

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF January 10, 2018 10:00 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calexico	David Dale
City of Calipatria	Rom Medina (Chair)
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin
County of Imperial	Tony Rouhutas

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Beth Landrum, Bing Luu: Caltrans; Liz Zarate, Abraham Campos, Leticia Salcido, Richard Romero: City of El Centro; Glenna Barrett, Luis Xavier Rivas: IVEDC; Andy Horne, Joe Picazo: County of Imperial; Carmen Vargas: Ramirez & Co., Inc.; Don Hunt and Russ Trice: Norton Rose and Fulbright on the phone

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, January 10, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Medina called the Committee meeting to order at 10:38 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

Congratulations were announced for Marcela Piedra for her appointment as the City of El Centro's City Manager.

IV. CONSENT ITEMS

A motion was made by [Chatwin](#) seconded by [Wells](#) to approve the consent calendar as presented, with an abstention from Bayon Moore (Brawley). However after review of the voting members present, the motion could not be carried. **Motion carried.** Items 4A and 4B were approved.

V. REPORTS

- A. ICTC Executive Director
 - A list of ICTC updates can be found on Page 29 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - A list of SCAG updates can be found on Page 35 of the agenda.
- C. Caltrans Department of Transportation – District 11
 - A full report is on page 38 of the agenda.

- D. Committee Member Reports
 - Mr. Dale provided a City of Calexico project update.

VI. INFORMATION / DISCUSSION CALENDAR

- A. Full Analysis by Bond Counsel for Future Bonding Opportunities

This item was presented by Carmen Vargas from Ramirez & Co., Inc. with Don Hunt and Russ Trice from Norton Rose and Fulbright on the phone. The presentation is attached to the minutes.

- B. 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) – Amendment 3

The Southern California Association of Governments (SCAG) has approved the regional 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) that has been accepted by the Air Resource Board. SCAG developed the RTP/SCS in collaboration with ICTC, other County Transportation Commissions, and local governments from the six county Southern California region through a bottoms-up, collaborative process. The RTP/SCS addresses many challenges including projected growth, changing demographics, climate change adaption, housing needs, and transportation demands.

SCAG has opened Amendment 3 of the 2016 RTP/SCS for any changes to existing projects or adding new projects. Projects listed in the RTP/SCS must be of regional significance and increase the road capacity. ICTC will be preparing to submit one project as part of Amendment 3: Expansion of the Calexico East Port of Entry – Phase 1: widen bridge over the All American Canal. Phase 2: increase the number of Commercial Vehicle lanes from existing 3 to 6 lanes; add 6 new northbound Privately Owned Vehicle (POV) lanes; pedestrian pathway improvements including shaded sidewalks and transit lot (pick-up and drop-off area).

This item was presented by Ms. Mendoza for information only and does not require any action.

- C. Senate Bill 1 Trade Corridor Enhancement Program – Grant Applications

SB 1 provides an ongoing source of state funding dedicated to freight-related projects by establishing the new Trade Corridor Enhancement Program (TCEP). The objective of the TCEP is to fund infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, as identified in the California Freight Mobility Plan, and along other corridors that have a high volume be submitting the following two applications under the Trader Corridor Enhancement:

1. Expansion of the Calexico East Port of Entry – widen bridge over the All American Canal for Environmental & Design in the amount of \$3 Million
2. State Route 98 Widening Phase 1C between Ollie Avenue and Rockwood Avenue for Construction in the amount of \$7 Million

The projects submitted under this call of TCEP are part of Imperial County's freight network priority needs. If awarded, the projects would alleviate congestion, decrease cross border wait times, and enhance international trade and commerce for the Imperial Valley Region.

This item was presented by Ms. Mendoza for information only and does not require any action.

D. Overview of the Brawley Transit Corridor Brownfield Assessment

Mr. Baza presented this item. The presentation is attached to the minutes.

E. Overview of the Southern Border Broadband Consortium

Ms. Barret presented this item. The presentation is attached to the minutes.

VII. ACTION CALENDAR

A. Rotation of Chair and Vice-Chair Positions

It was requested that the Management Committee take any appropriate action for the rotation and assignment of the Chair and Vice-Chair positions for 2018.

The Chair nominee was David Dale, City of Calexico. The Vice-Chair nominee was Nick Wells, City of Holtville. A motion was made by [Bayon Moore](#) and seconded by [Chatwin](#), **Motion Carried unanimously.**

B. Draft Regional Collaboration (RC) Budget, FY 2017-2018

Ms. Williams stated that this budget request will be to establish the new unit for the Brownsfield Grant.

Following review and input, it was requested that the ICTC Management Committee recommend that the Draft Regional Collaboration Budget for FY 2017-2018 be presented to the Commission for review and approval after public comment, if any.

A motion was made by [Chatwin](#) seconded by [Bayon Moore](#), **Motion carried unanimously.**

C. SCAG – ICTC Memorandum of Understanding (MOU)

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the SCAG – ICTC Memorandum of Understanding (MOU) 2018.
2. Direct staff to forward the MOU to SCAG for further processing.

A motion was made by [Wells](#) seconded by [Bayon Moore](#), **Motion carried unanimously.**

D. Memorandum of Agreement (MOA) between the Imperial County Transportation Commission (ICTC) and Imperial Valley Economic Development Corporation (IVEDC) – Brownsfield Assessment Project

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the Memorandum of Agreement between Imperial County Transportation Commission and Imperial Valley Economic Development Corporation (IVEDC) for the Brownsfield Assessment Project.

A motion was made by [Wells](#) seconded by [Chatwin](#), **Motion carried** unanimously.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **February 14, 2018** at the **City of Westmorland** or the **County of Imperial**.

IX. ADJOURNMENT

A. Meeting adjourned at 12:13 p.m.