



**1503 N. IMPERIAL AVENUE, SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410**

## **TRANSPORTATION COMMISSION AGENDA**

**LARGE CONFERENCE ROOM  
1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243**

**WEDNESDAY, FEBRUARY 22, 2023  
6:00 PM**

**CHAIR: MIKE GOODSSELL**

**VICE CHAIR: LUIS PLANCARTE**

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: [www.imperialctc.org](http://www.imperialctc.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join by zoom meeting click on the following link:

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To join the meeting by phone, dial 669-444-9171

Meeting ID: 871 8889 8353

Passcode: 114680

### **I. CALL TO ORDER AND ROLL CALL**

### **II. ACTION CALENDAR**

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 5

The Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

### **III. CLOSED SESSION CALENDAR**

- A. Motion to Adjourn to Closed Session

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation (1 matter) (Government Code § 54956.9(d)(4))

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- C. Announcement of Closed Session Action(s)

#### IV. EMERGENCY ITEMS

- A. Discussion / Action of emergency items, if necessary.

#### V. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. In compliance with Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to [crisilterma@imperialctc.org](mailto:crisilterma@imperialctc.org). When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

#### VI. CONSENT CALENDAR

- A. ICTC Commission Minutes: January 25, 2023 Pages 8-58  
B. Receive and file:  
1. ICTC TAC Minutes: January 26, 2023  
2. ICTC SSTAC Minutes: January 4, 2023  
C. Federal Transit Administration (FTA) Title VI Program for Federal Transit funds

The Management Committee met on February 15, 2023, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the Imperial County Transportation Commission Title VI Plan.

#### VII. ACTION CALENDAR

- A. 2022 State Transportation Improvement Program (STIP) Amendment Recommendations for Imperial County Page 60

The Management Committee met on February 15, 2023, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the 2022 STIP Amendment Recommendations for Imperial County, requesting to fund Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (COVID STIP) funds in the following distributions:  
2. Program a total of \$1,250,149 from COVID STIP Relief Funds for the East Main Street Road Rehabilitation Project.  
3. Program a total of \$1,000,000 from COVID STIP Relief Funds for the Evan Hewes Highway Rehabilitation Project.

#### VIII. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director  
• Executive Director Report on page 63  
B. Southern California Association of Governments  
• See attached report on page 70

- C. California Department of Transportation – District 11
  - See attached report on page 76
- D. Commission / Committee Member Reports (if any)

**IX. INFORMATION CALENDAR**

- A. Imperial County Strategic Plan Page 86  
Presentation by Susan Giller, Reliance Public Relations, Inc.

**X. MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, March 22, 2023, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

**XI. ADJOURNMENT**

- A. Motion to adjourn.

## **II. ACTION CALENDAR**

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
  - 1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
  - 2. Authorize the Chairperson to sign the resolution.

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION  
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS  
OF STATE ASSEMBLY BILL 361.**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

**WHEREAS**, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

**WHEREAS**, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

**WHEREAS**, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

**NOW, THEREFORE**, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

**PASSED AND ADOPTED** by the Imperial County Transportation Commission, County of Imperial, State of California, this \_\_\_\_\_, by the following roll call vote:

<b>Agency</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Brawley				
Calexico				
Calipatria				
El Centro				
Holtville				
Imperial				
Westmorland				
County of Imperial				
County of Imperial				
Imperial Irrigation District				

\_\_\_\_\_  
Chair of the Commission

ATTEST:

\_\_\_\_\_  
CRISTI LERMA  
Secretary to the Commission

# VI. CONSENT CALENDAR

## VI. CONSENT CALENDAR

- A. ICTC Commission Minutes: January 25, 2023
- B. Receive and File:
  - 1. ICTC TAC Minutes: January 26, 2023
  - 2. ICTC SSTAC Minutes: January 4, 2023

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**

**DRAFT MINUTES FOR January 25, 2023**

**6:00 p.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Raul Ureña
City of El Centro	Martha Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Ana Beltran
County of Imperial	John Hawk
County of Imperial	Luis Plancarte
Imperial Irrigation District	Javier Gonzalez

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Virginia Mendoza, Michelle Bastidas, Gustavo Gomez, Esperanza Avila, Angela Delgadillo

**OTHERS PRESENT:** Eric Havens: Counsel; Ann Fox, Mario Orso, Rafael Reyes; Caltrans, Esperanza Colio-Warren; City of Calexico David Salgado; SCAG

**PUBLIC:** David Cortez, Exon Luna, John Hernandez, Stacy Mendoza, Daniela Flores, Alan Foster, Isabel Ureña, Raul Ureña, Gloria G. Romo, Jesus Serrano, Isabel Solis, Tim Jones, Gil Rebollar

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The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, January 25, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Chair Nava-Froelich](#) called the Commission meeting to order at 6:06 p.m. Roll call was taken, and a quorum was present.

**II. ACTION CALENDAR**

A. Adopted resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by [Nava](#) and seconded by [Gonzalez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes



City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

### III. CLOSED SESSION CALENDAR

#### A. Motion to Adjourn to Closed Session

A motion was made by [Singh](#) and seconded by [Plancarte](#) to approve the closed session, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

#### B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation (1 matter) (Government Code § 54956.9 (d)(4))

#### C. Announcement of Closed Session Action(s)

Mr. Havens stated the following:

- The Commission met in closed session regarding CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Initiation of litigation (1 matter) (Government Code § 54956.9 (d)(4)), direction was given.

### IV. EMERGENCY ITEMS

There were none.

### V. PUBLIC COMMENTS

Isabel Solis, representative for Amigos De la Comunidad, provided information regarding some issues she and members of her community are having with public transportation. Specifically, with the wait times for IVT Ride and IVT Access, amount of time it takes for the Calipatria bus to arrive at IVC, and issues with buses stopping at assigned bus stops. Concern is with protocol. Chair Nava-Froelich assured Ms. Solis that issues have been noted and encouraged her to note her concerns on the UTN survey.

### VI. CONSENT CALENDAR

- |    |                                    |                                       |
|----|------------------------------------|---------------------------------------|
| A. | ICTC Commission Minutes:           | December 14, 2022                     |
| B. | Receive and File:                  |                                       |
| 1. | ICTC Management Committee Minutes: | December 14, 2022<br>January 11, 2023 |
| 2. | ICTC TAC Minutes:                  | December 22, 2022                     |
| 3. | ICTC SSTAC Minutes:                | December 07, 2022                     |

A motion was made by [Plancarte](#) and seconded by [Goodsell](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes

City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

## **VII. ACTION CALENDER**

### **A. Rotation of Chair and Vice-Chair Positions**

It was requested that the Commission take appropriate action in the consideration of the rotation and assignment of the two positions.

A motion was made by [Ureña](#) seconded by [Gonzalez](#) to nominate **Mr. Mike Goodsell** from the **City of Holtville** as the **Chairperson**. A second motion was made by [Goodsell](#) and seconded by [Gonzalez](#) to nominate **Mr. Luis Plancarte** from the **County of Imperial** as the **Vice-Chairperson** of the ICTC Commission for 2023. Roll call was taken:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

### **B. Active Transportation Program (ATP) Project Nomination List**

The Management met on January 11, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the Project Nomination List for year 2023 Active Transportation program (ATP)
2. Approved the recommendation of funding for projects listed in Table 2 in the amount of \$3,270,000.
3. Directed staff to submit a Formal Nomination List to SCAG and proceed with the State/Federal programming and documentation.

A motion was made by [Nava-Froelich](#) and seconded by [Gonzalez](#), roll call:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes

City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

C. TDA Triennial Performance Audit for FY's 2019-20, 2020-21, 2021-22 – Award Recommendation

The Management met on January 11, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the Project Nomination List for year 2023 Active Transportation Program (ATP)
2. Approved the recommendation of funding for projects listed in Table 2 in the amount of \$3,270,000.
3. Directed staff to submit a Formal Nomination List to SCAG and proceed with the State/Federal programming and documentation.

A motion was made by [Ureña](#) and seconded by [Gonzalez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

D. Zero-Emission Bus Analysis and Rollout Plan

The Management met on January 11, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Zero-Emission Bus Analysis and Rollout Plan to *Stantec* in the amount of \$122,572.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Nava-Froelich](#) and seconded by [Ureña](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Yes

**Motion Carried.**

**VIII. REPORTS**

**A. ICTC Executive Director**

- Unmet Transit Needs Public Hearing Process Surveys are posted online and have been posted on all vehicles as well.
- Calexico Microtransit Service - Calexico on Demand went online January 9<sup>th</sup>. It has been a big success so far. There are about 180 passengers per day. This is a ride-share program that operates within the city of Calexico. There are three vehicles that operate it in a daily basis. Monday-Friday 6am-6pm. It is currently free until February 9<sup>th</sup>. The regular price is \$2 per ride. Seniors (55+) and riders with disabilities ride for \$1.
- State Route 86 Border Patrol Checkpoint is moving forward and there have been some additional design features that have been incorporated. The design is expected to be completed in April 2023. There are continuous meetings that are held with CBP.
- Calexico East Port of Entry Bridge Widening Project is about 75% done. There will be a ribbon cutting ceremony. More details will be shared closer to the completion date. Target completion date: May 2023.
- Imperial Mexicali Binational Alliance (IMBA) is scheduled on February 9<sup>th</sup> at the ICTC Offices.
- All other updates are on the Executive Director report on page 82 of the agenda.

**B. Southern California Association of Governments (SCAG)**

- The SCAG 2023 Regional Conference & General Assembly will be held May 4<sup>th</sup>-5<sup>th</sup>. It is free at charge for an elective official.
- SCAG released a draft digital action plan for 30-day public review and comment. The goal is to have this approved before the general assembly.
- SCAG Regional Council (RC) District #1 – Election Results: Brawley City Council member Gil Rebollar was successful in securing the Regional Council seat by a vote of his peers.
- SCAG is eligible to receive approximately \$246 million in formula grant funding through REAP 2.0.
- All other updates are on the SCAG report on page 89 of the agenda.

**C. California Department of Transportation (Caltrans)- District 11**

- I-8/Imperial Avenue Interchange: The project is quickly coming to a close and the agreement on landscaping maintenance has been agreed upon with the City of El Centro. The project will be accepted by the contractor in February 2023.
- The SR-98 widening project has its Stage 1 has been completed. After discussions between the construction team and the local stake holders, it was decided to go to Stage 3, which is the Westbound direction from SR-111 to Rockwood. This decision was made due to it not having any businesses around it. This will minimize the impact on businesses during the holiday season. Following Stage 3, Caltrans will start with Stage 2.
- I-8 Colorado River Bridge Rehab project will impact travel to Yuma. There will be detours and construction will start mid-February. There will most likely won't be any traffic affected until mid-March.
- I-8, SR-78 Bridge Rehab at Various Locations: Looking to start construction mid-March and will continue the next couple of months.
- Middle Mile Broadband Initiative: CDT has approved segments on SR78, SR86, SR111 and SR115 totaling in 178 miles of middle mile broadband deployment.

- There are many maintenance and traffic operations that are ongoing throughout the Imperial Valley.
- Ms. Ann Fox provided updates on different projects from each jurisdiction.
- All other updates are on the Caltrans report on page 95 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

**IX. MEETING DATE AND PLACE**

- A. The next meeting will be on March 22, 2023, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and tentatively via Zoom Meeting.

**X. ADJOURNMENT**

- A. Meeting Adjourned at 7:47 p.m.



1503 N. IMPERIAL AVE., SUITE 104  
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## TECHNICAL ADVISORY COMMITTEE MINUTES

**January 26, 2023**

**Present:**

Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
George Galvan	City of Calipatria
Abraham Campos	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Veronica Atondo	County of Imperial

**Others:**

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Esperanza Avila	ICTC
Andrea Montañño	City of Brawley
Juan Manuel Cabrera	City of Brawley
Angel Hernandez	City of El Centro
Andres Miramontes	City of El Centro
Felix De Leon	City of El Centro
Marco Coronel	City of Imperial
Yvonne Cordero	City of Imperial
Ismael Garcia	County of Imperial
Anna Strahan	Caltrans
Nick Ventrilla	Caltrans
Rafael Reyes	Caltrans
David Salgado	SCAG

1. The meeting was called to order at 10:08 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Atondo/Galvan). **Motion Carried.**

**3. Rotation of Chair and Vice-Chair Positions:**

- A motion was made by [Coronel](#) seconded by [Atondo](#) to nominate Mr. George Galvan from the City of Calipatria as the Chairperson.
- A second motion was made by [Anguis](#) and seconded by [Falomir](#) to nominate Mr. Abraham Campos from the City of El Centro as the Vice-Chairperson of the ICTC Technical Advisory Committee (TAC) for 2023.

4. A motion was made to adopt the minutes for December 15, 2022 ([Atondo/Campos](#)) **Motion Carried.**

**5. 2023 FTIP Project Listing – Local Agency Review & Amendment Schedule**

*(Presented by: ICTC Staff)*

- The FTIP Project Listing provides a list of all projects that have been programmed in the FTIP all the way to FFY 2025-26.
- If any changes are necessary for the project listing, please let ICTC staff know. Deadline: February 23, 2023.
- ICTC staff provided the TAC group the 2023 FTIP Amendment/Administrative Modification Schedule.

**6. Caltrans Updates / Announcements:**

*(Presented by: Ben Guerrero & Rafael Reyes)*

- The County of Imperial is currently in the Inactive list.
- January 31, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization Obligations Due! Please submit RFA packages as soon as possible.
- Clean California Local Grant Program – Cycle 2 Call for Projects Anticipated in February 2023: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
- Reconnecting Communities: Highways to Boulevards grant: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>
- The next CTC meeting is on March 22, 2023. The following will be on May 17, 2023. To submit for the May 17<sup>th</sup> CTC Meeting the deadline will be March 17, 2023.
- Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant – Feb. 28, 2023: Deadline is February 28, 2023
- Local Assistance Day save the date: March 8, 2023, <https://ca-ctap.org/?pid=1611>
- CRISES Grant: <https://www.cdss.ca.gov/inforesources/cdss-programs/civil-rights/crises>
- BLOG: <https://www.localassistanceblog.com/>
- Cooperative Training Assistance Program (CTAP) new training: <https://ca-ctap.org/?pid=1609>
- Mr. Guerrero provided some updates regarding the FFY 22/23 Federal Funded Project Obligation List.
- SR-98 Widening Project: Stage 2 construction has started this month. Everything is running as schedule. It should be completed by Mid-April.
- I-8 Colorado River Bridge Rehab: This project should start by February. There should be no major bridge impacts until late February.
- I-8, SR-78 Bridge Rehab at Various Locations: The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project has been awarded with construction estimated to start in March 2023. Total estimated cost is \$13.2 million.

**7. SCAG Updates / Announcements:**

*(Presented by: David Salgado)*

- SCAG has been working on providing GIS trainings for the Imperial County. There has been coordination with workforce development to secure their space. There is now a stand-alone GIS department that manages all those contracts.

- For more information, please contact David Salgado at [salgado@scag.ca.gov](mailto:salgado@scag.ca.gov)

## **8. Cities and County Planning / Public Works Updates:**

- Each jurisdiction gave their update.

## **9. ICTC Updates / Announcements**

*(Presented by ICTC Staff)*

### **a. Transit Planning Updates**

- **Calexico On Demand:** This is an on-demand service in the City of Calexico that just started on Monday, January 9, 2023. It is limited and available to the public in the City of Calexico. It is available via app, or you can also call in using this number: 760-350-3414. The service has had over 100 riders that have utilized the service so far. The service is free until February 9, 2023.
- For more information: <https://city.ridewithvia.com/calexico-ondemand>

### **b. Transportation Planning Updates**

- **CRRSAA Funds Update:**
  - Submit CRRSAA funds allocation by March 20, 2023.
- **Local Partnership Program (LPP) Funds Update:**
  - All agencies opted to combining cycle 3 and cycle 4 funding. Therefore, cycle 3 funding is applicable to the allocation action. If there is an allocation request, the local agency needs to submit it.
- **ATP Regional Funding Projects:**
  - The commission did take action on January 25<sup>th</sup> on the ATP approval.

## **10. General Discussion / New Business**

No general discussion was discussed.

Next TAC meeting will be March 23, 2023, via Zoom and at the ICTC offices.

Meeting adjourned at 12:06 p.m.





1503 N. IMPERIAL AVE., SUITE 104  
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## **SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

### **MINUTES**

January 4, 2023

#### Present

#### Voting Attendees:

Ted Ceasar	Consumer
Mike Hack	Consumer
Kathleen Lang	California Health & Wellness
Priscilla Lopez	Workforce & Economic Development
Raul Cordova	Work Training Center
James Dalke	Imperial Valley College
Mitzi Perez	ARC-IV
Karina Leon	Access to Independence
Sarah Enz	Area Agency on Aging (AAA)
David Aguirre	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

#### Non-Voting Attendees:

Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Liz Santucci	Caltrans
Kitty Gay	ICPHD
Angela Delgadillo	ICTC

1. Dr. Lang called the meeting to order at 10:01 a.m. **A quorum was present.** Introductions were made.
  - Hybrid meeting.
2. SSTAC Remote Resolution.
  - SSTAC members reviewed the resolution and motioned to approve it as is. (Ceasar, Perez), **Motion Carried.**
  - Required signatures will be collected after the meeting.
3. Minutes were adopted for December 7, 2022. (Perez, Hack), **Motion Carried.**
4. CTSA Reports:

Mr. Aguirre had the following updates:

- The Free Fares Program is hoping to start in about a month or two. Free fares are being provided by Area Agency on Aging.
- The Microtransit program in Calexico is being finalized. This service, Calexico on Demand, is essentially a subsidized uber. The cost is two dollars per trip and one dollar for seniors or a person with disability. This program should start on January 9, 2023 and will be free for a month. Marketing materials have been completed and will be shared with the public.

Mr. Gomez had the following updates:

- Staff attended an event during December; Senior Health Fair in Calexico
- There are new rider guides for IVT and soon IVT MedTrans will have new brochures.
- There's been a rise in IVT Ride and IVT Access services registrations (IVT Access 20-30 Applications received and certified)
- Mr. Gomez asked if any agencies need transit services resources they can reach out to staff to be provided with more.

5. FY 2023-24 Master Needs List, UTN Letter to the hearing Panel Review (DRAFT)

- Mr. Gomez discussed the current Master Needs list and mentioned that changes can be done to the list
- Mr. Aguirre stated that the public hearing will be done as it usually is. The surveys want to be put out for the public as soon as possible. The surveys will be provided in the vehicle and online.
- Dr. Kathleen Lang asked if the new Microtransit service in Calexico has potential to expand or if it is still premature. She points out line number 6 and 7 which states, "Expand Transit Access within the community of Calexico IVT Garnet Line...Imperial IVT Red Line."
- Mr. Aguirre stated that they will monitor the performance in the Calexico service and are looking at opportunities to do an IVT Red Line in Imperial. Multiple conversations have been made with the City of Imperial to see how it would look like.
- Dr. Lang asked if there can be some language made that includes the Microtransit service in Calexico and the potential for expansion, if appropriate.
- Ms. Enz asked regarding the letter, if it is the same time frame to issue the letter. Mr. Aguirre stated that it can be pushed out further. Typically, the hearing is the March or April time frame.
- Mrs. Gay made a comment about the need for transportation that is ever growing with people with disabilities and people with depend on transportation.
- Dr. Lang mentioned that her students noted that transportation and homelessness was something they were mostly worried about.
- Ms. Enz stated that she would like to know the status of the priorities given last year. Mr. Aguirre gave updates on each of the items on the letter.
- An update on the Master Needs List was requested to be sent out to SSTAC members before the next meeting.

6. Transit Operator FY 2022-23 Reports:

Imperial Valley Transit

- Mr. Sanchez mentioned that service is running as usual. There was a free day on December 22, 2022 where any riders can ride for free that day for all services except IVT MedTrans.
- There is a slight increase in ridership as time goes by.

IVT Access

- Ms. Pacheco mentioned that IVT Access did participate in the free day on December 22<sup>nd</sup>.
- Service is running as usual.

IVT Ride

- Ms. Aguilar stated that the service is running as usual and mentioned some of the events that IVT Ride participated in the last month
- The service is still providing free fares, sponsored by Area Agency on Aging.

IVT MedTrans

- Mr. Guillen mentioned that service has been a little slower than usual, due to some snow days in San Diego.
- Service hours are the same and both buses are available. It is in response to demand.

7. General Discussion

- There was no general discussion.

8. Adjournment

- The meeting adjourned at 10:48 a.m.
- The next meeting will be held on Wednesday, February 1, 2023, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

## **VI. CONSENT CALENDAR**

## **VI. CONSENT CALENDAR**

- C. Federal Transit Administration (FTA) Title VI Program for Federal Transit funds
  - 1. Approve the Imperial County Transportation Commission Title VI Plan.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

February 3, 2023

Mike Goodsell, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Federal Transit Administration (FTA) Title VI Program for Federal Transit funds

Dear Commission Members:

As a recipient of Federal Transit Administration (FTA) dollars, the ICTC is required to adopt and implement a plan that complies with Title VI of the Civil Rights Act of 1964 as amended. It requires that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program or activity which is federally funded. Prohibited practices include but are not limited to:

- Denying a person any service or benefit because of race, color, or national origin.
- Providing a different service or benefit or providing services or benefits in a different manner.
- Locating facilities in any way that would limit or impede access to a federally funded service or benefit.

FTA requires that all recipients document their compliance by submitting a Title VI Program once every three years. The Title VI Program must be approved by the governing entity prior to submission to FTA. ICTC is required to have a single plan document that incorporates multiple items including the policy statement, a bilingual public notice, the procedures for filing a complaint and the complaint forms. The process also requires a review of the demographics and languages spoken in the region, and accommodations for public participation through interpreters and the use of bilingual documentation.

The single reference document called the "Title VI Plan" facilitates its usefulness and availability for staff, as well as members of the general public.

The Management Committee met on February 15, 2023, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the Imperial County Transportation Commission Title VI Plan.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre'.

David Aguirre  
Executive Director

Attachment

DA/mb/gg



# Title VI Program 2023





# Introduction

This document was prepared by ICTC and approved by the Commission in order to comply with Title VI of the Civil Rights Act of 1964, including new provisions detailed in U.S. Department of Transportation's FTA circular 4702.1B "Title VI Requirements and Guidelines for Federal Transit Administration Recipients."

As a recipient of funds administered by the U.S. Department of Transportation, it is the policy of the Imperial County Transportation Commission to effectuate Title VI of the Civil Rights Act of 1964 as amended. It requires that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program or activity which is federally funded.

Prohibited practices include but are not limited to:

- Denying a person any service or benefit because of race, color, or national origin.
- Providing a different service or benefit or providing services or benefits in a different manner.
- Locating facilities in any way that would limit or impede access to a federally funded service or benefit.

The Environmental Justice component of Title VI guarantees fair treatment for people of all races, cultures, and incomes regarding the development of environmental justice laws, regulations and policies.

Under Title VI, ICTC must:

- Ensure involvement of low-income and minority groups in the decision-making process (public involvement).
- Safeguard low-income and minority groups against disproportionately high and adverse human health or environmental impacts of its programs, policies and activities.
- Ensure low income and minority groups receive their fair share of benefits.

The Executive Director is responsible for initiating and monitoring Title VI activities, preparing required reports and ensuring that the Commission adheres to other compliance responsibilities as required by applicable regulations. ICTC's Title VI Plan provides the direction and program structure for ensuring the Commission's compliance with Title VI. Functional responsibility rests with ICTC staff and each and every transit provider under contract with ICTC. ICTC will not accept discrimination against any participant or beneficiary of ICTC programs or services by an employee or contractor in the performance of assigned duties, services or programs.

In the event ICTC distributes federal funds to another entity, the ICTC will monitor and ensure the compliance of each member agency and third party contractor at any tier and each sub-recipient at any tier under the project, with all requirements prohibiting discrimination on the basis of race, color, or national origin; and will include non-discrimination language in all written agreements.

Any person believing, they have been discriminated against based on race, color, or national origin in the provision of services, programs, activities, or benefits, may file a formal complaint directly with ICTC or with the Federal Transit Administration.



DAVID AGUIRRE, Executive Director

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# Regulatory Authority

Because Title VI is comprehensive in scope, it covers all an agency's federally funded programs or activities. This is the case because Title VI of the Civil Rights Act of 1964, as amended, provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance.

The impact of Title VI has been further extended by the Civil Rights Restoration Act of 1987. The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not [Pub. L. No. 100-259, 102 Stat. 28 (1988)]. Authorities and citations that espouse the requirements of Title VI include:

- *Title VI Requirements and Guidelines For Federal Transit Administration Recipients*, FTA Circular 4702.1B, dated October 2012
- *Title VI of the Civil Rights Act of 1964*, as amended, 42 U.S.C. 2000 et seq.
- 23 United States Code 109(h), *Highway – Standards*
- 23 United States Code 324, *Prohibition of Discrimination on the Basis of Sex, Federal Aid Highway Act*
- 49 United States Code 5332, *Mass Transportation – Nondiscrimination*
- "Standard DOT Title VI/Nondiscrimination Assurances", Department of Transportation Order 1050.2A
- "Implementation of the Department of Transportation Title VI Program", Department of Transportation Order 1000.12
- *Joint Planning Regulations of the Federal Transit Administration and the Federal Highway Administration*, 23 CFR Part 450 and Part 613
- Section 12(f) of the Urban Transportation Act of 1964, as amended, 49USC 1608(f)
- Executive Order 12250, *Coordination of Grant Related Civil Rights Statutes*
- Executive Order 12898, *Executive Order on Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations*
- *Guidelines For The Enforcement of Title VI, Civil Rights Act of 1964*, 28 Code of Federal Regulations 50.3
- *Nondiscrimination In Federally-Assisted Programs Of The Department of Transportation –Title VI Of The Civil Rights Act Of 1964*, 49 Code of Federal Regulations Part 21
- Subpart C—*Nondiscrimination in Federally Assisted Programs – Implementation of Title VI of the Civil Rights Act of 1964*, 28 CFR Part 42.101-42.412
- *Department of Justice (DOJ) Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964*, 28 CFR 50.3
- *Title II and III of the Uniform Relocation Assistance And Real Property Acquisition Policies Act of 1970*, 42 U.S.C. 4621-4655

# **Imperial County Transportation Commission**

## **Title VI Program Policy**

### **Policy Statement**

ICTC is committed to ensuring that no person is excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any of its program's activities, or services on the basis of race, color or national origin. All persons regardless of their citizenship are covered under this policy. In addition, ICTC prohibits discrimination on the basis of race, color or national origin in its employment and business opportunities.

As a Federal Transit Administration (FTA) fund recipient, ICTC will ensure that its program policies and activities comply with the Department of Transportation (DOT) Title VI regulations of the Civil Rights Act of 1964.

ICTC will ensure that the level and quality of its services and programs are provided without regard to race, color or national origin.

ICTC will promote the full and fair participation of all affected populations in any decision or policy making process.

ICTC will ensure that Limited English Proficient (LEP) individuals have access to ICTC's programs, activities, and services.

ICTC will ensure to have a Language Assistance Plan (LAP).

### **Applicability**

This policy is applicable to all ICTC employees, contactors hired by ICTC and the members of the public. Failure of an ICTC employee to follow this policy and procedure may subject the employee to disciplinary action up to and including employment termination.

### **Administration of the Regulation**

ICTC will integrate the provisions of the Title VI program into all program's activities and services.

# ICTC's Title VI Notice to the Public

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color or national origin in programs and activities receiving federal financial assistance. Any person who feels they have been discriminated against with respect to transit services or benefits on the basis of race, color, or national origin may file a written complaint with the Imperial County Transportation Commission.

For more information or to file a complaint, you may contact the Title VI Program Administrator, Michelle Bastidas at (760) 592-4494; or by email: [michellebastidas@imperialctc.org](mailto:michellebastidas@imperialctc.org); or visit ICTC at:

## **Imperial County Transportation Commission**

1503 N. Imperial Ave. Suite 104

El Centro, Ca. 92243

[www.imperialctc.org/policies/title-vi](http://www.imperialctc.org/policies/title-vi)

Complaints also may be filed directly with the Federal Transit Administration (FTA) online:

<https://ftawebprod.fta.dot.gov/OCF/OnlineComplaintForm/CreateOnlineComplaintForm>

Complaints also may be filed directly with the Federal Transit Administration (FTA) via Complaint Form:

<https://www.transit.dot.gov/sites/fta.dot.gov/files/2022-11/Civil-Rights-Complaint-Form-Alternate.pdf>

## **Federal Transit Administration**

Office of Civil Rights

Attention: Complaint Team

East Building, 5<sup>th</sup> Floor-TCR,

1200 New Jersey Ave., SE

Washington, DC 20590

Título VI de la Ley de Derechos Civiles de 1964, asegura que “Ninguna persona en los Estados Unidos, debido a su raza, color u origen nacional, será excluida de participar, ni se le negarán los beneficios, o será objeto de discriminación, en cualquier programa o actividad que reciba ayuda financiera federal”. Los estatutos federales relacionados y la ley estatal refuerzan estas protecciones para incluir el sexo, la discapacidad, la religión, la orientación sexual y la edad. Cualquier persona que considere que ha sido discriminada de los servicios de tránsito o programas debido a su raza, color, u origen nacional, puede presentar una denuncia por escrito a la Comisión de Transporte del Condado de Imperial.

Para más información o para someter una denuncia, debe contactar al Coordinador del Programa Título VI, Michelle Bastidas al número (760) 592-4494; o por correo electrónico a [michellebastidas@imperialctc.org](mailto:michellebastidas@imperialctc.org); o en persona al:

## **Imperial County Transportation Commission**

1503 N. Imperial Ave. Suite 104

El Centro, Ca. 92243

[www.imperialctc.org/policies/title-vi](http://www.imperialctc.org/policies/title-vi)

Las denuncias también pueden ser sometidas directamente con la Administración Federal de Tránsito (FTA) en línea.

<https://ftawebprod.fta.dot.gov/OCF/OnlineComplaintForm/CreateOnlineComplaintForm>

Las denuncias también pueden ser sometidas directamente con la Administración Federal de Tránsito (FTA) llenando el Formulario Para Reclamo.

<https://www.transit.dot.gov/sites/fta.dot.gov/files/2022-11/Civil-Rights-Complaint-Form-Alternate.pdf>

**Federal Transit Administration**

Civil Rights Division

Attention: Complaint Team

East Building, 5<sup>th</sup> Floor-TCR,

1200 New Jersey Ave., SE

Washington, DC 20590

## List of Locations Where the Title VI Notice is Posted

ICTC's Title VI notice to the public is currently posted at the following locations:

Location Name	Address	City
ICTC Offices	1503 N. Imperial Ave. Suite 104	El Centro, Ca. 92243
website	<a href="http://www.imperialctc.org">www.imperialctc.org</a>	
website	<a href="http://www.ivtransit.com">www.ivtransit.com</a>	
website	<a href="http://www.ivtaccess.org">www.ivtaccess.org</a>	
website	<a href="http://www.ivtride.com">www.ivtride.com</a>	
website	<a href="http://www.ivtmedtrans.com">www.ivtmedtrans.com</a>	
IVT and IVT Access bus operations facilities	792 E. Ross Rd.	El Centro Ca. 92243
IVT Rider's Guidebook	N/A	
IVT Ride Brochure	N/A	
IVT MedTrans Brochure	N/A	
IVT Access Brochure	N/A	

# **Title VI Complaint Procedures**

## **TITLE VI DISCRIMINATION COMPLAINT PROCEDURES (ENGLISH)**

### **General**

Title VI of the Civil Rights Act of 1964, ensures “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” Related federal statutes and state law further those protections to include sex, disability, religion, sexual orientation, and age. Any person who believes they have been discriminated against with respect to transit services or benefits on the basis of race, color, or national origin may file a Title VI complaint with the Imperial County Transportation Commission. Complainants may also file an online or written complaint directly with the Federal Transit Administration (FTA). FTA recommends, but does not require, that individuals first file a complaint directly with their transit provider to give it an opportunity to resolve the situation.

### **Complaint Procedures**

Complaints alleging discrimination on the basis of race, color, or national origin may be submitted to the Title VI Coordinator of the Imperial County Transportation Commission, 1503 N. Imperial Ave Suite 104, El Centro, CA 92243. Every effort will be made to obtain early resolution of complaints.

1. The complaint must meet the following requirements:
  - a. The Complaint shall be in writing and signed by the complainant(s). In the event that the complainant cannot complete a written statement, a verbal complaint may be made. The Title VI Coordinator will interview the Complainant and assist the person in converting the verbal complaint to writing. All complaints must be signed by the Complainant or his/her/their representative.
  - b. The Complaint must contain information about the alleged discrimination such as name, address, phone number of complainant, location, date and description of the issue. The description of the alleged act of discrimination or disparate treatment should include, as appropriate: type or name of service, bus number, location (city/streets) date and time of day, employee name, position or badge number if available, and any person(s) involved or witnesses to the incident.
  - c. Per federal law the complaint must be filed within 180 days of the alleged incident.
  - d. The complaint should be submitted to:  
Imperial County Transportation Commission  
Attn: Michelle Bastidas, Title VI Coordinator  
1503 N. Imperial Ave., Suite 104, El Centro Ca, 92243  
Office: (760) 592-4494

Fax: (760) 592-4410

E-mail address: [michellebastidas@imperialctc.org](mailto:michellebastidas@imperialctc.org)

2. The ICTC Title VI coordinator will acknowledge receipt of the complaint within ten (10) working days.

### **Investigation of Complaints**

The Title VI Coordinator will review all complaints to determine if there is sufficient merit to warrant investigation. In some cases, there may be a written request to the complainant to provide additional information. If a complaint is found to have sufficient merit to warrant investigation, the Title VI Coordinator will proceed with an investigation. If the complaint does not warrant investigation, the Title VI Coordinator will then respond within thirty (30) working days to the Complainant and so state.

A complaint can be rejected or dismissed for the following reasons:

1. The complaint is filed past the 180 days of the alleged occurrence.
2. The complaint is not signed or is anonymous.
3. The complainant fails to respond to repeated request for additional information.
4. The complainant cannot be located.
5. The complainant requests the withdrawal of the complaint.

### **Disposition of Complaints**

A written determination as to the validity of the complaint and a description of the resolution, if any, shall be issued by the Title VI Coordinator and a copy forwarded to the complainant no later than sixty (60) calendar days after its filing.

A recommendation will be made by the Title VI Coordinator and will be subject to review by the ICTC Executive Director and ICTC Legal Counsel.

In the event that the ICTC or its federally funded contractors and consultants are in non-compliance with the Title VI regulations, remedial actions will be noted.

The notice of the determination will be mailed to the Complainant. Notice shall include information on appeal rights and instructions for initiating an appeal.

A copy of the complaint and the Title VI Coordinator's report shall be issued to the FTA within 120 days of the receipt of the complaint.

A summary of the complaint, the finding or resolution will be included as a part of the Title VI updates to the FTA.

### **Appealing Disposition of Complaints**

Complainants that are not satisfied with the disposition of the complaint may appeal to the Executive Director.

1. The appeal should be made with the Title VI Coordinator within ten (10) working days of the date of the resolution.
2. The Executive Director will acknowledge receipt of the appeal within ten (10) working days of receiving the request for appeal.
3. The Executive Director may make a final determination or may choose to refer the matter to the Commission for final action.
4. The resolution and/or referral to the Commission will be communicated to the complainant. The Commission's decision will be communicated to the complainant and/or his/her/their designee in writing.

### **Record Keeping Requirements**

The Title VI Coordinator shall maintain a record of each complaint and appeal, the ICTC's response(s), and steps taken to resolve the complaint. The individual's right to a prompt and equitable resolution of a complaint will not be impaired by his/her/their pursuit of other remedies. The use of this grievance process is not a prerequisite to the pursuit of other remedies.

### **Filing Title VI Discrimination Complaints with the Federal Transit Administration**

Individuals may also file Title VI discrimination complaints with the Federal Transit Administration. The Federal Transit Administration's Complaint Procedure is contained in the FTA Circular C4702.1B.

### **Additional Resources**

#### **Federal Transit Administration**

Office of Civil Rights  
Attention: Complaint Team  
East Building, 5<sup>th</sup> Floor-TCR,  
1200 New Jersey Ave., SE  
Washington, DC 20590

#### **Federal Highway Administration**

U.S. Department of Transportation  
Office of Civil Rights  
1200 New Jersey Avenue, SE  
8<sup>th</sup> Floor E81-105  
Washington, DC 20590

<https://www.transit.dot.gov/title6>

<https://dot.ca.gov/programs/civil-rights/title-vi>

[https://www.fhwa.dot.gov/civilrights/programs/title\\_vi/](https://www.fhwa.dot.gov/civilrights/programs/title_vi/)

# **Title VI Complaint Procedures**

## **TITLE VI DISCRIMINATION COMPLAINT PROCEDURE (SPANISH)**

### **PROCEDIMIENTO PARA PRESENTAR UNA DENUNCIA DE DISCRIMINACION DE TITULO VI**

#### **General**

Título VI de la Ley de Derechos Civiles de 1964, asegura que “Ninguna persona en los Estados Unidos, debido a su raza, color u origen nacional, será excluida de participar, ni se le negarán los beneficios, o será objeto de discriminación, en cualquier programa o actividad que reciba ayuda financiera federal”. Los estatutos federales relacionados y la ley estatal refuerzan estas protecciones para incluir el sexo, la discapacidad, la religión, la orientación sexual y la edad. Cualquier persona que considere que ha sido discriminada de los servicios de tránsito o programas debido a su raza, color, u origen nacional, puede presentar una denuncia por escrito a la Comisión de Transporte del Condado de Imperial. Las denuncias también pueden ser sometidas directamente con la Administración Federal de Tránsito (FTA). La FTA recomienda, aunque no es obligatorio, que el reclamante someta la denuncia directamente con el proveedor de servicios de tránsito para dar oportunidad de resolver la situación.

#### **Procedimientos de Denuncia**

Denuncias de presunta discriminación en la base de raza, color, u origen nacional pueden ser enviadas al Coordinador del Título VI de la Comisión de Transporte del Condado de Imperial, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243. Todo esfuerzo será hecho para obtener resolución temprana de denuncias.

1. La denuncia debe tener los requisitos siguientes:
  - a. La denuncia debe ser escrita y firmada por el reclamante. En caso de que el reclamante no pueda completar una declaración por escrito, una denuncia verbal puede ser aceptada. El Coordinador del Título VI entrevistará al reclamante y ayudará a la persona a convertir la denuncia verbal en escrito. Todas las denuncias deben ser firmadas por el Reclamante o su representante.
  - b. La denuncia debe contener información sobre la discriminación pretendida como nombre, dirección, número de teléfono del reclamante, y de la ubicación, la fecha y la descripción del incidente. La descripción del acto pretendido de discriminación o trato desigual debe incluir: tipo o nombre de servicio, número de camión, la ubicación (la ciudad/calles) la fecha y la hora, nombre del empleado, número de posición o insignia si está disponible, y cualquier persona involucrada o los testigos al incidente.
  - c. Por la ley federal la denuncia debe ser presentada dentro de 180 días del incidente en cuestión.



- d. La denuncia debe ser sometida a:  
Comisión de Transporte del Condado de Imperial (ICTC)  
A la atención de: Michelle Bastidas, Coordinador del Título VI  
1503 N. Imperial Ave., Suite 104, El Centro, CA 92243  
Oficina: (760) 592-4494  
Fax: (760) 592-4410  
Correo electrónico: [michellebastidas@imperialctc.org](mailto:michellebastidas@imperialctc.org)

2. El Coordinador del Título VI de ICTC reconocerá recibo de la denuncia dentro de diez (10) días hábiles.

### **Investigación de Denuncias**

El Coordinador del Título VI revisará todas las denuncias para determinar si hay méritos suficientes para justificar una investigación. En unos casos podría haber una petición por escrito al reclamante para proporcionar información adicional. Si la denuncia es encontrada de tener mérito suficiente para justificar investigación, el Coordinador de Título VI continuará con una investigación. Si la denuncia no justifica investigación, el Coordinador de Título VI responderá dentro de treinta (30) días hábiles al reclamante e indicárselo.

La denuncia puede ser rechazada o puede ser despedida por las razones siguientes:

1. La denuncia es presentada después de los 180 días del incidente.
2. La denuncia no es firmada o es anónima.
3. El Reclamante falla a responder a la petición repetidamente para información adicional.
4. El Reclamante no puede ser localizado.
5. El Reclamante solicita retirar la denuncia.

### **Disposición de Denuncia**

Una determinación por escrito sobre la validez de la denuncia y una descripción de la resolución, en su caso, será emitida por el Coordinador del Título VI y se enviará una copia al reclamante dentro de sesenta (60) días hábiles después de su presentación.

Una recomendación será hecha por el Coordinador de Título VI y será revisada por el Director Ejecutivo de ICTC y la Asesoría Legal de ICTC.

En caso de que ICTC o sus contratistas y consultores que son financiados federalmente no estén en conformidad con las regulaciones del Título VI, acciones correctivas serán tomadas.

El aviso de la determinación será enviado al Reclamante. El aviso incluirá información en derechos de apelación e instrucciones para iniciar una apelación.

Una copia de la denuncia y del reporte del Coordinador de Título VI será publicado al FTA dentro de ciento veinte (120) días de haber recibido la denuncia.

Un resumen de la denuncia, el hallazgo o la resolución serán incluidos como una parte de las actualizaciones de Título VI al FTA.

### **Apelación de Disposición de Denuncias**

Los reclamantes que no sean satisfechos con el resultado de la denuncia pueden apelar al Director Ejecutivo.

1. La apelación debe ser presentada por medio del Coordinador de Título VI dentro de diez (10) días hábiles de la fecha de la resolución.
2. El Director Ejecutivo notificara haber recibido la apelación dentro de diez (10) días hábiles de recibir la petición para apelación.
3. El Director Ejecutivo puede hacer una determinación final o puede referirse el asunto a la Comisión para la acción final.
4. La resolución y/o la referencia a la Comisión serán comunicadas al reclamante. La decisión de la Comisión será comunicada por escrito al reclamante y/o a su designado.

### **Requisitos de Archivo**

El Coordinador del Título VI llevará un registro de cada denuncia y apelación, la respuesta de ICTC, y las medidas adoptadas para resolver la denuncia. El derecho del individuo a una resolución pronta y equitativa de una denuncia no se verá afectada por su búsqueda de otros recursos. El uso de este proceso de denuncia no es un requisito previo para la búsqueda de otros recursos.

### **Presentación de Reclamo de discriminación de Título VI a la Administración Federal de Tránsito**

Individuos también pueden presentar denuncias de discriminación Título VI a la Administración Federal de Tránsito. El procedimiento de demanda de la Administración Federal de Tránsito está contenido en el FTA Circular C4702.1B.

### **Recursos Adicionales**

#### **Federal Transit Administration**

Office of Civil Rights  
Attention: Complaint Team  
East Building, 5<sup>th</sup> Floor-TCR,  
1200 New Jersey Ave., SE  
Washington, DC 20590

#### **Federal Highway Administration**

U.S. Department of Transportation  
Office of Civil Rights  
1200 New Jersey Avenue, SE  
8<sup>th</sup> Floor E81-105  
Washington, DC 20590

<https://www.transit.dot.gov/title6>

<https://dot.ca.gov/programs/civil-rights/title-vi>

[https://www.fhwa.dot.gov/civilrights/programs/title\\_vi/](https://www.fhwa.dot.gov/civilrights/programs/title_vi/)

# **PUBLIC PARTICIPATION PLAN FOR TITLE VI**

ICTC and sub-recipients are required to seek out and consider the viewpoints of the public in its service areas and specifically minority, low-income, and Limited English Populations (LEP) in the course of conducting public outreach and involvement activities. An agency's public participation strategy shall offer continuous opportunities for the public to be involved in the identification of social, economic, and environmental impacts of proposed transportation decisions.

ICTC will continue to employ the following measures to seek out and consider the viewpoints of minority, low-income, and LEP populations in the course of conducting public outreach and involvement activities. These measures are adopted from the ICTC Public Participation Plan and also in the Title VI Program. The public outreach and involvement activities listed below were also undertaken since the last Title VI Program report and shall remain in place to ensure that minority, low-income and LEP people have meaningful access to these activities.

1. Bilingual (English & Spanish) information operators are available to respond to customers calling the ICTC and transit service information lines.
2. Bilingual (English & Spanish) staff is available to answer telephone inquiries for ICTC ADA certification interviews and ADA paratransit scheduling.
3. Bilingual (English & Spanish) staff will perform the ADA certification interview as requested, or if the interview scheduler believes that it would be necessary or beneficial.
4. The following materials shall be available in both English and Spanish: (1) ADA Certification Brochure; (2) ADA Certification Application; (3) IVT Riders Guides (4) Disabled Transit Services information.
5. ICTC shall provide bilingual (English & Spanish) language media advertising as part of the countywide transit marketing program.
6. The websites for ICTC and the transit services shall be in bilingual format; [www.imperialctc.org](http://www.imperialctc.org), [www.ivtransit.com](http://www.ivtransit.com), [www.ivtaccess.com](http://www.ivtaccess.com), [www.ivtride.com](http://www.ivtride.com), [www.ivtmedtrans.com](http://www.ivtmedtrans.com)
7. Bilingual (English & Spanish) staff is available at public meetings, workshops, public hearings and Commission meetings and committees.

# Board Selections

ICTC Board is currently composed of ten voting members and one non-voting member consisting of two members of the Imperial County Board of Supervisors; one member from each incorporated city (seven) within Imperial County who shall be the mayor of the city or a member of its city council; one member of the Board of Directors of the Imperial Irrigation District; and, one non-voting member appointed by the Governor representing the California Department of Transportation (Caltrans).

In the future the governing Board of the commission may also include the following ex-officio or non-voting members: one member representing the State of Baja California, Mexico, who may be appointed by the governor of the state; one member representing the municipality of Mexicali, Mexico, who may be the mayor or his or her designee; one member representing the Consul of Mexico in Calexico, California, who may be the consul or his or her designee; and, one member representing any federally recognized Native American tribe in Imperial County.

The Public Works TAC makes technical recommendations to ICTC regarding regional issues including transportation, solid waste, development, and regional funding apportionments. The Committee is made up of Public Works Directors from each of the seven cities and County, and a representative from the Imperial Irrigation District.

The SSTAC membership is appointed by ICTC per the tenets of PUC 99238. The Council serves three-year terms and drawn from members and agencies within the community. The SSTAC addresses the mobility needs of the community including; transit-dependent, the elderly and the disabled.

**Table depicting the membership of non-elected committees and councils as of January 2023:**

<b>Committee / Body</b>	<b>African American</b>	<b>Asian American</b>	<b>Caucasian</b>	<b>Latino</b>	<b>Native American</b>	<b>Other</b>
ICTC Technical Advisory Committee (TAC)		2	2	11		
ICTC Social Services Transportation Advisory Council (SSTAC)			4	7		
ICTC Management Committee		1	3	6		

### **Outreach Efforts to Encourage Participation**

ICTC values the ethnic and cultural diversity of the public it serves in Imperial County. Accordingly, ICTC actively seeks and encourages the participation of traditionally underrepresented groups on its non-elected committees when filing a vacancy.

ICTC makes concerted efforts to provide the opportunity for qualified individuals from underrepresented ethnic groups to join its non-elected committees by announcing at Board and Committee meetings, encouragement of our Board and Committee members to share with their constituents, posting informational signs.

# Summary of Outreach Efforts Made Since Last Title VI Documentation Submission

Over the last reporting period, ICTC conducted the following public outreach and involvement activities:

## **Printed Bus Schedules and Transit Information on the website.**

All public bus schedules and the Riders Guides include Spanish sections and information is available on the IVT and IVT Access websites. All transit printed materials are made available in English and Spanish.

## **Bilingual Outreach:**

Bilingual assistance is utilized in outreach programs when needed and appropriate. ICTC conducts on-going advertising and public hearing notices in a bilingual format. In addition, the recent studies were done that included public outreach:

## **Coordinated Public Transit-Human Services Transportation Plan Update 2020**

A comprehensive bilingual stakeholder survey instrument as prepared by the consultant to identify mobility needs and priorities from both the individual organization's perspectives as well as that of the population served. The bilingual survey was distributed via first class mail to different organizations and entities with the option of completing a printed survey or an online survey.

## **Public Transit Fare Analysis 2021**

Two rounds of bilingual public workshops were conducted in order to collect feedback on potential modifications to the transit fare payment method. Seven workshops were held at various locations within IVT service area. Workshop locations included bus stops and venues near bus stops or transfer terminals.

## **Unmet Transit Needs Public Hearing**

Surveys for the annual Unmet Transit Needs Public Hearings are available online both in Spanish and English. Furthermore, surveys are distributed at transfer terminals in Spanish and English as well. The agenda for the hearing is also printed in both languages for the public attending the hearing.

## **Phone Access**

A bilingual receptionist is available to answer phone inquiries for Spanish speaking customers during business hours. The ICTC phone system currently includes a Spanish option on the ICTC's recorded greeting. After business hours inquiries can be left on the bilingual voice mail and are responded to promptly the next business day.

All IVT and IVT Access dispatchers, reservationists and drivers are bilingual and able to provide monolingual speaking guests with information on public transit services.

**Mobility Staff**

All of our mobility staffing are bilingual and able to inform LEP riders on public transit services.

**Marketing**

All of our brochures and guides for the services, IVT, IVT Access, IVT Ride, and IVT MedTrans come in both Spanish and English. Polls and surveys conducted electronically are available in both English and Spanish.

# Access for Persons with Limited English Proficiency (LEP)

## Introduction

Many individuals in the United States read, write, speak and understand English. However, there are many individuals whose primary language is not English. Individuals who do not speak English as their primary language and who have a limited ability to read, write, speak or understand English can be limited English proficient, or “LEP.” This language barrier may prevent individuals from accessing services and benefits.

There are two pieces of legislation that provide the foundation for the development of an LEP plan: Title VI of the Civil Rights Act of 1964, and Executive Order 13166. In some circumstances, failure to ensure that LEP persons can effectively participate in federally assisted programs may constitute discrimination based on national origin under Title VI. In order to comply with Title VI, agencies should take reasonable actions for competent language assistance.

Executive Order 13166 clarifies requirements for LEP persons under Title VI. The Executive Order requires the agency to examine the services it provides and develop and implement a system by which LEP persons can meaningfully access those services.

## Four Factor Analysis

The U. S. Department of Transportation (DOT) issued its *Policy Guidance Concerning Recipient’s Responsibilities to Limited English Proficient (LEP) Persons* [Federal Register: December 14, 2005 (Volume 70, Number 239)]. This policy states that DOT recipients are required to take reasonable steps to ensure meaningful access to programs by LEP persons. This coverage extends to the recipient’s entire program. There are four factors for agencies to consider when assessing language needs and determining what steps they should take to ensure access for LEP persons:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity or service of the recipient;
- The frequency with which LEP individuals come in contact with the program;
- The nature and importance of the program, activity or service provided by the recipient to people’s lives;
- The resources available to the recipient and costs.

A brief description of the self-assessment undertaken in each of these areas follows.

- 1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity or service.**



Spanish speakers are the category of LEP persons likely to be encountered by Imperial Valley Transit (IVT) and ADA Paratransit services. For Imperial County, the Census 2020 information shows that the total population is 179,851. Of that number 85% or 153,027 are reported to be of Hispanic or Latino descent.

According to the 2021 American Community Survey (ACS) 5 Year Estimates for Imperial County (conducted by the US Census Bureau) also indicates that persons who speak only English at home comprise 25.1% of persons in the County of Imperial. While those that speak Spanish are estimated to be at 73.5%.

These percentages show a slight decrease in English speakers and a slight increase in Spanish speakers from the prior ACS survey data.

**2. The frequency with which LEP individuals come in contact with the program.**

ICTC staff in conjunction with IVT and the ADA Paratransit operator staff have assessed the frequency at which staff has or could possibly have contact with LEP persons. This includes examining census data, phone inquiries, requests for translated documents, and staff feedback. Census data, as well as empirical data indicate that there is a fairly large percentage of the general population who are Spanish-speaking persons. As a public transportation provider, it is necessary to recognize this large segment of the general population. Phone inquiries and staff feedback also indicate that Spanish-speaking LEP persons have regular contact with the service.

**3. The nature and importance of the program, activity or service provided by the recipient to people's lives.**

Public transportation is vital to many people's lives. According to the Department of Transportation's *Policy Guidance Concerning Recipient's Responsibilities to Limited English Proficient (LEP) Persons*, "Providing public transportation access to LEP persons is crucial. An LEP person's inability to effectively utilize public transportation may adversely affect his or her ability to obtain health care, or education, or access to employment."

**4. The resources available to the recipient and costs.**

ICTC staff have also assessed their available resources that could be used to provide language assistance. This included identifying bilingual staff, review of contract for professional translation services, determining which documents should be translated, and deciding what level of staff training is needed. After analyzing the four factors outlined in U. S. DOT policy guidance, ICTC staff developed the following plan for providing language assistance to LEP persons.

## **Components of the Plan**

There are five areas that comprise ICTC's LEP plan:

- Identifying LEP individuals who need language assistance
- Language assistance measures
- Training staff
- Providing notice to LEP persons
- Monitoring and updating the LEP plan

### **1. Identifying LEP individuals who need language assistance**

As stated above, the Census 2020 and American Community Survey data show that Spanish-speaking LEP persons are the group requiring language assistance. This information can also be used to identify concentrations of LEP persons within the service area. There are nine zip code areas with a high percentage of LEP persons 92231, 92243, 92244, 92250, 92251, 92227. Higher percentages of LEP persons can also be identified more accurately by census tracts.

In general, there are higher populations of LEP persons on the southern areas of the County of Imperial, in immediate proximity to the international border with Mexico. Identifying concentrations of LEP persons helps to ensure that they receive the necessary language assistance measures. There are also several measures that can be taken to identify individual persons who may need language assistance:

- When public meetings are held, a sign-in table is set up to have a staff member greet and briefly speak to each attendee in order to informally gauge his/her/their ability to speak and understand English. In which case they can be offered language assistance.
- Notices are posted of available language assistance at public meetings to encourage LEP persons to self-identify.
- All public meeting agendas include the following language, "In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting."

### **2. Language assistance measures**

There are several language assistance measures available to LEP persons, including both oral and written language services. There are also various ways in which ICTC staff responds to LEP persons, whether in person, by telephone or in writing. Oral language services include bilingual front-line staff for ICTC receptionist, office assistant, office technician and Mobility Coordination staff, as well as, at community presentations and events. Professional interpreters are available as needed for a variety of presentations and events.

In addition to these oral language services, written language services are available. Documents that are determined to be available for the general public are translated to Spanish. Vital documents are *defined as those documents without which a person would be unable to access services*. The following are written communications that are printed in both Spanish and English:

- Public Notices and Public Service announcements
- Interior bus posters and stickers displaying safety or system information
- Fare cards on fare boxes
- Onboard surveys
- Rider's guides

There are several measures in place to respond to LEP individuals. Bus operators, who are the most direct point of contact for LEP persons, have several methods to respond to an LEP individual. Many bus drivers are bilingual; however, if the bus driver operator is not bilingual, they are instructed to ask for assistance from a bilingual passenger. In the few cases where there is no one on the bus who can offer language assistance, the bus driver contacts dispatch, and a supervisor is sent to the bus to assist. Spanish speaking callers are directed to a bilingual dispatcher.

Receptionist, Office Technician, Office Assistant and Mobility Coordination staff serve as a primary in-person contact for LEP persons. They are present at special events, community functions, school presentations and other locations upon request. The need for a professional interpreter is determined by the venue, the area, and the subject of the event. The person coordinating the event can indicate if there will be Spanish speaking people in attendance and can request a bilingual professional interpreter. Office administrative staff, Mobility Coordination staff, dispatchers and drivers are also responsible for forwarding complaints to the appropriate management level. They ensure that complaints from LEP persons that could be considered as national origin discrimination are forwarded to the person designated to handle all Title VI complaints.

## **IVT**

The IVT oral language services include bilingual representatives for the reservation line, which serves as the primary contact with customers, as well as bilingual staff in the dispatch center, including bilingual Supervisors. Between these two centers there is at least one bilingual person on staff at all times. The IVT service also has a majority of bilingual vehicle operators. In addition to these oral language services, several written language services are available. The following are written communications that are printed in both Spanish and English:

- The IVT Schedule Guide
- Marketing materials i.e. television and radio commercials
- Social media marketing and notices
- Interior vehicle posters and stickers displaying vital information, such as safety information
- Brochures with information about accessibility and general riding
- ADA compliant website

There are several measures in place to respond to LEP individuals. Vehicle operators, who are the primary in-person contact for LEP persons, have several methods to respond to an LEP individual. Many vehicle operators are bilingual; however, if the vehicle operator is not bilingual, they can contact dispatch for radio assistance with a Spanish-speaking passenger. They can also request a bilingual supervisor or vehicle operator to be sent for further assistance. Spanish speaking callers are directed to a bilingual dispatcher.

### **ADA Paratransit**

The ADA Paratransit service oral language services include bilingual representatives for the reservation line, which serves as the primary contact with customers, as well as bilingual staff in the dispatch center, including bilingual Supervisors. Between these two centers there is at least one bilingual person on staff at all times. The ADA Paratransit service also has several bilingual vehicle operators. In addition to these oral language services, several written language services are available. The following are written communications that are printed in both Spanish and English:

- The ADA Paratransit brochure
- Marketing materials i.e. television and radio commercials
- ADA Paratransit Eligibility application
- Interior van posters and stickers displaying vital information, such as safety information
- Brochures with information about accessibility and general riding
- ADA compliant website

There are several measures in place to respond to LEP individuals. Vehicle operators, who are the primary in-person contact for LEP persons, have several methods to respond to an LEP individual. Many vehicle operators are bilingual however, if the vehicle operator is not bilingual, they can contact dispatch for radio assistance with a Spanish-speaking passenger. They can also request a bilingual supervisor or vehicle operator to be sent for further assistance. Spanish speaking callers are directed to a bilingual dispatcher.

### **3. Training Staff**

It is important that staff members, especially those having contact with the public, know their obligation to provide meaningful access to information and services for LEP persons. Even staff members who do not interact regularly with LEP persons should be aware of and understand the LEP plan. Properly training staff is a key element in the effective implementation of the LEP plan.

There are five primary groups of staff members who are critical to the LEP plan: ICTC staff, bus operators, dispatchers and customer contact personnel, marketing staff, and management. Bus operators have the most frequent contact with LEP persons through daily interaction with passengers. Dispatch and customer contact personnel also have frequent contact with LEP persons either in-person or by telephone. These two groups are most likely to encounter LEP persons and thus to provide language assistance. LEP training for both of these groups occurs

during their initial training. Additionally, this training is included in an annual safety meeting held for all bus operators. Training topics for these two groups include:

- Understanding the Title VI LEP responsibilities
- What language assistance services are offered

### **Specific procedures to be followed when encountering an LEP person**

Management is also crucial in implementing LEP policy. It is their responsibility to disseminate LEP plan information to appropriate administrative and technical staff. Management should also ensure staff understands Title VI responsibilities.

### **IVT and ADA Paratransit**

There are three primary groups of staff members who are critical to the LEP plan: bus operators, dispatch and customer contact personnel. Bus operators have the most frequent contact with LEP persons, through daily interaction with passengers. Dispatch personnel have frequent contact with LEP persons through reservation lines. Customer contact personnel also have frequent contact with LEP persons through the telephone lines. These three groups are most likely to encounter LEP persons and thus to provide language assistance. LEP training for these groups occurs during their initial departmental training. Training topics for these two groups include:

- Understanding the Title VI LEP responsibilities
- Language assistance services available
- Specific procedures to be followed when encountering an LEP person

## **4. Monitoring and updating the LEP plan**

This plan is designed to be flexible and should be viewed as a continuing work in progress. As such, it is important to consider whether new documents and services need to be made accessible for LEP persons, and to monitor changes in demographics and types of services, to update the LEP plan when appropriate. At a minimum, ICTC, IVT and the ADA Paratransit services will follow the Title VI Program update schedule for the LEP plan. Each update should examine the following:

- How many LEP persons were encountered?
- Is the existing language assistance meeting the needs of LEP persons?
- What is the current LEP population in Imperial County?
- Has there been a change in the types of languages where services are needed?
- Have available resources, such as technology, staff and finances changed?
- Were any complaints received?
- Do staff members understand the LEP plan policies and procedures?

There are several methods that can be used to assist in answering these questions. One method is to review customer comments and complaints to determine if services are accessible to Spanish speakers. Feedback from the LEP community will be sought through community outreach events and presentations to determine the effectiveness of the plan in reaching LEP persons. Special

consideration will be given to the LEP plan when service enhancements or service reductions are scheduled, to ensure that LEP persons are aware of these services. Census data will also be reviewed as it becomes available to determine changes in the LEP population.

**Future considerations for the LEP plan include:**

- Continuing creating future websites in an English/Spanish bilingual format
- Translating all informational brochures into Spanish
- Providing group travel training to LEP persons by working with bilingual staff

This plan outlines five key areas of an effective LEP strategy: identifying LEP individuals who need language assistance, primarily through Census data; language assistance measures, including written and oral language services, and responding to LEP persons on the telephone, in writing and in person; training staff, including coach operators, customer service representatives and management employees; providing notice to LEP persons through both oral and written communications; and monitoring and updating the LEP plan through a variety of means.

# **Language Assistance Plan – Implementation and Practical Application**

## **Introduction**

In the Four Factor Analysis, ICTC has identified the Limited English Proficiency populations that live within its service area, as well as the general types of communications the agency generates and how they might be used by these populations. The Language Assistance Plan is comprised of the following elements:

1. The results of the Four Factor Analysis
2. A description of how ICTC provides language assistance services by language.
3. A description of how ICTC provides notice to LEP persons about the availability of language assistance.
4. A description of how ICTC trains employees to provide timely and reasonable language assistance to LEP populations.
5. A description of how ICTC monitors, evaluates, and updates the Language Assistance Plan.

## **The Results of the Four Factor Analysis**

The purpose of the Four Factor Analysis is to identify LEP populations within the Imperial County and the IVT Imperial Valley Transit (IVT) and ADA Paratransit services. According to the Census 2020 information 85% that the total population is of Hispanic or Latino descent. Spanish language is prevalent throughout the service area and a high percentage of Spanish LEP speakers live in Imperial County as it is in close proximity to the Mexico international border.

We assessed the following information; the 2015 Language map reflects a >70% LEP for the County of Imperial. The 2020 US Census data/American Community Survey reports that “People Who Speak a Language Other Than English at Home” is 74.9%, “People Who Speak Spanish at Home” is 73.5%, while “People Who Speak English Less Than Very Well” is 34.2%.

## **Language Assistance services**

There are several language assistant measures that are available to LEP populations within Imperial County and the IVT Imperial Valley Transit (IVT) and ADA Paratransit services. These include:

- Translation of key documents to Spanish
- Bus operators are bi-lingual
- Dispatch personnel are bi-lingual

- Vehicle operators needing assistance with an LEP individual may contact dispatch for radio assistance
- Any staff may request for a bilingual supervisor to be sent out for further assistance

### **Notice to LEP Persons about available Language Assistance**

Our transit system notifies LEP persons in Spanish that Language Assistance is available without cost. ICTC notifies LEP persons in Spanish via brochures, flyers, and local advertisements. All major community workshops and meetings include instructions on how to request translation services. Bilingual staff is present at community outreach events with LEP communities. ICTC provides interpreters at community meetings as needed. For media outreach ICTC uses non-English community radio stations and television stations to announce major community workshops.

### **Training Staff**

ICTC works to instill in its staff and third-party contractors an awareness of and sensitivity to the needs of LEP persons. Both ICTC and IVT staff are likely to come in contact with LEP individuals and are trained on procedures for accommodating LEP persons. LEP training for these groups occurs during their initial departmental training. Training topics for these groups include Title VI program. These trainings include instructions for how to respond to phone inquiries and written communication from LEP persons.

### **Monitoring and updating the LAP plan**

This plan is designed to be flexible and should be viewed as a continuing work in progress. As such, it is important to consider whether new documents and services need to be made accessible for LEP persons, and to monitor changes in demographics and types of services, to update the LAP plan when appropriate. At a minimum, ICTC, IVT and the ADA Paratransit services will follow the Title VI Program update schedule for the LAP plan.



# **Description of Subrecipient Monitoring and Schedule of Subrecipient Title VI Program Submission**

In accordance with 49 CFR 21.9(b), and to ensure that subrecipients are complying with the DOT Title VI regulations, primary recipients must monitor their subrecipients for compliance with the regulations. ICTC periodically monitors to determine a subrecipient's compliance with the FTA Title VI regulations. These reviews include service measurements, location of transit service and facilities, participation opportunities in the transit planning and decision-making processes, and communication needs of persons with limited English proficiency (LEP).

ICTC did not have any subrecipients for the reporting period of 2020-2023. ICTC recognizes the need to monitor subrecipients in compliance with Title VI. When subrecipients enter into agreements/MOUs for receipt of funds, statements are placed to ensure compliance with all applicable federal requirements including those associated with Title VI and the regulations of the Department of Transportation. Upon signing of the funding agreements ICTC staff will contact subrecipients to ensure they understand Title VI requirements and to determine what help or guidance they might need to complete their Title VI program. Subrecipients will be given copies of ICTC's Title VI program for their reference and use.

Based on the subrecipient's need, ICTC will provide additional assistance including technical help; this may include information sharing, research assistance, or review of subrecipient's draft documents. ICTC will provide an in-depth review of the requirements to ensure subrecipient's understanding of the Title VI program requirements. ICTC will check in periodically to ensure that Title VI program is up to date. ICTC will also conduct annual compliance checks to ensure full implementation of the program. ICTC will support and provide assistance as requested by the subrecipient to fully implement the Title VI program.

## **Title VI Equity Analysis**

ICTC has not constructed any facilities. A Community Impact Assessment was performed for the California Department of Transportation (Caltrans) in May 2021. The Project involves the construction of a bus transfer terminal in the downtown area of the City of Calexico. As described in the Community Impact Assessment (CIA), the Project would not result in any substantial effects to the community. The Equity Analysis was conducted during the planning state with regard to the location of the facility.

An equity analysis was conducted during the planning stage for the Calexico bus transfer terminal which will require land acquisition and displacement of businesses. Outreach was done to include persons potentially impacted by the siting of the site. Other facilities were reviewed to determine any cumulative adverse impacts.

The location of the project will not result in a disparate impact on the basis of race, color, or national origin. Legitimate justification for the project location included in the full report included here:

<https://www.imperialctc.org/assets/calexico-itc-cia.pdf>

## **Additional Information for Transit Providers that operate less than 50 fixed route vehicles in peak service and are not located in an Urbanized Area (UZA) of 200,000: System-Wide Policies and Service Standards**

### **Effective Practices to Fulfill the Service Standard Requirement**

#### ***Vehicle Load Standards***

The average of all loads during the peak operating period should not exceed the following load factors for that service type:

Primary Corridor Bus: Loads not to exceed 1.57 passenger / seat

Local Services: Loads not to exceed 1.25 passengers / seat

#### ***Vehicle Headway Standards***

Peak period headways on 1 N and 1 S will be 35 minutes, Monday through Friday. ICTC will explore the possibility of instituting 35-minute headways on route 2N and 2S within and throughout the Primary Corridor depending on the availability of funding.

Other lines may operate at longer headways, based on the long distances traversed, ridership, demand, and transfer opportunities at the terminus of these lines.

#### ***On-Time Performance Standards***

Fixed Route [Local and Intercity]:

ICTC endeavors to operate with no early departures before the time shown in the schedule brochure.

Ninety (90) percent of all trips should be operated "on-time," defined as departing a published time-point no more than ten (10) minutes later than the published scheduled to accommodate the deviation pick-ups.

Demand Response:

Ninety-five (95) percent of all monthly trips operate on-time ten (10) minutes past the scheduled pick-up time, with the pick-up time defined as within the 30-minute manifest block.

#### ***Service availability***

The 2019 Short Range Transit Plan presents service coverage for Imperial Valley Transit in residential areas as ninety (90) percent of the population being within ¼ mile of a bus route. The

major activity centers for Imperial Valley Transit are employment concentrations of 200 or more employees, health centers, middle schools, high schools, colleges, universities, shopping centers of over 25 stores, and social services/government centers.

Route Spacing recommendations given an area's population density and percentage of households without automobiles is depicted below:

% of Households without Automobiles	Population Density (Persons per Square Mile)			
	Over 6,400	4,500 to 6,400	2,500 to 4,449	Under 2,500
Over 15.0	¼ mile	¼ mile	⅜ mile	½ mile
10.0 to 15.0	¼ mile	⅜ mile	½ mile	1 mile or paratransit
5.0 to 9.9	⅜ mile	½ mile	1 mile or paratransit	-
Below 5.0	½ mile	1 mile or paratransit	-	-

## Effective Practices to Fulfill the Service Policy Requirement

### *Vehicle Assignment Policy*

Fixed Route [Local and Intercity]:

Bus assignments take into account the operating characteristics of the various buses within the ICTC fixed route fleet, which are matched to the operating characteristics of the route. In the absence of specific operating requirements, vehicle assignments will be done so as to ensure a random rotation of fleet vehicles through the routes in the ICTC system.

Demand Response:

Except for situations requiring the assignment of a trip to a specific vehicle for reasons such as lift capacity, interior clearance or operating characteristics within the service area, demand response trips shall be assigned so as to ensure that vehicles are randomly operated in these services.

### *Transit Amenities Policy*

The following policies will be applied as funding allows:

Installation of a shelter should be considered at bus stops with an average per trip boarding of 5 or more passengers. Seating/benches should be considered at bus stops with an average per trip boarding of 3 or more passengers.

Priority for benches and shelters should be given to bus stops serving senior housing or activity centers, or facilities which serve clients with mobility impairments.

# Appendices

- A. Title VI Complaint Form (English)**
- B. Title VI Complaint Form ( Spanish)**
- C. List of Transit-Related Title VI Investigations, Complaints, and Lawsuits (as of: January 2023)**

## A. Title VI Complaint Form (English)



1503 N. IMPERIAL AVE. SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## Title VI Complaint Form

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please let us know.

Complete and return this form to the Title VI Coordinator: Imperial County Transportation Commission, 1503 N. Imperial Ave. Suite 104 El Centro, CA 92243.

1. Complainant's Name \_\_\_\_\_
2. Address: \_\_\_\_\_
3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
4. Telephone Number (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_
5. Email \_\_\_\_\_
6. Person discriminated against (if someone other than the complainant):  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Please explain why you have filed for a third party: \_\_\_\_\_

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party: Yes ☐ No ☐

7. Which of the following best describes the reason you believe the discrimination took place?

a. Race: ☐

b. Color: ☐

c. National Origin: ☐

8. What date did the alleged incident take place? \_\_\_\_\_

9. In your words, describe the alleged incident. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

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10. Have you filed this complaint with any other federal, state or local agency, or with any federal or state court? Yes: ☐ No: ☐

If yes, please check each box that applies:

Federal Agency ☐ Federal Court ☐ State Agency ☐

State Court ☐ Local Agency ☐

11. Please provide information about a contact person at the agency/court where the complaint was filed.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_

12. Signature and date required below. You may attach any written materials or other information that you think is relevant to your complaint.

\_\_\_\_\_  
Complainant's Signature

\_\_\_\_\_  
Date

## B. Title VI Complaint Form (Spanish)



1503 N. IMPERIAL AVE. SUITE 104

EL CENTRO, CA 92243-2875

PHONE: (760) 592-4494

FAX: (760) 592-4410

## Título VI Formulario Para Denuncia

El Título VI del Acto de los Derechos Civiles de 1964 establece que “Ninguna persona en los Estados Unidos debe, por causa de raza, color, u origen nacional sea excluida de participación en, o ser negado los beneficios de, o ser sujeto a discriminación bajo cualquier programa o actividad que recibe asistencia financiera de parte del gobierno federal.”

La siguiente información es necesaria en asistirnos en procesar su denuncia. Si usted necesita ayuda para llenar este formulario, por favor háganoslo saber.

Llene y regrese este formulario al Coordinador de Título VI: Imperial County Transportation Commission, 1503 N. Imperial Ave. Suite 104, El Centro, CA 92243.

1. Nombre del Demandante: \_\_\_\_\_

2. Domicilio: \_\_\_\_\_

3. Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

4. Número de Teléfono (Hogar): \_\_\_\_\_ (Celular): \_\_\_\_\_

5. Persona que fue discriminada (en caso de una persona distinta del autor):

Nombre: \_\_\_\_\_

Domicilio: \_\_\_\_\_

Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

Explique la razón por la que el reclamo es presentado a través de una tercera persona:

\_\_\_\_\_



Confirme que ha obtenido permiso del agraviado si esta denunciando por el agriavado:

Si ☐ No ☐

6. ¿Cuál de las siguientes describe mejor la razón que usted cree que la discriminación se llevó a cabo? ¿Fue debido a su?:

a. Raza: ☐

b. Color: ☐

b. Origen Nacional: ☐

7. ¿En qué fecha sucedió el presunto incidente? \_\_\_\_\_

8. En sus propias palabras describa el incidente. Explique qué sucedió y quien cree usted fue responsable. Por favor utilice el reverso de este formulario si necesita más espacio.

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9. ¿A usted presentado esta queja a alguna otra agencia federal, estatal, o local; o con alguna corte federal o estatal? Si: ☐ No: ☐

En caso afirmativo, por favor marque cada cuadrito que corresponde:

Agencia Federal ☐ Corte Federal ☐ Agencia Estatal ☐

Corte Estatal ☐ Agencia Local ☐

10. Por favor provea información sobre una persona de contacto en la agencia/corte donde presento su demanda:

Nombre \_\_\_\_\_

Domicilio: \_\_\_\_\_

Cuidad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

Número de Teléfono: \_\_\_\_\_

11. Firma y fecha requeridas abajo. Usted puede adjuntar cualquier material escrito o cualquier otra información que considere relevante para su queja.

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Firme del Demandante

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Fecha

**C. List of Transit-Related Title VI Investigations, Complaints, and Lawsuits (as of: January 2023)**

There are currently no transit related Title VI investigations, complaints or lawsuits.

# VII. ACTION CALENDAR

## VII. ACTION CALENDAR

- A. 2022 State Transportation Improvement Program (STIP) Amendment Recommendations for Imperial County
1. Approve the 2022 STIP Amendment Recommendations for Imperial County, requesting to fund Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (COVID STIP) funds in the following distributions:
  2. Program a total of \$1,250,149 from COVID STIP Relief Funds for the East Main Street Road Rehabilitation Project.
  3. Program a total of \$1,000,000 from COVID STIP Relief Funds for the Evan Hewes Highway Rehabilitation Project.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

February 17, 2023

Mike Goodsell, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: 2022 State Transportation Improvement Program (STIP) Amendment  
Recommendations for Imperial County

Dear Commission Members:

The State Transportation Improvement Program (STIP) provides funding for Imperial County's larger transportation projects on the State Highway System over a 5-year period. The STIP is administered by the California Transportation Commission (CTC) and is updated every other year (biennially).

The STIP is comprised of two funding programs: Regional Improvement Program (RIP) and the Interregional Improvement Program (IIP). RIP funds are available to projects nominated by regional agencies such as ICTC, and IIP-funded projects are nominated by Caltrans. 75% of STIP funding is made available to the RIP, and 25% is available to the IIP. The 2022 STIP will provide funding for projects for the period starting FY2025/26 and ending FY2026/27. ICTC RIP-funded projects currently programmed in the STIP (2020 STIP) and proposed projects for the 2022 STIP have been approved by the CTC.

There are no IIP-funded projects in Imperial County programmed in the 2022 STIP. The 2022 Fund Estimate includes new programming capacity for capital projects and Planning, Programming and Monitoring (PPM). ICTC utilizes PPM funds to pay for administering state and federal funding and planning programs.

The 2022 STIP Consultation Meeting between ICTC staff and Caltrans District 11 staff, a requirement of the STIP process, was held on August 24, 2021, via video teleconference. The purpose of the meeting was to discuss the status of the Project Study Report for the Forrester Road project including potential future projects to be funded from Caltrans IIP funds. Caltrans noted that the Project Study Report for the Forrester Road is in process and that IIP funds for the 2022 STIP are limited. Both ICTC and Caltrans agreed that it is premature to program STIP funds for Forrester Road in the 2022 STIP because the Project Study Report has not been completed and additional funding would be needed for the project. A Project Study Report is required for programming projects in the STIP. ICTC and Caltrans also agreed to explore potential projects that could be funded with Caltrans IIP funds in future STIP cycles. Therefore, the recommendation was to carryover the \$10,821,642 (includes \$2,250,149 Coronavirus Response and Relief Supplemental Appropriations Act of 2021 funds) in STIP funds for a future STIP cycle and that ICTC would program \$506,507 for PPM in FYs 2022-23 through 2025-26. This action was approved by ICTC in October 2021.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

Since the approval of the 2022 STIP Recommendations, the Forrester Project Study Report has not been finalized and thus other regionally significant projects must be identified for the use of Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (COVID STIP) funds. Programming of COVID STIP funds must be submitted by March 20, 2023, to Caltrans to forward to the CTC. COVID STIP funds must be allocated by June 2024. There are multiple processes that are required to take place post acceptance by the CTC, leaving limited time to complete the project(s). Upon review of shovel ready regional priority projects in Imperial County, the following projects are proposed for use of COVID STIP funds.

- City of El Centro East Main Street/Evan Hewes Highway rehabilitation from Dogwood to Eastern City limits. Construction cost in the amount of \$1,843,215.
- County of Imperial Evan Hewes Highway rehabilitation from Eastern City of limits to Highway 111. Construction cost in the amount of \$1,976,000.

The Management Committee met on February 15, 2023, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the 2022 STIP Amendment Recommendations for Imperial County, requesting to fund Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (COVID STIP) funds in the following distributions:
  - a. Program a total of \$1,250,149 from COVID STIP Relief Funds for the East Main Street Road Rehabilitation Project.
  - b. Program a total of \$1,000,000 from COVID STIP Relief Funds for the Evan Hewes Highway Rehabilitation Project.

Sincerely,



DAVID AGUIRRE  
Executive Director

DA/vm

## **VIII. REPORTS**

- A. ICTC EXECUTIVE DIRECTOR
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
- C. CALTRANS - DISTRICT 11
- D. COMMISSION MEMBER REPORTS (IF ANY)



1503 N IMPERIAL AVE SUITE 104  
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## Memorandum

**Date:** February 17, 2023  
**To:** ICTC Committee Members  
**From:** David Aguirre, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Commission meeting on February 22, 2023.

- 1) **FY 2023-24 Unmet Transit Needs Survey:** The Imperial County Transportation Commission is collecting public feedback on public transportation needs. This involves funding for various public transit services. You are invited to provide your feedback by completing our survey before 5:00 PM on March 03, 2023. The survey can be found on <https://www.surveymonkey.com/r/UTNSurvey2324>. Survey links are also available on all of our services websites. ICTC has also prepared physical surveys available on our vehicles for passengers to complete.
- 2) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. *ICTC kicked off the service on January 9<sup>th</sup>, 2023 and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9<sup>th</sup>, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. The service has averaged 180 passengers per day and has been well received.*
- 3) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*
- 4) **Forrester Road Project Study Report (PSR):** *Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR will be held at the ICTC offices on Monday, March 13, 2023, at 2 p.m.*

- 5) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

*As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance.*

- 6) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](http://www.imperialctc.org/canopy-construction-at-the-calexico-west-port-of-entry-to-impact-vehicle-traffic)*
- 7) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally, in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff has worked with member agency staff and completed a mini call for projects for FFY 2025/26 CMAQ and STBG funds. On Thursday, October 6<sup>th</sup> all member agencies reviewed and ranked projects submitted for FFY2025/26 funding. *Project list recommendation was reviewed and approved by Management Committee and Commission on November 9, 2022.*



- 8) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17<sup>th</sup>. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.*
- 9) **Imperial Mexicali Binational Alliance (IMBA):** The February 9, 2023, IMBA meeting was held in the City of El Centro at the ICTC offices. The meeting included updates on Calexico East Port of Entry Bridge Widening project, Calexico West Port of Entry Phase 2A and 2B, education updates by IVC, SDSU Imperial Valley Campus and Mexicali partners. Presentations on the Gateway of the America's were provided by developers. *The next IMBA meeting is scheduled for April 13, 2023, in the City of Mexicali. The meeting will be available via Zoom and in-person.*
- 10) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Staff recommendations were approved at the January Commission meeting. See the table below for further information. *Next steps include approval of the projects by SCAG and ultimately the California Transportation Commission during their June 2023 meeting.*

TABLE 2		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
<b>TOTAL Regional ATP funds</b>		<b>\$3,270,000</b>

- 11) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
  - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
  - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
  - Ensure compliance with state and federal transportation planning regulations.
  - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, and was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

Outreach activities for the Long Range Transportation Program have been scheduled in conjunction with community events for the following days:

- Heber Fall Festival: Saturday, October 29, at 4 p.m. Tito Huerta Park, 1165 Palm Avenue, in Heber
- Holtville Farmers Market & Street Fair: Saturday, November 5, at 11 a.m. following the annual Veterans Day Parade at Holt Park, 121 W. 5th St., in Holtville
- Brawley Cattle Call Chili Cook-off: Saturday, November 5, at 5 p.m. on Main Street and Plaza Park, in Brawley

The Consultant has completed drafts of the Existing Conditions technical memorandum and Transportation Issues and Strategies technical memorandum. To access the documents, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>. The Consultant team has draft listing of Projects and Program listing and has conducted one-on-one meetings with local agencies for input. The draft list Projects and Programs were reviewed by the Steering Committee on Tuesday, December 13, 2022. *Project list evaluation has been initiated by the Consultant and additional project follow-up is being conducted by the lead agency.*

- 12) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. The environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. The city of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 13) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in mid-2023. Approximately 80% of construction efforts have been completed. A ribbon cutting ceremony is anticipated to take place in the April / May timeframe.*
- 14) **San Diego & Imperial Counties Sustainable Freight Strategy:** *San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight*

*Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others.*

- 15) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has engaged its engineering team to review applicable infrastructure needs. ICTC has received a proposed cost to complete the infrastructure improvements. ICTC has forwarded proposed concepts for bus stop improvements at the two locations to the city staff. Further coordination is required.*
- 16) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. ICTC is currently working on program rollout.*
- 17) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. Phase 2 of the project will commence on January 9<sup>th</sup>, 2023.*
- 18) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 19) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account*

(RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.

For RMRA remittance advice by cities visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_cities.html](https://www.sco.ca.gov/ard_payments_rmra_cities.html)

For RMRA remittance advice by counties visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_counties.html](https://www.sco.ca.gov/ard_payments_rmra_counties.html)

- 20) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one-time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.

ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting on August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

21) **Partnerships with IVEDC:**

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. *The grant Cycle 1 has one (1) pending invoice waiting for approval. Budget Recap:*

**Cycle 1: 2017-2020**

Original Grant Amount: \$450,000.00

Total Reimbursements Received to Date: \$233,070

- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 3, 2023, there is a remaining grant balance of \$44,639. Of the \$49,398, \$38,908 is the remaining contract balance for SCS Engineers. IVEDC Staff provided an update at the Commission meeting on September 28, 2022.*

22) **Meetings attended on behalf of ICTC:**

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- January 25, 2023 – ICTC Commission and LTA Meetings at the ICTC Offices and via zoom meeting
- January 26, 2023 – SANDAG Freight Stakeholders Taskforce via zoom meeting and the Sustainable Freight Implementation Strategy: Focus Group (attended by staff)
- January 26, 2023 – ICTC Technical Advisory Committee (TAC) at the ICTC offices and via zoom meeting
- January 26, 2023 – Imperial Valley Resource Management Agency (IVRMA) TAC Meeting at the ICTC offices and via zoom meeting
- January 30-31, 2023 – Mobility 21 Sacramento Delegation Trip
- January 31, 2023 – CMAQ/STBG Compliance Action Plan (CAP) Working Group Meeting via zoom meeting
- February 1, 2023 – ICTC Social Services Transportation Advisory Council (SSTAC) Meeting at the ICTC offices and via zoom meeting
- February 2, 2023 – SCAG Regional Council Meeting via zoom meeting
- February 6, 2023 – Dogwood Road Bridge Ribbon Cutting Ceremony by County of Imperial
- February 9, 2023 – Imperial Mexicali Binational Alliance (IMBA) Meeting at the ICTC offices and via zoom meeting
- February 9, 2023 – SB 671 Workgroup Meeting via zoom meeting
- February 10, 2023 – Senator Padilla Meet and Greet
- February 14, 2023 – Imperial County Board of Supervisor’s meeting at the County offices
- February 15, 2023 – ICTC Management Committee Meeting at the ICTC offices and via zoom meeting
- February 16, 2023 – LTA Local Taxpayer Supervising Committee Meeting at the ICTC offices and via zoom meeting
- February 17, 2023 – CTC CEOs / SCAG Meeting via zoom meeting

## Memorandum

**Date:** February 17, 2023  
**To:** ICTC Commission Meeting  
**From:** David Salgado, Government Affairs Officer (GAO)  
**Re:** Southern California Association of Government's (SCAG) Report

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The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission meeting for the month of February 2023.

- 1. 2023 REGIONAL CONFERENCE & GENERAL ASSEMBLY:** On May 4-5, local leaders from throughout Southern California will convene for SCAG's 58th annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA. This conference brings together state and local elected officials, CEOs, business and civic leaders, transportation and environmental stakeholders, local government staff, and others.  
*More information about our General Assembly will follow up shortly. Stay tuned!*
- 2. 2023 SCAG General Assembly (GA) Delegate Appointments:** Please be advised that the 2023 SCAG GA delegate selection notice has been sent to all SCAG member city clerks and managers. Some agencies have appointed delegates as part of their regular reorganization processes. Those member cities who have not selected delegates will need to take action to appoint their respective official delegate and alternate to the 2023 SCAG General Assembly. Please feel free to contact SCAG Government Affairs Officer David Salgado with any questions.
- 3. DRAFT DIGITAL ACTION PLAN RELEASED FOR 30-DAY PUBLIC REVIEW AND COMMENT:** In February 2021, SCAG's Regional Council adopted a resolution pledging SCAG to assist in bridging the digital divide in underserved and unserved communities. Following approval at today's Transportation Committee, SCAG's Draft Digital Action Plan has been released for 30-day public review and comment from Jan. 5 to Feb. 3, 2023. After the comment period closes, staff will refine the language in the Digital Action Plan where applicable. The Final Digital Action Plan will be presented to the Transportation Committee and Regional Council on April 6, 2023, for approval and adoption. Comments and questions should be directed to Roland Ok, Planning Supervisor: ok@scag.ca.gov, 213-236-1819.



#### **4. CONNECT SOCIAL 2024 SUBCOMMITTEES**

In September 2022, SCAG launched three subcommittees to look at emerging issues for the Connect SoCal 2024 plan.

The Resilience and Conservation subcommittee, and the Racial Equity and Regional Planning subcommittee concluded last month, and members of both committees unanimously approved a set of recommendations. The Next Generation Infrastructure subcommittee will meet on Feb. 15 to review their key findings and finalize their own recommendations.

At the next Joint Meeting of the Policy Committees on March 2 recommendations from all three subcommittees will be considered both for their immediate application to Connect SoCal 2024 and to inform ongoing policy discussion at SCAG.

#### **5. REGIONAL COUNCIL APPROVES THE SUSTAINABLE COMMUNITIES PROGRAM – CIVIC ENGAGEMENT, EQUITY AND ENVIRONMENTAL JUSTICE (SCP CEEEJ) PROGRAM GUIDELINES**

On Jan. 5, SCAG’s Regional Council approved the SCP CEEEJ program guidelines and authorized staff to release the Call for Applications, upon approval of SCAG’s Regional Early Action Planning Grant (REAP 2.0) full application to the State Interagency Partners.

This competitive Call for Applications includes \$5 million through a mix of two funding sources, including REAP 2.0 and Senate Bill 1 funds. SCP CEEEJ is one of the Early Action Initiatives of SCAG’s larger REAP 2.0 program, which was approved by the EAC on behalf of the RC on Nov. 30, 2022.

SCP CEEEJ funds eligible transportation and land use projects, with a focus on funding projects that provide direct benefit to Priority Populations (underserved and under-resourced areas across the region) and encourages co-applicant partnerships between community-based partners and government agencies.

SCAG anticipates opening the Call in the coming months, following the State’s approval of SCAG’s full REAP 2.0 application. SCAG expects evaluation will occur in the spring, with project recommendations in the summer.

#### **6. SCAG Regional Council (RC) District #1- Election Results!:** Upon the conclusion of the SCAG Regional Council District 1 Special Election Brawley City Councilmember Gil Rebollar was successful in securing the Regional Council seat by a vote of his peers. RC member Rebollar will serve in his role until the next election cycle which will occur in 2025. Congratulations

- 7. SCAG Regional Planning Working Groups (RPWG):** The Regional Planning Working Groups (RPWG) function as a forum for SCAG staff to engage stakeholders in the development and implementation of plans and policies to advance the region’s mobility, economy, and sustainability. Areas of focus include: Safe and Active Streets; Equity; Natural and Farm Lands Conservation; Housing; and Sustainable and Resilient Communities.

A few notes regarding participation in the meetings:

- RPWG meetings are structured as open public forums for information sharing only.
- RPWG participants do not vote or take positions on any policy issues.
- SCAG staff organize and manage the meetings, with no formal chair or assigned roles for participants.
- Meetings are open to the public and may include participation from peer stakeholders and staff from state, regional, and local agencies, non-profit organizations, local universities, and the business community.
- RPWG meetings are held remotely (via video-conferencing/teleconferencing) through the development of Connect SoCal, the 2024 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Changes to meeting format and schedule(s) will be further communicated through each working group when applicable.
- RPWG meetings will generally be held on the third Thursdays of the month. Specific dates and times are announced at the beginning of the month. Sign up to receive monthly RPWG emails.

- 8. SCAG’S REGIONAL EARLY ACTION PLANNING GRANT PROGRAM (REAP) 2.0 UPDATES:** On Nov. 30, 2022, the Executive Administration Committee, on behalf of the Regional Council, approved SCAG’s full REAP 2.0 application. SCAG is eligible to receive approximately \$246 million in formula grant funding through REAP 2.0, a one-time funding program administered by the California Department of Housing and Community Development (HCD). SCAG submitted the full application to HCD and the State Interagency Partners by the Dec. 31 deadline.

SCAG’s full application is driven by the state program guidelines, released in July 2022, and an extensive engagement process. Since 2021 and throughout 2022, SCAG has reached out to a broad array of regional stakeholders to identify programs and partners and develop the full REAP 2.0 application.



On Dec. 14, SCAG received notice from HCD and State Interagency Partners announcing a staff-level approval SCAG's Advanced Application, which allocates ten percent of the REAP 2.0 funds SCAG is eligible to receive. SCAG's Advanced Application is subject to final approval by the HCD Internal Loan Committee.

More information on SCAG's REAP program can be found at [scag.ca.gov/reap2021](https://scag.ca.gov/reap2021).

9. **Calexico "Project Roll-Out" Rockwood Promenade:** As part of a SCAG Sustainability Grant award the City of Calexico is working to implement the Calexico Rockwood Ave. Promenade closure. A consultant team worked to conduct outreach and develop designs to close Rockwood Ave. between First and Second Streets in downtown Calexico to create an inviting walkable space. The project will be implemented over the coming weeks highlighting the benefits of providing an accessible safe space to convene. In addition to the promenade the City of Calexico was successful in securing a grant from Bloomberg to create incorporate an "artistic" component to the closure. The city painted a resurfaced street using a design derived from a competitive process. The promenade is set to be in place for 6 months once fully implemented.

## 10. SCAG 2022 YEAR IN REVIEW

With 2022 coming to an end, we extend a sincere thank you on behalf of everyone at SCAG. As we continue to work together to achieve our unified goals, the region is looking toward a brighter future because of our collaboration.

To reach our regional goals, we need a holistic plan to elevate the Southern California region. We kicked off the process for Connect SoCal 2024 – the 2024-2050 Regional Transportation Plan/Sustainable Communities Strategy in 2022. **Three new subcommittees were formed to support plan development: Next Generation Infrastructure, Resilience and Conservation and Racial Equity and Regional Planning.** These subcommittees comprise elected officials who are members of SCAG's Regional Council and Policy Committees and bring unique and valuable perspectives to provide guidance on priorities and strategies for Connect SoCal 2024. SCAG also began the process to prepare the draft Connect SoCal 2024 Program Environmental Impact Report (PEIR), with the release of the Notice of Preparation for the PEIR in October 2022.

A strong plan allows us to achieve attainable solutions to address some of the region's biggest challenges. In 2022, several steps have been taken to improve mobility in Southern California. We approved the 2023 Federal Transportation Improvement Program, which contains approximately 2,000 projects in the SCAG region, programed at \$35.9 billion over a six-year period. **SCAG also**

**advocated for an increase in funds from California’s Active Transportation Program and succeeded in increasing the share of funding that we will administer to regional programs from \$138 million to \$361 million.** Our Go Human campaign promoted safe communities as well as low-emissions transportation options with the Go Human Safety Pledge and projects and partners through the community mini-grants.

Another major hurdle our region is facing is the housing shortage. This past year, we gained critical momentum for our efforts to address the housing crisis through innovative solutions to reduce barriers to creating housing. **Through the ongoing \$47 million Regional Early Action Planning (REAP) 1.0 grant program SCAG funded eight cohorts of a Housing Policy Leadership Academy, where stakeholders attended ten monthly sessions that gave an in-depth understanding of the challenges and opportunities of delivering more housing in the region.** The leadership academy was accompanied with four housing policy forums that brought up to 300 people together at each forum to discuss new housing legislation, homeownership, and financing options. In July 2022, our Regional Council approved the REAP 2.0 Program Development Framework, which highlights core objectives, program areas and the schedule for allocating funds for REAP 2.0, which, once approved by the state, will allow SCAG to administer approximately \$246 million across the SCAG region to accelerate housing production. For more information on REAP programs, visit [scag.ca.gov/reap2021](http://scag.ca.gov/reap2021).

As our region changes each year, we must continue to grow and adapt. In October 2022, **our Regional Council formally affirmed the drought and water shortage emergency in the region and called on jurisdictional partners to join in addressing that crisis by unanimously adopting a resolution committing to work towards a clean, safe, affordable and reliable water supply for Southern California.** SCAG also affirmed our commitment to bridge the digital divide and began work on the Broadband Action Plan, which outlines steps we will take to provide digital accessibility and in turn foster an equitable, prosperous and resilient region for all residents. This plan is expected to be released in early 2023 and will be available at [scag.ca.gov/broadband](http://scag.ca.gov/broadband).

Regional challenges can’t be addressed without action. In 2022, SCAG advocated for the needs of Southern California’s diverse and growing communities. This includes 15 meetings with our State and Federal Legislative Delegation to discuss budget and legislative asks for the region. From these meetings, there were several legislative and budgetary victories – through our advocacy partnerships we helped secure \$575 million in funding for the Infill Infrastructure Grant Program and \$1.05 billion for the Active Transportation Program. SCAG’s efforts also provided additional flexibility for local cities and counties working to complete their Housing Element updates and secured a federal earmark to conduct a comprehensive highways to boulevards study for our region. For more information on SCAG’S legislation and advocacy work, visit [scag.ca.gov/legislation](http://scag.ca.gov/legislation).

A robust inventory of tools can help when tackling challenges. **In February 2022, we launched the Regional Data Platform, a revolutionary system for collaborative data sharing that levels the playing field for local jurisdictions by supporting transparent and collaborative community planning.** A number of new regional reports and toolkits debuted in 2022. For instance, the REAP funded Other to Residential Toolkit – a step-by-step guide for policymakers and agency staff on innovating and expanding housing options through converting underutilized sites into residential – and the Development Streamlining Guidelines – guidance materials that provide technical assistance to jurisdictions seeking to streamline the entitlement and approval process of housing development. Additionally, SCAG published the Racial Equity Baseline Conditions Report, which identifies long-standing regional inequities to help us plan for a healthier, more sustainable and economically resilient region.

Most importantly, 2022 was a year of gatherings. We convened in-person for the first time in three years at the 57th Annual Regional Conference and General Assembly to work together to get to the heart of how we can foster change in Southern California communities. We hosted our 33rd Annual Demographic Workshop virtually, where a lineup of leading experts weighed in on what's in store for post-COVID Southern California. Later in the year, we met again in person at our 13th Annual Southern California Economic Summit where the SCAG Regional Briefing Book, a comprehensive understanding of our economic landscape and the SoCal Economic Trends Tool [beta], an interactive display of key economic indicators, were released.

None of these accomplishments would be possible without our partners. Thank you for a great year, and we look forward to working with you in 2023. Happy New Year from all of us at SCAG!

## California Department of Transportation



To: ICTC Commission

Date: February 2023

From: GUSTAVO DALLARDA  
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

### **CONSTRUCTION**

1. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 eastbound widening between Rockwood Avenue and Ollie Avenue was completed in mid-November. The construction of Stage 2 (westbound SR-98 from SR-111 to Ollie Ave) is underway and estimated to be completed by late-April. The total project cost is estimated at \$8.2 million.
2. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot continues to be active. Another smaller active caldera appeared a few feet to the north-east of the original and is expanding in size. Water from the original caldera, continues to erode the edge of the existing SR-111. Water from the Mud Pot continues free-flowing through the remaining subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway. <https://www.youtube.com/watch?v=Ek1buV2HA68>
3. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours are expected and will be announced prior to commencement of work. Construction started in February 2023 and estimated completion is early 2024. The total project cost is estimated at \$11.1 million.

4. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4<sup>th</sup> Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project has been awarded with construction estimated to start in March 2023. Total estimated cost is \$13.2 million.

## **PROJECT DELIVERY**

1. **Middle Mile Broadband Initiative:** In July 2021, Governor Gavin Newsom signed into law Senate Bill 156 to create an open-access middle-mile network to bring equitable high-speed broadband service to all Californians. Caltrans D11 is working with the California Department of Technology (CDT) to deliver middle mile broadband projects in Imperial County along state routes. Currently, CDT has approved segments on SR78, SR86, SR111 and SR115 totaling in 178 miles of middle mile broadband deployment. Caltrans has begun design work for these segments. The total capital cost for construction is estimated at \$62.3 million and target completion date is December 2026.
2. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by July 2023. Below is a conceptual rendering of the gateway sign.



3. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 12/2024. The Anticipated funding fiscal year for construction is 2027/28.*



## **MAINTENANCE AND TRAFFIC OPERATIONS**

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, joint sealing SR111, storm damage repair I-8, crack sealing SR98



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, striping and sign maintenance on I-8



3. Midway Traveled Way Crew – Crack sealing SR98, storm response/repairs, fence repair I-8



4. Brawley Traveled Way Crew – Sweeping/brush control, SR78 clearing washes, crack sealing on SR78, AC patching SR86



5. El Centro Clean CA Crew – Litter control/landscaping activities SR86



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

## **PLANNING AND LOCAL ASSISTANCE**

1. **Project Study Report: Forrester Road Improvements** - This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high volume of interregional and local agricultural trucks and anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland.
2. **Local Assistance:**

### Clean California Local Grant Program Cycle 2 Call for Projects

The California Department of Transportation (Caltrans) developed the Clean California Local Grant Program through which funds will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces. A



Cycle 2 call for projects was announced on February 14, 2023 – **Application deadline is April 28, 2023**

<https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

Reconnecting Communities: Highways to Boulevards Pilot Program

Projects will fund the conversion of key underutilized highways in the State into multi-modal corridors to reconnect communities divided by transportation infrastructure. These legacy impacts will be addressed through community-based transportation planning, design, demolition, and/or reconstruction of city streets, parks, or other infrastructure. A call for projects and further details will be posted soon via this link –

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>

California Transportation Commission (CTC) Allocation and Approval Requests

Please review the attached schedule of meetings and prepare requests for California Transportation Commission (CTC) approval accordingly. Caltrans District 11 needs all documents at least two months before the CTC meets.

Friday, March 17, 2023 – deadline for the next CTC meeting (May 17-18, 2023)

Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant

The U.S. Department of Transportation (USDOT) has published a Notice of Funding Opportunity (NOFO) for \$1.5 billion in grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 2023. RAISE helps communities complete critical freight and passenger transportation infrastructure projects. Deadline is February 28, 2023. Details are at <https://www.transportation.gov/RAISEgrants>

Community Response Initiative to Strengthen Emergency Systems Grant (Pilot)

The California Department of Social Services (CDSS) has a new Community Response Initiative to Strengthen Emergency Systems (C.R.I.S.E.S.) grant with \$10 million of pilot program funds that will support partnerships between city, county, and/or tribal governments, as well as other community organizations, to provide emergency response services that lessen the reliance on law enforcement as first responders in crises unrelated to fire department or emergency medical services. Applications will be available soon and due in February 2023. This CDSS C.R.I.S.E.S. Grant Program link has more information – <https://www.cdss.ca.gov/inforesources/cdss-programs/civil-rights/crises>

March 8, 2023 – “Save the Date” for Local Assistance Day Statewide Webinar!

The Caltrans Division of Local Assistance in partnership with the Regional Transportation Planning Agencies Group will host another free, quarterly statewide webinar on March 8, 2023, 8:30-11:30 PST. (Registration details are forthcoming.) Subjects include information sharing, local project delivery policies, processes, and procedures, as well as facilitating peer-sharing of best-practices.



Local agencies must comply with all Title VI requirements (LAPM Section 9.2). *Title VI compliance is subject to review at any time.*

[www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi](http://www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi)

### **RELINQUISHMENTS**

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and just east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Dr to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

**2023 MEETING SCHEDULE**  
**CALIFORNIA TRANSPORTATION COMMISSION**

Adopted June 29, 2022

~~**JANUARY 25(W) – JANUARY 26(TH), 2023 – ROCKLIN**~~

**FEBRUARY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING**

~~**MARCH 22(W) – 23(TH), 2023 – LOS ANGELES AREA**~~

**APRIL 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING**

April 12(W) & 13(TH) – Town Hall Meeting – Redding

TBD – Joint CTC/CARB/HCD Meeting — TBD

**MAY 17(W) – 18(TH), 2023 – BAY AREA**

**JUNE 28(W) – 29(TH), 2023 – SACRAMENTO**

**JULY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING**

**AUGUST 16(W) – 17(TH), 2023 – SAN DIEGO**

**SEPTEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING**

September 20(W) & 21(TH) – Town Hall Meeting – San Benito

**OCTOBER 18(W) – 19(TH), 2023 – CENTRAL VALLEY**

TBD – Tri-State Meeting –

**NOVEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING**

TBD – Joint CTC/CARB/HCD Meeting – TBD

**DECEMBER 6(W) – 7(TH), 2023 – RIVERSIDE**



# CLEAN CALIFORNIA

## Local Grant Program

### Project Selection Criteria

For Cycle 2, Caltrans has refined the project selection criteria to further support:

- Community need
- Potential to enhance and beautify public space
- Potential for greening to provide shade, reduction of the urban heat island effect, and use of native drought-tolerant plants
- Potential to improve access to public space
- Public engagement in the project proposal that reflects community priorities
- Benefit to underserved communities

These funds shall not be used to displace people experiencing homelessness.

Cycle 2 Milestones	Dates
Call for Projects	February 14, 2023
Project Application Deadline	<b>April 28, 2023, by 5:00 PM PDT</b>
Project Award Announcement	August/September 2023
Project Completion Date	June 30, 2026



Eel River Trail Project and Rio Dell Gateway Beautification Project, City of Rio Dell, Cycle 1 Awardee



South of Market (SoMa) Transit Gardens Connection Project, San Francisco Municipal Transportation Agency, Cycle 1 Awardee

### Start Preparing Your Cycle 2 Application(s) Now!

- Identify potential project site(s) and/or educational program concept(s)
- Plan and begin your community engagement
- Develop project/program design plans
- Identify State and/or federal permits or approvals that will be needed
- Stay informed on program updates through stakeholder workshops

For more information, please visit: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

Sign up for our mailing list [HERE](#)

Questions? Email: [CleanCA.LocalGrant@dot.ca.gov](mailto:CleanCA.LocalGrant@dot.ca.gov)




IMPERIAL COUNTY

STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL	
1.	SR-186/I-8 Quechan Interchange Improvements* Complete Dec 2023
2.	SR-186 All-American Canal Bridge Complete Dec 2024
3A.	SR-86 USBP Checkpoint Canopy* Complete Fall 2023
DESIGN	
3B.	SR-86 USBP Checkpoint Canopy* Complete Fall 2023
4.	Middle Mile Broadband Initiative, SR-78, SR-86, SR-111, SR-115 Construction start early 2024
CONSTRUCTION	
5.	I-8 Colorado River Viaduct Begin Construction Feb 2023
6.	Bridge Rehab Projects on I-8 and SR-78 Begin Construction early 2023
7.	Calexico East POE Bridge Widening Design/Build Begin Mar 2021; Complete June 2023
8.	SR-86/Dogwood Road Intersection Improvements County Permit*
9.	SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave Complete summer 2023
RELINQUISHMENT	
10.	SR-86 Relinquishment to County of Imperial Date Estimate 2026
11.	SR-86 Relinquishment to City of El Centro Date Estimate 2026

\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

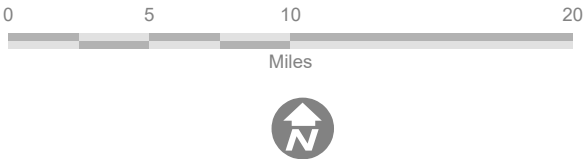



Environmental

Design

Construction

Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

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Questions can be directed to (619) 688-6699  
ct.public.information.d11@dot.ca.gov

Date:01/19/2023





# **IX. INFORMATION CALENDAR**

## **IX. INFORMATION CALENDAR**

### **A. Imperial County Strategic Plan**

**Presentation by Susan Giller, Reliance Public Relations, Inc.**



### **Imperial County Transportation Commission**

1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

#### **Imperial County Transportation Commission Members:**

Thank you in advance for considering our request for your participation in the development of a Strategic Plan to guide Imperial County for the next five years. Imperial County contracted Reliance Public Relations to assist in developing a comprehensive plan that reflects the unique needs and concerns of the various areas in the region. That is why meeting with a group like yours is vital to this planning process.

We ask to meet with ICTC at your March meeting to ensure we have a chance to capture your experiences, insights, and understanding of issues affecting your communities so they can be included in the strategic planning process. We will invite you to share your thoughts on numerous topics, including, but not limited to, lithium development.

The facilitated session will be dynamic and collaborative.

Below are the kinds of questions we will invite you to consider during the strategic planning session. In addition, we will provide idea worksheets and surveys that we would like to collect at the end of the session.

1. List 5 main strengths of Imperial County.
2. List 5 major challenges your community faces today or you expect to face in the future.
3. List 5 major challenges facing the region.
4. Describe three changes you would like to see in the next five years to improve your communities significantly.

We will be happy to answer any questions or provide additional information that you request. We look forward to working with you.

Sincerely,

**William A. Gay**

**Susan Giller**

**Imperial County Satisfaction Survey**  
***Encuesta De Satisfacción Del Condado Imperial***

**Please rate all below on a scale 1 (least important) to 5 (most important). Add comments below.**

**Por favor califique todo a continuación en una escala de 1 (menos importante) a 5 (más importante). Agregue comentarios a continuación.**

[illegible]

# Imperial County Community Vision Survey

## Encuesta De La Visión De La Comunidad Del Condado Imperial

Reliance Public Relations has been retained to assist Imperial County in drafting a 5-year strategic plan that includes community input. How important do you think the following factors are to the future of Imperial County.

*Reliance Public Relations se ha contratado para ayudar al condado de Imperial a redactar un plan estratégico de 5 años que incluye aportes de la comunidad. ¿Qué tan importantes cree que son los siguientes factores para el futuro del Condado de Imperial?*

Please rate all below on a scale 1 (least important) to 5 (most important). Add comments below.

*Por favor califique todo a continuación en una escala de 1 (menos importante) a 5 (más importante). Agregue comentarios a continuación.*

IMPORTANCE • <i>IMPORTANCIA</i>	Least <i>Menos</i>			Most <i>Más</i>	
Health Issues/ Healthcare/Hospitals • <i>Problemas de salud/ Atención médica/ Hospitales</i>	1	2	3	4	5
Lithium Valley, Lithium Development • <i>Valle de Litio, Desarrollo de Litio</i>	1	2	3	4	5
Jobs/Economic Development • <i>Empleos/Desarrollo Económico</i>	1	2	3	4	5
Transportation/Roads/Traffic / <i>Transporte/Carreteras/Tráfico</i>	1	2	3	4	5
Affordable Housing/Homelessness • <i>Vivienda accesible/personas sin hogar</i>	1	2	3	4	5
Law Enforcement/Public Safety • <i>Cumplimiento de la ley/Seguridad pública</i>	1	2	3	4	5
Internet Access / <i>Acceso a Internet</i>	1	2	3	4	5
Civil Public Discourse/Voting • <i>Discurso Público Civil/Votación</i>	1	2	3	4	5
Job Training • <i>Formación profesional</i>	1	2	3	4	5
Cooperation With Other Agencies • <i>Cooperación con otras agencias</i>	1	2	3	4	5
Recreational Opportunities/Quality of Life • <i>Oportunidades Recreativas/Calidad de Vida</i>	1	2	3	4	5
Tourism • <i>Turismo</i>	1	2	3	4	5
County Image • <i>Imagen del condado</i>	1	2	3	4	5
Customer Service at County Offices • <i>Atención al cliente en las oficinas del condado</i>	1	2	3	4	5
Public Transportation • <i>Transporte público</i>	1	2	3	4	5
Immigration Issues • <i>Problemas de inmigración</i>	1	2	3	4	5
Colorado River/Drought • <i>Río Colorado/Sequía</i>	1	2	3	4	5
Equity/Fairness • <i>Equidad/Justicia</i>	1	2	3	4	5
Water Conservation • <i>Conservación del agua</i>	1	2	3	4	5
Salton Sea Restoration • <i>Restauración del mar de Salton</i>	1	2	3	4	5

### Comments • Comentarios
