Committee Members:

The purpose of this item is to request Board approval of a Resolution authorizing the Imperial Valley Resource Management Agency (IVRMA) to submit an application to the State of California Department of Industrial Relations (DIR), Office of Self-Insurance Plans, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities as a public agency employer.

IVRMA is a joint powers authority formed by the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, and the County of Imperial to manage and implement regional solid and hazardous waste programs. As IVRMA transitions to hiring employees directly under the Agency, it is required by California Labor Code Section 3700 to secure workers' compensation coverage for its employees.

Under state law, local public agencies may elect to self-insure workers' compensation liabilities with DIR approval. IVRMA is pursuing this coverage through membership in the Special District Risk Management Authority (SDRMA) Workers' Compensation Joint Powers Program (JPA Certificate No. 5806). The self-insurance program will take effect on January 1, 2026, and will be supplemented by specific excess coverage through the Public Risk Innovation, Solutions, and Management (PRISM) program (Policy No. WCEL-LCA-SDRMA-202526) with a \$1,000,000 self-insured retention (SIR) limit.

The application (DIR Form A-2) and accompanying Resolution authorize IVRMA to participate in this program and to execute all required documentation to obtain the Certificate of Consent to Self-Insure.

Participation in the SDRMA self-insurance program will:

- Ensure IVRMA's compliance with California Labor Code Section 3700 requirements.
- Provide comprehensive, pooled workers' compensation coverage for all Agency employees.
- Reduce administrative costs and provide long-term financial stability.
- Include ongoing safety, claims management, and loss-prevention services through SDRMA and PRISM.

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

The Resolution authorizes the Executive Director, or designee, to execute the DIR application, agreements, and all related documents necessary to complete the self-insurance authorization process.

There are no direct costs associated with approving this Resolution.

Annual premiums and related self-insurance expenses will be incorporated into IVRMA's operational budget under the SDRMA membership structure.

Approval of this Resolution and application ensures that IVRMA maintains compliance with state law while providing a cost-effective, stable workers' compensation program for Agency employees. This action strengthens IVRMA's operational independence and long-term fiscal responsibility as it transitions to direct employment.

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt the attached Resolution authorizing application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities; and
2. Authorize the Executive Director, or designee, to execute the DIR Application (Form A-2) and all necessary documents related to the self-insurance approval process; and
3. Confirm IVRMA's participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Joint Powers Program, effective January 1, 2026.

Sincerely,



David Aguirre
Executive Director

Attachment



State of California
Department of Industrial Relations
OFFICE OF SELF-INSURANCE PLANS

**APPLICATION FOR CERTIFICATE OF CONSENT
TO SELF-INSURE AS A PUBLIC AGENCY EMPLOYER SELF-INSURER**
All questions must be answered. If not applicable, enter "N/A".

To the Director of the Department of Industrial Relations: The public agency employer identified below submits the following information to obtain a Certificate of Consent to Self-Insure the payment of workers' compensation under California Labor Code Section 3700.

LEGAL NAME OF APPLICANT (Show exactly as on Charter or other official documents):

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Federal Tax ID # of Group: _____

CONTACT - Who Should Correspondence Regarding This Applicant Be Addressed To:

Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Phone: _____ E-Mail: _____

TYPE OF PUBLIC ENTITY (Check one):

City and/or County School District Police and/or Fire District Hospital District

Joint Powers Authority Other (describe): _____

TYPE OF APPLICATION (Check one):

New Application Reapplication (Merger/Unification) Reapplication (Name Change)

Other (describe): _____

Date Self-Insurance Program will begin: _____

CURRENT WORKERS' COMPENSATION PROGRAM

Currently Insured with State Fund Policy # _____ Expiration Date: _____

Currently Self Insured, Certificate # _____

Other (describe): _____

CLAIMS ADMINISTRATION

Who will be administering your agency's workers' compensation claims? (Check one)

JPA will administer

Third Party Administrator, TPA Certificate # _____

Public entity will self-administer

Insurance Carrier will administer

Name of Third Party Administrator:

Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Phone: _____ E-Mail: _____

of claims reporting locations to be used to handle Agency's claims: _____

Does applicant currently have a California Certificate of Consent to Self-Insure? Yes No

If yes, what is the current Certificate Number: _____

Total Number of Affiliate's California employees to be covered by Group: _____

AGENCY EMPLOYER

Current # of Agency Employees: _____ # of Public Safety Employees (police//fire): _____

If school District, # of certificated employees: _____

Will all Agency employees be covered by this self-insurance plan? Yes No

If 'No', explain who is not covered and how workers' compensation coverage will be provided to the excluded employees:

JOINT POWERS AUTHORITY

Will applicant be a member of a JPA for workers' compensation ?

Yes No (If 'yes', complete the following)

Effective date of JPA Membership: _____ JPA Certificate # _____

Name of JPA: _____

AGENCY SAFETY PROGRAM

Does the Agency have a written Injury and Illness Prevention Program (IIPP)? Yes No

Individual responsible for Agency workplace safety and IIPP program:

Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Phone: _____ E-Mail: _____

SUPPLEMENTAL COVERAGE

1.) Will your program be supplemented by any insurance or pooled coverage under a **STANDARD** workers' compensation insurance policy? Yes No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: _____

Policy #: _____ Effective Date of Coverage: _____

2.) Will your program be supplemented by any insurance or pooled coverage under a **SPECIFIC EXCESS** workers' compensation insurance policy? Yes No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: _____

Policy #: _____ Effective Date of Coverage: _____

Retention Limits: _____

3.) Will your program be supplemented by any insurance or pooled coverage under an **AGGREGATE EXCESS** (stop loss) specific excess workers' compensation insurance policy? Yes No
(If 'Yes', complete the following):

Name of Excess Pool/Carrier: _____

Policy #: _____ Effective Date of Coverage: _____

Retention Limits: _____

RESOLUTION FROM GOVERNING BOARD

Attach a properly executed Governing Board Resolution. See attached sample resolution on page 5.

CERTIFICATION

The undersigned on behalf of the applicant hereby applies for a Certificate of Consent to Self-Insure the payment of workers' compensation liabilities pursuant to Labor Code Section 3700. The above information is submitted for the purpose of procuring said Certificate from the Director of Industrial Relations, State of California. If the Certificate is issued, the applicant agrees to comply with applicable California statutes and regulations pertaining to the payment of compensation that may become due to the applicant's employees covered by the Certificate.

X _____ DATE: _____
SIGNED: Authorized Official / Representative

Printed Name

Title

Agency Name

RESOLUTION NO.: _____ DATED: _____

**A RESOLUTION AUTHORIZING APPLICATION
TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA
FOR A CERTIFICATE OF CONSENT TO SELF-INSURE
WORKERS' COMPENSATION LIABILITIES**

At a meeting of the _____
(Enter Name of the Board)

of the _____
(Enter Name of Public Agency, District, Etc.)

a _____ organized and existing under the
(Enter Type of Agency, i.e., County, City, School District, etc.)

laws of the State of California, held on the _____ day of _____, 20____,

the following resolution was adopted:

RESOLVED, that the above named public agency is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of Agency are authorized to execute any and all documents required for such application.

IN WITNESS WHEREOF: I HAVE SIGNED AND AFFIXED THE AGENCY SEAL.

X _____ DATE: _____
SIGNED: Board Secretary or Chair

Printed Name

Title

Agency Name

Affix Seal Here

IV. CONSENT CALENDAR

- D. Adoption of Resolution No. 112502 – Authorizing Participation in the Special District Risk Management Authority (SDRMA) Workers’ Compensation Program

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt Resolution No. 112502, approving the form of and authorizing the execution of the Sixth Amended and Restated Joint Powers Agreement; and
2. Authorize participation in the Special District Risk Management Authority (SDRMA) Workers’ Compensation Program for a minimum of three full program years; and
3. Authorize the Executive Director, or designee, to execute all necessary documents and agreements on behalf of the Agency.



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November 7, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Adoption of Resolution No. 112502 – Authorizing Participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program

Dear Committee Members:

The purpose of this item is to request Board approval of Resolution No. 1112002, authorizing the Imperial Valley Resource Management Agency (IVRMA) to participate in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program and to approve the execution of the Sixth Amended and Restated Joint Powers Agreement (JPA).

The Imperial Valley Resource Management Agency (IVRMA) is a joint powers authority comprised of the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, and the County of Imperial. The Agency provides regional coordination and implementation of solid and hazardous waste management programs in compliance with state and federal mandates.

As IVRMA transitions toward employing staff directly under the Agency, it is necessary to ensure that all required employee coverage programs are properly established. The Workers' Compensation Program offered through the Special District Risk Management Authority (SDRMA) provides a comprehensive and cost-effective insurance solution specifically tailored for public agencies and special districts.

Under California Government Code Sections 6500 et seq., local public agencies are authorized to jointly exercise powers and enter into agreements to self-insure or purchase insurance collectively. SDRMA was formed in 1986 under these provisions to provide risk financing and risk management programs to its member agencies.

By adopting the attached Resolution, IVRMA formally approves participation in SDRMA's Workers' Compensation Program for a minimum of three full program years and authorizes execution of the Sixth Amended and Restated Joint Powers Agreement, which outlines SDRMA's purpose, powers, and program structure.

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

Participation in SDRMA provides IVRMA with the ability to:

- Access comprehensive workers' compensation coverage consistent with California labor law requirements.
- Achieve long-term cost savings through pooled risk management.
- Receive ongoing safety and loss prevention support.
- Ensure compliance with all state and local regulations regarding employee protection.

The attached Resolution authorizes the Executive Director and/or other designated officers to execute all necessary agreements and related documentation to complete participation in SDRMA's Workers' Compensation Program.

Costs associated with workers' compensation coverage will be incorporated into IVRMA's operational budget and managed through annual insurance premiums under the SDRMA program. There are no additional costs associated with the approval of this Resolution.

Approval of this Resolution ensures that IVRMA remains in full compliance with state law regarding workers' compensation coverage for Agency employees. Participation in SDRMA provides a fiscally responsible and comprehensive insurance solution that supports the Agency's long-term operational and personnel objectives.

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt Resolution No. 112502, approving the form of and authorizing the execution of the Sixth Amended and Restated Joint Powers Agreement; and
2. Authorize participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program for a minimum of three full program years; and
3. Authorize the Executive Director, or designee, to execute all necessary documents and agreements on behalf of the Agency.

Sincerely,



David Aguirre
Executive Director

Attachment

RESOLUTION NO. 112502

A RESOLUTION OF THE BOARD OF DIRECTORS OF IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDED AND RESTATED JOINT POWERS AGREEMENT AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY WORKERS' COMPENSATION PROGRAM

WHEREAS, Imperial Valley Resource Management Agency, a special district duly organized and existing under and by virtue of the laws of the State of California (the "Agency"), has determined that it is in the best interest and to the advantage of the Agency to participate for at least three full years in the Workers' Compensation Program offered by the Special District Risk Management Authority (the "Authority"); and

WHEREAS, California Government Code Section 6500 et seq., provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, Special District Risk Management Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 et seq., for the purpose of providing its members with risk financing and risk management programs; and

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, or purchase insurance through a surplus lines broker, or any combination of these; and

WHEREAS, participation in Special District Risk Management Authority programs requires the Agency to execute and enter into a Sixth Amended and Restated Joint Powers Agreement (the "Amended and Restated JPA Agreement"); which states the purpose and powers of the Authority; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Agency is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Imperial Valley Resource Management Agency as follows:

SECTION 1.

Findings. The Agency Board of Directors hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Agency.

SECTION 2.

Sixth Amended and Restated JPA Agreement. The Amended JPA Agreement has previously been executed and entered into by and between the Agency and members of the Special District Risk Management Authority.

SECTION 3.

Program Participation. The Agency Board of Directors approves participating for three full program years in Special District Risk Management Authority Workers' Compensation Program.

SECTION 4.

Other Actions. The Authorized Officers of the Agency are each hereby authorized and directed to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions taken by such officers are hereby ratified, confirmed and approved.

SECTION 5.

Effective Date.

This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Governing Board of the **Imperial Valley Resource Management Agency** on this ____ day of _____, 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Robert Amparano, Chairperson
IVRMA Governing Board

ATTEST:

Cristi Lerma, Secretary to the Board

APPROVED AS TO FORM:

Mistelle Abdelmagied, Legal Counsel

IV. CONSENT CALENDAR

- E. Adoption of Resolution Authorizing Filing of Application for Elective Coverage under Section 709 of the California Unemployment Insurance Code (CUIC)

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Adopt Resolution No. 112503, authorizing the filing of an application for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC) with the Employment Development Department; and
2. Authorize the Executive Director, or designee, to execute all required documents and amendments related to the elective coverage program



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November 6, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Adoption of Resolution Authorizing Filing of Application for Elective Coverage under Section 709 of the California Unemployment Insurance Code (CUIC)

Dear Committee Members:

The purpose of this item is to request Board adoption of a Resolution authorizing the Imperial Valley Resource Management Agency (IVRMA) to file an application with the Employment Development Department (EDD) for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC). This authorization will allow IVRMA to provide state unemployment insurance coverage for employees directly hired under the Agency.

IVRMA has historically relied on a third-party employment arrangement for staffing services. As operational costs have increased under the third-party employer model, IVRMA has developed internal personnel policies and an employee handbook to transition to hiring employees directly through the Agency. To ensure full compliance with California labor and unemployment insurance requirements, IVRMA must apply for elective coverage under Section 709 of the CUIC through EDD. This elective coverage will allow IVRMA to participate in the state's unemployment insurance program and provide benefits to Agency employees consistent with state requirements.

There are no direct costs associated with the approval of this Resolution.

Future costs related to unemployment insurance coverage will be incorporated into IVRMA's operational budget as part of regular payroll expenditures.

The attached Resolution authorizes the filing of this application and designates the Executive Director, or designee, to execute all related agreements, documents, and future amendments with the EDD.

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

1. Adopt Resolution No. 112503, authorizing the filing of an application for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC) with the Employment Development Department; and
2. Authorize the Executive Director, or designee, to execute all required documents and amendments related to the elective coverage program.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', with a stylized flourish at the end.

David Aguirre
Executive Director

Attachment

RESOLUTION NO. 112503

A RESOLUTION OF THE GOVERNING BOARD OF THE IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY AUTHORIZING THE FILING OF AN APPLICATION FOR ELECTIVE COVERAGE UNDER SECTION 709 OF THE CALIFORNIA UNEMPLOYMENT INSURANCE CODE (CUIC), AND DESIGNATING AN AUTHORIZED AGENT TO EXECUTE ALL REQUIRED AGREEMENTS AND AMENDMENTS

WHEREAS, the Imperial Valley Resource Management Agency (“IVRMA” or “Agency”) is a joint powers authority comprised of the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, and the County of Imperial, organized to manage and implement regional solid waste and hazardous waste programs in accordance with state and federal laws; and

WHEREAS, the California Employment Development Department (EDD) administers unemployment insurance coverage programs pursuant to the California Unemployment Insurance Code (CUIC), including Section 709, which allows qualifying agencies to elect coverage for employees under specified conditions; and

WHEREAS, IVRMA wishes to file an application for elective coverage under Section 709 of the CUIC in order to provide appropriate coverage and compliance for employees hired directly under the Agency; and

WHEREAS, such elective coverage requires the execution of an application, agreement, and any related documents with the EDD; and

WHEREAS, the IVRMA Governing Board wishes to authorize its Executive Director or his/her designee to execute these documents and any future amendments as necessary to maintain compliance with EDD program requirements.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Imperial Valley Resource Management Agency as follows:

SECTION 1.

The Imperial Valley Resource Management Agency hereby authorizes the filing of an application for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC) with the Employment Development Department.

SECTION 2.

The Executive Director of IVRMA, or his/her designee, is hereby authorized and directed to execute and deliver all required applications, standard agreements, related contract documents, and any subsequent amendments necessary for participation in this program.

SECTION 3.

The Imperial Valley Resource Management Agency agrees to comply with all policies, regulations, and provisions set forth by the California Employment Development Department and all applicable state and federal laws.

PASSED AND ADOPTED by the Governing Board of the **Imperial Valley Resource Management Agency** on this ____ day of _____, 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Robert Amparano, Chairperson
IVRMA Governing Board

ATTEST:

APPROVED AS TO FORM:

Cristi Lerma, Secretary to the Board

Mistelle Abdelmagied, Legal Counsel

IV. CONSENT CALENDAR

- F. Fourth Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program and the Low Carbon Transit Operations Program (LCTOP)

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the Third Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$2,998,875. The modification is contingent upon receipt of said additional funding.
2. Authorize the Executive Director to sign Modification No. 4.



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PHONE: (760) 592-4494
FAX: (760) 592-4410

November 7, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Fourth Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program and the Low Carbon Transit Operations Program (LCTOP)

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) partnered with Via Transportation, Inc. (Via) to develop a grant application under the Clean Mobility Options Voucher Pilot Program (CMO) to implement and operate a zero emission microtransit service in the city of Calexico. ICTC was awarded the CMO grant for \$998,875. The CMO program requires the applicant to provide the proposed services for a period of 5 years (1 year of service development and 4 years of service operation). The CMO program has funded the first two years of service operation while ICTC will fund the remaining two years of service operation utilizing the Low Carbon Transit Operations Program (LCTOP) and other funding programs. ICTC is generating Fare Revenues to offset the cost of the service.

Under the partnership, Via provides turnkey operations, infrastructure, software applications, customer service, marketing assistance and maintenance, while ICTC provides administration, oversight and assistance with marketing efforts. ICTC is actively involved in the project operations and monitors its performance. The Calexico On-Demand Service currently provides microtransit type public transportation services within the city of Calexico utilizing 3 to 4 plug in hybrid emission vehicles (PHEV). The service is open to the public and rides can be obtained by using the service's mobile application or via phone. The service currently operates Monday through Friday (federal holidays excluded) during the hours of 6:00 a.m. to 6:00 p.m.

The existing agreement between the two parties is for a two-year service period with options for two additional one-year mutual service period extensions. ICTC recently executed an amendment exercising one of the two single-year options. The current agreement term ends in December 2025. The proposed amendment would extend the current service agreement to June 2026.

ICTC was previously able to apply for an additional \$500,000 in grant funds bringing the total grant funds available for the project to \$1,498,875. ICTC completed Amendment 1 to the existing agreement to incorporate the additional grant funds into service operations.

ICTC was also able to secure an additional grant from the CMO program for a total of \$300,000 and a secondary grant from the Low Carbon Transit Operations Program (LCTOP) in the amount of \$520,353 to further fund operations of the service. ICTC also recently applied for an additional grant from the LCTOP program in the amount of \$516,782 to further fund operations of the service, ICTC is awaiting confirmation of funding award. The total grant funding received between the two programs is \$2,835,010.

Due to significant demand, it is ICTC's intention to utilize the additional funding to cover the cost of operations through December 2025 and beyond. ICTC is currently operating approximately 800 hours of service on a monthly basis which equates to a dollar value of approximately \$72,000 per month. To date, ICTC has spent approximately \$2.1M on the service.

The existing contract value with VIA which includes the initial contract, and three separate amendments totals \$2,498,875.00. ICTC is seeking to increase the contract with VIA by \$500,000, bringing the total contract value to \$2,998,875.00.

ICTC will continue to search and attempt to secure additional funding to continue to operate the service beyond the required CMO grant requirement of 5 total years. To date ICTC has completed 1 year of development and almost 3 years of operations.

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the Third Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$2,998,875. The modification is contingent upon receipt of said additional funding.
2. Authorize the Executive Director to sign Modification No. 4.

Sincerely,



David Aguirre
Executive Director

V. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: November 6, 2025
To: ICTC Commission Meeting
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee and Commission meeting on November 12, 2025.

- 1) **Stuff-A-Bus Food Drive:** Imperial Valley Transit (IVT) is hosting its annual Stuff-A-Bus food drive from November 3–21 to support the Imperial Valley Food Bank. Riders who donate canned or dry food items will receive one free ride on IVT fixed route services. Donations are accepted on IVT buses and can also be dropped off at the IVT office at 792 E. Ross Road, El Centro. All collected items will be delivered to the Imperial Valley Food Bank to help prevent food insecurity in the community. **Flyers are attached.**
- 2) **Veterans Ride Free in November:** In honor of Veterans Day, the Imperial County Transportation Commission is offering free rides throughout November to all active-duty military members and veterans with valid U.S. military ID cards. Eligible riders can enjoy complimentary transportation on Imperial Valley Transit (IVT) Fixed Route, IVT Access, IVT MedTrans, and IVT Ride Now services. Simply show your military ID to the driver and ride for free all month long. **Flyers are attached.**
- 3) **SAVE THE DATE – ICTC General Assembly on January 22, 2026:** ICTC will be hosting its General Assembly on Thursday, January 22, 2026, from 5:00-8:00 p.m. at the Old Eucalyptus Schoolhouse. Admission for elected officials and city/county managers and distinguished guests will be complimentary. Staff are actively working to secure sponsorship opportunities to support the event. For questions or to learn more about sponsorship options, please contact Cristi Lerma. To register for the event visit the Eventbrite page at [ICTC GENERAL ASSEMBLY Tickets, Thu, Jan 22, 2026 at 5:00 PM | Eventbrite](#).
- 4) **Bus Stop Maintenance Program:** ICTC has been working towards developing a bus stop maintenance program for many years. Part of the program was to develop a bus stop inventory which noted the gps locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC has begun the maintenance efforts associated with the bus stops for the cities of El Centro, Calexico, Calipatria, Holtville and the unincorporated communities of Seeley, Niland and Heber. ICTC is working with the cities of Imperial and Brawley to transition maintenance efforts soon.
- 5) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other

amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the overall project design. **The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract documents plans is being completed. ICTC is working towards procurement and hopes to start construction at the end of 2025 or early 2026.**

- 6) **2024 Local Partnership Program, Cycle 5:** The Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program (LPP) as a program to reward and incentivize local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements. The program is implemented by the California Transportation Commission (CTC). The CTC adopted the 2024 LPP Program Cycle 5 Guidelines on August 15-16, 2024. As a result of the adoption of the Cycle 5 Guidelines the Call for Projects has opened. The LPP Grant funds require a one-to-one match. The Imperial County Region's estimated allocation amount for FY 2025/26 is \$524million and \$520 million for FY2026/27 for a total of \$1,044 million. **ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval. Local agencies have begun forwarding their allocation packages to the CTC to secure the additional funding.** There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/local-partnership-program/2024-lpp-competitive-guidelines-adopted-resolution.pdf>
- 7) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition for the project has been completed. ICTC was awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant and Community Project Funding/Congressionally Directed Spending Programs. ICTC recently completed the construction procurement efforts, and a contract award was issued to Hazard Construction. The project is anticipated to take a year to complete. We had a successful groundbreaking ceremony on February 28, 2025, at 11 a.m. at the project site. **The Contractor continues with construction activities for the project. Demolition activities have been completed and construction efforts associated with the development of building infrastructure are ongoing. Shade canopy improvements have also begun, in addition to site electrical and plumbing work. The project remains on schedule and is anticipated to be completed in early 2026.**
- 8) **IVT Ride Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application.

Staff anticipate bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service. Staff provided the Commission with a presentation on August 28, 2024, with further details. There was consensus to proceed with the software development and hardware acquisition. This item received approval to proceed to further development by the commission. ICTC has received state funding to complete the software and hardware upgrades for the project. ICTC Staff developed a plan to conduct outreach (including in-person presentations and surveys) to the public about the proposed service modifications. ICTC redeveloped the service logo and finalized mobile software for anticipated use. ICTC also provided presentations about the service modifications to key stakeholders and the city councils of the affected communities. A public hearing was held on July 23, 2025 as required by law. **The service began operating in its new capacity on September 2, 2025 and offered free rides to all for the first week of operation. Ridership information will be shared to the Commission at the September 2025 meeting.**

- 9) **Transit Comprehensive Operational Analysis:** Staff were able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC's existing transit services while also presenting evaluation findings and recommendations for further improvement of ICTC's existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff recently released the Request for Proposals to the public and issued a contract award in October 2024. **The analysis is anticipated to take a year to complete. The project has kicked off, and outreach efforts have taken place. The Analysis is currently being developed. The consultant is anticipating conducting presentations highlighting proposed recommendations to the commission in November 2025.**

- 10) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff have engaged with the proposed property owner's representative about ICTC's interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. A preliminary site plan has been prepared and was shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project. ICTC has completed a phase 1 and 2 site assessment for the proposed site. ICTC has obtained NEPA clearance from the FTA for the acquisition of the project. During the meeting on March 26, 2025, the Commission approved the acquisition of the property pending Federal Transit Administration (FTA) concurrence. ICTC completed the acquisition of the project site in June 2025. **Request for Proposals (RFP) for the Environmental and Design Services was released on September 26, 2025, and due on November 14, 2025. Staff also submitted multiple grant applications for the anticipated construction efforts under FTA 5339 for Bus Facilities and Low No Emission Programs.**

- 11) **CMAQ and STBG Call for Projects:** SCAG implemented a call for projects for the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG). The funding years associated with this call for projects are FFY 2026-27 and FFY 2027-28. SCAG adopted the CMAQ/STBG Guidelines at its March 6, 2025, Regional Council Meeting. This item was taken to the ICTC TAC in February and was presented to the Management Committee and Commission respectively in March 2025. ICTC adopted its scoring framework at the March 2025 Commission Meeting. The Call for Projects opened on March 31, 2025, and **closed on May 16, 2025, at 5 p.m.** Applications were due to SCAG via its online application portal. **The Imperial County region submitted a total of 15 applications from the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects were completed by members of the ICTC TAC in June 2025. The recommendations were presented to the Management Committee in July 2025 and to the commission in July 2025. Staff forwarded the final list of recommendations to SCAG for further evaluation in July 2025. SCAG is presenting its list of recommended projects to the SCAG Transportation Committee at its November 2025 Meeting. The final recommended list of projects is anticipated to be presented for approval at the December 2025 SCAG Regional Council Meeting.**

- 12) **2nd Street/Anza Road Bridge Rehabilitation Project:** ICTC is working with Caltrans to develop an approach towards proceeding with the development of the required environmental and engineering phases for the rehabilitation 2nd Street/Anza Road Bridge Project. **ICTC met with Caltrans to discuss the next steps and will begin development of the required actions to proceed with the project. ICTC will be working closely with Caltrans and the city of Calexico on further actions. ICTC is anticipating proceeding environmental analysis and design in early 2026.**
- 13) **Imperial County EV Charging Infrastructure Feasibility Study:** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities. **ICTC has finalized the contract agreement with the selected firm, and a project kickoff meeting was completed on October 22, 2025.**
- 14) **EV Charger Acquisition Project:** Staff are working on developing an EV charger acquisition project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. Once the charger stations are acquired, ICTC will proceed with the next steps associated with the installation. ICTC released the RFP for the project on August 29, 2025. **ICTC is now in the process of finalizing and reviewing the proposal submitted. The agreement will be presented to the Commission for approval consideration in October 2025. Staff is working with the contractor to complete the infrastructure acquisition over the coming weeks.**
- 15) **Potential HHW Site in Calipatria:** Staff are currently exploring the potential development of a Household Hazardous Waste (HHW) collection site within the City of Calipatria. This initiative is part of our ongoing efforts to enhance environmental stewardship and promote public safety by providing residents with a dedicated and accessible location for the proper disposal of household hazardous materials. The implementation of this project is contingent upon securing appropriate grant funding, which will support the necessary infrastructure, operational costs, and community outreach efforts. Should the grant be awarded, this facility would significantly improve local access to safe and environmentally responsible HHW disposal options, thereby reducing the risk of improper waste management and its associated environmental and health impacts. Staff will continue to seek opportunities and will keep the Commission informed of any developments as they arise.
- 16) **New Border Express Route starting February 10, 2025:** Staff have coordinated the implementation of a demonstration route that will operate Monday through Friday at select times between the 3rd and Paulin Bus Stop to the Calexico East POE. This is being demonstrated in anticipation of a larger scale route associated with the upcoming transit facility that is anticipated to begin when the new East POE facility is completed. There is also an additional IVC Express Trip embedded in the new service which will help alleviate some of the congestion we see on some of our IVC Express trips. **Staff will be providing updates as it pertains to the development of the service.**
- 17) **Calexico East Port of Entry Intermodal Transportation Center:** ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program (TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The goal of the Calexico East POE Intermodal Transportation Center is to create a transformative transportation hub that integrates various modes of transportation including public transit buses. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area. The project will have several phases with an estimated completion date in 2030. The Master Agreement between ICTC and Caltrans was approved at the April 2025 Commission Meeting. **ICTC received approval to proceed with Right of Way acquisition from the California Transportation Commission (CTC) in June 2025. ICTC is working on next steps to proceed with the property acquisition.**
- 18) **Electronic Fare Payments:** ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in

addition to its existing cash payment system. ICTC has received approval to utilize grant funds and intends to proceed with the development of the project. **ICTC recently received various bids from interested parties for consideration. ICTC is evaluating the responses and intends to work towards a potential contract award in December 2025.**

- 19) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. **The updated PSR was recently completed, and the PSR was presented to the management committee and commission in September 2024. ICTC will proceed with further aspects of project development. Staff is preparing the action item to proceed with allocating the funding to proceed into the Project Approval and Environmental Document Phase.**
- 20) **Imperial Mexicali Binational Alliance (IMBA):** IMBA's 2025 Chair is Abel Graciano representing the Mexicali Region and Vice-Chair is David Aguirre from ICTC representing the Imperial County Region. **The next IMBA and Strategic Planning meeting is scheduled to be held on November 13, 2025, in Imperial County.**
- 21) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in the final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental studies and Caltrans submittal are pending submittal by CBP. **ICTC's consultant has finalized the project improvement plans and CBP will proceed with developing environmental documents and pursue funding for the construction of the facility. ICTC continues to engage in discussions with the CBP team on the next steps for the project. The project requires the finalization of the environmental documents prior to proceeding with the construction phase. CBP is currently reviewing the project with their HQ Team to attempt to secure funding.**

- 22) **Reap 2.0 – Subregional Partnership Program:** ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC has notified each of our member agencies about the funding availability. Several cities have expressed interest in the funding and staff is working with each of the agencies to further evaluate their proposed projects. **Final projects have been identified and awarded by the commission. A project kickoff meeting was held with SCAG and the funding awardees. SCAG is working with the awardees to proceed with the project. The City of Calexico and City of Westmorland were able to secure additional funding from SCAG to further develop their projects.**

- 23) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided with guideline documentation and were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC recommended projects to SCAG as part of the final submittal process. SCAG recently approved the list of projects anticipated to receiving funding. The project list is as follows:

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial – Aten Blvd Sidewalk Installation Phases 1 through 3	\$388,000
STBG	City of Imperial – P Street Rehab	\$519,000
STBG	City of El Centro – S. Imperial Avenue Utility Relocations	\$520,000
STBG	City of Brawley – Western Avenue Improvements	\$599,000
CRP	ICTC – EV Charger Study	\$150,000
CRP	City of Imperial – EV Charger Installation Phases 1 and 2	\$622,000

ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). **Several projects have already started development for use of the grant funds.**

- 24) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff, in partnership with County and Caltrans staff, are continuing discussions for short-term options to deter trucks from using Orchard Road. The parties are also expected to discuss long-term options as well. More information will be shared as discussions continue.
- 25) **San Diego & Imperial Counties Sustainable Freight Strategy:** The study is posted to the ICTC website at: <https://www.imperialctc.org/assets/san-diego-imperial-counties-sustainable-freight-implementation-strategy-final-report-2024-02-01.pdf>
- 26) **Funding Opportunities:**
- Local Partnership Program (LPP)- Schedule and major milestones can be found at: <https://catc.ca.gov/programs/sb1/local-partnership-program/local-partnership-program-formulaic>
 - For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>
 - For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/infrastructure-investment-and-jobs-act>

27) Meetings/trainings attended on behalf of ICTC Executive Director and staff:

Various project specific meetings are held throughout the month.

Various community presentations are held throughout the month by the Regional Mobility Coordinator

Various transit community services provided throughout the month by ICTC/Imperial Valley Transit

- October 13, 2025 – Meeting to review Projects at the ICTC office.
- October 15, 2025 – Brawley Wellness Center Presentation (attended by Priscilla Baca)
- October 15, 2025 – ICTC Management Committee Meeting at the ICTC office.
- October 15, 2025 – ST. Mary's Church Presentation (attended by Priscilla Baca)
- October 16, 2025 – Staff Meeting
- October 21-23, 2025 – CALACT Conference 2025 (attended by Gustavo Gomez and Priscilla Baca)
- October 22, 2025 – Buses Appraisal at IVT yard (attended by Cesar Beltran)
- October 22, 2025 – ICTC Commission Meeting at the ICTC office
- October 23, 2025 – TAC Meeting at the ICTC office
- October 27-29, 2025 – CDSA Board Secretary Conference (attended by Cristi Lerma)
- November 03, 2025 – Basic Needs Resource Fair (attended by Priscilla Baca)
- November 03, 2025 – Pass out flyers at the New Port of Entry (attended by Priscilla Baca)
- November 5-7, 2025 – California Transit Association- 60th Fall Conference & Expo Hall (attended by David Aguirre)
- November 05, 2025 – SSTAC Meeting at the ICTC office
- November 06, 2025 – Health Fair- Center for Employment Training (attended by Priscilla Baca)

Memorandum

Date: November 12, 2025
To: ICTC Committee and Management Meeting
From: David Salgado, Government Affairs Officer (GAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission (ICTC) Management Committee and Regular Commission meeting for the month of NOVEMBER 2025.

1. 2025 Southern California Economic Update Set for December Joint Policy Committee

The 2025 Southern California Economic Update will take place during the SCAG Joint Policy Committees meeting on Dec. 4, at 9:30 a.m. This presentation will feature SCAG's annual economic report and analysis from the SCAG Economic Roundtable, a group of independent economists representing the region's six counties and key specialties. Following the presentation will be an in-depth discussion about the state of the region's economy moderated by former Los Angeles Mayor Eric Garcetti.

2. Connect SoCal Implementation Roadshow Continues

SCAG continued to host a series of roadshow presentations on implementation of the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy with regional partners in Los Angeles County. SCAG staff presented to the Greater Los Angeles Realtors Association on Oct. 8, the Los Angeles Chamber of Commerce Transportation Committee on Oct. 14, and both the Conejo Valley Chamber of Commerce Legislative Committee and the Los Angeles County Business Federation (BizFed) Goods Movement/ Transportation Committee on Oct. 28. SCAG staff will present on Thursday, November 29th, at the ICTC TAC meeting at 10:00am. Please join us in hearing about how the region will continue to meet the goals of the regional plan.

3. SCAG to Release Call for Projects Under the REAP 2.0 Lasting Affordability Program

On Nov. 6, the SCAG Regional Council approved updated guidelines and authorized the call for projects under the Regional Early Action Planning Grants (REAP 2.0)-funded Programs Accelerating Transformative Housing Program (PATH) Notice of Funds Available for Lasting Affordability, Round 2. SCAG previously suballocated \$45 million through the first Lasting Affordability funding cycle to create and expand housing trusts, catalyst funds and innovative financing strategies that secure long-term affordability. This call makes an additional \$20 million available to existing housing trusts and catalyst funds. The goal is for these trusts to expand finance tools and lending products that create supply, choice,

and ongoing affordability through a mix of housing types and price ranges, including those for households at or below area median income. The call for applications will open on Nov. 17, 2025, and close on Jan. 20, 2026, at 11:59 p.m.

4. 2025 STBG/CMAQ Call for Project Award Recommendations Announced

At the November Transportation Committee meeting, The SCAG Transportation Committee recommended approval to the SCAG Regional Council of the \$1.25 billion in Federal Fiscal Year 2026-27 and 2027-28 Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) funding for projects in Southern California. Project nominations were submitted by eligible project sponsors through their respective county transportation commissions and evaluated according to criteria outlined in the STBG/CMAQ Program Guidelines approved by the Regional Council in March 2025.

SCAG hosted numerous program workshops for interested applicants, held more than 30 hours of office hours appointments, and provided robust information on our website and via newsletters. Additionally, several County Transportation Commissions conducted county-specific outreach, as required through the program guidelines – which can be viewed in the staff report.

Due to federal corrective action in 2021, SCAG became responsible for the selection of STBG/CMAQ-funded projects within the region as of July 1, 2023. SCAG's role administering this program is consistent with the purpose of Metropolitan Planning Organizations to align transportation projects in the region under the Connect SoCal Regional Transportation Plan/Sustainable Communities Strategy and Federal Transportation Improvement Program (FTIP). For more information on the STBG/CMAQ funding process, visit SCAG's STBG/CMAQ website.

5. SCAG Applications Open for the New Future Leaders Initiative

SCAG has launched the Future Leaders Initiative, a new six-month civic leadership pilot program for young Southern Californians interested in learning how regional and local governments collaborate for long-term change. Program participants will engage in monthly interactive virtual sessions led by practitioners, community leaders, and SCAG staff to explore planning, policy, collaboration, and advocacy. The final session will be held in person at SCAG's downtown Los Angeles office.

Participants who complete the program will receive a \$500 stipend at the end of the program. SCAG invites individuals, ages 18-26, living in the SCAG region (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties), to apply. Students, interns, young professionals, and community members are encouraged to apply.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

The application for the Future Leaders Initiative is open through Nov. 25. Please share this opportunity with your network or anyone who may be interested. For more information on the program, visit the website.

DISTRICT 11 LOCAL ASSISTANCE REPORT

Area Engineer: Frank Safaie

Frank.Safaie@dot.ca.gov

City of Brawley

City of El Centro

City of Calexico

City of Holtville

City of Imperial

* ICTC TAC Attendee

Area Engineer: Alejandro Lopez-Rangel

Alejandro.Lopez-Rangel@dot.ca.gov

Imperial County Transportation Commission (ICTC)

City of Calipatria

City of Westmorland

County of Imperial

Imperial Irrigation District (IID)

* ICTC Management Committee Attendee

*****LOCAL AGENCY ITEMS*****

Inactive Projects

Per Chapter 5 of the Local Assistance Procedures Manual (LAPM), signed Master Agreement (MA), and Program Supplement Agreement (PSA), invoices shall be submitted at a minimum of every six months. Projects that have not submitted an invoice in six or more months are noted on the Inactive List (see link [HERE](#)). If a project has not submitted an invoice in eleven plus months, please work with Alma Sanchez to submit a justification and cc your Area Engineer.

Project End Date (PED)

The Project End Date (PED) is the date the local agency establishes at each project milestone phase estimating the end of a specific phase of Federally eligible participating work. No additional Federally participating costs may be incurred for the authorized phase of work after this date unless a request is submitted by the local agency to establish a new PED. Work performed after a PED expires is ineligible for reimbursement. To allow for processing, please submit a PED extension request a few months prior to expiration, please see an Excel monthly update link [HERE](#). For submitting PED extension request, please see link [HERE](#). For questions, please contact your Area Engineer.

Unique Entity Identifier (UEI)

Per Federal Highway Administration (FHWA) requirements, every local agency must have a valid Unique Entity Identifier (UEI) to obligate federal funds. The UEI must be renewed every 12 months. Renewal of the UEIs is a 2-step process with FHWA & Caltrans. For UEI renewal instructions, please contact your Area Engineer.

Quality Assurance Program (QAP)

Per Chapter 16.11, a Quality Assurance Plan (QAP) ensures the materials and workmanship incorporated into each construction project conforms to the requirements of the contract plans and specifications, including approved changes. For Federally funded construction

projects, each local agency is required to adopt a QAP. No Federally funded construction authorizations will be processed without a valid QAP. QAPs are valid for five years. To renew your QAP, please contact your Area Engineer.

California Transportation Commission (CTC) Requests

The California Transportation Commission (CTC) administers funding for State programs listed below. For projects receiving State funds from these programs, Project Allocation Requests and Time Extensions Requests require CTC approval at one of their regularly scheduled meetings. See link [HERE](#) to review schedule of deadlines and prepare requests for CTC approval. Please work with your Area Engineer for CTC submittals.

State Programs administered by the CTC:

- * STIP - State Transportation Improvement Program
- * ATP - Active Transportation Program
- * LPP - Local Partnership Program
- * TCEP - Trade Corridor Enhancement Program
- * SCCP - Solutions for Congested Corridors Program

Friday, November 28, 2025, is the final submittal deadline for (Allocations & Time Extensions) for the January 29-30, 2026, CTC meeting.

Title VI Online Program Assessment Form

Per Federal Highway Administration (FHWA) requirements, local public agencies (LPAs) must complete the Title VI program Assessment Online Form, especially if LPAs receive FHWA funds. If required to have an FHWA Title VI Plan, LPAs can check out the [HERE](#) webpage to learn more about the FHWA Title VI requirements, as well as sample plans and templates. Local agencies are required to submit the forms every two years, please see link [HERE](#).

*******GRANTS*******

Selected Grant Funding Opportunities are listed below. Please click on below grant links for additional information on deadlines, qualifications, submittal information, etc.

Caltrans Grant Funding Newsletter and Letters of Support

Stay in touch with Caltrans and get updates sent directly to your inbox on current and future grant funding opportunities, including calls for Caltrans letters of support and application training webinars, by subscribing to the Caltrans Office of Strategic Investment Planning newsletter through the [Constant Contact link provided here](#).

For any grant and funding-related inquiries, including requests for Caltrans letters of support or partnership, please reach out directly to Caltrans District 11 Investment Planning Manager Brian Miller at brian.miller@dot.ca.gov.

U.S. Department of Transportation (USDOT) Grant Opportunities

The USDOT website provides a DOT Discretionary Grants Dashboard for grant opportunities in various areas such as: Strengthening Mobility and Revolutionizing Transportation (SMART), Rural Opportunities to Use Transportation for Economic Success (ROUTES), and Federal Transit Administration (FTA) grant programs. Directions, deadlines, and links to apply are [HERE](#).

U.S. Department of Transportation (USDOT) Competitive Grants Dashboard

The USDOT Competitive Grants Dashboard provides communities with an overview of competitive grant opportunities that can help meet their transportation infrastructure needs. Designed with all communities in mind, the Dashboard identifies grant programs with rural and Tribal set-asides or match waivers available. The Dashboard also includes Federal grant programs outside of USDOT that may be of particular interest to [rural communities](#). The Dashboard is updated weekly. Directions, deadlines, and links to apply are [HERE](#).

Sustainable Transportation Planning Grants

Sustainable Communities Grants - Encourage local/regional planning that supports state goals, implement RTP Sustainable Communities Strategies (where applicable), and ultimately help achieve the state's GHG reduction targets of 40% below 1990 levels by 2030 and 80% below by 2050. Sustainable Communities grants are available up to \$700K and have an 11.47% local match requirement (Native American Tribal Governments are not required to include a local match).

Strategic Partnerships Grants – Identify and address statewide, interregional, or regional transportation deficiencies on the State Highway System in partnership with Caltrans. A sub-category of this grant funds transit-focused planning projects that address multimodal transportation deficiencies. Strategic Partnerships grants are available up to \$500K and have a 20% local match requirement.

- * \$34.5 million in funding available.
- * Currently Open. Application Deadline is Friday, November 21, 2025 (5:00pm PT)
- * Click links below for more information:
 - o [Sustainable Transportation Planning Grant Program](#)
 - o [Application Guide](#)
 - o [Apply Here](#)

Key Notices of Funding Opportunity (NOFO)

To provide stakeholders with more visibility on upcoming funding opportunities, DOT

publishes a list of anticipated dates for upcoming Notices of Funding Opportunity (NOFO) for key programs. This list is not comprehensive and is updated periodically with additional programs and revised dates as appropriate.

Some key programs and their deadlines:

1. ACTIVE NOFOS

FHWA Tribal Transportation Program Safety Fund (TTPSF)

The Tribal Transportation Program Safety Fund is a competitive, discretionary program for the development of strategic transportation safety plans by Tribes to identify transportation safety needs and how those needs will be addressed in Tribal communities. Funding will cover the following eligible activities: transportation safety plans; data assessment, improvement, and analysis; systemic roadway departure countermeasures; and other infrastructure improvements listed under 23 USC 148(a)(4).

- * \$25.1 million will be available with up to 110 expected awards for Tribal applicants.
- * The TTPSF opened October 2, 2025 with applications due **Jan 15, 2026**
- * Click link [HERE](#) for more information on the TTPSF goals and eligibility requirements, including application process, included in Amendment 2 of the NOFO.

FHWA Bridge Investment Program (BIP)

The Bridge Investment Program is a competitive, discretionary program that focuses on existing bridges to reduce the overall number of bridge in poor condition, or in fair condition at risk of falling into poor condition. The program offers three categories of funding: (1) large bridge projects (totaling over \$100 million), (2) regular bridge projects (under \$100 million), and (3) bridge planning and studies.

- * \$2.46 billion was made available for FFY 2026.
- * **Please note the BIP is currently on pause.** FHWA is reviewing the BIP NOFO for regular bridge projects and bridge planning and is no longer accepting applications at this time. FHWA has not provided any information on the status of the program. Caltrans will alert our partners if the NOFO is re-opened or re-posted but prospective applicants are encouraged to refer to grants.gov for any updates in the meantime.
- * Click link [HERE](#) for further information.

2. ANTICIPATED NOFOS

FTA Pilot Program for Transit Oriented Development (TOD) Planning

Funding for TOD-related comprehensive or site-specific planning on an eligible transit project whereby the project sponsor will also be utilizing FTA's Capital Investment Grants Program funds in addition. TOD strategies emphasize local development in and around high-quality transit services to create compact, mixed-use communities with easy access to jobs and destination centers via transit alternatives.

- * \$14 million in funding available.
- * Program anticipated to open late 2025/early 2026 based on past cycles but remains TBD under new USDOT priorities and pending guidance.

- * Click link [HERE](#) for more information.

FHWA Charging & Fueling Infrastructure Grants

Funding to strategically deploy publicly accessible electric vehicle charging infrastructure and other alternative fueling infrastructure.

- * \$2.5 billion funding available over five years.
- * Anticipated opening in late 2025/early 2026 based on past cycles but remains TBD under new USDOT priorities and pending guidance.
- * Click [HERE](#) for more information.

California Active Transportation Program (ATP) Cycle 8 – Statewide Projects

ATP Cycle 8 is a competitive discretionary program held statewide that consolidates multiple state and federal sources to fund active transportation projects that increase the number of trips taken by active modes (i.e., bike or pedestrian). Eligible project types include a combination of active transportation infrastructure (capital), non-infrastructure (education), planning, and quick build interim projects. Funding is prioritized for projects in historically disadvantaged and low-income communities.

- * The CTC is holding Cycle 8 workshops and training (both virtual and in-person) across the state. Information on upcoming activities can be found [HERE](#). Please note that interested applicants may attend virtual sessions regardless of their location!
- * Cycle 8 Guidelines, including PSR-equivalent requirements, anticipated to in December 2025 with workshops on application development, PSR-equivalents, and other Cycle 8 support expected to begin December into Spring 2026.
- * ATP Cycle 8 Statewide Applications are due to CTC on **June 22, 2026**.

California Senate Bill 1 (SB1) Cycle 5 Programs

SB1 Cycle 5 Programs are a group of discretionary competitive programs held statewide that provide a variety of funding for multimodal transportation projects depending on project need and focus. Funding includes three programs: 1) Solutions for Congested Corridors Program (SCCP), 2) Trade Corridor Enhancement Program (TCEP), and 3) Local Partnership Programs (LPP). More information on SB1 program evaluation and fit, Cycle 5 program and project eligibility and schedules, and other critical requirements under Cycle 5 for the SCCP, TCEP, and LPP programs can be through the link [HERE](#).

- * Caltrans and the CTC will be holding various workshops and activities for each Cycle 5 program, including information sessions and workshops on application requirements and development. Information on upcoming events can be found under each individual program section through the link [HERE](#).
- * SB1 Cycle 5 and past Cycle guidelines, including project eligibility, scheduling, and matching criteria, can be found [HERE](#). Final program guidelines expected early 2026.
- * SB1 Cycle 5 Applications for three programs (SCCP, TCEP, and LPP) anticipated due **November 2026**.

Further details on active and upcoming NOFOs and programs are available via this link: [Key Notices of Funding Opportunity \(US Department of Transportation\)](#)

Additional Grant Tool

The DOT Navigator is a resource to help communities understand how to apply for grants, and plan for and deliver transformative infrastructure projects and services. Use the search box to quickly find resources. See link [HERE](#).

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). Title VI compliance is subject to review at any time.

<https://dot.ca.gov/programs/local-assistance/local-civil-compliance/title-vi>

*****TRAININGS/WEBINARS*****

This section of the report provided training opportunities for local agencies. This section also serves as the closing remarks section of the Local Assistance Report.

DBE Interim Final Rule (IFR)

Effective 10/3/2025, DBE IFR published to 49 CFR 26:

- No contracts utilizing federal funds dated today and after are allowed to have a DBE contract goal.
- DBE goal setting will cease until further notice from the Office of Civil Rights (unsure of timeline).
- Current contracts remain valid. However, no race and gender data will be collected or tracked, and DBE compliance and oversight will be minimal until re-certification process is complete.

As we obtain more information, we will continue updating you with changes to the DBE program.

External Partner Online Trainings & Resources

The Center for Local Aid Support has developed a series of online training modules for local agencies and tribal nations. The online training courses are for professional development and provide solutions for transportation related issues. A series of self-paced online training modules. The following courses are highly recommended: Grant Applications 101 for Local Agencies and Tribes, Introduction to the Infrastructure Investment and Jobs Act (IIJA), and Project Bundling. Please see link [Local Aid Support](#) for additional information.

2026 SB 1 Competitive Programs Guidelines Kick-Off

The California Transportation Commission (CTC) is hosting a virtual kick-off workshop to begin developing 2026 guidelines for competitive programs under Senate Bill 1 (SB1) on November 20, 2025. The workshop covers: Local Partnership Program (LPP), Solutions for Congested Corridors Program (SCCP), and Trade Corridor Enhancement Program (TCEP). Please link [HERE](#) for additional information.

Intro to ATP Planning & Design

The Active Transportation Resources Center (ATRC) is hosting free in-person workshops on Active Transportation Planning & Design at sites across California to introduce ATP concepts to planners, engineers, public health practitioners, CBOs, and other champions who might have little to no experience in active transportation planning. Please see link [HERE](#) for dates, Locations and to register.

Long-Term Pavement Performance

The National Association of County Engineers (NACE) is hosting a free webinar titled "Preservation: A Strategy for Long-Term Pavement Performance" on December 4. The presenters will discuss pavement condition assessment tools and cover issues with asphalt roads, asset management strategies, and pavement preservation. Please see link [HERE](#) for additional information.

Designing Smarter Roads: Permeable Pavements & Culverts

Join FHWA Center for Local Aid Support (CLAS) webinar on December 18 to learn how permeable pavements and culverts are reshaping and how to manage stormwater and build resilient urban infrastructure. Permeable pavements allow water to filter through surfaces like roads, trails, and parking lots, helping reduce runoff and improve water quality. Please see link [HERE](#) for additional information.

Caltrans Federal Grants 101 Webinar Series

Caltrans is making available recordings from its Federal Grants 101 Webinars, a 5-part series designed to assist local, regional and Tribal partners with the competitive Federal grants application process and ensure successful outcomes for all our partners involved.

1. Watch [recording](#) of Session 1 (How to Create Competitive Federal Grants Applications), Password: iGhC4Sc7
2. Watch [recording](#) of Session 2 (Learn about Federal Grant Requirements and Resources), Password: tMNYMVa4
3. Watch [recording](#) of Session 3 (All about Benefit-Cost Analysis), Password: rPtJMFJ8
1. Session 4 (Post-Award: What happens now?) – TBA

Survey: Identifying the Needs of Local Public Agencies and Tribes

The California LTAP (CALTAP), Caltrans Division of Local Assistance (DLA), and Federal Highway Administration (FHWA) need help identifying the support needs for our local public agency and tribal partners, and their stakeholders. Once we have this information, we endeavor to prioritize the delivery of training and technical assistance throughout California. Based on last year's feedback, we listened and delivered the Resident Engineers Academy and Labor Compliance to assist those who completed the survey.

Please help us by taking this brief, less than 10-minute [SURVEY](#) to let us know:

- What are your staff training needs?
- Are they being met by current class offerings?
- Do you need more effective (or responsive) technical support?
- Are you kept informed of key funding opportunities & training schedules?

We thank you in advance for helping us plan, develop, and prioritize local assistance services in ways that can more effectively serve your organizations' goals.

For questions or comments, please contact [CALTAP](#).

Caltrans Federal Affairs Update

This Federal update provides Hot topics, trainings, resources, grants/NOFOs, etc. Please see link [HERE](#) for more information.

Caltrans Local Assistance Trainings & Resources

The Caltrans Local Assistance website is a great place for Tribal resources, RE Academy videos, various Federal trainings, California Transportation Commission related links, etc. Please see link [HERE](#) for additional information.

Please see the Caltrans Local Assistance Blog (LAB), which has additional resources and updates. [LocalAssistanceBlog.com](#)

VI. PRESENTATION CALENDAR

A. SCAG Transportation Data Analysis Technical Assistance Program

Presentation by Isabelle Legare and Sean Reseigh



Transportation Data Analysis Technical Assistance Program

November 12, 2025

WWW.SCAG.CA.GOV

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PURPOSE

Present SCAG's Transportation Data Analysis Technical Assistance (TA) Program:

- SCAG's regional investment in technical assistance
- Empowering local agencies with data-driven planning tools
- Strengthening coordination and equity in mobility planning

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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What Is Big Data Analytics?

Translating large,
disparate datasets into
usable information

*Volume, Velocity, Variety,
Value*



STREETLIGHT **INSIGHT GO**

3

Transportation Data Analysis TA Program

PROGRAM BACKGROUND & STRUCTURE

The Need

Many smaller agencies in the SCAG region face a barrier to leverage decision-making data tools/resources, often due to the lack of in-house capacity/expertise



The Program

Procure a consultant to directly support jurisdictions by soliciting transportation planning and policy questions

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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PROGRAM BACKGROUND & STRUCTURE

Desired Program Outcomes & Objectives

Encourage a culture of data-driven decision making

Bridge traditional and emerging planning approaches

Refine complex transportation research questions

Empower local partners with technical guidance and data access

Promote cross-platform validation to enhance data literacy and reliability

Document best practices for leveraging big data in transportation to support the development of a regional community of practice

Equitably deliver data and guidance to agencies

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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PROGRAM BACKGROUND & STRUCTURE

Program Structure Overview



GOAL

- SCAG procures a consultant to provide hands-on technical assistance to public agencies



SCOPE OF WORK

- Tailored support based on local needs
- Deliverables include whitepapers and memos



RESEARCH FOCUS

- SCAG solicits transportation planning and policy questions related to multimodal travel behavior

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PROGRAM BACKGROUND & STRUCTURE

Example Questions

What are service gaps in transit for older adults and people with disabilities?

Which corridors in the city have the highest ped-bike activity?

How do truck trip patterns vary by fuel and cargo type?

Which corridors demonstrate the most speeding?

Which neighborhood streets have the most cut-through traffic?

What are the trip and O-D patterns of TNC trips?

Where do bottlenecks of traffic congestion occur?

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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PROGRAM BACKGROUND & STRUCTURE

What This Program Can Offer You.....



Tailored Analyses

White Papers: in-depth (5-7 pg.) reports on regional, complex topics

Memos: concise (1-3 pg.) evaluations for localized issues



Reusable Tools & Templates

Scripts, methodologies, templates for future use



Data Products

Tables, figures, and visualizations

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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Getting Involved

3 Easy Steps to Tap Into Support:



For more
information,
please visit:



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9

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THANK YOU! ANY QUESTIONS?

Isabelle Legare, Regional Planner, legare@scag.ca.gov



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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VI. ACTION CALENDAR

A. 2026 State Transportation Improvement Program (STIP) Recommendations for Imperial County

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Approve the 2026 STIP Recommendations for Imperial County, requesting to fund project development phases for the Forrester Road project and Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$10,466,238 from 2026 STIP RTIP funds for the Forrester Road project as follows: \$4,385,000 for the Project Approval and Environmental Document (PA&ED) phase in FY2028/29, and \$6,081,238 for Plans, Specifications and Estimates (PS&E) in FY2030/31.
 - b. Program a total of \$346,000 from 2026 STIP RTIP funds for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$173,000 in FY2029/30 and \$173,000 in FY2030/31.
 - c. Carryover the remaining available balance of \$19,702,762 for right-of-way and construction phases for the Forrester Road project.



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EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

November 7, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: 2026 State Transportation Improvement Program (STIP) Recommendations for Imperial County

Dear Committee Members:

The State Transportation Improvement Program (STIP) provides funding for Imperial County's larger transportation projects on the State Highway System over a 5-year period. The STIP is administered by the California Transportation Commission (CTC) and is updated every other year (biennially).

The STIP is comprised of two funding programs: the Regional Transportation Improvement Program (RTIP) and the Interregional Transportation Improvement Program (ITIP). RTIP funds are available to projects nominated by regional agencies such as ICTC, and ITIP-funded projects are nominated by Caltrans. 75% of STIP funding is made available to the RTIP, and 25% is available to the ITIP. The 2026 STIP will provide funding for projects for the five-year period starting FY2026/27 and ending FY2030/31.

There are no ITIP-funded projects in Imperial County proposed by Caltrans to be programmed in the 2026 STIP. The 2026 STIP Fund Estimate includes a total of \$30,169,000 in RTIP funds for ICTC capital projects and \$603,000 for Planning, Programming and Monitoring (PPM). ICTC utilizes PPM funds to pay for administering state and federal funding and planning programs. Because ICTC programmed \$257,000 for PPM in FY2028/29 during the 2024 STIP cycle, \$346,000 remains available for programming in FY2029/30 and FY2030/31.

The 2026 STIP Consultation Meeting between ICTC staff and Caltrans District 11 staff, a requirement of the STIP process, was held on July 31, 2025, at ICTC. The purpose of the meeting was to discuss potential projects for programming in the 2026 STIP with RTIP and ITIP funds. It was agreed that ICTC would propose to program RTIP funds for the Forrester Road project and PPM in the 2026 STIP. ICTC and Caltrans also agreed to explore potential projects that could be funded with Caltrans IIP funds in future STIP cycles.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The following schedule lists the major milestones for the development and adoption of the 2026 STIP:

CTC adopts Fund Estimate & Guidelines	August 14-15, 2025
Caltrans identifies State highway needs	September 15, 2025
Caltrans submits draft Interregional Transportation Improvement Program (ITIP)	October 15, 2025
CTC ITIP hearing, South	November 7, 2025
CTC ITIP hearing, North	October 30, 2025
Regions submit RTIPs	December 15, 2025
Caltrans submits final ITIP	December 15, 2025
CTC STIP hearing, North	January 28, 2026
CTC STIP hearing, South	February 5, 2026
CTC publishes staff recommendations	February 27, 2026
CTC adopts STIP	March 19-20, 2026

It is requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the 2026 STIP Recommendations for Imperial County, requesting to fund project development phases for the Forrester Road project and Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$10,466,238 from 2026 STIP RTIP funds for the Forrester Road project as follows: \$4,385,000 for the Project Approval and Environmental Document (PA&ED) phase in FY2028/29, and \$6,081,238 for Plans, Specifications and Estimates (PS&E) in FY2030/31.
 - b. Program a total of \$346,000 from 2026 STIP RTIP funds for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$173,000 in FY2029/30 and \$173,000 in FY2030/31.
 - c. Carry over the remaining available balance of \$19,702,762 for right-of-way and construction phases for the Forrester Road project.

Sincerely,



David Aguirre
Executive Director

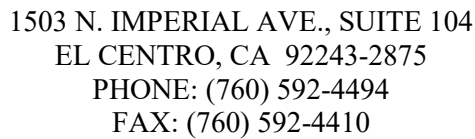
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VI. ACTION CALENDAR

B. Callexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 6

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 6 to Hazard Construction Engr. LLC for the Callexico ITC Project in the Not to Exceed amount of (\$50,000.00) respectively modifying the total contract value to \$12,846,586.28.
2. Authorize the Executive Director to sign Change Order No. 6.



The current committed project construction cost consists of:

Construction – Hazard Construction Engr. LLC (Includes previous Contract Change Orders)	\$12,796,586.28
Construction Management/Resident Engineering – Jacobs Engineering	\$1,968,942.61
Total Construction Related Cost	\$14,765,528.89

ICTC has approved a total of six (6) change orders for the project thus far. Change Order No. 1 consisted of additional abatement efforts (\$295,495.11), Change Order No. 2 consisted of additional wrought iron fencing (\$20,680.00), Change Order No. 3 consisted of additional foundation removal efforts (\$15,643.44), Change Order No. 4 consisted of additional over excavation quantity removal efforts (\$9,792.00), Change Order No. 5 consisted of no cost adjustments to the public restroom (\$0.00) and Change Order No. 1.1 which consisted of the Time Related Overhead Cost associated with the additional abatement efforts (\$11,382.63). Change Order No. 1.1 was approved by the Executive Director under the allowable threshold previously approved by the commission.

Change Order No. 6 Narrative:

During excavation activities completed for the sewer tie in along Rockwood Avenue and potholing activities completed for the offsite improvements along 3rd Street, the contractor encountered existing concrete infrastructure underneath the existing asphalt concrete pavement. The concrete infrastructure was not anticipated and was not noted within city of Calexico as-built plans. The contractor was required to remove the concrete infrastructure where the sewer tie ins took place. The contractor was also required to remove the concrete infrastructure along 3rd Street to prepare for the new bus pull in locations. The existing concrete infrastructure is approximately 5 to 7 inches thick. It is anticipated that similar concrete infrastructure will be encountered for other off site improvement sections such as the soon to be installed bulb out infrastructure at the intersections of 3rd Street and Heffernan and 3rd Street and Rockwood. The contractor agreed to a unit price of \$3.18/SF to remove any existing concrete infrastructure under the city roadway system.

Change Order No. 6 consists of additional construction efforts related to the removal of unidentified concrete infrastructure under the city roadway system. The following are the items that are included in Change Order No. 6.

1. **Removal of concrete infrastructure impacting the sewer lateral tie in:** Removal and disposal of the buried concrete infrastructure along Rockwood Avenue associated with the sewer lateral tie in – Contract Change Order No. 6

The cost to complete the work is (\$9,861.92)

2. **Additional Removal Efforts for Concrete Infrastructure within City Right of Way:** Removal and disposal of the buried concrete infrastructure under the existing asphalt concrete pavement within city right of way. The final over-excavated area will be paid at the original unit bid item price (\$3.18/SF) - Contract Change Order No. 6. The final value paid to the contractor will not exceed the Not To Exceed value and will be based on actual quantities.

The anticipated cost to complete the work is Not to Exceed (\$40,138.08)

ICTC and Hazard negotiated the cost for the change orders and agreed to the recommended cost increase. The total revised construction contract would be **\$12,846,586.28**. The proposed fee for the change orders has been budgeted in ICTC FY 25/26 Budget. The proposed cost for the change orders is within the existing project funding threshold and no additional financial impact to ICTC is anticipated.

The ICTC Management Committee will meet on November 12, 2025, and it is anticipated that they will forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 6 to Hazard Construction Engr. LLC for the Calexico ITC Project in the Not to Exceed amount of (\$50,000.00) respectively modifying the total contract value to \$12,846,586.28.
2. Authorize the Executive Director to sign Change Order No. 6.

Sincerely,



David Aguirre
Executive Director

VI. ACTION CALENDAR

C. GTFS-RT Implementation Project through Cal-ITP Master Service Agreement – Award Recommendation

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the contract for the GTFS-RT Implementation Project to Swiflty, Inc. through the Cal-ITP Master Service Agreement in the amount of a not to exceed value of \$123,578.00 through November 2028 or approximately \$41,193.00 per year.
2. Authorize the Chairperson to sign the agreement.



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November 7, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave. Suite 104
El Centro Ca. 92243

SUBJECT: GTFS-RT Implementation Project through Cal-ITP Master Service Agreement – Award Recommendation

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) is continuing efforts to enhance its public transit data management systems and provide real-time information to passengers. The implementation of a General Transit Feed Specification-Real Time (GTFS-RT) project will allow ICTC to improve service visibility, data reporting, and customer experience across the Imperial Valley Transit (IVT) fixed-route network.

The GTFS-RT project will enable ICTC to collect, process, and distribute real-time data on bus locations, arrivals, and service alerts. This information will be integrated with third-party platforms such as Google Maps, Transit App, and other mobility data systems, aligning ICTC with goals for improved passenger information and transit transparency.

In addition, this project serves as a foundational step towards ICTC's upcoming contactless payment implementation and digital signage initiative, both of which will rely on accurate real-time data to display live service information and synchronize fare technology across IVT Services.

ICTC is utilizing the California Integrated Travel Project (Cal-ITP) Master Service Agreement (MSA), which is a state-led procurement framework established by the state that allows local agencies to streamline contracting for technology-based transit solutions. Under this MSA, ICTC is able to partner directly with qualified vendors already competitively procured and pre-approved by Cal-ITP.

Through this process, ICTC received three different proposals from vendors. Ultimately, ICTC identified Swiftly, Inc. as the preferred vendor for implementation of the GTFS-RT system. Swiftly's platform offers proven real-time transit data management tools used by numerous public transit agencies across California and the U.S., providing accurate vehicle tracking, service reliability analytics, and passenger-facing information.

The scope of works includes real-time passenger predictions to display accurate bus arrival times, rider alerts to provide instant notifications regarding detours, delays, or service interruptions to the riders, and live operations to provide live monitoring dashboard to improve service oversight and efficiency.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The project cost is based on the pricing established under the Cal-ITP MSA. Staff has reviewed Swiftly's proposal, cost proposal, and implementation schedule and determined that it meets all technical and administrative requirements for this project.

All contract documents, including the proposal, MSA Agreement, purchase order and executed State of California Standard Agreement (STD 213) forms are available for review at the ICTC administrative office by request.

The proposed cost is incorporated in ICTC's FY 25/26 budget and is an integral part of the upcoming contactless fare payment project. The proposed cost is funded through an Federal Transit Administration (FTA) Grant.

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the contract for the GTFS-RT Implementation Project to Swiftly, Inc. through the Cal-ITP Master Service Agreement in the amount of a not to exceed value of \$123,578.00 through November 2028 or approximately \$41,193.00 per year.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



David Aguirre
Executive Director

DA/gg

Swiftly Order Form



Customer	Imperial County Transit Commission
Order Form Date	11/3/2025 – Pricing Valid for 90 Days
Order Form Number	Imp-45964
Contract Number	Cal-ITP Contract 5-24-70-42-03
Effective Date of Service	12/1/2025
Contract Term	The exact service term (the 'Initial Term'): 36 Months (12/1/2025 - 11/31/2028).
Billing Terms	Upfront
Marketing Terms	Willingness to work with Swiftly to develop a case study, mutually agreeable press release, and ability to use your agency as a reference (website, presentations, etc.).

Annual Fees

PRODUCT	UP TO NUMBER OF VEHICLES	ANNUAL COST PER VEHICLE	TOTAL COST PER YEAR
Real-time Passenger Predictions	26	\$549.00	\$14,274.00
Service Adjustments	26	\$410.00	\$10,660.00
Rider Alerts	26	\$217.00	\$5,642.00
GPS Playback	26	\$275.00	\$7,150.00
Live Operations	26		Included
TOTAL ANNUAL COST			\$37,726.00

One-Time Fees

SERVICE / PRODUCT	QTY	UNIT COST	TOTAL COST
Swiftly Implementation Services	26	\$400.00	\$10,400.00
TOTAL ONE-TIME COST			\$10,400.00

Billing Table

	Billing Date	Amount Due
YEAR 1 TOTAL Due	12/1/2025	\$48,126.00
YEAR 2 TOTAL Due	12/1/2026	\$37,726.00
YEAR 3 TOTAL Due	12/1/2027	\$37,726.00



Swiftly Order Form (Signature Page)

Payment Terms: Due Net 30. Invoice sent separately. All fees are non-refundable and non-cancellable without Swiftly's written consent. If this order includes hardware, hardware will not be shipped nor installed until payment for all hardware components and installation has been received in full.

Terms of Use: By signing below, Customer agrees that this Order Form is subject to, and Customer is bound by, the Swiftly SaaS Terms of Service located at: <http://goswift.ly/saas-terms-of-service> (the "Swiftly Terms"). Unless otherwise specifically stated in an Addendum, in the event of a conflict between the Addendum and the Swiftly Terms, the Swiftly Terms shall govern.

Pricing: The pricing contained herein contains discounts based on number of products purchased and number of vehicle licenses. Any subsequent change to either of these pricing parameters will result in any discount being reduced or removed entirely.

SMS & Voice Limits: Up to a combined 5,000 SMS and voice calls per month are included in Real-time Passenger Predictions for US customers only. Each additional 5,000 combined SMS and voice calls per month costs \$125.

Sales Tax: If your agency is not tax exempt, sales tax may be added to this Order Form.

Shipping Fees: Additional shipping fees may be added to the invoice for items covered under this Order Form.

Hardware Maintenance Agreements: If this Order Form includes Onboard App, APC Connector, AVAS Connector, Headsign Connector, or any hardware, Swiftly recommends that Customer secure a Hardware Maintenance Agreement and/or extended hardware warranty. Unless explicitly defined in a Hardware Maintenance Agreement and/or extended hardware warranty purchased through Swiftly, Customer is responsible for the operation and fitness of any hardware.

Assumption of Risk: When you use Swiftly's Onboard Application map data, directions, and other content, you may find that actual conditions differ from the map results and content, so exercise your independent judgment and use Swiftly's Onboard Application at your own risk. You're responsible at all times for your conduct and its consequences.

Customer:

Signature

Name

Title

Date

Address

Billing Contact Name

Billing Email

Billing Phone

Accounts Payable Email Address

Swiftly, Inc.

Signature

Rob Gaffney

Name

CFO

Title

Date

2261 Market Street #4151

San Francisco, CA 94114

Address

Order Details

- We use a Software as a Service (SaaS) model with annual subscriptions per product. There are no hosting or maintenance fees.
- Subscriptions include unlimited users within your agency.
- We believe in data access and availability. As long as your agency is a paying customer, you will have easy access to download up to three years data from the modules you purchase.
- Every time we update the platform or launch a new feature, your agency will automatically have access to that feature so long as you have paid for that module. Since the system is cloud-based, you will never need to download or re-install new software. Simply login and you'll see the new feature!
- We pride ourselves on having the best support team in the industry. Always feel free to reach out with questions, comments, or suggestions on how we can better serve you. We typically respond to inquiries within 24 hours.

Technical Requirements

Swiftly's Dashboard:

- The core Swiftly dashboard is hosted in the cloud – you do not need to install or download any software.
- You can access the software from any computer, anywhere, anytime.
- Swiftly works on the latest version of any browser.

Onboard App:

- The Onboard App is an Android app that must be installed on an Android device.
- Swiftly supports versions of Onboard App released within the last 3 months. Please enable auto-updates of this app.
- Please contact your Account Executive for a list of supported devices and mobile browsers for Onboard App.