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TECHNICAL ADVISORY COMMITTEE

MINUTES

July 27, 2017

Present:

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
David Dale	City of Calexico
Mindy Hernandez	City of Calipatria
Abraham Campos	City of El Centro
Nick Wells	City of Holtville
Isabel Alvarez	City of Imperial
Othon Mora	City of Imperial
Veronica Atondo	County of Imperial

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
David Aguirre	ICTC
Vicky Hernandez	ICTC
David Salgado	SCAG
George Galvan	The Holt Group
Joseph Chua	Caltrans
Kevin Hovey	Caltrans
Michelle Blake	Caltrans
Roberto Martinez	Vexer Engineering

1. The meeting was called to order by Chair Gaste at 10:01 a.m. A quorum was present and introductions were made.
2. A *motion* was made to adopt the minutes for April 27, 2017. (Alvarez/Sillas) **Motion Carried.**
3. ICTC Updates / Announcements
 - Transit Planning Updates (By David Aguirre):
 - The consultant conducting the Regional Bus Stop Inventory will be reaching out to the cities and county while they are completing services in their jurisdictions.

- The Caltrans Adams Avenue site project is underway. The consultant team have begun the feasibility analysis that will determine if the site will meet ICTC's transit needs

➤ Transportation Planning Updates (By Virginia Mendoza):

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>Request for Authorization (RFA) for Design was submitted and the project has been obligated.</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>RFA was submitted, city is pending Caltrans HQ approval of single audit submitted on 3/16/17. Caltrans HQ has not given direction on the audit approval; no federal funds will be processed until audit is approved.</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>Obligation issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Obligated in April</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route Improvements	\$524	<i>Obligation completed, it's been awarded for design</i>
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>Obligation for ROW issued 12-27-16, RFA for CON will be submitted 2017</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON was submitted on January 24, 2017, E76 received</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA submitted on May 18th, project received E76</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City Limits	\$2,335	<i>RFA submitted in April</i>
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted in June</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA expected to be submitted in June</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio	\$237	<i>RFA expected to be submitted in June</i>

		Vista Street from Holt Avenue to Heil Avenue in Seeley		
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA was submitted on April 20, 2017 and the E-76 was received by the agency.</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>RFA was submitted on July 20, 2017.</i>
		Total	\$9,978	

- Ms. Mendoza and Mr. Baza gave an update on SB 1 Programs and guidelines. Emphasis was made on the Local Streets and Roads Program and the State Local Program. Staff agreed to provide more program details via email and more information would be shared in the August TAC meeting.
- LTA Updates (By Virginia Mendoza):
 - Ms. Mendoza requested that all agencies with an LTA Bond balance submit their project requests. She stated that the County of Imperial and the City of Calipatria have spent all their funds. The City of Brawley has a balance as of April 2017 of \$1.98 million; Calexico \$6 million; and, Imperial \$265,134. Agencies are highly encouraged to submit invoices.

4. Presentation on NEPA Process for Local Assistance Projects

Ms. Blake gave a Power Point Presentation on the NEPA process for Local Assistance projects. An overview of the presentation consisted of the following:

- context in project delivery
- laws and regulations
- process
- resources and compliance
- technical studies/reports
- NEPA documentation
- reevaluations
- PS&E and Construction

For a complete copy of the presentation, please contact the ICTC office.

5. SCAG Updates / Announcements: (By Mr. Salgado)

- The Active Transportation Program (ATP) Augmentation grant applications are due to SCAG by 8/31/17. The grants will have a focus on disadvantage communities and are for non-infrastructure projects. All agencies are eligible to apply with the exception of the County of Imperial, City of El Centro and City of Westmorland.

6. Cities and County Planning / Public Works Updates:

- Agencies had no project updates.

7. Caltrans Updates / Announcements

Mr. Hovey had the following updates and announcements:

- Mr. Hovey stated he will ask Caltrans Right of Way division staff about coming out to make a presentation. Another environmental presentation will be considered focusing on Hazardous

Waste.

Mr. Chua had the following updates and announcements:

- Mr. Chua presented on upcoming trainings, meetings for Local Assistance.
- A complete list of inactive projects can be found at the link provided below.
<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

8. General Discussion / New Business

- Discussion was had about meeting in August. The TAC August meeting will be focused on SB 1 program requirements and announcements.

9. Meeting adjourned at 11:21 a.m.