

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
OFFICIAL MINUTES FOR JANUARY 26, 2022  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Absent
City of Calexico	Rosie Arreola-Fernandez via zoom
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Robert Amparano
City of Holtville	Absent
City of Westmorland	Absent
County of Imperial	Luis Plancarte via zoom
County of Imperial	Absent
Imperial Irrigation District	Javier Gonzalez

**NON-VOTING MEMBERS PRESENT:** Caltrans District 11 Gustavo Dallarda via zoom

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Virginia Mendoza

**OTHERS PRESENT:** All via zoom – David Salgado: SCAG; Layla Sarwari: Counsel

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, January 26, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Viegas-Walker called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

**II. ACTION CALENDAR**

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
  - 1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
  - 2. Authorized the Chairperson to sign the resolution.

A motion was made by Nava and seconded by Arreola-Fernandez, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**III. CLOSED SESSION**

- A. Motion to convene to Closed Session ([Amparano/Gonzalez](#)) roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation (1 matter) (Government Code § 54956.9(d)(4))
- C. Announcement of Closed Session Action(s)  
*The Commission met in closed session regarding conference with legal counsel under Government Code section 54956.9(d)(4). Direction was given but no final action was taken.*

**IV. EMERGENCY ITEMS**

There were none.

**V. PUBLIC COMMENTS**

There were no public comments received.

**VI. CONSENT CALENDAR**

- A. Approval of the ICTC Commission Draft Minutes: November 18, 2021
- B. Receive and File:
  - 1. ICTC Management Committee Minutes: December 8, 2021
  - 2. ICTC TAC Minutes: November 18, 2021
  - 3. ICTC SSTAC Minutes: December 1, 2021

A motion was made by [Gonzalez](#) and seconded by [Arreola-Fernandez](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**VII. REPORTS**

- A. ICTC Executive Director

- Updates were provided by Ms. Mendoza and Mr. Aguirre. All updates are on the Executive Director report on page 23 of the agenda.
- B. Southern California Association of Governments (SCAG)
  - Updates were provided by Mr. Salgado. All updates are on the SCAG report on page 35 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
  - Updates were provided by Mr. Dallarda. All updates are on the Caltrans report on page 43 of the agenda.
- D. Commission Member Reports
  - There were none.

**VIII. ACTION CALENDER**

A. Rotation of Chair and Vice-Chair Positions

It was requested that the Commission take any appropriate action in the consideration of the rotation and assignment of the two positions.

A motion was made by [Gonzalez](#) seconded by [Plancarte](#) to appoint the City of Calexico: Ms. Rosie Arreola-Fernandez as the Chairperson of the Commission for 2022. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

A motion was made by [Arreola-Fernandez](#) seconded by [Nava](#) to appoint the City of Calipatria: Ms. Maria Nava-Froelich as the Vice-Chair of the Commission for 2022. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**B. Imperial County Long Range Transportation Plan – Services Contract Award – Michael Baker International**

Ms. Mendoza presented this item to the Commission. A full staff report can be found on page 56 of the agenda.

The ICTC Management Committee met on January 12, 2022, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the Services Agreement for the Imperial County Long Range Transportation Plan – to Michael Baker International in the amount of \$299,827.83.
2. Authorized the Chairperson to sign the Services Agreement.

A motion was made by [Amparano](#) and seconded by [Gonzalez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**C. Approving and execution of the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the implementation/operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program**

Mr. Aguirre presented this item to the Commission. A full staff report is on page 74 of the agenda.

The ICTC Management Committee met on January 12, 2022 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the agreement between ICTC and Nomad Transit, LLC. (Via) in the amount of \$1,253,296 for a period of two years of service operations.

A motion was made by [Gonzalez](#) and seconded by [Arreola-Fernandez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

- D. Resolution for the continued executive oversight of specific projects for Imperial County Transportation Commission

Mr. Aguirre presented this item to the Commission. A full staff report is on page 93 of the agenda.

ICTC staff forwarded the following to the Commission for their review and approval after public comment, if any:

1. Approved the continued executive oversight of specific projects to retiree Mark Baza at the hourly rate of \$79.56
2. Authorized the Chairperson to execute the attached resolution.

A motion was made by [Amparano](#) and seconded by [Nava](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.****IX. NEXT MEETING DATE AND PLACE**

- A. The next meeting will be tentatively on February 23, 2022, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

**X. ADJOURNMENT**

- A. Meeting Adjourned at 7: 23 p.m.