

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR MARCH 24, 2021
6:00 p.m.**

VOTING MEMBERS PRESENT:

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Rosie Arreola-Fernandez via zoom
City of El Centro	Cheryl Viegas-Walker via zoom
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Absent
Imperial Irrigation District	Javier Gonzalez via zoom

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda via zoom

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Marlene Flores, Michelle Bastidas, Audrie Tapia, Daveline Villasenor.

OTHERS PRESENT: All via zoom – David Salgado: SCAG; Coley Delaney: The Pun Group, Ann Fox, Ryan Fallica, Daniel Hernandez, Hanh-Dung Khuu: Caltrans; Tony Hughes, Mauricio Salazar: First Transit; Zachary Hernandez, Rachel Kennedy: SANDAG; Javier Gonzalez: Imperial Irrigation District.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, March 24, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Order N-29-20, the meeting will be held telephonically and electronically.

I. CALL TO ORDER AND ROLL CALL

Chair Viegas- Walker called the Commission meeting to order at 6:49 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were no public comments received.

IV. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: December 16, 2020
- B. Receive and File:
 - 1. ICTC Management Committee Draft Minutes: December 16, 2020
 - 2. ICTC SSTAC Minutes: December 17, 2020
January 28, 2021

- 3. ICTC TAC Minutes: January 6, 2021
February 3, 2021

C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2020-21 Funds

- 1. Authorized the ICTC Chairperson to sign the attached resolution
- 2. Authorization for the Execution of the LCTOP Project: Free Fare Program for eligible ICTC administered transit services.

A motion was made by [Plancarte](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Yes
County of Imperial <small>Kelley</small>	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Passed.

V. REPORTS

A. ICTC Executive Director

- Mr. Baza provided updates from the report on page 29 of the agenda with a focus on the Calexico East Port of Entry Bridge Widening Project. He stated that the project will continue using the original canopy concept previously presented. Border Patrol has committed an estimated \$2 million and ICTC has a remaining \$1 million from the approved LTA 5% set-aside.
- Ms. Villasenor provided updates from the report on page 39 of the Agenda. She stated the IVRMA City/County Payment Program expenditure reports are due on April 1, 2021. The Expenditure Period End Date and the last day to expend FY 2018-19 funds was of March 1, 2021. The New FY 2019-20 City/County Payment Program expenditure period will begin on April 1, 2021 for \$59,528.00.
- Ms. Villasenor added there are three hazardous waste drop off locations that can be found on www.ivrma.org.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado provided updates from the reports on page 41 to 44 of the agenda.
 - o The racial equity and regional planning survey have been released. Mr. Salgado requested the survey be completed by as many as possible to ensure that Imperial County continues to be represented amongst the SCAG region.
 - o At SCAG’s March 4th Regional Council Meeting the board took action to

- approve the final 6th cycle Regional Housing Needs Assessment (RHNA) Allocation Plan. SCAG has completed all final reviews and appeals of the RHNA Allocation Plan.
 - The SCAG General Assembly is scheduled for May 6th. Thank you to those agencies that have selected their delegates. As a reminder only delegates and their alternates can vote at the General Assembly.
 - SCAG announced the 2020-2021 Sustainable Communities Program (SCP) – Smart Cities & Mobility Innovations Call for Applications is now open to eligible applicants. Deadline is April 23, 2021.
 - SCAG expressed their excitement with the Regional Data Platform (RDP) will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
 - Annual Demographic Workshops will be held on June 8 ,2021 and June15, 2021, more information can be found on www.scag.ca.gov.
- C. California Department of Transportation (Caltrans)- Dsictrict 11
- Mr. Dallarda was available via zoom to present on the Caltrans report.
 - A full list of updates and announcements can be found on page 50 of the agenda.
 - CALTRANS received a little over \$2 million in a Federal Grant to study road user charge in rural communities.
- D. Commission Member Reports
- Mr. Gonzalez thanked Mr. Baza for the introduction and stated on behalf of the IID they will studying the current projects.

VI. ACTION CALENDER

- A. Calexico East Port of Entry Bridge Expansion Project- Contract Award
- Mr. Baza reviewed the staff report with the Commission. He stated that the U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with BUILD grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

Besides the \$20 million BUILD award, the project is fully funded with the following funding: \$3 million Trade Corridor Enhancement Program (TCEP), Cycle 1, \$7.5 million TCEP, Cycle 2, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds have been and will be used to complete environmental, preliminary engineering, design, construction, and construction management costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

He stated that the procurement process consisted of a two-phased approach. The Request for Qualifications (RFQ) was released in May 2020. Three qualified firms

responded to the RFQ. The Request for Proposals (RFP) was released September 21, 2020. Only two of the three firms submitted proposals to ICTC. A Best Value Determination process was utilized for the evaluation of the proposals. A Best Value Determination is a Caltrans proposal evaluation process which is comprised of a formal scoring process that factors the project cost resulting in a Best Value Determination. An evaluation team comprised of representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and ICTC participated in the evaluation of the proposals. The evaluation was conducted on February 3, 2021 and cost estimates were opened on February 5, 2021, resulting in the selection of the firm Hazard Construction and their designated Design firm of Mark Thomas Company for a total project cost of \$19,965,000.00.

Mr. Baza stated that Mr. Mordhorst was on the line and available to answer any questions. There were no questions.

It was requested that ICTC Management Committee forward this item to the Commission for review and approval after the receipt of public comment, if any:

1. Authorized the Executive Director to sign the Agreement for Services between ICTC and Hazard Construction Company for the Contract Price of \$19,965,000 Effective March 24, 2021.
2. Issuance of Notice to proceed to Hazard Construction Company upon receipt and verification of required documentation.

A motion was made to approve the agreement as stated above by [Plancarte](#) and seconded by [Nava-Froelich](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Passed.

- B. Appointment to the CALVANS Board
 1. Appointment of Cheryl Viegas-Walker as the representative and appointment of Maria Nava-Froelich as the alternate to the CalVans Board.

A motion was made by [Nava-Froelich](#), seconded by [Mr. Gonzalez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes

City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

Motion Passed.

VII. INFROMATION CALENDER

- A. Impacts of Border Delays at the California-Baja California Land Ports of Entry Presentation by SANDAG staff.

A presentation was made by SANDAG staff regarding study conducted on the Impacts of Border Delays at the California-Baja California Land Ports of Entry. Ms. Kennedy provided estimates for the economic impacts on both sides of the border and shared accounts for most recent research findings. More information and contact link can be found on <http://sandag.org/borderdelays>.

Mr. Baza reviewed the recommendations for the Regional Boarder Management System. He stated CALTRANS has already taken the steps to put some technology that can provide a good read on the border wait times as well as transportation systems and coordinating signals.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **April 28, 2021 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting adjourned at 8:04 p.m. ([Viegas-Walker](#))