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TECHNICAL ADVISORY COMMITTEE
MINUTES
March 24, 2022

Present:

| | |
|-------------------|---------------------|
| Phillip Ramirez | City of Brawley |
| Lisa Tylenda | City of Calexico |
| George Galvan | City of Calipatria |
| Andres Miramontes | City of El Centro |
| Francisco Barba | City of Holtville |
| Veronica Atondo | County of Imperial |
| Jesus Villegas | City of Imperial |
| Ramiro Barajas | City of Westmorland |

Others:

| | |
|---------------------|-------------------|
| David Aguirre | ICTC |
| Virginia Mendoza | ICTC |
| Marlene Flores | ICTC |
| Angela Delgadillo | ICTC |
| Angel Hernandez | City of El Centro |
| Felix De Leon | City of El Centro |
| Christian Rodriguez | City of El Centro |
| Livier Lau | City of Calexico |
| Andrea Montano | City of Brawley |
| Juan Manuel Cabrera | City of Brawley |
| Marco Coronel | City of Imperial |
| Othon Mora | City of Imperial |
| Ben Guerrero | Caltrans |
| Daniel Hernandez | Caltrans |
| Ryan Fallica | Caltrans |
| Rafael Reyes | Caltrans |
| David Salgado | SCAG |

1. The meeting was called to order at 10:02 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Atondo/Villegas). **Motion Carried.**
3. A *motion* was made to adopt the minutes for February 24, 2022 (Atondo/Galvan) **Motion Carried.**
4. **2022 Congestion Mitigation Air Quality (CMAQ) Programming Project List FY 2022/2023 to FY 2024/2025**
(Presented by Virginia Mendoza & Marlene Flores)
 - ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:
 - Approve the 2022 Congestion Mitigation and Air Quality Programming Project List for FFY 2022/2023 to FFY 2024/2025 and
 - Direct staff to program projects in the next available Federal Transportation Improvement Program Formal Amendment.
 - Marlene Flores went over the revisions that needed to be made by the cities and the county for the CMAQ applications.
 - Programming sheet was shared and is needed to be turned in by April 14, 2022 as well as an updated resolution, and any adjustments made on the application.
 - A *motion* was made to adopt the CMAQ Programming Project List FY 2022/2023 to FY 2024/2025. (Atondo/Ramirez)
5. **2022 Surface Transportation Block Grant Program Programming Project List FY 2022/2023 to FY 2024/ 2025**
(Presented by: Virginia Mendoza & Marlene Flores)
 - ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments if any
 - Approve the 2022 Surface Transportation Block Grant Program Programming Project List for FFY 2022/2023 to FFY 2024/2025 and
 - Direct staff to program projects in the next available Federal Transportation Improvement Program Formal Amendment
 - A *motion* was made to adopt the STBG Programming Project List FY 2022/2023 to FY 2024/2025. (Galvan/Atondo)
 - Programming Sheet was shared and is needed to be turned in by April 14, 2022 as well as an updated resolution, and any adjustments made on the application.
6. **Active Transportation Program (ATP) Cycle 6**
(Presented by: ICTC staff)
 - The Fact Sheet on the Active Transportation Program Cycle 6 was presented.
 - State Deadline: June 15, 2022 and must be turned in to the California Transportation Commission.
 - Make sure to provide a copy of your State ATP application to the ICTC staff.
 - The California Transportation Commission is pleased to announce the call for projects Active Transportation Program Cycle 6.
 - Guidelines were adopted and posted on March 16, 2022.
 - <https://catc.ca.gov/-/media/ctc-media/documents/programs/atp/2022/adopted-2023-active-transportation-program-guidelines-a11y.pdf>

- The recently completed Imperial County Active Transportation Plan is a good resource for the ATP Cycle 6. <https://www.imperialctc.org/projects/regional-active-transportation-plan>
- As well as the Go Human Kit of Parts. This is a good resource for the application process ATP Cycle 6. The Kit of Parts can be rented out and used as a resource.
- For more information, please contact David Salgado, salgado@scagca.gov, or Virginia Mendoza, virginiamendoza@imperialctc.org.

7. Caltrans Updates / Announcements (*Presented by: Ben Guerrero*):

- As of March 8, 2022 the INACTIVE and Future Inactive list was updated. Action is required by the County of Imperial and the City of Brawley.
- February 7, 2022 was the deadline to submit Inactive invoices.
- Notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice.
- Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- Transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from January 2022- <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM3A>
- As of March 2, 2022, the list of active project end dates was updated. To avoid expiration, action is required by the County of Imperial, as well as these cities: Calexico, Holtville, and Imperial.
- 2023 Active Transportation Program Call for Projects: All applications are due by electronic submission by June 15, 2022.
- The Active Transportation Program Branch workshops focus on Program education, region-specific and questions relating to the upcoming 2023 ATP Cycle. These workshops are specific to a county/region; therefore, are not mandatory for all stakeholders to participate
- Emergency Relief Program Statewide Webinar: Districts 7,11,12: April 26th from 8am-3pm
- Please register by district and correlating date on the [California LTAP Center: Register for Trainings](#)
- April 29 is the final deadline for the CTC Allocation Requests.
- June 1, 2022 – Annual Deadline for Local Assistance Procedures Manual Exhibits 9-B & 9-C!
- Failure to submit the completed forms delays processing of Requests for Fund Authorization (E-76).
- Highway Safety Improvement Program (HSIP) Cycle 11 (April or May 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.
- 2022 Local Assistance Publication Updates: Caltrans has released updates to the 2022 *Local Assistance Procedures Manual* (LAPM) and the *Local Assistance Program Guideline* (LAPG). All changes appear in *Local Programs Procedures* (LPP).
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
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- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- <http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>
- Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial.
- Subsidized Classes for Local Agencies are available to apply. Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly.
- March 15,2022- Assembly Bill 1012 Cycle 22 Obligation Plan- Past Due!
- In Imperial County almost \$2 million from both the CMAQ and RSTP are subject to reprogramming on November 1,2022.
- Annual Obligation plans were due to the District 11 Local Assistance Engineer by March 15,2022.

8. SCAG Updates / Announcements:

(Presented by: David Salgado)

- 2022 SCAG Regional Conference and General Assembly May 4-6, 2022:

- On May 4-6, local leaders from throughout Southern California will convene for SCAG's 57th annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA.
- This three-day conference will bring together state and local elected officials, CEOs, business and civic leaders, transportation and environmental stakeholders, local government staff, and others
- Kit of Parts Fact Sheet was provided to all cities and the county.
- David Salgado mentioned if in the next meeting the Kit of Parts can be brought back as a discussion item.
- Go Human materials can be used. If interested please contact David Salgado, Salgado@scag.ca.gov

9. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

10. ICTC Updates / Announcements

(Presented by David Aguirre, Virginia Mendoza, and Marlene Flores)

a. Transit Planning Updates

- ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders including Med Trans. However, the Free Fare Program for all IVT Services will end March 31, 2022. These services will begin charging regular fares beginning April 1, 2022.
- Roadway Improvements that are being done in Brawley, causes some Transit delays.

11. General Discussion / New Business

No New Business was discussed.

Next TAC meeting will be April 28, 2022 via Zoom at ICTC offices

12. Meeting adjourned at 11:41 a.m.