



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

TRANSPORTATION COMMISSION AGENDA

**LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243**

**WEDNESDAY, OCTOBER 25, 2023
6:00 PM**

CHAIR: MIKE GOODSSELL

VICE CHAIR: LUIS PLANCARTE

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2 and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To Join Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/83953626760?pwd=FVIE6snlzY9bpQo8d7zKubeWxiobFn.1>

To Join by phone dial (669) 444-9171

Meeting ID: 839 5362 6760

Passcode: 821758

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion / Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerma@imperialctc.org. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. CONSENT CALENDAR

- | | | | |
|----|------------------------------------|--------------------|------------|
| A. | ICTC Commission Minutes: | September 27, 2023 | Pages 4-18 |
| B. | Receive and file: | | |
| 1. | ICTC Management Committee Minutes: | September 13, 2023 | |
| 2. | ICTC TAC Minutes: | September 28, 2023 | |
| 3. | ICTC SSTAC Minutes: | September 6, 2023 | |

V. ACTION CALENDAR

- A. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 2.2 Page 20

The ICTC Management Committee met on October 11, 2023, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 2.2 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$192,794.79 modifying the total contract value to \$20,353,037.40.
2. Authorize the Executive Director to sign Change Order No. 2.2.

- B. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 5 Page 23

The ICTC Management Committee met on October 11, 2023, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the fifth amendment of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

- C. One Time Year End Discretionary Bonus for ICTC Staff Page 31

The ICTC Executive Director forwards this item, to the Commission for your review and approval after public comment, if any:

1. Authorize the Executive Director to issue the proposed one-time year-end bonus to ICTC Staff in accordance with the tiers noted.

VI. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
 - Executive Director Report on page 33
- B. Southern California Association of Governments
 - See attached report on page 41
- C. California Department of Transportation – District 11
 - See attached report on page 44
- D. Commission / Committee Member Reports (if any)

VII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, November 8, 2023, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

VIII. ADJOURNMENT

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: September 27, 2023
- B. Receive and file:
 - 1. ICTC Management Committee Minutes: September 13, 2023
 - 2. ICTC TAC Minutes: September 28, 2023
 - 3. ICTC SSTAC Minutes: September 6, 2023

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR September 27, 2023
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Raul Ureña
City of El Centro	Absent
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Absent
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Maricela Galarza, Michelle Bastidas, Angela Delgadillo

OTHERS PRESENT: Eric Havens: Counsel; Gustavo Dallarda, Ann Fox: Caltrans, Dave: Transdev

PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, September 27, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Goodsell](#) called the Commission meeting to order at 6:10 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CLOSED SESSION CALENDAR**A. Motion to Adjourn to Closed Session**

A motion was made by [Nava](#) and seconded by [Amparano](#) to approve the closed session, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code (§ 54956.8)

Property: 216 Rockwood Avenue, Calexico, CA, Assessor's Parcel Number #058-482-001
 Agency negotiator: David Aguirre, ICTC
 Negotiating parties: Jose Loo et al, Property Owner
 Instructions to negotiator will concern price, terms of payment

- C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code (§ 54956.8)
 Property: 2204 N La Brucherie Rd, El Centro, CA 92243 Assessor's Parcel Number #064-450-076
 Agency negotiator: David Aguirre, ICTC
 Negotiating parties: Cushman and Wakefield
 Instructions to negotiator will concern price, terms of payment

- D. Announcement of Closed Session Action(s)
 Mr. Havens stated the following: The Commission met in a closed session regarding CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code (§ 54956.8), direction was given, no action was taken.

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: August 23, 2023
- B. Received and filed:
1. ICTC Management Committee Minutes: August 09, 2023
 2. ICTC TAC Minutes: August 24, 2023
- C. Memorandum of Understanding (MOU); SCAG - ICTC – REAP 2.0 CTC Partnership Program – Calexico Intermodal Transportation Center

The ICTC Management Committee met on September 13, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Executive Director to sign the Memorandum of Understanding (MOU) between the Southern California Association of Governments (SCAG) and the Imperial County Transportation Commission (ICTC) for the use of REAP 2.0 CTC Partnership Program Funds for the Calexico Intermodal Transportation Center. The MOU shall be effective July 6, 2023, through December 31, 2025, and provide funding in the amount of \$1,000,000.00.

A motion was made by [Amparano](#) and seconded by [Eugenio](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VI. ACTION CALENDAR

- A. Agreement for Professional Maintenance Audit Reporting Services of the ICTC Transit Operations – Calendar Years 2023-2025

The ICTC Management Committee met on September 13, 2023, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the agreement for the IVT Transit Maintenance Audit effective October 1, 2023, for the audit period of calendar years 2023, 2024 and 2025, with the firm of TRC Engineering Services, LLC:
 - A. For the fiscal reporting period of July 1, 2023 through June 30, 2024, the annual not to exceed fee is set at \$18,025.00
 - B. For the fiscal reporting period of July 1, 2024 through June 30, 2025, the annual not to exceed fee is set at \$18,477.81
 - C. For the fiscal reporting period of July 1, 2025 through June 30, 2026, the annual not to exceed fee is set at \$18,887.27
 - D. For the In Plant inspection, Buy America Inspections and post-delivery inspection service fee of up to \$1,600 per event. The in plant, Buy America and post delivery inspection services are upon request by ICTC.

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VII. REPORTS

- A. ICTC Executive Director
- Mobility 21 Summit- September 29, 2023: The Mobility 21 Summit is being held on September 29, 2023, at the Disneyland Hotel. Chairman Mike Goodsell and Executive Director David Aguirre will be attending. Mr. Goodsell will be participating in the Chair's Roundtable breakout session, along with other Southern California transportation leaders, to discuss challenges and solutions transportation agencies have faced post-pandemic.
 - Imperial Valley Transit (IVT) FREE FARES PROGRAM: Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to further notice. ICTC was also able to secure a second grant to provide free fares for all services with the exception of the Calexico On Demand service.
 - Calexico Intermodal Transportation Center (ITC): Right of Way Acquisition is underway. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP)

2.0, Active Transportation Program (ATP), and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs.

- 2022 Long Range Transportation Plan: The draft LRTP is currently under review and was presented to TAC and the Steering Committee at the end of August. The completed draft LRTP public review and comments period ended on September 6, 2023. It is anticipated that the document adoption will be in the of October/November timeframe. To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.
- Calexico East Port of Entry Bridge Widening Project: The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed at the end of 2023 due to delays with the issuance of the presidential permit. The Presidential Permit was received on July 7, 2023. ICTC is working with the contractor to restart the project as quickly as possible. A ribbon-cutting event will be held sometime in September or October, or as soon as construction for the bridge portion is completed. It is anticipated that the overall project will be completed before the end of the 2023 calendar year.
- State Route 86 (Northbound) Border Patrol Checkpoint: Border Patrol, Caltrans, and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance. The improvement plans will be submitted to Caltrans for review and comment.
- All other updates are on the Executive Director report on page 47 of the agenda.

B. Southern California Association of Governments (SCAG)

- The 34th Annual Demographic Workshop was presented in person and online on Wednesday, September 20th at 9 a.m. All information is made available online pertaining to this workshop.
- In September, the Regional Council Approved the release of SCAG's recommendations on the reformation of the Regional Housing Needs Assessment (RHNA) process.
- Regional Council Approved updates to PATH Guidelines, RUSH Call for Applications. This is a competitive Call for Applications with an estimated budget of \$35 million available through REAP 2.0. SCAG staff will be presenting to the TAC group on September 28th.
- Regional Utilities Supporting Housing (RUSH) Workshop will be held on OCTOBER 4th, at 10:00 a.m. [REAP 2.0 PATH Program Application Session \(jotform.com\)](https://www.jotform.com)
- Save the Dates: December 7th- Economic Summit in downtown Los Angeles, Before the ICTC Commission meeting SCAG will be holding Connect SOCAL Regional Transportation Plan Elected official workshop on November 8th.
- SCAG updates were provided separately to the group.

C. California Department of Transportation (Caltrans)- District 11

- District 12 Director left Caltrans to join Orange County. Until a new district director is found, Mario Orso has been appointed the acting district 12 director. Mario Orso is the chief deputy for the capital in District 11 covering Imperial County. While Mario is out, Evert Townsend will be covering the capital program. This is expected to last for the next 2-3 months.
- On August 31st, Caltrans awarded some planning grants for sustainable transportation projects throughout the state. In Imperial County, \$184,000 was received for electric vehicle feasibility study.
- Starting on all contracts that are advertised after October 1st, all state-funded contracts will now have an additional 5% small business goal.
- On October 10th, Caltrans is holding a statewide in-person disadvantaged business enterprise summit. This is a great opportunity for small firms.
- All other updates are on the Caltrans report on page 56 of the agenda.

- D. Commission Member Reports
 - Updates were provided by various commissioners.

VIII. The next meeting will be on October 25, 2023, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

IX. ADJOURNMENT

- A. Meeting Adjourned at 7:53 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF September 13, 2023
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido-zoom
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Laura Gutierrez
City of El Centro	Cedric Ceseña
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Angela Delgadillo

OTHERS PRESENT: Rafael Reyes, Ben Guerrero: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, September 13, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Colio-Warren called the meeting to order at 10:38 a.m., roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 10:49 a.m.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A. Approval of Management Committee Draft Minutes: August 09, 2023

B. Received and Filed:

1. ICTC Commission Minutes: August 23, 2023
2. ICTC TAC Minutes: June 22, 2023

C. Memorandum of Understanding (MOU); SCAG - ICTC – REAP 2.0 CTC Partnership Program - Calexico Intermodal Transportation Center

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Executive Director to sign the Memorandum of Understanding (MOU) between the Southern California Association of Governments (SCAG) and the Imperial County Transportation Commission (ICTC) for the use of REAP 2.0 CTC Partnership Program Funds for the Calexico Intermodal Transportation Center. The MOU shall be effective July 6, 2023, through December 31, 2025, and provide funding in the amount of \$1,000,000.00.

A motion was made by **Morita** seconded by **Wells** to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Zoom
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

V. ACTION CALENDAR

- A. Agreement for Professional Maintenance Audit Reporting Services of the ICTC Transit Operations – Calendar Years 2023-2025

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the agreement for the IVT Transit Maintenance Audit effective October 1, 2023, for the audit period of calendar years 2023, 2024 and 2025, with the firm of **TRC Engineering Services, LLC**:
 - A. For the fiscal reporting period of July 1, 2023 through June 30, 2024, the annual not to exceed fee is set at \$18,025.00
 - B. For the fiscal reporting period of July 1, 2024 through June 30, 2025, the annual not to exceed fee is set at \$18,477.81
 - C. For the fiscal reporting period of July 1, 2025 through June 30, 2026, the annual not to exceed fee is set at \$18,887.27
 - D. For the In Plant inspection, Buy America Inspections and post-delivery inspection service fee of up to \$1,600 per event. The in plant, Buy America and post delivery inspection services are upon request by ICTC.

A motion was made by **Wells** seconded by **Ceseña** to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Zoom
City of Calipatria	Yes
City of Calexico	Yes

City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:

- ICTC was able to secure a new grant to provide free fares for all its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services except for the Calexico on Demand service.
- Calexico Intermodal Transportation Center (ITC): The environmental and design phase has been completed. Right-of-way acquisition is underway. ICTC has already acquired 1 of the required 3 properties for the project. The city of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP), and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. ICTC recently participated in a press conference with Congressman Dr. Raul Ruiz to announce the award of the RAISE grant.
- Bus Stop Improvement Project: Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 2022 Long Range Transportation Plan: The completed draft LRTP public review and comments period ended on September 6, 2023. It is anticipated that the document adoption will be in the of October/November timeframe. To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.
- Forrester Road Project Study Report (PSR): Caltrans District 11 has been working on a project report on behalf of ICTC. It is anticipated that another revision will be sent in about 1 to 2 months. Once a final draft is received, it will be brought to the Management committee for evaluation and then taken to the Commission for action.
- State Route 86 (Northbound) Border Patrol Checkpoint: Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance. The improvement plans will be submitted to Caltrans for review and comment.

- All ICTC Executive Directors updates can be found on page 46.
- B. Southern California Association of Governments (SCAG)
 - Mr. Salgado had the following updates:
 - The Demographic Workshop will be held remotely in the El Centro Office on Sept. 20th.
 - The Regional Utilities Supporting Housing (RUSH) Grant Opportunity is now open. Only \$35 million is available so it is asked to be strategic with your asks.
 - SCAG updates were provided separately to the group.
- C. Caltrans Department of Transportation – District 11
 - Mr. Reyes had the following updates:
 - SR-98 Widening Project: Stage 3 is still ongoing. There has been some recent rains that have delayed the project. Completion date: late October/early November.
 - I-8 Colorado River Bridge Rehab: The scope includes the replacement of bearing pads, portions of the concrete pavement on the bridge deck, and approach slabs. The major fieldwork has been completed.
 - I-8, SR-78 Bridge Rehab at Various Locations: Work has begun at the I-8 location over the All-American Canal, bridge deck work is underway.
 - I-8 Roadside Safety Improvements: This work is now underway for the westbound side of I-8. The expected completion date is March 2024.
 - SR-11 Roadside Improvements: This project will be implementing improvements at various locations on SR-111 between Heber Rd and Niland. The scope includes upgrading guardrail, ADA curb ramps and rumble strip installations. The project cost is estimated at \$11 million and was advertised in August, bid opening is slated for late September. Construction start is estimated for spring 2024.
 - All Caltrans updates can be found on page 54.
- VII. The next meeting is scheduled for **October 11, 2023, at 10:30 a.m.** tentatively at the City of Calexico and via Zoom Meeting for non-voting members and the public.
- VIII. **ADJOURNMENT**

The meeting was adjourned at 11:15 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE MINUTES

September 28, 2023

Present:

Phillip Ramirez	City of Brawley
George Galvan	City of Calipatria
Lily Falomir	City of Calexico
Andrea Montano	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Veronica Atondo	County of Imperial
Ramiro Barajas	City of Westmorland

Others:

David Aguirre	ICTC
Marlene Flores	ICTC
Gustavo Gomez	ICTC
Angela Delgadillo	ICTC
Juan Manuel Cabrera	City of Brawley
Edgar Self	City of Calipatria
Abraham Campos	City of El Centro
Felix De Leon	City of El Centro
Liz Zarate	City of El Centro
Andres Miramontes	City of El Centro
Angel Hernandez	City of El Centro
Ismael Garcia	County of Imperial
Adolfo Garcia	County of Imperial
Ismael Gomez	IID
Manuel Ortiz	IID
Alejandro Lopez Rangel	Caltrans
Farshid Fani	Caltrans
Byran Ott	Caltrans
Nick Ventrilla	Caltrans
Kevin Hovey	Caltrans
Maria Ibarra	Caltrans
David Salgado	SCAG
Jessica Reyes Juarez	SCAG
Elizabeth Carvajal	SCAG
Alisha James	SCAG
Luis Wong	ICOE

1. The meeting was called to order at 10:03 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for August 24, 2023 ([Anguis/Montano](#)) **Motion Carried.**
3. **Regional Utilities Supporting Housing (RUSH) Pilot Program Call for Applications**
(Presented by Elizabeth Carvajal, Deputy Director, Planning & Jessica Reyes Juarez, Associate Regional Planner, SCAG)
 - A brief presentation was given on the RUSH pilot program and provided information on the RUSH Capital & Planning Program Applications
 - Programs to Accelerate Transformative Housing (PATH) Program Guidelines were provided.
 - Regional Utilities Supporting Housing (RUSH) Workshop on OCTOBER 4th, 10:00 am
 - [REAP 2.0 PATH Program Application Session \(jotform.com\)](#)
4. **ICTC Updates / Announcements**
(Presented by ICTC Staff)
 - a. **Transit Planning Updates**
 - b. **Transportation Planning Updates**
 - **FY 22/23 & FY 23/24 Federal/ State Funded Project Obligation List:**
 - The group provided an update on each project.
 - **Long-Range Transportation Plan Draft Review:**
 - The completed draft LRTP public review and comments period ended on September 6, 2023.
 - It is anticipated that the document adoption will be in the October/November timeframe.
 - To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.
5. **Caltrans Updates / Announcements:**
(Presented by: Alejandro Lopez & Ben Guerrero)
 - Ben Guerrero, Benjamin.Guerrero@dot.ca.gov, is the Point of Contact and area Engineer for Imperial County, Calipatria, ICTC, & Westmorland.
 - Alejandro Lopez Rangel, Alejandro.Lopez-Rangel@dot.ca.gov, is the Point of Contact and area Engineer for Brawley, Calexico, El Centro, Imperial, & Holtville.
 - The Inactive project list was updated August 29, 2023. Action is required by the City of Calexico and the County of Imperial.
 - The new invoice Form 5A form was updated as of September 2023. Please use the file from this link
 - <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmID=DOTLAPM5A>
 - Friday, October 6, 2023, is the final deadline (for that December 6-7, 2023, CTC meeting).
 - Projects with Lapsing Project End Dates (PED) Project phases must be complete or approved for time extensions during the specified and agreed-upon timeframe to avoid de-obligation of funds.
 - On September 1, 2023 the list of active Project End Dates (PED) was updated.
 - 2025 Active Transportation Program (Cycle 7): <https://catc.ca.gov/programs/active-transportation-program>
 - September 28, 2023 – USDOT Deadline for Rural and Tribal Assistance Program
 - November 6, 2023 – Deadline for Nationally Significant Federal Lands and Tribal Projects Program
 - Disadvantaged Business Enterprise (DBE) Goal and Methodology Updates (Office Bulletin #23-01)

- Cooperative Training Assistance Program (CTAP) – New Learning Opportunities! (“live” & virtual)

6. SCAG Updates / Announcements:

(Presented by: David Salgado)

- The CMAQ/RSTP corrective action item was approved as part of the June 2023 Transportation Community.
- Upcoming new call for projects combining CMAQ/STBG and the Carbon Reduction Program (CRP) in 2024. ICTC is currently working with SCAG on guidelines and upcoming schedule for the Call for Nominations.
- There is a conceptual schedule that is being outlined by SCAG, as soon as the guidelines and schedule are out, ICTC will provide more information.
- Local Agencies if you have any projects in mind, let's start working together to get this project ready for the Call for nominations.

7. Cities and County Planning / Public Works Updates:

- Each jurisdiction gave its update.

8. General Discussion / New Business

No new business was discussed.

Next TAC meeting will be on October 26, 2023, via Zoom for the public and in person at the ICTC offices.

Meeting adjourned at 11:47 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

September 06, 2023

Present

Voting Attendees:

Mike Hack	Consumer
Kathleen Lang	California Health & Wellness
Raul Cordova	WTC
Karina Leon	Access to Independence
Sarah Enz	Area Agency on Aging (AAA)
Cristina Leal	ARC- Imperial Valley
David Aguirre	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Helio Sanchez	IVT
Cesar Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
James Dalske	IVC
Jose Guillen	IVT MedTrans
Esperanza Avila	ICTC

1. Dr. Lang called the meeting to order at 10:00 a.m. **A quorum was present.**
2. Introductions were made.
 - Hybrid meeting.
3. Minutes were adopted for September 06, 2023. ([Hack](#), [Dalske](#)), **Motion Carried.**
4. Review of SSTAC's Roles and Responsibilities:
 - A presentation was given by Mr. Gomez, reviewing what Social Services Transportation Advisory Committee (SSTAC) is, why it's necessary, and what it consists of. It also reviews ICTC's possible projects, activities, etc., for the upcoming FY 2023-24.
5. Reappointing of Voting Position;

T:\Projects\ICTC SSTAC\2024\October\M090623.docx

Mr. Gomez explained to SSTAC members that 1 voting positions are set to expire, which includes;

- 1 position for Category 6, Consolidated Transportation Service Agency (CTSA).

Dr. Lang asked if the agencies that are currently in the voting position would like to continue serving as voting members.

- Mr. Aguirre accepted to continue serving as an SSTAC voting member under Category 6, for another 3 years, a representative for Imperial County Transportation Commission.
(Enz, Leon), **Motion Carried.**

6. Installations of officers:

- Dr. Lang asked if there are any volunteers or nominations for SSTAC Chairperson/Vice-Chair
 - Ms. Enz has accepted to be SSTAC Chairperson.
 - Mr. Hack has accepted to be SSTAC Vice-Chairperson.

(Cordova, Leon), **Motion Carried.**

7. In-Person Meeting-Poll:

- SSTAC members agreed to continue conducting future meetings in-Person for Voting members and Zoom for the General public.

(Enz, Hack), **Motion Carried.**

8. CTSA Reports:

Mr. Gomez had the following updates:

- Continuing to assist in sign-ups for IVT Ride and Access via phone and In-person.
- May 19, 2023, participated at El Centro's Senior Center Health Fair.
- August we attended The Niland Health fair.
- We attended Senior Day Event in Calexico
- October we'll be attending an El Centro Event.

Mr. Aguire had the following updates:

- We'll be providing updates on the future projects as we progress during the meetings.

9. Transit Operator FY 2022-23 Reports:

Imperial Valley Transit

- Services are running normal.
- Minor detours are impacting the time a bit.
- Continuing outreach about services
- Free Faires are still ongoing.

IVT Access

- Services are running normal
- Ivc students using
- Upcoming plans with Alegria for services.

IVT Ride

- Services running normal
- Attending more outbreaks
- AAA covering ride charges.
- Transferring to Coachella every other Tuesday.

IVT MedTrans

- Services is running normal
- Free fairs until further notice
- Reaching out to Children Hospital for future plans
- Foundation Mirical Babies to present a Presentation for services.

10. General Discussion

None.

11. Adjournment

- The meeting adjourned at 11:02 a.m. . ([Hack. Cordova](#)), **Motion Carried**
- The next meeting will be held on Wednesday, October 04, 2023, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

V. ACTION CALENDAR

- A. Callexico East Port of Entry Bridge Widening Project – Contract Change Order No. 2.2
 - 1. Approve Change Order No. 2.2 to Hazard Construction Company for the Callexico East Port of Entry Bridge Widening Project in the amount of \$192,794.79 modifying the total contract value to \$20,353,037.40.
 - 2. Authorize the Executive Director to sign Change Order No. 2.2.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

October 19, 2023

Mike Goodsell, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 2.2

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Widening project. The Project is widening the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is being funded by a \$20 million BUILD award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds are being utilized to complete environmental, design, construction management/resident engineering, material testing and construction efforts. The current committed project cost consists of:

Design/Construction – Hazard Construction	\$20,160,243
Construction Management/Resident Engineering – Jacobs Engineering	\$2,956,458
<u>Material Testing – Atlas/Sierra Material Testing</u>	<u>\$557,683</u>
Total Project Cost	\$23,674,384

The core elements of the project design were developed based on the project study report prepared for the project. It was anticipated that during the project design development that existing infrastructure would be required to be relocated or adjusted because of the project improvements.

ICTC participates in weekly and bi-weekly meetings with various members of the project team including the contractor, resident engineer, Customs and Border Protection (CBP), the General Service Administration (GSA) and various other key stakeholders.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

During the project development and weekly and bi-weekly meetings, it was agreed that additional services would be required to address several infrastructure relocation efforts and adjustments because of the new infrastructure improvements. ICTC approved Change Order 2 from Hazard Construction to complete the design efforts associated with the additional Scope of Work.

Change Order No. 2.2 consists of construction efforts primarily related to relocated facilities. The following are the items that are included in Change Order No. 2.2.

1. Construction efforts related to the relocation of the existing metal canopy at the existing northbound pedestrian inspection booth to the new pedestrian crossing location. The existing metal canopy was not constructed during the initial design phase and therefore is required to be relocated to the new pedestrian crossing. Design efforts were completed by the design engineer under Change Order No. 2.
2. Construction efforts related to the relocation of the electrical panel at the existing northbound pedestrian inspection booth to the new pedestrian crossing location. The existing electrical panel was not constructed during the design phase and therefore is required to be relocated to its anticipated new location within the new pedestrian crossing. Design efforts were completed by the design engineer under Change Order No. 2.
3. Construction efforts related to the installation of two cameras and tunnel lighting breaker along the new pedestrian crossing and along the newly constructed eastern concrete barrier of the widened bridge. Due to the widening of the bridge, existing camera infrastructure is required to cover the newly constructed bridge. Design efforts were completed by the design engineer under Change Order No. 2.
4. Construction efforts related to the installation of conduits and conductors along the center concrete rail. Due to the widening of the bridge, the relocation of the pedestrian crossing and the addition of new technology and infrastructure, existing conduits and conductors must be replaced to support the additional infrastructure.
5. Construction efforts related to the installation of swing gates at the newly constructed pedestrian crossing. The swing gates will allow CBP officers access to the northbound commercial and passenger vehicle lanes. There is presently no access to the northbound commercial and passenger vehicle lanes. Design efforts were completed by the design engineer under Change Order No. 2.
6. Additional construction survey efforts.

ICTC and Hazard construction negotiated the cost for the change order and agreed to the recommended cost of \$192,794.79. ICTC has forwarded the proposed change order to FHWA for approval and concurrence. Change Order No. 2.2 was anticipated once the design efforts for Change Order No. 2 were completed.

The total revised for the design/build contract would be \$20,353,037.40. The proposed change order fee has been budgeted in ICTC FY 23/24 Budget. The proposed change order cost is within the existing funding threshold and no additional financial impact is anticipated.

The Management Committee met on October 11, 2023 and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve Change Order No. 2.2 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$192,794.79 modifying the total contract value to \$20,353,037.40.
2. Authorize the Executive Director to sign Change Order No. 2.2.

Sincerely,



David Aguirre
Executive Director

V. ACTION CALENDAR

- B. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 5
 - 1. Approve the fifth amendment of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
 - 2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.



1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

October 16, 2023

Mike Goodsell, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 5

Dear Commission Members:

On November 29, 2017, the Commission approved a lease for three years plus two (2) one-year options with Pico Group, LLC and the sublease with Southern California Association of Governments (SCAG) containing the same terms for the property at 1503 N. Imperial Ave., Suite 104 in El Centro. On October 26, 2021, the Commission approved the request for the second one-year extension and requested an additional one-year option be authorized for the existing lease and sub-lease agreements.

ICTC is requesting approval to exercise the one-year option for the existing lease and sub-lease agreements. There are no changes to the rent schedule therefore, the monthly amounts will remain the same as agreed in the original lease and sub-lease. The proposed agreement will expire on December 31, 2024.

Attached are the original lease and sub-lease documents, and draft amendments for the extension to the lease and sub-lease agreements.

The Management Committee met on October 11, 2023, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the fifth amendment of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a horizontal line.

DAVID AGUIRRE
Interim Executive Director

Attachments
DA/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL
IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

T: Projects\ICTC\ICTC Lease and Sublease Ext #5 COM



CALIFORNIA
ASSOCIATION
OF REALTORS®

ADDENDUM No. 5
(C.A.R. Form ADM, Revised 12/21)



The following terms and conditions are hereby incorporated in and made a part of the Purchase Agreement, OR ☐ Residential Lease or Month-to-Month Rental Agreement, ☐ Transfer Disclosure Statement (Note: An amendment to the TDS may give the Buyer a right to rescind), ☒ Other **Commercial Lease**
dated **November 9, 2017**, on property known as **1503 N Imperial Ave # 104-106**

El Centro, CA 92243-6301 ("Property/Premises"),
in which **Imperial County Transportation Commission** is referred to as ("Buyer/Tenant")
and **PICO GROUP LLC** is referred to as ("Seller/Landlord").

Buyer/Tenant and Seller/Landlord are referred to as the "Parties."

Original "Commercial Lease" agreement dated 11/19/17, has been extended from 12/31/23 though 12/31/24.

Tenant and landlord have agreed to allow tenant the option to exercise an additional, 1 yr extension option through 12/31/25, with a monthly rent payment of 7181.85

All other terms and conditions to remain the same and in full force

The foregoing terms and conditions are hereby agreed to, and the undersigned acknowledge receipt of a copy of this Addendum.

Buyer/Tenant ☒ _____ Date _____

Imperial County Transportation Commission

Buyer/Tenant _____ Date _____

Seller/Landlord ☒  _____ Date **10/19/2023**

PICO GROUP LLC

Seller/Landlord _____ Date _____

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ADDENDUM (ADM PAGE 1 OF 1)

Real Estate Team Experts, 1503 N Imperial Ave Suite 103 El Centro CA 92243
Anna Prince

Phone: (760) 554-1799 Fax: (760) 482-1255
Produced with Lone Wolf Transactions (zipForm Edition) 717 N Harwood St, Suite 2200, Dallas, TX 75201 www.lwof.com

1503 N Imperial



CALIFORNIA
ASSOCIATION
OF REALTORS®

ADDENDUM No. 4
(C.A.R. Form ADM, Revised 12/21)



The following terms and conditions are hereby incorporated in and made a part of the Purchase Agreement, OR ☐ Residential Lease or Month-to-Month Rental Agreement, ☐ Transfer Disclosure Statement (Note: An amendment to the TDS may give the Buyer a right to rescind), ☒ Other **Commercial Lease**

dated **November 9, 2017**, on property known as **1503 N Imperial Ave # 104-106**

in which **El Centro, CA 92243-6301** ("Property/Premises"),

and **Imperial County Transportation Commission** is referred to as ("Buyer/Tenant")

and **PICO GROUP LLC** is referred to as ("Seller/Landlord").

Buyer/Tenant and Seller/Landlord are referred to as the "Parties."

Original "Commercial Lease" agreement dated 11/19/17 has been extended from 12/31/22 through 12/31/23

Tenant and Landlord have agreed to allow tenant the option to exercise an additional, 1 year extension option through 12/31/24, with a monthly rent payment of \$7181.85.

All other terms and conditions to remain the same and in full force.

The foregoing terms and conditions are hereby agreed to, and the undersigned acknowledge receipt of a copy of this Addendum.

Buyer/Tenant  Date 11/10/22

Imperial County Transportation Commission

Buyer/Tenant _____ Date _____

Seller/Landlord  Date 7/11/2022

PICO GROUP LLC

Seller/Landlord _____ Date _____

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www.lwolf.com

1503 N Imperial

1 **FIFTH AMENDMENT TO SUBLEASE AGREEMENT**

2 **Southern California Association of Governments**

3 This FIFTH AMENDMENT TO SUBLEASE AGREEMENT ("Fifth Amendment"), made and
4 entered into effective this ____ day of _____, 2023, by and between the **IMPERIAL**
5 **COUNTY TRANSPORTATION COMMISSION** ("ICTC"), and **SOUTHERN CALIFORNIA**
6 **ASSOCIATION OF GOVERNMENTS** ("SUBTENANT") (individually, "Party," collectively,
7 "Parties"), shall be as follows:

8 **WITNESSETH**

9 **WHEREAS**, ICTC and SUBTENANT entered into that certain Sublease Agreement on
10 November 29, 2017 through Minute Order No. A(1) as first amended on December 13, 2017 through
11 Minute Order No. A(1), second amended on October 28, 2020 through Minute Order No. 6(C), third
12 amended on September 29, 2021 through Minute Order No. 4(D), and fourth amended on November 9,
13 2022 through Minute Order No. 9(A)(2) ("Sublease"); and

14 **WHEREAS**, the Third Amendment amended Section 4.1 as follows:

15 "The term of this Sublease shall be for a period of five (5) years concurrent with that of the
16 Master Lease, but may be extended for two (2) one (1) year option periods by mutual written agreement
17 of the Parties." ; and

18 **WHEREAS**, the Sublease is set to expire on December 31, 2023; and

19 **WHEREAS**, ICTC and SUBTENANT desire to exercise the second of two (2) one (1) year
20 extension option periods to extend the Sublease for an additional one (1) year to expire on December 31,
21 2024; and

22 **WHEREAS**, the Parties agree to enter into this Fifth Amendment to Sublease Agreement.

23 **NOW THEREFORE**, and in consideration of the promises and payments herein set forth, the
24 parties have and hereby agree as follows:

- 25 1. The second of two (2) one (1) year extension option periods is hereby exercised and the
26 Sublease is extended for an additional one (1) year to expire on December 31, 2024.
- 27 2. All other terms and conditions of the Sublease are and will remain in full force and effect.

28 ///

1 **IN WITNESS WHEREOF**, the Parties hereto have caused this Fifth Amendment to be
2 executed the day and year first above written.

3
4 **IMPERIAL COUNTY TRANSPORTATION SUBTENANT**
5 **COMMISSION**

6
7 By: _____
8 DAVID AGUIRRE
 Executive Director

By: _____
CINDY GIRALDO
CFO

9 Date: _____

Date: _____

10 **ATTEST:**

11
12 By: _____
13 CRISTI LERMA
 Secretary to the Commission

14 **APPROVED AS TO FORM:**

15
16
17 By: _____
 Eric Havens
 ICTC Counsel

1 **FOURTH AMENDMENT TO SUBLEASE AGREEMENT**

2 **Southern California Association of Governments**

3 This FOURTH AMENDMENT TO SUBLEASE AGREEMENT ("Fourth Amendment"), made
4 and entered into effective this 9th day of November, 2022, by and between the **IMPERIAL**
5 **COUNTY TRANSPORTATION COMMISSION** ("ICTC"), and **SOUTHERN CALIFORNIA**
6 **ASSOCIATION OF GOVERNMENTS** ("SUBTENANT") (individually, "Party," collectively,
7 "Parties"), shall be as follows:

8 **WITNESSETH**

9 **WHEREAS**, ICTC and SUBTENANT entered into that certain Sublease Agreement on
10 November 29, 2017 through Minute Order No. A(1) as first amended on December 13, 2017 through
11 Minute Order No. A(1), second amended on October 28, 2020 through Minute Order No. 6(C), and third
12 amended on September 29, 2021 through Minute Order No. 4(D) ("Sublease"); and

13 **WHEREAS**, the Third Amendment amended Section 4.1 as follows:

14 "The term of this Sublease shall be for a period of five (5) years concurrent with that of the
15 Master Lease, but may be extended for two (2) one (1) year option periods by mutual written agreement
16 of the Parties." ; and

17 **WHEREAS**, the Sublease is set to expire on December 31, 2022; and

18 **WHEREAS**, ICTC and SUBTENANT desire to exercise the first of two (2) one (1) year
19 extension option periods to extend the Sublease for an additional one (1) year to expire on December 31,
20 2023; and

21 **WHEREAS**, the Parties agree to enter into this Fourth Amendment to Sublease Agreement.

22 **NOW THEREFORE**, and in consideration of the promises and payments herein set forth, the
23 parties have and hereby agree as follows:

- 24 1. The first of two (2) one (1) year extension option periods is hereby exercised and the
25 Sublease is extended for an additional one (1) year to expire on December 31, 2023.
26 2. All other terms and conditions of the Sublease are and will remain in full force and effect.

27 ///

28 ///

IN WITNESS WHEREOF, the Parties hereto have caused this Fourth Amendment to be executed the day and year first above written.

IMPERIAL COUNTY TRANSPORTATION SUBTENANT COMMISSION

By: 
DAVID AGUIRRE
 Interim Executive Director

By: **Cindy Giraldo**
CINDY GIRALDO
CFO

Date: 11/10/22

Date: _____

ATTEST:

By: Cristi Lerma
CRISTI LERMA
Secretary to the Commission

APPROVED AS TO FORM:

By: Eric Havens
County Counsel

V. ACTION CALENDAR

V. ACTION CALENDAR

C. One Time Year End Discretionary Bonus for ICTC Staff

1. Authorize the Executive Director to issue the proposed one-time year-end bonus to ICTC Staff in accordance with the tiers noted.



1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

October 5, 2023

Mike Goodsell, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: One Time Year End Discretionary Bonus for ICTC Staff

Dear Commission Members:

The ICTC Executive Director would like to submit a proposal to the Commission to consider a one-time year-end bonus for ICTC employees. ICTC staff have remained steadfast in their commitment to providing the public and our member agencies with the best possible services, this includes continuing to provide these services during the pandemic and post pandemic.

The proposal is based on years of service and includes multiple tiers. The proposed tiers are as follows:

Tier 1: Hired January 1, 2023 to October 25, 2023	\$500
Tier 2: Hired October 1, 2018 to December 31, 2022	\$1500
Tier 3: Hired October 1, 2013 through September 30, 2018	\$2500
Tier 4: Hired before September 30, 2013	\$3500

To qualify for the bonus, employees will need to be actively employed or on an approved medical leave of absence on October 25, 2023, and on the date of check is issued, November 9, 2023. For administrative purposes, the years of service will be based on the employee's date of hire, without any modifications for current or past leaves of absence.

The fiscal impact is estimated at \$12,500 for all ICTC staff. The position of the Executive Director has not been considered as an eligible position/staff member. Funding for proposed one-time year-end bonuses will be absorbed by existing payroll funds and carryover funds.

The ICTC Executive Director forwards this item, to the Commission for your review and approval after public comment, if any:

1. Authorize the Executive Director to issue the proposed one-time year-end bonus to ICTC Staff in accordance with the tiers noted.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Aguirre", is written over a light blue horizontal line.

DAVID AGUIRRE
Executive Director

VI. REPORTS **VI. BEBOBTL2**

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: October 20, 2023
To: ICTC Commission Members
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission meeting on October 25, 2023.

- 1) **Mobility 21 Summit – September 29, 2023:** *The Mobility 21 Summit was held on September 29, 2023, at the Disneyland Hotel. Chairman Mike Goodsell participated in the Chairs' Roundtable, along with other Southern California transportation leaders joined to discuss the challenges of change in a Q & A format. **Thank you, Chair Mike Goodsell, for your participation.** ICTC Executive Director also participated in the closing session along with other transportation agency CEO's. Several photos of the summit are shown below.*



- 2) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the

Aging (AAA). ICTC was able to secure a new grant to provide free fares for all of its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services with the exception of the Calexico On Demand service.

- 3) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months.
- 4) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. *The environmental and design phase has been completed. Right of Way Acquisition is underway. ICTC has already acquired 1 of the required 3 properties for the project. The city of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. ICTC recently participated in a press conference with Congressman Dr. Raul Ruiz to announce the award of the RAISE grant.*
- 5) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 6) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. It is anticipated that the project will be completed within FY23-24.
- 7) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
 - Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
 - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
 - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
 - Ensure compliance with state and federal transportation planning regulations.
 - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, and was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

Virtual and pop-up outreach events were held in the month of July to inform the public of the upcoming draft document and opportunity to provide input. *The draft LRTP is currently under review and was presented to TAC and the Steering Committee at the end of August. The completed draft LRTP public review and comments period ended on September 6, 2023. The Final Draft LRTP has been released for public review prior to final development. It is anticipated that the document adoption will be in the of November timeframe. To access the completed documents and draft project listing, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>.*

- 8) **Forrester Road Project Study Report (PSR):** *Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR.*
- 9) **Coordinated Border Infrastructure Program Funds:** *Project considerations have been compiled from all ICTC member agencies. Lead agencies have expressed interest in \$2M Coordinated Border Infrastructure (CBI) Program funds and would be able to provide the corresponding matching funds for their corresponding project listed below. All projects listed have been identified by the lead agency as a project of regional significance; however, some projects have stronger nexus to CBI funding requirements than others. Meeting CBI requirements is an important requirement in the selection of the project(s).*

Project List for Consideration		
Agency	Project Name	Work Completed
City of Brawley	Best Road Rehabilitation Project from Main Street to Ganado Road	
City of Calexico	2nd Street/All American Canal Bridge Replacement	
	2nd Street Bridge Widening at New River	Cost Estimates were completed but need to be updated
City of Calipatria	Sidewalks along Hwy 111	
City of El Centro	Imperial Avenue Extension South Phase 4	Environmental (NEPA) cleared
City of Holtville	Sidewalks along Hwy 115	
City of Imperial	P Street/Clark Road Rehabilitation Project from Aten Blvd. to Worthington Road (including work in the County of Imperial)	Preliminary costs completed
City of Westmorland	SR86 & Martin Road Signalization	

County of Imperial	Picacho Road Bridge Replacement	Design in progress & CEQA & NEPA in progress
	Drew Road Bridge***	

***The County of Imperial has expressed interest in seeking CBI funds for the Picacho Road Bridge Replacement to redirect local funds towards the improvements to Drew Road Bridge. The Drew Road Bridge project currently has 90% design completed. The County of Imperial can commit to deliver the Drew Bridge Project by February 2025 if granted CBI funding for Picacho Road Bridge. ICTC will be working with each of the agencies to obtain updates on proposed projects.

- 10) **Imperial Mexicali Binational Alliance (IMBA):** The last IMBA meeting was held in the city of Brawley on October 10, 2023. Scheduling for the upcoming IMBA Meeting is now taking place.
- 11) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023, and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9th, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. The service has averaged 180 passengers per day since the removal of the free fares and has been well received. ICTC has been working with CMO to obtain additional funding for the project. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours. The contract amendment with the operator was approved at the June meeting.
- 12) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. *The design portion of the project is complete. The project construction is underway, and construction was anticipated to be completed at the beginning of 2023 but suffered delays due to the issuance of the presidential permit. Approximately 83% of construction efforts have been completed. The project was temporarily placed on hold for 6 months due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. The project has restarted construction activities. It is anticipated that the overall project will be completed during the beginning months of the 2024 calendar year. ICTC, GSA, CBP and Caltrans are coordinating a Ribbon Cutting event to be held in mid-November.*
- 13) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement

with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance. The improvement plans have been prepared in final draft form and have been submitted to Caltrans for review.

- 14) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*
- 15) **Clean California Bus Stop Improvement Project:** *Through Clean California Round 1 Funding, Caltrans was able to secure funding to complete bus stop and shelter improvements in the communities of Niland, Calipatria, Brawley and Holtville along various state routes. Caltrans, ICTC and the communities worked together to identify locations, in addition to reviewing possible secondary amenities such as trash enclosures. Construction activities for the new bus stop improvements began on March 13, 2023.*
- 16) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](https://www.imperialctc.org/canopy-construction-at-the-calexico-west-port-of-entry-to-impact-vehicle-traffic)*
- 17) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022, to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022,

at the ICTC offices. This item was approved by the Commission on April 27, 2022. ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally, in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff has worked with member agency staff and completed a mini call for projects for FFY 2025/26 CMAQ and STBG funds. On Thursday, October 6th all member agencies reviewed and ranked projects submitted for FFY2025/26 funding. Project list recommendation was reviewed and approved by Management Committee and Commission on November 9, 2022.

- 18) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.*
- 19) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Staff recommendations were approved at the January Commission meeting. See the table below for further information. *Next steps include approval of the projects by SCAG and ultimately the California Transportation Commission during their June 2023 meeting.*

Regional ATP Projects		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
TOTAL Regional ATP funds		\$3,270,000

- 20) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. *Strategy outcomes are scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.*

- 21) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. Phase 2 of the project commenced on January 9th, 2023. The portion of the project that consisted of the north side of Highway 98 between Highway 111 and Ollie Avenue has been completed. Caltrans is now working on completing the east side of Highway 98 between Highway 111 and Rockwood Avenue.*
- 22) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 23) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*
For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html
For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html
- 24) **Partnerships with IVEDC:**
Southern Border Broadband Consortium (SBBC): SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; The SBBC has participated in the development of a Digital Equity Best Practices Checklist and Imperial County Broadband Priority Routes. Budget Recap:
- Cycle 1: 2017-2020**
Original Grant Amount: \$450,000
Total Reimbursements Received to Date: \$261,240
- 25) **Funding Opportunities:**
For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>. For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>.
- 26) **Meetings attended on behalf of ICTC:**
- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
 - Various Weekly Project Specific Meetings

- September 20, 2023 – SCAG Demographic Workshop via videoconference at the ICTC offices (attended by staff)
- September 27, 2023 – ICTC Commission Meeting at the ICTC offices
- September 28-29, 2023 – 2023 Mobility 21 Summit in Anaheim, CA and attended by both our Chair Mike Goodsell and David Aguirre
- October 2-3, 2023 – 2023 SAFE Annual Conference in San Rafael, CA (attended by staff)
- October 3, 2023 – Clean Mobility Forum in Los Angeles, CA
- October 4, 2023 – Walk to School Event in Heber, CA (attended by staff)
- October 4, 2023 – Social Services Transportation Advisory Council (SSTAC) Meeting at the ICTC offices
- October 5, 2023 – SCAG Regional Council Meeting via zoom meeting
- October 6, 2023 – Westmorland Health Fair in Westmorland, CA (attended by staff)
- October 10, 2023 – Imperial Mexicali Binational Alliance in the City of Brawley
- October 11, 2023 – ICTC Management Committee meeting in the City of Calexico
- October 11, 2023 – AB 617 Community Steering Committee Meeting for the El Centro-Heber-Calexico Corridor via zoom meeting
- October 12, 2023 – SCAG Region CRP & CMAQ/STBG Working Group Meeting via Teams meeting
- October 17, 2023 – SCAG & CTC Planning Directors Briefing via zoom meeting
- October 17, 2023 – District 11 - Sustainable Transportation Planning Grants Workshop (2024-25) via Teams meeting

Memorandum

Date: October 6th, 2023
To: ICTC Commission Meeting
From: David Salgado, Government Affairs Officer (GAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Committee meeting for the month of October 2023.

1. SCAG's 14th Annual Southern California Economic Summit

THURSDAY, DECEMBER 7th, 8 A.M. – 2 P.M. SHERATON GRAND LOS ANGELES

Registration is now open for SCAG's 14th annual Southern California Economic Summit on Dec. 7 at the Sheraton Grand Los Angeles. Mark your calendars and register now to join leaders in business, planning and public policy to assess the state of the region's economy. The program will explore the major economic factors that inform Connect SoCal 2024, SCAG's draft Regional Transportation Plan/Sustainable Communities Strategy. From generating new jobs to creating efficiency gains for commuters, shipping and travel, a strong regional transportation system has economic benefits for all the nearly 19 million people in the region.

Register today to join leading voices for conversations on strategies to promote the long-term health of Southern California's economy. Elected officials and city managers of SCAG's member jurisdictions may attend for free. Learn more and register to attend at scag.ca.gov/economicsummit.

2. Regional Council Approves RHNA Reform Recommendations

In September, the Regional Council approved the release of SCAG's recommendations on the reformation of the Regional Housing Needs Assessment (RHNA) process. These recommendations will be provided to the California Department of Housing and Community Development (HCD) in a formal letter to be included in a report of recommendations to the California State Legislature.

On Aug. 16, SCAG staff presented a total of thirteen recommendations at a special meeting of the Community, Economic and Human Development Committee, with changes to the regional determination, methodology and appeals processes. The committee acted to recommend the draft recommendations to be moved to the Regional Council for further action.

Some recommendations will also require legislation to implement changes while others will be evaluated as part of the 7th RHNA cycle. The Legislative/Communications & Membership Committee will now use the recommendations to prepare multiple proposals for potential SCAG-sponsored bills and to advocate for bills containing high-priority RHNA reform concepts. SCAG will continue to monitor and report on HCD's process and explore ways to implement the approved recommendations. For more information on SCAG's RHNA program, visit scag.ca.gov/rhna.

3. Regional Utilities Supporting Housing Grant Program Call Now Open

The Call for Applications for the Regional Utilities Supporting Housing (RUSH) Pilot Program is now open through Nov. 6. This competitive call will award an estimated \$35 million to projects in any of the following categories meeting the definition of infill:

- **Planning Projects:** Plans, programs, and green infrastructure plans to support increased utility capacity to support residential development identified in housing elements.
- **Capital Projects:** Projects that address current and future utility restrictions for housing development and enable continued infill housing development by upgrading infrastructure for sewer, water, stormwater, and dry utilities systems.

Recordings of an Oct. 4 information session will be available soon, and office hours with SCAG staff are available to support applicants. More information on the call for applications and technical assistance opportunities are also available on SCAG's website.

4. SCAG Awarded \$1.3 Million from California Office of Traffic Safety

SCAG's Regional Council, at its October meeting, approved a resolution authorizing SCAG to accept \$1.35 million in grant funding from the California Office of Traffic Safety (OTS). This funding will be used to continue the Go Human program, with plans in 2023-2024 to support localized traffic safety engagement, temporary safety demonstration projects and the distribution of Community Streets Grants across the region, as well as a research and analysis effort to assess existing strategies and inform new ones.

In addition, the Regional Council approved a second resolution authorizing SCAG to accept a \$886 thousand OTS grant award to fund development of a regional transportation safety predictive modeling platform. This award will facilitate SCAG's efforts to take a more proactive approach toward the analysis and mitigation of safety risks on our regional multimodal transportation system, with the objective of reducing the incidence of collision-related fatalities and serious injuries.

5. Inclusive Contracting Toolkit Coming Soon

In July 2021, the Regional Council adopted the Inclusive Economic Recovery Strategy (IERS) to implement SCAG Resolution No. 20-623-2, which puts forward strategies for SCAG's role in advancing equitable regional economic recovery and growth. With support from Senator Susan Rubio, SCAG received one-time grant funding of \$3.5 million from the California Workforce Development Board to implement several core recommendations developed in the IERS. One such project is the Inclusive Contracting Toolkit.

The toolkit will include actionable recommendations for procurement professionals in public agencies and private anchor institutions to support inclusive contracting policies, programs, and practices. To ground this project in an understanding of the unique procurement approaches in each organization, SCAG staff convened a technical advisory committee and a series of industry focus groups made up of small businesses and contracting professionals from government agencies and anchor institutions.

The toolkit will feature a library of best practices and recommendations, as well as summarize relevant context for inclusive contracting and recommend immediate actions organizations can take. The toolkit will be finalized and released by the end of October.

6. GUIDELINES APPROVAL ADDRESS CORRECTIVE ACTION

The SCAG Regional Council took action at the June 1 meeting to approve the Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement Program Guidelines (CMAQ/STBG). During SCAG's federal certification in 2022, SCAG was issued one corrective action. With the approval of the program guidelines, by the Regional Council, and by Caltrans, the Federal Highway Administration, and the Federal Transit Administration last month, SCAG has now substantially addressed the program challenges. All that remains is to ensure SCAG selects any new projects funded with CMAQ or STBG dollars consistent with the program guidelines starting next month. SCAG plans to initiate a call for project nominations in early 2024 to align with an amendment to the 2025 Federal Transportation Improvement Program.

California Department of Transportation



To: ICTC Commission

Date: October, 2023

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 eastbound widening between Rockwood Avenue and Ollie Avenue was completed in November 2022. The construction of Stage 2 (westbound SR-98 from SR-111 to Ollie Ave) is now substantially complete. Stage 3 is underway with completion estimated in fall 2023. The total project cost is estimated at \$8.2 million.
2. **I-8, SR-78 Bridge Rehab at Various Locations:** The project includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. Work has begun at the I-8 location over the All-American Canal, bridge deck work is underway. Work at Brock Research Center Rd has begun and anticipated to be completed by November 2023. Target start for the 4th Ave bridge is mid to late November. Total estimated cost is \$8 million. The Palo Verde locations have an anticipated start of late October. These bridge repairs will install a long-term automated traffic control signal at both locations for reversible 1 way traffic throughout the duration of construction.



3. **I-8 Roadside Safety Improvements:** This project will be implementing various safety improvements at various locations on I-8 between Silsbee Rd and Anderholt Rd. The scope includes slope paving, gore paving and rumble strip installations. Construction activities are underway and estimated completion is spring 2024. The total project cost is estimated at \$4.6 million.
4. **Clean California Projects:** District 11 has been working on several Clean CA Projects in Imperial County. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The gateway project is complete as with one of the median island locations. The bus shelter projects in Niland, Calipatria and Holtville are nearing completion.



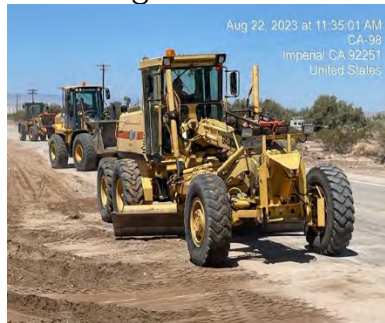
PROJECT DELIVERY

1. **SR-111 Roadside Improvements:** This project will be implementing improvements at various locations on SR-111 between Heber Rd and Niland. The scope includes upgrading guardrail, ADA curb ramps and rumble strip installations. The project cost is estimated at \$11 million and was advertised in August, bid opening is slated for late September. Construction start is estimated for spring 2024.
2. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of

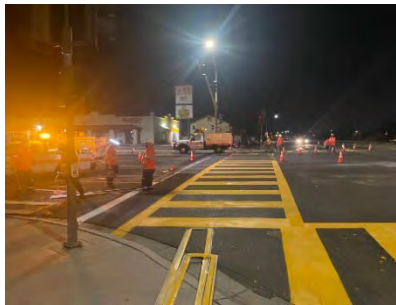
people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 12/2024. The Anticipated funding fiscal year for construction is 2027/28.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, lateral support SR111, storm repairs SR98/I-8, drain cleaning SR86



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, school crossing in Calexico



3. Midway Traveled Way Crew – Crack sealing SR98, storm response/repairs, fence repair I-8, brush control I-8



4. Brawley Traveled Way Crew – Sweeping/brush control, mowing and guardrail repair - SR78



5. El Centro Clean CA Crew – Litter control/landscaping activities I-8/4th - Dogwood Rd and SR86 at the Border Patrol Checkpoint



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **Project Study Report: Forrester Road Improvements** - This study is developing various improvements for Forrester Road (I-8 to SR 78/86). It is being prepared as Project Study Report – Project Development Support (PSR-PDS) and identifies improvements that can proceed to the Project Approval/Environmental Document (PA/ED) phase of the project development process. The project creates a truck bypass to the City of Westmorland using local roads, proposes passing lanes in the new River area, and makes improvements to the Forrester Road intersections at Ross Road and Evan Hewes Highway. The environmental designation has been

determined and the Environmental Branch is currently updating the PEAR to reflect this new list of priorities. The document is anticipated to be completed in the fall of 2023.

2. **Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment** – The purpose of this study is to identify potential sites, assess site feasibility, and develop conceptual planning plans for four future truck parking facilities and Medium Duty/Heavy Duty (MD/HD) Zero Emission (ZEV) charging and fueling stations in San Diego and Imperial counties primarily along corridors identified by the Senate Bill (SB) 671 Clean Freight Corridor Efficiency Assessment. The study will also support regional and local efforts to advance MD/HD ZEV including the San Diego and Imperial County Sustainable Freight Implementation Strategy. The study completion is estimated for summer 2024.

Calexico East Land Port of Entry Joint Operations Systems- This study will develop a concept for a joint operation system for the Calexico East Port of Entry (POE), which will also debut the first land POE appointment system for commercial vehicles and potentially passenger vehicles. Using current border conditions, the system will allow commercial vehicle border users to pay for a designated appointment window to cross the border. This first-in-the-nation application will be piloted initially for commercial vehicles and could be expanded to passenger vehicles. If successful, this pilot has the potential to be scalable by expanding to other POE and could be utilized at other POEs along the northern and southern borders in the United States. The study completion is estimated for summer 2024.

3. **Local Assistance:**

November 2, 2023 (8:30 – 11:30) – “Local Assistance Day” Quarterly Webinar

Caltrans Division of Local Assistance invites you to the next quarterly “Local Assistance Day” statewide webinar event, which is meant to inform tribal and local government agencies, Regional Transportation Planning Agencies, and Metropolitan Planning Organizations about these topics:

- Preliminary Engineering (PE) Right of Way Checklist
- Apportionments & Obligation Authority (OA)
- Expedited Project Selection Process (EPSP)
- Modified Buy America Requirements
- Upcoming Training Opportunities

Registration and further details are available through this link here –

csulb.zoom.us/webinar/register/WN_nkS_DTnGRuWHCHyhK2YcqW#/registration

Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program

This Federal Highway Administration (FHWA) Program addresses significant challenges for transportation facilities that serve federal and tribal lands.

Application deadline is November 6, 2023.

A Notice of Funding Opportunity and further details are posted at this link –
<https://highways.dot.gov/federal-lands/programs/significant>

2025 Active Transportation Program (Cycle 7)

The California Transportation Commission (CTC) is developing guidelines for the 2025 Active Transportation Program (ATP) cycle. Statewide workshops have started. *Further details are attached and posted at this link –*

<https://catc.ca.gov/programs/active-transportation-program>

California Transportation Commission (CTC) Allocation and Approval Requests

Please review the attached schedule of due dates and prepare requests for California Transportation Commission (CTC) approval accordingly. *Caltrans District 11 needs all documents at least two months before the CTC meets.*

dot.ca.gov/programs/financial-programming/office-of-ctc-liaison-octcl

Wednesday, November 22, 2023 – deadline for the next CTC meeting (January 25-26, 2024)

Quality Assurance Program (QAP) – Renewal Deadline in 2024

Quality Assurance Program (QAP) approval will expire in 2024 for these cities: Brawley, Calipatria, and Holtville.

An updated QAP package must be submitted to the Local Area Engineers: Benjamin Guerrero or Alejandro Lopez-Rangel, respectively. Otherwise, no Construction federal funding authorization requests can be processed.

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). *Title VI compliance is subject to review at any time.*

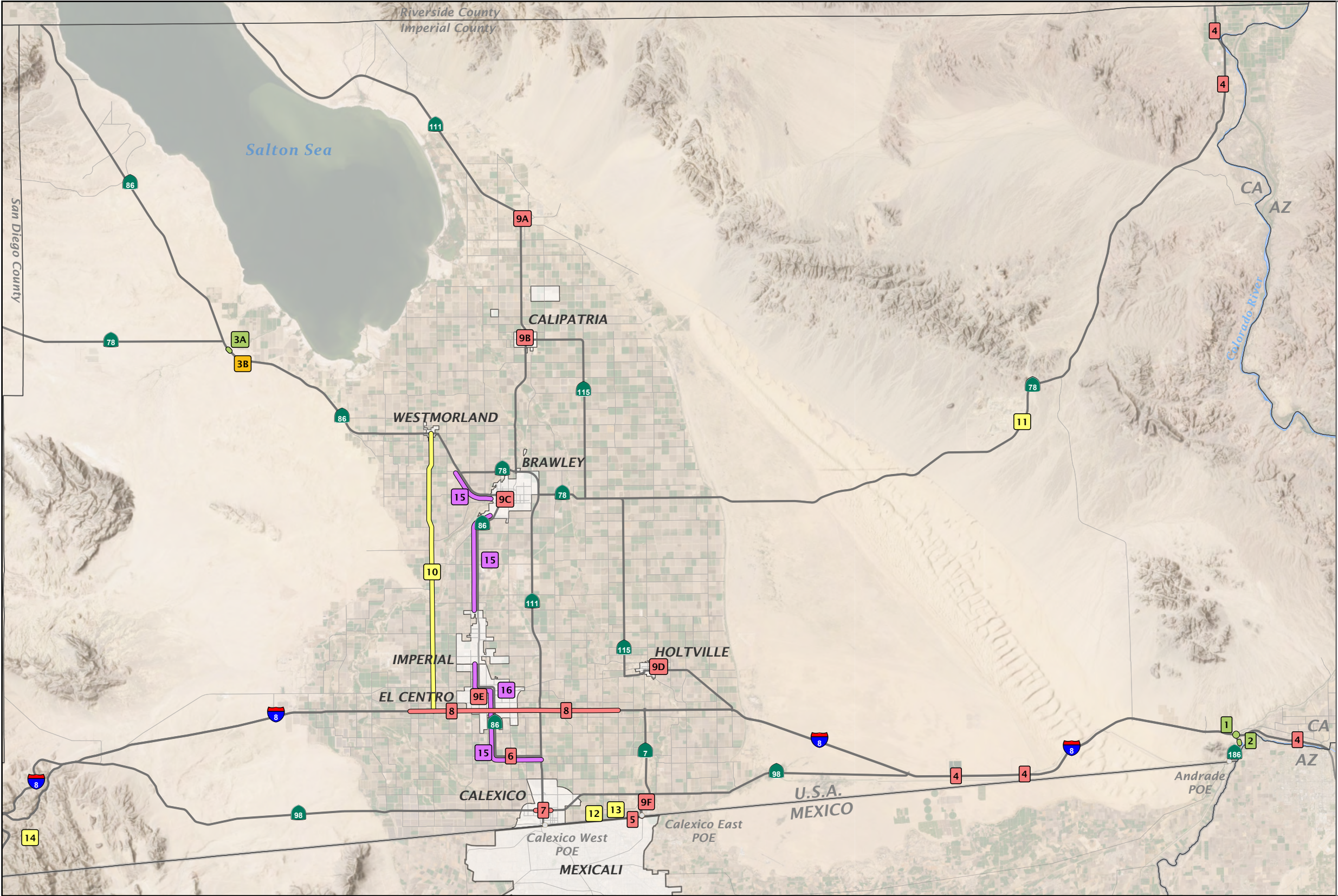
www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

RELINQUISHMENTS

1. **SR-86** from SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella, and just east of Brandt Rd to SR-78. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from Countryside Dr to Treshill Rd. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

IMPERIAL COUNTY

STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements*
Complete Dec 2023
2. SR-186 All-American Canal Bridge
Complete Dec 2024
- 3A. SR-86 USBP Checkpoint Canopy*
Complete Fall 2023

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete Fall 2023

CONSTRUCTION

4. Bridge Rehab Projects on I-8 and SR-78
Begin Construction March 2023, Complete Spring 2024
5. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021, Complete June 2023
6. SR-86/Dogwood Road Intersection Improvements County Permit*
7. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Winter 2023
8. I-8 Roadside safety improvements
Begin construction June 2023, Complete Spring 2024
- 9 A-F. Clean CA Projects - Bus Shelters, Median, Welcome Sign

PLANNING

10. Forrester Road Improvements PSR
11. SR-78/Mesquite Mine
12. Feasibility Study - Truck Parking & Med/Heavy Duty ZEV Charging Station Site Assessment
13. Feasibility Study - Calexico East Land Port of Entry Joint Operations Systems
14. Feasibility Study - Desert Line

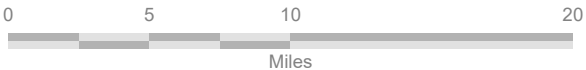
RELINQUISHMENT

15. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
16. SR-86 Relinquishment to City of El Centro
Date Estimate 2026

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



- Environmental
- Design
- Construction
- Planning
- Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

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Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 10/18/2023



2024 MEETING SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION

Adopted June 28, 2023

JANUARY 25(TH) – 26(F), 2024 – SACRAMENTO REGION

FEBRUARY 2024 – NO REGULARLY SCHEDULED COMMISSION MEETING

MARCH 21(TH) – 22(F), 2024 – SAN JOSE

TBD – Executive Equity Advisory Committee meeting – TBD

APRIL 2024 – NO REGULARLY SCHEDULED COMMISSION MEETING

April 11 – Joint CTC/CARB/HCD Meeting — TBD

April 17(W) & 18(TH) – Town Hall Meeting – TBD

MAY 16(TH) – 17(F), 2024 – ORANGE COUNTY

JUNE 27(TH) – 28(F), 2024 – MONTEREY BAY AREA

JULY 2024 – NO REGULARLY SCHEDULED COMMISSION MEETING

AUGUST 15(TH) – 16(F), 2024 – SAN DIEGO REGION

SEPTEMBER 2024 – NO REGULARLY SCHEDULED COMMISSION MEETING

September 25(W) & 26(TH) – Town Hall Meeting – TBD

TBD – Tri-State Meeting – Fresno Area

OCTOBER 17(TH) – 18(F), 2024 – BAKERSFIELD

NOVEMBER 2024 – NO REGULARLY SCHEDULED COMMISSION MEETING

November 7 – Joint CTC/CARB/HCD Meeting – TBD

DECEMBER 5(TH) – 6(F), 2024 – RIVERSIDE

TBD – Executive Equity Advisory Committee meeting – TBD