



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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TRANSPORTATION COMMISSION AGENDA

**LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243
AND ZOOM MEETING**

**WEDNESDAY, JUNE 22, 2022
6:00 PM**

CHAIR: MARIA NAVA-FROELICH

VICE CHAIR: VACANT

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To Join by Zoom Meeting please click on the following link:

<https://us06web.zoom.us/j/82224110353?pwd=aHF5TWpKSklXY1RDanpPNk04a0ttUT09>

To Join by phone dial (720) 707-2699

Meeting ID: 822 2411 0353

Passcode: 826411

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 5

With ICTC Counsel's direction, the Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. EMERGENCY ITEMS

- A. Discussion / Action of emergency items, if necessary.

IV. PUBLIC COMMENTS

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**The CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: May 25, 2022 Page 8-19
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: June 8, 2022
 - 2. ICTC TAC Minutes: May 26, 2022
- C. FY 2022-23 STIP/RTIP Consultant Agreement: COH and Associates, Inc. June 21

The ICTC Management Committee met on June 8, 2022 and forwards this item to the Commission for their review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$20,000.00 effective July 1, 2022, through June 30, 2023.

VI. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
 - Executive Director Report on page 27
- B. Southern California Association of Governments
 - See attached report on page 37
- C. California Department of Transportation – District 11
 - See attached report on page 40
- D. Commission / Committee Member Reports (if any)

VII. ACTION CALENDAR

- A. Appointment of Vice-Chair Position Page 49

It is requested that the Commission take any appropriate action in the consideration of the appointment of a new Vice-Chair for the remainder of 2022.

- B. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2022-2023 Page 53

The ICTC Management Committee met on June 8, 2022 and forwards this item to the ICTC Commission for review and approval, after the receipt of public comment, if any:

- 1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2022/23.

- C. 3rd Competitive Bid for the IVT MedTrans Paratransit– Public Outreach and Marketing Services – FY’s 2022-23, 2023-24, 2024-25 Page 65

The ICTC Staff forwards this item to the Commission for review and approval, after the receipt of public comment:

- 1. Authorize the Chairman to sign the IVT MedTrans Public Outreach and Marketing Consultant Agreement with the firm of Franklin Lee Enterprises L.L.C. dba CONVEYOR GROUP, for the not to exceed fee of \$176,394.00, effective July 1, 2022 through June 30, 2025.

- D. 3rd Competitive Bid for the IVT RIDE– Public Outreach and Marketing Services – FY’s 2022-23, 2023-24, 2024-25 Page 68

The ICTC Staff forwards this item to the Commission for review and approval, after the receipt of public comment:

- 1. Authorize the Chairman to sign the IVT RIDE Public Outreach and Marketing Consultant Agreement with the firm of NSD Investments Inc. DBA Spectrum Advertising for the not to exceed fee of \$207,400, effective July 1, 2022, through June 30, 2025.

VIII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, July 27, 2022, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

IX. ADJOURNMENT

- A. Motion to adjourn

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
 - 1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 - 2. Authorize the Chairperson to sign the resolution.

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. 052522-2A

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this 5/25/2022, by the following roll call vote:

Agency	Yes	No	Abstain	Absent
Brawley				
Calexico				
Calipatria				
El Centro				
Holtville				
Imperial				
Westmorland				
County of Imperial				
County of Imperial				
Imperial Irrigation District				

 ROSIE ARREOLA-FERNANDEZ
 Chair of the Commission

ATTEST:

 CRISTI LERMA
 Secretary to the Commission

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: May 25, 2022
- B. Receive and File:
 - ICTC Management Committee Minutes: June 8, 2022
 - ICTC TAC Minutes: May 26, 2022

IMPERIAL COUNTY TRANSPORTATION COMMISSION
OFFICIAL MINUTES FOR MAY 25, 2022
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Absent
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell via zoom
City of Westmorland	Absent
County of Imperial	Ryan Kelley via zoom
County of Imperial	Luis Plancarte
Imperial Irrigation District	Javier Gonzalez

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Ann Fox for Gustavo Dallarda

STAFF PRESENT: David Aguirre, Cristi Lerma, Virginia Mendoza

OTHERS PRESENT: David Salgado: SCAG; Sean Collins, Eric Havens: Counsel; Everett Townsend, Rafael Reyes, Daniel Hernandez, Erwin Gojuangco

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, May 25, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Vice-Chair Nava-Froelich called the Commission meeting to order at 6:05 p.m. Roll call was taken, and a quorum was present.

II. ACTION CALENDAR

A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by Amparano and seconded by Viegas-Walker, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion Carried.

III. EMERGENCY ITEMS

Commissioner Viegas-Walker requested to bring forward emergency item. Ms. Viegas-Walker made a motion to take action on the reorganization of the chair and vice chair positions for the Commission. The reason for the request, information became available after the posting of the agenda and is predicated on action being taken the same evening by the City of Calexico at their council meeting. Mr. Amparano seconded the motion. Roll call vote:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Ms. Viegas-Walker asked counsel if that was enough to pass the motion. Mr. Havens stated that 8 votes was greater than the two thirds of the legislative body. Motion Carried.

Ms. Viegas-Walker made a motion to appoint Vice-Chair Maria Nava-Froelich as the Chair of the Commission effective immediately, and for our meeting in June she requested that we properly add the appointment of the Vice-Chair position to the agenda. Mr. Amparano seconded the motion. Roll call vote:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

IV. PUBLIC COMMENTS

There were no public comments received.

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: April 27, 2022
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: April 11, 2022
 - 2. ICTC TAC Minutes: April 28, 2022
 - 3. ICTC SSTAC Minutes: April 6, 2022

A motion was made by [Viegas-Walker](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes

City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VI. REPORTS

- A. ICTC Executive Director
 - Updates were provided by Mr. Aguirre and Ms. Mendoza. All updates are on the Executive Director report on page 21 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - Updates were provided by Mr. Salgado. All updates are on the SCAG report on page 32 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
 - Updates were provided by Ms. Fox. All updates are on the Caltrans report on page 36 of the agenda.
- D. Commission Member Reports
 - There were none.

VII. ACTION CALENDER

- A. FY 2022-23 Seventh Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

The Management Committee met on May 11, 2022 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Seventh Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2022 through June 30, 2023 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$175,221.33.

A motion was made by **Viegas-Walker** and seconded by **Amparano**, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes

County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

B. Unmet Transit Needs Public Hearing Process - Fiscal Year 2022-23

The Management Committee met on April 11, 2022 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Adopt the FY 2022-23 "Findings" and the prioritized 2022 ICTC Unmet Transit Needs List as presented or amended.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2022-23 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made [Viegas-Walker](#) and seconded by [Amparano](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting will be on June 22, 2022, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting Adjourned at 7:22 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF June 08, 2022
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Diego Favila
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Virginia Mendoza, Michelle Bastidas, Angela Delgadillo, Daveline Villaseñor

OTHERS PRESENT: David Salgado: SCAG; Hanh-Dung Khuu: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, June 08, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nick wells called the meeting to order at 10:35 a.m., roll call was taken, and a quorum was present.

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 2. Authorized the Chairperson to sign the resolution.

A motion was made by [Morita](#) seconded by [Piedra](#) to approve this item; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes

City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT ITEMS

A motion was made by [Salcido](#) seconded by [Medina](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
 - The State Route 86 (Northbound) Border Patrol Checkpoint project will begin construction in late 2022. Design is about 60% complete due to modifications. It is still under design and ongoing.
 - Calexico Intermodal Transportation Center has been 100% designed. ICTC is currently in the process of pursuing grant opportunities to fund the construction of the project. ICTC is looking for grant opportunities through the Federal Transportation Administration (FTA) as well.
 - Calexico East Port of Entry Bridge Widening Project is underway. The design portion is complete. The project began construction in March 2022 and is scheduled for completion in 2023. Currently contractor is working on north and south tunnels.
 - Continued communication and coordination regarding the potential for bus stops in Calipatria east side.
 - The Free Fares Program grant was approved for \$492K which would cover about 9 months of free fares for transit riders.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - REAP 2.0: SCAG will be hosted virtual focus groups and listening sessions to seek feedback on core objectives driving the development of the housing supportive infrastructure program and prioritization of projects.

- The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. One-on-one meetings will be set up with all agencies for the 2024 Connect SoCal.
- GIS Training: There has been discussion about providing GIS training in the Imperial Valley. The last training provided by GIS was about 5 years ago. There is opportunity for basic and more technical training that pertains to some of the programs from different cities.
- Go Human Update: On March 28, SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects. SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications were due Friday, April 29. Additionally, SCAG is accepting orders for Go Human marketing and advertising now.

C. Caltrans Department of Transportation – District 11

- Ms. Khuu had the following updates:
 - Ms. Khuu stated that there was no news to report on traffic operations. She will note any questions asked and will bring it back to the next meeting.
 - Questions for Caltrans:
 - Miguel Figueroa, County of Imperial, commented and asked that there have been significant delays in the Highway 98 Widening Project. Has this issue been resolved? Will there be a presentation given to the Calexico City Council? Is there an updated timeline for this project?
 - Mr. Aguirre provided some comments pertaining to the Highway 98 Widening Project. The contractor failed to comply with the project. This resulted in removing the contractor and evoked their bonds associated with that contractor. The bonding company is going through the efforts of trying to hire a new contractor. Simultaneously, Caltrans is carrying this project as its own to see if there will be any progress on finishing the project. It is anticipated to take about 2-3 months to have it completed.
 - Mr. Aguirre commented that there was a presentation at the City of Calexico presented by Daniel Hernandez, Caltrans. The current situations were presented to the Calexico City Council and the public. Caltrans was asked to provide reoccurring updates pertaining to the project.
 - Marcela Piedra, City of El Centro, commented that during the last City Managers portion of the agenda, she encouraged the Airport Planning Commission to update Airport Land Use Compatibility Plan because it is outdated. Council Member Walker indicated that there was a program from Caltrans that potentially had planning available. Who would be the best contact from Caltrans to initiate this conversation with?

D. Committee Member Reports

- There were no updates.

VII. ACTION CALENDAR

A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2022-2023

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2022/23.

A motion was made by [Piedra](#) seconded by [Salcido](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

B. Draft IVRMA Budget, Fiscal Year 2022-23

It was requested that the Management Committee forward this item to the IVRMA Board for review and approval after public comment, if any:

1. Adopt the Draft IVRMA Budget for FY 2022-23.

A motion was made by [Piedra](#) seconded by [Salcido](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

VIII. The next meeting is scheduled for **July 13, 2022, at 10:30 a.m.** at ICTC Offices and via Zoom Meeting.

IX. ADJOURNMENT

- ### A.
- Meeting adjourned at 11:46 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE

DRAFT MINUTES

May 26, 2022

Present:

Guillermo Sillas	City of Brawley
Adriana Anguis	City of Holtville
Abraham Campos	City of El Centro
George Galvan	City of Calipatria
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Ramiro Barajas	City of Westmorland
Ismael Gomez	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Phillip Ramirez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Felix De Leon	City of El Centro
Andres Miramontez	City of El Centro
Angel Hernandez	City of El Centro
Marco Coronel	City of Imperial
Frank Fiorenza	County of Imperial
Ben Guerrero	Caltrans
Nicole Falvey	Caltrans
David Salgado	SCAG

1. The meeting was called to order at 10:04 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Campos/Atondo). **Motion Carried.**
3. A *motion* was made to adopt the minutes for April 28, 2022 (Galvan/Anguis) **Motion Carried.**
4. **Active Transportation Plan (ATP) Cycle 6: Update:**
(Presented by: Virginia Mendoza, ICTC)
 - State Deadline: June 15, 2022, must be turned in to California Transportation Commission
 - Regional Share is only available if the individual has applied for the State Call
 - Letters of Support can be requested by ICTC and Regional representatives (SCAG)
 - To submit a letter of support for approval, contact ICTC.
 - A poll took place to see who is planning to submit for the State Call.
 - Funding Available for Fiscal Years 2023-24, 2024-25, 2025-26, and 2026-27
 - Public Participation Process: Regional Active Transportation Plan can be made available if needed
 - For more information on the Regional Active Transportation Plan, please visit our ICTC Website: https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf
 - There might be Public Outreach that can support specific projects done already. If any local agencies are interested, please contact ICTC.
 - Ben Guerrero, Caltrans, mentioned that the ATP Augmentation Discussion was rescheduled for Thursday, May 26, 2022 from 1:00 p.m. to 4:00 p.m.
 - Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion.
 - For more information, on the ATP Augmentation, please email atp@cat.ca.gov
 - David Salgado, SCAG, added that \$500 million dollars were added to ATP. There is also potential for the Regional Shares to be increased as well.
 - If anyone would like to schedule an offline meeting, contact Virginia Mendoza.
 - Local Agencies planning to submit to the ATP:
 - Calipatria (1)
 - El Centro (1)
 - Holtville (1)
 - For more information, please locate the ATP Appendices: [ICTC ATP Appendices Final Draft.pdf](#)
5. **Imperial County Hydrology Manual:**
(Presented by: Frank Fiorenza, Imperial County Public Works)
 - The Imperial County Hydrology Manual was presented.
 - On April 13th, a copy of the Hydrology Manual was sent to Public Works Directors and Engineering groups
 - The main purpose is to get the Manual Adopted
 - If there are any concerns or comments, please contact Frank Fiorenza via email, frankfiorenza@co.imperial.ca.us
6. **Caltrans Updates / Announcements:**
(Presented by: Ben Guerrero)
 - As of April 15, 2022 the INACTIVE and Future Inactive list was updated. No action is required.
 - May 6, 2022 was the deadline to submit Inactive invoices.

- Notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice.
- Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- Transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from January 2022- <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov .
- Federal Fiscal Year (FFY) 21/22 Requests for Authorization Obligations Due – Deadline Has Passed!
- Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 31, 2022.
- Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- sending RFA packages as soon as possible. Please transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from January 2022 – <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- 2023 Active Transportation Program Call for Projects: All applications are due by electronic submission by June 15, 2022.
- The Active Transportation Program Possible Funding Augmentation Discussion scheduled for Wednesday, April 27, 2022, has been rescheduled for Thursday, May 26, 2022 from 1:00pm to 4:00pm.
- Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion. Registered attendees will receive an automated email from the GoToWebinar system of the date change.
- June 1, 2022 – Annual Deadline for Local Assistance Procedures Manual Exhibits 9-B & 9-C!
- On May 2, 2022, the list of active project end dates was updated. To avoid expiration, action is required by ICTC and the County of Imperial, as well as the City of Calexico.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- To initiate an extension or for further assistance, please contact the Local Area Engineer, Benjamin Guerrero.
- 2022 Local Assistance Publication Updates: Caltrans has released updates to the 2022 *Local Assistance Procedures Manual* (LAPM) and the *Local Assistance Program Guideline* (LAPG). All changes appear in *Local Programs Procedures* (LPP).
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- <http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>
- Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial.
- Subsidized Classes for Local Agencies are available to apply.
- Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly.
- Single Audit Report Training Recording & Presentation on January 20, 2022, Caltrans Division of Local Assistance hosted training for submission of the Single Audit Report package and exemption letter.
- Training materials and the recording are available online – <https://dot.ca.gov/programs/local-assistance/training>

7. SCAG Updates / Announcements:

(Presented by: David Salgado)

- SCAG 2022 Sustainability Awards: SCAG's 2022 Sustainability awardees were recognized at the

SCAG 2022 General Assembly “Sustainability Awards Luncheon.”

- Seven innovative projects across the region were awarded to recognize and highlight those member agencies who are implementing innovative and sustainable projects which meet the ongoing goals of Connect SOCAL development and implementation.
- The City of El Centro won the award for “Housing Innovation” with its “Lotus Living Tiny Home Project.”
- 05/04/22 & 05/05/22 – Sustainable Transportation Planning Grant Program: The California Department of Transportation (Caltrans) held two application guide workshops for the fiscal year 2023-24 Sustainable Transportation Planning Grant Program
- CALL FOR APPLICATIONS RELEASED FOR COMMUNITY ENGAGEMENT MINI-GRANTS
- On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects
- SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications were due Friday, April 29.
- Additionally, SCAG is accepting orders for Go Human marketing and advertising now.
- REAP 1.0 PROGRAM HIGHLIGHT
- With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022.
- These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

8. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

9. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- In the process of pursuing Federal Transit Funding to reinstate the free fare program that was ongoing during the pandemic.

b. Transportation Planning Updates

1. Long Range Transportation Plan (LRTP) Update
 - The Project website will soon be live where the data gathering, and deliverables will be located.
2. FY 21/22 Federal and State Project Obligation Status
3. CMAQ & STBG Programming Status
 - ICTC will do a final review of all projects making sure all back-up documentation is there
 - ICTC will program the CMAQ & STBG Projects in the FTIP on June 7, 2022
 - Once the FTIP Formal Amendment Approval is received by: SCAG, Caltrans and FHWA, local agencies can begin

10. General Discussion / New Business

No New Business was discussed.

Next TAC meeting will be June 23, 2022 via Zoom at ICTC offices

11. Meeting adjourned at 11:52 a.m.

V. CONSENT CALENDAR

C. FY 2022-23 STIP/RTIP Consultant Agreement: COH and Associates, Inc.

1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of COH and Associates for the not to exceed fee of \$20,000.00 effective July 1, 2022, through June 30, 2023.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 16, 2022

Maria Nava-Froelich, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave, Suite 104
El Centro, CA 92243

SUBJECT: FY 2022-23 STIP/RTIP Consultant Agreement: *COH and Associates, Inc.*

Dear Commission Members:

Since 2006, ICTC has had specific consultant assistance to maintain, evaluate and participate in the programmatic functions of the regional State Transportation Improvement Program (STIP) and Regional Transportation Improvement Program (RTIP) for the Imperial region.

These activities include assistance with the development and submittal of financial and project programming related documentation to the Southern California Association of Governments (SCAG) and the California Transportation Commission (CTC). The consultant assists ICTC staff and member agencies in keeping informed of changes to federal and State requirements. In addition, there is the periodic need for attendance at CTC or Caltrans sponsored meetings, participation in teleconferences and the development of specific technical documentation for regional transportation projects and assistance with “call for projects” for specific State and or federal funding. The consultant has also assisted in state and federal grant preparation that have resulted in successful awards such as a \$20 million Better Utilizing Investments to Leverage Development (BUILD) grant for the Calexico East Port of Entry Bridge Widening Project.

An agreement for services with *COH and Associates* was executed in 2014 to ensure that ICTC staff had up to date information and assistance in the development of these programs. The consultant also attended various meetings and has provided staff training and recommendations in these subject areas.

The current contract will expire on June 30, 2022. ICTC staff is recommending that the ICTC maintain this valuable relationship by executing a new one-year contract. With the new one-year contract, staff will be maintaining the funding with no additional increases.

Funding for this project is in the ICTC 2022-23 Budget. The STIP allocation of Planning and Program Management (PPM) funding offsets the costs of this project.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The ICTC Management Committee met on June 8, 2022 and forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$20,000.00 effective July 1, 2022, through June 30, 2023.

Sincerely,



DAVID AGUIRRE
Interim Executive Director

DA/vm

Attachment

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A. WORK PLAN

COH & Associates, Inc. is very pleased to submit this proposed work plan to the Imperial County Transportation Commission (ICTC) to provide on-call transportation consultant services for Fiscal Year 2022-23, starting July 1, 2022 and ending June 30, 2023.

Carlos O. Hernandez, owner and principal of COH & Associates, Inc., would be the project lead for all tasks described in this proposal. Mr. Hernandez would not be removed or replaced during the contract period without prior written concurrence from ICTC. Subcontractors will not be utilized.

The Scope of Work is presented below.

TASK 1: Transportation Funding Grant Activities

COH & Associates, Inc. will assist ICTC staff to develop and submit project funding grant applications administered by, but not limited to, federal and state agencies, including but not limited to the following as directed by ICTC staff:

- Writing grant applications
- Conducting Benefit-Cost Analysis (BCA)
- Calculating project-related emissions/savings
- Developing project maps, figures and graphs
- Producing project updates and reports as directed

TASK 2: Project Planning Support- Federal and State Programs

Provide State and Federal funding programming assistance including, but not limited to, developing/updating funding program guidelines and project selection as directed by ICTC staff.

TASK 3: State Transportation Improvement Program (STIP)

Assist with developing and monitoring the State Transportation Improvement Program (STIP). Activities include, but not limited to, working with ICTC staff to implement and monitor the STIP, and preparing amendments, allocation of funds, programming documents and staff reports as directed by ICTC staff.

B. SCHEDULE

Project Start: July 1, 2022; Project End: June 30, 2023

Task	Total Hours
1	90
2	12
3	18
Total	120

C. COST PROPOSAL

FY 2022-23: \$165.00 per hour (fully-loaded hourly rate)

120 Hours X \$165.00/hour = **\$19,800**

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: May 25, 2022
To: ICTC Commission Members
From: David Aguirre, Interim Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission meeting on June 22, 2022.

- 1) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having monthly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in 2022 with construction completed in approximately six months after construction begins.

- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million.*

- 3) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call For Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westomrland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. *ICTC staff is working with local agency staff in obtaining all relevant project documentation to program all projects approved. The Commission's approved list of projects for both CMAQ & STBG will be programmed in the Federal Transportation Improvement Program (FTIP) in June 2022. Projects have been programmed in the FTIP under Amendment #21-25, as soon as the CTC approves the programming, local agencies can move forward with their projects.*

- 4) **Imperial Mexicali Binational Alliance (IMBA):** *The May 12, 2022, IMBA meeting was held at Imperial Valley College and included updates on border infrastructure projects and economic development updates. The next IMBA meeting is scheduled for July 14, 2022, in the City of Mexicali. The meeting will be available via Zoom and in-person.*
- 5) **Regional Active Transportation Plan:** The Imperial County Transportation Commission completed the Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding trans it. The final plan was adopted by ICTC on February 23, 2022. The Plan and all supporting documents are available to all ICTC member agencies. ICTC staff plans to incorporate the ATP to the upcoming Long Range Transportation Project. *In an effort to support Active Transportation funding in Imperial County, ICTC staff developed a factsheet on upcoming state and regional ATP funding opportunities.*
- 6) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant.

The goal of the LRTP is to provide the following:

- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
- Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
- Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
- Ensure compliance with state and federal transportation planning regulations
- Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, that was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that incompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement

- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

A steering committee meeting was held on Monday, May 16, 2022, with representatives from County of Imperial Public Works Department, Caltrans, SCAG, and ICTC. The steering committee group provided additional guidelines on the inclusivity of the stakeholder group of the L RTP development process. The existing and future conditions draft report is under review by ICTC staff. Upon ICTC approval of the draft, the consultant team will schedule the next TAC meeting with project stakeholders.

- 7) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design was recently completed in the month of April 2022 and Right of Way Acquisition is underway. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 8) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *The design portion of the project is complete. The project construction has already begun, and construction is anticipated to be completed in 2023.*
- 9) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria will be engaging its engineering team to review applicable infrastructure needs.*
- 10) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *Unfortunately, The Free Fares Program has nearly expended all grant funds. The Free Fares Program will end March 31, 2022. ICTC will begin charging fares for all services beginning April 1, 2022. ICTC will continue to pursue grant opportunities to provide free fares at a later time.*

- 11) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans is coordinating the acquisition of a new contractor to complete the remaining portions of the project.*
- 12) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 13) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC made a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 14) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *The following are projected annual revenues of RMRA for the FY 21/22. In addition to the funding estimates of RMRA funds listed below, the League of California Cities website and the State Controllers office provides additional resources on the various transportation funding and reporting requirements associated with transportation funds.*

The League of California Cities website provides an overview update of available city and county estimated allocations of roadway funding such as RMRA and Highway Users Tax Account (HUTA). The following is a link to the League of California Cities website <https://www.calcities.org/detail-pages/news/2021/01/27/cal-cities-and-csac-release-huta-and-rmra-estimates-for-proposed-fy-2021-22-state-budget-29447>

The following is the projected annual revenues for FY 2021/2022. All funding recipients are required to submit their list of projects in order to be eligible for funding distribution. The following link is the frequently asked questions resource for (SB1) RMRA https://sco.ca.gov/aud_road_maintenance_sb1.html

Agency	RMRA Estimated Amount FY 2021-2022
<i>Brawley</i>	<i>\$525,382</i>
<i>Calexico</i>	<i>\$785,624</i>
<i>Calipatria</i>	<i>\$148,015</i>
<i>El Centro</i>	<i>\$877,084</i>

Holtville	\$122,158
Imperial	\$382,419
Westmorland	\$45,067
County of Imperial	\$9,324,428
TOTAL	\$12,210,177*

**Estimate source is from California City Finance website dated May 14, 2021*

<http://www.californiacityfinance.com/LSR2105.pdf>

- 15) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

16) Partnerships with IVEDC:

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the

Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. *As of February 17, 2022 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.*

- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 17, 2022, there is a remaining grant balance of \$67,922. Of the \$67,922, \$63,717 is the remaining contract balance for SCS Engineers.*

17) Meetings attended on behalf of ICTC:

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- May 17, 2022 – REAP 2.0 – SCAG-CTC Partnership Working Group Meeting
- May 20, 2022 – Regional CEO Meeting via zoom meeting
- May 25, 2022 – ICTC Budget Workshop and Commission Meeting at the ICTC Offices
- May 26, 2022 – ICTC Technical Advisory Committee Meeting at the ICTC offices
- May 26-27, 2022 – CalCOG California Academy for Regional Leaders (CARL) in Sacramento, CA (attended by staff)
- June 2, 2022 – SCAG Regional Council meeting via zoom meeting
- June 8, 2022 – AB 617 Steering Committee Meeting: El Centro-Heber-Calexico Corridor via zoom meeting
- June 10, 2022 – Caucus on Federal Corrective Action - STBG/CMAQ via zoom meeting
- June 12-15, 2022 – Society for Human Resource Management Conference in New Orleans (attended by staff)

Federal Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	2019/20	CMAQ	\$ 177	\$ -	\$ -	\$ 177	RFA was submitted 6/3/22
5167(044)		Comments: EPSP. Need to obligate on FFY21/22 Status: end of Jan. the design 95% complete. ROW has been approved.	2019/20	Agency	\$ 23	\$ -	\$ -	\$ 23	
			2021/22	CMAQ	\$ -	\$ -	\$ 797	\$ 797	
			2021/22	Agency	\$ -	\$ -	\$ 103	\$ 103	
							Total	\$ 1,100	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190702	Construct street improvements (paving of dirt road) along Western Avenue between Legion street and Wildcat Drive.	2019/20	CMAQ	\$ 177	\$ -	\$ -	\$ 177	RFA submitted 6/3/22
5167(045)		Comments: Status of Design and ROW: Underground canal design still pending	2019/20	Agency	\$ 23	\$ -	\$ -	\$ 23	
			2021/22	CMAQ	\$ -	\$ -	\$ 784	\$ 784	
			2021/22	Agency	\$ -	\$ -	\$ 102	\$ 102	
							Total	\$ 1,086	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190709	Street Improvement (repavement) along K street from Highway 86 to 8th street.	2019/20	STBG	\$ 52	\$ -	\$ -	\$ 52	RFA submitted to Caltrans 6/3/22
5167(043)		Comments: Design has been completed as of week of 12/3/21.	2019/20	Agency	\$ 8	\$ -	\$ -	\$ 8	
			2021/22	STBG	\$ -	\$ -	\$ 370	\$ 370	
			2021/22	Agency	\$ -	\$ -	\$ 48	\$ 48	
							Total	\$ 478	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
		Comments:	2020/21	STBG	\$ -	\$ -	\$ -	\$ -	
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	STBG	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
0	0	0	2019/20	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2019/20	Agency	\$ -	\$ -	\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
0	0	0	2020/21	STBG	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
0	0	0	2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Calexico	IMP191001	Weakley Street Improvements between Scaroni Blvd. and Portico Blvd. (paving of dirt road).	2019/20	CMAQ	\$ 18	\$ 155	\$ -	\$ 173	Will submit RFA by May 13, 2022
		Comments: EPSP- Need to obligate in FFY 21/22.	2019/20	Agency	\$ 2	\$ 18	\$ -	\$ 20	
			2021/22	CMAQ	\$ -	\$ -	\$ 291	\$ 291	
			2021/22	Agency	\$ -	\$ -	\$ 40	\$ 40	
							Total	\$ 524	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2019/20	CMAQ		\$ -	\$ -	\$ -	
		Comments:	2019/20	Agency		\$ -	\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -		\$ -	
			2020/21	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
El Centro			2020/21	STBG	\$ -	\$ -			
		Comments:	2020/21	Agency	\$ -	\$ -		\$ -	
			2021/22	STBG	\$ -	\$ -		\$ -	
			2021/22	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	STBG	\$ -	\$ -		\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -		\$ -	
					\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190713		2020/21	CMAQ		\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency		\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -		\$ -	
			2021/22	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)*

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status	Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Imperial	IMP190301	2nd Street Rehabilitation & Reconstruction from Old SR-86 to P Street.	2020/21	STBG	\$ -	\$ -	\$1,841	\$ 1,841	60% Design				2020/21	STBG	\$ -	\$ -	\$ -	\$ -	0
		Comments: Construction phase is on on going.	2020/21	Agency	\$ -	\$ -	\$1,181	\$ 1,181				Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
							Total	\$ 3,022									Total	\$ -	

Federal and State Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)
State Funded Allocations: The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2021/2022(Starting July 1, 2021 thru June 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP170101	The project consist in providing improvements such as sidewalks, driveways, in-fill paving to accommodate a bike lane along Rio Vista Street from San Diego Avenue to Holt Avenue in the community of Seeley.	Prior	CMAQ	\$ 198	\$ -	\$ -	\$ 198	E-76 sbumittal
		Comments: 4/28/2022 Pending approval of Contract change order	Prior	Agency	\$ 26	\$ -	\$ -	\$ 26	
			2021/22	CMAQ	\$ -	\$ -	\$ 792	\$ 792	
			2021/22	Agency	\$ -	\$ -	\$ 103	\$ 103	
							Total	\$ 1,119	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	2019/20	ATP	\$ 87	\$ -	\$ -	\$ 87	Ask for Extension
		Comments: They are on the Design Phase.	2019/20	Agency	\$ 13	\$ -	\$ -	\$ 13	
			2020/21	ATP	\$ -	\$ 44	\$ -	\$ 44	
			2020/21	Agency	\$ -	\$ 6	\$ -	\$ 6	
			2021/22	ATP	\$ -	\$ -	\$ 511	\$ 511	
			2021/22	Agency	\$ -	\$ -	\$ 66	\$ 66	
							Total	\$ 727	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190713	The project consist in providing improvements on Main Street such as widening of existing road to add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Avenue in Niland.	2020/21	CMAQ	\$ 107	\$ -	\$ -	\$ 107	Submit RFAfirst week of June 2022
		Comments: PE received E-76, 30% design complete. Pending CON RFA in FFY21/22.	2020/21	Agency	\$ 14	\$ -	\$ -	\$ 14	
			2021/22	CMAQ	\$ -	\$ -	\$ 165	\$ 165	
			2021/22	Agency	\$ -	\$ -	\$ 916	\$ 916	
							Total	\$ 1,202	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	2019/20	ATP	\$ 71	\$ -	\$ -	\$ 71	
		Comments: Extension was requested. Requesting a 12-month extension. Allocation Request must be approved by CTC no later than 12/31/2021.	2019/20	Agency	\$ 24	\$ -	\$ -	\$ 24	
			2020/21	ATP	\$ -	\$ -	\$ 215	\$ 215	
			2020/21	Agency	\$ -	\$ -	\$ 133	\$ 133	
							\$ -	\$ -	
							\$ -	\$ -	
							Total	\$ 443	

Memorandum

Date: June 22, 2022
To: ICTC Commission Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee meeting for the month of June 2022.

- 1. President Harnik Shares Region's Housing and Transportation Priorities:** SCAG President Jan Harnik had the pleasure of hosting a recent meeting with Senate Transportation Committee Chair Lena Gonzalez (D-Long Beach) to discuss our region's housing and transportation budget priorities, such as the Regional Council's support for an augmentation to the Infill Infrastructure Grant program and using budget surplus dollars to fully fund the Active Transportation Program. Chair Gonzalez shared information on a number of her priorities as well, such as SB 1104, which would establish the Office of Freight within the Governor's Office of Business and Economic Development to serve as the coordinating entity to steer the growth, competitiveness and sustainability for freight and ports across the state. This meeting is part of a series of outreach meetings to support SCAG's housing and infrastructure budget priorities. President Harnik was joined by Immediate Past President Clint Lorimore, Second Vice President Art Brown, Legislative/Communications and Membership Committee Vice Chair Jose Solache, and Regional Councilmembers Cindy Allen, Ali Saleh, and Ray Hamada.
- 2. REAP 2.0 Draft Program Framework Outreach:** Through April and May, SCAG's Regional Early Action Planning Grants of 2021 (REAP 2.0) Draft Program Framework was widely shared with the public through email blasts, newsletters, and two virtual information sessions (April 25 and April 27), as well as on the SCAG website. The public comment period was open from April 19, 2022 to May 19, 2022. Six public comment letters were received during the comment period from the City of Los Angeles, Coachella Valley Association of Governments, and the Gateway Cities, South Bay Cities, San Gabriel Valley, and Ventura Councils of Governments. Based on the comments received, SCAG has generated a summary of themes and hosted an information session to share feedback. SCAG will present the final Program Framework to the Executive/Administration Committee in June and seek adoption by the Regional Council in July.

3. **Regional Data Platform/Local Data Exchange Update:** The Regional Data Platform (RDP) is a revolutionary system for collaborative data sharing and planning designed to facilitate better planning at all levels – from cities and counties of all sizes up to the region as a whole. The platform includes publicly available resources and tools, which can be accessible to both the public and local jurisdictions. Cities and Counties in the SCAG region can also take advantage of complementary GIS licenses. To date, more than 130 jurisdictions have received these licenses to support their local planning activities.

SCAG introduced the Local Data Exchange (LDX) process to serve as an extensive data exchange process with local jurisdictions to support Connect SoCal 2024 development. SCAG will engage in the LDX process to gather the most updated information available from local jurisdictions covering land use and growth to help understand how the region is developing and the extent to which we are meeting our climate goals. Over the course of 2022, SCAG’s Local Information Services Team (LIST) plans to meet one-on-one (for 90 minutes) with all 197 local jurisdictions to discuss maps in their local context, provide background on the development of Connect SoCal 2024, and provide training on available tools in RDP to local jurisdictions. Detailed information about the LDX process can be found in a letter that was sent via email to all Planning Directors in the region on May 23. For Orange, Riverside and San Bernardino County jurisdictions, these meetings will be initiated by the subregional councils of government. For Imperial, Los Angeles, and Ventura County jurisdictions, please select a meeting time at your earliest convenience. Please reach out to LIST at list@scag.ca.gov for any questions.

4. **GO HUMAN UPDATE**

CALL FOR APPLICATIONS RELEASED FOR COMMUNITY ENGAGEMENT MINI-GRANTS

On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects. SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. **Applications were due Friday, April 29. Additionally SCAG is accepting orders for Go Human marketing and advertising now.**

5. **REAP UPDATE**

REAP 1.0 PROGRAM HIGHLIGHTS

With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022. These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair

housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

The Call for Collaboration, which funds community-based organizations' (CBO) local planning and housing initiatives by promoting community-driven, equitable growth strategies, has kicked off all projects and has thus far increased involvement of CBOs and advocacy groups in housing element development.

The Sustainable Communities Program's (SCP) Housing and Sustainable Development call for projects included 12 project "bundles" for 24 jurisdictions, with eight projects kicked off and four additional projects in the procurement process. This month, SCAG released a request for proposals to seek grant writing technical assistance to support our member jurisdictions applying for affordable housing funding.

6. *GO HUMAN* DEMONSTRATIONS ACROSS THE REGION

SCAG's *Go Human* campaign supported partners across the region with temporary safety demonstration projects that utilized the Kit of Parts lending library of resources. On May 11, the Westmorland Union School District and Imperial County Office of Education showcased a temporary artistic crosswalk as part of their Walk and Bike to School event. More than 120 students, parents, and staff participated in the event in the City of Westmorland. On May 21, the City of Azusa held a demonstration project, alongside the CommUNITY Festival, showcasing a creative crosswalk, parklet, and curb extensions. Feedback was also collected from more than 50 community members.

7. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.

To: ICTC Commission

Date: June 2022

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. The interchange was opened to traffic on December 21st. The community identifier installation was completed on February 8.



The contractor will continue with plant establishment and close out activities through 2023.

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 widening between Rockwood Avenue and Ollie Avenue is underway but has been paused due to extenuating circumstances. Construction activities are expected to resume in the coming weeks. Stage 2 is estimated to start in late summer/fall 2022. The project is expected to be

substantially completed and open to traffic in late 2022. The total project cost is estimated at \$8.2 million.

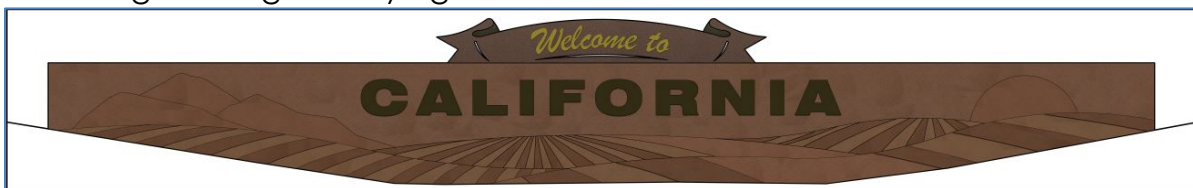
3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot continues to be active. The caldera is approximately 9 feet from the SR-111 edge of traveled way, another smaller caldera recently appeared a few feet to the north-east of the original and is active. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

<https://www.youtube.com/watch?v=Ek1buV2HA68>

4. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours are expected and will be announced prior to commencement of work. Construction is expected to start in September 2022 and estimated completion is late 2023. The total project cost is estimated at \$11.1 million.

PROJECT DELIVERY

1. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by July 2023. Below is a conceptual rendering of the gateway sign.



2. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project is currently in design and is expected to go out to bid in fall 2022. Total estimated cost is \$13.2 million.

3. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 6/2024. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, crack sealing SR86, PCC joint repair on SR111



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, chemical control SR86



3. Midway Traveled Way Crew – Crack sealing SR98, REAS slurry seal project I-8/SR98 ramps and over-crossing



4. Brawley Traveled Way Crew – Sweeping/brush control SR86, crack sealing SR78, guard rail repair



5. El Centro Clean CA Crew – Litter control/landscaping activities SR86



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC has submitted a separate alternative that includes an acceleration lane from the secondary inspection facility. Caltrans reviewed the submittal and provided comments to ICTC/AECOM at the end of March. The environmental studies are being prepared by AECOM and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **District 11 Active Transportation Plan:** The D11 CAT Plan has completed its final review phase and is on track to be completed in summer 2022. Caltrans will feature the completed plan and products on a new webpage that will launch this summer as well.
2. **Project Study Report: Forrester Road Improvements** - This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high

volume of interregional and local agricultural trucks and anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland.

3. **Local Assistance:**

Bridge Investment Program (BIP): Applications Due Soon!

The U.S. Department of Transportation (USDOT) issued a first notice of funding opportunity (NOFO) for the Bridge Investment Program (BIP) on June 10, 2022. BIP funding is separate from, and supplemental to, the \$5.3 billion in bridge formula funding distributed nationwide earlier this year.

This NOFO seeks applications for three categories:

1. *Planning Projects*
due July 25, 2022.
2. *Bridge Projects (projects with eligible costs less than \$100 million)*
due September 8, 2022.
3. *Large Bridge Projects (projects with eligible costs exceeding \$100 million)*
due August 9, 2022.

Each category has an individual application deadline (noted above). Project sponsors may apply for funding under one, two, or all three categories. For non-planning proposals, projects must be reasonably expected to begin construction within 18 months after the obligation of BIP funds and preliminary engineering is complete for the project. Please use the following link to access additional information.

<https://www.grants.gov/web/grants/view-opportunity.html?oppld=341050>

Highway Safety Improvement Program: Applications Due September 12, 2022

The Highway Safety Improvement Program (HSIP) Cycle 11 applications are due electronically to Caltrans by September 12, 2022. Please use the following link to access additional information. <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/apply-now>

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the October 12-13, 2022 CTC meeting. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *Friday, August 12, 2022 is the deadline for the October 12-13, 2022 CTC meeting.*

RELINQUISHMENTS

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and just east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Dr to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)
3. **SR-111** from *2nd St to SR-98*. Relinquishment to City of Calexico, estimated completion 2024. (#13 on Status Map)

2022 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
Jan 26-27 - Sacramento	Mon, Nov 29, 21	Mon, Dec 6, 21	Fri, Dec 10, '21	Fri, Dec 17, '21	Fri, Dec 17, '21
Mar 16-17 - San Diego	Tue, Jan 18, 22	Mon, Jan 24, 22	Mon, Jan 31, '22	Wed, Feb 9, '22	Thu, Feb 10, '22
May 18-19 - Central Valley	Mon, Mar 21, 22	Mon, Mar 28, 22	Mon, Apr 4, '22	Wed, Apr 13, '22	Thu, Apr 14, '22
June 29-30 - Sacramento	Mon, May 2, 22	Mon, May 9, 22	Mon, May 16, '22	Wed, May 25, '22	Thu, May 26, '22
Aug 17-18 - Bay Area	Mon, Jun 20, 22	Mon, Jun 27, 22	Tue, Jul 5, '22	Wed, Jul 13, '22	Thu, Jul 14, '22
Oct 12-13 - Santa Barbara	Mon, Aug 15, 22	Mon, Aug 22, 22	Mon, Aug 29, '22	Wed, Sep 7, '22	Thu, Sep 8, '22
Dec 7-8 - Riverside	Mon, Oct 10, 22	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

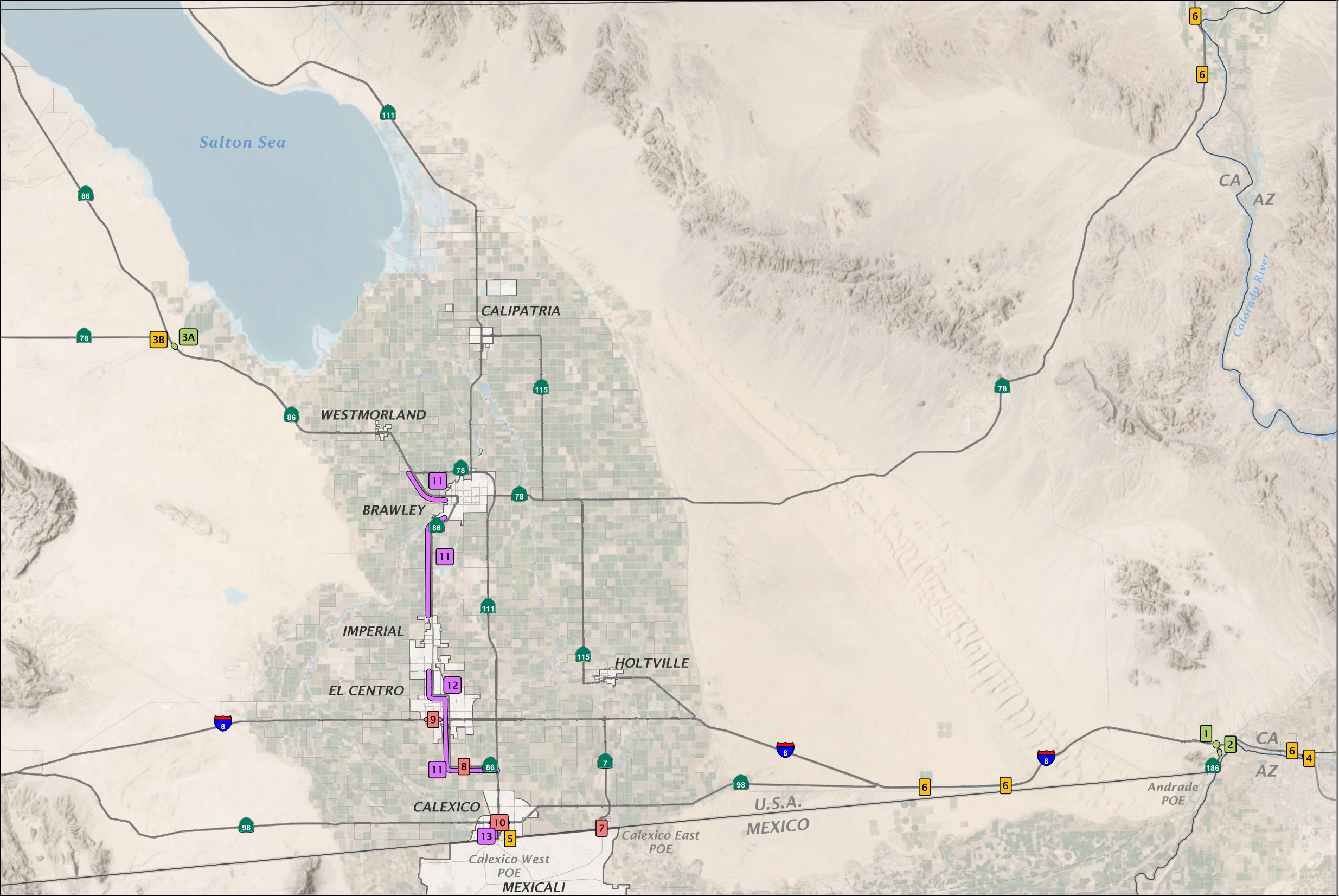
* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas
Moved - July 4

Moved - Christmas

Moved - Christmas

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

- 1. SR-186/I-8 Quechan Interchange Improvements*
Complete Dec 2022
- 2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete July 2022

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete July 2022
- 4. I-8 Colorado River Viaduct
Complete April 2021; Begin Construction September 2022
- 5. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020. Begin Construction April 2022
- 6. Bridge Rehab Projects on I-8 and SR-78
Ready to List Spring 2022

CONSTRUCTION

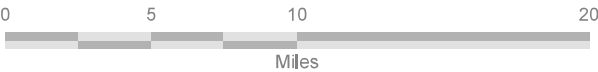
- 7. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021; Complete June 2023
- 8. SR-86/Dogwood Road Intersection Improvements County Permit*
Complete Oct 2022
- 9. I-8/Imperial Ave Interchange Improvements
Open to Traffic Dec 2021; Complete May 2023
- 10. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Dec 2022

RELINQUISHMENT

- 11. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
- 12. SR-86 Relinquishment to City of El Centro
Date Estimate 2026
- 13. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico
Date Estimate 2024

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- Environmental
- Design
- Construction
- Relinquishment



SB1: Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

47: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 01/19/2022



VII. ACTION CALENDAR

A. ICTC Letters of support for Appointment of Vice-Chair Position

It is requested that the Commission take any appropriate action in the consideration of the appointment of a new Vice-Chair for the remainder of 2022.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 17, 2022

Maria Nava-Froelich, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Appointment of Vice-Chair Position

Dear Commission Members:

The ICTC Commission at their last meeting appointed a new Chairperson that led to the vacancy of the Vice-Chair position.

It is requested that the Commission take any appropriate action in the consideration of the appointment of a new Vice-Chair for the remainder of 2022.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre'.

DAVID AGUIRRE
Interim Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IVAG / ICTC CHAIR AND VICE CHAIRS

	CHAIR	VICE CHAIR
calendar year		
6-22 to 12-22	Calipatria	Vacant
1-22 to 5-22	Calexico	Calipatria
2021	El Centro	Calexico
2020	Brawley	El Centro
2019	Imperial	Brawley
2018	County	Imperial
2017	Calipatria	County
2016	Holtville	Imperial
2015	IID	Holtville
2014	Westmorland	IID
2013	County	Westmorland
2012	El Centro	County
2011	Holtville	El Centro
2010	Brawley	Calipatria
2009	Imperial	Holtville
2008	Calexico	Imperial
2007	Calipatria	Calexico
2006	Brawley	Calipatria
2005	Westmorland	Brawley
2004	Imperial	Westmorland

Previous number of appointments from 2004 to the present			
Brawley	3	Brawley	2
Calipatria	2	Calipatria	1
Calexico	1	Calexico	2
El Centro	2	El Centro	2
Holtville	2	Holtville	2
Imperial	3	Imperial	3
Westmorland	2	Westmorland	2
County	2	County	2
IID	1	IID	1



VII. ACTION CALENDAR

B. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2022-2023

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2022/23.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 16, 2022

Maria Nava-Froelich, Chair
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2022-2023

Dear Commission Members:

Despite the COVID-19 pandemic, the previous fiscal year of 2021/22 was a productive year for ICTC in our growth to implement capital projects and our growth as a Council of Governments (COG) for non-transportation programs as well as the work completed in our Regional Transportation and Transit programs. This new Fiscal Year's budget (FY 2022/23) of \$47 million is the second largest budget since ICTC's inception. This is due in part with the addition of capital grant award funds of \$27.5 million for the Calexico East Bridge Widening project, and other state and federal grant awards. The following are some of our key milestones and accomplishments over this past year.

- Completed the 4G hardware upgrade for all callboxes under the Service Authority for Freeway Emergencies (SAFE);
- Successfully implemented a City/County staff Technical Advisory Committee for the Imperial Valley Resource Management Agency specifically for the coordination of recycling programs and local agency responsibilities;
- Completed the design and began the construction efforts for the Design-Build contract of \$20 million for the Calexico East Port of Entry Bridge Widening Project;
- ICTC received an additional \$7.5 million grant award from the California Transportation Commission toward completion of optional tasks for the Calexico East Port of Entry Bridge Widening Project, to include bridge rehabilitation improvements to the existing bridge structures, expand tunnels for Border Patrol traffic, and an 8-foot shoulder adjacent to the new truck lanes;
- Completed the procurement of Construction Management and Material Testing services for the Calexico East Port of Entry Bridge Widening Project, services are currently underway;
- Coordinated the re-start of the SR-86 Border Patrol Checkpoint Expansion project with Border Patrol committing to an estimated \$2.5 million of the costs necessary to complete the project in late 2022;
- ICTC intends to complete a zero-emission bus plan for all public transit services;
- The Imperial Valley Regionwide and Local Agency Climate Action Plans was completed in 2021;

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

- In partnership with Caltrans, construction was completed for the I-8/Imperial Avenue Interchange Reconstruction. The project was opened for public use on December 21, 2021.
- Completed the FY 2022-23 Unmet Needs process, and in February 2023 staff will kick off the FY 2023/24 Unmet Needs process;
- Completed on behalf of the Local Transportation Authority (Measure D Sales Tax Program) and participating agencies of Brawley, Calexico, Calipatria, Imperial and the County of Imperial process for bond re-financing of the 2012 bonds, that will yield an estimated \$2.6 million in savings to the four cities and the County through the life of the bonds in 2032.
- Completed \$700k free fares program for all public transit services.
- For FY 2021/22, managed and administered distribution of \$19 Million in Measure D (half-cent sales tax) revenues for member agency road projects, and regional transit and highway projects;
- Completed the design for the Calexico Intermodal Transit Center and we will continue Right of Way acquisition in partnership with the City of Calexico during Fiscal Year 2022-23, and pursuit of construction funding estimated at \$12.5 million;
- ICTC staff has submitted an additional grant for funds to offer free fares into the new Fiscal Year 2022-23;
- With the assistance of state and federal grant funds, your ICTC team continues to successfully implement “Pandemic Safety Protocols” to ensure safety, sanitation, and protections on our buses for our transit users, transit bus operators and staff; and,
- ICTC intends to implement the operation of a two-year micro transit demonstration of the “Calexico Mobility On-Demand Transit.” A third- and fourth-year of the demonstration will be funded by other state and federal funds. Staff will begin the work to plan and implement the demonstration project in the new Fiscal Year.

The OWP and Budget is divided into multiple sections: the Budget Summary, and the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management, Regional Collaboration and the incorporation of the SAFE and IVRMA programs. Our Budget Summary contains all the program overviews and projections and is intended to provide a general understanding of ICTC’s budgeted activities and programs for the coming fiscal year. The total ICTC Budget is estimated at \$47 million that will maintain our key services and programs; ICTC salaries and benefits; ICTC’s administration and operation costs; the 125-person transit operations staff (bus drivers, dispatchers, supervisors and operation managers) and related contract costs. The FY 22-23 budget includes a sizable expenditure associated with the Calexico East Port of Entry Bridge Widening Project. The \$47 million budget amount does not include Measure D revenues, or state and federal funds allocated for state highways, local roads and bridges in Imperial Valley.

This budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to Commission, one Administrative Analyst, one Mobility Coordinator, one Mobility Coordinator/Transit Planner, one transportation planner position, two Program Managers responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration, agency administration; a IVRMA Project Manager, and the Executive Director.

The budget includes funding for consultant and vendor services to continue to support the ICTC, and the Service Authority for Freeway Emergencies (SAFE) administrative functions, i.e., accounts payable, accounts receivable, payroll, various program and fiscal audits, and support services for legal counsel, planning and project programming. This budget does not include the contract services and administrative functions of the Imperial County Local Transportation Authority (LTA).

A workshop was conducted on May 25, 2022, and input was received from members of the Commission and the Management Committee.

The Draft Imperial County Transportation Commission (ICTC) FY 2022/2023 Overall Work Plan (OWP) and Budget is hereby presented for your review and recommendation prior to finalization for approval to our ICTC Board. Our Draft OWP and Budget is balanced and provides for development and implementation of vital transportation projects and programs for our region.

The ICTC Management Committee met on June 8, 2022 and forwards this item to the ICTC Commission for review and approval, after the receipt of public comment, if any:

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2022/23.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', with a stylized flourish at the end.

David Aguirre
Interim Executive Director

FY 2022-23 OVERALL WORK PROGRAM														
Projected Revenues														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	FEDERAL				SUBTOTAL	TOTAL			STATE				SUBTOTAL	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2022-23	\$3,602,122		\$3,602,122				A	State Transit Assistance - STA	2022-23	\$1,016,731	\$1,016,731	
B									B	Transportation Development Act - TDA	2022-23	\$6,300,000		
C	Federal Transit Admin 5310 MMP - FTA	2020-22	\$150,121		\$150,121				C	Transit Buses Reserves		\$5,521,781	\$11,821,781	
D	Federal Transit Admin 5311 Rural - FTA	2022-23	\$0		\$0				D	State of Good Repair - SGR		\$869,704	\$869,704	
E	FTA COVID Relief Funds	2019-20	\$1,400,201		\$1,400,201				E	Low Carbon Transit Operation Program - LCTOP	2016-19	\$717,605	\$717,605	
F									F					
G	Brownfields - EPA	2016-17	\$48,256		\$48,256				G	Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA		\$88,085	\$88,085	
H									H	Clean Mobility Opportunity - CMO	2021-22	\$500,000	\$500,000	
I	Better Utilizing Investments to Leverage Development - BUILD	2017-18	\$13,481,221		\$13,481,221	\$18,681,921			I			\$55,124	\$55,124	
J	LOCAL								J	Trade Corridor Enhancement Program - TCEP	2020-21	\$6,310,499	\$6,310,499	
K	Fare Revenue	2022-23	\$786,206		\$786,206				K	Service Authority for Freeway Emergencies - SAFE	2019-20	\$195,000	\$195,000	
L	On Hand / Interest	2022-23	\$2,850,309		\$2,850,309				L		2022-23	\$340,631	\$340,631	
M	LTA 2% and 5%	2022-23	\$2,427,365		\$2,427,365				M	PUC - Broadband	2018-19	\$202,000	\$202,000	
N	SCAG / IVRMA / Member contr	2022-23	\$228,974		\$228,974	\$6,292,854			N	Planning, Programming & Monitoring - PPM	2022-23			\$22,117,160
O	TOTAL								O					\$47,091,935
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Projected Expenditures														
	Service	Cost	Estimated Fares	On Hand / Int balance	CMAQ / BUILD PPM / CMO EPA / PUC / TCEP	LTA 2% & 5% SAFE	SCAG/IVRMA Member Contributions	LCTOP SGR PTMISEA	FTA Sec 5310 & 5311	FTA Sec 5307	#7079 STA AB 2551	FTA COVID-19	#7076 LTF SB325	Total Subsidy
P	Regional Transit Services													
	Total	\$ 9,508,346	\$ 685,557	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,602,122	\$ 1,016,731	\$ 1,400,201	\$ 2,303,735	\$ 9,508,346
Q	Local Transit Services													
	Total	\$ 2,062,996	\$ 100,649	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,712,347	\$ 2,062,996
R	Transit Capital Vehicles													
	Total	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 869,704	\$ -	\$ -	\$ -	\$ -	\$ 5,630,296	\$ 6,500,000
S	Transit Capital Construction/Facilities													
	Clx E Port Bridge Widening	\$ 20,815,421	\$ -	\$ -	\$ 19,791,720	\$ 1,023,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,815,421
T	Acquisitions - IVT Yard/Clx ITC	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
U	SR-86 Border Patrol Check point	\$ 916,109	\$ -	\$ -	\$ -	\$ 916,109	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 916,109
V	Calexico ITC	\$ 717,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 717,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 717,605
W	Total	\$ 24,449,135	\$ -	\$ 2,000,000	\$ 19,791,720	\$ 1,939,810	\$ -	\$ 717,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,449,135
X	Transit Facility Maintenance													
	Total	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000
Y	Transit / Planning Misc													
	Total	\$ 435,640	\$ -	\$ -	\$ -	\$ 237,555	\$ -	\$ 88,085	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 435,640
Z	ICTC Transit Admin/Operations	\$ 1,196,415	\$ -	\$ 142,000	\$ -	\$ -	\$ 114,347	\$ -	\$ 150,121	\$ -	\$ -	\$ -	\$ 789,947	\$ 1,196,415
AA	ICTC Transit Plans/Programs	\$ 1,007,416	\$ -	\$ 438,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,176	\$ 1,007,416
BB	ICTC Regional Planning	\$ 919,100	\$ -	\$ 270,069	\$ 257,124	\$ -	\$ 114,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 277,280	\$ 919,100
CC	ICTC Regional Collaboration	\$ 388,887	\$ -	\$ -	\$ 388,887	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 388,887
DD	ICTC SAFE	\$ 195,000	\$ -	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,000
EE	Total	\$ 3,706,818	\$ -	\$ 850,309	\$ 646,011	\$ 195,000	\$ 228,974	\$ -	\$ 150,121	\$ -	\$ -	\$ -	\$ 1,636,403	\$ 3,706,819
FF	ICTC Transit Fleet - Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GG	Revenue Stabilization/ Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HH	Bikes and Peds Art 3	\$ 189,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,000	\$ 189,000
II	Total	\$ 47,091,935	\$ 786,206	\$ 2,850,309	\$ 20,937,731	\$ 2,622,365	\$ 228,974	\$ 1,675,394	\$ 150,121	\$ 3,602,122	\$ 1,016,731	\$ 1,400,201	\$ 11,821,781	\$ 47,091,935

FY 2022-23 TRANSIT & CAPITAL PROGRAMS FINANCE PLAN															
Projected Revenues															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	FEDERAL				SUBTOTAL	TOTAL			STATE				SUBTOTAL	TOTAL	
A	Federal Transit Admin 5307 Urban - FTA								A					L	
B	Federal Transit Admin 5310 MMP - FTA									State Transit Assistance - STA					
C	Federal Transit Admin 5311 Rural - FTA														
D	FTA COVID Relief Funds									Transportation Development Act - TDA					
E									Transit Buses Reserves						
F															
G															
H															
I	On Hand / Interest - various funds								Low Carbon Transit Operation Program - LCTOP						
J	LTA 2% and 5%														
K	SCAG / IVRMA / Member contr														
L															
									State of Good Repair - SGR						
									Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA						
									Clean Mobility Opportunity - CMO						

FY 2022-23 BUDGET - ADMINISTRATION, OPERATIONS AND PLANNING							
			TRANSIT FY 22-23	PLANNING FY 22-23	REGIONAL COLLABORATION FY 22-23	SAFE FY 22-23	TOTAL FY 22-23
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 580,240	\$ 270,069	\$ -	\$ 10,000	\$ 860,309
B	446010	State Aid Other - TDA (LTF)	\$ 1,359,123	\$ 277,280	\$ -	\$ -	\$ 1,636,403
C	446445	State - STIP-PPM	\$ -	\$ 202,000	\$ -	\$ -	\$ 202,000
D	446390	State Aid-VLF S.A.F.E	\$ -	\$ -	\$ -	\$ 185,000	\$ 185,000
E	456040	FTA 5310 Mobility Coordination Program	\$ 150,121	\$ -	\$ -	\$ -	\$ 150,121
F	456040	EPA - Brownfields Assessment	\$ -	\$ -	\$ 48,256	\$ -	\$ 48,256
G	446010	PUC - Broadband	\$ -	\$ -	\$ 340,631	\$ -	\$ 340,631
H	442000	State Aid for Construction TCEP	\$ -	\$ 55,124	\$ -	\$ -	\$ 55,124
I	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 114,347	\$ 114,627	\$ -	\$ -	\$ 228,974
J	Total Revenues		\$ 2,203,831	\$ 919,100	\$ 388,887	\$ 195,000	\$ 3,706,818
EXPENDITURES							
Administration and Operations							
K	501000 / 525010	Administrative Staffing and Support - 11 fulltime (1 shared w SCAG, 1 IVRMA program)	\$ 792,065	\$ 388,721	\$ -	\$ 13,637	\$ 1,194,423
L	501140	Stipend	\$ 2,500	\$ 1,500	\$ -	\$ -	\$ 4,000
M	514000	Call Box Phone Charges	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
N	517055	Insurance - Liability	\$ 239,450	\$ 43,120	\$ -	\$ 5,100	\$ 287,670
O	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 39,200	\$ 29,235	\$ -	\$ 165	\$ 68,600
P	526000	Legal notices, interpretive services	\$ 2,000	\$ 400	\$ -	\$ -	\$ 2,400
Q	528000	Rents, leases and utilities	\$ 63,200	\$ 28,700	\$ -	\$ -	\$ 91,900
R	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 6,000	\$ 12,000	\$ -	\$ -	\$ 18,000
S	531040	Training/Travel Expense	\$ 22,000	\$ 25,000	\$ -	\$ -	\$ 47,000
T	549000	Equipment	\$ 30,000	\$ 5,000	\$ -	\$ 24,940	\$ 59,940
U	Administration and Operations Subtotal		\$ 1,196,415	\$ 533,677	\$ -	\$ 83,842	\$ 1,813,933
Professional and Specialized Projects and Services							
V	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ -	\$ 5,000	\$ 35,000
W	525010	Payroll Vendor Fees	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ 18,000
X	525010	Website Consultation (www.imperialctc.org)	\$ 1,500	\$ 1,400	\$ -	\$ -	\$ 2,900
Y	525070	AccuFund, COI Overhead Treasurer, Auditor Controller GSA	\$ 11,174	\$ 12,519	\$ -	\$ 1,035	\$ 24,728
Z	525090	CPA/auditors (external)	\$ 124,141	\$ 7,310	\$ 500	\$ 500	\$ 132,451
AA	525030	PM, Engineering Review and Support (SR-86/East Port Bridge)	\$ 243,847	\$ -	\$ -	\$ -	\$ 243,847
BB	525010	Transit Operator Drug and Alcohol Audits	\$ 13,131	\$ -	\$ -	\$ -	\$ 13,131
CC		Subtotal	\$ 417,793	\$ 45,230	\$ 500	\$ 6,535	\$ 470,057
DD	525010	IVT Maintenance Audit	\$ 18,230	\$ -	\$ -	\$ -	\$ 18,230
EE	525010	Zeb Plan / IVT Routes Evaluation	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
FF	525010	2017 IVT Bus Operations Facility Eval	\$ 149,393	\$ -	\$ -	\$ -	\$ 149,393
GG	525010	TDA Guidebook Update	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
HH	525010	Bus Stop Signage	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
II	525010	Passenger Statistical Summary	\$ 127,000	\$ -	\$ -	\$ -	\$ 127,000
JJ	525010	Consultant - Engineering & Contract Labor (Brownfield)	\$ -	\$ -	\$ 201,729	\$ -	\$ 201,729
KK	525010	IVEDC Grant Administrative Support	\$ -	\$ -	\$ 186,658	\$ -	\$ 186,658
LL	525010	STIP / RTIP Consultant	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
MM	525030	On Call Engineer(Clx E Port Bridge Widening)	\$ -	\$ 55,124	\$ -	\$ -	\$ 55,124
NN	525010	Long Range Transportation Plan	\$ -	\$ 260,069	\$ -	\$ -	\$ 260,069
OO	525010	Call Box Maintenance and Repair	\$ -	\$ -	\$ -	\$ 104,624	\$ 104,624
PP		Subtotal	\$ 589,623	\$ 340,193	\$ 388,387	\$ 104,624	\$ 1,422,827
QQ	Professional and Specialized Projects and Services Subtotal		\$ 1,007,416	\$ 385,423	\$ 388,887	\$ 111,159	\$ 1,892,884
RR	Total Expenditures		\$ 2,203,831	\$ 919,100	\$ 388,887	\$ 195,000	\$ 3,706,818

FY 2022-23 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Transit		TRANSIT FY 18-19	TRANSIT FY 19-20	TRANSIT FY 20-21	TRANSIT FY 21-22	TRANSIT FY 22-23
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 365,607	\$ 448,250	\$ 627,179	\$ 670,107	\$ 580,240
B	446010	State Aid Other - TDA (LTF)	\$ 1,217,249	\$ 1,278,216	\$ 1,032,051	\$ 1,026,874	\$ 1,359,123
C	456040	FTA 5310 Mobility Coordination Program	\$ 110,976	\$ 144,000	\$ 199,323	\$ 143,915	\$ 150,121
D	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimbursements and Reimbursements for Services Provided	\$ 17,500	\$ 27,130	\$ 137,570	\$ 133,013	\$ 114,347
E Total Revenues			\$ 1,711,332	\$ 1,897,596	\$ 1,996,123	\$ 1,973,909	\$ 2,203,831
EXPENDITURES							
Administration and Operations							
F	501000 / 525010	Administrative Staffing and Support	\$ 734,619	\$ 701,435	\$ 811,676	\$ 796,912	\$ 792,065
G	501140	Stipend	\$ 7,200	\$ 5,850	\$ 4,440	\$ 3,500	\$ 2,500
H	517055	Insurance - Liability	\$ 78,000	\$ 103,334	\$ 129,785	\$ 176,000	\$ 239,450
I	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 36,100	\$ 38,000	\$ 31,100	\$ 35,800	\$ 39,200
J	526000	Legal notices, interpretive services	\$ 4,000	\$ 5,000	\$ 2,000	\$ 2,000	\$ 2,000
K	528000	Rents, leases and utilities	\$ 63,559	\$ 63,600	\$ 64,500	\$ 65,350	\$ 63,200
L	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 4,500	\$ 3,000	\$ 4,500	\$ 6,000
M	531040	Training/Travel Expense	\$ 25,000	\$ 27,000	\$ 12,000	\$ 16,000	\$ 22,000
N	549000	Equipment	\$ 62,000	\$ 62,000	\$ 5,000	\$ 30,000	\$ 30,000
O Administration and Operations Subtotal			\$ 1,014,978	\$ 1,010,719	\$ 1,063,501	\$ 1,130,062	\$ 1,196,415
Professional and Specialized Projects and Services							
P	525010	Legal Services and Consultation	\$ 7,500	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000
Q	525010	Payroll Vendor Fees	\$ 8,300	\$ 8,300	\$ 8,550	\$ 8,000	\$ 9,000
R	525010	Website Consultation (www.imperialctc.org)	\$ 600	\$ 6,600	\$ 5,810	\$ 1,500	\$ 1,500
S	525070	Accufund, COI Overhead Treasurer, Auditor Controller GSA	\$ 7,500	\$ 15,000	\$ 21,000	\$ 20,444	\$ 11,174
T	525090	CPA/auditors (external)	\$ 125,605	\$ 122,985	\$ 132,083	\$ 105,000	\$ 124,141
U	525010	HR Consultant	\$ -	\$ 15,000	\$ -	\$ -	\$ -
V	525030	PM, Engineering Review and Support	\$ 50,000	\$ 200,000	\$ 300,000	\$ 373,357	\$ 243,847
W	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 13,131
X		Subtotal	\$ 211,505	\$ 399,885	\$ 494,443	\$ 535,301	\$ 417,793
Y	525010	2017 IVT Bus Stop Inventory (Phase III)	\$ 60,490	\$ 17,831	\$ -	\$ -	\$ -
Z	525010	IVT Maintenance Audit	\$ 14,242	\$ 14,242	\$ 16,000	\$ 16,796	\$ 18,230
AA	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ -	\$ -	\$ 125,000	\$ 35,710	\$ -
BB	525010	2017 IVT Bus Operations Facility Eval	\$ 180,051	\$ 161,040	\$ 161,040	\$ 161,040	\$ 149,393
CC	525010	2018 Regional Transit Fare Analysis	\$ 150,000	\$ 149,379	\$ 91,139	\$ -	\$ -
DD	525010	Bus Stop Signage	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
EE	525010	TDA Guidebook Update	\$ -	\$ 99,500	\$ -	\$ 50,000	\$ 50,000
FF	525010	Zeb Plan / IVT Routes Evaluation	\$ -	\$ -	\$ -	\$ -	\$ 200,000
GG	525010	Passenger Statistical Summary	\$ -	\$ -	\$ -	\$ -	\$ 127,000
HH	525010	Update to the Short Range Transit Plan (SRTP)	\$ 80,066	\$ -	\$ -	\$ -	\$ -
II		Subtotal	\$ 484,849	\$ 486,992	\$ 438,179	\$ 308,546	\$ 589,623
JJ Professional and Specialized Projects and Services Subtotal			\$ 696,354	\$ 886,877	\$ 932,622	\$ 843,847	\$ 1,007,416
KK Total Expenditures			\$ 1,711,332	\$ 1,897,596	\$ 1,996,123	\$ 1,973,909	\$ 2,203,831

FY 2022-23 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Planning		PLANNING FY 18-19	PLANNING FY 19-20	PLANNING FY 20-21	PLANNING FY 21-22	PLANNING FY 22-23
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 202,900	\$ 2,900	\$ 1,800	\$ 203,500	\$ 270,069
B	442000	State Aid for Contruction TCEP	\$ -	\$ -	\$ 200,000	\$ 124,725	\$ 55,124
C	446010	State Aid Other - TDA (LTF)	\$ 91,286	\$ 343,361	\$ 366,097	\$ 340,391	\$ 277,280
D	446445	State - STIP-PPM / SP & R	\$ 300,000	\$ 350,000	\$ 457,000	\$ 202,000	\$ 202,000
E	474005	LTA	\$ -	\$ 197,300	\$ 197,300	\$ 161,300	\$ -
F	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 120,000	\$ 127,630	\$ 127,362	\$ 120,796	\$ 114,627
G Total Revenues			\$ 714,186	\$ 1,021,191	\$ 1,349,559	\$ 1,152,712	\$ 919,100
EXPENDITURES							
Administration and Operations							
H	501000	Administrative Staffing and Support	\$ 331,265	\$ 304,042	\$ 340,660	\$ 373,466	\$ 388,721
I	501140	Stipend	\$ 4,800	\$ 4,800	\$ 3,900	\$ 2,800	\$ 1,500
J	517055	Insurance - Liability	\$ 17,500	\$ 21,200	\$ 26,807	\$ 33,700	\$ 43,120
K	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 22,545	\$ 24,460	\$ 22,860	\$ 23,785	\$ 29,235
L	526000	Legal notices, interpretive services	\$ 600	\$ 800	\$ 800	\$ 400	\$ 400
M	528000	Rents, leases and utilities	\$ 34,923	\$ 29,800	\$ 30,643	\$ 30,850	\$ 28,700
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 5,000	\$ 5,000	\$ 3,000	\$ 12,000	\$ 12,000
O	531040	Training/Travel Expense	\$ 22,000	\$ 26,000	\$ 13,000	\$ 17,000	\$ 25,000
P	549000	Equipment	\$ 25,600	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000
Q Administration and Operations Subtotal			\$ 464,232	\$ 419,102	\$ 444,670	\$ 499,001	\$ 533,677
Professional and Specialized Projects and Services							
R	525010	Legal Services and Consultation	\$ 7,500	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000
S	525010	Payroll Vendor Fees	\$ 8,300	\$ 8,300	\$ 8,550	\$ 8,000	\$ 9,000
T	525010	Website Consultation (www.imperialctc.org)	\$ 600	\$ 3,600	\$ 2,862	\$ 1,000	\$ 1,400
U	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 250	\$ 10,000	\$ 10,000	\$ 12,184	\$ 12,519
V	525010	HR Consulting Services	\$ -	\$ 10,000	\$ -	\$ -	\$ -
W	525090	CPA/auditors (external)	\$ 8,303	\$ 7,889	\$ 8,175	\$ 6,500	\$ 7,310
X		Subtotal	\$ 24,953	\$ 49,789	\$ 44,589	\$ 42,685	\$ 45,230
Y	525010	Long Range Transportation Plan	\$ 200,000	\$ -	\$ 200,000	\$ 300,000	\$ 260,069
Z	525010	STIP / RTIP Consultant	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
AA	525010	SR-78 Glamis Study	\$ -	\$ 350,000	\$ 218,000	\$ -	\$ -
BB	525010	Aerial Imagery	\$ -	\$ -	\$ 20,000	\$ -	\$ -
CC	525030	PM, Engineering Review and Support	\$ -	\$ 177,300	\$ 197,300	\$ 161,300	\$ -
DD	525010	Calexico E Port Bridge Widening Engineering Support	\$ -	\$ -	\$ 200,000	\$ 124,725	\$ 55,124
EE		Subtotal	\$ 225,000	\$ 552,300	\$ 860,300	\$ 611,025	\$ 340,193
FF Professional and Specialized Projects and Services Subtotal			\$ 249,953	\$ 602,089	\$ 904,889	\$ 653,710	\$ 385,423
GG Total Expenditures			\$ 714,186	\$ 1,021,191	\$ 1,349,559	\$ 1,152,712	\$ 919,100

FY 2022-23 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Collaboration - Broadband & Brownfields		REGIONAL COLLABORATION FY 18-19	REGIONAL COLLABORATION FY 19-20	REGIONAL COLLABORATION FY 20-21	REGIONAL COLLABORATION FY 21-22	REGIONAL COLLABORATION FY 22-23
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ -	\$ 20	\$ -	\$ 70	\$ -
B	456040	EPA - Brownfields Assessment	\$ 288,000	\$ 265,124	\$ 204,310	\$ 111,520	\$ 48,256
C	446010	PUC - Broadband	\$ 120,000	\$ 150,000	\$ 340,631	\$ 340,631	\$ 340,631
D Total Revenues			\$ 408,000	\$ 415,144	\$ 544,941	\$ 452,221	\$ 388,887
EXPENDITURES							
Administration and Operations							
E	501000 / 525010	Administrative Staffing and Support	\$ 8,360	\$ 10,000	\$ 4,000	\$ 3,473	\$ -
F	522000	Memberships, office exp, communications, IT, fuel and maintenance	\$ 1,800	\$ 500	\$ 168	\$ 70	\$ -
G	531040	Training/Travel Expense	\$ 1,400	\$ -	\$ -	\$ -	\$ -
H Administration and Operations Subtotal			\$ 11,560	\$ 10,500	\$ 4,168	\$ 3,543	\$ -
Professional and Specialized Projects and Services							
I	525090	CPA/auditors (external)	\$ 18,000	\$ 17,616	\$ 1,954	\$ 500	\$ 500
J	525010	Consultant - Engineering & Contract Labor	\$ 307,980	\$ 289,455	\$ 346,069	\$ 261,520	\$ 201,729
K	525010	IVEDC Grant Administrative Support	\$ 70,460	\$ 97,573	\$ 192,750	\$ 186,658	\$ 186,658
L Professional and Specialized Projects and Services Subtotal			\$ 396,440	\$ 404,644	\$ 540,773	\$ 448,678	\$ 388,887
M Total Expenditures			\$ 408,000	\$ 415,144	\$ 544,941	\$ 452,221	\$ 388,887

FY 2022-23 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	SAFE - Service Authority for Freeway Emergencies		SAFE FY 18-19	SAFE FY 19-20	SAFE FY 20-21	SAFE FY 21-22	SAFE FY 22-23
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 6,500	\$ 15,000	\$ 15,000	\$ 136,829	\$ 10,000
B	446390	State Aid- S.A.F.E.	\$ 170,000	\$ 170,000	\$ 170,000	\$ 180,000	\$ 185,000
C Total Revenues			\$ 176,500	\$ 185,000	\$ 185,000	\$ 316,829	\$ 195,000
EXPENDITURES							
Administration and Operations							
D	514000	Communications - Phone Charges	\$ 25,000	\$ 30,600	\$ 25,000	\$ 27,087	\$ 40,000
E	517055	Insurance Liability	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100
F	524000	Office Expense	\$ -	\$ -	\$ -	\$ 100	\$ 165
G Administration and Operations Subtotal			\$ 30,100	\$ 35,700	\$ 30,100	\$ 32,287	\$ 45,265
Professional and Specialized Projects and Services							
H	525010	Consultant - Call Box Preventative Care & Maintenance	\$ 72,412	\$ 92,912	\$ 72,412	\$ 95,656	\$ 104,624
I	525010	ICTC Administrative Support, Legal & Accounting	\$ 13,500	\$ 13,500	\$ 13,500	\$ 18,386	\$ 19,671
J	525090	Auditors (external)	\$ -	\$ -	\$ -	\$ 500	\$ 500
K	549000	Equipment - Contingency	\$ -	\$ -	\$ -	\$ -	\$ 24,940
L	549000	Equipment 4G Upgrade	\$ -	\$ -	\$ -	\$ 170,000	\$ -
M Professional and Specialized Projects and Services Subtotal			\$ 85,912	\$ 106,412	\$ 85,912	\$ 284,542	\$ 149,735
N Total Expenditures			\$ 116,012	\$ 142,112	\$ 116,012	\$ 316,829	\$ 195,000

FY 2022-23 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)

AGENCY	*POPULATION	%	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT	Quarterly Billing Amount
City of Brawley	26,782	15.5%	\$ 15,546	12.9%	\$ 12,926	\$ 3,231.58
City of Calexico	38,613	22.4%	\$ 22,414	18.6%	\$ 18,637	\$ 4,659.13
City of Calipatria	3,549	2.1%	\$ 2,060	1.7%	\$ 1,713	\$ 428.23
City of El Centro	43,709	25.4%	\$ 25,372	21.1%	\$ 21,096	\$ 5,274.03
City of Holtville	5,565	3.2%	\$ 3,230	2.7%	\$ 2,686	\$ 671.49
City of Imperial	21,483	12.5%	\$ 12,470	10.4%	\$ 10,369	\$ 2,592.19
City of Westmorland	2,004	1.2%	\$ 1,163	1.0%	\$ 967	\$ 241.81
County of Imperial	30,569	17.7%	\$ 17,744	14.8%	\$ 14,754	\$ 3,688.53
**IID	0	0.0%	\$ -	16.9%	\$ 16,852	\$ 4,213.02
Total	172,274	100%	\$ 100,000	100%	\$ 100,000	\$ 25,000.00

* population from Dept of Finance May 2021

** IID percentage is based on an average of the 4 largest agencies = 36,953 which equates to 17.0% and reduces the base amount for the remaining member agencies to \$82,970

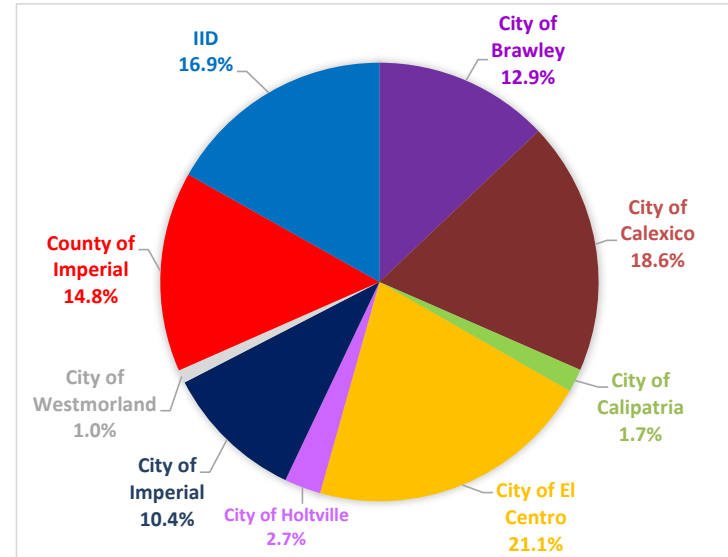
Brawley	26,782
Calexico	38,613
El Centro	43,709
County	30,569
	<u>139,673</u>

average 34,918

add IID average of the population to total population, then divide to get %

172,274	34,918	/	207,192	16.9%
<u>34,918</u>				
207,192	\$	100,000	*	16.9%
	\$	100,000	-	\$ 16,852
				\$ 83,148

formula approved by the ICTC May 2010 for \$150K
reduced in FY 2013-14 to \$100K



<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

VII. ACTION CALENDAR

C. 3rd Competitive Bid for the IVT MedTrans Paratransit– Public Outreach and Marketing Services – FY’s 2022- 23, 2023-24, 2024-25

1. Authorize the Chairman to sign the IVT MedTrans Public Outreach and Marketing Consultant Agreement with the firm of Franklin Lee Enterprises L.L.C. dba CONVEYOR GROUP, for the not to exceed fee of \$176,394.00, effective July 1, 2022 through June 30, 2025.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 16, 2022

Maria Nava Froelich, Chairman
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: 3rd Competitive Bid for the IVT MedTrans Paratransit– Public Outreach and Marketing Services – FY's 2022-23, 2023-24, 2024-25

Dear Commission Members:

In 2019, the Commission awarded a three-year contract for the Public Outreach, Branding and Marketing Services for the IVT MedTrans. The scope included bilingual public outreach focused on medical care providers, hospital staff and others involved with the care of transit dependent, seniors, persons with disabilities and veterans. In addition, a brand and logo, and a website were developed.

To date, the project has completed the branding with logo, the website, television and radio commercials, photography and numerous public outreach events in the Imperial Valley, as well as in San Diego.

The purple logo'd bus with unique branding is very visible and becoming well established in the community. The website is user friendly, ADA compliant, bilingual and contains calendar and schedule information so that medical offices and passengers can utilize it to schedule trips for appointments.

ICTC recently completed a third competitive bid focused on the continued public outreach and marketing for the IVT MedTrans services. Included in the proposed marketing services are service brochures, photography, website maintenance and updates, video production, social media presence development, giveaway items and television media spots amongst other items.

ICTC received proposals from Conveyor Group and Spectrum Advertising. ICTC contacted various other marketing firms in the Imperial Valley, San Diego and Coachella Valley. As a result of only receiving two proposals, ICTC staff reviewed and scored the responses.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC reviewed various elements of each of the responses including; Technical Experience, Approach, Team Qualifications, Price and References. After review ICTC staff unanimously scored Conveyor Group as the number 1 ranked firm and as a result is recommending that a contract be awarded to Conveyor Group. Conveyor Group is the incumbent marketing firm for the service and is familiar with the service and the various marketing approaches the service has utilized in the past. Conveyor Group is also a certified DBE firm.

Conveyor Group \$176,394 / 3 Years = \$58,798.00/Year
Spectrum \$176,000 / 3 Years = \$58,667.00/Year

All cost associated with the proposed contract are as needed and the total value of the contract may not be realized if not required. Should there be any proposed services that ICTC elects not to proceed with, ICTC will not bear any costs. This contract is also partially funded by an FTA grant.

The original Request for Proposal, scope of work and all exhibits referenced are available for review at the ICTC administrative offices by request.

The ICTC Staff forwards this item to the Commission for review and approval, after the receipt of public comment:

1. Authorize the Chairman to sign the IVT MedTrans Public Outreach and Marketing Consultant Agreement with the firm of Franklin Lee Enterprises L.L.C. dba CONVEYOR GROUP, for the not to exceed fee of \$176,394.00, effective July 1, 2022 through June 30, 2025.

Sincerely,



David Aguirre
Interim Executive Director

VII. ACTION CALENDAR

D. 3rd Competitive Bid for the IVT RIDE– Public Outreach and Marketing Services – FY's 2022-23, 2023-24, 2024-25

1. Authorize the Chairman to sign the IVT RIDE Public Outreach and Marketing Consultant Agreement with the firm of NSD Investments Inc. DBA Spectrum Advertising for the not to exceed fee of \$207,400, effective July 1, 2022, through June 30, 2025.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

June 16, 2022

Maria Nava-Froelich, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: 3rd Competitive Bid for the IVT RIDE– Public Outreach and Marketing Services – FY’s 2022-23, 2023-24, 2024-25

Dear Commission Members:

In 2019, the Commission awarded a three-year contract to Spectrum Advertising, for the various activities associated with marketing of the IVT RIDE paratransit system. The scope included significant bilingual public outreach in the communities where IVT RIDE is available and focused on seniors and persons with disabilities. In addition, a brand and logo, a brochure and a website were developed and updated.

To date, the project has completed the branding with logo, the website, infomercials, photography and numerous public outreach events in the Imperial Valley. The yellow and black logo’d bus with unique branding is very visible and becoming well established in the various communities. The website is user friendly, ADA compliant, bilingual and contains information for passengers and caregivers.

ICTC recently completed a third competitive bid focused on the continued public outreach and marketing for the IVT RIDE services. Included in the proposed marketing services are service brochures, photography, website maintenance and updates, video production, social media presence development, giveaway items and television media spots amongst other items.

ICTC received proposals from Conveyor Group and Spectrum Advertising. ICTC contacted various other marketing firms in the Imperial Valley, San Diego and Coachella Valley. As a result of only receiving two proposals, ICTC staff reviewed and scored the responses.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC reviewed various elements of each of the responses including; Technical Experience, Approach, Team Qualifications, Price and References. After review ICTC staff unanimously scored Spectrum Advertising as the number 1 ranked firm and as a result is recommending that a contract be awarded to Spectrum Advertising. Spectrum Advertising is the incumbent marketing firm for the service and is familiar with the service and the various marketing approaches the service has utilized in the past.

Conveyor Group \$208,569 / 3 Years = \$69,523.00/Year
Spectrum \$207,400 / 3 Years = \$69,133.00/Year

All cost associated with the proposed contract are as needed and the total value of the contract may not be realized if not required. Should there be any proposed services that ICTC elects not to proceed with, ICTC will not bear any costs.

The original Request for Proposal, scope of work and all exhibits referenced are available for review at the ICTC administrative offices by request.

The ICTC Staff forwards this item to the Commission for review and approval, after the receipt of public comment:

1. Authorize the Chairman to sign the IVT RIDE Public Outreach and Marketing Consultant Agreement with the firm of NSD Investments Inc. DBA Spectrum Advertising for the not to exceed fee of \$207,400, effective July 1, 2022, through June 30, 2025.

Sincerely,



David Aguirre
Interim Executive Director