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MANAGEMENT COMMITTEE AGENDA

**El Centro City Hall
1275 Main St, El Centro, CA 92243
Building B**

**Wednesday, December 10, 2025
10:30 A.M.**

CHAIR: DR. KATHLEEN LANG

VICE CHAIR: LAURA GUTIERREZ

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Management Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To join by zoom meeting:

<https://us06web.zoom.us/j/85491270135?pwd=KJ7zcU2ErXbozKSO8JGp1VSEqPo1h4.1>

To join by phone (669) 444-9171

Meeting ID: 854 9127 0135

Passcode: 347282

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject within their jurisdiction, but not an item on the agenda. Any action taken because of public comments shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerna@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. CONSENT CALENDAR

- | | | | |
|----|--|-------------------|------------|
| A. | Approval of Management Committee Draft Minutes | November 12, 2025 | Pages 4-19 |
| B. | Receive and File: | | |
| 1. | ICTC Commission Minutes: | October 22, 2025 | |
| 2. | ICTC TAC Minutes: | October 23, 2025 | |
| 3. | ICTC SSTAC Minutes | November 05, 2025 | |
| C. | IVRMA Administration-Office Space Renewal Contract/Agreement | Page 21 | |

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Approve the attached Office Space Lease Agreement for Suite 6, located at 300 S. Imperial Avenue, El Centro, CA, for the lease term January 1, 2026 – December 31, 2027; and
2. Authorize the Executive Director and/or designee to execute the Lease Agreement and any related documents on behalf of IVRMA.
3. Direct staff to forward the signed agreement to the current Landlord.

V. REPORTS

- | | | |
|----|---|---------|
| A. | ICTC / LTA / IVRMA Executive Director | Page 33 |
| | • ICTC Executive Director Report | |
| B. | Southern California Association of Governments | Page 40 |
| | • See attached report | |
| C. | California Department of Transportation – District 11 | Page 42 |
| | • See attached report | |
| D. | Committee Member Reports | |

VI. ACTION CALENDAR

- | | | |
|----|---|---------|
| A. | Calexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 8 and 9 | Page 51 |
|----|---|---------|

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 8 and Change Order No. 9 to Hazard Construction Engr. LLC for the Calexico ITC Project in the Not to Exceed amounts of (\$268,491.88) and (\$38,780.75) respectively modifying the total contract value to \$13,153,858.91.
2. Authorize the Executive Director to sign Change Order No. 8 and 9.

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|----|---|---------|
| B. | Phase 1 of Imperial County Integrated Waste Management Plan (ICIWMP) Update -Consultant Selection and funds request | Page 55 |
|----|---|---------|

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the cost sharing recommendations requiring contributions by each of the cities/county to fund the Imperial County Integrated Waste Management Plan (ICIWMP) Update
2. Authorize IVRMA staff to execute the consultant agreement with MidAtlantic Solid Waste (MSW) Consultants in the amount of \$41,600, and initiate Phase 1 implementation
3. Authorize staff to make the necessary adjustments to the IVRMA budget pending agency participation and receipt of funds.

VII. NEXT MEETING DATE AND PLACE

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|----|--|
| A. | The next Management Committee Meeting is scheduled for Wednesday, January 14, 2026, at 10:30 a.m., at the ICTC office. |
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VIII. ADJOURNMENT

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes November 12, 2025
- B. Receive and File:
 - 1. ICTC Commission Minutes: October 22, 2025
 - 2. ICTC TAC Minutes: October 23, 2025
 - 3. ICTC SSTAC Minutes November 05, 2025

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF November 12, 2025
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calexico	Benjamin Martinez
City of Calipatria	Laura Gutierrez
City of El Centro	Robert Sawyer
City of Holtville	Nick Wells
City of Imperial	Thomas Garcia
County of Imperial	Kathleen Lang
County of Imperial	Naomi Robles
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Esperanza Avila, Cristi Lerma, Marlene Flores, Gustavo Gomez

OTHERS PRESENT: Alejandro Lopez-Rangel, Alvin Lee, Hanh-Dung Khuu: Caltrans; David Salgado, Isabelle Legare: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, November 12, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Dr. Kathleen Lang called the meeting to order at 10:31 a.m., roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

- A. Approval of Management Committee Draft Minutes October 08, 2025
- B. Receive and File:
 - 1. ICTC Commission Minutes: September 24, 2025
 - 2. ICTC TAC Minutes: September 25, 2025
 - 3. ICTC SSTAC Minutes October 01, 2025
- C. Adoption of Resolution No. 112501- Authorizing Application for Certificate of Consent to Self-Insure Workers' Compensation Liabilities
 - 1. Adopted the attached Resolution authorizing the application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities; and

2. Authorized the Executive Director, or designee, to execute the DIR Application (Form A-2) and all necessary documents related to the self-insurance approval process; and
 3. Confirmed IVRMA's participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Joint Powers Program, effective January 1, 2026.
- D. Adoption of Resolution No. 112502 – Authorizing Participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program
1. Adopted Resolution No. 112502, approving the form of and authorizing the execution of the Sixth Amended and Restated Joint Powers Agreement; and
 2. Authorized participation in the Special District Risk Management Authority (SDRMA) Workers' Compensation Program for a minimum of three full program years; and
 3. Authorized the Executive Director, or designee, to execute all necessary documents and agreements on behalf of the Agency.
- E. Adoption of Resolution Authorizing Filing of Application for Elective Coverage under Section 709 of the California Unemployment Insurance Code (CUIC)
1. Adopted Resolution No. 112503, authorizing the filing of an application for elective coverage under Section 709 of the California Unemployment Insurance Code (CUIC) with the Employment Development Department; and
 2. Authorized the Executive Director, or designee, to execute all required documents and amendments related to the elective coverage program
- F. Fourth Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program and the Low Carbon Transit Operations Program (LCTOP)
1. Approved the Third Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$2,998,875. The modification is contingent upon receipt of said additional funding.
 2. Authorized the Executive Director to sign Modification No. 4.

A motion was made by [Wells](#) seconded by [Gutierrez](#) to approve the consent calendar as presented; **Motion carried unanimously.**

V. REPORTS

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- Imperial Valley Transit (IVT) is hosting its annual Stuff-A-Bus food drive from November 3–21 to support the Imperial Valley Food Bank. Riders who donate canned or dry food items will receive one free ride on IVT fixed route services. Donations are accepted on IVT buses and can also be dropped off at the IVT office at 792 E. Ross Road, El Centro. All collected items will be delivered to the Imperial Valley Food Bank to help prevent food insecurity in the community.

- In honor of Veterans Day, the Imperial County Transportation Commission is offering free rides throughout November to all active-duty military members and veterans with valid U.S. military ID cards. Eligible riders can enjoy complimentary transportation on Imperial Valley Transit (IVT) Fixed Route, IVT Access, IVT MedTrans, and IVT Ride Now services. Simply show your military ID to the driver and ride for free all month long.
- Bus Stop Improvement Project: The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract documents plans is being completed. ICTC is working towards procurement and hopes to start construction at the end of 2025 or early 2026.
- 2024 Local Partnership Program: ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase in funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval. Local agencies have begun forwarding their allocation packages to the CTC to secure additional funding.
- Calexico Intermodal Transportation Center (ITC): The Contractor continues with construction activities for the project. Demolition activities have been completed and construction efforts associated with the development of building infrastructure are ongoing. Shade canopy improvements have also begun, in addition to site electrical and plumbing work. The project remains on schedule and is anticipated to be completed in early 2026.
- IVT Ride Service Modifications: The service began operating in its new capacity on September 2, 2025, and offered free rides to all for the first week of operation.
- Transit Comprehensive Operational Analysis: The analysis is anticipated to take a year to complete. The project has kicked off, and outreach efforts have taken place. The Analysis is currently being developed. The consultant is anticipating conducting presentations highlighting proposed recommendations to the commission in November 2025.
- CTC/IVT Operations and Maintenance Facility: Request for Proposals (RFP) for the Environmental and Design Services was released on September 26, 2025, and due on November 14, 2025. Staff also submitted multiple grant applications for the anticipated construction efforts under FTA 5339 for Bus Facilities and Low No Emission Programs.
- CMAQ and STBG Call for Projects: The Imperial County region submitted a total of 15 applications from the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects were completed by members of the ICTC TAC in June 2025. The recommendations were presented to the Management Committee in July 2025 and to the commission in July 2025. Staff forwarded the final list of recommendations to SCAG for further evaluation in July 2025. SCAG is presenting its list of recommended projects to the SCAG Transportation Committee at its November 2025 Meeting. The final recommended list of projects is anticipated to be presented for approval at the December 2025 SCAG Regional Council Meeting.
- All ICTC Executive Directors' updates can be found on page 42.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- 2025 Southern California Economic Update Set for December Joint Policy Committee: The 2025 Southern California Economic Update will take place during the SCAG Joint Policy Committees meeting on Dec. 4, at 9:30 a.m. This presentation will feature SCAG's annual economic report and analysis from the SCAG Economic Roundtable, a group of independent economists representing the region's six counties and key specialties. Following the presentation will be an in-depth discussion about the state of the region's economy moderated by former Los Angeles Mayor Eric Garcetti. More information is on the website at <https://scag.ca.gov/economic-insights-data-resources>.
- More information on the future leaders initiative is on the website at <https://scag.ca.gov/future-leaders>.
- Connect SoCal Implementation Roadshow Continues: SCAG continued to host a series of roadshow presentations on implementation of the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy with regional partners in Los Angeles County. SCAG staff presented to the Greater Los Angeles Realtors Association on Oct. 8, the Los Angeles Chamber of Commerce Transportation Committee on Oct. 14, and both the Conejo Valley Chamber of Commerce Legislative Committee and the Los Angeles County Business Federation (BizFed) Goods Movement/ Transportation Committee on Oct. 28. SCAG staff will present on Thursday, November 29th, at the ICTC TAC meeting at 10:00am. Please join us in hearing about how the region will continue to meet the goals of the regional plan.
- SCAG updates can be found on page 49 of the agenda.

C. Caltrans Department of Transportation – District 11

- Caltrans updates can be found on page 52 of the agenda.

D. Committee Member Reports

- There were no other reports.

VI. PRESENTATION

A. SCAG Transportation Data Analysis Technical Assistance Program

Presented by Isabelle Legare and Sean Reseigh

- A presentation was delivered on SCAG's Transportation Data Analysis Technical Assistance (TA) Program, highlighting several key aspects. The discussion centered on SCAG's regional investment in providing technical assistance to local agencies, with the goal of empowering them with robust, data-driven planning tools. It emphasized the importance of strengthening coordination among stakeholders and advancing equity in mobility planning, ensuring that transportation solutions are inclusive and effective for all communities.

VII. ACTION CALENDAR

A. 2026 State Transportation Improvement Program (STIP) Recommendations for Imperial County

1. Approved the 2026 STIP Recommendations for Imperial County, requesting to fund project development phases for the Forrester Road project and Planning, Programming and Monitoring (PPM) activities in the following distributions:

- a. Programed a total of \$10,466,238 from 2026 STIP RTIP funds for the Forrester Road project as follows: \$4,385,000 for the Project Approval and Environmental Document (PA&ED) phase in FY2028/29, and \$6,081,238 for Plans, Specifications and Estimates (PS&E) in FY2030/31.
- b. Programed a total of \$346,000 from 2026 STIP RTIP funds for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$173,000 in FY2029/30 and \$173,000 in FY2030/31.
- c. Carried over the remaining available balance of \$19,702,762 for right-of-way and construction phases for the Forrester Road project.

A motion was made by [Martinez](#) seconded by [Sawyer](#) for approval as presented. **Motion carried unanimously.**

B. Callexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 6

1. Approved Change Order No. 6 to Hazard Construction Engr. LLC for the Callexico ITC Project in the Not to Exceed amount of (\$50,000.00) respectively modifying the total contract value to \$12,846,586.28.
2. Authorized the Executive Director to sign Change Order No. 6.

A motion was made by [Garcia](#) seconded by [Gutierrez](#) for approval as presented; **Motion carried unanimously.**

C. GTFS-RT Implementation Project through Cal-ITP Master Service Agreement – Award Recommendation

1. Approve the award of the contract for the GTFS-RT Implementation Project to Swiflty, Inc. through the Cal-ITP Master Service Agreement in the amount of a not to exceed value of \$123,578.00 through November 2028 or approximately \$41,193.00 per year.
2. Authorize the Chairperson to sign the agreement.

A motion was made by [Wells](#) seconded by [Martinez](#) for approval as presented; **Motion carried unanimously.**

VIII. The next meeting is scheduled for **December 10, 2025**, at the City of El Centro.

IX. ADJOURNMENT

The meeting was adjourned at 11:23 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR OCTOBER 22, 2025
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Gil Rebollar
City of Calipatria	Absent
City of Calexico	Lorenzo Calderon
City of El Centro	Sonia Carter
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Ana Beltran
County of Imperial	Martha Cardenas-Singh
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Cristi Lerma, Marlene Flores, Maricela Galarza
OTHERS PRESENT: Andrew Briseno: ICTC Counsel; Ann Fox, John Garcia: Caltrans
PUBLIC: None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held on Wednesday, October 22, 2025, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Robert Amparano called the Commission meeting to order at 6:18 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

The consent calendar was reviewed and forwarded by the ICTC Management Committee.

- | | | |
|----|------------------------------------|--------------------|
| A. | ICTC Commission Minutes: | September 24, 2025 |
| B. | Receive and file: | |
| 1. | ICTC Management Committee Minutes: | September 10, 2025 |
| 2. | ICTC TAC Minutes: | August 28, 2025 |
| 3. | ICTC SSTAC Minutes: | September 3, 2025 |

A motion was made by **Carter** and seconded by **Rebollar** to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes

County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

V. REPORTS

A. ICTC Executive Director

Mr. Aguirre had the following updates:

- Staff are working on developing a bus stop improvement project in the cities of Westmorland, Calipatria and El Centro. The project consists of installing various bus shelters and potentially other amenities. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract document plan is being completed. ICTC is working towards procurement and hopes to award in January 2026, with construction to begin several months later due to the lead time for shelters during procurement.
- ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval. There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/local-partnership-program/2024-lpp-competitive-guidelines-adopted-resolution.pdf>. It is anticipated that the CTC will be approving this redistribution at their December meeting.
- The contractor continues with construction activities on the Calexico Intermodal Transportation Center project. The project remains on time and estimated completion is March 2026.
- The IVT Ride Now service began operating in its new capacity on September 2, 2025. The service has gained on average 60 new riders a day with an increase in senior riders as well.
- The consultant for the Comprehensive Operational Analysis will present to the Commission at the November meeting.
- Request for Proposals (RFP) for the Environmental and Design Services for the proposed ICTC/IVT Operations and Maintenance Facility were released on September 26, 2025, and due on November 14, 2025. Staff also submitted multiple grant applications for the anticipated construction efforts under FTA 5339 for Bus Facilities and Low No Emission Programs. It is anticipated that Environmental and Design Services will take about a year to complete due to the complexity of the project requests that will include zero emission and hydrogen cell infrastructure.
- The Imperial County region submitted a total of 15 applications for the CMAQ and STBG programs Call for Projects earlier this year. Applications submitted included the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects were completed by members of the ICTC TAC in June 2025. The recommendations were presented to the Management Committee in July 2025 and to the commission in July 2025. Staff forwarded the final list of recommendations to SCAG for further evaluation in July 2025. SCAG is currently evaluating project submittals across the SCAG region. It is anticipated that determinations pertaining to possible project selection will take place in the near future. This item is scheduled to be on the SCAG Transportation Committee agenda on November 6, 2025, and the Regional Council in December.
- ICTC received approval to proceed with Right of Way acquisition from the CTC in June 2025 for the Calexico East Port of Entry Intermodal Transportation Center. The

proposed property was appraised and on the agenda for October. This project is fully funded, including construction.

- The Imperial County EV Charging Infrastructure Feasibility Study had a kickoff meeting on October 22, 2025. This project will include stakeholder meetings and will take about 9 months to be completed.
- ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC has received approval to utilize grant funds and intends to proceed with the development of the project. ICTC recently received various bids from interested parties for consideration. ICTC is evaluating the responses and intends to work towards a potential contract award in November 2025.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- SCAG 2025 Transportation Existing Conditions Report: <https://scag.ca.gov/transportation-safety>
- SCAG "Highs, Lows, and Shocks: Key Housing and Economic Trends in Southern California:" <https://scag.ca.gov/news/scag-releases-regional-analysis-2024-american-community-survey-data-highs-lows-and-shocks-key>
- Please submit your comments for the SCAG Public Participation Plan 2026: [https://www.scag.ca.gov/public-participation-plan#:~:text=The%20Public%20Participation%20Plan%20\(PPP,plans%2C%20programs%2C%20and%20initiatives.](https://www.scag.ca.gov/public-participation-plan#:~:text=The%20Public%20Participation%20Plan%20(PPP,plans%2C%20programs%2C%20and%20initiatives.)
- SCAG 2025 Demographic Workshop recordings: https://scag.ca.gov/2025-southern-california-demographic-workshop-revisiting-the-intergenerational-contract#_d_w25-tab-3-name
- SCAG Future Leaders initiative: <https://scag.ca.gov/future-leaders>
- SCAG Regional Pilot Initiatives Technical Assistance: <https://scag.ca.gov/regional-pilot-initiatives>
- SCAG/SANDAG Border Resiliency Study: <https://www.sandag.org/projects-and-programs/borders-and-interregional-collaboration/binational/california-baja-california-border-resiliency-plan>
- A complete report is on page 26 of the agenda.

C. California Department of Transportation (Caltrans)- District 11

Ms. Fox had the following updates:

- Federal Update: Caltrans met with U.S Customs and Border Protection to provide an update in our most recent efforts to improve the movements of goods and pedestrians in Imperial County.
- State Update: Caltrans had the opportunity to attend the 2025 Binational Delegation to Mexico City in Mexico City. This Binational Delegation provides the opportunity for participants to meet with key federal officials, including members of the Sheinbaum Administration and Mexican Senate, and diverse business industry leaders to discuss major issues.
- Projects discussed:
 - o SR-186 Highway Realignment and Construct New Bridge over the All-American Canal (AAC). The project will replace the existing structure crossing the AAC (carrying SR-186 traffic) with a new segmental concrete bridge, including standard 12-foot lanes, 8-foot shoulders, 6-foot sidewalks, and concrete barrier railing in each direction. Access for AAC maintenance and

operation will be improved. Replacement of existing bridge structure was requested by the U.S. Bureau of Reclamation (BOR). Ongoing coordination with U.S. BOR, Imperial Irrigation District, Quechan Tribe of the Fort Yuma Indian Reservation, and International Boundary and Water Commission (IBWC). Status: The Project Report was approved in September 2025

- SR-98 Pavement Rehabilitation. Caltrans ensures the reliability and maintenance of the State Transportation System. This is a SHOPP pavement preservation anchor asset project along SR-98 (22-lane miles). Also included in the scope of the project is lighting rehabilitation, sign panel replacement, upgrades to Americans with Disabilities Act (ADA) curb ramps, flashing beacons, census stations, traffic signals, complete street improvements, and replacing existing safety systems. Status: Project is in the Project Approval & Environmental Document (PA&ED) phase with scheduled completion of December 2025.
- Middle-Mile Broadband Network (MMBN) Fiber Projects. California Department of Technology (CDT) has determined routes along which fiber will be constructed and selected third party joint builders to design and construct these routes, in their pursuit of bringing high speed and reliable internet access to underserved areas of Imperial County. Caltrans' role is as the Permit reviewer for the joint builder's projects Permit requests. Permit applications have been received for 8 projects, 5 of which have been approved. Routes: I-8 from Arizona to San Diego County line. SR86 between El Centro and Brawley. SR111 north of Brawley to Riverside County Line. SR78 from Brawley to Riverside County line. Construction Completion: by December 2026.
- Middle-Mile Broadband Network (MMBN) Hub Projects. The fiber communication hubs are a critical element of the MMBN network in the pursuit of bringing high speed and reliable internet access to underserved areas of Imperial County. Caltrans has been instrumental to the California Department of Technology (CDT) in the design on most of the Imperial County MMBN hubs and has participated in the preliminary design work on the remaining MMBN hub, and the MMBN hubs will be constructed as a Permit job by a third-party joint builder for CDT. 2 Hub permits have been approved so far.
- There are many maintenance and traffic operations projects going on in Imperial County that include storm repair and clean-up efforts. Many projects are close to finishing, and some are just beginning.
- A complete report is on page 29 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

VI. ACTION CALENDAR

A. FY 22-23, 23-24 and 24-25 TDA Triennial Performance Audit – Award Recommendation

1. Approved the award of the Agreement for the FY 22-23, 23-24 and 24-25 TDA Triennial Performance Audit to Moore and Associates in the amount of \$75,887.33.
2. Authorized the Chairperson to sign the agreement.

A motion was made by **Rebollar** and seconded by **Beltran** to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

B. Award of Contract for Procurement of Electric Vehicle (EV) Charging Equipment and Management Software

1. Approved the award of contract for the Procurement of Electric Vehicle (EV) Charging Equipment and Management Software to OpConnect, Inc. in the amount of \$326,144.62; and
2. Authorized the executive director to sign the agreement.

A motion was made by **Rebollar** and seconded by **Calderon** to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

C. Imperial County Transportation Commission (ICTC) – Calexico East Port of Entry Intermodal Transportation Center – Property Acquisition APN 059-438-019 – NE Corner State Route 7 and Carr Rd., Calexico, CA 92231

1. Approved the acquisition of real property identified as APN 059-438-019 – NE Corner State Route 7 and Carr Road, Calexico, CA 92231 in the amount of **\$996,653.00**, in addition to any applicable closing costs. Said acquisition is contingent upon CalSTA approval.
2. Authorized the Executive Director to sign any applicable escrow documentation, Certificate of Acceptance and any other documents required to complete the acquisition on behalf of ICTC.

A motion was made by **Rebollar** and seconded by **Calderon** to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent

City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Hawk	Absent
County of Imperial Singh	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

VII. DISCUSSION CALENDAR

- A. E-Bikes, Scooters and Street Racing Safety Discussion
- Commissioner Cardenas-Singh asked all agencies to bring a copy of their e-bikes ordinance to the next meeting. The purpose of this is to compare and make them as uniform as possible for consistency across all Imperial County cities.
 - Staff were directed to provide a presentation from the research that has been gathered. The presentation will first be presented to TAC members and then to Management Committee and Commission members.
 - Mr. Salgado noted that the SCAG GO Human program is available as a resource through the Office of Public Safety. The Go Human program provides signage that can be personalized to an e-bike campaign. Go Human website: <https://scag.ca.gov/go-human>
 - Other agencies that also have safety campaigns in Imperial County and may be a good resource include County Public Health and the ICOE.
 - A good resource is the CalBike site for legislative updates: <https://www.calbike.org/legislative-watch/>

VIII. CLOSED SESSION

- A. Motioned to Adjourn to Closed Session (Singh/Rebollar)
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s)
The Commission met in closed session to discuss the performance evaluation of the Executive Director. No actions were taken, but direction was given to the commissioners on how to proceed next. This item will be on the agenda for November.

IX. MEETING DATE AND PLACE

- A. The next meeting will be on November 12, 2025, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

X. ADJOURNMENT

- A. Meeting Adjourned at 8:13 p.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE MINUTES

October 23, 2025

Present:

Fernando Williams	City of Calexico
Abraham Campos	City of El Centro
Felix de León	City of El Centro
Chandler Sinclair	City of Holtville
Isaiah Gonzalez	City of Imperial
Adolfo Garcia	County of Imperial
Manuel Ortiz	IID

Others:

Armando Orozco	City of Calexico
Laura Bowen	City of Calexico
Edgar Self	City of Calipatria
Cristhian Barajas	City of Brawley
Marco Coronel	County of Imperial
Veronica Atondo	County of Imperial
David Aguirre	ICTC
Marlene Flores	ICTC
Espy Avila	ICTC
Ismael Garcia	APCD
Manuel Soto	Jarrett Walker and Associates
Alvaro Caviedes	Jarrett Walker and Associates
Jessica Padilla	Katherine Padilla and Associates

The meeting was called to order at 10:05 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Minutes were not approved. Quorum was not present
2. **Comprehensive Operational Analysis**
(Presented by Consultant Jarrett Walker Staff)

Mr. Soto presented an update on the Comprehensive Operational Analysis.

After the presentation, Committee members provided comments, Mr. Campos from the City of El Centro mentioned various community events that take place in the City of El Centro, where residents naturally gather, as ideal opportunities for consultants to conduct surveys and engage with the public.

Mrs. Padilla, from the consultancy team, noted that they have been conducting surveys throughout the County and they will continue to do so.

3. Caltrans Updates / Announcements

Mr. Safaie shared Caltrans updates

- Friday, November 28, 2025, is the final submittal deadline for (Allocation & Time Extensions) for the January 29-30, 2026, CTC meeting.
- Friday, November 21, 2025, at 5:00 pm is the deadline for the Sustainable Transportation Planning Grants. \$ 34.5 million in funding available.
- DBE program is suspended effectively on 10/3/2025. No contracts utilizing federal funds dated today and after are allowed to have a DBE contract goal.

4. SCAG Updates / Announcements

No updates were given.

5. ICTC Updates / Announcements

Mr. Aguirre and Mrs. Flores provided ICTC updates

- Calexico Intermodal Transportation Center is projected to be completed by March 2026.
- IVT Ride Now modifications increased usage of the service so far.
- RFP for the Environmental and Design Service of the new ICTC/IVT Operations and Maintenance Facility has been issued on September 26, 2025, and it is due on November 14, 2025.
- SCAG will be releasing their recommendations project list for the CMAQ & STBG grants by December 2025.
- ICTC is working with Caltrans to allocate funds for the road bridge rehabilitation project at 2nd Street/Anza Road.
- ICTC received approval to proceed with ROW acquisition from the California Transportation Commission (CTC) in June 2025. The project has it stands now, it is fully funded.
- Mrs. Flores provided a brief presentation regarding the EV Charging Feasibility Study goals and next steps.

6. Cities and County Planning / Public Works Updates:

Updates were given by the agencies.

7. General Discussion / New Business

New businesses were shared by the agencies.

The next TAC meeting will be on November 20, 2025, at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

The meeting adjourned at 11:39 a.m.



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EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES October 01, 2025

Present:

Voting Attendees:

Raul Cordova	IC Work Training Center
Monica Veliz	Public Administrator
Cristiana Leal	ARC
Camilo Garcia	Workforce & Economic Development
Andrew Sanchez	Imperial Valley College
Raul Cordova	IC Work Training Center
Gustavo Gómez	ICTC

Non-Voting Attendees:

Jose Guillen	IVT MedTrans/IVT Ride
Helio Sanchez	IVT Transit
Cesar Sanchez	IVT Transit
Karla Pacheco	IVT ACCESS
Rosa Rojas	Rooted Life
Carolina Garcia	IHSS
Luis Castro	Imperial County Department of Social Services
Daniel Flores	Access to Independence
Vicente Montenegro	Access to Independence
Alma Pioquito	Public Health (ZOOM)
Denise Andrade	HealthNet (ZOOM)
Alvaro Cabiene	Katherine & Associates (ZOOM)
Liz Marcelion	Katherine & Associates (ZOOM)
Jessical Padilla	Katherine & Associates (ZOOM)
Andrea Breault	Katherine & Associates (ZOOM)
Dennis Brokkes	Katherine & Associates (ZOOM)
Priscilla Baca	ICTC

1. Mr. Gomez called the meeting to order at 10:10 a.m.
Introductions were made.

A quorum was present.

2. Minutes were adopted for May 07, 2025, and September 3, 2025. (Garcia, Sanchez), **Motion was carried.**
3. Comprehensive Operational Analysis: Presentation by Jarrett Walker & Associates
The Consulting Team for the Comprehensive Operations Analysis will be conducting surveys at the following upcoming events:
 - **October 23–25:** Transit Stop Pop-Up Events
 - **October 25:** Heber Fall Festival
 - **November 8:** Brawley Cattle Call Chili Cook-Off
 - **November 15:** Holtville Veterans Day Event
4. Reappointment of Voting Position;
Mr. Gomez explained to SSTAC members that several voting positions are set to expire, which includes;
 - 1 position for Category 1, Potential Transit User
 - 2 positions for Category 3, Consolidated Transportation Service Agency (CTSA).
 - 2 Positions for Category 5, Service Providers for Limit Means.
5. Installations of officers:
Mr. Gomez asked if there are any volunteers or nominations for SSTAC Chairperson/Vice-Chair
 - Ms. Enz has accepted to be SSTAC Chairperson.
 - Mr. Hack has accepted to be SSTAC Vice-Chairperson.(Leal, Garcia), **Motion Carried.**
6. CTSA Reports
Mr. Gomez presented the following information:
 - Comprehensive operational Analysis, continuing with outreach for the next couple of months.
 - The Calexico ITC is currently in the construction phase, with some delays due to recent rain. The Calexico ITC is tentatively scheduled to be completed by April 2026.
 - Bus Stops Improvement project, which will include several stops in El Centro, Calipatria, and Westmorland. We are currently working on the RFP to obtain construction
 - For contactless payment options and real-time bus tracking updates, we've received proposals that include a pilot program involving the installation of iPads at the front of the buses. This will allow passengers to pay using their credit cards or mobile devices. The contract is expected to be awarded in October. The project will be ongoing to implement contactless payment by the beginning of next year.
 - The ICTC Maintenance and Operations Facility project currently has an RFP out for design services for the facility. We plan to acquire or construct a facility that will consolidate all operations in one location. We are in the process of finding a consultant to design the facility
Ms. Baca presented the following information:
 - Attended an Event at Sunflower School to provide information on all services.
 - Reached out to all high schools to share details about IVT RIDE NOW.
 - Attended a fair at IVC to inform students about IVT RIDE NOW.
 - Connected with case managers at Pioneers Hospital and delivered a presentation for their team.
 -

7. Transit 101

Mr. Gomez presented ICTC transit services to SSTAC members.

8. Transit Operator Reports:

Imperial Valley Transit:

Mr. Sanchez had the following report:

- Service is operating normally.
- During the storm, we experienced a slight setback with the routes, but we were still able to ensure everyone arrived safely at their destination.

IVT Access:

Ms. Pacheco had the following report:

- IVT Access is running as normal. IVC is back to session
- We are also working with Alegria, DayOut, El Centro, Brawley, and the Medical appointment

IVT Ride:

Mr. Guillen had the following report on all IVT Ride services:

- IVT RIDE NOW started September 2, 2025. The passenger count has gone up since the new service started.
- IVT RIDE NOW West Shores service was temporarily suspended during the storm after CHP advised that the area was inaccessible due to flooding. Once the storm passed, we were able to get our passengers the rides they needed
- IVT RIDE NOW tickets are only available for seniors and passengers with disabilities.

IVT MedTrans:

Mr. Guillen had the following report:

- IVT Med Trans Transportation runs four days a week (Mon–Thu or Tue–Fri), with trips to South Bay or Chula Vista every second or fourth week.

9. General Discussion

- SSTAC members were encouraged to present at the next SSTAC meeting. Members will be invited to give a 5-minute overview of their agencies.

10. Adjournment

- The meeting adjourned at 11:35 a.m.
- The next meeting will be held on Wednesday, November 5, 2025, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

C. IVRMA Administration-Office Space Renewal Contract/Agreement

It is requested that Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Approve the attached Office Space Lease Agreement for Suite 6, located at 300 S. Imperial Avenue, El Centro, CA, for the lease term January 1, 2026 – December 31, 2027; and
2. Authorize the Executive Director and/or designee to execute the Lease Agreement and any related documents on behalf of IVRMA.
3. Direct staff to forward the signed agreement to the current Landlord.



300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

December 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: IVRMA Administration-Office Space Renewal Contract/Agreement

Dear Committee Members:

The purpose of this item is to request Board approval of a renewal two-year lease agreement for Suite 6, located at 300 S. Imperial Avenue, El Centro, CA, for the period January 1, 2026 through December 31, 2027. This renewal ensures uninterrupted occupancy for IVRMA administrative operations and staff. The space accommodates five (5) office staff, facilitating daily operations and program management in support of all member jurisdictions.

The property owner has notified IVRMA of scheduled rent adjustments beginning in January 2026. These increases are consistent with market conditions and reflect modest annual percentage changes. Specifically:

Beginning January 2026:

Monthly rent increases from \$1,075 to \$1,130, representing a 5.12% increase.

Beginning January 2027:

Monthly rent increases from \$1,130 to \$1,185, representing a 4.87% increase.

Lease Term

January 1, 2026 – December 31, 2027 (Two years)

Rent Schedule

2026: \$1,130.00 per month

2027: \$1,185.00 per month

These rent amounts are consistent with the attached two-year Lease Agreement for 2026–2027, which outlines the full rental payment plan totaling \$27,780.00 over the two-year period.

The new agreement maintains the same office configuration, responsibilities, and standard terms as the prior lease. No changes to occupancy, utilities, or maintenance responsibilities have been introduced. This updated term aligns with the landlord's renewal schedule and IVRMA's operational planning needs. The Office Space Agreement is attached for your review.

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

The projected lease costs for 2026 and 2027 have been incorporated into IVRMA's operational budget. The modest rent increases of 5.12% and 4.87% remain within anticipated facilities expenditures and do not result in any unplanned fiscal impacts.

Approval of the two-year lease renewal will ensure continued office stability for IVRMA staff and uninterrupted program operations. The proposed agreement supports fiscal predictability and maintains the agency's presence in a centrally located facility that effectively serves all member jurisdictions.

It is requested that the Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Approve the attached Office Space Lease Agreement for Suite 6, located at 300 S. Imperial Avenue, El Centro, CA, for the lease term January 1, 2026 – December 31, 2027; and
2. Authorize the Executive Director and/or designee to execute the Lease Agreement and any related documents on behalf of IVRMA.
3. Direct staff to forward the signed agreement to the current Landlord.

Sincerely,



David Aguirre
Executive Director

DA/mg
Attachment

LEASE AGREEMENT

THIS LEASE is made this 1st day of December, 2025, between the Richard Weir McManus Living Trust (Landlord), whose address is 593 W. Main Street, El Centro, CA 92243, and Imperial Valley Resource Management Agency (IVRMA) (Tenant) whose address is 300 S. Imperial Ave., Ste 6, El Centro, CA 92243, who agree as follows: This lease is made with reference to the following facts and objectives:

1. The landlord is the owner of the premises known as **300** South Imperial Ave., El Centro, California.
2. Tenant is willing to lease Suite **#6** in the premises from the landlord pursuant to provisions stated in this Lease.
3. Tenant wishes to lease the premises of approximately 1000 square feet for purposes of operating a resource management agency.
4. The tenant has examined the premises and is fully informed of their condition.

I

Agreement. Landlord leases to Tenant and Tenant leases from Landlord the premises above-described and appurtenant rights hereinbelow set forth.

II

Appurtenant Rights. The appurtenant rights referred to in this Lease shall include Tenant's non-exclusive use of common areas designated by Landlord from time to time for the general use and convenience of Tenant and other tenants of the building located at 300 South Imperial Avenue, El Centro, California, their respective authorized representatives and invitees. Common areas shall include pedestrian walkways, landscaped areas, sidewalks, restrooms, and parking areas. However, Landlord shall have the right to establish and enforce reasonable rules and regulations applicable to all tenants concerning the maintenance, management, and use of said common areas, and to close any common areas for maintenance purposes. Tenant to be notified by letter of said rules and regulations that apply to the use of common areas by all tenants and to a misuse of common areas by an individual tenant. Disregard of a written notice from Landlord to Tenant about a misuse will subject Tenant to termination of lease upon 30 days written notice.

III

Term. The term of this Lease shall commence on **January 1, 2026**, and shall expire on **December 31, 2027**.

IV

Rent. The Tenant agrees to pay to Landlord as rent for the leased premises the total sum of **\$27,780.00** payable in **24** monthly installments (**see rent schedule**) on the first day of each month during the term hereof. The Tenant shall pay to the Landlord prior to the start of the Lease **\$--00--** which shall be allocated to **\$--00--** first month's rent installment, **\$--00--** to last month's rent installment, and **\$--00--** to the Security Deposit. Rent must be paid by wire, PayPal, Venmo, Zelle, ACH, or by direct deposit to **Richard McManus**, US Bank, routing number 122235821, and Account number 158230535557.

Rent Schedule

From January 1, 2026, to December 31, 2026, rent is \$1,130.00 per month

From January 1, 2027, to December 31, 2027, rent is \$1,185.00 per month

V

Late Charge. A late charge of \$100.00, which shall be considered additional rent, will apply if the rent is not received by the 10th of the month. On the 20th of the month, the late charge shall increase to \$150.00, and on the 30th of the month, the late charge shall increase to \$200.00. Nonpayment of the rent by the day following the month's end will result in the tenant's eviction.

VI

Security Deposit. Tenant has paid a deposit with Landlord of **\$995.00** as a security deposit for the performance by Tenant of the provisions of this Lease. If Tenant is in default, Landlord can use the security deposit, or any portion of it, to cure the default or to compensate Landlord for all damage sustained by Landlord resulting from Tenant's default. If Tenant is not in default at the expiration or termination of this Lease, and after deducting the cost of any cleaning, repairs, and repainting necessitated by Tenant's occupancy, Landlord shall return the balance of the security deposit to Tenant.

VII

Personal Property Taxes. Tenant shall pay before delinquencies all taxes, assessments, license fees and other charges (“taxes”) that are levied and assessed against Tenant’s personal property installed or located in or on the premises and that become payable during the term.

VIII

Use. Tenant shall use the premises only for the purposes above described, and for no other purpose without Landlord’s consent. Tenant shall not do, bring or keep anything in or about the premises that will cause a cancellation of any insurance covering the building in which the premises is located. If the rate of any insurance carried by Landlord is increased as a result of Tenant’s use, Tenant shall pay to Landlord a sum equal to the difference between the original premium and the increased premium.

Further, Tenant shall comply with all laws concerning the premises or Tenant’s use of the premises, including, without limitation, the obligation at Tenant’s cost, to alter, maintain, or restore the premises in compliance and conformity with all laws relating to the condition, use, or occupancy of the premises during the term.

IX

Landlord’s Maintenance. Landlord at its cost shall maintain the air conditioner and be responsible for monthly filter changes. In the event tenant calls landlord for air-conditioner service and no repairs are required, tenant will be billed for the unnecessary service call. A copy of the service company’s invoice stating that no repairs were required will be attached to the tenant’s bill. Landlord shall also maintain the structural parts of the premises, which shall include only the foundations, bearing and exterior walls (excluding glass and doors), sub-flooring and roof, together with unexposed electrical, plumbing and sewage systems, including those portions of the systems lying outside the premises.

X

Tenant’s Maintenance. Except as provided in paragraph IX, Tenant, at its cost, shall maintain in good condition all portions of the premises and Tenant’s personal property, carpet/flooring, fixtures, signs, plate glass, windows/window covering, doors, locks, keys, interior walls, interior ceiling, interior electrical, which includes

electrical outlets, light fixtures, light bulbs, light tubes, ballasts (some ballasts are located in the attic), ceiling fans, and smoke detectors. Tenant shall install and maintain a fire extinguisher. Tenant to handle pest control and maintenance issues occurring inside the premises. Tenant is solely responsible for the installation and maintenance of tenant's phone, fax, and data lines. If the tenant is unavailable at the time of the monthly air conditioning filter change, the tenant acknowledges that the property manager may open tenant's office for the technician. Otherwise, tenant will provide a written statement that tenant will change its own filter with a filter provided by property manager. If tenant fails to change the filter monthly, landlord will bill tenant for any repairs needed to tenant's air conditioning unit.

XI

Alterations. Tenant shall not make any alterations to the premises without Landlord's consent. Any alterations made shall remain on and be surrendered with the premises on expiration or termination of the term, or with ten (10) days after termination of the term. If Tenant removes any such alterations, Tenant, at its cost, shall restore the premises to the original condition or a jointly agreed condition. If Tenant makes any alterations to the premises as provided herein, the alteration shall not be commenced until ten (10) days after Landlord has received notice from Tenant stating the date of installation of the alterations, so that Landlord can post and record an appropriate notice of non-responsibility. Tenant shall pay all costs for construction done by it, or caused to be done by it, on the premises as permitted by this Lease, and Tenant shall hold Landlord harmless and free from any lien or claim on account thereof and all other liabilities, claims or demands arising out of any work done or materials supplied to the premises at Tenant's instance, and from all actions, suits, and costs of suit by any person to enforce any such lien or claim of lien, liability or demand, together with the costs of suit and attorney's fees incurred by Landlord in connection therewith.

XII

Utilities. Landlord shall furnish to the building reasonable quantities of water. Electricity shall be furnished by the Tenant. Tenant will pay \$100 monthly for common area services if tenant occupies an 800 square foot office. If tenant occupies a larger or smaller office, this fee for utilities will be adjusted accordingly at the rate of \$0.125 per square foot. This fee is included in the lease.

XIII

Indemnity. Tenant shall hold Landlord harmless from all damages arising out of any damage to any person or property occurring in or about the premises, except that Landlord shall be liable to Tenant for damage to Tenant resulting from the acts or omissions of Landlord or its authorized representatives.

XIV

Insurance. Tenant at its cost shall maintain liability insurance, including where appropriate, products liability insurance, with liability limits of not less than one million (\$1,000,000.00.) dollars per occurrence, insuring against all liability of Tenant and its authorized representatives arising out of and in connection with Tenant's use or occupancy of the premises, and including landlord as an additional insured. Tenant shall furnish appropriate evidence of such insurance coverage. Such evidence of insurance shall provide for notification of Landlord in the event of cancellation of such insurance. Tenant shall also maintain, at its cost, insurance on all its personal property, improvements, and alterations located on the leased premises, which insurance shall provide All Risk type coverage. Tenant shall carry workers compensation insurance covering all employees of Tenant. All insurance policies carried by Tenant shall include a provision whereby the insurer waives its rights of subrogation against Landlord.

XV

Landlord's Fire Insurance. Landlord at its cost shall maintain on the building and other improvements in which the premises are located a policy of standard fire and extended coverage insurance.

XVI

Destruction of the Premises. If during the term, the premises or the building and other improvements on which the premises are located are totally or partially destroyed from cause, rendering the premises totally or partially inaccessible or unusable, Landlord shall restore the premises or the building or other improvements on which the premises are located to substantially the same condition as they were immediately before destruction, if restoration can be made under existing laws and can be completed within ninety (90) working days after the date of the destruction. Such destruction, in that event, shall not terminate this Lease. If the restoration cannot be made in the time stated in this paragraph, then this Lease shall terminate.

XVII

Condemnation. If, by the exercise of any governmental power, whether by legal proceedings or otherwise, a governmental authority condemns the premises, or if Landlord, under threat of condemnation, sells or transfers the premises to any condemnor, this Lease shall terminate on the date the condemnor has the right to possession of the property being condemned. The award shall belong to and be paid to Landlord, except that Tenant shall receive from the award a sum attributable to Tenant's improvements or alterations made to the premises by Tenant in accordance with this Lease, which Tenant has the right to remove from the premises pursuant to the provisions of this Lease but elects not to remove.

XVIII

Assignment, Subletting and Encumbering. Tenant shall not voluntarily assign or encumber its interest in this Lease or in the premises or sublease all or any part of the premises, or allow any other person or entity to occupy or use all or any part of the premises, without first obtaining Landlord's written consent. Any assignment, encumbrance, or sublease without Landlord's written consent shall be violable and, at Landlord's election, shall constitute a default. Sub-lessee to pay rent to tenant and tenant to continue to pay full lease payment to landlord. Sub-lessee is responsible for all matters for which tenant is responsible under this lease. Tenant shall not sublet the premises if tenant is a month to month tenancy.

XIX

Signs. Tenant, at Tenant's expense, shall install a sign on each side of the existing illuminated sign on Imperial Avenue to advertise its business on the premises subject to Landlord's approval of wording and color. Tenant shall not have the right to place, construct, or maintain any other sign, advertisement, awning, or banner or other exterior decoration without Landlord's consent.

XX

Tenant's Default. Tenant must pay full rent without offsets monthly. Should Tenant fail to pay rent in full when due, abandon, or vacate the premises, or, within thirty (30) days after notice thereof, fail to cure any other default under the terms hereof, Landlord shall have the remedies hereinbelow set forth, which remedies are not exclusive, but are cumulative in addition to any other remedies now or later allowed by law:

Landlord can continue this Lease in full force and effect and the Lease will continue in effect as long as Landlord does not terminate Tenant's right to possession, and Landlord shall have the right to collect rent when due, and rent the premises to a new tenant during the period Tenant is in default, for a period shorter or longer than the remaining term of this Lease, in which event Tenant shall pay to Landlord the rent due under this Lease less the rent Landlord receives from a new tenant during the remaining term of Tenant's lease.

XXI

Attorney's Fees. If any action is commenced for breach of covenant or condition of this Lease or for any rent or for the possession of the premises, or if the Landlord necessarily intervenes in or becomes a party to any action or actions occurring out of this Lease in order to protect his rights, then the losing party shall pay to the prevailing party a reasonable attorney's fee in such action or actions, which fees shall be fixed by the Court as a part of the costs thereof.

XXII

Waiver. No modification, alteration or waiver of term, covenant, or condition of this Lease shall be valid unless in writing, subscribed by Landlord. No waiver of a breach of any covenant or condition shall be construed to be a waiver of any succeeding breach.

XXIII

Sale or Transfer by Landlord. If Landlord sells or transfers all or any portion of the building, other improvements or land of which the premises are a part, Landlord, on consummation of the sale or transfer, shall be released from any liability thereafter accruing under this Lease, if Landlord's successor has assumed in writing, for the benefit of Tenant, Landlord's obligations under this Lease. If any security deposit or prepaid rent has been paid

by Tenant, Landlord shall transfer the security deposit or prepaid rent to Landlord's successor and on such transfer, Landlord shall be discharged from any further liability in reference to the security deposit or prepaid rent.

XXIV

Lease renewal. If tenant does not sign a new lease at least 30 days prior to the expiration of tenant's existing lease, it is agreed that tenant will be holding over at a rental rate in the amount of the existing rent plus one hundred dollars on a month-to-month basis, terminable on 30 days written notice given at any time by either party. If tenant intends to vacate the premises instead of signing a new lease or holding over, tenant must give written notice at least 30 days prior to the expiration of tenant's lease.

XXV

Surrender of Premises. Tenant shall surrender to the Landlord the premises and all Tenant's improvements and alterations in good condition (ordinary wear and tear excepted), except for the alterations that Tenant has the right to remove or is obligated to remove under the provisions of this Lease.

XXVI

Bankruptcy. Should Tenant be adjudged bankrupt or make an assignment for the benefit of creditors, or if an attachment or execution is levied upon Tenant's property, such event shall be deemed to be a breach of this Lease by Tenant, and Landlord shall have all the rights herein provided in the event of such breach, including the right, at Landlord's option, to terminate this Lease immediately and enter said premises and remove all persons and property therefrom.

XXVII

Parking. Tenant, tenant's employees, and tenant's clients are allowed to occupy 1 parking space for every 250 square of office space that tenant has leased, as indicated on page 1 of this lease. When leaving the premises after 8 pm when security locks the gates, tenant is responsible for relocking the gates.

XXVIII

Time. Time is of the essence of each provision of this Lease.

XXIX

This Lease terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Lease may be modified only by a further writing that is duly executed by both parties. This Lease shall be binding on and inure to the benefit of the parties and their successors.

IN WITNESS WHEREOF the parties have executed this Lease Agreement on the day, month, and year first above written.

LANDLORD:

Richard Weir McManus Living Trust

By: _____

Richard McManus

Its: Trustee

Date: _____

TENANT:

By: _____

Its:

Date: _____

V. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: December 5, 2025
To: ICTC Commission Meeting
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee and Commission meeting on December 10, 2025.

- 1) **Stuff-A-Bus Food Drive:** Imperial Valley Transit (IVT) hosted its annual Stuff-A-Bus food drive from November 3–21 to support the Imperial Valley Food Bank. Riders who donated canned or dry food items received one free ride on IVT fixed route services. Donations were accepted on IVT buses and could also be dropped off at the IVT office at 792 E. Ross Road, El Centro. **The ICTC/IVT team delivered a total quantity of 1,226 of dry and canned food items to the Imperial Valley Foodbank on November 25, 2025. ICTC appreciates the opportunity to support our community by contributing to the effort to end food insecurity.**
- 2) **Veterans Ride Free in November:** In honor of Veterans Day, the Imperial County Transportation Commission is offering free rides throughout November to all active-duty military members and veterans with valid U.S. military ID cards. Eligible riders can enjoy complimentary transportation on Imperial Valley Transit (IVT) Fixed Route, IVT Access, IVT MedTrans, and IVT Ride Now services. Simply show your military ID to the driver and ride for free all month long. **ICTC was able to provide 13 passenger trips to Veterans within the Imperial Valley many of which utilized the IVT Medtrans service to facilities in San Diego.**
- 3) **SAVE THE DATE – ICTC General Assembly on January 22, 2026:** ICTC will be hosting its General Assembly on Thursday, January 22, 2026, from 5:00-8:00 p.m. at the Old Eucalyptus Schoolhouse. Admission for elected officials and city/county managers and distinguished guests will be complimentary. Staff are actively working to secure sponsorship opportunities to support the event. For questions or to learn more about sponsorship options, please contact Cristi Lerma. To register for the event visit the Eventbrite page at [ICTC GENERAL ASSEMBLY Tickets, Thu, Jan 22, 2026 at 5:00 PM | Eventbrite](#).
- 4) **Interstate 8 Wildlife Crossing** – ICTC has been approached by UC Davis about the potential to partner on the development of a Wildlife Crossing across westbound I-8 near the In Ko Pah Gorge. The project currently has funding to complete the initial development of the project which includes the Project Initiation Document (PID), Project Approval and Environmental Document (PAED) and some Plans, Specifications and Estimate (PSE) activities. ICTC's potential role on the project would be to serve as a project sponsor and minor administrative support.
- 5) **Bus Stop Maintenance Program:** ICTC has been working towards developing a bus stop maintenance program for many years. Part of the program was to develop a bus stop inventory which noted the gps locations of the bus stops in addition to a description of the assets (if any) at the bus stop. Under its existing structure, the cities/county (where the bus stops are located) are responsible for the maintenance and repair of the bus stops. In return, ICTC

provides each of the cities/county funding to maintain and repair the bus stops. To provide a consolidated maintenance effort, ICTC is working with each of the cities/county to transition the maintenance and replacement of the bus stops to ICTC. ICTC will in turn utilize the funding it currently provides to the cities/county to complete the same effort. ICTC has begun the maintenance efforts associated with the bus stops for the cities of El Centro, Calexico, Calipatria, Holtville and the unincorporated communities of Seeley, Niland and Heber. ICTC is working with the cities of Imperial and Brawley to transition maintenance efforts soon.

- 6) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the overall project design. **The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans. The improvement plans have been finalized at the 100% completion level. Final preparation of the project specifications and contract documents plans is being completed. ICTC is working towards procurement and hopes to start construction in early 2026.**

- 7) **2024 Local Partnership Program, Cycle 5:** The Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program (LPP) as a program to reward and incentivize local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements. The program is implemented by the California Transportation Commission (CTC). The CTC adopted the 2024 LPP Program Cycle 5 Guidelines on August 15-16, 2024. As a result of the adoption of the Cycle 5 Guidelines the Call for Projects has opened. The LPP Grant funds require a one-to-one match. The Imperial County Region's estimated allocation amount for FY 2025/26 is \$524million and \$520 million for FY2026/27 for a total of \$1,044 million. **ICTC received news of an increase in Cycle 5 LPP funds following CTC's redistribution of unused Incentive Funds. This action resulted in a small increase of funds for FY 2025/26, available through June 2028. To access these funds, local agencies will work with ICTC and CTC staff in submitting Nomination Packet to the CTC for approval. Local agencies have begun forwarding their allocation packages to the CTC to secure the additional funding.** There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/local-partnership-program/2024-lpp-competitive-guidelines-adopted-resolution.pdf>

- 8) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition for the project has been completed. ICTC was awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant and Community Project Funding/Congressionally Directed Spending Programs. ICTC recently completed the construction procurement efforts, and a contract award was issued to Hazard Construction. The project is anticipated to take a year to complete. We had a successful groundbreaking ceremony on February 28, 2025, at 11 a.m. at the project site. **The Contractor continues with construction activities for the project. Demolition activities have been completed and construction efforts associated with the development of building infrastructure are ongoing. Shade canopy improvements have been mostly completed, in addition to site electrical and plumbing work. Site grading and civil onsite work will be taking place over the coming weeks. The project remains on schedule and is anticipated to be completed in early 2026.**

- 9) **IVT Ride Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit-like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipate bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service. Staff provided the Commission with a presentation on August 28, 2024, with further details. There was consensus to proceed with the software development and hardware acquisition. This item received approval to proceed to further development by the commission. ICTC has received state funding to complete the software and hardware upgrades for the project. ICTC Staff developed a plan to conduct outreach (including in-person presentations and surveys) to the public about the proposed service modifications. ICTC redeveloped the service logo and finalized mobile software for anticipated use. ICTC also provided presentations about the service modifications to key stakeholders and the city councils of the affected communities. A public hearing was held on July 23, 2025 as required by law. **The service began operating in its new capacity on September 2, 2025 and offered free rides to all for the first week of operation. Ridership information will be shared to the Commission periodically at the Commission meetings.**
- 10) **Transit Comprehensive Operational Analysis:** Staff were able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC's existing transit services while also presenting evaluation findings and recommendations for further improvement of ICTC's existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff recently released the Request for Proposals to the public and issued a contract award in October 2024. **The analysis is anticipated to take a year to complete. The project has kicked off, and outreach efforts have taken place. The Analysis is currently being developed. The consulting and ICTC team will be conducting outreach efforts to share the proposed recommendations.**
- 11) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff have engaged with the proposed property owner's representative about ICTC's interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. A preliminary site plan has been prepared and was shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project. ICTC has completed a phase 1 and 2 site assessment for the proposed site. ICTC has obtained NEPA clearance from the FTA for the acquisition of the project. During the meeting on March 26, 2025, the Commission approved the acquisition of the property pending Federal Transit Administration (FTA) concurrence. ICTC completed the acquisition of the project site in June 2025. **Request for Proposals (RFP) for the Environmental and Design Services was released on September 26, 2025, and due on December 1, 2025. It is anticipated that a consultant will be selected at the Commission meeting in January 2026. Staff also submitted multiple grant applications for the anticipated construction efforts under FTA 5339 for Bus Facilities and Low No Emission Programs. ICTC was informed that it was not selected under the recent grant cycle. ICTC will continue to pursue construction funding opportunities in the immediate future.**
- 12) **CMAQ and STBG Call for Projects:** SCAG implemented a call for projects for the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG). The funding years associated with this call

for projects are FFY 2026-27 and FFY 2027-28. SCAG adopted the CMAQ/STBG Guidelines at its March 6, 2025, Regional Council Meeting. This item was taken to the ICTC TAC in February and was presented to the Management Committee and Commission respectively in March 2025. ICTC adopted its scoring framework at the March 2025 Commission Meeting. The Call for Projects opened on March 31, 2025, and **closed on May 16, 2025**, at 5 p.m. Applications were due to SCAG via its online application portal. **The Imperial County region submitted a total of 15 applications from the cities of Calexico, Calipatria, El Centro, Holtville, Imperial and the County of Imperial. The scoring and ranking of projects were completed by members of the ICTC TAC in June 2025. The recommendations were presented to the Management Committee in July 2025 and to the commission in July 2025. Staff forwarded the final list of recommendations to SCAG for further evaluation in July 2025. SCAG is presenting its list of recommended projects to the SCAG Transportation Committee at its November 2025 Meeting. The final recommended list of projects was presented and was approved at the December 2025 SCAG Regional Council Meeting. ICTC staff will be working with SCAG and city/county staff to complete next steps associated with project delivery.**

- 13) **2nd Street/Anza Road Bridge Rehabilitation Project:** ICTC is working with Caltrans to develop an approach towards proceeding with the development of the required environmental and engineering phases for the rehabilitation 2nd Street/Anza Road Bridge Project. **ICTC met with Caltrans to discuss the next steps and will begin development of the required actions to proceed with the project. ICTC will be working closely with Caltrans and the city of Calexico on further actions. ICTC is anticipating proceeding environmental analysis and design in early 2026.**
- 14) **Imperial County EV Charging Infrastructure Feasibility Study:** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities. **ICTC has finalized the contract agreement with the selected firm, and a project kickoff meeting was completed on October 22, 2025. ICTC and Consultant team working on existing conditions and gathering GIS data from our region.**
- 15) **EV Charger Acquisition Project:** Staff are working on developing an EV charger acquisition project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. Once the charger stations are acquired, ICTC will proceed with the next steps associated with the installation. ICTC released the RFP for the project on August 29, 2025. **ICTC is now in the process of finalizing and reviewing the proposal submitted. The agreement was presented to the Commission and was approved at the October 2025 Commission Meeting.**
- 16) **Potential HHW Site in Calipatria:** Staff are currently exploring the potential development of a Household Hazardous Waste (HHW) collection site within the City of Calipatria. This initiative is part of our ongoing efforts to enhance environmental stewardship and promote public safety by providing residents with a dedicated and accessible location for the proper disposal of household hazardous materials. The implementation of this project is contingent upon securing appropriate grant funding, which will support the necessary infrastructure, operational costs, and community outreach efforts. Should the grant be awarded, this facility would significantly improve local access to safe and environmentally responsible HHW disposal options, thereby reducing the risk of improper waste management and its associated environmental and health impacts. Staff will continue to seek opportunities and will keep the Commission informed of any developments as they arise.
- 17) **New Border Express Route starting February 10, 2025:** Staff have coordinated the implementation of a demonstration route that will operate Monday through Friday at select times between the 3rd and Paulin Bus Stop to the Calexico East POE. This is being demonstrated in anticipation of a larger scale route associated with the upcoming transit facility that is anticipated to begin when the new East POE facility is completed. There is also an additional IVC Express Trip embedded in the new service which will help alleviate some of the congestion we see on some of our IVC Express trips. **Staff will be providing updates as it pertains to the development of the service.**
- 18) **Calexico East Port of Entry Intermodal Transportation Center:** ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program

(TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The goal of the Calexico East POE Intermodal Transportation Center is to create a transformative transportation hub that integrates various modes of transportation including public transit buses. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area. The project will have several phases with an estimated completion date in 2030. The Master Agreement between ICTC and Caltrans was approved at the April 2025 Commission Meeting. **ICTC received approval to proceed with Right of Way acquisition from the California Transportation Commission (CTC) in June 2025. ICTC is working on next steps to proceed with the property acquisition and anticipates closing the transaction in January 2026.**

- 19) **Electronic Fare Payments:** ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC has received approval to utilize grant funds and intends to proceed with the development of the project. **ICTC recently received various bids from interested parties for consideration. ICTC is evaluating the responses and intends to work towards a potential contract award in January 2026.**
- 20) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. **The updated PSR was recently completed, and the PSR was presented to the management committee and commission in September 2024. ICTC will proceed with further aspects of project development. Staff is preparing the action item to proceed with allocating the funding to proceed into the Project Approval and Environmental Document Phase.**
- 21) **Imperial Mexicali Binational Alliance (IMBA):** IMBA's 2025 Chair is Abel Graciano representing the Mexicali Region and Vice-Chair is David Aguirre from ICTC representing the Imperial County Region. **The next IMBA meeting is scheduled to be held on January 8, 2026, in Mexicali, B.C.**
- 22) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in the final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental studies and Caltrans submittal are pending submittal by CBP. **ICTC's consultant has finalized the project improvement plans and CBP will proceed with developing environmental documents and pursue funding for the construction of the facility. ICTC continues to**

engage in discussions with the CBP team on the next steps for the project. The project requires the finalization of the environmental documents prior to proceeding with the construction phase. CBP is currently reviewing the project with their HQ Team to attempt to secure funding.

- 23) **Reap 2.0 – Subregional Partnership Program:** ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC has notified each of our member agencies about the funding availability. Several cities have expressed interest in the funding and staff is working with each of the agencies to further evaluate their proposed projects. **Final projects have been identified and awarded by the commission. A project kickoff meeting was held with SCAG and the funding awardees. SCAG is working with the awardees to proceed with the project. The City of Calexico and City of Westmorland were able to secure additional funding from SCAG to further develop their projects.**
- 24) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided with guideline documentation and were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC recommended projects to SCAG as part of the final submittal process. SCAG recently approved the list of projects anticipated to receiving funding. The project list is as follows:

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial – Aten Blvd Sidewalk Installation Phases 1 through 3	\$388,000
STBG	City of Imperial – P Street Rehab	\$519,000
STBG	City of El Centro – S. Imperial Avenue Utility Relocations	\$520,000
STBG	City of Brawley – Western Avenue Improvements	\$599,000
CRP	ICTC – EV Charger Study	\$150,000
CRP	City of Imperial – EV Charger Installation Phases 1 and 2	\$622,000

ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). **Several projects have already started development for use of the grant funds.**

- 25) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff, in partnership with County and Caltrans staff, are continuing discussions for short-term options to deter trucks

from using Orchard Road. The parties are also expected to discuss long-term options as well. More information will be shared as discussions continue.

26) **San Diego & Imperial Counties Sustainable Freight Strategy:** The study is posted to the ICTC website at: <https://www.imperialctc.org/assets/san-diego-imperial-counties-sustainable-freight-implementation-strategy-final-report-2024-02-01.pdf>

27) **Funding Opportunities:**

- Local Partnership Program (LPP)- Schedule and major milestones can be found at: <https://catc.ca.gov/programs/sbl/local-partnership-program/local-partnership-program-formulaic>
- For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>
- For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/infrastructure-investment-and-jobs-act>

28) **Meetings/trainings attended on behalf of ICTC Executive Director and staff:**

Various project specific meetings are held throughout the month.

Various community presentations are held throughout the month by the Regional Mobility Coordinator

Various transit community services provided throughout the month by ICTC/Imperial Valley Transit

- November 06, 2025 – Health Fair- Center for Employment Training (attended by Priscilla Baca)
- November 12, 2025 – ICTC Management Committee and Commission meetings at the ICTC offices
- November 13, 2025 – IMBA and Strategic Planning Meeting at the ICTC Office (attended by Marlene Flores, David Aguirre, and Cesar Beltan)
- November 13, 2025 – IVT Green Line Ride Along (attended by Priscilla Baca)
- November 14, 2025 – IVT Gold Line Ride Along (attended by Priscilla Baca)
- November 17, 2025 – 4 West Ride Along (attended by Priscilla Baca)
- November 17, 2025 – Quarterly Meeting Ops, Safety, Dispatch, and Maintenance (attended by Gustavo Gomez and Priscilla Baca)
- November 18, 2025 – Brawley Elk- Senior Apartments Fall Health Fair (attended by Priscilla Baca)
- November 18, 2025 – Health Fair Westmorland Elementary (attended by Priscilla Baca)
- November 19, 2025 – ICTC-IMIP Reunion in Mexicali (attended by David Aguirre, Marlene Flores, and Cesar Beltran)
- November 20, 2025 – TAC Meeting at the ICTC Office
- November 20, 2025 – Villa De Las Flores Health Fair (attended by Priscilla Baca)
- November 21, 2025 – Lithium Valley Workforce Event (attended by Gustavo Gomez)
- December 02, 2025 – IVT Ride Now Coachella Ride along (attended by Priscilla Baca)
- December 03, 2025 – SSTAC Meeting at the ICTC office
- December 03, 2025 – CTC Reception in Riverside (attended by David Aguirre)

Memorandum

Date: December 10, 2025
To: ICTC Committee and Management Meeting
From: David Salgado, Government Affairs Officer (GAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission (ICTC) Management Committee and Regular Commission meeting for the month of DECEMBER 2025.

1. SCAG Publishes Annual Economic Report and Presents Analysis to Joint Policy Committee

The "2025 Southern California Economic Update" took place during the SCAG Joint Policy Committee Meeting on Dec. 4. This annual presentation provides a comprehensive overview of the region's economic performance and outlook to inform decision making by Southern California's local and regional policymakers.

Members of SCAG's Economic Roundtable shared analysis of the region and each of the six counties in the SCAG region as well as a forecast of the economic impact of the upcoming 2028 Summer Olympic and Paralympic Games. Following the presentations, former Los Angeles Mayor Eric Garcetti moderated a conversation with panelists. Additionally, SCAG will release county specific economic development reports providing a comprehensive overview of each county's ongoing economic activity and analysis.

2. Regional Council Approves \$1.25 Billion in STBG/CMAQ Funding

On Dec. 4, SCAG's Regional Council approved an award of \$1.25 billion in Federal Fiscal Year 2026-27 and 2027-28 Surface Transportation Block Grant (STBG) program and Congestion Mitigation and Air Quality (CMAQ) Improvement program funding for 132 projects throughout the region. These projects, which are expected to have an economic benefit to the region, were nominated by eligible project sponsors through their respective county transportation commissions and evaluated according to the criteria outlined in the STBG/CMAQ Program Guidelines.

SCAG's role administering these funds improves regional coordination on these federal funding programs and increases representation for cities and local jurisdictions underrepresented in previous cycles. Through the project selection process, SCAG maintains alignment with the Connect SoCal Regional Transportation Plan/Sustainable Communities Strategy.

Following Regional Council approval, Project sponsors may now proceed to program projects into the Federal Transportation Improvement Program and begin the obligation process.

3. SCAG to Release Call for Projects Under the REAP 2.0 Lasting Affordability Program

On Nov. 6, the SCAG Regional Council approved updated guidelines and authorized the call for projects under the Regional Early Action Planning Grants (REAP 2.0)-funded Programs Accelerating Transformative Housing Program (PATH) Notice of Funds Available for Lasting Affordability, Round 2. SCAG previously suballocated \$45 million through the first Lasting Affordability funding cycle to create and expand housing trusts, catalyst funds and innovative financing strategies that secure long-term affordability. This call makes an additional \$20 million available to existing housing trusts and catalyst funds. The goal is for these trusts to expand finance tools and lending products that create supply, choice, and ongoing affordability through a mix of housing types and price ranges, including those for households at or below area median income. The call for applications will open on Nov. 17, 2025, and close on Jan. 20, 2026, at 11:59 p.m.

4. 2026 Regional Conference & General Assembly Save the date!

On May 7-8, 2026, local leaders from throughout Southern California will convene for SCAG's 61st annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA. Please be advised city managers and clerks have been notified about the opportunity for each city to identify SCAG General Assembly Delegate and Alternate to represent their city at the official convening of the SCAG General Assembly.

This conference is a prime opportunity for local and regional leaders to collaborate and address Southern California's biggest challenges, from housing and mobility to economic development and environmental sustainability. Please reach out to SCAG staff with any questions.

5. SCAG Applications SCAG Receives \$1.6 Million in Grants for Traffic Safety Programs

SCAG has been awarded \$1.6 million in grant funding from the California Office of Traffic Safety. The funding is for transportation safety improvements, including expansion of a web-based transportation safety data and analytical tool that utilizes traffic safety data to analyze, model, and predict traffic safety performance and risks, as well as continued work on its regional traffic safety and community engagement program, Go Human.

Southern California has some of the highest rates of injuries and fatalities in the United States among pedestrians and bicyclists. An average of five people die, and 20 people are seriously injured every day in traffic collisions in the six-county SCAG region. Pedestrians and bicyclists account for more than 34 percent of regional traffic deaths annually, despite comprising less than 10 percent of all trips.

DISTRICT 11 LOCAL ASSISTANCE REPORT

Area Engineer: Frank Safaie

Frank.Safaie@dot.ca.gov

City of Brawley

City of El Centro

City of Calexico

City of Holtville

City of Imperial

* ICTC TAC Attendee

Area Engineer: Alejandro Lopez-Rangel

Alejandro.Lopez-Rangel@dot.ca.gov

Imperial County Transportation Commission (ICTC)

City of Calipatria

City of Westmorland

County of Imperial

Imperial Irrigation District (IID)

* ICTC Management Committee Attendee

*****LOCAL AGENCY ITEMS*****

Inactive Projects

Per Chapter 5 of the Local Assistance Procedures Manual (LAPM), signed Master Agreement (MA), and Program Supplement Agreement (PSA), invoices shall be submitted at a minimum of every six months. Projects that have not submitted an invoice in six or more months are noted on the Inactive List (see link [HERE](#)). If a project has not submitted an invoice in eleven plus months, please work with Alma Sanchez to submit a justification and cc your Area Engineer.

Project End Date (PED)

The Project End Date (PED) is the date the local agency establishes at each project milestone phase estimating the end of a specific phase of Federally eligible participating work. No additional Federally participating costs may be incurred for the authorized phase of work after this date unless a request is submitted by the local agency to establish a new PED. Work performed after a PED expires is ineligible for reimbursement. To allow for processing, please submit a PED extension request a few months prior to expiration, please see an Excel monthly update link [HERE](#). For submitting PED extension request, please see link [HERE](#). For questions, please contact your Area Engineer.

Unique Entity Identifier (UEI)

Per Federal Highway Administration (FHWA) requirements, every local agency must have a valid Unique Entity Identifier (UEI) to obligate federal funds. The UEI must be renewed every 12 months. Renewal of the UEIs is a 2-step process with FHWA & Caltrans. For UEI renewal instructions, please contact your Area Engineer.

Quality Assurance Program (QAP)

Per Chapter 16.11, a Quality Assurance Plan (QAP) ensures the materials and workmanship incorporated into each construction project conforms to the requirements of the contract plans and specifications, including approved changes. For Federally funded construction

projects, each local agency is required to adopt a QAP. No Federally funded construction authorizations will be processed without a valid QAP. QAPs are valid for five years. To renew your QAP, please contact your Area Engineer.

California Transportation Commission (CTC) Requests

The California Transportation Commission (CTC) administers funding for State programs listed below. For projects receiving State funds from these programs, Project Allocation Requests and Time Extensions Requests require CTC approval at one of their regularly scheduled meetings. See link [HERE](#) to review schedule of deadlines and prepare requests for CTC approval. Please work with your Area Engineer for CTC submittals.

State Programs administered by the CTC:

- * STIP - State Transportation Improvement Program
- * ATP - Active Transportation Program
- * LPP - Local Partnership Program
- * TCEP - Trade Corridor Enhancement Program
- * SCCP - Solutions for Congested Corridors Program

Friday, January 16, 2026, is the final submittal deadline for (Allocations & Time Extensions) for the March 19-20, 2026, CTC meeting.

Title VI Online Program Assessment Form

Per Federal Highway Administration (FHWA) requirements, local public agencies (LPAs) must complete the Title VI program Assessment Online Form, especially if LPAs receive FHWA funds. If required to have an FHWA Title VI Plan, LPAs can check out the [HERE](#) webpage to learn more about the FHWA Title VI requirements, as well as sample plans and templates. Local agencies are required to submit the forms every two years, please see link [HERE](#).

*******GRANTS*******

Selected Grant Funding Opportunities are listed below. Please click on below grant links for additional information on deadlines, qualifications, submittal information, etc.

Caltrans Grant Funding Newsletter and Letters of Support

Stay in touch with Caltrans and get updates sent directly to your inbox on current and future grant funding opportunities, including calls for Caltrans letters of support and application training webinars, by subscribing to the Caltrans Office of Strategic Investment Planning newsletter through the [Constant Contact link provided here](#).

For any Caltrans grant and funding-related inquiries, including requests for Caltrans letters of support or partnership, please reach out directly to Caltrans District 11 Investment Planning Manager Brian Miller at brian.miller@dot.ca.gov.

U.S. Department of Transportation (USDOT) Grant Opportunities

The USDOT website provides a DOT Discretionary Grants Dashboard for grant opportunities in various areas such as: Strengthening Mobility and Revolutionizing Transportation (SMART), Rural Opportunities to Use Transportation for Economic Success (ROUTES), and Federal Transit Administration (FTA) grant programs. Directions, deadlines, and links to apply are [HERE](#).

U.S. Department of Transportation (USDOT) Competitive Grants Dashboard

The USDOT Competitive Grants Dashboard provides communities with an overview of competitive grant opportunities that can help meet their transportation infrastructure needs. Designed with all communities in mind, the Dashboard identifies grant programs with rural and Tribal set-asides or match waivers available. The Dashboard also includes Federal grant programs outside of USDOT that may be of particular interest to [rural communities](#). The Dashboard is updated weekly. Directions, deadlines, and links to apply are [HERE](#).

Key Notices of Funding Opportunity (NOFO)

To provide stakeholders with more visibility on upcoming funding opportunities, DOT publishes a list of anticipated dates for upcoming Notices of Funding Opportunity (NOFO) for key programs. This list is not comprehensive and is updated periodically with additional programs and revised dates as appropriate.

Some key programs and their deadlines:

1. ACTIVE NOFOS & FUNDING

FHWA Tribal Transportation Program Safety Fund (TTPSF)

The Tribal Transportation Program Safety Fund is a competitive, discretionary program for the development of strategic transportation safety plans by Tribes to identify transportation safety needs and how those needs will be addressed in Tribal communities. Funding will cover the following eligible activities: transportation safety plans; data assessment, improvement, and analysis; systemic roadway departure countermeasures; and other infrastructure improvements listed under 23 USC 148(a)(4).

- * \$25.1 million will be available with up to 110 expected awards for Tribal applicants.
- * The TTPSF opened October 2, 2025 with applications due **January 15, 2026**.
- * Click link [HERE](#) for more information on the TTPSF goals and eligibility requirements, including application process, included in Amendment 2 of the NOFO.

Office of Traffic Safety (OTS) Traffic Safety Grant Applications for FFY 2027

California OTS is now accepting applications from local public entities seeking traffic safety-related funding to improve local roadway and user safety. Funding is provided as one-year grants targeting OTS priority areas including impaired and distracted driving, emergency services, motorcycle safety, occupant protection, bike and pedestrian safety, police traffic services, public communications, and roadway safety and traffic records.

- * OTS is hosting application workshops through the month of December, 2025, so please check the OTS website [HERE](#) for dates and location.
- * The FFY 2027 OTS grants application opened December 1, 2025, with applications due via the Grant Electronic Management System (GEMS) **January 31, 2026**.
- * Please visit the OTS website [HERE](#) for more information on the FFY 2027 grants, including the application process and GEM registration, grants manual, and priority program areas.

FHWA Better Utilizing Investment to Leverage Development (BUILD)

Formerly known as RAISE, BUILD is a competitive program providing funding for all types of surface transportation and infrastructure projects with significant or local impacts. Eligible activities include funding for each project phase from planning to construction on transportation projects in urban and rural areas.

- * \$1.5B expected to be made in FY26 with individual awards capped at \$25M
- * BUILD opened November 26, 2025, and applications are due **February 24, 2026**
- * Click link [HERE](#) for more information on the BUILD program and eligibility, including application criteria, program requirements, and future amendments to the NOFO.

FHWA Bridge Investment Program (BIP)

The Bridge Investment Program is a competitive program focusing on existing bridges to reduce the overall number of bridges in poor condition, or in fair condition but risk falling into poor condition. BIP offers three types of funding: (1) large bridge projects (totaling over \$100 million), (2) regular bridge projects (totaling under \$100 million), and (3) bridge planning and related studies.

- * \$2.46 billion was made available for FFY 2026.
- * **Please note the BIP is currently on pause pending FHWA review.** FHWA is currently not accepting applications and has not provided updates on the status of the program but is expected to keep it open. Caltrans will alert partners if the program is re-opened or amended, but prospective applicants are encouraged to refer to USDOT via grants.gov for any updates at this time.
- * Please visit the link [HERE](#) for further information.

1. ANTICIPATED NOFOS

FTA Pilot Program for Transit Oriented Development (TOD) Planning

Funding for TOD-related comprehensive or site-specific planning on an eligible transit project whereby the project sponsor will also be utilizing FTA's Capital Investment Grants Program funds in addition. TOD emphasizes local development in and around high-quality

transit services to create compact, mixed-use communities with easy access to jobs and destination centers via transit alternatives.

- * \$14 million in funding is expected to be made available.
- * NOFO anticipated early in 2026 based on past cycles but pending authorization under new USDOT priorities and guidance.
- * Please visit this link [HERE](#) for more Pilot for TOD Planning program information.

FHWA Charging & Fueling Infrastructure Grants (CFI)

Funding to strategically deploy publicly accessible electric vehicle charging infrastructure and other alternative fueling infrastructure.

- * \$2.5 billion funding available over five years.
- * CFI NOFO anticipated early 2026 based on past cycles but pending authorization under new USDOT guidance and policies.
- * Please visit this link [HERE](#) for more CFI program information.

California Active Transportation Program (ATP) Cycle 8 – Statewide Projects

ATP Cycle 8 is a statewide competitive program to fund all types of active transportation projects designed to increase the number of trips taken by alternative active modes (i.e., bike or pedestrian) and improve user safety or promote safety awareness. Eligible project types may include a combination of active transportation infrastructure (capital), non-infrastructure (education), planning, and quick-build projects.

- * The CTC is hosting workshops and trainings (both virtual and in-person) on ATP application support and requirements for interested applicants **now through Spring, 2026**. Information on these sessions can be found [HERE](#) *(Please note that interested applicants may attend any session regardless of location!)*.
- * Final Cycle 8 guidelines adoption and call for projects anticipated early 2026.
- * ATP Cycle 8 Statewide applications are due to CTC **June 22, 2026**.

California Senate Bill 1 (SB1) Cycle 5 Programs

SB1 Cycle 5 is a group of discretionary competitive programs held statewide to provide a variety of funding for local agencies seeking to fund multimodal transportation projects. Funding includes three programs: 1) Solutions for Congested Corridors Program (SSCP), 2) Trade Corridor Enhancement Program (TCEP), and 3) Local Partnership Programs (LPP). More information on program evaluation, eligibility, workshops and dates, and other requirements for SB1 can be found through the link [HERE](#).

- * Caltrans and the CTC are hosting workshops for each SB1 program, including program guidelines information sessions, project eligibility and requirements, and application development office hours **now through Spring 2026**. Information on these events and more can be found [HERE](#).
- * Final SB1 Cycle 5 guidelines adoption and call for projects expected Summer 2026.
- * SB1 Cycle 5 Applications are expected to be due **November 2026**.

Further details on active and upcoming NOFOs and programs are available via this link: [Key Notices of Funding Opportunity \(US Department of Transportation\)](#)

Additional Grant Tool

The DOT Navigator is a resource to help communities understand how to apply for grants, and plan for and deliver transformative infrastructure projects and services. Use the search box to quickly find resources. See link [HERE](#).

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (LAPM Section 9.2). Title VI compliance is subject to review at any time.

<https://dot.ca.gov/programs/local-assistance/local-civil-compliance/title-vi>

*****TRAININGS/WEBINARS*****

This section of the report provided training opportunities for local agencies. This section also serves as the closing remarks section of the Local Assistance Report.

DBE Interim Final Rule (IFR)

Effective 10/3/2025, DBE IFR published to 49 CFR 26:

- No contracts utilizing federal funds dated today and after are allowed to have a DBE contract goal.
- DBE goal setting will cease until further notice from the Office of Civil Rights (unsure of timeline).
- Current contracts remain valid. However, no race and gender data will be collected or tracked, and DBE compliance and oversight will be minimal until re-certification process is complete.

As we obtain more information, we will continue updating you with changes to the DBE program.

External Partner Online Trainings & Resources

The Center for Local Aid Support has developed a series of online training modules for local agencies and tribal nations. The online training courses are for professional development and provide solutions for transportation related issues. A series of self-paced online training modules. The following courses are highly recommended: Grant Applications 101 for Local Agencies and Tribes, Introduction to the Infrastructure Investment and Jobs Act (IIJA), and Project Bundling. Please see link [Local Aid Support](#) for additional information.

Intro to ATP Planning & Design

The Active Transportation Resources Center (ATRC) is hosting free in-person workshops on Active Transportation Planning & Design at sites across California to introduce ATP

concepts to planners, engineers, public health practitioners, CBOs, and other champions who might have little to no experience in active transportation planning. Please see link [HERE](#) for dates, Locations and to register.

Designing Smarter Roads: Permeable Pavements & Culverts

Join FHWA Center for Local Aid Support (CLAS) webinar on December 18 to learn how permeable pavements and culverts are reshaping and how to manage stormwater and build resilient urban infrastructure. Permeable pavements allow water to filter through surfaces like roads, trails, and parking lots, helping reduce runoff and improve water quality. Please see link [HERE](#) for additional information.

Pothole Patching & Repair

The Nevada Local Technical Assistance Program ([NVLTA](#)) is hosting a 2-hour virtual training course to compare partial and full-depth repair techniques along with the materials used to implement them. This training is intended for personnel who select or apply patching materials in potholes or localized structural failures, as well as personnel who may specify or inspect the work. The training is on January 6. Please see link [HERE](#) for additional information.

Intro to Construction Management

The Western Tribal Technical Assistance Program ([WTTAP](#)) is hosting a 2-day virtual workshop on the essential components of the construction management process. By applying the information learned in this workshop, you can improve how you manage project risk, communications, delivery, and scheduling. The workshop is on January 7 and 8. Please see link [HERE](#) for additional information.

Road Safety Enhancement Webinar Series

Join the Arkansas Local Technical Assistance Program ([ARLTAP](#)) for two free webinars in their Road Safety Enhancements Webinar Series. The objective of the program is to enable local agencies to develop safer, more efficient, and more economical road and street programs. Targeted operations include construction and maintenance, materials, and administration. Training through this program is free to local agencies. Please see link [HERE](#) for additional information.

Low-Cost Safety Improvements

The Western Tribal Technical Assistance Program ([WTTAP](#)) is hosting a 2.5-hour virtual course on selecting and implementing low-cost measures for reducing fatalities and injuries caused by road departures, collisions with fixed objects, and collisions at rural intersections. This training is ideal for anyone responsible for road design, maintenance, safety, etc. The webinar is on January 21 and 22. Please see link [HERE](#) for additional information.

Caltrans Federal Grants 101 Webinar Series

Caltrans is making available recordings from its Federal Grants 101 Webinars, a 5-part series designed to assist local, regional and Tribal partners with the competitive Federal grants application process and ensure successful outcomes for all our partners involved.

1. Watch [recording](#) of Session 1 (How to Create Competitive Federal Grants Applications), Password: iGhC4Sc7
2. Watch [recording](#) of Session 2 (Learn about Federal Grant Requirements and Resources), Password: tMNYMVa4
3. Watch [recording](#) of Session 3 (All about Benefit-Cost Analysis), Password: rPtJMFJ8
1. Session 4 (Post-Award: What happens now?) – TBA

Survey: Identifying the Needs of Local Public Agencies and Tribes

The California LTAP (CALTAP), Caltrans Division of Local Assistance (DLA), and Federal Highway Administration (FHWA) need help identifying the support needs for our local public agency and tribal partners, and their stakeholders. Once we have this information, we endeavor to prioritize the delivery of training and technical assistance throughout California. Based on last year's feedback, we listened and delivered the Resident Engineers Academy and Labor Compliance to assist those who completed the survey.

Please help us by taking this brief, less than 10-minute [SURVEY](#) to let us know:

- What are your staff training needs?
- Are they being met by current class offerings?
- Do you need more effective (or responsive) technical support?
- Are you kept informed of key funding opportunities & training schedules?

We thank you in advance for helping us plan, develop, and prioritize local assistance services in ways that can more effectively serve your organizations' goals.

For questions or comments, please contact [CALTAP](#).

Caltrans Federal Affairs Update

This Federal update provides Hot topics, trainings, resources, grants/NOFOs, etc. Please see link [HERE](#) for more information.

Caltrans Local Assistance Trainings & Resources

The Caltrans Local Assistance website is a great place for Tribal resources, RE Academy videos, various Federal trainings, California Transportation Commission related links, etc. Please see link [HERE](#) for additional information.

Please see the Caltrans Local Assistance Blog (LAB), which has additional resources and updates. [LocalAssistanceBlog.com](#)

VI. ACTION CALENDAR

A. Callexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 8 and 9

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 8 and Change Order No. 9 to Hazard Construction Engr. LLC for the Callexico ITC Project in the Not to Exceed amounts of (\$268,491.88) and (\$38,780.75) respectively modifying the total contract value to \$13,153,858.91.
2. Authorize the Executive Director to sign Change Order No. 8 and 9.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

December 5, 2025

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico Intermodal Transportation Center (ITC) Project – Contract Change Order No. 8 and 9

Dear Committee Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant in the amount of \$12,887,507 million for the Calexico Intermodal Transportation Center project (Calexico ITC). The project involves the construction of a new intermodal transportation center in City of Calexico's downtown and will consolidate public and private transportation providers into one facility. The new facility will include a ticket booth, CCTV security cameras, security office, restrooms, approximately nine 40-foot bus parking bays, canopies over the bus waiting areas, benches, a section reserved for taxis and farm laborer buses and trailers, bicycle racks, lighting and landscaping throughout the facility, and pedestrian sidewalk and crossing improvements.

The project is also funded by several other grants including a \$1 million Regional Early Action Planning 2.0 (REAP), \$1 million Active Transportation Program Grant (ATP) and \$4.1 million Community Project Funding/Congressionally Directed Spending funds. The project also requires a small local matching contribution (approximately \$200k) associated with Construction and Construction Management efforts. The project funding has been and will be utilized for Right of Way Acquisition, Construction Management and Construction efforts.

The project began with a Feasibility/Siting Study, followed by environmental studies and project design. Prior to agreeing to a construction contract, ICTC also completed lead and asbestos testing for the existing building structures. Multiple buildings were determined to have asbestos containing materials and would require abatement protocols. The Lead and Asbestos report was included in the Scope of Work for construction activities.

In December 2024, ICTC concluded its construction procurement efforts and awarded the construction contract to Hazard Construction Engr. LLC (Hazard) at its January 2025 meeting.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The current committed project construction cost consists of:

Construction – Hazard Construction Engr. LLC (Includes previous Contract Change Orders)	\$12,846,586.28
Construction Management/Resident Engineering – Jacobs Engineering	\$1,968,942.61
Total Construction Related Cost	\$14,815,528.89

ICTC has approved a total of seven (7) change orders for the project thus far. Change Order No. 1 consisted of additional abatement efforts (\$295,495.11), Change Order No. 2 consisted of additional wrought iron fencing (\$20,680.00), Change Order No. 3 consisted of additional foundation removal efforts (\$15,643.44), Change Order No. 4 consisted of additional over excavation quantity removal efforts (\$9,792.00), Change Order No. 5 consisted of no cost adjustments to the public restroom (\$0.00), Change Order No. 1.1 which consisted of the Time Related Overhead Cost associated with the additional abatement efforts (\$11,382.63) and Change Order No. 6 consisted of the removal of additional concrete infrastructure under the existing roadway section (\$50,000.00). Change Order No. 1.1 was approved by the Executive Director under the allowable threshold previously approved by the commission.

Change Order No. 8 Narrative:

ICTC continues to explore opportunities to enhance the facility and provide additional transit amenities to the public. Change Order No. 8 includes the implementation of a water misting system to provide relief from the extreme heat experienced during the summer months. The misting system will be installed within the interior bus canopies and the canopy located outside of the customer service windows. The cost for the misting system includes all labor, equipment and materials including but not limited to the electrical and water distribution system, misting nozzles and pumps and fans for the building canopy section.

Change Order No. 9 Narrative:

During the removal of the building 1 foundations, it was determined that the unearthed footings were substantially larger and additional to what is typically expected from a building of this size and design. The as-built drawings for the building's foundations were not provided to the contractor prior to bid as they were not available and all documentation associated with the project did not indicate any additional foundation infrastructure. It was agreed by the contractor that the foundations around the perimeter and interior supports would be treated as contract work while anything beyond what could be reasonably expected would be a differing site condition. In total the contractor spent an additional 8 days removing, over excavating and recompacting the subgrade, 4 days of which will be treated as extra work.

1. **Canopy and Building Misting System:** Procurement, labor, materials and equipment associated with the installation of the misting system – Contract Change Order No. 8

The cost to complete the work is (\$268,491.88)

2. **Additional Over Excavation and Recompanction Efforts:** Over-excavation and recompaction of the area under Building 1 due to the unidentified interior foundations.

The anticipated cost to complete the work is Not to Exceed (\$38,780.75)

ICTC and Hazard negotiated the cost for the change orders and agreed to the recommended cost increase. The total revised construction contract would be **\$13,153,858.91**. The proposed fee for the change orders has been budgeted in ICTC FY 25/26 Budget. The proposed cost for the change orders is within the existing project funding threshold and no additional financial impact to ICTC is anticipated.

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve Change Order No. 8 and Change Order No. 9 to Hazard Construction Engr. LLC for the Calexico ITC Project in the Not to Exceed amounts of (\$268,491.88) and (\$38,780.75) respectively modifying the total contract value to \$13,153,858.91.
2. Authorize the Executive Director to sign Change Order No. 8 and 9.

Sincerely,



David Aguirre
Executive Director

VI. ACTION CALENDAR

- B. Phase 1 of Imperial County Integrated Waste Management Plan (ICIWMP) Update -Consultant Selection and funds request

It is requested that Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the cost sharing recommendations requiring contributions by each of the cities/county to fund the Imperial County Integrated Waste Management Plan (ICIWMP) Update
2. Authorize IVRMA staff to execute the consultant agreement with MidAtlantic Solid Waste (MSW) Consultants in the amount of \$41,600, and initiate Phase 1 implementation
3. Authorize staff to make the necessary adjustments to the IVRMA budget pending agency participation and receipt of funds.



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FAX: (760) 337-3184

December 5, 2025

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Phase 1 of Imperial County Integrated Waste Management Plan (ICIWMP) Update -
Consultant Selection and funds request

Dear Committee Members:

The Imperial County Integrated Waste Management Plan (ICIWMP) has not been updated in approximately 26 years and is currently out of compliance with CalRecycle requirements. The County of Imperial has historically been responsible for the update to the ICIWMP with information submittals required by each of the cities. Although an interim update was due in early May 2025, the region's submittal was marked as "pending" due to the need for a comprehensive update. CalRecycle will review the completed revised plan once all regulatory and technical elements have been fully addressed and updated. As the regional agency, IVRMA was tasked to explore the possibility of updating the plan and compliance with CalRecycle.

To initiate the update process, IVRMA issued an RFQ to secure a qualified consultant. Staff researched consultants with similar project experience totaling 8 consultants. Staff contacted the consulting firms to discuss the project. Despite the total number of available consulting firms and initial discussions with each of the firms, IVRMA secured only a single response. Firms that did not submit a response to the RFP noted prior commitments and lack of capability to complete the effort.

A sole proposal was received from MidAtlantic Solid Waste (MSW) Consultants, a firm with extensive experience in solid waste planning, SB 1383 implementation, and regional system evaluations.

This item was formally presented to the IVRMA Technical Advisory Committee (TAC) during the TAC meeting held on October 23, 2025. A comprehensive follow-up discussion was presented to TAC members on November 20, 2025, summarizing key points, next steps, and required actions.

**SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND, AND IMPERIAL COUNTY**

The TAC discussion reviewed the following topics:

- The ICIWMP has not been updated in 26 years and remains out of compliance
- Continued delays may pose risks, including CalRecycle audit findings, penalties and fines, and disruptions to waste diversion reporting
- CalRecycle has been advised that the updated ICIWMP will be submitted once fully compliant
- IVRMA was recommended to lead the regional effort to ensure consistency and cost efficiency

TAC members were provided documentation on October 27, 2025 that included a PowerPoint summary, Phase 1 cost breakdown, the proposal, the RFQ package, and the distribution list. TAC members were instructed to review materials internally with their City Manager, Finance Department, Public Works, or other relevant staff. TAC representatives were then asked to approve advancing the recommendation to the Management Committee for consideration, after which it would be forwarded to the Board for final action.

Phase 1 is proposed at a fixed cost of \$41,600, representing approximately 223 hours of consulting work. Key deliverables include:

- Baseline system assessment
- Multi-regulatory gap analysis
- Review of emerging solid waste technologies
- Regional needs assessment
- A detailed, refined Phase 2 schedule, scope, and budget (separate fee to be considered after the completion of the Phase 1 effort.

Because the ICIWMP is over 26 years outdated, this project requires a one-time redevelopment to bring the plan into compliance. Developing a modernized ICIWMP requires technical expertise, regulatory experience, and detailed regional analysis—making a consultant the most efficient and appropriate mechanism to complete the work.

Once the ICIWMP is fully updated the following will be needed:

- Routine plan updates can be conducted internally by the County of Imperial
- Consultant support will only be required for major studies, legislative changes, or complex system redesigns
- Costs associated with this redevelopment are not expected

Phase 2 Options

At the conclusion of Phase 1, jurisdictions will receive a refined Phase 2 Scope of Work tailored to the region's needs. IVRMA will propose the following options to move forward:

- Proceed through IVRMA with the same consultant, or
- Issue a new RFP for Phase 2 services
- Do not proceed with next steps

Project Budget Phase 1

The total cost of phase 1 is **\$41,600**. In order to move forward with phase 1, each city/county will need to allocate a portion of the project cost. Staff used the 2025 Population Cost Share Model as a means of cost distribution. The proposed per agency cost is noted on the following page.

Jurisdiction	Cost Share
City of Brawley	\$6,304.56
City of Calexico	\$8,254.80
City of Calipatria	\$1,939.27
City of El Centro	\$9,140.24
City of Holtville	\$2,291.16
City of Imperial	\$5,225.91
City of Westmorland	\$1,663.99
County of Imperial	\$6,780.07
Phase 1 Total	\$41,600

Staff is requesting the Board's consideration towards approving the cost sharing recommendation to fund the ICIWMP effort. If approved, IVRMA would proceed with establishing a budget amendment to fund the effort after receipt of funds by each of the cities/county.

The TAC process confirmed jurisdictional support to advance the item, and the optional nature of Phase 2 ensures cost flexibility for all agencies. The TAC supported moving the item forward, acknowledging the importance of updating the regional plan to maintain state compliance.

Staff recommends Board approval to initiate Phase 1 and advance this important regional compliance project.

It is requested that the IVRMA Management Committee forwards this item to the IVRMA Board for their review and approval after public comment, if any:

1. Approve the cost sharing recommendations requiring contributions by each of the cities/county to fund the Imperial County Integrated Waste Management Plan (ICIWMP) Update
2. Authorize IVRMA staff to execute the consultant agreement with MidAtlantic Solid Waste (MSW) Consultants in the amount of \$41,600, and initiate Phase 1 implementation
3. Authorize staff to make the necessary adjustments to the IVRMA budget pending agency participation and receipt of funds.

Sincerely,



David Aguirre
Executive Director

Attachment(s)

EXHIBIT 1

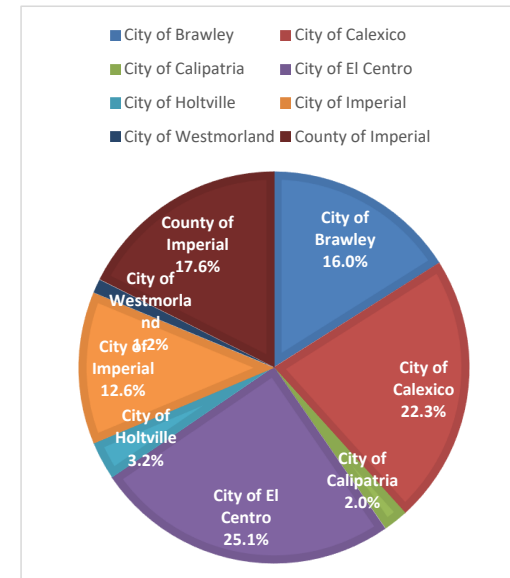
**POP 2025 Cost Sharing Agreement
IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY**

AGENCY	25% Equal Distribution	*Population	Agency Percentage	75% Population Distribution	Regional Project Fee
City of Brawley	\$ 1,300.00	28,543	16.0%	\$ 5,004.56	\$ 6,304.56
City of Calexico	\$ 1,300.00	39,666	22.3%	\$ 6,954.80	\$ 8,254.80
City of Calipatria	\$ 1,300.00	3,646	2.0%	\$ 639.27	\$ 1,939.27
City of El Centro	\$ 1,300.00	44,716	25.1%	\$ 7,840.24	\$ 9,140.24
City of Holtville	\$ 1,300.00	5,653	3.2%	\$ 991.16	\$ 2,291.16
City of Imperial	\$ 1,300.00	22,391	12.6%	\$ 3,925.91	\$ 5,225.91
City of Westmorland	\$ 1,300.00	2,076	1.2%	\$ 363.99	\$ 1,663.99
County of Imperial	\$ 1,300.00	31,255	17.6%	\$ 5,480.07	\$ 6,780.07
Total	\$ 10,400.00	177,946	100%	\$ 31,200.00	\$ 41,600.00

Contribution Requested **\$ 41,600.00**

SHARE COST- ICWMP PHASE 1

	TOTAL MEMBERSHIP REQUESTED	
City of Brawley	\$ 6,304.56	
City of Calexico	\$ 8,254.80	
City of Calipatria	\$ 1,939.27	
City of El Centro	\$ 9,140.24	
City of Holtville	\$ 2,291.16	
City of Imperial	\$ 5,225.91	
City of Westmorland	\$ 1,663.99	
County of Imperial	\$ 6,780.07	
	\$ 41,600.00	



* population from Dept of Finance May 2025

<https://dof.ca.gov/Forecasting/Demographics/Estimates/e-5-population-and-housing-estimates-for-cities-counties-and-the-state-2020-2024/>