



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE AGENDA

**ICTC OFFICES
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243**

**Wednesday, October 12, 2022
10:30 A.M.**

CHAIR: NICK WELLS

VICE CHAIR: MIGUEL FIGUEROA

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

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To Join by Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/88550365191?pwd=aEtjYkNGSm02RXcvNkh4VmVjeWFHZz09>

To Join by Phone, Dial 669-444-9171

Meeting ID: 885 5036 5191#

Passcode: 673684#

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 4

With ICTC Counsel's direction, the Executive Director forwards this item to the Management Committee for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of a public comment shall be limited to direction to staff. In compliance with the Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerna@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

V. CONSENT CALENDAR

- | | | | |
|----|---|--------------------|------------|
| A. | Approval of Management Committee Draft Minutes: | September 14, 2022 | Pages 7-19 |
| B. | Receive and File: | | |
| | 1. ICTC Commission Minutes: | August 24, 2022 | |
| | 2. ICTC TAC Minutes: | August 25, 2022 | |

VI. REPORTS

- A. ICTC / LTA / IVRMA Executive Director
 - ICTC Executive Director Report on page 21
- B. Southern California Association of Governments
 - See attached report
- C. California Department of Transportation – District 11
 - See attached report on page 27
- D. Committee Member Reports

VII. ACTION CALENDAR

- A. SR 78/86 Checkpoint Improvement Project Engineering Services – Change Order No. 2 – Contract Page 37 Amendment

It is requested that the Management Committee forward this item to the LTA Board for review and approval after public comment, if any:

- 1. Approve the contract amendment to the Engineering Consultant Agreement for the SR86 Checkpoint Improvement Project with AECOM in the amount of \$139,000.00 modifying the total contract value to \$641,000.00.
- 2. Authorize the Chairperson to sign the contract amendment.

VIII. NEXT MEETING DATE AND PLACE

- A. The next Management Committee Meeting is scheduled for Wednesday, November 9, 2022, at 10:30 a.m. at the City of El Centro Library and via zoom meeting.

IX. ADJOURNMENT

- A. Motion to Adjourn

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this _____, by the following roll call vote:

Agency	Yes	No	Abstain	Absent
Brawley				
Calexico				
Calipatria				
El Centro				
Holtville				
Imperial				
Westmorland				
County of Imperial				
County of Imperial				
Imperial Irrigation District				

NICK WELLS
Management Committee Chair

ATTEST:

CRISTI LERMA
Secretary to the Commission

V. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes:
September 14, 2022
- B. Receive and File:
 - ICTC Commission Minutes: August 24, 2022
 - ICTC TAC Minutes: August 25, 2022

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF September 14, 2022
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Rebecca Terrazas-Baxter
Imperial Irrigation District	Absent
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Angela Delgadillo, Marlene Flores, Daveline Villasenor

OTHERS PRESENT: David Salgado: SCAG, Rafael Reyes, Ben Guerrero, Alex Araiza: Caltrans, Tim Kelly, Alessandra Muse: IVEDC, Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, September 14, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nick Wells called the meeting to order at 10:40 a.m., roll call was taken, and a quorum was present.

II. ACTION CALENDAR

A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by [Terrazas-Baxter](#) seconded by [Salcido](#) to approve this item; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent

County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT ITEMS

A motion was made by [Morita](#) seconded by [Piedra](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:

- State Route 86 Border Patrol Checkpoint is currently in design and has been some additional design features that have been incorporated.
- IVRMA has been working with all member agencies towards completing an amendment to the existing IVRMA JPA. It is anticipated that the member agencies will approve the amended JPA via individual board action in the August to early September 2022 timeframe and the IVRMA board will approve the amended JPA at the September 2022 board meeting. IVRMA is attempting to amend the JPA prior to the October reporting deadline.
- The design of the Calexico Intermodal Transportation Center (ITC) is 100% complete, and staff is working on right-a-way acquisition. We are hoping to accomplish this in the next few months and move forward with construction. Multiple grants have been submitted for a variety of funding opportunities.
- Calexico East Port of Entry Bridge Widening Project is fully in construction. About 55% of construction has been completed. Currently, tunnel work is being constructed. This allows CBP to access the east and the west sides of the bridge. Hoping to have the project completed by late April or early May 2023.
- The Free Fares Program grant was approved for \$492K which will cover about 9 months of free fares for transit riders.

- B. Southern California Association of Governments (SCAG)
- Mr. Salgado had the following updates:
 - o SCAG 33rd Annual Demographic Workshop: Part 1 - September 14th and Part 2 - September 21st from 1:30 – 4:45 p.m. To register go to scag.ca.gov/demographics
 - o REAP 2.0 Housing Supportive Infrastructure Development Program Outreach: SCAG will be receiving about \$240 million for the REAP 2.0 program and supporting housing opportunities. This money does need to be spent rather quickly. The timeframe to spend this amount is until 2024/2025.
 - o The fourth Sustainable Communities Program (SCP) Call for Applications is anticipated to be released in Fall 2022, with a focus on Civic Engagement, Equity, and Environmental Justice. Due to the availability of new funding sources for this program, the guidelines for Call 4 are still in development. More information can be found here: <https://scag.ca.gov/scp>
 - o SCAG Transportation Broadband Strategies to reduce VMT and GHG Study https://www.cetfund.org/wp-content/uploads/2022/06/Caltrans-Grant-to-SCAG-Final-Report-PRINT_web.pdfAttachments
- C. Caltrans Department of Transportation – District 11
- Mr. Reyes had the following updates:
 - o SR-98 Widening Project has restarted work on Stage 1. The anticipated completion date is set to Mid-November.
 - o The District 11 Active Transportation Plan (D11-CATPLAN) has been completed. A summary report has been published and can be accessed using the link provided:
 - o <https://dot.ca.gov/-/media/dot-media/programs/transportation-planning/documents/active-transportation-complete-streets/caltrans-reconnecting-communities-program/district11-finalreport-a11y.pdf>
 - o <https://storymaps.arcgis.com/stories/807af02be4084bb1bb1854a112b56d5c>
 - Mr. Guerrero had the following updates:
 - o There is a new District 11 Local Assistance engineer, Bryan Ott. Please make sure that all staff include his name as the new DLAE for any type of communication with their office. His email is bryan.ott@dot.ca.gov.
 - o The FHWA has established a goal of 22.2%. If there are any projects that are FHWA funded do, make sure to aim for that goal. This goal is based on a survey that was done along the last three years that states that there are enough subcontracting opportunities for DBE up to 22.2%.
 - o The next CTC meeting is December 7, 2022 and the deadline for any documentation for that is October 10, 2022. Any state funded projects that need to go to the CTC meeting, please submit all documentation by October 10, 2022 to Caltrans office.
 - o FHWA Announcement: FHWA Project Bundling Peer Exchange October 4 and 5, 2022
 - o https://www.fhwa.dot.gov/ipd/alternative_project_delivery/defined/bundled_facilities/
- D. Committee Member Reports
- There were no updates.

VII. INFORMATION CALENDAR

A. Updates on the Southern Border Broadband Consortium (SBBC) and the Brawley Transit Corridor Brownfield Assessment Projects

- A presentation by Tim Kelly from the Imperial Valley Economic Development Corporation (IVEDC) was given.
- Mr. Kelly provided program updates for EPA Brownfields.
- The Chai Property has its phase 1 complete and the phase 2 was not required. The property is not listed and being marketed for redevelopment.
- The Finnell Property has its phase 1 and 2 completed, the contamination identified, and the property owners are now equipped to secure independent clean up funding.
- The Lesika Property has its phase 1 and 2 completed and blighted property has been redeveloped.
- The Pioneers Property has its phase 1 completed and its phase 2 in process. A developer has chosen this property due to the grant funding that is offered.
- The Texaco Property had its phase 1 completed and its phase 2 in process. The property will be marketed for redevelopment.
- The Dek Property was poorly executed phase 1 completed by another firm. The brownfields program completed phase 2 and provided the technical assistance for project completion. The business is now in operation.
- Mr. Kelly also provided program updates for Southern Border Broadband Consortium (SBBC). In 2016, IVEDC formed the SBBC utilizing an initiative from the California Advanced Services Fund (CASF) along with representatives from all economic sectors to improve the availability and adoption of affordable broadband technology for unserved and underserved areas of Imperial and San Diego counties.
- Regional Broadband Consortium: In 2020, SBBC was approved for a second 3-year grant cycle with the CPUC's California Advanced Services Fund as the RBC for San Diego and Imperial Counties. Current Grant Cycle: November 1, 2020 - October 31, 2023 Ongoing Efforts: SBBC continues to work with ISPs to identify funding opportunities and project locations in San Diego and Imperial.
- In 2019, SBBC participated in the development of a Preferred Scenario for 98% broadband deployment of broadband in the region submitted to the CPUC.
- In 2022, SBBC completed a project facilitated by Caltrans to identify Transportation Broadband Strategies to Reduce Vehicle Miles Traveled and Greenhouse Gases. Partners included SCAG and CETF
- Get Connected California: A statewide mobilization to register low-income households with the Affordable Connectivity Program (ACP), which offers discounted high-speed home internet. For more information: [Internet for All Now: Bridging the Digital Divide in California](#)
- For more information or any questions/comments, please contact the Imperial Valley Economic Development Corporation at (760) 353-8332.

VIII. ACTION CALENDAR

A. Imperial Valley Resource Management Agency (IVRMA) - Amendment to the Joint Powers Agreement

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the Amendment to IVRMA Joint Powers Agreement.
2. Authorize the Chairperson to sign the agreement.

A motion was made by [Salcido](#) seconded by [Colio-Warren](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

- B. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 4

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the fourth amendment of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

A motion was made by [Salcido](#) seconded by [Morita](#) to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

- C. Proposed Distribution plan for the 2020 Cycle 3 and 2022 Cycle 4 Local Partnership Formulaic Program (LPP)

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve Proposed Distribution Plan for the Local Partnership Formulaic Program funds.
 - a. Cycle 3 Option #2 2 Flat Distribution Plan
 - b. Cycle 4 Option #2 2 Flat Distribution Plan
 - c. Authorize staff to open Call for Projects for the Local Partnership Formulaic Program Cycle 3 and Cycle 4
2. Authorize staff to submit the recommended projects to the California Transportation Commission (CTC).

A motion was made by [Morita](#) seconded by [Colio-Warren](#) to approve Action C. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	No
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried.

- VIII.** The next meeting is scheduled for **October 12, 2022, at 10:30 a.m.** tentatively in the City of El Centro and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting adjourned at 12:06 p.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION**DRAFT MINUTES FOR AUGUST 24, 2022****6:00 p.m.****VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Raul Urena via zoom
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Robert Amparano via zoom
City of Holtville	Mike Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Ryan Kelley via zoom
County of Imperial	Luis Plancarte
Imperial Irrigation District	Javier Gonzalez

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Ann Fox for Gustavo Dallarda

STAFF PRESENT: David Aguirre, Virginia Mendoza, Cristi Lerma, Michelle Bastidas, Marlene Flores, Angela Delgadillo

OTHERS PRESENT: David Salgado: SCAG; Eric Havens: Counsel; Mario Orso, Margie Perez, Everett Townsend, Rafael Reyes, Erwin Gojuangco: Caltrans; Tomas Oliva: City of El Centro

PUBLIC: Javier Lopez, Sylvia Chavez

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, August 24, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nava-Froelich called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

II. ACTION CALENDAR

A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by Viegas-Walker and seconded by Plancarte, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes

City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.**III. EMERGENCY ITEMS**

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT CALENDAR

- A. ICTC Commission Minutes: June 22, 2022
- B. Receive and File:
 - 1. ICTC Management Committee Minutes: August 10, 2022
 - 2. ICTC TAC Minutes: June 23, 2022
- C. State of Good Repair Grant Program, FY 2022-23

- 1. Approved the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2022-23 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

A motion was made by [Viegas-Walker](#) and seconded by [Goodsell](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Placarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.**VI. REPORTS**

- A. ICTC Executive Director
 - Updates were provided by Mr. Aguirre and Ms. Mendoza.
 - All updates are on the Executive Director report on page 26 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - Updates were provided by Mr. Salgado.
 - All updates are on the SCAG report on page 32 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
 - Updates were provided Ms. Fox, Mr. Orso and Ms. Perez.
 - All updates are on the Caltrans report on page 35 of the agenda.
- D. Commission Member Reports

- Updates were provided by various commissioners.

VII. ACTION CALENDER

- A. Imperial County Long Range Transportation Plan – First Amendment to Agreement for Services – Michael Baker International

The ICTC Management Committee met on August 10, 2022, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the First Amendment to Agreement for Services for the Imperial County Long Range Transportation Plan – to Michael Baker International in the amount of \$24,396.60.
2. Authorized the Chairperson to sign the Services Agreement.

A motion was made by [Viegas-Walker](#) and seconded by [Amparano](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Carried.

VIII. MEETING DATE AND PLACE

- A. The next meeting will be on September 28, 2022, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting Adjourned at 7:25 p.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE

DRAFT MINUTES

August 25, 2022

Present:

Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
George Galvan	City of Calipatria
Abraham Campos	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Ramiro Barajas	City of Westmorland
Veronica Atondo	County of Imperial
Ismael Gomez	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Phillip Ramirez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Ana Gutierrez	City of Brawley
Livier Lau	City of Calexico
Felix De Leon	City of El Centro
Andres Miramontez	City of El Centro
Christian Rodriguez	City of El Centro
Alex Chavez	City of Holtville
Othon Mora	City of Holtville
Marco Coronel	City of Imperial
Jim Minnick	County of Imperial
Ismael Garcia	County of Imperial
Nicole Falvey	Caltrans
Alex Araiza	Caltrans
Rafael Reyes	Caltrans
Bryan Ott	Caltrans
Nick Ventrilla	Caltrans
Anna Strahan	Caltrans

David Salgado	SCAG
Manuel Ortiz	IID
Yoli Viviana Sanchez	Health Program Coordinator

1. The meeting was called to order at 10:04 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Galvan/Campos). **Motion Carried.**
3. A *motion* was made to adopt the minutes for June 23, 2022 (Atondo/Galvan) **Motion Carried.**
4. **2022 Walk to School Presentation:**
(Presented by: Yoli Viviana Sanchez, Health Program Coordinator)
 - The benefits of children doing physical activity are building strong bones and muscles, reduces anxiety and depression, and reduces risk of diseases such as, cancer, heart disease, obesity, etc.
 - The benefits of walking to and from school are reduces harmful greenhouse gas emissions, contributes to their daily amount of exercise, and facilitates social bonds among peers and parents.
 - To implement Safe Routes to School: school districts faculty, law enforcement, city hall, students, parents, signs and banners, stickers, etc.
 - Walk Audits are a great tool in creating communities where residents can participate in making their vision of healthy, safe, walkable streets real.
 - Walk Audits on Streets Near the School: Identify school drop-off and pick-up areas, engage students in understanding their neighborhoods, lead to a reduction in traffic flow, and assist with attendance and tardiness issues.
 - Kit of Parts: The mission is to develop dynamic strategies to engage children in physical activity and reduce greenhouse gas emissions.
 - For more information on the Imperial County Safe Routes to School Project please contact Yoli Viviana Sanchez at [Yoli Viviana Sanchez@co.imperial.ca.us](mailto:Yoli.Viviana.Sanchez@co.imperial.ca.us)
 - For more information, on the Kit of Parts please contact David Salgado at dsalgado@scag.ca.gov.
5. **2023 Active Transportation Program Regional Guidelines and 20 Point Scoring Methodology:**
(Presented by: Virginia Mendoza & Marlene Flores)
 - ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:
 1. Approve the following methodology for assigning points of the 2023 Active Transportation Program Regional Guidelines:
 - a. 20 points for projects that have been identified in an adopted local and/or regional plan; and
 - b. Zero points for projects that have not been identified in an adopted local and/or regional plan.
 - A *motion* was made to approve the Active Transportation Program Regional Guidelines and 20 Point Scoring Methodology. (Falomir/Campos) **Motion Carried.**

6. Surface Transportation Block Grant Program and Congestion Mitigation and Air Quality Program 2022 Project Selection for Programming in – FFY 2025/2026:

(Presented by: Virginia Mendoza & Marlene Flores)

- TAC members received a copy of both CMAQ and STBG Scoring and ranking of the projects in the last call for projects in addition to the highest-ranking list of projects not selected for funding. TAC members discussed and deliberated all possible ways of distributing the CMAQ and STBG funds in accordance with the CMAQ and STBG guidelines.
- Based on the recommendation of the TAC members on August 25, 2022, the following recommendations were proposed:
- Based on the recently completed Call for projects in 2022, and the selection of the next priority projects being minimal; the collective group opted to conduct a Mini Call for projects for CMAQ and STBG for FFY 2025-2026.
- Every local agency will submit a project, whether it is an existing project, additional funds for existing projects or a new project; and
- Taking into consideration all agencies and the amounts available for each program, TAC members recommended to keep project request amounts between \$500 to \$800 (federal request) and remind all local agencies of the minimum local match requirement of 11.47% for both CMAQ and STBG program funds.
- Local agencies please note that the request to use the “Expedited Project Selection Procedures” (EPSP) process will be an option if you have a project that needs to move forward.
- A timeline was also created and distributed to all TAC Members.

7. Proposed Distribution plan for the 2020 Cycles 3 & 2022 Cycle 4 Local Partnership Formulaic Program (LPP):

(Presented by: Virginia Mendoza & Marlene Flores)

- ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:
 1. Approve a Proposed Distribution Plan for the Local Partnership Formulaic Program funds.
 - a. Cycle 3 Option #1 Population and Maintained Mileage Distribution Plan or
 - b. Cycle 3 Option #2 Flat Distribution Plan
 - c. Cycle 4 Option #1 Population and Maintained Mileage Distribution Plan or;
 - d. Cycle 4 Option #2 Flat Distribution Plan
 - e. Authorize staff to open Call for Projects for the Local Partnership Formulaic Program Cycle 3 and Cycle 4
 2. Authorize staff to submit the recommended projects to the California Transportation Commission (CTC).
- A *motion* was made to approve Cycle 3 Option #2 Flat Distribution Plan and Cycle 4 Option #2 Flat Distribution Plan. [\(Campos/Villegas\)](#) **Motion Carried.**

8. Caltrans Updates / Announcements:

(Presented by: Rafael Reyes)

- As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west

- The project is expected to be “Provide a safe and reliable transportation network that serves all people and respects the environment” substantially completed and open to traffic in late 2022. The total project cost is estimated at \$8.2 million.
- SR-98 Widening Project: Construction has restarted. A part of their executive team went out and met with Local Officials in the business community there to take in their suggestions.
- The Stage 1 of the project completion date is by mid-November. The intent is to avoid further impacts on the holiday season. The subsequent stages are also planned to start to avoid the holiday season.
- The construction team has had close coordination/communication with the business community to make sure that those start dates are done to minimize any future impacts.

9. SCAG Updates / Announcements:

(Presented by: David Salgado)

- **2022 SCAG Regional Conference and General Assembly May 5-6, 2022:** On May 5-6, local leaders from throughout Southern California will convene for SCAG’s 57th annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA. This two-day conference will bring together state and local elected officials, CEOs, business and civic leaders, transportation and environmental stakeholders, local government staff, and others.
- **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary.
- **Go Human Update Call for Application Released for Community Engagements Mini-Grants:** On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects. SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications are due Friday, April 29.

10. Cities and County Planning / Public Works Updates:

- No updates were given during the meeting.

11. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- In the process of pursuing Federal Transit Funding to reinstate the free fare program that was ongoing during the pandemic.

b. Transportation Planning Updates

12. General Discussion / New Business

Next TAC meeting will be September 22, 2022 via Zoom at ICTC offices

13. Meeting adjourned at 12:02 p.m.

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: October 6, 2022
To: ICTC Management Committee Members
From: David Aguirre, Interim Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on October 12, 2022.

- 1) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and obtaining Caltrans Permits and Environmental Clearance.

- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's*

website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](http://www.imperialctc.org)

- 3) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. *ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff will be working with local agency staff to discuss programming of FFY 2025/2026 CMAQ and STBG funds. A separate action item for FFY 2025/2026 CMAQ and STBG funding was presented to ICTC TAC in August 25, 2022 for initial direction. Direction was given to ICTC staff to begin project selection recommendation beginning with TAC on October 27, 2022.*

- 4) **IVRMA – Joint Powers Agreement (JPA) Amendment:** *IVRMA has been working with all member agencies towards completing various amendments to the existing IVRMA JPA. The proposed amendments include required newly adopted legislation language and the expansion of services that the IVRMA is anticipated to provide to the member agencies. The member agencies took action during the month of September 2022 to adopt the amended JPA. The IVRMA board approved the amended JPA at the September 2022 board meeting. IVRMA will be forwarding the fully executed amendment to CalRecycle for approval.*
- 5) **Orchard Road & SR115 Traffic Concept Report:** *During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff is working with Caltrans District 11 staff to meet and discuss next steps. A meeting is anticipated for mid to late October.*
- 6) **Imperial Mexicali Binational Alliance (IMBA):** *The September 8, 2022, IMBA meeting was held in the City of Calexico and included updates on Calexico East Port of Entry Bridge Widening project, Calexico West Port of Entry Phase 2A and 2B, Lithium Valley, education, Calexico East Port of Entry Gateway project. The next IMBA meeting is scheduled for November 10, 2022, in the City of Calexico. The meeting will be available via Zoom and in-person.*
- 7) **Regional Active Transportation Program:** *ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff initiated the adoption process of the*

draft scoring methodology to the ICTC TAC in August 25, 2022. This item was approved by both TAC and Management Committee and is scheduled to be presented to the Commission on September 28, 2022.

- 8) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:
- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
 - Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
 - Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
 - Ensure compliance with state and federal transportation planning regulations
 - Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, that was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

The Consultant has completed drafts of the Existing Conditions technical memorandum and Transportation Issues and Strategies technical memorandum. Both technical memorandums are under review by TAC members. To access the draft document, please visit the project website located at <https://ictc-lrtp2023.org/new-page-2>. The second TAC meeting was conducted on September 22, 2022, where both technical memorandums were summarized and available for TAC member review. The Consultant team is currently beginning the Projects and Program technical memorandum with a schedule draft completion of January 2023.

- 9) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 10) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and

is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in early 2023.*

- 11) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has engaged its engineering team to review applicable infrastructure needs. ICTC has received a proposed cost to complete the infrastructure improvements. Additional updates pertaining to this item are to follow.*
- 12) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. ICTC is currently working on program rollout.*
- 13) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Construction activities are have commenced and are anticipated to be completed prior to the Thanksgiving holiday.*
- 14) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 15) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*

For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html

For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html

- 16) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** *Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.*

ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting in August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

17) **Partnerships with IVEDC:**

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. *As of February 17, 2022 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award. IVEDC Staff will be providing an update at the Commission meeting on September 28, 2022.*
- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 17, 2022, there is a remaining grant balance of \$67,922. Of the \$67,922, \$63,717 is the remaining contract balance for SCS Engineers. IVEDC Staff provided an update at the Commission meeting on September 28, 2022.*

18) **Meetings attended on behalf of ICTC:**

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- August 24, 2022 – ICTC Commission Meeting at the ICTC Offices and via zoom meeting
- August 24, 2022 – Presentation of the Long Range Transportation Plan to the Imperial Valley Health Coalition
- September 1, 2022 – SCAG Regional Council Meeting via zoom meeting
- September 7, 2022 – ICTC SCAG Meeting at the ICTC Offices and via zoom meeting
- September 7, 2022 – Presentation of the Long Range Transportation Plan to the US Bureau of Reclamation

- September 8, 2022 – Imperial Mexicali Binational Alliance Meeting in the City of Calexico
- September 9, 2022 – Presentation of the Long Range Transportation Plan to the Imperial Valley LGBT Resource Center
- September 14, 2022 – ICTC Management Committee at the ICTC Offices
- September 14, 2022 – Senior Outreach event at the DayOut in Brawley
- September 16, 2022 – CTC / SCAG CEO’s Meeting via zoom meeting
- September 20, 2022 – El Centro City Council Meeting & Brawley City Council Meeting
- September 21, 2022 – Calexico City Council Meeting
- September 21, 2022 – Paratransit Coordination Committee (PCC) Meeting at the ICTC Offices
- September 22, 2022 – ICTC TAC Meeting at the ICTC Offices
- September 22, 2022 – IVRMA TAC Meeting at the ICTC Offices
- September 23, 2022 – ICTC SSTAC Meeting at the ICTC Offices
- September 23, 2022 – Presentation of the Long Range Transportation Plan to The Chamber of Commerce for Greater Calexico
- September 29, 2022 – ICTC Teambuilding Retreat in San Diego
- October 3, 2022 - ICTC/CBP Meeting regarding the SR86 Checkpoint at the ICTC Offices

California Department of Transportation



To: ICTC Management Committee

Date: October 2022

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. The interchange was opened to traffic on December 21st. The community identifier installation was completed on February 8.



The contractor will continue with plant establishment and close out activities through 2023.

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 widening between Rockwood Avenue and Ollie Avenue is underway. The target completion date for Stage 1 is mid-November. Stage 2 target start date is pending negotiations between Caltrans and stakeholders

with the intent to minimize disruptions to local businesses during the holiday season. The total project cost is estimated at \$8.2 million.

3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot continues to be active. The caldera is approximately 9 feet from the SR-111 edge of traveled way, another smaller caldera recently appeared a few feet to the north-east of the original and is active. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

<https://www.youtube.com/watch?v=Ek1buV2HA68>

4. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours are expected and will be announced prior to commencement of work. Construction is expected to start in early 2023 and estimated completion is early 2024. The total project cost is estimated at \$11.1 million.

PROJECT DELIVERY

1. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by July 2023. Below is a conceptual rendering of the gateway sign.



2. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project is currently in design and is expected to go out to bid in fall 2022 with construction estimated to start in early 2023. Total estimated cost is \$13.2 million.

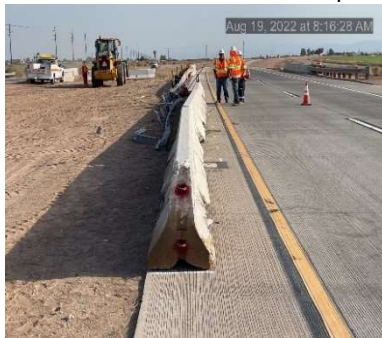
3. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 6/2024. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. Maintenance response to Tropical Storm Kay included storm damage repair of washouts on SR98 between route S2 near Ocotillo and Drew Rd (S29). In addition, storm patrol activities included emergency traffic control and clearing debris on various routes (SR78, SR98, SR86, SR111, SR115, I-8).
2. The Clean CA crew has been steadily working on litter abatement efforts for the past several months. The crew began work on SR86 in March of 2022 and as of July has picked up over 1300 cubic yards of litter from the outside shoulders (border checkpoint to Riverside County line). The combined effort for all other routes (I-8, SR78, SR98, SR111, SR115) was 564 Cu yds as of July. The Clean CA Crews are now cleaning the SR-86 center median with lane closures of the #1 lanes in each direction for safety. They will continue to work on the city gateways as needed.



3. El Centro Traveled Way Crew – Sweeping I-8/SR111, brush control SR111, installation of K rail/temporary crash cushion-SR111/Rockwood Canal



4. El Centro Functional/Marking Crew – Sign/landscape maintenance, striping and sign installations SR86/78



5. Midway Traveled Way Crew – Crack sealing SR98, grading at Sand Hills rest area



6. Brawley Traveled Way Crew – Sweeping/brush control, SR78 clearing washes



7. El Centro Clean CA Crew – Litter control/landscaping activities SR86 near County line



8. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The

environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **Project Study Report: Forrester Road Improvements** - This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high volume of interregional and local agricultural trucks and anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland.

2. **Local Assistance:**

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation accordingly. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date.

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements – LAPM Section 9.2, *Title VI compliance is subject to review at any time.*

www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

RELINQUISHMENTS

1. **SR-86** from SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella, and just east of Brandt Rd to SR-78. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from Countryside Dr to Treshill Rd. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

LOCAL ASSISTANCE DAY STATEWIDE WEBINAR

The Caltrans Division of Local Assistance in partnership with the Regional Transportation Planning Agencies Group provides a quarterly statewide webinar. Subjects include information sharing, local project delivery policies, processes, and procedures, and facilitating peer-sharing of best-practices. The free webinar is open to project managers, engineers, and those that work with local assistance processes for local and tribal agencies.

Topics to be Presented - November 3rd:

- Successful Federal Authorization Submittal
- Standard Operating Procedure for Public Works Projects - Conception to Construction
- Caltrans Division of Materials Engineering and Testing Services: Local Agency Partnerships

DATE: November 3, 2022
TIME: 8:30 am – 11:30 am PT
LOCATION: Virtual

Register to join this free informative event!

REGISTRATION

2023 MEETING SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION
Adopted June 29, 2022

JANUARY 25(W) – JANUARY 26(TH), 2023 – ROCKLIN

FEBRUARY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

MARCH 22(W) – 23(TH), 2023 – LOS ANGELES AREA

APRIL 2022 – NO REGULARLY SCHEDULED COMMISSION MEETING

April 12(W) & 13(TH) – Town Hall Meeting – Redding

TBD – Joint CTC/CARB/HCD Meeting — TBD

MAY 17(W) – 18(TH), 2023 – BAY AREA

JUNE 28(W) – 29(TH), 2023 – SACRAMENTO

JULY 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

AUGUST 16(W) – 17(TH), 2023 – SAN DIEGO

SEPTEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

September 20(W) & 21(TH) – Town Hall Meeting – San Benito

OCTOBER 18(W) – 19(TH), 2022 – CENTRAL VALLEY

TBD – Tri-State Meeting –

NOVEMBER 2023 – NO REGULARLY SCHEDULED COMMISSION MEETING

TBD – Joint CTC/CARB/HCD Meeting – TBD

DECEMBER 6(W) – 7(TH), 2023 – RIVERSIDE

2022 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
Jan 26-27 - Sacramento	Mon, Nov 29, 21	Mon, Dec 6, 21	Fri, Dec 10, '21	Fri, Dec 17, '21	Fri, Dec 17, '21
Mar 16-17 - San Diego	Tue, Jan 18, 22	Mon, Jan 24, 22	Mon, Jan 31, '22	Wed, Feb 9, '22	Thu, Feb 10, '22
May 18-19 - Central Valley	Mon, Mar 21, 22	Mon, Mar 28, 22	Mon, Apr 4, '22	Wed, Apr 13, '22	Thu, Apr 14, '22
June 29-30 - Sacramento	Mon, May 2, 22	Mon, May 9, 22	Mon, May 16, '22	Wed, May 25, '22	Thu, May 26, '22
Aug 17-18 - Bay Area	Mon, Jun 20, 22	Mon, Jun 27, 22	Tue, Jul 5, '22	Wed, Jul 13, '22	Thu, Jul 14, '22
Oct 12-13 - Santa Barbara	Mon, Aug 15, 22	Mon, Aug 22, 22	Mon, Aug 29, '22	Wed, Sep 7, '22	Thu, Sep 8, '22
Dec 7-8 - Riverside	Mon, Oct 10, 22	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

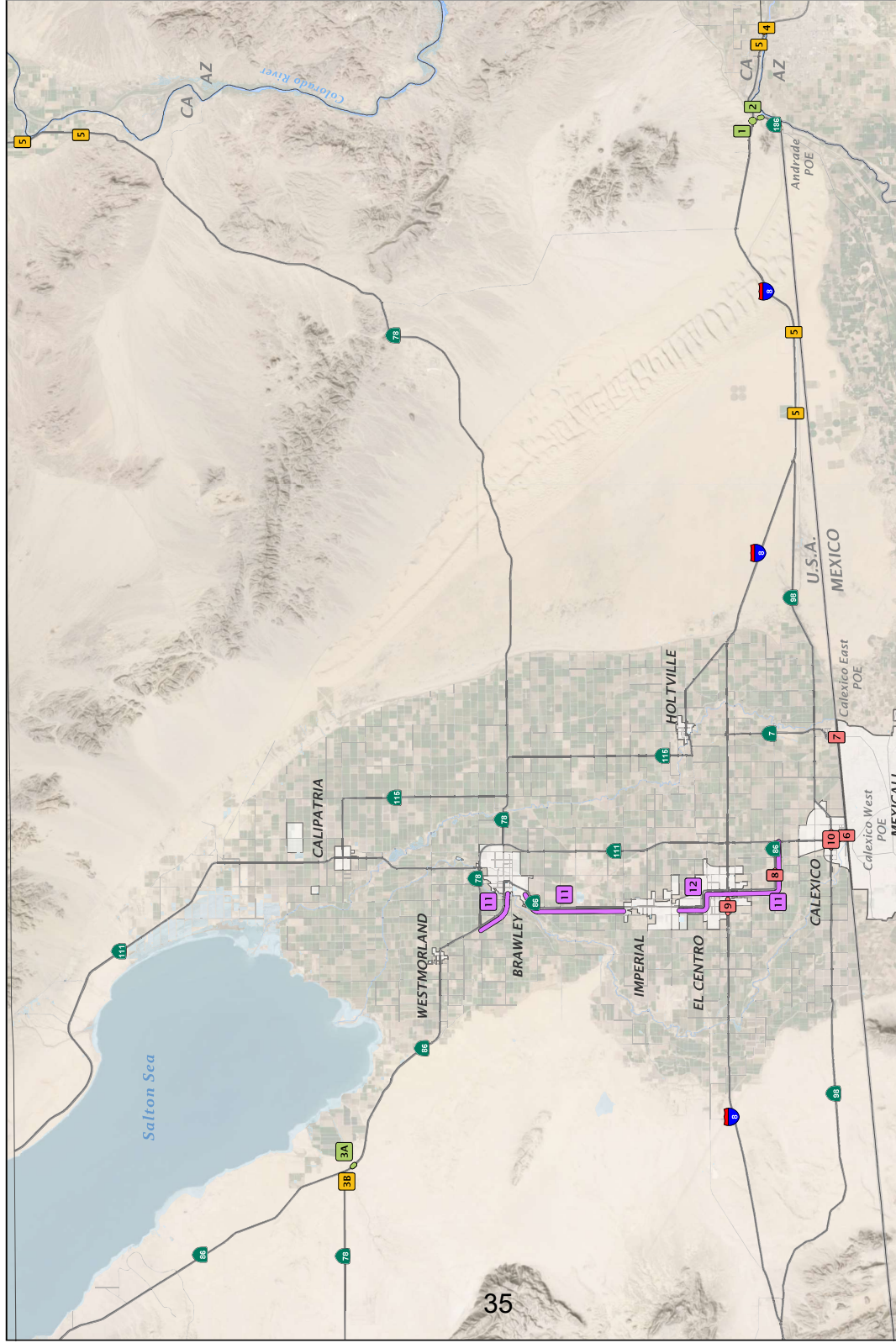
* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas
Moved - July 4

Moved - Christmas

Moved - Christmas

STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements
Complete Dec 2022
2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete Fall 2022

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete Fall 2022
- 4. I-8 Colorado River Viaduct
Complete April 2021; Begin Construction Early 2023
- 5. Bridge Rehab Protects on I-8 and SR-78

CONSTRUCTION

- | | |
|--|---|
| 6. SR-111 Pavement Rehabilitation, Border to SR-396
Complete late September 2022 | |
| 7. Callexico East POE Bridge Widening
Design/Build Begin Mar 2021, Complete June 2023 | |
| 8. SR-86/Dogwood Road Intersection Improvements
Complete Oct 2022 | ✓ |

RELINQUISHMENT

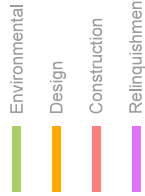
11. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro
Date Estimate 2026

* The California Department of Transportation (Caltrans) is a partner in this study/projects although not the lead agency.

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct_public_information.d11@dot.ca.gov

Date: 08/17/2022



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry



VII. ACTION CALENDAR

- A. SR 78/86 Checkpoint Improvement Project Engineering Services – Change Order No. 2 – Contract Amendment



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

October 7, 2022

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: SR 78/86 Checkpoint Improvement Project Engineering Services – Change Order
No. 2 – Contract Amendment

Dear Committee Members:

The “State Route 86 U.S. Border Patrol Checkpoint” improvement project was identified as a regional priority by the Imperial County Local Transportation Authority (LTA) and the Imperial County Transportation Commission (ICTC). The current configuration of the checkpoint has been a bottleneck and creates delays for regional travel and goods movement in Imperial Valley. The LTA approved funding for the project as part of the five percent Regional Highway Set-Aside from Measure D in the amount of \$1.3 million dollars.

On December 28, 2018, ICTC entered into an agreement with AECOM Technical Services, Inc. to complete the engineering design improvements for the SR78/86 Checkpoint. The initial Scope of Work and cost was \$319,000.00. On December 16, 2020, ICTC and AECOM agreed to modify the scope of work to include additional design efforts to a widened canopy, booth layout plans, VACIS inspection area, relocation plans for the existing inspection booth and electrical plans, SR86 and SR78 intersection traffic study and a hydraulic analysis as a result of the scope of work modifications. The amended cost for the project became \$504,000.00. ICTC, CBP, AECOM and Caltrans have been participating in regular meetings regarding the design completion, acquisition of project funding and other key adjustments to the project as a result the traffic study. During the discussions it was agreed that an acceleration lane would be required to allow for vehicles to safely merge onto SR86 from the secondary lane. The acceleration lane was not considered as part of the initial scope of work therefore a change order would be required. ICTC requested a formal change order request from AECOM to complete the design of the acceleration lane, additional surveying services, modifications to the specifications and cost estimates and modifications to the hydraulic analysis as a result of the acceleration lane. ICTC received a change order for \$139,000.00 from AECOM to complete the requested services.

ICTC reviewed the proposed scope and fee and found the proposed cost to be reasonable. The total revised contract would be \$641,000.00 The proposed change order – contract amendment fee has been budgeted in ICTC FY 21/22 Budget. Any remaining funds from the initial approved budget would be contributed towards construction efforts.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

A critical component to note is the cost to construct the project. The initial scope of work was anticipated to cost under 2.5 million to construct. As a result of the numerous adjustments to the project, the anticipated cost to construct the project is over 5 million dollars. The increased cost may result in further delays for the acquisition of construction funding.

It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any:

1. Approve the contract amendment to the Engineering Consultant Agreement for the SR86 Checkpoint Improvement Project with AECOM in the amount of \$139,000.00 modifying the total contract value to \$641,000.00.
2. Authorize the Chairperson to sign the contract amendment.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', with a stylized flourish at the end.

David Aguirre
Interim Executive Director