



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

TRANSPORTATION COMMISSION AGENDA

**LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243**

**WEDNESDAY, DECEMBER 14, 2022
6:00 PM**

CHAIR: MARIA NAVA-FROELICH

VICE CHAIR: MIKE GOODSELL

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join by Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/2782845227?pwd=SGpFdnEwdTZxZW4vTnVyTE1EQ0ROUT09>

To join by phone please dial (669) 444-9171

Meeting ID: 278 284 5227

Passcode: 1503

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 5

The Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. EMERGENCY ITEMS

- A. Discussion / Action of emergency items, if necessary.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of a public comment shall be limited to direction to staff. In compliance with the Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to crisilterma@imperialctc.org. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: November 9, 2022 Pages 8-23
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: November 9, 2022
 - 2. ICTC TAC Minutes: November 17, 2022
 - 3. ICTC SSTAC Minutes: November 2, 2022
- C. Resolution to appoint a voting delegate and alternate to the PERMA Board of Directors Page 25
 - 1. Appoint David Aguirre to serve as the primary voting delegate on the PERMA Board of Directors
 - 2. Appoint Michelle Bastidas as the alternate, to serve on the PERMA Board in the absence of the primary member.

VI. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
 - Executive Director Report on page 29
- B. Southern California Association of Governments
 - See attached report on page 35
- C. California Department of Transportation – District 11
 - See attached report on page 38
- D. Commission / Committee Member Reports (if any)

VII. INFORMATION CALENDAR

- A. ICLTA Market Update and Financing Opportunities

VIII. ACTION CALENDAR

- A. Employment Agreement for the Position of Executive Director Page 48

Following ICTC Counsel review, staff forwards this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the Executive Director Agreement
- 2. Authorize the Chairman to sign the Agreement

B. Callexico East Port of Entry Bridge Widening Project – Contract Change Order No. 1 Page 60

The Management will meet on December 14, 2022, and it is anticipated that they will forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 1 to Hazard Construction Company for the Callexico East Port of Entry Bridge Widening Project in the amount of (\$95,600.00) modifying the total contract value to \$20,046,290.00.
2. Authorize the Executive Director to sign Change Order No. 1.

C. Callexico East Port of Entry Bridge Widening Project – Contract Change Order No. 6 Page 64

The Management will meet on December 14, 2022, and it is anticipated that they will forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 6 to Hazard Construction Company for the Callexico East Port of Entry Bridge Widening Project in the amount of \$2,961.53 modifying the total contract value to \$20,049,521.53.
2. Authorize the Executive Director to sign Change Order No. 6.

IX. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, January 25, 2023, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

X. ADJOURNMENT

- A. Motion to adjourn

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
 - 1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 - 2. Authorize the Chairperson to sign the resolution.

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this 10/26/22, by the following roll call vote:

| Agency | Yes | No | Abstain | Absent |
|------------------------------|------------|-----------|----------------|---------------|
| Brawley | | | | |
| Calexico | | | | |
| Calipatria | | | | |
| El Centro | | | | |
| Holtville | | | | |
| Imperial | | | | |
| Westmorland | | | | |
| County of Imperial | | | | |
| County of Imperial | | | | |
| Imperial Irrigation District | | | | |

MARIA NAVA-FROELICH
Chair of the Commission

ATTEST:

CRISTI LERMA
Secretary to the Commission

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: November 9, 2022
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: November 9, 2022
 - 2. ICTC TAC Minutes: November 17, 2022
 - 3. ICTC SSTAC Minutes: November 2, 2022

IMPERIAL COUNTY TRANSPORTATION COMMISSION**DRAFT MINUTES FOR November 09, 2022****6:00 p.m.****VOTING MEMBERS PRESENT:**

| | |
|------------------------------|----------------------|
| City of Brawley | George Nava |
| City of Calipatria | Maria Nava-Froelich |
| City of Calexico | Raul Urena |
| City of El Centro | Cheryl Viegas-Walker |
| City of Imperial | Robert Amparano |
| City of Holtville | Mike Goodsell |
| City of Westmorland | Absent |
| County of Imperial | Ryan Kelly |
| County of Imperial | Luis Plancarte |
| Imperial Irrigation District | Javier Gonzalez |

STAFF PRESENT: David Aguirre, Virginia Mendoza, Cristi Lerma, Michelle Bastidas, Angela Delgadillo

OTHERS PRESENT: David Salgado: SCAG; Eric Havens: Counsel; Rafael Reyes, Ann Fox: Caltrans

PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, November 09, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Nava-Froelich](#) called the Commission meeting to order at 6:08 p.m. Roll call was taken, and a quorum was present.

II. ACTION CALENDAR

A. Adopted resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by [Viegas-Walker](#) and seconded by [Amparano](#), roll call:

| Agency | Roll Call |
|------------------------------|-----------|
| City of Brawley | Yes |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Plancarte | Yes |
| County of Imperial Kelley | Yes |
| City of Westmorland | Absent |
| Imperial Irrigation District | Absent |

Motion Carried.

III. CLOSED SESSION CALENDAR 5:00 PM TO 6:00 PM**A. Motion to Adjourn to Closed Session**

A motion was made by [Amparano](#) and seconded by [Viegas-Walker](#) to approve the closed session, roll call:

| Agency | Roll Call |
|------------------------------|-----------|
| City of Brawley | Yes |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Plancarte | Yes |
| County of Imperial Kelley | Yes |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion Carried.

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

Agency Designated Representative: Pam Derby

Unrepresented Employee: Executive Director

C. PUBLIC EMPLOYEE APPOINTMENT (Government Code §54957)

Title: ICTC Executive Director

D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code (§ 54956.8)

Property: 450 W. Aten Road, Imperial, CA, Assessor's Parcel Number #064-230-015.

Agency negotiator: David Aguirre, ICTC. Negotiating parties: Miguel Figueroa, County of Imperial. Instructions to negotiator will concern price, terms of payment.

D. Announcement of Closed Session Action(s)

Mr. Havens stated the following:

- The Commission met in closed session regarding CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6), direction was given, and final action will occur at the next meeting as a part of the approval of the employment agreement.
- The Commission met in closed session regarding PUBLIC EMPLOYEE APPOINTMENT (Government Code §54957), the commission voted unanimously absent Westmorland and the IID to appoint David Aguirre as Executive Director contingent on final approval of the employee contract in open session pursuant to the Brown Act.
- The Commission met in closed session regarding CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code (§ 54956.8) for the property at 450 W. Aten Road, Imperial, CA, direction was given, and no reportable action was taken.

IV. EMERGENCY ITEMS

There were none.

V. PUBLIC COMMENTS

There were none.

VI. CONSENT CALENDAR

- A. ICTC Commission Minutes: October 26, 2022
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: October 12, 2022
 - 2. ICTC TAC Minutes: September 22, 2022
 - 3. ICTC SSTAC Minutes: October 5, 2022

A motion was made by [Amparano](#) and seconded by [Viegas-Walker](#) to approve the consent calendar as presented, roll call:

| Agency | Roll Call |
|------------------------------|-----------|
| City of Brawley | Absent |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Plancarte | Absent |
| County of Imperial Kelley | Yes |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion Carried.

VII. SPECIAL PRESENTATION

- Plaque Presentation to Cheryl Viegas-Walker for her Commitment and Dedication to ICTC

VIII. REPORTS

- A. ICTC Executive Director
 - Orchard Road & SR 115 Traffic Concept Report: There are continuous meetings with Caltrans, County of Imperial and ICTC to discuss next steps.
 - Calexico East Port of Entry Bridge Widening Project: This project is full on construction. The bridge portion is completed. This is the most critical portion of the project. The next portions are the roadway portions which are a lot easier. Target completion date: March 2023.
 - The Free Fares Program grant was approved for \$492K which will cover about 9 months of free fares for transit riders. In November, a program is offered for free transportation for veterans from November 12th to November 18th. The annual “stuff a bus” campaign is from November 1st to November 18th. This campaign lets people ride the bus for free if they donate a canned good. Essentially, all the canned goods that are generated, are donated to the food bank before the Thanksgiving holiday. These two programs are put out for the public before the Free Fares Program takes place. The Free Fares program will likely start around January 2023.
 - Ms. Mendoza stated that the next IMBA meeting is scheduled for December 8, 2022, in the City of Mexicali at 9:30 a.m. The meeting will be available via Zoom and in person.
 - There was massive public outreach in different cities for the Long Range Transportation Plan. Starting at the Heber Fall Festival on October 29th at 4 p.m. Then, at Holtville’s Farmer Market and Street Fair on November 5th at 11 a.m. Finally, at Brawley’s Cattle Call Chili Cookoff on November 5th at 5 p.m. ICTC inquired about the public priorities and any other priorities they would like to see. There are currently ongoing meetings with each of the cities, as well as with the IID and Caltrans. ICTC also had the opportunity to meet with SDSU and IVC to receive feedback.
 - All other updates are on the Executive Director report on page 25 of the agenda.
- B. Southern California Association of Governments (SCAG)

- The SCAG 2022 Economic Summit is still currently open. If anyone is interested in attending, please contact David Salgado.
- SCAG approved REAP 2 Program with different opportunities coming forward to fund housing opportunities.
- Virtual Information Session #1 opens on November 10, 2022, from 5:00 p.m. to 6:30 p.m. about Sustainable Communities Program (SCP) Call 4.
- The San Bernardino County Supervisor Curt Hagman was elected as the Regional Council Second Vice President for the balance of the 2022-2023 term. This was a special election resulting from a vacancy.
- Ms. Cheryl Viegas-Walker is not running for re-election so that will open up a SCAG Regional Council District seat for District 1. There will be a special election held for this seat at some time in December. All elected officials are eligible to run for the Regional Council. SCAG's Regional Council is made up of about 89 elected officials that represent the six counties of SCAG's region.
- The state did approve the 2023 Active Transportation Program grant applications. Unfortunately, the Imperial County region was not awarded any funding under this program.
- All other updates are on the SCAG report on page 31 of the agenda.

C. California Department of Transportation (Caltrans)- District 11

- I-8/Imperial Avenue Interchange: Caltrans and the City of El Centro have come to an agreement on landscaping maintenance responsibilities. The agreement will go to City Counsel, and it is expected to have this agreement in late November. There is about a year left until this project is completed.
- The SR-98 widening project has its Stage 1 wrapping up and is on target to be completed before Thanksgiving. After discussions between the construction team and the local stake holders, it was decided to go to Stage 3, which is the Westbound direction from SR-111 to Rockwood. This decision was made due to it not having any businesses around it. This will minimize the impacts on businesses during the holiday season. Stage 3 is looking to start as soon as Stage 1 is completed. Following Stage 3, Caltrans will start with Stage 2.
- There are many maintenance and traffic operations that are ongoing throughout the Imperial Valley.
- Clean California Local Grant Program-Cycle 2: The next proposed workshop is in December. That date has not yet been determined. There will be a Call for Projects next year in January with an application deadline of April 2023.
- All other updates are on the Caltrans report on page 34 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

It should be noted that the action calendar was moved after public comments during the meeting to ensure there was a quorum.

IX. ACTION CALENDER

- A. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 4

The Management Committee met on September 14, 2022, and forwarded this item to the Commission for review and approval after public comment, if any:

1. Approved the fourth amendment of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorized the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

A motion was made by [Viegas-Walker](#) and seconded by [Amparano](#), roll call:

| Agency | Roll Call |
|------------------------------|-----------|
| City of Brawley | Absent |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Plancarte | Absent |
| County of Imperial Kelley | Yes |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion Carried.

- B. Mini Call for Projects - Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Programming Project List – FFY 2025/26

The ICTC Management Committee met on November 9, 2022, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the 2022 Mini Call for Projects -Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant Program (STBG) Programming Project List for FFY 2025/26.
2. Directed staff to program projects in the next available Federal Transportation Improvement Program Formal Amendment.

A motion was made by [Amparano](#) and seconded by [Viegas-Walker](#), roll call:

| Agency | Roll Call |
|------------------------------|-----------|
| City of Brawley | Absent |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Plancarte | Absent |
| County of Imperial Kelley | Yes |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion Carried.

X. MEETING DATE AND PLACE

- A. The next meeting will be on December 14, 2022, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

XI. ADJOURNMENT

- A. Meeting Adjourned at 7:14 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF November 09, 2022
10:30 a.m.**

VOTING MEMBERS PRESENT:

| | |
|------------------------------|------------------------|
| City of Brawley | Tyler Salcido |
| City of Calexico | Esperanza Colio-Warren |
| City of Calipatria | Rom Medina |
| City of El Centro | Cedric Ceseña |
| City of Holtville | Nick Wells |
| City of Imperial | Dennis Morita |
| County of Imperial | Miguel Figueroa |
| County of Imperial | Absent |
| Imperial Irrigation District | Ismael Gomez |
| City of Westmorland | Absent |
| ICTC | David Aguirre |

STAFF PRESENT: Virginia Mendoza, Cristi Lerma, Angela Delgadillo

OTHERS PRESENT: Liz Zarate: City of El Centro, Ben Guerrero, Rafael Reyes, Nick Ventrilla, Hanh-Dung Khuu: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, November 09, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nick Wells called the meeting to order at 10:38 a.m., roll call was taken, and a quorum was present.

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 2. Authorized the Chairperson to sign the resolution.

A motion was made by [Colio-Warren](#) seconded by [Morita](#) to approve this item, Roll call was taken:

| Agency | Roll Call |
|-----------------------------|------------------|
| City of Brawley | Yes |
| City of Calipatria | Absent |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Figueroa | Absent |

| | |
|------------------------------------|--------|
| County of Imperial Terrazas-Baxter | Absent |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion carried unanimously.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT ITEMS

A motion was made by [Salcido](#) seconded by [Colio-Warren](#) to approve the consent calendar as presented; Roll call was taken:

| Agency | Roll Call |
|------------------------------------|-----------|
| City of Brawley | Absent |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Figueroa | Absent |
| County of Imperial Terrazas-Baxter | Absent |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion carried unanimously.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:

- State Route 86 Border Patrol Checkpoint is currently in design and there have been some additional design features that have been incorporated. The design is expected to be completed in early 2023. There are continuous meetings that are held with CBP.
- All member agencies have adopted and passed IVRMA JPA documents. The IVRMA board also passed the document in September. The EAR report is being completed as well. Mr. Aguirre stated that they are about 99% done.
- Calexico East Port of Entry Bridge Widening Project, the bridge portion is completed. This is the biggest portion of the project. The next portions are the roadway portions which are a lot easier. Target completion date: March 2023.
- The Free Fares Program grant was approved for \$492K which will cover about 9 months of free fares for transit riders. In November, a program is offered for free transportation for veterans from November 12th to November 18th. The annual “stuff a bus” campaign is from November 1st to November 18th. This campaign lets people ride the bus for free if they donate a canned good. Essentially, all the canned goods that are generated, are donated to the food bank before the Thanksgiving holiday. These two programs are put out for

the public before the Free Fares Program takes place. The Free Fares program will likely start around January 2023.

- Ms. Mendoza had the following updates:
 - The next IMBA meeting is scheduled for December 8, 2022, in the City of Mexicali at 9:30 a.m. The meeting will be available via Zoom and in person.
 - There was massive public outreach in different cities for the Long Range Transportation Plan. Starting at the Heber Fall Festival on October 29th at 4 p.m. Then, at Holtville's Farmer Market and Street Fair on November 5th at 11 a.m. Finally, at Brawley's Cattle Call Chili Cookoff on November 5th at 5 p.m. ICTC inquired about the public priorities and any other priorities they would like to see. There are currently ongoing meetings with each of the cities, as well as with the IID and Caltrans. ICTC also had the opportunity to meet with SDSU and IVC to receive feedback.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - The SCAG 2022 Economic Summit is still currently open. If anyone is interested in attending, please contact David Salgado.
 - Virtual Information Session #1 opens on November 10, 2022, from 5:00 p.m. to 6:30 p.m. about Sustainable Communities Program (SCP) Call 4.
 - The San Bernardino County Supervisor Curt Hagman was elected as the Regional Council Second Vice President for the balance of the 2022-2023 term. This was a special election resulting from a vacancy.
 - Ms. Cheryl Viegas-Walker is not running for re-election so that will open up a SCAG Regional Council District seat for District 1. There will be a special election held for this seat at some time in December. All elected officials are eligible to run for the Regional Council. SCAG's Regional Council is made up of about 89 elected officials that represent the six counties of SCAG's region.
 - The state did approve the 2023 Active Transportation Program grant applications. Unfortunately, the Imperial County region was not awarded any funding under this program.

C. Caltrans Department of Transportation – District 11

- Mr. Reyes had the following updates:
 - The SR-98 widening project has its Stage 1 wrapping up and is on target to be completed before Thanksgiving. After discussions between the construction team and the local stake holders, it was decided to go to Stage 3, which is the Westbound direction from SR-111 to Rockwood. This decision was made due to it not having any businesses around it. This will minimize the impacts on businesses during the holiday season. Stage 3 is looking to start as soon as Stage 1 is completed. Following Stage 3, Caltrans will start with Stage 2.
- Mr. Guerrero had the following updates:
 - The new District's Local Assistance Engineer is Bryan Ott.
 - Clean California is offering a second funding cycle:
<https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
 - The next CTC meeting is on January 25, 2023, and the deadline to submit your package is November 25th.
- Ms. Hanh-Dung Khuu had the following updates:
 - The new Traffic Safety and Operations -East Region manager is Nick Ventrilla.

VII. ACTION CALENDAR

- A. Mini Call for Projects - Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Programming Project List – FFY 2025/26

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the 2022 Mini Call for Projects -Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant Program (STBG) Programming Project List for FFY 2025/26.
2. Direct staff to program projects in the next available Federal Transportation Improvement Program Formal Amendment.

A motion was made by [Medina](#) seconded by [Morita](#) to approve Action A. Roll call was taken:

| Agency | Roll Call |
|------------------------------------|------------------|
| City of Brawley | Absent |
| City of Calipatria | Yes |
| City of Calexico | Yes |
| City of El Centro | Yes |
| City of Holtville | Yes |
| City of Imperial | Yes |
| County of Imperial Figueroa | Yes |
| County of Imperial Terrazas-Baxter | Absent |
| City of Westmorland | Absent |
| Imperial Irrigation District | Yes |

Motion carried unanimously.

- VIII.** The next meeting is scheduled for **December 14, 2022, at 10:30 a.m.** at the City of Calexico and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting adjourned at 11:04 a.m.



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PHONE: (760) 592-4494
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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

November 17, 2022

Present:

| | |
|------------------|------------------------------|
| Guillermo Sillas | City of Brawley |
| Lily Falomir | City of Calexico |
| George Galvan | City of Calipatria |
| Abraham Campos | City of El Centro |
| Alex Chavez | City of Holtville |
| Jesus Villegas | City of Imperial |
| Ramiro Barajas | City of Westmorland |
| Veronica Atondo | County of Imperial |
| Manuel Ortiz | Imperial Irrigation District |

Others:

| | |
|---------------------|--------------------|
| Virginia Mendoza | ICTC |
| Marlene Flores | ICTC |
| Angela Delgadillo | ICTC |
| Phillip Ramirez | City of Brawley |
| Andrea Montano | City of Brawley |
| Juan Manuel Cabrera | City of Brawley |
| Angel Hernandez | City of El Centro |
| Adolfo Garcia | County of Imperial |
| Anna Strahan | Caltrans |
| Ben Guerrero | Caltrans |
| David Salgado | SCAG |

1. The meeting was called to order at 10:05 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Atondo/Galvan). **Motion Carried.**
3. A motion was made to adopt the minutes for November 17, 2022 (Galvan/Atondo) **Motion Carried.**
4. **Caltrans Updates / Announcements:**
(Presented by: Ben Guerrero)

- November 9, 2022 was the deadline to submit “Inactive” invoices or a justification.
- Funding Requests for Authorization (RFA) during this next federal fiscal year are due by January 31, 2023.
- Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years. Also, make sure that funds are programmed appropriately. Prepare to send RFA packages as soon as possible.
- The Clean California Local Grant Program is offering a second funding cycle! The program will continue providing communities with funding to beautify and improve public spaces that include streets and roads, tribal lands, parks, pathways, and transit centers.
- For more information, please **click** <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>
- Friday, **November 25**, 2022, is the final deadline (for that January 25-26, 2023, CTC meeting).
- Please transmit all invoices on *LAPM* Exhibit 5-A (use the **August 2020** version).
<https://dot.ca.gov/programs/local-assistance/projects/local-agency-invoice-process>

5. SCAG Updates / Announcements:

(Presented by: David Salgado)

- Regional Early Action Program (REAP) 2.0 Program Update: There is funding available under this program that was presented to the TAC group last month.
- On Thursday, Dec. 1, SCAG will host the 13th annual Southern California Economic Summit at the Sheraton Grand in downtown Los Angeles. The theme of this year’s summit is “Resourcing the Region.” Southern California is uniquely rich in both natural and economic resources.
- Securing Federal Funding from the IIJA and IRA Toolbox Tuesday Money Monday Session: November 21, 2022 - 1:00PM - 2:30PM
- Register online here: <https://form.jotform.com/SCAGweb/toolbox-tuesday>
- The state did approve the 2023 Active Transportation Program grant applications. Unfortunately, the Imperial County region was not awarded any funding under this program.
- If you have any questions, please contact David Salgado at salgado@scag.ca.gov

6. Cities and County Planning / Public Works Updates:

- Each jurisdiction gave their update.

7. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- The Free Fares Program grant was approved for \$492K which will cover about 9 months of free fares for transit riders. This month, a program is offered for free transportation for veterans from November 12th to the 18th. The annual “Stuff-A-Bus” campaign is between November 1st to the 18th. This campaign lets people ride the bus for free if they donate a canned good. Essentially, all the canned goods that are generated, are donated to the food bank prior to Thanksgiving holiday. These two programs are put out for the public before the Free Fares Programs takes place. The Free Fares program will likely start around January 2023.
- The Commission did appoint David Aguirre as the permanent Executive Director for ICTC.

b. Transportation Planning Updates

• Long Range Transportation Plan Outreach:

- There was massive public outreach in different cities for the Long Range Transportation Plan. Starting at the Heber Fall Festival on October 29th at 4 p.m. Then, at Holtville’s Farmer Market and Street Fair on November 5th at 11 a.m. Finally, at Brawley’s Cattle Call Chili

Cookoff on November 5th at 5 p.m. ICTC inquired about the public priorities and any other priorities they would like to see. There are currently ongoing meetings with each of the cities, as well as with the IID and Caltrans. ICTC also had the opportunity to meet with SDSU and IVC to receive feedback.

- **Local Partnership Formulaic Program (LPP) Cycle 3 and Cycle 4:**
- **CMAQ & STBG FFY 2022/23:**
 - A project list was provided to the TAC group.
- **2022 Mini Call for Projects STBG-CMAQ Update:**
 - Management and Commission approved the 2022 Mini Call for Projects. Next Step: ICTC will program projects in the next available FTIP Amendment

8. General Discussion / New Business

Team Building-Caltrans Meeting with Bryan Ott, District Local Assistance Engineer (DLAE)
Division of Planning & Local Assistance

Next TAC meeting will be December 15, 2022 via Zoom and tentatively at the El Centro Library.

Meeting adjourned at 11:40 a.m.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

November 2, 2022

Present

Voting Attendees:

| | |
|------------------|--------------------------------------|
| Ted Ceasar | Consumer |
| Mike Hack | Consumer |
| Camilo Garcia | Imperial County Workforce Department |
| Mitzi Perez | ARC-IV |
| Sarah Enz | Area Agency on Aging (AAA) |
| Maricela Galarza | CTSA-ICTC |
| Gustavo Gomez | CTSA-ICTC |

Non-Voting Attendees:

| | |
|---------------|-----------------------------------|
| Cesar Sanchez | IVT/IVTAccess/IVTRide/IVTMedtrans |
| Helio Sanchez | IVT |
| Jose Guillen | IVT MedTrans |
| Karla Pacheco | IVT Access |
| Karla Aguilar | IVT Ride |
| Liz Santucci | Caltrans |

1. Ms. Enz called the meeting to order at 10:07 a.m. **A quorum was present.** Introductions were made.
 - Hybrid meeting.
2. SSTAC Remote Resolution.
 - Ms. Galarza explained the purpose of the implementation of the resolution. The resolution will be required for this meeting and future meetings until further notice.
 - SSTAC members reviewed the resolution and motioned to approve it as is. (Perez, Hack), **Motion Carried.**
 - Required signatures will be collected after the meeting.
3. Minutes were adopted for November 2, 2022. (Ceasar, Hack), **Motion Carried.**
4. CTSA Reports:

Mr. Gomez had the following updates:

- Staff attended a few events during October;

- Westmorland Community Resource Fair
- Calipatria Safety & Wellness Fair
- Niland Community Health Resource Fair
- Stuff a bus event has come back this year to provide passengers the opportunity to use IVT services for a dry or canned item in place of a monetary fare. This event will be from November 1st to the 18th.
- Veterans Day event has come back this year to provide veterans an opportunity to use IVT, IVT Access, and IVT Ride services free. The veteran passenger just has to show a military ID. This event will run from November 12th to the 18th.
- QR codes linked to our digital rider's guide will be placed at bus stops and different locations within Imperial County.
- The free fare program is expected to return on January 2023. Providing free fares to all passengers on all Transit services.
- Staff will be creating a survey similar to the UTN survey to gather additional feedback for transportation gaps and needs. The survey will be posted on social media, and websites and shared through email methods. In addition, we will be taking verbal comments at our during our office hours.
- There's been a rise in IVT Ride and IVT Access services registrations (IVT Access 20-30 Applications received and certified)
- ICTC staff and First Transit staff will be distributing IVT MedTrans brochures in a variety of cities and facilities.
- Ms. Gomez asked if any agencies need transit services resources they can reach out to staff to be provided with more.

Ms. Galarza had the following updates:

- Regarding Stuff a bus and Veterans day events, flyers will be emailed to SSTAC members to share with other agencies or individuals.
- Regarding the survey in development, once completed, the link will be shared with SSTAC members to share with additional individuals or agencies.
- The new riders guide is available on the IVT website (presented to SSTAC), hard copies orders were placed and will be distributed as soon as possible. The updated version has a color approach to help identify each route for passengers, in addition to displaying a picture of the tickets accepted to the pertaining route. The QR code that Mr. Gomez mentioned is also available at the end of the rider's guide.
 - Mr. Hack asked if face masks were still enforced on buses.
 - Mr. Gomez responded, no, face masks are optional on all services.

5. Review of Agencies' Missions and Clientele:

- Ms. Enz, AAA/Public Administrator Office, the agency provides;
 - Offers senior services to 60+ individuals.
 - Provides transportation in partnership with ICTC transit services (IVT Ride, IVT Access).
 - Offers senior Nutrition sites/ Home delivery meals.
 - Is a resource information center for seniors/representatives. The assistance line is always open for individuals with questions about the availability of senior services. The contact person is the Information & Assistance Coordinator, Monica de Leon.
 - Offers the AAA-Ombudsman program, advocates for residents that live in long-term care facilities, skilled nursing care facilities, and residential care facilities.
 - Offers Payee and public guardian/conservatorship programs for mentally incapacitated individuals.

First Transit;

- Operates a variety of public transit services provided in the Imperial County area, contracted by ICTC. Public Transportation services provided;
 - IVT MedTrans, non-emergency transportation to medical appointments in San Diego. There are no requirements to use the service.
 - IVT Ride provides a senior 55+ with curb-to-curb local transportation within the city they live in. Service available; Calexico, Heber, El Centro, Imperial, Brawley, and West Shore.
 - IVT Access is an ADA complimentary public transportation service based on the IVT fixed route. It's a curb-to-curb service provided to individuals with a disability that affects their mobility and that cannot use the fixed route due to their disabilities.
 - IVT is the fixed route public transit service available to everyone. It consists of paying a fare, a variety of fares available depending on the route taken. It is a transportation service that consists of fixed stops and times.
- Ms. Perez, ARC-IV, provided a review of the agency;
ARC-IV is a private non-profit formally established in 1973. The agency provides SDRC-referred clients with residential and work programs. The agency provides transportation services for its clients to get to work sites and certain events. The mission is to serve individuals with intellectual and physical disabilities. The agency is located at 298 E. Ross Rd., El Centro CA. ARC-IV provides a variety of programs; vocational training, employment, transportation (except medical), etc.
- Mr. Garcia, Imperial County Workforce Development, provided a review of the agency services;
 - Job search assistance.
 - Vocational Training.
 - Work experience program for individuals to develop skills.
 - Provides individuals with transportation needs with bus tickets.
 - The agency has a variety of 3 office locations (Calexico, El Centro, and Brawley) including plus two satellite locations (Winterhaven and Calipatria).
 - There are no requirements to receive the agency's services, although if individuals receive social services benefits it rushes the process.

6. Transit Operator FY 2022-23 Quarter 1 Reports:

Imperial Valley Transit

- Mr. H. Sanchez presented the Quarter 1 report for the service.
- There is a slight increase in ridership as time goes by.
- Stuff a bus event is ongoing and will be accepting dry and canned food items from November 1st through the 18th, in the form of payment to use any IVT bus route. There are boxes placed on the service buses to help gather the food received and then all the food will be delivered to the Imperial County food bank at the end of the event.

IVT Access

- Ms. Pacheco presented the Quarter 1 report for the service.
- The service will not be participating in the Stuff a bus event but it will be participating in the Veteran's day event. Veterans will be able to utilize the service for free by showing their military ID to the bus driver. The event will be from November 12th to the 18th.

IVT Ride

- Ms. Aguilar presented the Quarter 1 report for the service.
- The service is still proving free fares, sponsored by Area Agency on Aging.

IVT MedTrans

- Mr. Guillen presented the Quarter 1 report for the service.
- Service hours are the same and both buses are available. It is in response to demand.
- Mr. Guillen asked if agencies need service brochures to contact Mr. Gomez and some will be delivered to their offices.

7. General Discussion

- Mr. Hack asked if the bus still stops in front of Vons.
 - Mr. Guillen responded that for the moment there is construction so the bus is not stopping there until the construction is complete.
- Mr. Hack asked if a new bus stop infrastructure will be placed in front of the El Centro Library.
 - Mr. Gomez responded that it depends on the City of El Centro whether there will or not be new infrastructure placed there for the bus stop.
 - Mr. H. Sanchez added that the Green line is still stopping on the side of Vons. The only locations interrupted currently are Walmart bus stops and Aten/La Brucherie bus stop. There are temporary bus stops to pick up passengers that are near those locations and more information is on the service websites.

8. Adjournment

- The meeting adjourned at 10:51 a.m. ([Enz](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, December 1, 2021, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

V. CONSENT CALENDAR

- C. Resolution to appoint a voting delegate and alternate to the PERMA Board of Directors
 - 1. Appoint David Aguirre to serve as the primary voting delegate on the PERMA Board of Directors
 - 2. Appoint Michelle Bastidas as the alternate, to serve on the PERMA Board in the absence of the primary member.



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December 9, 2022

Maria Nava-Froelich, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Resolution to appoint a voting delegate and alternate to the PERMA Board of Directors

Dear Commission Members:

The Public Entity Risk Management Authority (PERMA) was created in 1985 by a Joint Powers Agreement for the purpose of jointly funding programs of insurance. PERMA is a statewide agency consisting of twenty-eight (28) members, including current local members, and ICTC.

PERMA has developed public entity risk retention pools for general liability and workers' compensation coverage. PERMA also offers coverage options in property, special events, fidelity, employment practices liability, personal lines of insurance, and employee benefits. ICTC has been a member of PERMA since its inception in 2010. PERMA administration has requested an updated resolution to identify and update ICTC's voting appointments.

ICTC staff requests that the Commission take the following actions after public comment, if any:

1. Appoint David Aguirre to serve as the primary voting delegate on the PERMA Board of Directors
2. Appoint Michelle Bastidas as the alternate, to serve on the PERMA Board in the absence of the primary member

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

DAVID AGUIRRE
Executive Director

Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

RESOLUTION NO. _____

A RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION FULFILLING ITS OBLIGATION AS A MEMBER OF THE PUBLIC ENTITY RISK MANAGEMENT AUTHORITY (PERMA) TO APPOINT A VOTING DELEGATE AND ALTERNATE TO THE PERMA BOARD OF DIRECTORS IN ORDER TO ENSURE CONSISTENT ATTENDANCE.

WHEREAS, The Imperial County Transportation Commission (ICTC) is a member of PERMA, a joint powers authority created pursuant to the provisions of the California Government Code; and

WHEREAS, PERMA provides a Liability Program, Workers' Compensation Program, Property Program, and other coverage programs for its members; and

WHEREAS, The Joint Powers Agreement provides that PERMA's Board shall be comprised of one representative from each member; and

WHEREAS, The PERMA governing documents require that members not only appoint a representative to the Board but that the representative attend meetings as a condition of membership; and

WHEREAS, The Governing Body of each member may select and change any of its representatives by filing a resolution with PERMA; and

WHEREAS, Appointees must be 1) elected officials, OR 2) employees of the member agency; and

WHEREAS, ICTC desires to designate its representative(s) to the PERMA Board of Directors;

WHEREAS, ICTC acknowledges and affirms that its representatives have full authority to bind agency;

WHEREAS, ICTC acknowledges and affirms that actions properly approved or taken by the Board shall be binding on ICTC regardless of the vote of its designee or her/his presence when the action was taken;

WHEREAS, ICTC acknowledges and affirms that each appointee is individually expected to meet all legal obligations of Board service, perform all duties set forth in PERMA's Governing Documents, and serve with keen attention to PERMA's purpose and high professional standards.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the ICTC does hereby find, determine, and declare as follows:

SECTION 1. That David Aguirre is hereby appointed to serve as Voting Director on the PERMA Board of Directors.

SECTION 2. That Michelle Bastidas is hereby appointed as alternate, to serve on the PERMA Board in the absence of the primary member noted in Section 1 above.

SECTION 3. That the individuals designated by the Commission as the Voting Director or alternate to serve on the PERMA Board of Directors are hereby confirmed and designated as the delegates for all purposes of representing ICTC's interests and exercising the authority of ICTC with respect to all matters delegated to the Board of Directors and signing all amendments as are contemplated to be approved by Board of Directors.

RESOLVED, That a copy of this Resolution shall be provided to the General Manager of PERMA before it may be deemed effective.

PASSED, APPROVED, AND ADOPTED this 14th day of December 2023.

Maria Nava-Froelich, Chairperson
Imperial County Transportation Commission

ATTEST: _____
Cristi Lerma
Secretary to the Commission

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: December 1, 2022
To: ICTC Commission Members
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission meeting on December 14, 2022.

- 1) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance.

- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](https://www.imperialctc.org)*

- 3) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

| Program | Total Amount Available | Amount Requested by All Applicants |
|---------|------------------------|------------------------------------|
| CMAQ | \$5,222,306 | \$9,136,697 |
| STBG | \$7,706,117 | \$16,640,508 |

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally, in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff has worked with member agency staff and completed a mini call for projects for FFY 2025/26 CMAQ and STBG funds. On Thursday, October 6th all member agencies reviewed and ranked projects submitted for FFY2025/26 funding. *Project list recommendation was reviewed and approved by Management Committee and Commission on November 9, 2022.*

- 4) **IVRMA – Joint Powers Agreement (JPA) Amendment:** *IVRMA has been working with all member agencies towards completing various amendments to the existing IVRMA JPA. The proposed amendments include required newly adopted legislation language and the expansion of services that the IVRMA is anticipated to provide to the member agencies. The member agencies took action during the month of September 2022 to adopt the amended JPA. The IVRMA board approved the amended JPA at the September 2022 board meeting. IVRMA has forwarded the fully executed amendment to CalRecycle for approval.*
- 5) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.*
- 6) **Imperial Mexicali Binational Alliance (IMBA):** *The December 8, 2022, IMBA meeting was held in the City of Mexicali and included updates on Calexico East Port of Entry Bridge Widening project, Calexico West Port of Entry Phase 2A and 2B, Lithium Valley, economic development updates and education updates. The next IMBA meeting is tentatively scheduled for January 19, 2023 or February 9, 2023, in Imperial County. The meeting will be available via Zoom and in-person.*
- 7) **Regional Active Transportation Program:** *ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff has received state scoring of ATP applications from Imperial County and is scheduled to present staff recommendations with TAC members starting December 15, 2022.*

- 8) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
 - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
 - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
 - Ensure compliance with state and federal transportation planning regulations
 - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, that was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

Outreach activities for the Long Range Transportation Program have been scheduled in conjunction with community events for the following days:

- Heber Fall Festival: Saturday, October 29, at 4 p.m. Tito Huerta Park, 1165 Palm Avenue, in Heber
- Holtville Farmers Market & Street Fair: Saturday, November 5, at 11 a.m. following the annual Veterans Day Parade at Holt Park, 121 W. 5th St., in Holtville
- Brawley Cattle Call Chili Cook-off: Saturday, November 5, at 5 p.m. on Main Street and Plaza Park, in Brawley

The Consultant has completed drafts of the Existing Conditions technical memorandum and Transportation Issues and Strategies technical memorandum. To access the documents, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>. The Consultant team has draft listing of Projects and Program listing and has conducted one-on-one meetings with local agencies for input. The draft list Projects and Programs will be reviewed by the Steering Committee on Tuesday, December 13, 2022.

- 9) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 10) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New

Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in early 2023.*

- 11) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has engaged its engineering team to review applicable infrastructure needs. ICTC has received a proposed cost to complete the infrastructure improvements. ICTC is pursuing a grant opportunity to fund the Calipatria bus stops in addition to other bus stops. Additional updates pertaining to this item are to follow.*
- 12) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. ICTC is currently working on program rollout.*
- 13) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans is working to finalize the project and commencing other project phases in the near future.*
- 14) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 15) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound*

from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.

For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html

For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html

- 16) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.

ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting in August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

17) Partnerships with IVEDC:

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. On October 10, 2022, Southern Border Broadband Consortium was notified of payment approval for reimbursements of Year 2, Quarters 3 and 4, and Year 3, Quarters 1, 2, 3 and 4. Budget Recap:

Cycle 1: 2017-2020

Original Grant Amount: \$450,000.00

Total Reimbursements Received to Date: \$109,369.48

Reimbursements Submitted and Pending Approval: \$28,919.99

| Dates Covered | Quarter | Reimbursement Amount | Payment Status |
|---------------------|---------|----------------------|-----------------------------|
| 4/1/17 – 7/31/17 | Y1Q1 | \$19,384.62 | Received on 03/15/2018 |
| 8/1/17 – 9/30/17 | Y1Q2 | \$27,792.18 | Received on 08/24/2018 |
| 10/1/17 – 3/31/18 | Y1Q3 | \$28,919.99 | Requested, Not Yet Received |
| 4/1/18 – 6/30/18 | Y1Q4 | \$21,165.69 | Received on 09/03/2019 |
| 7/1/18 – 9/30/18 | Y2Q1 | \$20,604.88 | Received on 09/03/2019 |
| 10/1/18 – 12/31/18 | Y2Q2 | \$20,422.11 | Received on 09/03/2019 |
| 1/01/19 – 3/31/19 | Y2Q3 | \$25,344.08 | Approved, Not Yet Received |
| 4/1/19 – 6/30/19 | Y2Q4 | \$21,583.12 | Approved, Not Yet Received |
| 7/1/19 – 9/30/19 | Y3Q1 | \$24,337.72 | Approved, Not Yet Received |
| 10/01/19 – 12/31/19 | Y3Q2 | \$20,379.71 | Approved, Not Yet Received |

| | | | |
|------------------|---------------|--------------|----------------------------|
| 1/1/20 – 3/31/20 | Y3Q3 | \$15,040.56 | Approved, Not Yet Received |
| 4/1/20 – 6/30/20 | Y3Q4 | \$17,015.71 | Approved, Not Yet Received |
| | TOTALS | \$261,990.37 | |

- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency’s Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit’s (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of October 19, 2022, there is a remaining grant balance of \$49,398. Of the \$49,398, \$46,159 is the remaining contract balance for SCS Engineers. IVEDC Staff provided an update at the Commission meeting on September 28, 2022.*

18) **Meetings attended on behalf of ICTC:**

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- November 15, 2022 – Westshores Resource Fair (attended by staff)
- November 17, 2022 – Heber Health Resource Fair (attended by staff)
- November 17, 2022 – ICTC Technical Advisory Committee Meeting
- November 18, 2022 – Mobility 21 Advisory Board Meeting via zoom
- November 18, 2022 – CTC CEOs Meeting via zoom
- November 29, 2022 – Senior Health Fair in Calexico (attended by staff)
- December 1, 2022 – SCAG Economic Summit in Los Angeles
- December 6, 2022 – Imperial County Roundtable Listening Session (attending by staff)
- December 8, 2022 – IMBA Strategic Planning Meeting and IMBA Meeting in the City of Mexicali

Memorandum

Date: December 14, 2022
To: ICTC Management and Commission Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee meeting for the month of December 2022.

1. SCAG 2022 ECONOMIC SUMMIT

On Thursday, Dec. 1, SCAG held the 13th annual Southern California Economic Summit at the Sheraton Grand in downtown Los Angeles. **The theme of this year's summit was "Resourcing the Region."** Southern California is uniquely rich in both natural and economic resources. Keynote speaker Calvin Gladney, from "Smart Growth America," provided great insight into the potential our region holds to meet some of our biggest challenges. Additionally, each county in the SCAG region was provided an economic update from economist's who specialize in the different areas of the SCAG region.

2. REGIONAL EARLY ACTION PROGRAM (REAP) 2.0 PROGRAM UPDATE

Since the approval of the REAP 2.0 Program Framework by the Regional Council (RC) in July, staff has continued outreach efforts to develop specific programs using the framework as a guiding document. This has included targeted outreach to the Subregional Councils of Governments to inform the development of the Subregional Partnership Program 2.0 Guidelines, engagement with the County Transportation Commissions (CTC) to better understand opportunities and define project concepts to be incorporated into CTC Partnership Program, and soliciting feedback on the program guidelines for the Connect SoCal Sustainable Communities Program (SCP) Call 4: Civic Engagement, Equity and Environmental Justice. Most recently, SCAG held a series of 20 engagement activities to refine the development of the Programs to Accelerate Transformative Housing (PATH) program through one-on-one meetings, listening sessions and presentations. These engagements allowed SCAG staff to solicit stakeholder input on the proposed focus areas and prioritization of projects.

As SCAG continues to shape the program, staff will engage stakeholders through various outreach efforts that target disadvantaged communities. Program guidelines will be brought to policy committees and the RC for approval. Key program updates to highlight include: the CTC Partnership

Program guidelines are currently available for public comment and will be recommended for approval at the Transportation Committee (TC) and RC in November 2022, after being presented to TC on Oct. 6. The PATH program is also currently available for public comment, and after being presented to the Community, Economic and Human Development (CEHD) Policy Committee on Oct. 6, will be recommended for approval at CEHD and RC on Nov. 3. The SCP Call 4 guidelines are planned to be approved by the RC in January 2023. Staff will seek authorization from the Executive Administration Committee (EAC) to submit the final REAP 2.0 program application to the state before the Dec. 31 deadline.

More information on SCAG's REAP program can be found at scag.ca.gov/reap2021.

3. SCAG Toolbox Tuesday: DECEMBER 13, 2022 - 1:00PM - 2:30PM

In January 2021, SCAG kicked off the Electric Vehicle Charging Station Study (EVCSS), partnering with 18 cities to help jurisdictions promote development and deployment of EV charging infrastructure to accelerate transportation electrification. This Toolbox Tuesday will share the resources developed and lessons learned to support cities throughout the SCAG region. This includes policy guidance around station permitting; outreach materials and findings; EV planning guides for cities and property developers; a regionwide Site Suitability Analysis to target areas for future EV charging infrastructure, and initial conceptual plans for site locations. This toolbox Tuesday will share tools to meet cities where they are, with a focus on increasing EV infrastructure in traditionally underserved and hard-to-reach communities including multi-unit dwellings (MUDs) and Disadvantaged Communities (DACs).

Toolbox Tuesdays provide training on a range of practical skills and knowledge for local planning practitioners including training in the use of technology and education for practical approaches to timely issues. All classes and webinars are COMPLIMENTARY for staff of SCAG-member local governments and other SCAG partners in Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura Counties. Private sector planners, non-profit staff, academics and students are welcome to attend.

4. Callexico “Project Roll-Out” Rockwood Promenade

As part of a SCAG Sustainability Grant award the City of Callexico is working to implement the Callexico Rockwood Ave. Promenade closure. A consultant team worked to conduct outreach and develop designs to close Rockwood Ave. between First and Second Streets in downtown Callexico to create an inviting walkable space. The project will be implemented over the coming weeks highlighting the benefits of providing an accessible safe space to convene. In addition to the promenade the City of Callexico was successful in securing a grant from Bloomberg to create incorporate an “artistic” component to the closure. The city painted a resurfaced street using a design derived from a competitive process. The promenade is set to be in place for 6 months once fully

5. Connect SoCal Committee Updates

SCAG's Connect SoCal subcommittees have been diving deeper into key topic areas to develop recommendations for the next update of the plan. In November, these three policy subcommittees — Next Generation Infrastructure, Resilience & Conservation, Racial Equity & Regional Planning — met for the third time. The meetings have included level-setting presentations, panels of outside experts and facilitated discussions with the members.

The subcommittees next and final meeting will be in January, where they will review white papers and recommendations to be submitted to the SCAG Regional Council in March.

These meetings are open to the public. The agendas and meeting materials can be found on SCAG's website. <https://scag.ca.gov/past-agendas>

California Department of Transportation



To: ICTC Commission/Management Committee

Date: December 2022

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. The interchange was opened to traffic on December 21st. The community identifier installation was completed on February 8.



The contractor will continue with plant establishment and close out activities through 2023.

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 eastbound widening between Rockwood Avenue and Ollie Avenue was completed in mid November. The construction of Stage 2 (westbound SR-98 from SR-111 to Ollie Ave) is estimated to begin in January

2023 after the winter holiday season. The total project cost is estimated at \$8.2 million.

3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot continues to be active. Another smaller active caldera appeared a few feet to the north-east of the original and is expanding in size. Water from the original caldera, continues to erode the edge of the existing SR-111. Water from the Mud Pot continues free-flowing through the remaining subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway. <https://www.youtube.com/watch?v=Ek1buV2HA68>
4. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours are expected and will be announced prior to commencement of work. Construction is expected to start in early 2023 and estimated completion is early 2024. The total project cost is estimated at \$11.1 million.

PROJECT DELIVERY

1. **Middle Mile Broadband Initiative:** In July 2021, Governor Gavin Newsom signed into law Senate Bill 156 to create an open-access middle-mile network to bring equitable high-speed broadband service to all Californians. Caltrans D11 is working with the California Department of Technology (CDT) to deliver middle mile broadband projects in Imperial County along state routes. Currently, CDT has approved segments on SR78, SR86, SR111 and SR115 totaling in 178 miles of middle mile broadband deployment. Caltrans has begun design work for these segments. The total capital cost for construction is estimated at \$62.3 million and target completion date is December 2026.
2. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by July 2023. Below is a conceptual rendering of the gateway sign.



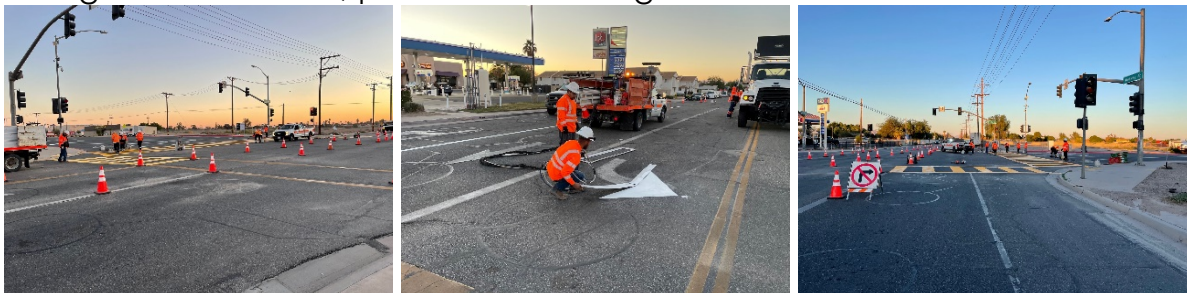
3. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project is currently in design and is expected to go out to bid in fall 2022 with construction estimated to start in early 2023. Total estimated cost is \$13.2 million.
4. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 6/2024. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, joint sealing SR111, storm damage repair I-8, crack sealing SR98



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, striping and sign maintenance, pavement marking refresh SR98 - Kloke Rd



3. Midway Traveled Way Crew – Crack sealing SR98, storm response/repairs, guardrail repair I-8/4th Ave



4. Brawley Traveled Way Crew – Sweeping/brush control, SR78 clearing washes, storm response/repairs, fog sealing and striping on SR78 east of Brawley



5. El Centro Clean CA Crew – Litter control/landscaping activities SR86 south of Legion Rd



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **Project Study Report: Forrester Road Improvements** - This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high volume of interregional and local agricultural trucks and anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland.

2. **Local Assistance:**

Clean California Local Grant Program - Cycle 2

The California Department of Transportation (Caltrans) developed the Clean California Local Grant Program through which funds will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces.

<https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) approval during the March 22-23, 2023 meeting. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date. Friday, January 20, 2023 is the deadline for the March 22-23, 2023 meeting.

March 8, 2023 – “Save the Date” for Local Assistance Day Statewide Webinar!

The Caltrans Division of Local Assistance in partnership with the Regional Transportation Planning Agencies Group will host another free, quarterly statewide webinar on March 8, 2023, 8:30-11:30 PST. (Registration details are forthcoming.) Subjects include information sharing, local project delivery policies, processes, and procedures, as well as facilitating peer-sharing of best-practices.

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements – LAPM Section 9.2, *Title VI compliance is subject to review at any time.*

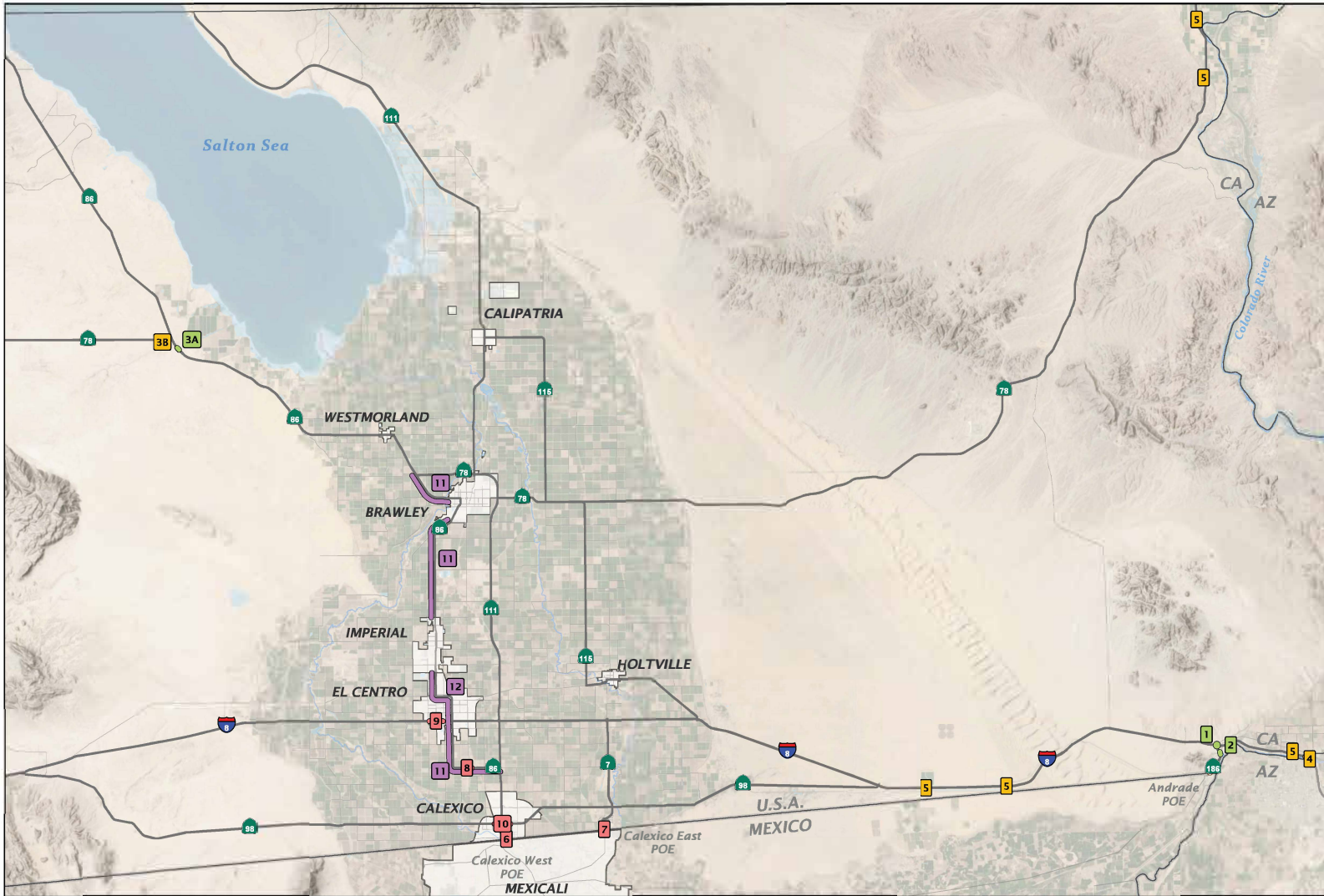
www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

RELINQUISHMENTS

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and just east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Dr to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

IMPERIAL COUNTY

STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements* Complete Summer 2023
2. SR-186 All-American Canal Bridge Complete Dec 2024
- 3A. SR-86 USBP Checkpoint Canopy* Complete Spring 2023

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy* Complete Spring 2023
4. I-8 Colorado River Viaduct Complete April 2021; Begin Construction Early 2023
5. Bridge Rehab Projects on I-8 and SR-78 Ready to List Complete June 2022; Begin Construction early 2023

CONSTRUCTION

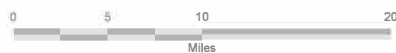
6. SR-111 Pavement Rehabilitation, Border to SR-98 Complete September 2022
7. Calexico East POE Bridge Widening Design/Build Begin Mar 2021; Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Permit* Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements Open to Traffic Dec 2021; Complete March 2023
10. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave Complete Spring 2023

RELINQUISHMENT

11. SR-86 Relinquishment to County of Imperial Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro Date Estimate 2026

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- Environmental
- Design
- Construction
- Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date:08/17/2022



2023 MEETING SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION
Adopted June 29, 2022

JANUARY 25(W) – JANUARY 26(TH), 2023 – ROCKLIN

FEBRUARY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

MARCH 22(W) – 23(TH), 2023 – LOS ANGELES AREA

APRIL 2022 – NO REGULARLY SCHEDULED COMMISSION MEETING

April 12(W) & 13(TH) – Town Hall Meeting – Redding

TBD – Joint CTC/CARB/HCD Meeting — TBD

MAY 17(W) – 18(TH), 2023 – BAY AREA

JUNE 28(W) – 29(TH), 2023 – SACRAMENTO

JULY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

AUGUST 16(W) – 17(TH), 2023 – SAN DIEGO

SEPTEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

September 20(W) & 21(TH) – Town Hall Meeting – San Benito

OCTOBER 18(W) – 19(TH), 2022 – CENTRAL VALLEY

TBD – Tri-State Meeting –

NOVEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

TBD – Joint CTC/CARB/HCD Meeting – TBD

DECEMBER 6(W) – 7(TH), 2023 – RIVERSIDE



RECONNECTING COMMUNITIES: HIGHWAYS TO BOULEVARDS

PROGRAM GUIDELINES WORKSHOP #2

Local agencies and stakeholders are invited to attend the second online workshop to learn more about the Reconnecting Communities: Highways to Boulevards (RC:H2B) Pilot Program and participate in the development of the RC:H2B Program Guidelines.

WORKSHOP #2

DECEMBER 19, 2022

1:30 PM - 3:00 PM

[REGISTER HERE](#)

Please note: If you are using Microsoft Edge and having trouble registering, try using a different browser such as Chrome. If you are using a Mac device and experiencing trouble registering, please try again on a different device.

Combined with community-based transportation planning, the RC:H2B Pilot Program will provide funding to support planning and capital construction projects to restore community connectivity through the removal, retrofit, mitigation or replacement of eligible transportation infrastructure that create barriers in communities.

For more information on this program, click [HERE](#)
Join the RC:H2B mailing list [HERE](#)

Questions? CRCP46@dot.ca.gov



VIII. ACTION CALENDAR

- A. Employment Agreement for the Position of Executive Director
 - 1. Approve the Executive Director Agreement
 - 2. Authorize the Chairman to sign the Agreement



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

November 22, 2022

Maria Nava-Froelich, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Employment Agreement for the Position of Executive Director

Dear Commission Members:

On November 9, 2022, the Commission met in closed session to discuss the appointment and employment agreement for the Executive Director position. Attached for your review is a copy of the draft employment agreement and Exhibit A.

Following ICTC Counsel review, staff forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the Executive Director Agreement
2. Authorize the Chairman to sign the Agreement

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', written over a horizontal line.

DAVID AGUIRRE
Executive Director

DA/cl
Attachments

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**EMPLOYMENT AGREEMENT
IMPERIAL COUNTY TRANSPORTATION COMMISSION
EXECUTIVE DIRECTOR**

THIS EMPLOYMENT AGREEMENT is made and entered into this December 14, 2022, by and between the Imperial County Transportation Commission ("ICTC"), a public entity, and David Aguirre ("Aguirre"), an individual.

W I T N E S S E T H:

WHEREAS, ICTC was established under and is governed by Division 12.8, commencing with Section 132800, of the California Public Utilities Code and other statutes relating to transportation commissions; and

WHEREAS, the Executive Director is the chief executive officer of ICTC and serves at the pleasure of the Board of Commissioners ("Board") of ICTC; and

WHEREAS, the Board finds that Aguirre possesses the knowledge, skills and experience to act as the Executive Director of ICTC; and

WHEREAS, Aguirre has agreed to continue to act as ICTC Executive Director.

NOW, THEREFORE, it is agreed as follows:

Section 1. Services.

Aguirre agrees to perform the following services as Executive Director of ICTC:

- A. The Executive Director serves as the chief executive officer of ICTC and takes direction from the Board. The Executive Director manages the daily operations of ICTC, implements and monitors Board policy, and coordinates the activities of the ICTC on behalf of the Board. Aguirre shall have full executive authority to perform all duties, services, and actions necessary or advisable to carry out the policies of ICTC and the needs of ICTC and the Board. Aguirre shall diligently attend to the business of ICTC, including attendance at meetings and proper supervision of those individuals who report directly to the Executive Director. Aguirre shall provide the services in accordance with all applicable laws, regulations, ICTC Bylaws, and other policies adopted by the Board.
- B. The Executive Director shall perform all the duties described on the job description attached hereto as **Exhibit "A"** and incorporated herein.

Section 2. Compensation.

- A. In consideration of the performance of Executive Director, ICTC agrees to pay Aguirre as detailed below effective the first full pay period following December 14, 2022. Aguirre shall continue to receive payments in the same amount as he currently receives under his current employment with ICTC until payments under this contract begin.
1. A salary of one hundred forty-five thousand dollars (\$145,000) annually. This position is an FLSA exempt, managerial, position that is not entitled to overtime pay.
 2. Additionally, ICTC shall pay to the Executive Director a monthly car allowance of five hundred fifty dollars (\$550).
 3. ICTC shall pay all holidays, sick leave, vacation and administrative leave as that paid to ICTC employees as defined in the Personnel Policy and Procedures for ICTC. Aguirre shall receive all benefits normally provided to ICTC employees.
 4. In the event of termination of this Agreement by the Board, Aguirre may receive severance pay as detailed in Section 5 of this Agreement.
- B. Reimbursement: ICTC shall reimburse all reasonable and necessary travel and educational expenses for attending seminars and conferences representing ICTC as its Executive Director at meetings shall be reimbursed by ICTC.
- C. Status with ICERS: The Board and Aguirre will retain retirement membership services under the 1937 Retirement Act through the Imperial County Employees' Retirement System (ICERS). Aguirre and Board will make contributions consistent with the requirements of ICERS for employers and employees.
- D. Except as provided under Paragraph A, ICTC shall not be responsible to pay Aguirre any compensation, out-of-pocket expenses, fees, or other remuneration.

Section 3. Review.

On an annual basis the Board shall identify a focused set of priority objectives for the organization and Aguirre. The Board will review the performance of the Executive Director annually. At the Board's option, merit increases in salary of up to five percent (5%) may be considered upon each annual review.

- A. Prior to the Evaluation. Prior to the beginning of each performance evaluation cycle, Aguirre shall prepare a summary of the current year priority objectives, goals and accomplishments for review by the Board.
- B. Contents of the Evaluation. Employee shall be evaluated on effective management and the progress made on the Board's annual priorities, among other factors determined by the Board.
- D. Amendments and Changes to Evaluation Process. The Board may amend or change the evaluation process as needed provided that such changes will take place at the beginning of the next evaluation period.

Section 4. Term.

This Agreement shall commence December 14, 2022, and remain in effect for three (3) years.

Section 5. Termination.

- A. Either party may terminate this Agreement, without cause and with 30 days' notice.
- B. Severance Pay. In the event the Board terminates Aguirre without cause prior to the expiration of the employment agreement, Aguirre shall be entitled to severance pay as set forth below.
 - 1. Aguirre shall be entitled to an amount equal to six (6) months' salary.
 - 2. In the event Aguirre receives any severance pay, the amount shall be paid to Aguirre in monthly installments and shall not be paid in one lump sum. Such monthly installments shall be equivalent to the amount of Aguirre's regular monthly salary until the severance amount owed is exhausted.
 - 3. There shall be no severance pay if Aguirre elects to terminate his contract with Board.
- C. Upon termination of this Agreement, Aguirre shall immediately turn over to ICTC any and all copies of studies, reports, or analyses, whether or not completed, prepared by him in connection with this Agreement. Such materials shall become the permanent property of ICTC.
- D. Termination for Cause. In the event Aguirre is terminated For Cause, Aguirre will not be entitled to severance pay. However, ICTC shall pay Aguirre all wages owed through

the date of termination For Cause as well as any accrued but unused PTO time in accordance with applicable local, state and federal law. The precondition of termination For Cause is met if one or more of the following defined instances exists:

1. Aguirre is convicted of a felony or a crime involving moral turpitude;
2. Aguirre makes an intentional and material act of dishonesty, misappropriation, embezzlement, intentional fraud, or similar conduct while acting within the scope of employment;
3. Aguirre's willful or grossly negligent conduct results in material damage to ICTC property;
4. Aguirre makes threats of violence or acts of violence in the workplace;
5. Aguirre engages in conduct found to constitute illegal harassment, discrimination or retaliation of another employee, consultant, member representative or staff, client, customer, or independent contractor;
6. Aguirre is unable to perform the essential functions of his position with or without reasonable accommodations due to a disability in conformity with applicable local, state and federal law;
7. Aguirre's gross negligence or intentional and willful refusal to follow the reasonable and lawful directions of the Board that Aguirre fails to cure within fifteen (15) business days of receiving written notice from the Board;
8. Aguirre's material non-performance or breach of this Agreement, violation of ICTC policy, or any other statutory duty owed by Aguirre to ICTC that Aguirre does not cure within fifteen (15) business days after Aguirre's receipt of written notice thereof from the Board (provided such violation is capable of cure).

Section 6. Representations

- A. Aguirre represents and warrants that the subject services shall be performed exclusively by him.
- B. Aguirre represents and warrants that all reports, analyses, grant applications or other documents developed under this Agreement shall become the exclusive property of ICTC.

Section 7. Indemnification

- A. Except as provided below, ICTC shall indemnify and hold harmless Aguirre from any and all claims, liabilities, losses, damages, and expenses, including reasonable attorneys' fees, as a result of acts that Aguirre performed in the course and within the scope of his employment.

- B. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorneys, fees, are incurred as a result of Aguirre's acts which are intentional, grossly negligent, or undertaken outside of the course and scope of employment. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorney's fees, are incurred as a result of Aguirre's failure to promptly notify ICTC of any claim made or litigation filed against him; or he has settled or compromised the claim or litigation as to him without the ICTC's prior written consent.
- C. Aguirre shall, as a condition precedent to receipt of such indemnification, cooperate with ICTC and its legal counsel in the defense of any related action, claim or proceeding. ICTC will otherwise defend Aguirre with its own legal counsel and shall include the payment of his reasonable attorneys' fees only in the event ICTC requires Aguirre to retain separate counsel. Should Aguirre retain separate counsel not suitable to ICTC or upon his own initiative without being required to do so by ICTC, ICTC shall have no obligation to pay Aguirre's attorney's fees or costs.

Section 8. Insurance.

- A. At Aguirre's sole cost and expense, he shall obtain, and keep in force at all times during this Agreement, a policy of automobile liability insurance for any automobile that he may use in connection with his duties, or traveling to conferences or meetings, with coverage that is acceptable to the Board.
- B. ICTC shall maintain Workers' Compensation coverage and any other insurance that is required under California law, for all employees, including Aguirre.

Section 9. Licenses and Permits.

Aguirre represents and warrants that he possesses all required licenses to perform all aspects of this Agreement, such as a valid Driver's License.

Section 10. Modification.

No modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless it is in writing and signed by both parties.

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Section 11. Severance.

In the event that any provision is adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and

the remaining provisions shall continue to be valid, binding, and in full force and effect.

Section 12. Non-Assignment.

Aguirre shall not assign, transfer or subcontract this Agreement nor his rights or duties under this Agreement, without the prior written consent of the Board. Any attempt by him to assign or otherwise transfer any interest in this Agreement without obtaining the prior written consent of the Board is void.

Section 13. Force Majeure.

Aguirre shall not be held responsible for delays in performing services as a result of acts beyond his control and without his fault or negligence, including, but not limited to, acts of God or public enemies, acts of state or local governments or public agencies, utility or telecommunication delays or failures, accidents not resulting from his negligence, fire, flood, storms, epidemics, strikes, lockouts, industrial disturbances, war, rebellion or civil strife.

Section 14. Notices.

All notices and communications deemed by either party to be necessary or desirable are to be in writing and given to the other party by personal delivery or sent through the U.S. mail, first class with prepaid postage, addressed as follows:

To ICTC: Chair of the Board of Commissioners
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

To Executive Director: David Aguirre

Notice shall be deemed to have been delivered upon receipt by the party. Addresses may be changed by giving written notice of such change to the other party.

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Section 15. Governing Law and Venue.

- A. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.

- B. To the extent permitted by law, any action brought by either party with respect to this Agreement shall be brought in a court of competent jurisdiction within Imperial County.

Section 16. Entire Agreement.

This Agreement constitutes the entire agreement between Aguirre and ICTC with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understanding of any nature whatsoever unless expressly included in this Agreement.

Section 17. Counterparts

This Agreement may be executed in counterparts and by facsimile.

Section 18. Review of Agreement Terms

This Agreement has been reviewed by legal counsel for ICTC and Aguirre has been afforded an opportunity to have this Agreement reviewed by legal counsel, and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation or enforcement of the same or any subsequent amendments.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

EXECUTIVE DIRECTOR:

IMPERIAL COUNTY
TRANSPORTATION COMMISSION:

By: David Aguirre

By: Maria Nava-Froelich, Chairperson

Approved as to Form:

By: Eric Havens
ICTC Counsel

CLASS: EXECUTIVE DIRECTOR

BASIC FUNCTION

Under the direction of the Governing Board, the Executive Director's duties shall be to plan, organize, direct, and review the activities and operations of the Imperial County Transportation Commission; to implement and administer Commission policies and directives in accordance with their Policies and Procedures Manual, and to provide highly responsible and complex administrative support to the Governing Board.

ESSENTIAL FUNCTIONS

Direct and participate in the operation and activities of the ICTC. Develop, plan and implement ICTC goals and objectives; recommend and administer policies and procedures to ensure effective and efficient operations. Forecast funds needed for program implementation, staffing, and materials. Direct, oversee, and participate in the development of the annual Overall Work Program; transit work plan, assign work activities, projects and programs; monitor work flow; review and evaluate work products, methods, and procedures. Prepare a variety of technical papers, administrative reports, and public communications. Prepare directives and informational reports for distribution to member cities and County. Represent ICTC in meetings with State and/or Federal agencies, as well as meetings with local and regional groups and organizations. Oversee the management of State and Federal grant programs and consulting contracts. Select, train, motivate, and evaluate personnel; provide or coordinate staff training. Ensure ICTC compliance with appropriate laws, rules, and regulations. Act as intergovernmental affairs liaison for the commission. Perform additional duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of:

Principles and practices of regional transportation planning. Principles of transportation program development and management, including the relationship between Federal, State, regional and local transportation planning activities. Principles of public administrative and policy development. Principles and practices of personnel management including selection, training, safety, supervision, and evaluation. Local, State, Federal laws, rules and regulations pertaining to regional transportation planning. Principles and practices of budget development and administration and related funding sources. Transit, air quality, planning, and assessment district financing is desirable.

Ability to:

Organize and direct the staff and activities of a regional transportation planning agency. Develop and administer a comprehensive regional transportation planning program. Supervise and direct the work of supervisory, professional, technical, contract and clerical staff. Effectively represent ICTC to a wide variety of agencies, commissions, and groups. Conduct meetings with community groups, organizations, and government officials. Prepare and administer a complex multi-year budget and capital improvement plan. Monitor agency compliance with pertinent Federal, State, regional and local laws and regulations. Communicate effectively, both

IMPERIAL COUNTY TRANSPORTATION COMMISSION

orally and in writing; establish and maintain cooperative relationships with governmental agencies, officials, and the public

EDUCATION AND EXPERIENCE

Education:

Completion of a bachelor's degree in Public Administration, Planning, Engineering, or closely related field. A Master's degree, AICP, and or P.E. is highly desirable.

Experience:

Seven years of extensive and progressively responsible management, supervisory, and professional experience in transportation planning, program management, construction management, contract administration, and related areas.

Other Requirements:

Must possess a valid Class C California driver's license.

ACKNOWLEDGMENT FOR RECEIPT OF JOB DESCRIPTION

I have received a copy of the Job Description and have read and understand its contents.

Employee Name (Please Print)

Date

Employee Signature

Date

Supervisor's Signature

Date

VIII. ACTION CALENDAR

- B. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 1
 - 1. Approve Change Order No. 1 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of (\$95,600.00) modifying the total contract value to \$20,046,290.00.
 - 2. Authorize the Executive Director to sign Change Order No. 1.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

December 9, 2022

Maria Nava-Froelich, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 1

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Widening project. The Project is widening the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is being funded by a \$20 million BUILD award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds are being utilized to complete environmental, design, construction management/resident engineering, material testing and construction efforts. The current committed project cost consists of:

| | |
|---|------------------|
| Design/Construction – Hazard Construction | \$20,005,000 |
| Construction Management/Resident Engineering – Jacobs Engineering | \$2,956,458 |
| <u>Material Testing – Atlas/Sierra Material Testing</u> | <u>\$557,683</u> |
| Total Project Cost | \$23,519,141 |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The core elements of the project design were developed based on the project study report prepared for the project. It was anticipated that during the project design development that existing infrastructure would be required to be relocated or adjusted because of the project improvements.

ICTC participates in weekly and bi-weekly meetings with various members of the project team including the contractor, resident engineer, Customs and Border Protection (CBP), the General Service Administration (GSA) and various other key stakeholders.

During the project development it was identified that additional services would be required to retrofit the existing joint opening between two sections of the existing bridge. The existing joint opening is in poor condition and allows for water seepage into the existing bridge structure during rain events. ICTC requested a cost proposal from Hazard Construction to complete the construction efforts for change order no. 1. Change Order No. 1 also includes a credit for the removal and replacement of the existing bearing pads that are a component of the existing bridge structure. The existing bearing pads were assessed by the project team including ICTC structural engineering team, GSA and Caltrans. It was determined that the existing bearing pads were in good condition and did not need to be removed and replaced.

Change Order No. 1 consists of construction efforts primarily related to removal of initial scope of work items and additional rehabilitation efforts. The following are the items that are included in Change Order No. 1.

1. Removal of the construction efforts and materials for the replacement of the eighteen (18) existing bearing pads. Value of \$130,000.00 credit since the SOW has been removed from the project.
2. Clean and replace the existing joint seal between existing bridge sections 1 and 2. Value of \$34,400.00 cost increase to the project.

ICTC and Hazard construction negotiated the cost for the change order and agreed to the recommended cost decrease of \$95,600.00. The change order decreased value is comprised of a \$130,000 credit and a \$34,400 expense. ICTC has forwarded the proposed change order to FHWA for approval and concurrence.

The total revised for the design/build contract would be \$20,046,290.00. The proposed change order fee has been budgeted in ICTC FY 22/23 Budget. The proposed change order cost is within the existing funding threshold and no additional financial impact is anticipated.

The ICTC Management will meet on December 14, 2022, and it is anticipated that they will forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 1 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of (\$95,600.00) modifying the total contract value to \$20,046,290.00.
2. Authorize the Executive Director to sign Change Order No. 1.

Sincerely,



David Aguirre
Interim Executive Director



CONTRACT CHANGE ORDER NO. 1 SUPPL. NO. _____

PROJECT Calexico East Port of Entry Bridge Widening Project SHEET 1 of 1

FEDERAL No. BUILD L-6471 (017) CONTRACT No. 20-101 Project Id. 1118000265

TO Hazard Construction Company, CONTRACTOR

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by Imperial County Transportation Commission (ICTC)

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental equipment cover only such time as equipment is actually used and no allowance will be made for idle time. **Change Requested by: Engineer**

EXTRA WORK AT AGREED LUMP SUM:

1. **Eliminate Replacing Eighteen (18) Existing Bearing Pads at Existing Bridge South Abutment:** ICTC has reviewed the HCC's Change Order Request No. 1 with the General Services Administration (GSA) and conducted a field investigation of the existing bridge bearing pads at the south Abutment. ICTC agrees to eliminate replacing the eighteen (18) existing bearing pads at existing bridge south abutment which includes furnishing new bearing pads, raising the existing bridges and installation of the new bearing pads.

The cost credit for eliminating this work is (\$130,000.00)

2. Clean and replace the existing longitudinal joint between Bridge No. 1 and Bridge No. 2 with Type AL Joint Seal per Section 51-2.02B, "Type A and AL Joint Seals," of the Standard Specifications.

The cost for installing Type AL joint seal between Bridge No. 1 and 2 is \$34,400.00

Estimated Cost of Extra Work at Agreed Lumpsum(\$95,600.00)

Estimated Cost: Decrease: \$ 95,600.00 Increase: \$ _____

By reason of this order the time of completion will be adjusted as follows: **No Adjustment**

Submitted By: _____ Date: 12/04/2022
Irfan Patel, Resident Engineer

Approval Recommended By: _____ Date: _____
David Aguirre, ICTC Program Manager

Approved By: _____ Date: _____
David Aguirre, ICTC Interim Director

We the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted, Date: _____ Contractor: Hazard Construction Company

By: _____ Title: Jason Mordhost, President

NOTE: If you, the Contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

VIII. ACTION CALENDAR

- C. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 6
 - 1. Approve Change Order No. 6 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$2,961.53 modifying the total contract value to \$20,049,521.53.
 - 2. Authorize the Executive Director to sign Change Order No. 6.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

December 9, 2022

Maria Nava-Froelich, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 6

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Widening project. The Project is widening the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is being funded by a \$20 million BUILD award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds are being utilized to complete environmental, design, construction management/resident engineering, material testing and construction efforts. The current committed project cost consists of:

| | |
|---|------------------|
| Design/Construction – Hazard Construction | \$20,046,290 |
| Construction Management/Resident Engineering – Jacobs Engineering | \$2,956,458 |
| <u>Material Testing – Atlas/Sierra Material Testing</u> | <u>\$557,683</u> |
| Total Project Cost | \$23,519,141 |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The core elements of the project design were developed based on the project study report prepared for the project. It was anticipated that during the project design development that existing infrastructure would be required to be relocated or adjusted because of the project improvements.

ICTC participates in weekly and bi-weekly meetings with various members of the project team including the contractor, resident engineer, Customs and Border Protection (CBP), the General Service Administration (GSA) and various other key stakeholders.

During the construction efforts, differing site conditions were identified that required adjustments by the contractor. It was required to complete over excavation efforts to remove an existing fiber optic cable within the project site. The fiber optic cable was not identified in the existing project documentation. In addition to the unforeseen over excavation and fiber optic cable removal, it was required to remove portions of the existing sheet piles that were in conflict with the new abutment 1 footing. ICTC requested a cost proposal from Hazard Construction to complete the construction efforts for change order no. 6.

Change Order No. 6 consists of construction efforts primarily related to unforeseen construction efforts. The following are the items that are included in Change Order No. 6.

1. Over excavation and removal of an existing fiberoptic cable at south abutment 1.
2. Removal of existing sheet piles in conflict with the new abutment 1 footing.

ICTC and Hazard construction negotiated the cost for the change order and agreed to the recommended cost increase of \$2,961.53. ICTC has forwarded the proposed change order to FHWA for approval and concurrence.

The total revised for the design/build contract would be \$20,049,251.53. The proposed change order fee has been budgeted in ICTC FY 22/23 Budget. The proposed change order cost is within the existing funding threshold and no additional financial impact is anticipated.

The ICTC Management will meet on December 14, 2022, and it is anticipated that they will forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 6 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$2,961.53 modifying the total contract value to \$20,049,521.53.
2. Authorize the Executive Director to sign Change Order No. 6.

Sincerely,



David Aguirre
Interim Executive Director



CONTRACT CHANGE ORDER NO. 6 SUPPL. NO. _____

PROJECT Calexico East Port of Entry Bridge Widening Project SHEET 1 of 1

FEDERAL NO. BUILD L-6471 (017) CONTRACT NO. 20-101 Project Id. 1118000265

TO Hazard Construction Company, CONTRACTOR

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by Imperial County Transportation Commission (ICTC)

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental equipment cover only such time as equipment is actually used and no allowance will be made for idle time. **Change Requested by: Engineer**

EXTRA WORK AT FORCE ACCOUNT:

In accordance with Section 4-1.06, "Differing Site Conditions (23 CFR 635.109)," and Section 9-1.04, "Force Account," of the Standard Specifications, compensate the contractor for additional costs to be incurred:

1. During the over excavation for the south approach and removal of the existing fiberoptic cable at the south Abutment No. 1, as determined necessary by the engineer, provide all additional labor, material, equipment, tools, and incidentals to complete the over excavation for the south approach and removal of the existing fiberoptic cable. Payment Adjustment at Force Account = \$774.55
2. During the excavation for the south abutment footing and pipe pile driving at the south Abutment No. 1, as determined necessary by the engineer, provide all additional labor, material, equipment, tools, and incidentals to complete removal of the existing sheet piles in conflict with the new Abutment 1 footing to complete the excavation and pipe pile driving at the south Abutment No. 1. Payment Adjustment at Force Account = \$2,186.98

All work shall be done in accordance with the Standard Specifications.

Estimated Cost of Extra Work at Force Account \$ 2,961.53

Estimated Cost: Decrease: \$ _____ Increase: \$ 2,961.53

By reason of this order the time of completion will be adjusted as follows: No Adjustment

Submitted By: Irfan Patel Digitally signed by Irfan Patel
DN: cn=Irfan Patel, c=US,
o=Jacobs, ou=Jacobs PMCM,
email=irfan.patel@jacobs.com
Date: 2022.11.21 11:26:24 -0800 Date: 11/21/2022
Irfan Patel, Resident Engineer

Approval Recommended By: David Aguirre, ICTC Program Manager Date: _____

Approved By: David Aguirre, ICTC Interim Director Date: _____

We the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted, Date: 11/28/22 Contractor: Hazard Construction Company

By: [Signature] Title: Jason Mordhost, President

NOTE: If you, the Contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.