



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE

MINUTES

May 26, 2022

Present:

Guillermo Sillas	City of Brawley
Adriana Anguis	City of Holtville
Abraham Campos	City of El Centro
George Galvan	City of Calipatria
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Ramiro Barajas	City of Westmorland
Ismael Gomez	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Phillip Ramirez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Felix De Leon	City of El Centro
Andres Miramontez	City of El Centro
Angel Hernandez	City of El Centro
Marco Coronel	City of Imperial
Frank Fiorenza	County of Imperial
Ben Guerrero	Caltrans
Nicole Falvey	Caltrans
David Salgado	SCAG

1. The meeting was called to order at 10:04 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Campos/Atondo). **Motion Carried.**
3. A *motion* was made to adopt the minutes for April 28, 2022 (Galvan/Anguis) **Motion Carried.**
4. **Active Transportation Plan (ATP) Cycle 6: Update:**
(Presented by: Virginia Mendoza, ICTC)
 - State Deadline: June 15, 2022, must be turned in to California Transportation Commission
 - Regional Share is only available if the individual has applied for the State Call
 - Letters of Support can be requested by ICTC and Regional representatives (SCAG)
 - To submit a letter of support for approval, contact ICTC.
 - A poll took place to see who is planning to submit for the State Call.
 - Funding Available for Fiscal Years 2023-24, 2024-25, 2025-26, and 2026-27
 - Public Participation Process: Regional Active Transportation Plan can be made available if needed
 - For more information on the Regional Active Transportation Plan, please visit our ICTC Website: https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf
 - There might be Public Outreach that can support specific projects done already. If any local agencies are interested, please contact ICTC.
 - Ben Guerrero, Caltrans, mentioned that the ATP Augmentation Discussion was rescheduled for Thursday, May 26, 2022 from 1:00 p.m. to 4:00 p.m.
 - Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion.
 - For more information, on the ATP Augmentation, please email atp@cat.ca.gov
 - David Salgado, SCAG, added that \$500 million dollars were added to ATP. There is also potential for the Regional Shares to be increased as well.
 - If anyone would like to schedule an offline meeting, contact Virginia Mendoza.
 - Local Agencies planning to submit to the ATP:
 - Calipatria (1)
 - El Centro (1)
 - Holtville (1)
 - For more information, please locate the ATP Appendices: [ICTC ATP Appendices Final Draft.pdf](#)
5. **Imperial County Hydrology Manual:**
(Presented by: Frank Fiorenza, Imperial County Public Works)
 - The Imperial County Hydrology Manual was presented.
 - On April 13th, a copy of the Hydrology Manual was sent to Public Works Directors and Engineering groups
 - The main purpose is to get the Manual Adopted
 - If there are any concerns or comments, please contact Frank Fiorenza via email, frankfiorenza@co.imperial.ca.us
6. **Caltrans Updates / Announcements:**
(Presented by: Ben Guerrero)
 - As of April 15, 2022 the INACTIVE and Future Inactive list was updated. No action is required.
 - May 6, 2022 was the deadline to submit Inactive invoices.

- Notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice.
- Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- Transmit all RFA details on LAPM Exhibit 3-A and use the newest version from January 2022- <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov .
- Federal Fiscal Year (FFY) 21/22 Requests for Authorization Obligations Due – Deadline Has Passed!
- Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 31, 2022.
- Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- sending RFA packages as soon as possible. Please transmit all RFA details on LAPM Exhibit 3-A and use the newest version from January 2022 – <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- 2023 Active Transportation Program Call for Projects: All applications are due by electronic submission by June 15, 2022.
- The Active Transportation Program Possible Funding Augmentation Discussion scheduled for Wednesday, April 27, 2022, has been rescheduled for Thursday, May 26, 2022 from 1:00pm to 4:00pm.
- Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion. Registered attendees will receive an automated email from the GoToWebinar system of the date change.
- June 1, 2022 – Annual Deadline for Local Assistance Procedures Manual Exhibits 9-B & 9-C!
- On May 2, 2022, the list of active project end dates was updated. To avoid expiration, action is required by ICTC and the County of Imperial, as well as the City of Calexico.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- To initiate an extension or for further assistance, please contact the Local Area Engineer, Benjamin Guerrero.
- 2022 Local Assistance Publication Updates: Caltrans has released updates to the 2022 *Local Assistance Procedures Manual* (LAPM) and the *Local Assistance Program Guideline* (LAPG). All changes appear in *Local Programs Procedures* (LPP).
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
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- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- <http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>
- Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial.
- Subsidized Classes for Local Agencies are available to apply.
- Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly.
- Single Audit Report Training Recording & Presentation on January 20, 2022, Caltrans Division of Local Assistance hosted training for submission of the Single Audit Report package and exemption letter.
- Training materials and the recording are available online – <https://dot.ca.gov/programs/local-assistance/training>

7. SCAG Updates / Announcements:

(Presented by: David Salgado)

- SCAG 2022 Sustainability Awards: SCAG's 2022 Sustainability awardees were recognized at the

- SCAG 2022 General Assembly “Sustainability Awards Luncheon.”
- Seven innovative projects across the region were awarded to recognize and highlight those member agencies who are implementing innovative and sustainable projects which meet the ongoing goals of Connect SOCAL development and implementation.
- The City of El Centro won the award for “Housing Innovation” with its “Lotus Living Tiny Home Project.”
- 05/04/22 & 05/05/22 – Sustainable Transportation Planning Grant Program: The California Department of Transportation (Caltrans) held two application guide workshops for the fiscal year 2023-24 Sustainable Transportation Planning Grant Program
- CALL FOR APPLICATIONS RELEASED FOR COMMUNITY ENGAGEMENT MINI-GRANTS
- On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects
- SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications were due Friday, April 29.
- Additionally, SCAG is accepting orders for Go Human marketing and advertising now.
- REAP 1.0 PROGRAM HIGHLIGHT
- With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022.
- These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

8. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

9. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- In the process of pursuing Federal Transit Funding to reinstate the free fare program that was ongoing during the pandemic.

b. Transportation Planning Updates

1. Long Range Transportation Plan (LRTP) Update
 - The Project website will soon be live where the data gathering, and deliverables will be located.
2. FY 21/22 Federal and State Project Obligation Status
3. CMAQ & STBG Programming Status
 - ICTC will do a final review of all projects making sure all back-up documentation is there
 - ICTC will program the CMAQ & STBG Projects in the FTIP on June 7, 2022
 - Once the FTIP Formal Amendment Approval is received by: SCAG, Caltrans and FHWA, local agencies can begin

10. General Discussion / New Business

No New Business was discussed.

Next TAC meeting will be June 23, 2022 via Zoom at ICTC offices

11. Meeting adjourned at 11:52 a.m.