



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE AGENDA

**ICTC OFFICES
1503 N Imperial Ave., Suite 104
El Centro, CA 92243**

**Wednesday, August 10, 2022
10:30 A.M.**

CHAIR: NICK WELLS

VICE CHAIR: MIGUEL FIGUEROA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To Join by Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/88505800587?pwd=SzRtVXR0OFhhdXhZajlmUG4zKzhjdz09>

To Join by Phone, Dial 669-444-9171 and enter the Meeting ID: 885 0580 0587 and Passcode: 737447

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 4

With ICTC Counsel's direction, the Executive Director forwards this item to the Management Committee for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

IV. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

V. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: June 8, 2022 Pages 7-14
- B. Receive and File:
 - 1. ICTC TAC Minutes: May 26, 2022
- C. State of Good Repair Grant Program, FY 2022-23 Page 16

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2022-23 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

VI. REPORTS

- A. ICTC / LTA / IVRMA Executive Director
 - ICTC Executive Director Report on page 20
- B. Southern California Association of Governments
 - See attached report on page 26
- C. California Department of Transportation – District 11
 - See attached report on page 29
- D. Committee Member Reports

VII. ACTION CALENDAR

- A. Imperial County Long Range Transportation Plan – First Amendment to Agreement for Services – Michael Baker International Page 39

It is requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Approve the First Amendment to Agreement for Services for the Imperial County Long Range Transportation Plan – to Michael Baker International in the amount of \$24,396.60.
- 2. Authorize the Chairperson to sign the Services Agreement.

VIII. NEXT MEETING DATE AND PLACE

- A. The next Management Committee Meeting is scheduled for Wednesday, September 14, 2022 at 10:30 a.m. location to be determined and via zoom meeting.

IX. ADJOURNMENT

- A. Motion to Adjourn

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
 - 1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 - 2. Authorize the Chairperson to sign the resolution.

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO._____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this _____, by the following roll call vote:

Agency	Yes	No	Abstain	Absent
Brawley				
Calexico				
Calipatria				
El Centro				
Holtville				
Imperial				
Westmorland				
County of Imperial				
County of Imperial				
Imperial Irrigation District				

NICK WELLS
 Management Committee Chair

ATTEST:

CRISTI LERMA
 Secretary to the Commission

V. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: June 8, 2022
- B. Receive and File:
 - 1. ICTC TAC Minutes: May 26, 2022

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF June 08, 2022
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Diego Favila
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Miguel Figueroa
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Virginia Mendoza, Michelle Bastidas, Angela Delgadillo, Daveline Villaseñor

OTHERS PRESENT: David Salgado: SCAG; Hanh-Dung Khuu: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, June 08, 2022, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Nick wells called the meeting to order at 10:35 a.m., roll call was taken, and a quorum was present.

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361
 - 1. Approved the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
 - 2. Authorized the Chairperson to sign the resolution.

A motion was made by [Morita](#) seconded by [Piedra](#) to approve this item; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes

City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were none.

V. CONSENT ITEMS

A motion was made by [Salcido](#) seconded by [Medina](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
 - The State Route 86 (Northbound) Border Patrol Checkpoint project will begin construction in late 2022. Design is about 60% complete due to modifications. It is still under design and ongoing.
 - Calexico Intermodal Transportation Center has been 100% designed. ICTC is currently in the process of pursuing grant opportunities to fund the construction of the project. ICTC is looking for grant opportunities through the Federal Transportation Administration (FTA) as well.
 - Calexico East Port of Entry Bridge Widening Project is underway. The design portion is complete. The project began construction in March 2022 and is scheduled for completion in 2023. Currently contractor is working on north and south tunnels.
 - Continued communication and coordination regarding the potential for bus stops in Calipatria east side.
 - The Free Fares Program grant was approved for \$492K which would cover about 9 months of free fares for transit riders.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
 - REAP 2.0: SCAG will be hosted virtual focus groups and listening sessions to seek feedback on core objectives driving the development of the housing supportive infrastructure program and prioritization of projects.

- The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. One-on-one meetings will be set up with all agencies for the 2024 Connect SoCal.
- GIS Training: There has been discussion about providing GIS training in the Imperial Valley. The last training provided by GIS was about 5 years ago. There is opportunity for basic and more technical training that pertains to some of the programs from different cities.
- Go Human Update: On March 28, SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects. SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications were due Friday, April 29. Additionally, SCAG is accepting orders for Go Human marketing and advertising now.

C. Caltrans Department of Transportation – District 11

- Ms. Khuu had the following updates:
 - Ms. Khuu stated that there was no news to report on traffic operations. She will note any questions asked and will bring it back to the next meeting.
 - Questions for Caltrans:
 - Miguel Figueroa, County of Imperial, commented and asked that there have been significant delays in the Highway 98 Widening Project. Has this issue been resolved? Will there be a presentation given to the Calexico City Council? Is there an updated timeline for this project?
 - Mr. Aguirre provided some comments pertaining to the Highway 98 Widening Project. The contractor failed to comply with the project. This resulted in removing the contractor and evoked their bonds associated with that contractor. The bonding company is going through the efforts of trying to hire a new contractor. Simultaneously, Caltrans is carrying this project as its own to see if there will be any progress on finishing the project. It is anticipated to take about 2-3 months to have it completed.
 - Mr. Aguirre commented that there was a presentation at the City of Calexico presented by Daniel Hernandez, Caltrans. The current situations were presented to the Calexico City Council and the public. Caltrans was asked to provide reoccurring updates pertaining to the project.
 - Marcela Piedra, City of El Centro, commented that during the last City Managers portion of the agenda, she encouraged the Airport Planning Commission to update Airport Land Use Compatibility Plan because it is outdated. Council Member Walker indicated that there was a program from Caltrans that potentially had planning available. Who would be the best contact from Caltrans to initiate this conversation with?

D. Committee Member Reports

- There were no updates.

VII. ACTION CALENDAR**A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2022-2023**

It was requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2022/23.

A motion was made by [Piedra](#) seconded by [Salcido](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

B. Draft IVRMA Budget, Fiscal Year 2022-23

It was requested that the Management Committee forward this item to the IVRMA Board for review and approval after public comment, if any:

1. Adopt the Draft IVRMA Budget for FY 2022-23.

A motion was made by [Piedra](#) seconded by [Salcido](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Figueroa	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried unanimously.

VIII. The next meeting is scheduled for July 13, 2022, at 10:30 a.m. at ICTC Offices and via Zoom Meeting.**IX. ADJOURNMENT****A. Meeting adjourned at 11:46 a.m.**



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TECHNICAL ADVISORY COMMITTEE

MINUTES

May 26, 2022

Present:

Guillermo Sillas	City of Brawley
Adriana Anguis	City of Holtville
Abraham Campos	City of El Centro
George Galvan	City of Calipatria
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Ramiro Barajas	City of Westmorland
Ismael Gomez	Imperial Irrigation District

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Phillip Ramirez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Felix De Leon	City of El Centro
Andres Miramontez	City of El Centro
Angel Hernandez	City of El Centro
Marco Coronel	City of Imperial
Frank Fiorenza	County of Imperial
Ben Guerrero	Caltrans
Nicole Falvey	Caltrans
David Salgado	SCAG

1. The meeting was called to order at 10:04 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Campos/Atondo). **Motion Carried.**
3. A *motion* was made to adopt the minutes for April 28, 2022 (Galvan/Anguis) **Motion Carried.**
4. **Active Transportation Plan (ATP) Cycle 6: Update:**
(Presented by: Virginia Mendoza, ICTC)
 - State Deadline: June 15, 2022, must be turned in to California Transportation Commission
 - Regional Share is only available if the individual has applied for the State Call
 - Letters of Support can be requested by ICTC and Regional representatives (SCAG)
 - To submit a letter of support for approval, contact ICTC.
 - A poll took place to see who is planning to submit for the State Call.
 - Funding Available for Fiscal Years 2023-24, 2024-25, 2025-26, and 2026-27
 - Public Participation Process: Regional Active Transportation Plan can be made available if needed
 - For more information on the Regional Active Transportation Plan, please visit our ICTC Website: https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf
 - There might be Public Outreach that can support specific projects done already. If any local agencies are interested, please contact ICTC.
 - Ben Guerrero, Caltrans, mentioned that the ATP Augmentation Discussion was rescheduled for Thursday, May 26, 2022 from 1:00 p.m. to 4:00 p.m.
 - Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion.
 - For more information, on the ATP Augmentation, please email atp@cat.ca.gov
 - David Salgado, SCAG, added that \$500 million dollars were added to ATP. There is also potential for the Regional Shares to be increased as well.
 - If anyone would like to schedule an offline meeting, contact Virginia Mendoza.
 - Local Agencies planning to submit to the ATP:
 - Calipatria (1)
 - El Centro (1)
 - Holtville (1)
 - For more information, please locate the ATP Appendices: [ICTC ATP Appendices Final Draft.pdf](#)
5. **Imperial County Hydrology Manual:**
(Presented by: Frank Fiorenza, Imperial County Public Works)
 - The Imperial County Hydrology Manual was presented.
 - On April 13th, a copy of the Hydrology Manual was sent to Public Works Directors and Engineering groups
 - The main purpose is to get the Manual Adopted
 - If there are any concerns or comments, please contact Frank Fiorenza via email, frankfiorenza@co.imperial.ca.us
6. **Caltrans Updates / Announcements:**
(Presented by: Ben Guerrero)
 - As of April 15, 2022 the INACTIVE and Future Inactive list was updated. No action is required.
 - May 6, 2022 was the deadline to submit Inactive invoices.

- Notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice.
- Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- Transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from January 2022- <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov.
- Federal Fiscal Year (FFY) 21/22 Requests for Authorization Obligations Due – Deadline Has Passed!
- Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 31, 2022.
- Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.
- sending RFA packages as soon as possible. Please transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from January 2022 – <https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM3A>
- 2023 Active Transportation Program Call for Projects: All applications are due by electronic submission by June 15, 2022.
- The Active Transportation Program Possible Funding Augmentation Discussion scheduled for Wednesday, April 27, 2022, has been rescheduled for Thursday, May 26, 2022 from 1:00pm to 4:00pm.
- Attendees registered for the April 27th Discussion will remain registered for the May 26th Discussion. Registered attendees will receive an automated email from the GoToWebinar system of the date change.
- June 1, 2022 – Annual Deadline for Local Assistance Procedures Manual Exhibits 9-B & 9-C!
- On May 2, 2022, the list of active project end dates was updated. To avoid expiration, action is required by ICTC and the County of Imperial, as well as the City of Calexico.
- A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>
- To initiate an extension or for further assistance, please contact the Local Area Engineer, Benjamin Guerrero.
- 2022 Local Assistance Publication Updates: Caltrans has released updates to the 2022 *Local Assistance Procedures Manual* (LAPM) and the *Local Assistance Program Guideline* (LAPG). All changes appear in *Local Programs Procedures* (LPP).
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- Disadvantaged Business Enterprise (DBE) Update:
- Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.
- <http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>
- Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial.
- Subsidized Classes for Local Agencies are available to apply.
- Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly.
- Single Audit Report Training Recording & Presentation on January 20, 2022, Caltrans Division of Local Assistance hosted training for submission of the Single Audit Report package and exemption letter.
- Training materials and the recording are available online – <https://dot.ca.gov/programs/local-assistance/training>

7. SCAG Updates / Announcements:

(Presented by: David Salgado)

- SCAG 2022 Sustainability Awards: SCAG's 2022 Sustainability awardees were recognized at the

SCAG 2022 General Assembly “Sustainability Awards Luncheon.”

- Seven innovative projects across the region were awarded to recognize and highlight those member agencies who are implementing innovative and sustainable projects which meet the ongoing goals of Connect SOCAL development and implementation.
- The City of El Centro won the award for “Housing Innovation” with its “Lotus Living Tiny Home Project.”
- 05/04/22 & 05/05/22 – Sustainable Transportation Planning Grant Program: The California Department of Transportation (Caltrans) held two application guide workshops for the fiscal year 2023-24 Sustainable Transportation Planning Grant Program
- CALL FOR APPLICATIONS RELEASED FOR COMMUNITY ENGAGEMENT MINI-GRANTS
- On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects
- SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications were due Friday, April 29.
- Additionally, SCAG is accepting orders for Go Human marketing and advertising now.
- REAP 1.0 PROGRAM HIGHLIGHT
- With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022.
- These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

8. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

9. ICTC Updates / Announcements

(Presented by ICTC Staff)

a. Transit Planning Updates

- In the process of pursuing Federal Transit Funding to reinstate the free fare program that was ongoing during the pandemic.

b. Transportation Planning Updates

1. Long Range Transportation Plan (LRTP) Update
 - The Project website will soon be live where the data gathering, and deliverables will be located.
2. FY 21/22 Federal and State Project Obligation Status
3. CMAQ & STBG Programming Status
 - ICTC will do a final review of all projects making sure all back-up documentation is there
 - ICTC will program the CMAQ & STBG Projects in the FTIP on June 7, 2022
 - Once the FTIP Formal Amendment Approval is received by: SCAG, Caltrans and FHWA, local agencies can begin

10. General Discussion / New Business

No New Business was discussed.

Next TAC meeting will be June 23, 2022 via Zoom at ICTC offices

11. Meeting adjourned at 11:52 a.m.

V. CONSENT CALENDAR

- C. State of Good Repair Grant Program, FY 2022-23
 - 1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2022-23 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.



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August 4, 2022

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: State of Good Repair Grant Program, FY 2022-23

Dear Committee Members:

The State of Good Repair Program (SGR) provides funds for use on a variety of transit infrastructure repair and service improvement projects. These projects are primarily transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities and/or the design, acquisition, and construction of new vehicles or facilities that improve existing transit services. The program is administered by the State of California's Department of Transportation (Caltrans).

In previous years, ICTC has successfully applied for funding through this program for the anticipated replacement of transit operation vehicles. For the FY 2022-23 funding, ICTC is seeking funding in an amount of \$303,277.00 through this program to provide funding for the replacement of transit operation vehicles. No matching funds are required.

The application process requires the submittal of a resolution from the Commission authorizing the Executive Director to act on behalf of the Commission in order to submit our request for these funds in a timely manner.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2022-23 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre'.

David Aguirre
Interim Executive Director
Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

RESOLUTION # _____

**AUTHORIZATION FOR THE EXECUTION OF THE
REGIONAL ENTITIES APPROVING PROJECT LIST
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Imperial County Transportation Commission is an eligible project sponsor and may receive and distribute State Transit Assistance - State of Good Repair Program (SGR) funds to eligible project sponsors (local agencies) for eligible transit capital projects; and

WHEREAS, the statutes related to state-funded transit capital projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the California Department of Transportation (Caltrans) as the administrative agency for the SGR; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

WHEREAS, the Imperial County Transportation Commission wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director and/or his designee;

WHEREAS, the Imperial County Transportation Commission approves the project list for the PUC 99313 apportionment.

WHEREAS, the Imperial County Transportation Commission concurs and approves the project list from the operators for the PUC 99314 apportionment.

NOW, THEREFORE, BE IT RESOLVED that the Imperial County Transportation Commission approves the region's State of Good Repair project list for **FY 2022-2023**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Imperial County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director and/or his designee be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on **August 24th, 2022**

BY: _____
Chairperson

ATTEST:

BY: _____
CRISTI LERMA
Secretary to the Commission

VI. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: August 2, 2022
To: ICTC Commission Members
From: David Aguirre, Interim Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on August 10, 2022.

- 1) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having monthly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in 2022 with construction completed in approximately six months after construction begins.

- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million.*

- 3) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call For Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westomrland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. *ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff will be working with local agency staff to discuss programming of FFY 2025/2026 CMAQ and STBG funds. A separate action item for FFY 2025/2026 CMAQ and STBG funding will be presented to ICTC's governing groups beginning with the ICTC TAC in August 25, 2022.*

- 4) **IVRMA – Joint Powers Agreement (JPA) Amendment:** *IVRMA has been working with all member agencies towards completing various amendments to the existing IVRMA JPA. The proposed amendments include required newly adopted legislation language and the expansion of services that the IVRMA is anticipated to provide to the member agencies. The Final Draft document is being circulated to all member agencies for review and comment. It is anticipated that the member agencies will approve the amended JPA via individual board action in the August to early September 2022 timeframe and the IVRMA board will approve the amended JPA at the September 2022 board meeting. IVRMA is attempting to amend the JPA prior to the October reporting deadline.*
- 5) **Imperial Mexicali Binational Alliance (IMBA):** *The July 14, 2022, IMBA meeting was held in Mexicali and included updates on Mexicali's Park Project, education, border infrastructure projects and economic development updates. The next IMBA meeting is scheduled for September 8, 2022, in the Imperial County. The meeting will be available via Zoom and in-person.*
- 6) **Regional Active Transportation Program:** *ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff will present the draft scoring methodology to the ICTC TAC in August 25, 2022. If approved, this item will be presented to the management and commission of ICTC.*
- 7) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant.

The goal of the LRTP is to provide the following:

- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.

- Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
- Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
- Ensure compliance with state and federal transportation planning regulations
- Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, that was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

A steering committee meeting was held on Monday, May 16, 2022, with representatives from County of Imperial Public Works Department, Caltrans, SCAG, and ICTC. The steering committee group provided additional guidelines on the inclusivity of the stakeholder group of the LRTP development process. The existing and future conditions draft report has been completed. The transportation issues and strategies report is under development. Community based organization engagement is underway, scheduling presentation with the organizations in the upcoming months. A TAC meeting is planned in the month of September.

- 8) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 9) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in 2023.*
- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus*

stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria will be engaging its engineering team to review applicable infrastructure needs.

- 11) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *Unfortunately, the Free Fares Program ended on March 31, 2022. ICTC began charging fares for all services on April 1, 2022. ICTC will continue to pursue grant opportunities to provide free fares at a later time.*
- 12) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans is coordinating the acquisition of a new contractor to complete the remaining portions of the project.*
- 13) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 14) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC made a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 15) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance*

with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.

For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html

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- 16) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** *Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.*

ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting in August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

17) **Partnerships with IVEDC:**

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. *As of February 17, 2022 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.*
- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 17, 2022, there is a remaining grant balance of \$67,922. Of the \$67,922, \$63,717 is the remaining contract balance for SCS Engineers.*

18) **Meetings attended on behalf of ICTC:**

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- June 2, 2022 – SCAG Regional Council meeting via zoom meeting
- June 8, 2022 – ICTC Management Committee meeting in the City of Calipatria and via zoom meeting
- June 8, 2022 – AB 617 Steering Committee Meeting: El Centro-Heber-Calexico Corridor via zoom meeting
- June 10, 2022 – Caucus on Federal Corrective Action - STBG/CMAQ via zoom meeting

- June 12-15, 2022 – Society for Human Resource Management Conference in New Orleans (attended by staff)
- June 14, 2022 – SCAG & CTC Planning Directors Briefing via zoom meeting
- June 17, 2022 – Regional CTC CEO's Meeting at LA Metro and via zoom meeting
- June 22, 2022 – ICTC Commission Meeting at the ICTC Offices and via zoom meeting
- June 27-30, 2022 – Transportation Planning Process Webinar (attended by staff)
- July 13, 2022 – ICTC / SCAG 2024 RTP/SCS Financial Model Discussion via zoom meeting (attended by staff)
- July 15, 2022 – Mobility 21 Board Meeting - Joint with Advisory Board at LA Metro and via zoom meeting
- July 15, 2022 – Regional CTC CEO's Meeting at LA Metro and via zoom meeting
- July 22, 2022 – CTC Senate Bill 671 Workgroup webinar

Memorandum

Date: August 10, 2022
To: ICTC Management Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee meeting for the month of August 2022.

1. **33rd Annual Demographic Workshop**

The 33rd Annual Demographic Workshop, co-hosted by SCAG and the University of Southern California, will be held virtually on the afternoons of Wednesday, Sept. 14, and Wednesday, Sept. 21. This year's workshop will explore the demographic trends that have and have not bounced back following the COVID-19 pandemic, how different populations have experienced the rebound in different ways, and the impact of remote work and other emerging trends in our cities. More information will be available soon. Please check scag.ca.gov/demographics for updates.

2. **REAP 2.0 Housing Supportive Infrastructure Program Development Outreach**

SCAG staff have kicked off an extensive outreach program for development of the Regional Early Action Planning (REAP) 2.0 housing supportive infrastructure program. In June, SCAG hosted a series of one-on-one meetings, listening sessions and presentations to solicit stakeholder input on proposed program areas, core objectives, and prioritization of projects. Through coordination with subregional councils of governments, SCAG staff engaged with city and county planning staff at regularly scheduled planning director meetings and working groups. To help identify existing efforts, funding gaps and need for technical assistance, SCAG hosted two listening sessions open to staff of local cities and counties and engaged key tribal government representatives as well. To solicit feedback from the housing development community, SCAG launched focused outreach efforts targeting community-based organizations, housing trusts, developers, tribal governments, community land trusts and housing authorities. Outreach efforts will continue throughout summer and early fall, in support of SCAG's full REAP 2.0 funding application due in December 2022. More information on SCAG's REAP 2.0 programs is available at scag.ca.gov/reap2021.

3. Regional Data Platform/Local Data Exchange Update

The Regional Data Platform (RDP) is a revolutionary system for collaborative data sharing and planning designed to facilitate better planning at all levels – from cities and counties of all sizes up to the region as a whole. The platform includes publicly available resources and tools, which can be accessible to both the public and local jurisdictions. Cities and Counties in the SCAG region can also take advantage of complementary GIS licenses. To date, more than 130 jurisdictions have received these licenses to support their local planning activities.

SCAG introduced the Local Data Exchange (LDX) process to serve as an extensive data exchange process with local jurisdictions to support Connect SoCal 2024 development. SCAG will engage in the LDX process to gather the most updated information available from local jurisdictions covering land use and growth to help understand how the region is developing and the extent to which we are meeting our climate goals. Over the course of 2022, SCAG's Local Information Services Team (LIST) plans to meet one-on-one (for 90 minutes) with all 197 local jurisdictions to discuss maps in their local context, provide background on the development of Connect SoCal 2024, and provide training on available tools in RDP to local jurisdictions. Detailed information about the LDX process can be found in a letter that was sent via email to all Planning Directors in the region on May 23. For Orange, Riverside and San Bernardino County jurisdictions, these meetings will be initiated by the subregional councils of government. For Imperial, Los Angeles, and Ventura County jurisdictions, please select a meeting time at your earliest convenience. Please reach out to LIST at list@scag.ca.gov for any questions.

4. SCAG Local GIS Trainings

SCAG GIS Specialist Javier Aguilar was in Imperial County on July 27 and 28 to meet with stakeholders and partners in an effort to understand GIS Training needs and expectations in Imperial County. Javier met with representatives from the City of El Centro, Holtville, and Imperial County Workforce Development. The Imperial County Workforce Development Board/Training Room was identified as an ideal space to conduct in-person trainings for local SCAG member agency staff. SCAG will coordinate closely with local stakeholders to ensure any trainings provided meet staff needs. Please feel free to contact SCAG staff with any questions or if you wish to provide feedback regarding the opportunity.

5. GO HUMAN UPDATE: SCAG's Go Human campaign selected 26 projects – spread throughout all six counties in the SCAG region – to receive an award as part of its Mini-Grant Program to fund community-driven traffic safety engagement projects. SCAG released its call for applications for the Mini-Grants Program in March 2022 and receiving 37 applications by the deadline. SCAG intends to conditionally award up to \$15,000 per project, totaling \$350,000, to these community-led traffic safety

projects to implement safety and engagement strategies between June and August 2022. A full list of awarded projects will be available on the Go Human blog in the coming days. Additionally, SCAG can still support potential Walk-to-School events as October is National Walk to School Month. SCAG will be supporting

6. **REAP UPDATE**

REAP 1.0 PROGRAM HIGHLIGHTS

With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022. These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

The Call for Collaboration, which funds community-based organizations' (CBO) local planning and housing initiatives by promoting community-driven, equitable growth strategies, has kicked off all projects and has thus far increased involvement of CBOs and advocacy groups in housing element development.

The Sustainable Communities Program's (SCP) Housing and Sustainable Development call for projects included 12 project "bundles" for 24 jurisdictions, with eight projects kicked off and four additional projects in the procurement process.

California Department of Transportation



To: ICTC Management Committee

Date: August 2022

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. The interchange was opened to traffic on December 21st. The community identifier installation was completed on February 8.



The contractor will continue with plant establishment and close out activities through 2023.

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 widening between Rockwood Avenue and Ollie Avenue is underway but has been paused due to extenuating circumstances. Construction activities are expected to resume in the coming weeks. Stage 2 is estimated to start in fall 2022. The project is expected to be substantially

completed and open to traffic in early 2023. The total project cost is estimated at \$8.2 million.

3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot continues to be active. The caldera is approximately 9 feet from the SR-111 edge of traveled way, another smaller caldera recently appeared a few feet to the north-east of the original and is active. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

<https://www.youtube.com/watch?v=Ek1buV2HA68>

4. **I-8 Colorado River Bridge Rehab:** This project is located near the Arizona border on I-8. The scope includes replacement of bearing pads, portions of the concrete pavement on the bridge deck and approach slabs. Part of workfootprint straddles the California/Arizona border. Detours are expected and will be announced prior to commencement of work. Construction is expected to start in September 2022 and estimated completion is late 2023. The total project cost is estimated at \$11.1 million.

PROJECT DELIVERY

1. **Clean California Projects:** District 11 will be delivering projects funded by the Clean California Grant Program. They include bus shelter improvements in Niland(SR111), and bus shelter installations in Calipatria(SR111), Brawley(SR86) and Holtville(SR115). Additionally, median island improvements in El Centro(SR86) and a gateway beautification project at SR-7/Nina Lee Rd just north of the Calexico Port of Entry are also included as part of this effort. The projects are expected to be completed by July 2023. Below is a conceptual rendering of the gateway sign.



2. **I-8, SR-78 Bridge Rehab at Various Locations:** The project scope includes 4 bridge locations on I-8 at Brock Research Center Rd, All American Canal (left/right) Bridges and at Winterhaven Dr/4th Ave. The 2 locations on SR-78 are at Palo Verde Drain and Palo Verde Outfall bridges near Palo Verde. The project is currently in design and is expected to go out to bid in fall 2022. Total estimated cost is \$13.2 million.

3. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 6/2024. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. El Centro Traveled Way Crew – Sweeping I-8/SR111, brush control SR111, crack sealing SR115



2. El Centro Functional/Marking Crew – Sign/landscape maintenance, striping and school crossings SR98 in Calexico



3. Midway Traveled Way Crew – Crack sealing SR98, profile grinding I-8



4. Brawley Traveled Way Crew – Sweeping/brush control and crack sealing SR86



5. El Centro Clean CA Crew – Litter control/landscaping activities SR86 near County line



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved. AECOM is expected to submit revised design plans with the approved concept soon. The environmental studies are being prepared by ICTC and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **District 11 Active Transportation Plan:** The D11 CAT Plan has completed its final review phase and is on track to be completed in summer 2022. Caltrans will feature the completed plan and products on a new webpage that will launch this summer as well.
2. **Project Study Report: Forrester Road Improvements** - This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high

volume of interregional and local agricultural trucks and anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland.

3. **Local Assistance:**

Bridge Investment Program (BIP): Applications Due Soon!

The U.S. Department of Transportation (USDOT) issued a first notice of funding opportunity (NOFO) for the Bridge Investment Program (BIP) on June 10, 2022. BIP funding is separate from, and supplemental to, the \$5.3 billion in bridge formula funding distributed nationwide earlier this year.

This NOFO seeks applications for three categories:

1. *Planning Projects*
due July 25, 2022.
2. *Bridge Projects (projects with eligible costs less than \$100 million)*
due September 8, 2022.
3. *Large Bridge Projects (projects with eligible costs exceeding \$100 million)*
due August 9, 2022.

Each category has an individual application deadline (noted above). Project sponsors may apply for funding under one, two, or all three categories. For non-planning proposals, projects must be reasonably expected to begin construction within 18 months after the obligation of BIP funds and preliminary engineering is complete for the project. Please use the following link to access additional information.

<https://www.grants.gov/web/grants/view-opportunity.html?oppld=341050>

Highway Safety Improvement Program: Applications Due September 12, 2022

The Highway Safety Improvement Program (HSIP) Cycle 11 applications are due electronically to Caltrans by September 12, 2022. Please use the following link to access additional information. <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/apply-now>

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the October 12-13, 2022 CTC meeting. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *Friday, August 12, 2022 is the deadline for the October 12-13, 2022 CTC meeting.*

RELINQUISHMENTS

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and just east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Dr to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)

Local Assistance Day

Statewide Webinar

Date: September 8, 2022

Time: 8:30 am - 11:30 am

Virtual: Zoom - [Click to Register!](#)



Hosts	Caltrans Division of Local Assistance CalRTPA Group Chair Ryan Niblock		
Facilitation	Sacramento State College of Continuing Education		
Audience	RTPA Group Members, Local Agencies, Tribal Agencies, Partners		
Time	Item	Topic	Presenter
8:25 am	Virtual access open for audience		
8:30 am	1.0	Welcome & Agenda RTPA Moderator - 2022-23 FY	Sacramento State College of Continuing Education Ryan Niblock, RTPA Chair
8:45 am	1.1	Division of Local Assistance Trainings & Resources	Sherri Graham, DOT
8:55 am	1.2	Highway Bridge Program & Infrastructure Investment Job Act Updates	Robert Peterson, DOT
9:40 – 9:50 am	Break		
9:50 am	1.3	Agency Risk Assessment Program: Construction Manager/General Contractor, Project Bundling, & Partnering	Felicia Haslem, DOT
10:35 – 10:40 am	Break		
10:40 am	1.4	Introduction Tulare County Public Works: <i>The Secrets for Project Completion</i>	James Perrault, DOT Hernan Beltran, Tulare County Karla Arteaga, Tulare County
11:20 – 11:30 am	1.5	Closing Comments	Ryan Niblock, RTPA Chair Dee Lam, DOT
Next Local Assistance Day Statewide Webinar: November 3, 2022			

Caltrans Division of Local Assistance
Email: Caltrans.DLA@dot.ca.gov

2022 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
Jan 26-27 - Sacramento	Mon, Nov 29, 21	Mon, Dec 6, 21	Fri, Dec 10, '21	Fri, Dec 17, '21	Fri, Dec 17, '21
Mar 16-17 - San Diego	Tue, Jan 18, 22	Mon, Jan 24, 22	Mon, Jan 31, '22	Wed, Feb 9, '22	Thu, Feb 10, '22
May 18-19 - Central Valley	Mon, Mar 21, 22	Mon, Mar 28, 22	Mon, Apr 4, '22	Wed, Apr 13, '22	Thu, Apr 14, '22
June 29-30 - Sacramento	Mon, May 2, 22	Mon, May 9, 22	Mon, May 16, '22	Wed, May 25, '22	Thu, May 26, '22
Aug 17-18 - Bay Area	Mon, Jun 20, 22	Mon, Jun 27, 22	Tue, Jul 5, '22	Wed, Jul 13, '22	Thu, Jul 14, '22
Oct 12-13 - Santa Barbara	Mon, Aug 15, 22	Mon, Aug 22, 22	Mon, Aug 29, '22	Wed, Sep 7, '22	Thu, Sep 8, '22
Dec 7-8 - Riverside	Mon, Oct 10, 22	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

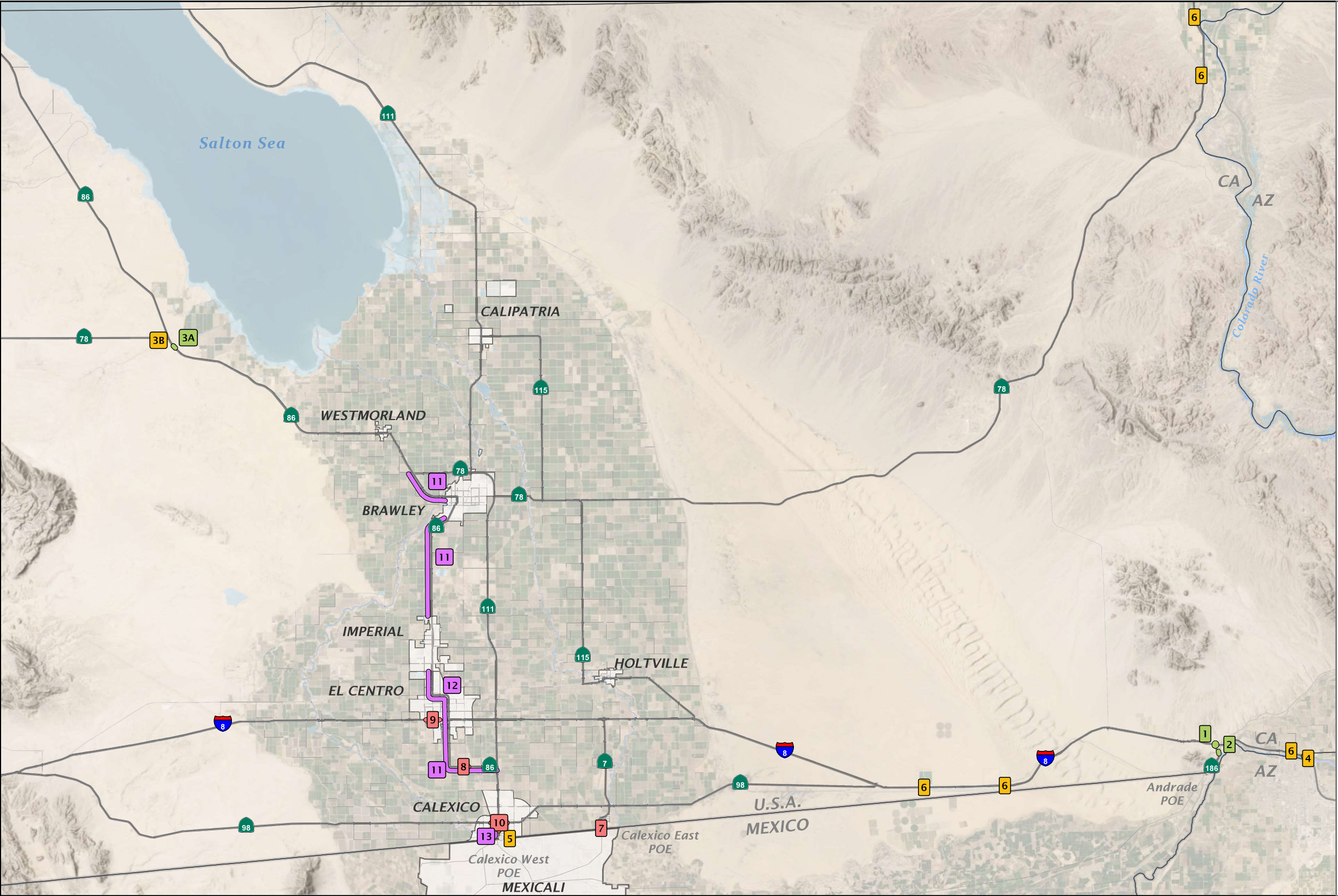
* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas
Moved - July 4

Moved - Christmas

Moved - Christmas

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

- 1. SR-186/I-8 Quechan Interchange Improvements*
Complete Dec 2022
- 2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete July 2022

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete July 2022
- 4. I-8 Colorado River Viaduct
Complete April 2021; Begin Construction September 2022
- 5. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020. Begin Construction April 2022
- 6. Bridge Rehab Projects on I-8 and SR-78
Ready to List Spring 2022

CONSTRUCTION

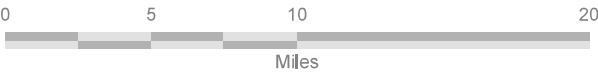
- 7. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021; Complete June 2023
- 8. SR-86/Dogwood Road Intersection Improvements County Permit*
Complete Oct 2022
- 9. I-8/Imperial Ave Interchange Improvements
Open to Traffic Dec 2021; Complete May 2023
- 10. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Dec 2022

RELINQUISHMENT

- 11. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
- 12. SR-86 Relinquishment to City of El Centro
Date Estimate 2026
- 13. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico
Date Estimate 2024

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- Environmental
- Design
- Construction
- Relinquishment



SB1: Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

37: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 01/19/2022



VII. ACTION CALENDAR

- A. Imperial County Long Range Transportation Plan – First Amendment to Agreement for Services – Michael Baker International
 - 1. Approve the First Amendment to Agreement for Services for the Imperial County Long Range Transportation Plan – to Michael Baker International in the amount of \$24,396.60.
 - 2. Authorize the Chairperson to sign the Services Agreement.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

August 4, 2022

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Imperial County Long Range Transportation Plan – First Amendment to Agreement
for Services – Michael Baker International

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. ICTC staff completed a Request for Proposal (RFP) and award to prepare a full update of the Imperial County LRTP in January 2022. The Commission awarded the contract to Michael Baker International on January 26, 2022 for the not to exceed amount of \$299,827.83.

The goal of the LRTP is to provide the following:

- Identify and promote the relationship between the transportation system to existing and future land use and community comprehensive plans and programs.
- Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
- Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
- Ensure compliance with state and federal transportation planning regulations
- Develop recommendations that ensure environmentally sustainable planning practices.

In response to state and federal opportunities in electric vehicle investment, the Consultant has submitted a scope of work amendment to include an Alternative Fueling Station Corridor Analysis to include the in the LRTP update. The analysis will include documentation of state and federal guidance related to alternative fuel corridor designations and funding opportunities; analysis of feasible alternative fuels and infrastructure; mapping; and phased implementation plan. Michael Baker International submitted the proposed cost not to exceed \$24,396.60. Attached is the scope of work and first amendment to agreement services document for review and consideration.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

Funding for the LRTP was identified and approved in the ICTC FY 2022-23 Overall Work Plan and budget. The funding cost increase may be covered by state Planning, Programming and Monitoring funding.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the First Amendment to Agreement for Services for the Imperial County Long Range Transportation Plan – to Michael Baker International in the amount of \$24,396.60.
2. Authorize the Chairperson to sign the Services Agreement.

Sincerely,



VIRGINIA MENDOZA
Program Manager

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3. All other terms and conditions of the Agreement are and will remain in full force and effect.
There are no other modifications, express or implied except as herein provided.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first
above written.

**IMPERIAL COUNTY
TRANSPORTATION COMMISSION**

CONSULTANT

By: MARIA NAVA-FROELICH, Chairperson
Imperial County Transportation Commission



By: TIMOTHY THIELE, PE
Office Executive / Vice President

ATTEST:

By: CRISTI LERMA
Secretary to the Commission

APPROVED AS TO FORM:

By: Eric Havens
County Counsel

Ms. Virginia Mendoza
Imperial County Transportation Commission
1503 N Imperial Ave, Ste 104
El Centro, CA 92243

Subject: Scope of Work and Fee Proposal – Alternative Fueling Station Corridor Analysis

Virginia:

Michael Baker is pleased to submit to the Imperial County Transportation Commission (ICTC) this scope of work and fee proposal to prepare a technical memorandum focusing on Alternative Fuel Corridors in the region. The scope of works summarized below is consistent with the scope of work provided in your email dated May 2022. We anticipate this effort to be supplemental then integrated into the work currently underway for the Long Range Transportation Plan (LRTP).

Scope of Work

Task 1: Documentation

Michael Baker will research and summarize current state and federal guidance related to Alternative Fuel corridor designations and funding opportunities. This will include:

- National Electric Vehicle Investment (NEVI) Formula Program
- Discretionary Charging and Fueling Infrastructure Grant Program, which includes:
 - Corridor Charging Grant Program.
 - Community Charging Grant Program

Task 2: Analysis

Focusing on key corridors in Imperial County, Michael Baker will conduct an analysis of feasible fuels that may be considered in the region as well as potential locations. The scope of work for this task is as follows:

- **Analysis of feasible alternative fuels considering Imperial County's climate and geography.**
This section of the Technical Memorandum will focus on the best available information regarding the region's geography and terrain as it pertains to current and future temperature and precipitation patterns, demographics and land use and other key information. Temperature and geography may be a factor in the viability of some fuel alternatives in this region, which will be researched and clearly documented in this section of the technical memorandum. Research will include a review of what fuels may be best suited and most appropriate for the region based on these and other factors.

- **Analysis of feasible infrastructure for alternative fuel access.** Michael Baker will conduct research to identify current and projected EV ownership in the region, identify the location of existing EV or alternative fuel stations, and the electric utilities that service the study area.

Michael Baker will work closely and will use this information to identify potential alternative fuel stations along the following corridors:

- I-8 from San Diego/Imperial County to Imperial/Arizona
- SR-111 from 2nd Street in Calexico to SR-86 Junction
- SR-7 from the Calexico East Port of Entry to I-8
- SR-98 from the western I-8 junction to the eastern I-8 junction
- SR-86 from SR-111 to Imperial/Riverside County line
- SR-78 from the San Diego/Imperial County line to I-10
- SR-115 from I-8 junction to SR-111 junction
- Forrester Road from I-8 junction to SR-78/SR-86 junction

Criteria for identifying potential locations include:

- Distance between available alternative fuel stations
- Fuel range distances based on available data
- Connection to available utilities
- Proximity to existing activity centers, highways and businesses
- Access for disadvantaged and/or underserved communities
- Opportunity for public-private partnerships
- Ability to meet existing or future alternative fuel demands or needs

Additional guidance and data for this task will be research through the National Electric Vehicle Infrastructure Formula Program Guidance

https://www.fhwa.dot.gov/environment/alternative_fuel_corridors/nominations/90d_nevi_formula_program_guidance.pdf) and other resources researched in Task 1.

Task 3: Mapping

Michael Baker will use GIS and Adobe Illustrator to develop maps that illustrate the Alternative Fuel Corridors, underlying land uses, existing available traffic volumes as well as the alternative fueling station locations derived from Task 2.

Task 4: Phased Implementation Plan

Based on the information generated in Tasks 1 and 2, Michael Baker will prepare an implementation plan. This will include a discussion of operations and maintenance programs, and EV charging infrastructure data collection and sharing. The implementation plan will include a discussion of key responsibilities as it relates to the installation, maintenance, and ownership of future alternative fuel

infrastructure and take into account how those roles will ensure the long-term sustainability of future stations.

Task 5: Technical Memorandum & Meetings

Michael Baker will prepare a draft Technical Memorandum summarizing the findings and analysis prepared in Tasks 1 through 4. The Technical Memorandum will include a detailed description of the Alternative Fuel Corridor Program, analysis methodology, mapping of proposed stations, and other applicable backup documentation supporting the analysis.

Two rounds of review by ICTC are anticipated for this Technical Memorandum. Once the review is complete, Michael Baker will integrate the findings of the analysis into the Transportation Issues and Strategies Technical Memorandum as well as the Projects and Programs Technical Memorandum for the Long Range Transportation Plan.

Michael Baker has allocated 8 hours of meeting time and coordination for this task.

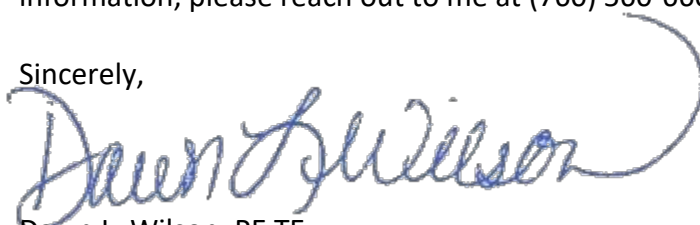
Fee Proposal

Michael Baker will complete this task for a not to exceed fee of \$24,396.60. Hours by staff person for this task are provided in the table on the following page.

Closure

Thank you for the opportunity to provide this scope of work and fee proposal to prepare the Alternative Fuel Corridor Technical Memorandum. If you have any questions or need additional information, please reach out to me at (760) 560-6605.

Sincerely,



Dawn L. Wilson, PE TE

Transportation Planning Department Manager | Associate Vice President

Task	D. Wilson \$93.12	B. Stup \$90.00	J. Swim \$49.93	K. Oliver \$34.00	Hours	Fee
Task 1: Documentation	4		8		12	\$771.92
Task 2: Analysis	16	8	36		60	\$4,007.40
Task 3: Mapping	2		4	8	14	\$657.96
Task 4: Phased Implementation Plan	2		16		18	\$985.12
Task 5: Technical Memorandum & Meetings	10	4	24	1	39	\$2,523.52
Subtotal	34	12	88	9	143	\$8,945.92
Overhead (105.16%)						\$9,406.63
Fringe (42.77%)						\$3,826.17
Subtotal						\$22,178.72
Fixed Fee (10%)						\$2,217.87
ODC's						\$0.00
TOTAL						\$24,396.60