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**TECHNICAL ADVISORY COMMITTEE
MINUTES**

September 24, 2020

Present:

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lily Falomir	City of Calexico
Miguel Figueroa	City of Calexico
Joel Hamby	City of Westmorland
Ismael Gomez	IID

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Tyler Salcido	City of Brawley
Gordon Gaste	City of Brawley
Javier Luna	City of El Centro
Christian Rodriguez	City of El Centro
Angel Hernandez	City of El Centro
Othon Mora	City of Imperial
Robert Urena	County of Imperial
Rachel Fonseca	City of Westmorland
Ben Guerrero	Caltrans
Kevin Hovey	Caltrans
Nicky Falvey	Caltrans
George Galvan	Holt Group
Victor Garcia	Holt Group
Bobby Pulido	

Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.

The meeting was called to order at 10:07 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Introductions

2. A motion was made to adopt the minutes for August 27, 2020 (**Hamby/Falomir**) **Motion Carried.**

3. **ICTC Updates / Announcements**

(Presented by ICTC Staff)

a. **Transit Planning Updates-** Virginia Mendoza provided a brief update on transit. Based on the current events surrounding the COVID-19 Pandemic, ICTC is still operating under COVID-19 requirements.

b. **Transportation Planning Updates (by Virginia Mendoza and Marlene Flores):**

- **FY 2020/2021 State and Federal Obligation- Project List**

- Beginning October 1, 2020 agencies are allowed to move forward with request for authorization (RFA) for CMAQ, STBG and ATP programmed in FY20/2021. A project list was part of the agenda. Agencies provided status of their projects. The project list will be updated monthly and will be emailed with current project status.

4. **SCAG Updates / Announcements (by David Salgado)**

- **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region.

- **Connect SOCAL Approval:** The Regional Council of Southern California Association of Governments (SCAG) on Thursday September 3, 2020 formally adopted a 25-year plan to meet the mobility needs of one of the most robust population and economic centers in the United States.

- **GO HUMAN CAMPAIGN RE-LAUNCHES In August!!** The advertising campaign is just one of many strategies to support safety across the region, which also include a Safe Driver Twitter chat that was held on August 27.

- **2020 Local Early Action Planning Grant (LEAP) Program:** The Local Early Action Planning (LEAP) grant program's deadline has been extended to January 31, 2021! You still have time to apply! Jurisdictions who did not apply.

- **SCAG Aerial Imagery Project 2020 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery flyover project, the County of Imperial has agreed to facilitate a procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000.

5. **Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

6. Caltrans Updates / Announcements (By: Ben Guerrero)

Local Assistance: Ben Guerrero provided updates on local assistance.

Inactive Projects- As of September 10, 2020, the INACTIVE and FUTURE Inactive list was updated. November 20, 2020 is the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates.

October 19, 2020 – Highway Safety Improvement Program (HSIP) Cycle 10 Call for Projects (update) Caltrans Division of Local Assistance announced the local HSIP Cycle 10 Call-for-Projects on May 5, 2020. The application deadline is October 19, 2020.

Quality Assurance Program (QAP) – Documentation Expired in 2020- A new list came out and local agencies that need to submit their QAP before the deadline.

Temporary Exception for Requiring “Wet” signature on Invoices- The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted.

For questions, please contact either the Local Area Engineer, Mr. Guerrero, or Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov

Federal Fiscal Year (FFY) 19/20 Requests for Authorization CLOSED! FFY 20/21 Obligations Due! Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 31, 2020. Please continue to transmit all RFA submittals, so that funding approval may continue in mid-October. Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years. Also, make sure that funds are programmed appropriately.

7. General Discussion / New Business

- A brief update for next TAC meeting. ICTC will have a presentation from SCAG on the Regional Climate Adaptation Framework.

- Ms. Mendoza provided a brief update on the first IVRMA TAC meeting that was held earlier in the morning. The meeting went well and it will be held on a monthly basis. Any questions in regards to IVRMA please email Mrs. Villasenor.

- Next TAC meeting will be on October 22, 2020 via Zoom.

8. Meeting adjourned at 11:34 p.m.