

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR MAY 27, 2020
5:30 p.m.**

VOTING MEMBERS PRESENT:

City of Brawley	George Nava – Chairman via zoom
City of El Centro	Cheryl Viegas-Walker via zoom
City of Holtville	James Predmore via zoom
City of Imperial	Robert Amparano via zoom
City of Westmorland	Larry Ritchie via zoom
County of Imperial	Luis Plancarte – via zoom
County of Imperial	Ryan Kelley via zoom

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda – via Zoom

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Eric Havens (Counsel)

OTHERS PRESENT: David Salgado: SCAG; Gustavo Dallarda: Caltrans; Daveline Villasenor: IVRMA;

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, May 27, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.

I. CALL TO ORDER AND ROLL CALL

[Chair Nava](#) called the Commission meeting to order at 5:30 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. CLOSED SESSION - 5:30 PM

A. Motion to Adjourn to Closed Session [Plancarte/Viegas-Walker](#) – **Motion Carried**

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)
Title: ICTC Executive Director

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: Eric Havens
Unrepresented Employee: Executive Director

D. RECONVENE TO OPEN SESSION – 5:58 PM
Announcement of Closed Session Action(s) Mr. Eric Haven reported in open session. He stated that direction was given, and no reportable action was taken.

IV. PUBLIC COMMENTS

There were no public comments received.

V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: March 25, 2020
 B. Receive and File:
 1. ICTC Management Committee Draft Minutes: March 11, 2020
 2. ICTC SSTAC Minutes: March 4, 2020
 3. ICTC TAC Minutes: April 23, 2020

A motion was made by [Plancarte](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Carried unanimously.

VI. REPORTS

- A. ICTC Executive Director
 - A full list of updates and announcements can be found on page 19 of the agenda.
- B. Southern California Association of Governments (SCAG)
 Mr. Salgado was available via zoom to present on the SCAG report.
 - A full list of updates and announcements can be found on page 32 of the agenda.
- C. California Department of Transportation (Caltrans)
 Mr. Dallarda was available via zoom to present on the Caltrans report.
 - A full list of updates and announcements can be found on page 46 of the agenda.
- D. Commission Member Reports
 - There were no announcements.

VII. ACTION CALENDER

- A. FY 2020-21 & FY 2021-22 STIP/RTIP Consultant Agreement: *COH and Associates, Inc.*

The ICTC Management Committee met on May 13, 2020 and forwarded this item to the Commission for review and approval after public comment, if any:

- Authorized the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$50,000.00 effective July 1, 2020 through June 30, 2022.

A motion was made by [Ritchie](#) and seconded by [Viegas-Walker](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Carried unanimously.

B. Unmet Transit Needs Public Hearing Process - Fiscal Year 2020-21

The ICTC Management Committee met on May 13, 2020 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Adopted the FY 2020-21 “Findings” and the prioritized 2020 ICTC Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Authorized the Chairman to sign the attached resolution.
3. Directed staff to forward the FY 2020-21 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made by [Amparano](#) and seconded by [Plancarte](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Absent
City of Westmorland	Yes

Motion carried unanimously.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **June 24, 2020 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting adjourned at 6:45 p.m.