



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **Thursday, December 16, 2021**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION : **Zoom Meeting at ICTC Offices**

Chairperson: City of El Centro

Vice-Chair: City of Brawley

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To join the Zoom Meeting by computer using video and audio, please click on the following link:

<https://us06web.zoom.us/j/82270619187?pwd=T00zUERESWdNNkx0am5kM2xDM25PZz09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (669) 900-9128
Meeting ID: # 822 7061 9187
Password: 802398#

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

- 1. Introductions**
- 2. Action Item**
Adopt resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361 *ACTION*
- 3. Adoption of Minutes for November 17, 2021** *ACTION*
Requesting a motion to adopt
- 4. Proposed Distribution plan for the COVID Relief Funds FY 2021-2022** *ACTION*
Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)
ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

1. Approve a Proposed Distribution Plan for the CRRSAA funds;
 - a. Option #1 Population and Maintained Mileage Distribution Plan or;
 - b. Option #2 Flat Distribution for Jurisdictions with less than 10,000 population Plan
 - c. Direct staff to return with a list of recommended projects for approval by the Commission.
2. Authorize staff to submit the recommended projects to the California Transportation Commission (CTC).
5. **Caltrans Updates/ Announcements** *10 minutes*
Presented by Caltrans Staff
6. **SCAG Updates Announcements** *10 minutes*
Presented by SCAG Staff
7. **Cities and County Planning / Public Works Updates** *10 minutes*
All
8. **ICTC Updates / Announcements** *10 minutes*
Presented by ICTC Staff
 - a. Transit Planning Updates
 - b. Transportation Planning Updates
 1. Long Range Transportation Plan (LRTP)
 2. 2022 CMAQ and STBG Call for Projects
 3. FY 21/22 Federal and State Project Obligation Status
9. General Discussion / New Business *10 minutes*
10. Adjournment

The next meeting of the ICTC TAC meeting is tentatively scheduled for January 27, 2022. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at marleneflores@Imperialctc.org



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

December 10, 2021

Technical Advisory Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Resolution authorizing remote teleconference meetings in accordance with Assembly Bill (AB) 361

Dear Chair and Committee Members:

ICTC has been conducting remote public meetings since the beginning of the COVID-19 pandemic in compliance with Governor's Orders N-29-20 and N-08-21. Governor's Orders N-29-20 and N-08-21 suspended the Ralph M. Brown Act's requirements for teleconferencing.

AB 361 will authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency. If the Technical Advisory Committee wishes to continue to offer a remote meeting option and to comply with AB 361, ICTC will need to adopt a resolution authorizing ICTC to host teleconference meetings in accordance with AB 361, if the Governor's declaration of a statewide emergency continues.

With ICTC Counsel's direction, the Executive Director forwards this item to the Technical Advisory Committee for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is placed above the printed name.

David Aguirre
Interim Executive Director

Attachments

MB/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



COUNTY OF IMPERIAL

PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.

Director

STEPHEN W. MUNDAY, M.D., M.P.H., M.S.

Health Officer

Recommendation Regarding Continued Remote Public Meetings of Governmental Entities in Imperial County.

Issued: September 29, 2021

In light of the continued state of emergency related to COVID-19, the Imperial County Health Officer continues to recommend that public bodies meet remotely to the extent possible, specifically including use of newly enacted Assembly Bill 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, this recommendation is made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

The Imperial County Health Officer will continue to evaluate this recommendation on an ongoing basis, and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

DocuSigned by:

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Stephen Munday, M.D., MPH
Health Officer

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this _____ day of _____ 2021, by the following roll call vote:

_____.

Chair of the TAC

ATTEST:

CRISTI LERMA
Clerk



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE

DRAFT MINUTES

November 17, 2021

Present:

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Adriana Anguis	City of Holtville
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
George Galvan	City of Calipatria
Frank Fiorenza	Imperial Irrigation District

Others:

Mark Baza	ICTC
David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
David Salgado	SCAG
Andres Miramontes	City of El Centro
Angel Hernandez	City of El Centro
Felix DeLeon	City of El Centro
Andy Miramontes	City of El Centro
Gordon Gaste	City of Brawley
Juan Manuel Cabrera	City of Brawley
Ana Gutierrez	City of Brawley
Marco Coronel	City of Imperial
Ryan Fallica	Caltrans
Rafael Reyes	Caltrans
Ben Guerrero	Caltrans
Néstor Cuellar	Caltrans HQ

1. The meeting was called to order at 10:03 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Falomir/Atondo). **Motion Carried.**
3. A *motion* was made to adopt the minutes for October 28, 2021 (Galvan/Hamby) **Motion Carried.**
4. **Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Q&A**
(Presented by: Nestor Cuellar, Caltrans HQ)
 - Nestor Cuellar from Caltrans presented the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). The CRRSAA Program requires projects be programmed by the Commission via approval of a Project List, prior to obligation of funds. The Program allows for rural and small urbanized areas, with a population less than 200,000, to request State Funds as an exchange.
 - Projects from areas with a population of 200,000 or greater may request State Only Funds on a case-by-case basis. Nestor Cuellar went over the steps that must occur to obtain CRRSAA funds. First, Agencies need to submit a project listing to their District Local Assistance office. The projects must appear on and be approved by the Commission prior to requesting allocation from the Department.
 - Furthermore, projects must appear on the FSTIP; process amendments are required. State Only Funds (SOF) projects do not have to be in the FSTIP.
 - Ben Guerrero from Caltrans provided more information on the CRRSAA funds and the guidelines. Funds can be used for multiple fundings. It can be used to support other fundings. Nestor Cuellar then stated that if the project initially is state funded, then the guidelines must be followed as state. If the project is initially Federal funded, then the guidelines for Federal must be followed.
 - Furthermore, Abraham Campos, from the City of El Centro, questioned if the money was either a reimbursement or a cash distribution. Nestor Cuellar answered that it is reimbursement, federal money that needs CTC approval.
 - Virginia Mendoza, from ICTC, followed up if there was an option to convert to state only funds. Nestor Cuellar answered that it is federal money, however, you can use it for any kind of project to supplement the funding.
 - Mr. Campos asked how to invoice the funds. Mr. Cuellar stated it is the same process. Once received the CTC approval, you will receive a finance and allocation letter. In this case, you would need to be in contact with District 11.
 - Mr. Cuellar added that the last time to get allocation from CTC is September 30, 2023, and the deadline to use the money is September 30, 2024.
 - Abraham Campos raised an option to send all the information to ICTC, then ICTC will forward the checks to each city on its own.
 - Moreover, Virginia Mendoza followed up by asking the questions that were asked in the last meeting. She asked if the funds can be used for a project that was just completed, will ICTC coordinate the projects that will be utilized and be responsible for the initial approval? Nestor Cuellar recommended for ICTC to take the lead and coordinate with the agencies to avoid any problems. He also offered to set up any meetings after for more understanding. Mr. Campos stated that the idea can be brought back for another discussion on the following meeting.
 - For more information, please go to: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/crrsaa>

5. Caltrans Updates / Announcements *(Presented by: Ben Guerrero):*

- September 3, 2021 was the deadline to submit Inactive invoices. Agencies that did not invoice prior to September 30, 2021, must submit a justification on the Inactive Justification Form spreadsheet.
- Exhibit 9-A This form was updated and needs to resign the agreement.
- CTC Schedule is updated. Please review and follow the deadlines.
- Notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updated quarterly.
- DBE Goal Methodology Mid- Year Adjustments- OCR issued the following temporary guidance to increase the DBE goal for the rest of the current year. When the Exhibit 9-D: Contract Goal Methodology is sent to OCR for review and approval, OCR may modify the reduction factor from 80 percent to 100 percent. This modification will be on a contract by contract, district by district basis. When local agencies set DBE goals for their contracts, they will still use the factor of 80 percent.
- January 31, 2022- Federal Fiscal Year (FFY) 21/22 Requests for Authorization Obligations are due.
- Obligation Authority funds for redistribution are dwindling faster than in prior years. All RFA details must be transmitted on LAPM Exhibit 3-A and use the newest version from May 2021.
- November 18, 2021- “Clean California” Local Grant Program Application Workshop (online). Caltrans will administer approximately \$296 million as a part of a two-year program to improve and beautify rights-of-way, tribal lands, parks, pathways, and transit centers to restore pride in public spaces. Local, regional, or tribal governments, as well as public transit agencies, are eligible to apply. Nonprofit organizations may be sub-applicants.
- At-Risk Preliminary Engineering (PE)- local agencies may begin reimbursable Preliminary Engineering (PE) work prior to receiving federal authorization for such work, assuming the project and PE phase are included in a federally approved Federal Statewide Transportation Improvement Program (FSTIP) document or an FSTIP amendment prior to incurring costs.
- QAP Updates- City of Imperial is about to expire. Please see the updated list provided by Ben Guerrero. Updated QAP packages must be submitted to the Local Area Engineer, Ben Guerrero. Otherwise, no Construction funding authorization requests will be processed.
- Virtual Training Updates available. Federal Aid Series is coming up as well as other trainings.
- Subsidized Classes for Local Agencies are available to apply. Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly.
- The LPA should use the Floodplain Encroachment Location Hydraulic Study(LHS) Memo- No Significant Encroachment for low risk project types located within the floodplain: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/env/kelly-hobb-floodplains-clearance-memo-pdf>.

6. SCAG Updates / Announcements *(Presented by David Salgado):*

- **SCAG GO-Human:** SCAG was awarded a \$1.25 million grant from the California State Office of Traffic Safety (OTS) to fund ongoing work around regional active transportation safety. The GO Human programs provides marketing and promotional materials which can be tailored to meet the needs of participating agencies. The Go Human campaign launched in 2015 to reduce collisions, improve safety for people walking and biking and raise awareness of the importance of traffic safety.
- **SCAG Broadband Action Plan** at the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a

working group, and further support broadband planning and data research. These efforts would also be developed to complement SCAG's ongoing efforts to support an Inclusive

- Economic Recovery and efforts supporting Racial Equity and Social Justice.
- **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real time, and draw insights from local trends. More specifically, it will be an online tool or SCAG and local jurisdictions to access data necessary for local general plan development trends, housing and economic growth, and sustainability conditions.
- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
- **Go Human Kit of Parts:** David Salgado included a presentation that demonstrates some examples of the pop-up demonstration materials.

7. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

8. ICTC Updates / Announcements

Presented by Marlene Flores, David Aguirre, and Virginia Mendoza

a. Transit Planning Updates

- ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders including Med Trans. The 90% of the ICTC improvement plans had just finished and were delivered to the City of Calexico.

b. Transportation Planning Updates

1. Active Transportation Plan Update- ATP project had their Technical Advisory Committee (TAC) meeting on October 19, 2021. Upcoming events include public workshops during the month of October and November.

- October 28, 2021, from 5:00pm – 7:00pm – Calexico Halloween Family Night
- October 30, 2021, from 4:00pm – 7:00pm – Heber Fall Festival
- November 6, 2021, from 10:00am – 2:00pm – Brawley Chili Cookoff
- November 6, 2021, from 10:00am – 2:00pm – Holtville Veterans Parade

2. FY 2020-21 Programmed Project Obligation Updates

- Federal and State project list was presented. The list is a list of projects that reflects projects that have funding in FFY 21/22.

9. General Discussion / New Business

No New Business was discussed during the meeting.

Next TAC meeting will be December 16, 2021, via Zoom

10. Meeting adjourned at 11:47 a.m.



December 10, 2021

Technical Advisory Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Proposed Distribution plan for the COVID Relief Funds FY 2021-22- Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) has received revenue information for the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Program by staff at the Southern California Association of Governments (SCAG).

The Federal Coronavirus Response and Relief Supplemental Appropriation Act of 2021 apportioned \$911.8 million to California (COVID Relief Funds). Under the Act, the COVID Relief Funds may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to “prevent, prepare for, and respond to coronavirus.” Specifically, the Act allows states to cover revenue losses, which is important given that California’s state-generated transportation revenues have declines by about \$1.5 billion due to the pandemic. Approximately \$842,000 is available for the Imperial County Region.

ICTC staff has held several discussions at prior TAC meetings discussing possible distribution of CRRSAA funds and potential eligible projects. During the November 17, 2021 TAC meeting, Caltrans Headquarters staff presented on the program and discussed the requirements and eligible activities. Per TAC members directive, ICTC staff has prepared two possible distributions for consideration.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The following are the Proposed Distribution Plan options for the CRRSAA funds:

Population and Maintained Mileage Based Distribution Plan Option #1

JURISDICTION	2020 TOTAL POPULATION	2020 MAINTAINED MILEAGE	Dec-21 ALLOCATION	SUB TOTAL ALLOCATION	TOTAL ALLOCATION
Brawley	27,175	87.47	\$ 106,365.54	\$ 106,365.54	\$ 106,365.54
Calexico	40,796	97.43	\$ 157,796.13	\$ 157,796.13	\$ 157,796.13
Calipatria	3,654	23.30	\$ 14,943.45	\$ 14,943.45	\$ 14,943.45
El Centro	44,841	136.51	\$ 175,077.14	\$ 175,077.14	\$ 175,077.14
Holtville	6,359	23.77	\$ 25,073.26	\$ 25,073.26	\$ 25,073.26
Imperial	19,876	80.55	\$ 78,717.77	\$ 78,717.77	\$ 78,717.77
Westmorland	2,346	9.19	\$ 9,273.55	\$ 9,273.55	\$ 9,273.55
County of Imperial	35,331	2,572.15	\$ 274,935.16	\$ 274,935.16	\$ 274,935.16
Total	180,378	3,030.37	\$ 842,182.00	\$ 842,182.00	\$ 842,182.00

Flat Distribution for Jurisdictions with less than 10,000 population Plan Option #2

JURISDICTION	2020 TOTAL POPULATION	2020 MAINTAINED MILEAGE	FLAT ALLOCATION	Dec-21 ALLOCATION	SUB TOTAL ALLOCATION	TOTAL ALLOCATION
Brawley	27,175	87.47		\$ 93,633	\$ 93,633	\$ 93,633
Calexico	40,796	97.43		\$ 138,988	\$ 138,988	\$ 138,988
Calipatria			\$ 50,000		\$ 50,000	\$ 50,000
El Centro	44,841	136.51		\$ 154,138	\$ 154,138	\$ 154,138
Holtville			\$ 50,000		\$ 50,000	\$ 50,000
Imperial	19,876	80.55		\$ 69,255	\$ 69,255	\$ 69,255
Westmorland			\$ 50,000		\$ 50,000	\$ 50,000
County of Imperial	35,331	2,572.15		\$ 236,168	\$ 236,168	\$ 236,168
Total	168,019	2,974.11	\$ 150,000.00	\$ 692,182	\$ 842,182	\$ 842,182

Option #1 and Option #2 Comparison

JURISDICTION	POPULATION	Population and Maintained Mileage Total Allocation	Option #1	Flat Distribution for Jurisdiction with less than 10,000 population	Option #2
Brawley	27,175	\$	106,365.54	\$	93,633.00
Calexico	40,796	\$	157,796.13	\$	138,988.00
Calipatria	3,654	\$	14,943.45	\$	50,000.00
El Centro	44,841	\$	175,077.14	\$	154,138.00
Holtville	6,359	\$	25,073.26	\$	50,000.00
Imperial	19,876	\$	78,717.77	\$	69,255.00
Westmorland	2,346	\$	9,273.55	\$	50,000.00
County of Imperial	35,331	\$	274,935.16	\$	236,168.00
Total	180,378	\$	842,182.00	\$	842,182.00

The California Transportation Commission (CTC) has advised that a project list of CRRSAA funds is submitted as soon as possible in order to ensure no federal funding is redistributed. Therefore, ICTC staff recommends to submit a list of projects to the CTC as soon as possible.

ICTC staff developed the Proposed Distribution Plan Options for the CRRSAA funds for discussion and recommendation. At the conclusion of the discussion, ICTC staff recommends that the TAC Committee approves one of the Distribution plans with the intention of forwarding this item to the ICTC Management Committee and Commission. Please refer to the attached CRRSAA Program Guidelines Resolution.

ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:

1. Approve a Proposed Distribution Plan for the CRRSAA funds;
 - a. Option #1 Population and Maintained Mileage Distribution Plan or;
 - b. Option #2 Flat Distribution for Jurisdictions with less than 10,000 population Plan
 - c. Direct staff to return with a list of recommended projects for approval by the Commission.
2. Authorize staff to submit the recommended projects to the California Transportation Commission (CTC).

Sincerely,



David Aguirre
Interim Executive Director

DA/vm/mf

Attachment

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: May 12-13, 2021

From: MITCH WEISS, Executive Director

Reference Number: 4.23, Action

Prepared By: Teresa Favila
Deputy Director

Published Date: April 30, 2021

Subject: Adoption of the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 – CRRSAA Program Guidelines, Resolution G-21-43

Recommendation:

Staff recommends the California Transportation Commission (Commission) adopt the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 – CRRSAA Program Guidelines as proposed in Attachment A. These Guidelines are the policies and procedures specific to the development and adoption of the CRRSAA Program.

Issue:

The CRRSAA Program Guidelines will establish the policies and procedures for the development and adoption of the CRRSAA Program as a result of the funds appropriated from the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021. The regional apportionment distribution for the CRRSAA Program was approved by the Commission at the March 2021 Commission meeting. The Guidelines are intended to provide a degree of flexibility while providing accountability and transparency of these federal funds.

The Draft Guidelines were released to the stakeholders on April 13, 2021. Two public workshops were held on April 16, 2021 and April 19, 2021. The Commission held a public hearing on May 12, 2021, prior to adoption of the Guidelines.

Background:

The Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 apportioned \$911.8 million to California (COVID Relief Funds). Under the Act, the COVID Relief Funds may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to “prevent, prepare for, and respond to coronavirus.” Specifically, the Act allows states to cover revenue losses, which is important given that California’s state-generated transportation revenues have declined by

about \$1.5 billion due to the pandemic. Additionally, the Act allows COVID Relief Funds to be used for preventive and routine maintenance; operations; personnel; salaries; contracts; debt service payments; and availability payments; as well as transfers to public tolling agencies. The federal share of costs may be up to 100 percent.

At the March Commission meeting, the Commission approved the COVID Relief funding distribution and regional apportionments for the CRRSAA Program. A total of \$182.4 million will be distributed to the regions from the CRRSAA Program.

Resolution G-21-43:

Be it Resolved, that the Commission hereby adopts the Federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 – CRRSAA Program Guidelines. These guidelines shall establish the policies and procedures to implement the CRRSAA Program as presented on Attachment A

Attachments:

- Attachment A: CRRSAA Program Guidelines

CRRSAA Program Guidelines Resolution G-21-43

The California Transportation Commission (Commission) intends to adopt the following policies and procedures for the CRRSAA Program. The CRRSAA Program is funded from the Non-STIP regional distribution of the Coronavirus Response and Relief Supplemental Appropriation Act of 2021 funds (COVID Relief Funds).

- **Schedule:** The Commission intends to adopt the guidelines for the CRRSAA Program at the May 12-13, 2021 Commission meeting.
- **Funding:** The total funding available for the CRRSAA Program is \$182,364,599.
- **Apportionment Distribution:** The apportionment distribution for the CRRSAA Program approved on March 14, 2021 is consistent with the formula distribution of the Surface Transportation Block Grant Program with a minimum guarantee of \$200,000 for each county.
- **Eligibility:** Project eligibility for the CRRSAA program is outlined in the Highway Infrastructure Programs - [Coronavirus Response and Relief Supplemental Appropriations Act, 2021](#) Implementation Guidance and includes all activities eligible under the Surface Transportation Block Grant Program in addition to: routine maintenance; operations; personnel, including salaries of employees or contractors; debt service payment; availability payments and coverage for other revenue losses.
- **Allocations:** The allocation of funding for the CRRSAA Program will not be included as part of the annual allocation of federal funding to the Department of Transportation (Caltrans). The following will be the allocation process:
 1. **Allocation of a Project List:** Prior to obligation of funds, a region must submit a project list that identifies each project that will receive COVID Relief funding through the CRRSAA Program to Caltrans. The list may be for the region's full apportionment or reflect a portion of available funding. The project list must include project name(s), brief description, the amount of COVID Relief funding that is requesting for each project (rounded to the nearest thousand), and total project cost. No region may program more than their regional apportionment. The Commission will allocate to Caltrans the total amount of CRRSAA funding that is supported by this list. The Director of Caltrans is authorized to sub-allocate the CRRSAA funds to individual projects that are enumerated on a project list approved by the Commission. If a list that only requests partial funding is presented and approved by the Commission, the region may amend its project list to request the remaining funds at any time prior to October 2023.
 2. **Obligation Amount:** If there are changes to project estimates for Commission allocated projects that require less or more funding at time of obligation, the Caltrans Director is delegated the authority to approve changes to individual

- project allocations to allow the advertisement, award, and completion of contracts so long as the total of such increase does not exceed 20% of the amount on the list approved by the Commission and the total allocated or obligated by that region does not exceed that region's total CRRSAA funding.
3. **Allocation Amendments:** With the exception to Section 2 above, any changes to the project(s) on a Commission's approved list, shall be submitted to the Commission for an allocation amendment. The Commission will approve the amended list at a Commission meeting. The deadline to obligate this funding is September 2024. In order to ensure no federal funding is lost to the state, allocation amendments will not be considered after the October 2023 Commission meeting. This will allow the state, in coordination with the regions, a year to obligate and repurpose the funds so that all COVID Relief funds are utilized. **Any regional funds not obligated by June 2024 will be transferred to the state for obligation.**
 4. **Timing:** The Commission may approve project lists at any Commission meeting after approval of these guidelines. A list may not be approved or amended after October 2023 (see Section 3 above). CRRSAA Program funds not obligated by September 2024 will lapse.
 5. **Submittal:** Regions will submit their project list to Caltrans Division of Local Assistance (Local Assistance). Local Assistance will compile all lists and place it on the Commission's Agenda in one book item.
- **Federal Statewide Transportation Improvement Program:** Projects receiving funding from the CRRSAA Program must be programmed in the Federal Statewide Transportation Improvement Program, if required to do so under the Act.
 - **Local Assistance Process:** Other than the allocation requirement above, the CRRSAA Program will follow the existing Local Assistance process for obligation and implementation.
 - **State Exchange:** Local Assistance shall establish a process by which rural and small urbanized areas with a population less than 200,000 may request state exchange. Urbanized areas with a population of 200,000 or greater, as identified in the Federal Highway Administration apportionment notice dated January 15, 2021, are not eligible for state exchange. Local Assistance in coordination with the Division of Budgets will make the determination as to whether the state can approve these requests. The allocation process, reporting requirements, and all other requirements of these guidelines shall apply to all agencies receiving state funds in lieu of the federal funds. Projects funded with state-only funds are subject to Article 19 restrictions.
 - **Reporting:** Local Assistance will report projects that have been obligated, date of obligation and the dollar amount of the obligation on a quarterly basis beginning in December 2021.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
Imperial County Transportation Commission (ICTC)
Technical Advisory Committee (TAC)
December 16, 2021**

Contact: Ben Guerrero, Local Area Engineer Benjamin.Guerrero@dot.ca.gov or 619-985-1492 (cell)

Inactive Projects

Projects must be billed within the specified and agreed-upon timeframe to avoid de-obligation of funds.

As of **November 29, 2021**, the INACTIVE and Future Inactive list was updated. Action is not required, as **no projects are at risk for inactivity now.**

District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates. Agencies that do not invoice before “Inactive” status must submit a justification on the spreadsheet available for download through this link –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/inact/justification-inactive-projects-blank-form-20210203-a11p.xlsx>

A complete list of Inactive Projects – <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

Note: An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

Please notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov

January 31, 2022 – Federal Fiscal Year (FFY) 21/22 Requests for Authorization Obligations Due!

Funding Requests for Authorization (RFA) during this federal fiscal year are due by January 31, 2022.

Note the **Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.** Also, make sure that funds are programmed appropriately.

Please transmit all RFA details on LAPM Exhibit 3-A and use the newest version from May 2021 –

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM3A>

February 1, 2022 – “Clean California” Local Grant Program Application Deadline!

Caltrans will administer approximately \$296 million as part of a two-year program to improve and beautify rights-of-way, tribal lands, parks, pathways, and transit centers to restore pride in public spaces. Local, regional, or tribal governments, as well as public transit agencies, are eligible to apply. Nonprofit organizations may be sub-applicants.

Caltrans announced a “call for projects” with the application deadline of February 1, 2022. Project award notification is anticipated by March 1, 2022.

The fourth online grant workshop will be 1:30 to 3:30 Wednesday, December 15, 2021 (see page 2).

A fifth/final workshop is planned in mid-January 2022.

Recordings of the first three fall 2021 local grant guidelines workshops are online

<https://cleancalifornia.dot.ca.gov/local-grants/workshops-milestones>

<https://cleancalifornia.dot.ca.gov/local-grants>

Questions? CleanCA.LocalGrant@dot.ca.gov



CLEAN CALIFORNIA

LOCAL GRANT PROGRAM APPLICATION WORKSHOP

WORKSHOP #4
DECEMBER 15, 2021
1:30 PM - 3:30 PM

[REGISTER HERE](#)

Stakeholders are invited to participate in an online workshop on how to complete the application for the Clean California Local Grant Program.

Final guidelines and application documents are accessible [HERE](#).

The Clean California Local Grant Program will provide communities approximately \$296 million to beautify and improve streets and roads, tribal lands, parks, pathways and transit centers to restore pride in public spaces.

For more information on this program, click [HERE](#).

Join our mailing list [HERE](#)

Questions? CleanCA.LocalGrant@dot.ca.gov



California Transportation Commission

SAVE THE DATE

2023 Active Transportation Program Guideline Development Workshops

Please mark your calendars for the upcoming California Transportation Commission guideline development workshops for the Active Transportation Program (ATP). Registration information and workshop agenda/details will be posted in advance of each workshop on the [ATP website](#). Until further notice, all workshops will be held via virtual meeting format. **All workshop dates are subject to change. Additional workshops may be scheduled in 2022.**

Kick-Off Workshop

~~Tuesday, November 9, 2021 9:30am – 12:30pm~~

recording is online now at <https://youtu.be/ZOL3FF1JF9c>

Central Workshops

Topic	Date
Guidelines	Wednesday, November 17, 2021 1:00pm – 4:00pm recording online https://youtu.be/hnss0mzUNak
PSR Equivalent	Wednesday, December 1, 2021 1:00pm – 4:00pm recording online https://youtu.be/DFzvj-mmRE8
Guidelines	Wednesday, December 15, 2021 9:30am – 12:30pm
Guidelines	Tuesday, January 11, 2022 1:00pm – 4:00pm
Applications	Wednesday, January 19, 2022 9:30am – 12:30pm
Scoring Rubrics	Tuesday, February 8, 2022 1:00pm – 4:00pm
Optional Workshop	Wednesday, February 23, 2022 9:30am – 12:30pm

To schedule a virtual Branch Workshop or site visit, please contact Elika Changizi.

For more information, please contact:

Laurie Waters at Laurie.Waters@catc.ca.gov

Beverley Newman-Burckhard at Beverley.Newman-Burckhard@catc.ca.gov

Elika Changizi at Elika.Changizi@catc.ca.gov

Get the latest updates from the Commission on [Twitter](#) and [Facebook](#).

2022 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
Jan 26-27 - Sacramento	Mon, Nov 29, 21	Mon, Dec 6, 21	Fri, Dec 10, '21	Fri, Dec 17, '21	Fri, Dec 17, '21
Mar 16-17 - San Diego	Tue, Jan 18, 22	Mon, Jan 24, 22	Mon, Jan 31, '22	Wed, Feb 9, '22	Thu, Feb 10, '22
May 18-19 -Central Valley	Mon, Mar 21, 22	Mon, Mar 28, 22	Mon, Apr 4, '22	Wed, Apr 13, '22	Thu, Apr 14, '22
June 29-30 - Sacramento	Mon, May 2, 22	Mon, May 9, 22	Mon, May 16, '22	Wed, May 25, '22	Thu, May 26, '22
Aug 17-18 - Bay Area	Mon, Jun 20, 22	Mon, Jun 27, 22	Tue, Jul 5, '22	Wed, Jul 13, '22	Thu, Jul 14, '22
Oct 12-13 - Santa Barbara	Mon, Aug 15, 22	Mon, Aug 22, 22	Mon, Aug 29, '22	Wed, Sep 7, '22	Thu, Sep 8, '22
Dec 7-8 - Riverside	Mon, Oct 10, 22	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas
Moved - July 4

Moved - Christmas

Moved - Christmas



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
Imperial County Transportation Commission (ICTC)
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December 16, 2021**

Preparation Schedule for California Transportation Commission (CTC) Allocation Requests

Please review the preceding schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the March 16-17, 2022, CTC meeting.

When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date.

Friday, **January 15, 2022**, is the final deadline (for that March 16-17, 2022 CTC meeting).

Invoice Form Required (updated August 2020)

Please transmit all invoices on *LAPM* Exhibit 5-A (use the **August 2020** version).

These following links have details and instructions –

<https://dot.ca.gov/programs/local-assistance/projects/local-agency-invoice-process>

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM5A>

With any questions, please contact either the Local Area Engineer, Ben Guererro, or the Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or phone 619-987-0766.

Disadvantaged Business Enterprise (DBE) Update

As a reminder, *Local Assistance Procedures Manual (LAPM)* Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.

Annual FFY Disadvantaged Business Enterprise Goal and Methodology Proposal information is online –

<http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>

Quality Assurance Program (QAP) – Renewal Required for 2022!

As a reminder, **Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial.**

Updated QAP packages must be submitted to the Local Area Engineer, Ben Guerrero. Otherwise, no *Construction* funding authorization requests will be processed.

Safe Harbor Indirect Cost Rate for A&E Consultant Contracts: Office Bulletin (OB) 21-06

All eligible A&E consultant firms may choose to use the “Safe Harbor Rate” rate on new A&E contracts for federal-aid contracts in the State of California.

Caltrans Division of Local Assistance Office Bulletin 21-06, issued September 8, 2021, has details online –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2021/ob21-06.pdf>

Local Roadway Safety Plan Requirement for Local Highway Safety Improvement Program (HSIP)

Highway Safety Improvement Program (HSIP) Cycle 11 (around April 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.

Details regarding this requirement are available through the following link – dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/local-roadway-safety-plans

Further information is in the following Caltrans Division of Local Assistance Office Bulletin (OB) 21-07 -

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2021/ob21-07.pdf>



**California Department of Transportation (Caltrans) District 11
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Title VI Nondiscrimination Program

On February 16, 2021, Caltrans Division of Local Assistance delivered training for Local Public Agencies (LPA) to implement the federally mandated Title VI program. This training provides the LPA with FHWA requirements of Title VI to incorporate nondiscrimination principles and provisions in all locally administered federal-funded programs, plans, and activities.

Additional Title VI resources and recordings of the training are available on this webpage –

<https://californialtap.org/index.cfm?pid=1579>

A reminder for local agencies to comply with all Title VI requirements. See *Local Assistance Procedures Manual (LAPM)* Section 9.2, Title VI of the Civil Rights Act of 1964 (Title VI) and Related Statutes:

Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR part 21).

Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract. U.S. Department of Transportation Order No. 1050.2 requires Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to Title VI program and compliance review at any time.

Link to guidance for Title VI complaints - dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

A Frequently Asked Questions (FAQ) document linked below has further details related to the September 17, 2020, requirement to include Appendix E of the Title VI Assurances in federal-aid contracts and agreements -

localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances

Subsidized Classes for Local Agencies – Most Now Online

Schedule is available at the following link – <https://californialtap.org/index.cfm?pid=1077>

Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly. Please enroll early!

Recordings of several trainings are online – <https://californialtap.org/index.cfm?pid=1579>

Send any questions to the California Local Technical Assistance Program Center: californialtap@csus.edu

The Active Transportation Resource Center (ATRC) offers customized training at no cost. The following link has more information – <https://caatpresources.org/1502>. To request training, contact ATRC@csus.edu

For questions about additional training opportunities, please contact the District 11 Local Assistance Training Coordinator, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or by phone 619-987-0766.



Expires – Upon Issuance of LPP

New Location Hydraulic Studies Policy

I. BACKGROUND

According to Chapter 17 of the Caltrans Standard Environmental Reference (SER) anytime a project is within a base floodplain, the district must prepare a Location Hydraulic Study (LHS) and Summary Floodplain Encroachment Report (SFER) form. These forms and guidance are derived from the Caltrans Highway Design Manual (HDM) Chapter 800 which is ultimately derived from the federal regulation **23 CFR 650A Location and Hydraulic Design of Encroachments of Flood Plains**. The LHS and SFER forms have been identified as cumbersome for many districts and Local Public Agencies (LPAs) when required for low risk projects such as paving, striping, sign or camera installation, curb/gutter/sidewalks, and bicycle paths. Because of this, there is variability on how Caltrans Districts within Local Assistance clear these types of projects that are in a base floodplain.

II. POLICY

According to 23 CFR 650A “Action” shall mean any highway construction, reconstruction, rehabilitation, repair, or improvement undertaken with federal-aid highway funds or FHWA approval.” Therefore, according to the CFR this law applies to all projects that fit under the definition of “Action” that are within a base flood plain. The regulations do not define an exception for FEMA’s floodplains.

Under location hydraulic studies CFR 650.111: “Location studies shall include discussion of the following items, **commensurate with the significance of the risk** or environmental impact, for all alternatives containing encroachments and for those actions which would support base floodplain development” and under content of design studies CFR 650.117 “the detail of studies shall be **commensurate with the risk associated with the encroachment** and with other economic, engineering, social or environmental concerns.”

The language in CFR 650.111 and 650.117 highlight where there is flexibility with what type of review is performed. Caltrans SER and HDM guidance is correct that this law applies to all projects regardless of size; however, the CFR does not require the level of detail for every project that the LHS and SFER forms provide. The HDM also recognizes this and mentions flexibility that can be applied when filling out the LHS form:

“Any reasonable adaptation of the technical information for ‘Location Hydraulic Study’ form, Figure 804.7A, may be utilized to document and summarize the findings of the ‘Location Hydraulic Study’ when the project is expected to be processed with a categorical exclusion ... Figure 804.7A is considered the suggested minimum hydraulic and engineering documentation for floodplain encroachments (bridge, culvert, channel change, slope protection, embankment, etc.). It is intended as a guide tool to help address the items listed in 23 CFR 650.111 and should be prepared jointly by the Project Engineer and Hydraulics Engineer. Since every location is unique, **some of the questions may not apply**, or additional considerations may need to be added.”

III. PROCEDURE

The LPA should use the *Floodplain Encroachment Location Hydraulic Study (LHS) Memo-No Significant Encroachment* for low risk project types located within the floodplain:

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/env/kelly-hobb-floodplains-clearance-memo.pdf>.

These are typically NEPA CE projects. The new guidance will not change/revise the existing LHS form but will allow low risk project types (i.e. installation or replacement of pavement, striping, signs, cameras, traffic signals, roundabouts, curb, gutter, bicycle facilities, pedestrian facilities, in-kind maintenance activities and other related project types) within the floodplain to be processed without the use of the LHS or SFER. If the federal-aid project falls under one of these project types, and clearly meets the definitions stated in the memo, no additional analysis pursuant to 23 CFR 650 Subpart A is necessary, and the memo will suffice for floodplain encroachment documentation under Subpart A to file. In addition, the signed PES will serve as documentation for the project file with reference to the LHS Memo.

District Planners should work closely with LPA staff when determining the commensurate level of floodplain encroachment documentation required for these project types. If projects can not meet the conditions of the memo, the standard Caltrans local assistance floodplain encroachment process must be followed.

IV. APPLICABILITY/IMPACTS

This Office Bulletin applies to all local assistance federal-aid projects 'off' the State Highway System. This policy is subject to annual review and recommendation of the Federal Highway Administration (FHWA) NEPA Delegation Audit Teams and Department NEPA Delegation Self-Assessment Review Teams.

Per the March 2, 2021 [NEPA PROCESS IMPROVEMENT TEAM: CATEGORICAL EXCLUSION CHECKLIST NOT REQUIRED Memo](#), **Exhibit 6-E: Categorical Exclusion Checklist** is no longer required.

Recommended:	<u>Original Signature on file</u>	<u>November 1, 2021</u>
	Guadalupe (Lupe) V. Jiménez, Senior Environmental Planner	Date
Approved:	<u>Original Signature on file</u>	<u>November 1, 2021</u>
	Kelly Hobbs, Chief Office of Environmental Compliance and Outreach	Date

Attachments: Revised [Exhibit 6B: Instructions for Completing the PES Form](#) (dated November 2021)

Memorandum

Date: December 8th, 2021
To: ICTC Management Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Management Committee regular meeting for the month of December 2021.

- 1. 12th Annual Southern California Economic Summit: From Inclusive Recovery to Inclusive Growth!** On Thursday, Dec. 2, SCAG hosted the 12th annual Southern California Economic Summit virtually. The summit came at a time when the regional economy is still recovering from a time of unprecedented crisis. Civic and business leaders from across Southern California joined the discussion on how we can further our economic recovery and build strength and resilience in a post-COVID world. Speakers included DeeDee Myers, director of the Governor's Office of Business & Economic Development, U.C. Riverside professor Karthick Ramakrishnan, who is also executive director of the "California 100" initiative and Keynote Speaker Rana Foroohar, who's a Global Columnist for the Financial Times and a Global Economic Analyst for CNN.
- 2. SCAG 2021 Regional Briefing Book:** Released in conjunction with the 12th Annual Southern California Economic Summit, held virtually on Dec. 2, 2021, this year's Regional Briefing Book provides an overview of the SCAG region economy today, as well as an outlook for the counties. There is also an assessment and discussion on incorporating equity in SCAG's long-term planning, as well as preliminary research into what drives good jobs in U.S. regions to help develop measures and strategies to promote good jobs in Southern California. https://scag.ca.gov/sites/main/files/file-attachments/regional-briefing-book-2021_final.pdf?1638320255
- 3. SCAG Housing Policy Leadership Academy:** With support from the State's Regional Early Action Planning (REAP) grant program and to support the region's efforts in response to recent state investments in planning to accelerate housing production and meet the goals of the Regional Housing Needs Allocation (RHNA), SCAG has developed a series of trainings that will support elected officials, advocates, and interested stakeholders in moving forward a pro-housing development agenda.

The SCAG Housing Policy Leadership Academy (SCAG-HPLA) offers a 10-session online training for emerging and established community leaders who want to better understand how to advance policy solutions to increase the supply and availability of affordable housing. The course brings together people from different backgrounds and disciplines in monthly sessions to examine issues and solutions from multiple perspectives and apply their learning to current housing policy challenges. Sessions explore the relationship between policy, planning, and housing development with a focus on how different policy solutions shape both the physical and social landscape and capacity to produce housing for all.

The course is grounded in the HPLA 5Ps framework, which provides a foundation for examining the physical and social aspects of a healthy housing ecosystem.

Applications can be completed online and are due by January 10, 2022. Notifications of acceptance will be issued no later than Jan. 18, 2022.

4. **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region's most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.

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- **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
5. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: December 8, 2021
To: ICTC Commission Members
From: David Aguirre, Interim Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission on December 16, 2021.

- 1) **Imperial County Long Range Transportation Plan (LRTP) Request for Proposals (RFP):** *ICTC is conducting an RFP process to prepare a full update of the Imperial County LRTP. Request for Proposals were due on November 19, 2021. On December 2, 2021, an LRTP evaluation committee reviewed the proposals. The evaluation committee consisted of technical staff from the IID, the Cities of Calexico and El Centro, and Caltrans. All firms were asked to participate in oral interviews scheduled on December 9, 2021 at the City of El Centro in-person and via Zoom. Tentatively, final selection and contract approval will be on the agenda for recommendation of approval at the January Commission meeting.*

The goal of the LRTP is to provide the following:

- *Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.*
- *Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.*
- *Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.*
- *Ensure compliance with state and federal transportation planning regulations*
- *Develop recommendations that ensure environmentally sustainable planning practices.*

- 2) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** *The STBG and CMAQ Call For Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications are due by 5:00 p.m. on Friday, February 25, 2022 (or postmarked no later than February 25, 2022) to ICTC at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243. For additional information, please contact Marlene Flores at (760) 592-4494 or at marleneflores@imperialctc.org.*
- 3) **Imperial Mexicali Binational Alliance (IMBA):** *The 2021-22 Strategic Planning meeting and last IMBA meeting of the year was held both by Zoom Meeting and at Cety's University in Mexicali on Thursday, November 18, 2021. At the strategic planning meeting the new Chair and Vice-Chair positions were elected. For 2022, Andres Daniel Ruelas from Grupo Educativo de 16 de Septiembre (Mexican Representative) was selected to serve as the Chair, and Tom DuBose from IVEDC (Imperial Representative) was selected as the Vice-Chair. The next IMBA meeting is scheduled for January 20, 2022 at SDSU-Imperial Valley Campus or Imperial Valley College Campus.*

- 4) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design and Right of Way Acquisition is underway and is expected to be completed in January 2022. ICTC is exploring funding opportunities for the \$12.5 million needed for construction.*
- 5) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *The design portion of the project is ongoing. The project is estimated to begin construction in early 2022, and is scheduled for completion in 2023.*

- 6) **Regional Active Transportation Plan:** Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding trans it. The Regional ATP is grant funded by the Southern California Association of Governments (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatp-ktuagis.hub.arcgis.com/>

ICTC staff has coordinated with Caltrans planning staff leading the state's ATP effort. Participation and information sharing will continue between the two planning efforts. Additional public education and engagement has been conducted with help of the Go Human Program from SCAG. *Billboards and radio announcements promoting active transportat safety and awareness have been online starting the last week of November 2021.*

The 6th Project Technical Advisory Committee (TAC) meeting was held on Wednesday, December 1, 2021 to discuss a summary of the completed community engagement process and overview of the regional priorities with special attention to the City priorities and regional connections. The final TAC meeting is scheduled for Thursday, January 13, 2022 via Zoom. The final plan and presentations are scheduled for ICTC TAC, Management Committee, and Commission in the months of January and February 2022.

- 7) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement final location and infrastructure associated with the potential bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria.*
- 8) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green

and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program received an additional grant that will allow for the continuation of free fares until grant funds are fully expended. The program now includes the IVT Medtrans service. All regular service eligibility requirements and restrictions remain in effect.*

- 9) **Organic waste: reduction regulations: local jurisdiction compliance:** Current law requires the State Air Resources Board to complete, approve, and implement a comprehensive strategy to reduce emissions of short-lived climate pollutants in the state to achieve, among other things, a reduction in the statewide emissions of methane by 40%. Current law requires the methane emissions reduction goals to include specified targets to reduce the landfill disposal of organics. Current law requires the Department of Resources Recycling and Recovery, in consultation with the state board, to adopt regulations to achieve those targets for reducing organic waste in landfills, and authorizes those regulations to require local jurisdictions to impose requirements on generators or other relevant entities within their jurisdiction, to authorize local jurisdictions to impose penalties on generators for noncompliance, and to include penalties to be imposed by the department for noncompliance. This bill would authorize a local jurisdiction facing continuing violations that commence during the 2022 calendar year of those regulations to submit to the department no later than March 1, 2022, a notification of intent to comply, as prescribed. For a copy of the senate bill go to: [Senate Bill \(SB\) 619 \(Laird D\)](#)
- 10) **\$60 million for SB 1383 Implementation - SB 170:** *The Legislature recently released language for a new budget bill jr., SB 170, that includes \$60 million for grants to local jurisdictions to assist in implementation of SB 1383 (Lara, 2016). Should SB 170 be passed by the Legislature and signed by Gov. Newsom, CalRecycle would be in charge of creating the grant application and timeline for submittal. Cities would need to apply for the funding and CalRecycle would determine that amount of the grant award. The specific details, however, are forthcoming.*

Additionally, there is approximately \$110 million in SB 170 for organic waste infrastructure, such as anaerobic digesters and compost facilities. For a full breakdown of the funds in SB 170, please see the Senate Budget and Fiscal Review's analysis here: [September 7 2021 Hearing Agenda Final.pdf\(ca.gov\)](#)

- 11) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in early 2022 with construction completed in approximately six months after construction begins.*

- 12) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th

Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23rd closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. *The bridge deck pour was completed the night of August 25, 2021. The interchange is partially open to traffic with the remaining project completion anticipated to take place in 2022.*

- 13) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021.*
- 14) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period took place April 6, 2021 to May 10, 2021. A final draft CAP has been presented to some city councils as an information item during the month of June 2021. The final draft Regional CAP was presented to the ICTC Technical Advisory Committee on May 27, 2021 and ICTC Management Committee on June 9, 2021. The Plan has also been presented to the Coalition of Labor, Agriculture and Business (COLAB) on June 9, 2021; the Imperial Valley Vegetable Growers Association (IVVGA) on June 16, 2021; and the Imperial County Farm Bureau on June 17, 2021. The Regional CAP was presented to the ICTC Commission on June 23, 2021.
- 15) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 16) **State and Federal Local funding Obligations:** Projects programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 17) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on

the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC made a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*

- 18) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
TOTAL	\$10,809,459*

**Estimate source is from the California League of Cities dated May 15, 2020*
<http://californiacityfinance.com/LSR2005.pdf>

- 19) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

20) Partnerships with IVEDC:

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF.

As of September 02, 2021 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.

b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
- (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
- (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.
- (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
- (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
- (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
- (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

As of September 02, 2021, there is a remaining grant balance of \$112,339. Of the \$112,339, \$106,074 is the remaining contract balance for SCS Engineers.

Federal Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	2019/20	CMAQ	\$ 177	\$ -	\$ -	\$ 177	
	5167(044)	Comments: EPSP. Need to obligate on FFY21/22 Status: end of Jan. the design will be completed	2019/20	Agency	\$ 23	\$ -	\$ -	\$ 23	
			2021/22	CMAQ	\$ -	\$ -	\$ 797	\$ 797	
			2021/22	Agency	\$ -	\$ -	\$ 103	\$ 103	
							Total	\$ 1,100	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190702	Construct street improvements (paving of dirt road) along Western Avenue between Legion street and Wildcat Drive.	2019/20	CMAQ	\$ 177	\$ -	\$ -	\$ 177	
	5167(045)	Comments: Status of Design and ROW: PE phase will have completed by end of February.	2019/20	Agency	\$ 23	\$ -	\$ -	\$ 23	
			2021/22	CMAQ	\$ -	\$ -	\$ 784	\$ 784	
			2021/22	Agency	\$ -	\$ -	\$ 102	\$ 102	
							Total	\$ 1,086	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Brawley	IMP190709	Street Improvement (repavement) along K street from Highway 86 to 8th street.	2019/20	STBG	\$ 52	\$ -	\$ -	\$ 52	
	5167(043)	Comments: Design has been completed as of week of 12/3/21. Will move with the adv. Of the CON on Dec. 15th	2019/20	Agency	\$ 8	\$ -	\$ -	\$ 8	
			2021/22	STBG	\$ -	\$ -	\$ 370	\$ 370	
			2021/22	Agency	\$ -	\$ -	\$ 48	\$ 48	
							Total	\$ 478	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
		Comments:	2020/21	STBG	\$ -	\$ -	\$ -	\$ -	
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	STBG	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
		Comments:	2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Calexico	IMP191001	Weakley Street Improvements between Scaroni Blvd. and Portico Blvd. (paving of dirt road).	2019/20	CMAQ	\$ 18	\$ 155	\$ -	\$ 173	
		Comments: EPSP- Need to obligate in FFY 21/22	2019/20	Agency	\$ 2	\$ 18	\$ -	\$ 20	
			2021/22	CMAQ	\$ -	\$ -	\$ 291	\$ 291	
			2021/22	Agency	\$ -	\$ -	\$ 40	\$ 40	
							Total	\$ 524	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2019/20	CMAQ		\$ -	\$ -	\$ -	
		Comments:	2019/20	Agency		\$ -	\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -		\$ -	
			2020/21	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190713		2020/21	CMAQ		\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency		\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -		\$ -	
			2021/22	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
El Centro			2020/21	STBG	\$ -	\$ -			
		Comments:	2020/21	Agency	\$ -	\$ -		\$ -	
			2021/22	STBG	\$ -	\$ -		\$ -	
			2021/22	Agency	\$ -	\$ -		\$ -	
							Total	\$ -	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	STBG	\$ -	\$ -		\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
El Centro	IMP190704	Interconnect and synchronize existing interconnected signal lights along Dogwood Avenue and along 8th street to the City of El Centro's master computer.	2019/20	CMAQ	\$ 48	\$ -	\$ -	\$ 48	E-76 Obligated
		Comments:	2019/20	Agency	\$ 7	\$ -	\$ -	\$ 7	
			2020/21	CMAQ	\$ -	\$ -	\$ 343	\$ 343	
			2020/21	Agency	\$ -	\$ -	\$ 45	\$ 45	
							Total	\$ 443	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
El Centro	IMP190710	Imperial Avenue Extension South - new roadway from I-8 to McCabe Road. Phase 2 includes 2 lanes on Imperial Avenue from Wake Avenue to Danenberg Drive; and 2 new lanes on Danenberg Drive from the westerly extension of Danenberg Drive towards Imperial Avenue.	2020/21	STBG	\$ -	\$ -	\$ 715	\$ 715	E-76 Obligated
		Comments:	2020/21	Agency	\$ -	\$ -	\$ 93	\$ 93	
			2021/22	STBG	\$ -	\$ -	\$ 2,200	\$ 2,200	
			2021/22	Agency	\$ -	\$ -	\$ 285	\$ 285	
							Total	\$ 3,293	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
		Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
			2021/22	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2021/22	Agency	\$ -	\$ -	\$ -	\$ -	
							Total	\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)*

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Holtiville	IMP190705	Cedar Avenue sidewalk improvements from 4th street to 5th street.	2019/20	CMAQ	\$ 17	\$ -	\$ -	\$ 17	E-76
		Comments:	2019/20	Agency	\$ 3	\$ -	\$ -	\$ 3	
			2020/21	CMAQ	\$ -	\$ -	\$ 193	\$ 193	
			2020/21	Agency	\$ -	\$ -	\$ 25	\$ 25	
					Total			\$ 238	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2019/20	CMAQ			\$ -	\$ -	
		Comments:	2019/20	Agency			\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -		\$ -	
			2020/21	Agency	\$ -	\$ -		\$ -	
					Total			\$ -	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
			2019/20	CMAQ	\$ -	\$ -	\$ -	\$ -	
		Comments:	2019/20	Agency	\$ -	\$ -	\$ -	\$ -	
			2020/21	CMAQ	\$ -	\$ -	\$ -	\$ -	
			2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
					Total			\$ -	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
					\$ -	\$ -			
		Comments:	2020/21		\$ -	\$ -		\$ -	
					\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	
					Total			\$ -	

Federal Funded Project Obligation List

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)*

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status	Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
Imperial	IMP190301	2nd Street Rehabilitation & Reconstruction from Old SR-86 to P Street.	2020/21	STBG	\$ -	\$ -	\$1,841	\$ 1,841	60% Design				2020/21	STBG	\$ -	\$ -	\$ -	\$ -	0
		Comments:	2020/21	Agency	\$ -	\$ -	\$1,181	\$ 1,181				Comments:	2020/21	Agency	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -	\$ -	
							Total	\$ 3,022									Total	\$ -	

Federal and State Funded Project Obligation List

Federal funding Obligations: The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)
State Funded Allocations: The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2021/2022(Starting July 1, 2021 thru June 30, 2022)

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP170101	The project consist in providing improvements such as sidewalks, driveways, in-fill paving to accommodate a bike lane along Rio Vista Street from San Diego Avenue to Holt Avenue in the community of Seeley.	Prior	CMAQ	\$ 198	\$ -	\$ -	\$ 198	
		Comments:	Prior	Agency	\$ 26	\$ -	\$ -	\$ 26	
			2021/22	CMAQ	\$ -	\$ -	\$ 792	\$ 792	
			2021/22	Agency	\$ -	\$ -	\$ 103	\$ 103	
							Total	\$ 1,119	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	2019/20	ATP	\$ 87	\$ -	\$ -	\$ 87	
		Comments:	2019/20	Agency	\$ 13	\$ -	\$ -	\$ 13	
			2020/21	ATP	\$ -	\$ 44	\$ -	\$ 44	
			2020/21	Agency	\$ -	\$ 6	\$ -	\$ 6	
			2021/22	ATP	\$ -	\$ -	\$ 511	\$ 511	
			2021/22	Agency	\$ -	\$ -	\$ 66	\$ 66	
							Total	\$ 727	

Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190713	The project consist in providing improvements on Main Street such as widening of existing road to add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Avenue in Niland.	2020/21	CMAQ	\$ 107	\$ -	\$ -	\$ 107	
		Comments: PE received E-76, 30% design complete. Pending CON RFA in FFY21/22.	2020/21	Agency	\$ 14	\$ -	\$ -	\$ 14	
			2021/22	CMAQ	\$ -	\$ -	\$ 165	\$ 165	
			2021/22	Agency	\$ -	\$ -	\$ 916	\$ 916	
							Total	\$ 1,202	
Agency	Project ID	Project Name	Fiscal Year	Funding Type	PE	ROW	CON	Total	Obligation Status
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	2019/20	ATP	\$ 71	\$ -	\$ -	\$ 71	
		Comments: Extension was requested. Requesting a 12-month extension. Allocation Request must be approved by CTC no later than 12/31/2021.	2019/20	Agency	\$ 24	\$ -	\$ -	\$ 24	
			2020/21	ATP	\$ -	\$ -	\$ 215	\$ 215	
			2020/21	Agency	\$ -	\$ -	\$ 133	\$ 133	
							\$ -	\$ -	
							\$ -	\$ -	
							Total	\$ 443	

