

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
OFFICIAL MINUTES FOR OCTOBER 27, 2021  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Rosie Arreola-Fernandez
City of El Centro	Absent
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Absent
County of Imperial	Luis Plancarte via zoom
County of Imperial	Ryan Kelley via zoom
Imperial Irrigation District	Absent

**NON-VOTING MEMBERS PRESENT:**     Caltrans District 11     Ann Fox for Gustavo Dallarda via zoom

**STAFF PRESENT:**     Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Marlene Flores

**OTHERS PRESENT:**     All via zoom – David Salgado: SCAG; Rafael Reyes, Ben Guerrero, Daniel Hernandez, Patrick Jenkins: Caltrans; Eric Havens: Counsel

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, October 27, 2021, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chair [Arreola-Fernandez](#) called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

**II. ACTION CALENDAR**

A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorized the Chairperson to sign the resolution.

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion Passed.**

**III. CLOSED SESSION**

- A. Motion to convene to Closed Session ([Amparano/Plancarte](#)) Motion carried
- B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Agency Designated Representative: Eric Havens  
Unrepresented Employee: Interim Executive Director
- C. Announcement of Closed Session Action(s)  
*The Commission met in closed session regarding conference with labor negotiators under Government Code section 54957.6. Direction was given to appoint David Aguirre as the Interim Executive Director with a 10% salary increase effective December 1, 2021. Final action regarding compensation shall occur at next month’s action calendar.*

**IV. EMERGENCY ITEMS**

There were none.

**V. PUBLIC COMMENTS**

There were no public comments received.

**VI. CONSENT CALENDAR**

- A. Approval of the ICTC Commission Draft Minutes: September 29, 2021
- B. Receive and File:
  - 1. ICTC Management Committee Minutes: October 8, 2021
  - 2. ICTC TAC Minutes July 22, 2021
  - 3. ICTC SSTAC Minutes September 1, 2021

C. Update authorized signers for the ICTC Bank Accounts at Community Valley Bank

- 1. Remove the following signers from the ICTC bank accounts with Community Valley Bank (CVB):
  - a. Mark Baza, Executive Director
  - b. Kathi Williams, Program Manager (retired)
- 2. Add the following signers to the ICTC bank accounts with CVB:
  - a. Virginia Mendoza, Program Manager

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion Passed.**

**VII. REPORTS**

- A. ICTC Executive Director

- Updates were provided by Ms. Mendoza and Mr. Aguirre. All updates are on the Executive Director report on page 22 of the agenda.
- B. Southern California Association of Governments (SCAG)
  - Updates were provided by Mr. Salgado. All updates are on the SCAG report on page 37 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
  - Updates were provided by Ms. Fox. All updates are on the Caltrans report on page 44 of the agenda.
- D. Commission Member Reports
  - There were none.

**VIII. ACTION CALENDER**

- A. 2022 State Transportation Improvement Program (STIP) Recommendations for Imperial County
  - 1. Approved the 2022 STIP Recommendations for Imperial County, requesting to fund Planning, Programming and Monitoring (PPM) activities in the following distributions:
    - a. Program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112,507 from COVID STIP Relief Funds) for ICTC staff PPM activities as follows: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.
    - b. Carryover the remaining available balance of \$10,821,642 (\$8,684,000 from STIP RIP and \$2,137,642 from COVID STIP Relief Funds) for the Forrester Road improvement project.

A motion was made by [Nava-Froelich](#) and seconded by [Plancarte](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion Passed.**

**IX. NEXT MEETING DATE AND PLACE**

- A. The next meeting will be tentatively on November 18, 2021, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

**X. ADJOURNMENT**

- A. Meeting Adjourned at 7:28 p.m.

Approved and submitted on November 18, 2021

By: 

Cristi Lerma, Secretary to the Commission