



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

TRANSPORTATION COMMISSION AGENDA

**LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243
&
REMOTE PARTICIPATION**

**WEDNESDAY, OCTOBER 27, 2021
6:00 PM**

CHAIR: CHERYL VIEGAS-WALKER

VICE CHAIR: ROSIE ARREOLA-FERNANDEZ

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting:

<https://us06web.zoom.us/j/84131499729?pwd=T3ZFemhScWdlWmZNVTVlckRlWnF0QT09>

To participate via phone dial (253) 215-8782

Meeting ID: 841 3149 9729#

Passcode: 635100#

I. CALL TO ORDER AND ROLL CALL

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361 Page 5

With ICTC Counsel's direction, the Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

III. CLOSED SESSION

- A. Motion to convene to Closed Session
- B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: Eric Havens
Unrepresented Employee: Interim Executive Director
- C. Announcement of Closed Session Action(s)

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. EMERGENCY ITEMS

- A. Discussion / Action of emergency items, if necessary.

V. PUBLIC COMMENTS

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

VI. CONSENT CALENDAR

(Executive Director recommends approval of consent calendar items)

- A. Approval of the ICTC Commission Draft Minutes: September 29, 2021
- B. Receive and File:
- | | | |
|---------------------------------------|-------------------|---------|
| 1. ICTC Management Committee Minutes: | October 8, 2021 | Page 10 |
| 2. ICTC TAC Minutes | July 22, 2021 | |
| 3. ICTC SSTAC Minutes | September 1, 2021 | |
- C. Update authorized signers for the ICTC Bank Accounts at Community Valley Bank Page 17

The Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Remove the following signers from the ICTC bank accounts with Community Valley Bank (CVB):
 - a. Mark Baza, Executive Director
 - b. Kathi Williams, Program Manager (retired)
2. Add the following signers to the ICTC bank accounts with CVB:
 - a. Virginia Mendoza, Program Manager

VII. REPORTS (Up to 5 minutes per staff report)

- A. ICTC / IVRMA Executive Director
- Executive Director Report Page 22
 - IVRMA Presentation Page 31
- B. Southern California Association of Governments
- See attached report Page 37
- C. California Department of Transportation – District 11
- See attached report Page 44
- D. Commission / Committee Member Reports (if any)

VIII. ACTION CALENDAR continuation

- A. 2022 State Transportation Improvement Program (STIP) Recommendations for Imperial County Page 54

The ICTC Management Committee met on October 13, 2021 and forwards this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the 2022 STIP Recommendations for Imperial County, requesting to fund Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112,507 from COVID STIP Relief Funds) for ICTC staff PPM activities as follows: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.
 - b. Carryover the remaining available balance of \$10,821,642 (\$8,684,000 from STIP RIP and \$2,137,642 from COVID STIP Relief Funds) for the Forrester Road improvement project.

IX. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, November 17, 2021**, at **6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

X. ADJOURNMENT

- A. Motion to adjourn

II. ACTION CALENDAR

- A. Adopt resolution authorizing remote teleconference meetings in accordance with Assembly Bill 361

With ICTC Counsel's direction, the Executive Director forward this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meeting in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.



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October 20, 2021

Cheryl Viegas-Walker, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Resolution authorizing remote teleconference meetings in accordance with Assembly Bill (AB) 361

Dear Commission Members:

ICTC has been conducting remote public meetings since the beginning of the COVID-19 pandemic in compliance with Governor's Orders N-29-20 and N-08-21. Governor's Orders N-29-20 and N-08-21 suspended the Ralph M. Brown Act's requirements for teleconferencing.

AB 361 will authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency. If the Commission wishes to continue to offer a remote meeting option and to comply with AB 361, ICTC will need to adopt a resolution authorizing ICTC to host teleconference meetings in accordance with AB 361, if the Governor's declaration of a statewide emergency continues.

With ICTC Counsel's direction, the Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Baza', is written over a horizontal line.

MARK BAZA
Executive Director

Attachments

MB/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS
OF STATE ASSEMBLY BILL 361.**

RESOLUTION NO. _____

WHEREAS, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

NOW, THEREFORE, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this _____ day of _____ 2021, by the following roll call vote:

_____.

CHERYL VIEGAS-WALKER
Chair of the Commission

ATTEST:

CRISTI LERMA
Clerk



COUNTY OF IMPERIAL

PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.

Director

STEPHEN W. MUNDAY, M.D., M.P.H., M.S.

Health Officer

Recommendation Regarding Continued Remote Public Meetings of Governmental Entities in Imperial County.

Issued: September 29, 2021

In light of the continued state of emergency related to COVID-19, the Imperial County Health Officer continues to recommend that public bodies meet remotely to the extent possible, specifically including use of newly enacted Assembly Bill 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, this recommendation is made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

The Imperial County Health Officer will continue to evaluate this recommendation on an ongoing basis, and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

DocuSigned by:

4C586F2DAE5F458...

Stephen Munday, M.D., MPH
Health Officer

VI. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: September 29, 2021
- B. Receive and File:

ICTC Management Committee Minutes:
October 8, 2021

ICTC TAC Minutes:
July 22, 2021

ICTC SSTAC Minutes:
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TECHNICAL ADVISORY COMMITTEE **DRAFT** MINUTES

July 22, 2021

Present:

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Robert Urena	County of Imperial
Marco Coronel	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
Frank Fiorenza	IID
George Galvan	City of Holtville

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
Audrie Tapia	ICTC
David Salgado	SCAG
Catherine Gutierrez	City of El Centro
Ana Gutierrez	City of El Centro
Manuel Cabrera	City of Brawley
Andy Miramontes	City of Brawley
Alexis Araiza	Caltrans
Ryan Fallica	Caltrans
Ben Guerrero	Caltrans
George Galvan	The Holt Group

1. The meeting was called to order at 10:05 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for June 24, 2021 ([Hamby/Galvan](#)) **Motion Carried.**
3. **Caltrans Active Transportation Plan: Request for City & County Input (Information Item: Presented by Caltrans Staff)**
Caltrans District 11 announced their Active Transportation is live. The goal of the plan is to

implement goals of the state bike and pedestrian plan along with goals on safety, mobility, preservation, and equity. Caltrans partners with transportation agencies, cities, counties, non-profit organizations, academic institutions, and members of the BPAC. Caltrans is encouraging all partners to capture the input Caltrans developed on the Active transportation Plan survey at <https://survey.catplan.org/Home?sid=11>. More videos and outreach materials on the Caltrans Active Transportation Plan can be found on <http://www.catplan.org/district-11>.

4. Caltrans Updates / Announcements *(Presented by: Ben Guerrero):*

- June 7, 2021, was the deadline to submit Inactive invoices. Agencies that did not invoice prior to June 7, 2021, must submit a justification on the Inactive Justification Form spreadsheet.
- Federal Fiscal Year (FFY) Request for Authorization Obligations were due by January 29, 2021. Caltrans cannot accept RFA submittals after Friday, July 23, 2021.
- Local agencies must notify their prime contractors of this reporting requirement. Prime contractors, as well as each subcontractor, report this information to their respective local agency Resident Engineer who certifies the information is correct and complete. Local agency Resident Engineers send the reports to their respective Caltrans Division of Local assistance Engineer who verifies the information is complete.
- The 2021 Annual EEO Report form FHWA-1391 is due on August 16, 2021. Please email any questions and the completed FHWA-1391 forms to Cathy Ly at Cathy.Ly@dot.ca.gov.
- When the Exhibit 9-D: Contract Goal Methodology is sent to OCR for review and approval, OCR may modify the reduction factor from 80 percent to 100 percent. This modification will be on contract by contract, district by district basis. When local agencies set DBE goals for their contracts, they will still use the factor of 80 percent. The DBE goal setting methodology remains unchanged.
- Friday August 13, 2021, is the final deadline for the October 13-14, 2021 CTC meeting.
- The Caltrans ATP Team is hosting a workshop on August 25, 2021, from 9:00 a.m. to 12:00 p.m. that describes and outlines the next steps your awarded agency needs to take to begin your project. The workshop is applicable to new awardees and any past awardees that need a refresher.

5. SCAG Updates / Announcements *(Presented by David Salgado):*

- **SCAG TOOLBOX TUESDAY: Adapt's Local Climate Change Snapshot Tool:** SCAG will be hosting a Toolbox Tuesday: Cal Adapt's Local Climate Change Snapshot Tool on Tuesday, July 27, 2021, from 10:00 a.m.- 11:30 a.m. The Local Climate Change Snapshot Tool can be used by local jurisdictions to develop climate change and resilience plans, projects, and programs. The training will provide an in-depth demonstration of the tool and its indicators, showcasing different features. Please contact David Salgado with any questions. <https://scag.ca.gov/toolbox-tuesday-online-training-materials>.
- **SCAG's Go Human Traffic Safety Peer Exchange:** SCAG's Go Human Traffic Safety Peer Exchange is open to register for a free virtual series designed to bring together practitioners from the six-county region to explore topics like equity, reimagining community safety, and community engagement.
- **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real time, and draw insights from local trends. More specifically, it will be an online tool or SCAG and local jurisdictions to access data necessary for local general plan development trends, housing and economic growth, and sustainability conditions.
- **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, Eagle View. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.

6. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

7. ICTC Updates / Announcements

Presented by Virginia Mendoza

a. Transit Planning Updates

- ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders with the exception of Medtrans.

b. Transportation Planning Updates

1. FY 2020-21 Programmed Project Obligation Updates

- Virginia Mendoza shared the Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding transit. The Regional ATP is grant funded by the Southern California Association of GOVERNMENTS (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatp-ktuagis.hub.arcgis.com/>. The KTUA consultant team and ICTC staff hosted a series of two outreach events on Friday July 16, 2021 and Saturday July 17, 2021.

2. Calexico Intermodal Transportation Center (CTC):

- A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase has been completed. Design is underway and Right of Way Acquisition will begin in Summer 2021.*

8. General Discussion / New Business

- Next TAC meeting will be on September 23, 2021, via Zoom

9. Meeting adjourned at 11:03 a.m.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

September 1, 2021

Present

Voting Attendees:

Ted Ceasar	Consumer
Dr. Kathleen Lang	California Health & Wellness (CH&W)
Sarah Enz	Area Agency on Aging (AAA)
Mitzi Perez	ARC-IV
Michelle Soto	California Children Services-CCS
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Adriana Ramirez	Public Health Department
Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
David Salgado	SCAG

1. Dr. Lang called the meeting to order at 10:02 a.m. **A quorum was present.** Introductions were made.
 - Zoom attendance.
2. Minutes adopted for June 2, 2021. (Perez, Enz), **Motion Carried.**
3. Minutes adopted for July 7, 2021. (Enz, Perez), **Motion Carried**
4. Review of SSTAC's Roles and Responsibilities:
 - A presentation was given by Ms. Galarza, reviewing what Social Services Transportation Advisory Committee (SSTAC) is, why it's necessary, and what it consists of. It also reviews ICTC's possible projects, activities, etc..., for the upcoming FY 2021-22.
5. Reappointment of Voting Positions:

Ms. Galarza explained to SSTAC members that 3 voting positions are set to expire, which includes;

- 2 positions for Category 4, Service Providers for Seniors.
- 2 positions for Category 5, Service Providers for the Disabled.
- 1 position for Category 6, Consolidated Transportation Service Agency (CTSA).

Dr. Lang asked if the agencies that are currently in the voting position would like to continue serving as voting members.

- Dr. Lang accepted to continue serving as an SSTAC voting member under Category 5, for another 3 years.
- Mr. Gomez accepted to continue serving as an SSTAC voting member under Category 6, for another 3 years, a representative for Imperial County Transportation Commission.
- Current voting members under category 4 and (1) 5, were not present to accept to continue serving as an SSTAC voting member for another 3 years. SSTAC members nominated current agencies (representatives) to continue serving on this position. Further contact will be made to confirm if they would like to continue.

Dr. Lang called for a motion to approve all appointed voting positions as accepted.

(Perez, Ceaser), **Motion Carried.**

6. Installation of Officers:

- Dr. Lang asked if there is any volunteers or nominations for SSTAC Chairperson/Vice-Chair.
 - Dr. Lang, a representative from California Health & Wellness, accepted to continue as SSTAC Chairperson.
 - Ms. Enz, a representative from Area Agency on Aging, accepted to continue as SSTAC Vice-Chairperson.

(Ceasar, Perez), **Motion Carried.**

7. In-Person Meeting-Poll:

- SSTAC members agreed to continue conducting future meetings through zoom until further notice.

8. CTSA Reports:

Mr. Aguirre had the following updates:

- CAD AVL project is about ready to be implemented. Some hardware issues are being taken care of. Once it's ready to launch, ICTC staff will present it to SSTAC.
- The fare study is about 99% completed. There will be no fare change, nevertheless, ICTC is prioritizing looking into digital payment options and mobile ticketing.
- IVT fixed-route service schedule was expanded to 95% normality. There was an increase in ridership as a result.
- Other transit services (e.g., IVT Ride, IVT Access, IVT MedTrans) will still provide service by demand. Normal service hours and resources are still available, so it will run based on the demand of necessity. If demand increases, resources are available to accommodate it.
- Free fares are ongoing. There was an additional grant to secure the program until the beginning of next year.
- ICTC is working on several other projects.

Mr. Gomez had the following updates:

- Continue to sign up remotely for IVT Ride services.
- Staff is available for any questions or concerns regarding any of the services.
- Staff is also available to provide brochures and information to any agency that requests it, including presentations through zoom.

9. Transit Operator Reports:

Imperial Valley Transit;

Mr. H. Sanchez had the following updates:

- IVT service began close to the regular schedule on July 1st.
- On July 16th IVT opened, which means that IVC routes are back as well.
- The modified schedule for the IVT Blue, Green, and Gold lines continues.
- The IVT service is looking at about 1,100-1,400 passengers a day Monday through Friday. It is also looking at around 650 on Saturdays and 200 on Sundays.
- The free fare program continues on most services.

IVT Access;

Ms. Pacheco had the following updates:

- The service is back to normal which coincides with the fixed-route service.
- There is a limited number of buses available, but buses can be added if needed.
- In July, most senior centers opened and that counts for some of the service ridership.

IVT Ride;

Ms. Aguilar had the following updates:

- There is a noticeable ridership increase for the Brawley service. In general, every city has been increasing in ridership.

IVT MedTrans;

Mr. C. Sanchez had the following updates:

- IVT MedTrans continues to run on a regular schedule, with about 4-5 passengers a day.
- The service is slow, but we will continue to work on bringing it back close to normal.
 - Mr. H. Sanchez added that this service took the biggest hit in ridership. Specifically, because it is based on medical transportation to San Diego. Due to facility limitations, demand has been low. Now that more facilities are opening and increasing occupancy, slow increases to the ridership are seen. In addition, we are working with the Veteran's office on a voucher system to help veterans with transportation to San Diego when needed.
 - Ms. Ramirez requested more information on what repercussions are taken regarding vehicle capacity, social distancing, etc.
 - Mr. Aguirre stated that buses are utilized to provide services, social distancing is not required but highly encouraged. Nevertheless, masks are required when boarding any transit service. In addition, safety and cleaning protocols are implemented to ensure passenger safety.

10. General Discussion

None.

11. Adjournment

- The meeting adjourned at 11:15 a.m. ([Lang](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, October 6, 2021, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

VI. CONSENT CALENDAR

- C. Update authorized signers for the ICTC Bank Accounts at Community Valley Bank
 - 1. Remove the following signers from the ICTC bank accounts with Community Valley Bank (CVB):
 - a. Mark Baza, Executive Director
 - b. Kathi Williams, Program Manager (retired)
 - 2. Add the following signers to ICTC bank accounts with CVB:
 - a. Virginia Mendoza, Program Manager



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October 22, 2021

Cheryl Viegas-Walker, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Update authorized signers for the ICTC Bank Accounts at Community Valley Bank

Dear Commission Members:

ICTC needs to update the authorized signers for the ICTC bank accounts with Community Valley Bank (CVB). ICTC maintains two (2) accounts at CVB, one is solely for payroll purposes and the other was established for electronic fare collection. Both accounts operate with a two-signature authority for all checks. Currently, the signer information is outdated and with the upcoming departure of the Executive Director it is important that two active signers remain on the account. Current bank policy states that signed minutes noting the change must be provided as a part of the update. This is an administrative action that will allow ICTC to proceed with all regular banking processes without interruption.

The Executive Director forwards this item to the Commission for review and approval after public comment, if any:

1. Remove the following signers from the ICTC bank accounts with Community Valley Bank (CVB):
 - a. Mark Baza, Executive Director
 - b. Kathi Williams, Program Manager (retired)
2. Add the following signers to the ICTC bank accounts with CVB:
 - a. Virginia Mendoza, Program Manager

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Baza'.

MARK BAZA
Executive Director

Attachments

MB/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

New Business Account Checklist

Primary Identification

- Driver License
- State Identification
- Resident Alien Card
- United States Passport or Passport Card
- Military Identification
- Birth Certificate (*Minors Only*)

Secondary Identification

- Credit Card
- Debit Card
- Medical Insurance Card
- Foreign Country Identification
- Student Identification (current year)
- Social Security Card (*Minors Only*)

Copies of all legal entity documents are required *prior* to account opening.

Corporation

- **EIN Verification**
 - IRS SS-4 Form, Tax Returns
- **Articles of Incorporation**
 - Filed w/ CA Secretary of State
- **Bylaws**
 - If Bylaws do not list ownership interest, Schedule K-1 of Tax Return is required for verification of beneficial ownership
- **Board of Directors Meeting Minutes**
 - To include the authorization of account opening, names of officers and/or authorized signers
- **Statement of Information**

Partnerships

- **EIN Verification**
 - IRS SS-4 Form, Tax Returns
- **Certificate of Limited Partnership (LP) OR**
 - Limited Partnerships (LP) must be filed w/ CA Secretary of State
- **Statement of Partnership Authority (GP)**
 - General Partnerships (GP) do not need to be filed, optional
- **Partnership Agreement, must be signed**
- **Letter Authorizing opening of account(s)**

Non-Profit

- **EIN Verification**
 - IRS SS-4 Form, Tax Returns
- **Article of Association or Incorporation**
 - Filed w/ CA Secretary of State
- **Proof of Non-Profit Status**
 - 501(c)(3), 501(c)(4), etc. May be included in the EIN Assignment letter listing the tax exemption
- **Meeting Minutes**
 - To include the authorization of account opening, names of officers and/or authorized signers

Unincorporated Association

- **EIN Verification**
 - IRS SS-4 Form, Tax Returns
- **Articles of Association**
 - Filed w/ CA Secretary of State
- **Board of Trustees Meeting**
 - To include the authorization of account opening, and names of officers and/or authorized signers.

Limited Liability Company (LLC)

- **EIN Verification**
 - IRS SS-4 Form, Tax Returns
- **Articles of Organization**
 - Filed w/CA Secretary of State
- **Operating Agreement**
- **Management Approval if out of State**
 - Executive Management approval is required if LLC is formed in Nevada, Delaware or Wyoming

Sole Proprietor (dba)

- **Fictitious Business Name Statement**
 - Filed w/County Clerk Recorder
 - For proprietorships that do not contain the legal name of the individual, i.e. "doing business as"
- **Authorization Letter**
 - To include the decision to open account(s) and/or listing additional signer(s)

Types of Accounts

Checking:

- Small Business – *Refer to Product Brochure for Details*
- Preferred Business – *Refer to Product Brochure for Details*
- Analyzed Business – *Refer to Product Brochure for Details*
- Non-Profit – *Refer to Product Brochure for Details*

Savings:

- Business Savings – *Refer to Product Brochure for Details*

Money Market:

- Business Money Market – *Refer to Product Brochure for Details*
- New Super MMA – *Refer to Product Brochure for Details*

Account Signer(s) Information (required prior to account opening).

<u>First Name:</u>	<u>Middle Initial:</u>	<u>Last Name:</u>
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<u>Mothers Maiden Name</u>		
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VII. REPORTS

A. ICTC / IVRMA Executive Director

- Executive Director Report
- IVRMA Presentation

B. Southern California Associating Of Governments

- See attached report

C. California Department of Transportation - District 11

- See attached Report

D. Commission / Committee Members Reports (if any)



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: October 20, 2021
To: ICTC Committee Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission Meeting on October 27, 2021.

- 1) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design and Right of Way Acquisition is underway and is expected to be completed in December 2021. ICTC is exploring funding opportunities for the \$12.5 million needed for construction.*
- 2) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement final location and infrastructure associated with the potential bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria.*
- 3) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program received an additional grant that will allow for the continuation of free fares until grant funds are are fully expended. All regular service eligibility requirements and restrictions remain in effect.*
- 4) **Regional Active Transportation Plan:** Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel,

including walking, bicycling, and riding trans it. The Regional ATP is grant funded by the Southern California Association of Governments (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatp-ktuagis.hub.arcgis.com/>

The KTUA consultant team and ICTC staff recently completed a total of 10 Community Outreach Events during the month of July and August to receive input from the community:

- **July:** Brawley Public Library, El Centro Aquatic Center, and Sunbeam Lake
- **August:** Salton Sea Public Library, Calipatria Public Library, Holtville Public Library, City of Imperial Library and Movie Pool Event, Westmorland Pool Day, Calexico Public Library, Imperial Valley College Student Welcome Event.

To date we have received over 200 surveys, primarily from the outreach events. We are also encouraging the community to participate in the online survey that will be available until November 2021:

Survey link in English: <https://www.surveymonkey.com/r/ictcatp>

Survey link in Spanish: <https://www.surveymonkey.com/r/ictcatp?lang=es>

The 5th Project Technical Advisory Committee (TAC) meeting is scheduled for Tuesday, October 19, 2021 to discuss the preliminary draft recommendations and promote upcoming public workshops. The ICTC and Consultant team will four (4) public workshops at:

- *October 28, 2021 from 5:00pm – 7:00pm – Calexico Halloween Family Night*
- *October 30, 2021 from 4:00pm – 7:00pm – Heber Fall Festival*
- *November 6, 2021 from 10:00am – 2:00pm – Brawley Chili Cookoff*
- *November 6, 2021 from 10:00am – 2:00pm – Holtville Veterans Parade*

ICTC staff has also coordinated with Caltrans planning staff leading the state's ATP effort. Participation and information sharing will continue between the two planning efforts.

- 5) **Imperial Mexicali Binational Alliance Meeting:** *The next IMBA meeting will be hybrid in-person and via Zoom in Mexicali on Thursday, November 18, 2021.*
- 6) **Organic waste: reduction regulations: local jurisdiction compliance:** *Current law requires the State Air Resources Board to complete, approve, and implement a comprehensive strategy to reduce emissions of short-lived climate pollutants in the state to achieve, among other things, a reduction in the statewide emissions of methane by 40%. Current law requires the methane emissions reduction goals to include specified targets to reduce the landfill disposal of organics. Current law requires the Department of Resources Recycling and Recovery, in consultation with the state board, to adopt regulations to achieve those targets for reducing organic waste in landfills, and authorizes those regulations to require local jurisdictions to impose requirements on generators or other relevant entities within their jurisdiction, to authorize local jurisdictions to impose penalties on generators for noncompliance, and to include penalties to be imposed by the department for noncompliance. This bill would authorize a local jurisdiction facing continuing violations that commence during the 2022 calendar year of those regulations to submit to the department no later than March 1, 2022, a notification of intent to comply, as prescribed. For a copy of the senate bill go to: [Senate Bill \(SB\) 619 \(Laird D\)](#)*
- 7) **\$60 million for SB 1383 Implementation - SB 170:** *The Legislature recently released language for a new budget bill jr., SB 170, that includes \$60 million for grants to local jurisdictions to assist in implementation of SB 1383 (Lara, 2016). Should SB 170 be passed by the Legislature and signed by Gov. Newsom, CalRecycle would be in charge of creating the grant application and timeline for submittal. Cities would need to apply for the funding and CalRecycle would determine that amount of the grant award. The specific details, however, are forthcoming.*

Additionally, there is approximately \$110 million in SB 170 for organic waste infrastructure, such as anaerobic digesters and compost facilities. For a full breakdown of the funds in SB 170, please see the Senate Budget and Fiscal Review's analysis here: [September 7 2021 Hearing Agenda Final.pdf\(ca.gov\)](#)

- 8) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Design phase is underway. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction. Proposals were due on May 21, 2021. After review and selection process, the ICTC Board approved the award to Jacobs company.*
- 9) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins.*

- 10) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23rd closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. *The bridge deck pour was completed the night of August 25, 2021. The interchange is expected to open to traffic by the end of 2021 with project completion in 2022.*

- 11) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed due to environmental impacts and other utility projects in progress within the project area. Construction of the project has begun on August 6, 2021.*
- 12) **US Census 2020:** The Imperial County Transportation Commission received a presentation from the U.S. Census Bureau regarding the U.S. Census Bureau 2021 – Imperial County Data Summit & Community data on July 14, 2021 at the Management Committee meeting. It was announced that many cities had a double digit increase in response for Imperial Valley cities, with more than a 4% increase compared to 2010.

The Census Bureau held their first kickoff workshop on July 14, 2021, hosted by the Census Legacies table, the U.S. Census Bureau, and the center for Social Innovation at UC Riverside. The purpose of the workshop was to empower community members through a series of live demonstrations and training on how to easily access the U.S Census data and tools directly on their official websites. The event was also an opportunity to establish a partnership with local U.S Census Bureau representatives that can answer questions, provide resources, as well as hear community feedback and ideas. The next event with a total of five workshops is set to be on held on July 30, 2021, at 4:00 p.m. The goal is to promote Regional Equity, targeting the input of the youth department.

For more information, please contact Guadalupe Camacho at Guadalupe.n.camacho@2020census.gov or Karla Lopez del Rio at KarlaLo@ucr.edu. Further information of the reports that have been produced in partnership with local community partners and funders can be found on <https://socialinnovation.ucr.edu/state-inland-empire-series>. Copies of the Self Response rates comparison and Population Estimates are on our ICTC website at: <http://www.imperialctc.org/ictc-news-and-announcements/&/view/event/id/224/>

- 13) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period took place April 6, 2021 to May 10, 2021. A final draft CAP has been presented to some city councils as an information item during the month of June 2021. The final draft Regional CAP was presented to the ICTC Technical Advisory Committee on May 27, 2021 and ICTC Management Committee on June 9, 2021. The Plan has also been presented to the Coalition of Labor, Agriculture and Business (COLAB) on June 9, 2021; the Imperial Valley Vegetable Growers Association (IVVGA) on June 16, 2021; and the Imperial County Farm Bureau on June 17, 2021. The Regional CAP was presented to the ICTC Commission on June 23, 2021.
- 14) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*

- 15) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 16) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC is making a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 17) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
TOTAL	\$10,809,459*

**Estimate source is from the California League of Cities dated May 15, 2020*
<http://californiacityfinance.com/LSR2005.pdf>

- 18) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted.

A final report was completed in the fall of 2020. The report can be found at:
<https://sandag.org/index.asp?classid=19&projectid=535&fuseaction=projects.detail>

- 19) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:
http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

20) Partnerships with IVEDC:

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and

working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF.

As of September 02, 2021 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
- (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
- (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.
- (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
- (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
- (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
- (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

As of September 02, 2021, there is a remaining grant balance of \$112,339. Of the \$112,339, \$106,074 is the remaining contract balance for SCS Engineers.



**2020-2021
CAL CITIES OFFICERS**

President

Cheryl Viegas Walker
Mayor,
El Centro

First Vice President

Cindy Silva
Council Member,
Walnut Creek

Second Vice President

Ali Taj
Council Member,
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Immediate Past President

John F. Dunbar
Mayor,
Yountville

**Executive Director
and CEO**

Carolyn M. Coleman

September 6, 2021

The Honorable Nancy Skinner
Chair, Senate Budget and Fiscal Review Committee
State Capitol, Room 5094
Sacramento, CA 95814

The Honorable Philip Ting
Chair, Assembly Budget Committee
State Capitol, Room 6026
Sacramento, CA 95814

**RE: SB 170 (Skinner) Budget Bill Jr.
Notice of SUPPORT (As Amended 09/07/21)**

Dear Budget Chairs Skinner and Ting,

The League of California Cities (Cal Cities) is pleased to express our **support** for SB 170. SB 170 makes numerous helpful and much needed appropriations to improve California cities climate resiliency and disaster preparedness. Of the many noteworthy appropriations, we appreciate the inclusion and funding of the following items:

- Sec. 10: \$50 million for urban greening and urban forestry projects;
- Sec. 15: \$10 million for regional climate assistance, and \$115 million for the Transformative Climate Communities program through the Strategic Growth Council;
- Sec. 16: \$25 million to the Governor's Office of Planning and Research through the Integrated Climate Adaptation and Resiliency Program (ICARP) for climate resiliency planning and implementation grants;
- Sec. 45: \$100 million to CalFire, including for priority urban forestry projects;
- Sec 54: \$25 million in fiscal year 2022-23, and \$75 million in fiscal year 2023-24, to the Governor's Office of Planning and Research for projects that mitigate the impacts of extreme heat or the urban heat island effect;
- Sec. 92: \$40 million in various grants to further the creation of a circular economy by funding recycling and organic waste infrastructure projects; and
- Sec. 93: \$130 million from the Greenhouse Gas Reduction Fund for waste reduction and management; including \$60 million for local jurisdictions to implement the CalRecycle SB 1383 (Lara, 2016) organic waste diversion regulations, and \$70 million for organic waste infrastructure.

Cal Cities is pleased to see the inclusion of grant funding for both organic waste infrastructure and local jurisdiction implementation of the SB 1383 regulations.



We greatly appreciate the hard work that you, along with Senator Laird, have done to secure funding for SB 1383 regulation implementation and are grateful for this down payment from the state. We look forward to continuing future discussions about additional funding to help California cities implement this important greenhouse gas emissions reducing program.

For these reasons, Cal Cities **supports** SB 170. If you have any questions, do not hesitate to contact me at (916) 658-8218.

Sincerely,

A handwritten signature in blue ink that reads "Derek Dolfie".

Derek Dolfie
Legislative Affairs, Lobbyist

cc: The Honorable John Laird
 The Honorable Ben Allen
 The Honorable Luz Rivas
 Members, Senate Budget and Fiscal Review Committee
 Members, Assembly Budget Committee
 Joanne Roy, Consultant, Senate Budget and Fiscal Review Committee
 Shy Forbes, Consultant for Resources and Environmental Protection, Assembly Budget Committee
 Emilye Reeb, Consultant, Senate Republican Caucus
 Kirstin Kolpitcke, Consultant, Assembly Republican Caucus

Imperial Valley Resource Management Agency

ELECTRONIC ANNUAL REPORTING PROGRAMS (EAR) Household Hazardous Waste Information Exchanges (HHWIE) Part I

Daveline Villaseñor, Project Manager
October, 2021



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The Law:

AB939 Integrated Waste Management Planning

HHWIE Purpose & Goals:

Household Hazardous Waste Element (HHWIE)

Reporting Programs:

Electronic Annual Reporting (EAR) Checklist (all Programs)

Household Hazardous Waste Form 303 (Only HHW)

What We Collect at IVRMA:

Household Hazardous Waste Diversion Collection

Waste Diversion Collected:

Household Hazardous Elements Collected

Household Hazardous Facilities:

Address location/ Website link/Facebook

Questions or Recommendations

2

AB939 *Integrated Waste Management Planning*

Requires each city and county to establish a task force to coordinate the development of programs for:

- Source Reduction Recycling Elements (SRREs)
- Household Hazardous Waste Element (HHWIE)

Each city is required to prepare, adopt and submit a SRRE & HHWIE of a countywide siting element plan with the following components and waste characterizations:

- a) Source reduction
- b) Recycling
- c) Composting
- d) Solid waste facility capacity
- e) Education and public information
- f) Funding
- g) Special waste (asbestos, sewage sludge, etc.)
- h) Household hazardous waste

The County, to prepare a SRRE for its unincorporated area, with the same components described above with

- a) Specifying areas for transformation or disposal sites to provide capacity for solid waste generated in the jurisdiction which cannot be reduced or recycled for a 15 year period.

3

Household Hazardous Waste Element (HHWIE)

Purpose & Goals

HHW Collection/Disposition Data

The safe collection, recycling, treatment, and disposal of hazardous wastes generated primarily by households and collected by statewide local programs.

Major goals of CalRecycle in this area include:

Provide the public with convenient collection locations for household hazardous waste.

Encourage efforts to use recyclable materials in products and design products to facilitate their recyclability.

Encourage producers to assume responsibility for "cradle-to-cradle" stewardship of their products and materials.

4

EAR Completion Checklist

- Rural Petition for Reduction in Requirements
- Newly Incorporated Cities (Unincorporated counties and Regional Agencies Only)
- Disposal Rate Calculation
- Calculation Factors
- Disposal Rate Accuracy
- Planning Documents Assessment
- Summary Plan Assessment
- Siting Element Assessment
- Areas of Concern / Conditional Approvals
- **SRRE and HHWE Diversion Programs**
- Additional Information
- Large Venues and Events
- Mandatory Commercial Organics Recycling



5

5

Annual HHW Reporting Form 303

California state law ([PRC §47203](#); [HSC §25218.10](#)) mandates the Department of Resources Recycling and Recovery (CalRecycle) and Department of Toxic Substances Control work jointly in maintaining a **database of all household hazardous waste collection events, facilities, and programs** within the state and make that information available to the public upon request.

California regulations ([CCR, Title 14, Division 7, Chapter 9, §18751.2](#)) mandate that each public agency responsible for household hazardous waste (HHW) management shall ensure the amount of material (in pounds) collected through their program during the preceding reporting period (July 1 through June 30) is reported to CalRecycle by October 1 each year. Additionally, the Form 303 is specifically intended to fulfill the countywide integrated waste management plan, HHW element reporting requirements ([CCR Title 14, Division 7, Chapter 9, §18751.1](#)).

6

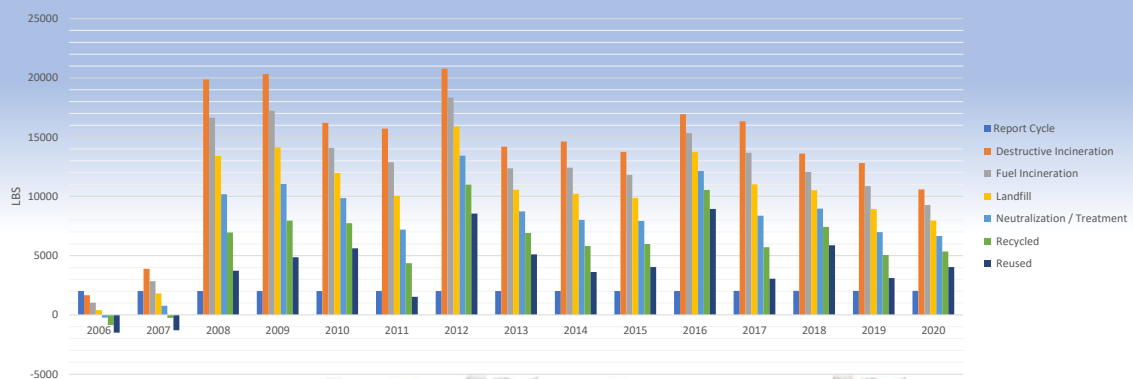
HOUSEHOLD HAZARDOUS WASTE COLLECTION

- Provide a certified household hazardous waste collection center for the Imperial Valley Residents
- Protect human health and the environment from potential harm caused by improper waste disposal



7

HOUSEHOLD HAZARDOUS ELEMENTS COLLECTED



8

Household Hazardous Facilities



EL CENTRO 702 E. HEIL AVE.
8 AM - 12 NOON - EVERY SATURDAY

CALEXICO 500 W. 5TH STREET
8AM - 12 NOON - EVERY OTHER SUNDAY

BRAWLEY 180 S. WESTERN AVE.
8AM - 12 NOON - EVERY OTHER SUNDAY

1-877-RECYCLE



EL CENTRO 702 E. HEIL AVE.
8 AM - 12 MEDIODIA - TODOS LOS SABADOS

CALEXICO 500 W. 5TH STREET
8AM - 12 MEDIODIA - CADA OTRO DOMINGO

BRAWLEY 180 S. WESTERN AVE.
8AM - 12 MEDIODIA - CADA OTRO DOMINGO

1-877-RECYCLE

Website link: <http://ivrma.org/>



Facebook link:
<https://www.facebook.com/Imperial-Valley-Resource-Management-Agency-IVRMA>



9

Questions or Recommendations



10

Memorandum

Date: October 27th, 2021
To: ICTC Commission Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's regular meeting for the month of October 2021.

- 1. 12th Annual Southern California Economic Summit: From Inclusive Recovery to Inclusive Growth! *Save the Date December 2nd, 2021.*** On Thursday, Dec. 2, SCAG will be hosting the 12th annual Southern California Economic Summit. Unfortunately, due to health and safety concerns regarding COVID-19 the summit will be held virtually again this year. This summit will come at a time when the regional economy is still recovering from a time of unprecedented crisis. Save the date to join civic and business leaders from across Southern California for this vital conversation on how we can further our economic recovery and build strength and resilience in a post-COVID world. *The event will be free for elected officials and city managers in the region. Registration is now open!!*
- 2. SCAG Toolbox Tuesday EQUITABLE ENGAGEMENT - October 19, 2021 - 1:00pm to 2:30pm:** Join SCAG in a thought-provoking and practical Toolbox Tuesday on Equitable Engagement where speakers will discuss effective strategies through case studies in the SCAG region and beyond. Learn more about case studies involving inland, rural and underserved communities, relationship building, supporting trust, and how your personal story can align with equitable community engagement. Participants will leave informed, inspired and with concrete takeaways on equitable engagement tools, frameworks, and strategies. Please contact SCAG RAO David Salgado with any questions.
- 3. Southern California Transformation Workshop on Connecting Publicly Subsidized Housing Complexes to High Speed Internet - October 21, 2021 - 1:30PM - 4:00PM:** This workshop will be focused on identifying ways to connect broadband to all residents in publicly subsidized housing complexes, including multi-unit attached residential buildings owned by government housing authorities or nonprofit affordable housing organizations, to high-speed internet service, help the residents acquire affordable computing devices, and provide digital literacy training to ensure they can utilize the internet to improve their lives.

- 4. Fall 2021 Housing Policy Forum: A Rundown of Federal and State Funding and Legislation – NOVEMBER 1, 2021, 12:00pm to 2:00pm:** We are kicking off a quarterly forum series with a rundown of the challenges, opportunities, and trends in current federal and state housing legislation in Southern California. Get ahead of the curve in understanding how to leverage recent changes in state laws and funding sources to meet local and regional housing needs.

Learn how federal housing legislation aligns with state and regional goals to meet housing needs.

Discuss key themes and current trends in state housing policies and potential impacts.

Engage with interactive tools to provide input on housing policy priorities.

Who Should Attend a Housing Policy Forum?

- Public agency staff from any departments and divisions (e.g., housing, planning, community and human services, parks and recreation, economic development, public works, public safety, public health, and more)
- Elected officials
- Planning commissioners
- Housing and tenant rights advocates
- Housing developers (building market rate, workforce, and affordable products for both rental and homeownership)
- Education, healthcare, and social services professionals
- Transit, climate and environment, and parks advocates
- Labor organizations
- Employers and anchor institutions

- 5. SCAG Communities of Concern (CoC) Policy Committee Appointment:** As part of the 2020 SCAG General Assembly the SCAG bylaws were amended to allow the 7 County Regional Council (RC) representatives an opportunity to appoint one local elected official from SCAG member jurisdictions to a SCAG Policy Committee. SCAG RC member and Imperial County Supervisor Luis Plancarte recently appointed Brawley City Council Member Ramon Castro to be the Imperial County CoC representative. Councilmember Castro will serve on a Policy Committee beginning in October. The appointment is a two-year term, and we look forward to increased engagement and participation from Imperial County representatives.

6. SCAG Transportation Demand Management (TDM) Training Sessions: The Southern California Association of Governments (SCAG) will be hosting a series of Transportation Demand Management (TDM) Trainings. The purpose of the sessions is to provide training about TDM policies and programs that can be implemented in the region.

SCAG's TDM Trainings are a two-part series to be scheduled in the Fall 2021 and Winter 2022. The series will be held for all six (6) SCAG Counties including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura.

If you are interested in learning about TDM and exploring how you can begin implementing TDM programs and policies, please RSVP to an Introduction to TDM Training using the links below. The trainings are open to interested parties representing government, local jurisdictions, non-profits, employers, transit agencies, mobility providers and others. Each training session is customized for a specific SCAG county, but open to everyone. **You are welcome to select another session if the time works better.**

Introduction to TDM Training Dates

L.A. County Session 1

Tuesday, October 5th
4 p.m. – 6 p.m.

Imperial County

Friday, October 8th
10 a.m. – Noon

Orange County

Tuesday, October 12th
4 p.m. – 6 p.m.

Riverside County

Friday, October 19th
4 p.m. – 6 p.m.

L.A. County Session 2

Friday, October 22nd
10 a.m. – Noon

San Bernardino County

Tuesday, October 26th
4 p.m. – 6 p.m.

Ventura County

Tuesday, November 2nd
4 p.m. – 6 p.m.

L.A. County Session 3

Tuesday, November 9th
4 p.m. – 6 p.m.

TDM Training consultant contact is Nathan Pope, Nathan.Pope@Steergroup.com or (213) 425-0956
SCAG TDM contact is Tom Bellino, bellino@scag.ca.gov or (213) 236-1830.

7. SCAG Regional Data Platform (RDP): The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by

monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region's most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
- **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.

8. **SCAG Broadband Action Plan:** At the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to complement SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.
9. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.

SCAG CONTINUES WITH IMPLEMENTATION OF EARLY ACTION PLAN AND IDEA INITIATIVES

The cross-functional Inclusion, Diversity, Equity, and Awareness (IDEA) internal staff team led by Human Resources was formed in June and is committed to fostering organizational change. They have been meeting regularly, and with the assistance of Human Resources and a consultant, provided several diversity, equity, and inclusion (DEI) training opportunities for staff to assist in providing foundational knowledge and shaping their workplan and structure to guide the agency's work.

IDEA's role is two-fold:

1. To serve in a consulting capacity for strategies outlined in the Early Action Plan (EAP) and owned by various divisions, as well as new strategies that may be developed.
2. To be responsible for DEI-related community engagement and internal communications in service of EAP goals (i.e., culture shift).

To assist with the agency's efforts and provide more targeted guidance and input, three IDEA sub-committees (Communication and Engagement; Education and Training; and Strategy, Policies, and Procedures) were formed and are currently in the process of refining their work plans.

On Sept. 23, staff hosted the quarterly meeting of the Regional Equity Working Group to engage stakeholders on SCAG's regional and local planning activities as well as share efforts across the region to advance equity in land use and transportation planning. The September meeting included presentations on the [Orange County Equity Map and Social Index](#), the [City of Los Angeles Equity Index](#), and examples of Equity in Action from the City of Long Beach, as well as an update on SCAG's [Sustainable Communities Program Call for Projects](#). Please contact Courtney Aguirre at aguirre@scag.ca.gov or Anita Au at au@scag.ca.gov for more information.

To learn more about the EAP, please visit the IDEA webpage at scag.ca.gov/IDEA.

REGISTRATION OPENS FOR THE 12TH ANNUAL SOUTHERN CALIFORNIA ECONOMIC SUMMIT

On Thursday, Dec. 2, SCAG will host the 12th Annual Southern California Economic Summit virtually, focusing on the theme "From Inclusive Recovery to Inclusive Growth." While we had hoped to be able to convene in person, out of an abundance of caution we are pivoting to a virtual event model.

This summit will come at a time when the regional economy is still recovering from a time of unprecedented crisis. The program will feature the debut of new research and analysis on the state of the region's economy, expert commentary on the issue of how to keep Southern California competitive, and a laundry list of funding programs and innovative approaches to kickstarting inclusive economic growth.

[Register today](#) to join civic and business leaders from across Southern California for this vital conversation on how we can further our economic recovery and build strength and resilience in a post-COVID world. Elected officials and city managers of SCAG's member jurisdictions may attend for free. Learn more and register to attend at scag.ca.gov/economicsummit.

SCAG TO HOST HOUSING POLICY FORUM SERIES

On Nov. 1, from noon – 2 p.m., SCAG will host a Housing Policy Forum, which will be the first in series that will continue into Fall 2022. The first virtual forum, “A Rundown on Federal and State Legislation and Funding,” will provide an overview of the challenges, opportunities, and trends in current federal and state housing legislation in Southern California. There will also be discussion on the impacts of legislation on local housing policy, as well as an opportunity for participants to share local housing policy priorities. While the forum is free of charge, [registration is required to attend](#). Please visit the [Fall 2021 Housing Policy Forum webpage](#) for more information.

BOARD OFFICERS MEET WITH REPRESENTATIVES FROM GOVERNOR'S OFFICE

SCAG President Clint Lorimore, First Vice President Jan Harnik, Second Vice President Carmen Ramirez, and Immediate Past President Rex Richardson, as well as leadership and members of the Legislative/Communications and Membership Committee (LCMC), met with representatives from Governor Gavin Newsom's office to request a veto of SB 9 (Atkins). President Lorimore highlighted SCAG's leadership by supporting legislation to tackle the state's housing crisis. SCAG provided support for SB 7 (Atkins), which provides expedited judicial review for some housing projects, SB 10 (Wiener), which would allow local jurisdictions to provide California Environmental Quality Act (CEQA) exemptions for some residential up-zoning near transit-rich and urban infill sites. The group also shared SCAG's experience administering the Regional Housing Needs Assessment (RHNA) on behalf of the region and the innovative programs funded by the state's Regional Early Action Program (REAP) that are paving the way for new housing development. At the meeting, the Governor's representatives did not indicate whether the Governor would sign or veto SB 9, but promised to communicate SCAG's concerns concerning SB 9. In addition to SCAG's board officers, LCMC Chair Alan Wapner, LCMC Vice-Chair Peggy Huang, and committee members David Shapiro, Jose Luis Solache, and Ray Marquez attended the meeting.

BROADBAND INITIATIVE UPDATE

On Sept. 1, I participated in a joint meeting with leadership from the San Diego Association of Governments (SANDAG) and representatives from numerous internet service providers. At the meeting, participants discussed legislative updates related to broadband. In addition, SCAG and SANDAG provided an overview of the work they have done and are planning to do regarding their respective broadband programs.

GO HUMAN UPDATES

COMMUNITY SAFETY AMBASSADOR PROGRAM EVENTS AND ACTIVITIES

Over 48 [Community Safety Ambassadors](#) from Imperial, San Bernardino, and Ventura Counties completed over 30 hours of workshops and trainings, culminating in September. The Ambassador Program is a community engagement and leadership development opportunity to complete a paid, virtual training program to build capacity and bridge relationships with local governments to improve walking and biking safety. Upon completion of trainings, Ambassadors are implementing over 40 activations to support traffic safety and community engagement in their local communities. Highlights of activities and events completed in September or coming soon include community garden activities in Ontario, bicycle safety education in Ventura, and temporary demonstration planning in El Centro and Calexico. Find more about the program and activations on the [Go Human Community Ambassador Program webpage](#).

COMMUNITY STREETS MINI-GRANT AWARDEES COMPLETE PROJECTS

In September, SCAG's *Go Human* campaign completed its Community Streets Mini-Grant Program, which aims to build street-level community resiliency and increase the safety of people most harmed by traffic injuries and fatalities, including Black, Indigenous, and People of Color; people with disabilities; and frontline workers, particularly those walking and biking. The *Go Human* campaign awarded more than \$275,000 in funding to 31 projects across the region. Awarded

projects spanned a range of creative engagement activities, including pedestrian safety campaigns, storytelling video projects, and community workshops. Additionally, seven projects incorporated demonstrations utilizing the *Go Human* Kit of Parts. Please visit the [Go Human blog](#) to read about the awardees.

CALIFORNIA PEDESTRIAN SAFETY MONTH

To celebrate California Pedestrian Safety Month, SCAG's *Go Human* campaign revamped and relaunched the *Go Human* Safety Pledge to extend its reach and encourage signatories to take meaningful action in their communities. Signatories join a large cohort of safety champions and practitioners across the region and have access to a robust toolbox of resources to support safety strategy implementation. Signatories can pledge to sponsor a safety messaging campaign, deploy a temporary demonstration with the *Go Human* Kit of Parts, advocate for safety improvements using the High Injury Network, and much more. Make a commitment to safety by signing the pledge and securing access to SCAG safety resources. [Sign the Safety Pledge here](#) and view your commitment on the [Safety Pledge Map](#).

GO HUMAN'S CO-BRANDING STRATEGIES: A SNAPSHOT

In September, SCAG's *Go Human* campaign wrapped up its co-branded advertisement distribution program, which resulted in the development of 23 strategic partnerships and the distribution of over 1,100 material items including lawn signs, banners, and digital advertisements that were utilized in local safety campaigns. Other strategies leveraged the advertisement campaign to advance safety. In addition, over \$100,000 of funding from the Affordable Housing Sustainable Communities (AHSC) program was leveraged to support AHSC Awardees in the counties of Los Angeles, Orange, and Riverside to implement *Go Human* campaigns around new affordable housing developments. A *Go Human* Twitter Chat engaged 19 local partners in a virtual conversation on safety, reaching over 122,000 unique viewers and building more than 570,000 impressions.

GO HUMAN CAMPAIGN RECEIVES AWARD

At the Governors Highway Safety Association Annual Meeting on Sept. 14, SCAG's *Go Human* campaign was recognized with the [Peter K. O'Rourke Special Achievement Award](#), which recognizes notable achievements in the field of highway safety by individuals, coalitions, organizations, nonprofit groups, businesses, media, government agencies, universities or programs. The award commended the *Go Human*'s campaign's bicycle and pedestrian safety program, which brings together partners across Southern California to reduce collisions involving people who walk and bike through a traffic safety advertising campaign. With the support of the California Office of Traffic Safety, the *Go Human* campaign engaged 50 partners with its first round of grant funding, printed and distributed more than 16,000 materials, and implemented a co-branded campaign that generated approximately one million impressions, adding to the nearly one billion impressions already generated throughout the six-county SCAG region. Since its inception, the *Go Human* campaign has continued to build partnerships and improve safety throughout Southern California.

FROM DEMONSTRATION TO IMPLEMENTATION: GO HUMAN PROJECTS MOVE FORWARD

In September, two *Go Human* implementation projects were implemented. After a temporary demonstration was showcased during *Go Human*'s Explore Merrimac in April 2018, construction and improvements along Merrimac Way in Costa Mesa between Harbor Boulevard and Fairview Road have been completed. The Merrimac Way Bicycle Facility Improvement Project involves the installation of new bicycle lanes, a multi-use path, and a pedestrian crossing, among other improvements and features. [Click here](#) to view the video.

Additionally, Culver City has nearly completed construction on a [new two-way protected bikeway along Elenda Street](#). The bikeway is part of [Culver City's La Ballona Safe Routes To School Project](#). The safety upgrades are designed to facilitate students safely walking and bicycling to and from La Ballona Elementary School, which is located on the west side of Washington Boulevard at Elenda. These efforts were initially supported by *Go Human*'s safety demonstrations at the ["Experience Elenda"](#) event in September 2018.

SCAG COLLABORATES WITH USC SPATIAL SCIENCES INSTITUTE

In September, SCAG staff presented at the University of Southern California (USC) Spatial Sciences Institute (SSI) for their first episode of the “Brown Bag Series.” The presentation was about the Internship Program between SCAG and USC SSI, which was initiated in Summer 2020 and is intended to provide students with the opportunity to contribute to SCAG’s long-range transportation plan, [Connect SoCal](#). Specifically, the students were exposed to regionally significant projects such as the Building Footprint Characteristics Development, Regional Land Use Data Development, and SCAG Data/Map Book Application Development. For additional information, the meeting recording is available [here](#).

I-710 SOUTH CORRIDOR TASK FORCE MEETING

After an initial meeting in July, the I-710 South Task Force held a meeting on Sept. 13 to officially kick off the task force and discussed a number of logistical items such as next steps, the decision-making process, and what transparency and accountability will look like for the group. Several task force members and past supporters like Supervisor Hilda Solis, Supervisor Janice Hahn, and more joined or sent staff to participate in the meeting. The next step will be to solidify the work to be done and who will be participating. Groups such as Caltrans, Metro, councils of governments, elected officials, and the San Pedro Bay ports all plan on participating going forward.

California Department of Transportation



To: ICTC Commission

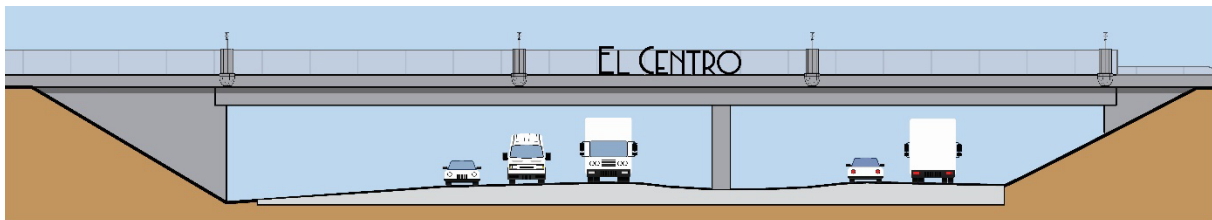
Date: October 2021

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. Work will take place weekdays over regular and extended day shifts for the next two months. Westbound I-8/Imperial Avenue ramps are expected to be reopened early November 2021. The El Centro City community identifier is being fabricated and is estimated to be installed in November as well.



The contractor is continuing with the remaining work of AC paving, sidewalks, bridge rails and other items. The project is expected to open to traffic in early 2022, with plant establishment/close out work continuing through 2023.



Project Website: <https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico. Construction for stage 1 of the SR-98 widening between Rockwood Avenue and Ollie Avenue is underway. Stage 2 is expected to start in January 2022. The project is expected to be substantially completed and open to traffic in late 2022. The total project cost is estimated at \$8.2 million.
3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot is active. The caldera has moved and is now 13 feet from the SR-111 edge of travel way, another smaller caldera recently appeared a few feet to the east of the original and is being investigated. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.
<https://www.youtube.com/watch?v=Ek1buV2HA68>

PROJECT DELIVERY

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 9/2023. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

All Imperial County Crews – Litter control 1st and 3rd Thursday of the month.

1. El Centro Travelway Crew – Sweeping-I-8/SR-111, mowing-SR-115, lateral support SR-111, drainage inspection SR-98, Rest Area maintenance/repairs.
2. Midway Travelway Crew – Drainage inspection I-8, brush control-SR-7/98, mowing-I-8, sweeping-I-8/SR-7.
3. El Centro Functional/Landscape – Sign/landscape maintenance, sign installation orders at various locations, chemical control-SR-86.

4. Brawley Travelway Crew – Guardrail repair-SR-86, drainage inspection SR-86, brush control-SR-78.
5. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC received confirmation from Customs & Border Protection (CBP) HQ that they will move forward with the original canopy design similar to the I-8 Pine Valley checkpoint. Caltrans has received the 65% plans for circulation from ICTC and their consultant, AECOM. The environmental studies are being prepared by AECOM and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **District 11 Active Transportation Plan:** The D11 CAT Plan survey period has ended. Caltrans will begin determining the location-based needs and compile a needs list over the next months. The District 11 CAT Plan is scheduled for completion in summer 2022. For more information please visit: <https://www.catplan.org/district-11>
2. **Project Study Report: Forrester Road Improvements:** This study will propose improvements to Forrester Road from I-8 to the SR 78 intersection in the City of Westmorland. This is a critical goods movement corridor that handles a high volume of interregional and local agricultural trucks and it's anticipated volumes will continue to increase. Caltrans and ICTC are preparing a PSR spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. To address the needs of this corridor, likely improvements will include shoulder widening, passing lanes, intersection improvements, multimodal elements, and a bypass to the city of Westmorland. Caltrans will provide an update at the November Commission meeting.
3. **Grant Opportunities:**
Caltrans Internal Project Nominations of SB1 Competitive Programs for the Solutions for Congested Corridor Program (SCCP) and Trade Corridor Enhancement Program (TCEP) Cycle 3 kicked off in September. Caltrans is working with our transportation partners to properly identify competitive

projects for nomination and to develop high-quality applications. Each District may submit up to five (5) projects for nomination consideration for each Programs, respectively, by December 15, 2021.

Program dates (internal) to consider:

- September 2021 – December 2021: Call for projects
- February 1: Project nominations due
- July 2022: Final project approval
- August 2022: Draft applications due from districts - *subject to change based on final program schedules*
- October 2022: Final applications due to HQ (for signature) – *subject to change based on final program schedules*

<https://catc.ca.gov/programs/sb1>

October 21, 2021 – “Clean California” Local Grant Program Workshop (online)

The California Department of Transportation (Caltrans) will administer approximately \$296 million as part of a two-year program to improve and beautify rights-of-way, tribal lands, parks, pathways, and transit centers to restore pride in public spaces. Applicants must be local, regional or tribal governments or public transit agencies. Nonprofit organizations may be sub-applicants.

A call for projects is anticipated in December 2021 with the application deadline expected in February 2022.

<https://cleancalifornia.dot.ca.gov/local-grants>

Attached is an announcement for the *third online workshop from 10 to noon Thursday, November 18, 2021*, recordings of the prior workshop is available through this link below.

<https://www.youtube.com/watch?v=eP2Kv6R058c>

4. Local Assistance:

Quality Assurance Program (QAP) – Renewal for 2022

As a reminder, Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial. Updated QAP packages must be submitted to the Local Area Engineer, Benjamin Guerrero. Otherwise, no Construction funding authorization requests will be processed.

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the January 26-27 CTC meeting. Caltrans District 11 must receive all documents at least two

months prior to the preferred CTC meeting date. *Friday, November 24, 2021 is the deadline for the January 26-27, 2021 CTC meeting.*

RELINQUISHMENTS

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Rd to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)
3. **SR-111** from *2nd St to SR-98*. Relinquishment to City of Calexico, estimated completion 2024. (#13 on Status Map)



CLEAN CALIFORNIA

LOCAL GRANT PROGRAM APPLICATION WORKSHOP

WORKSHOP #3
NOVEMBER 18, 2021
10 AM - 12 PM

REGISTER HERE

Stakeholders are invited to participate in an online workshop on how to complete the application for the Clean California Local Grant Program.

A Draft Application is accessible [HERE](#).

The Clean California Local Grant Program will provide communities approximately \$296 million to beautify and improve streets and roads, tribal lands, parks, pathways and transit centers to restore pride in public spaces.

For more information on this program, click [HERE](#).

Register at: <https://cleancalifornia.dot.ca.gov/local-grants/workshops-milestones>

Join our mailing list [HERE](#)

Questions? CleanCA.LocalGrant@dot.ca.gov



California Transportation Commission

SAVE THE DATE

2023 Active Transportation Program Guideline Development Workshops

Please mark your calendars for the upcoming California Transportation Commission guideline development workshops for the Active Transportation Program (ATP). Registration information and workshop agenda/details will be posted in advance of each workshop on the [ATP website](#). Until further notice, all workshops will be held via virtual meeting format. **All workshop dates are subject to change. Additional workshops may be scheduled in 2022.**

Kick-Off Workshop

Tuesday, November 9, 2021 9:30am – 12:30pm

Central Workshops	
Topic	Date
Guidelines	Wednesday, November 17, 2021 1:00pm – 4:00pm
PSR Equivalent	Wednesday, December 1, 2021 1:00pm – 4:00pm
Guidelines	Wednesday, December 15, 2021 9:30am – 12:30pm
Guidelines	Tuesday, January 11, 2022 1:00pm – 4:00pm
Applications	Wednesday, January 19, 2022 9:30am – 12:30pm
Scoring Rubrics	Tuesday, February 8, 2022 1:00pm – 4:00pm
Optional Workshop	Wednesday, February 23, 2022 9:30am – 12:30pm

To schedule a virtual Branch Workshop or site visit, please contact Elika Changizi.

For more information, please contact:

Laurie Waters at Laurie.Waters@catc.ca.gov

Beverley Newman-Burckhard at Beverley.Newman-Burckhard@catc.ca.gov

Elika Changizi at Elika.Changizi@catc.ca.gov

Get the latest updates from the Commission on [Twitter](#) and [Facebook](#).

2022 PREPARATION SCHEDULE

CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF FINANCIAL PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
Jan 26-27 - Sacramento	Mon, Nov 29, 21	Mon, Dec 6, 21	Fri, Dec 10, '21	Fri, Dec 17, '21	Fri, Dec 17, '21
Mar 16-17 - San Diego	Tue, Jan 18, 22	Mon, Jan 24, 22	Mon, Jan 31, '22	Wed, Feb 9, '22	Thu, Feb 10, '22
May 18-19 -Central Valley	Mon, Mar 21, 22	Mon, Mar 28, 22	Mon, Apr 4, '22	Wed, Apr 13, '22	Thu, Apr 14, '22
June 29-30 - Sacramento	Mon, May 2, 22	Mon, May 9, 22	Mon, May 16, '22	Wed, May 25, '22	Thu, May 26, '22
Aug 17-18 - Bay Area	Mon, Jun 20, 22	Mon, Jun 27, 22	Tue, Jul 5, '22	Wed, Jul 13, '22	Thu, Jul 14, '22
Oct 12-13 - Santa Barbara	Mon, Aug 15, 22	Mon, Aug 22, 22	Mon, Aug 29, '22	Wed, Sep 7, '22	Thu, Sep 8, '22
Dec 7-8 - Riverside	Mon, Oct 10, 22	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

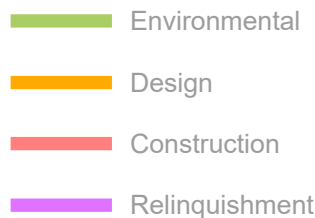
* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas
Moved - July 4

Moved - Christmas

Moved - Christmas

STATUS OF TRANSPORTATION PROJECTS



52: Port of Entry

Date:09/21/2021



1. SR-186/I-8 Quechan Interchange Improvements*
Complete June 2022
2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete July 2022

3B. SR-86 USBP Checkpoint Canopy*
Complete July 2022

4. I-8 Colorado River Viaduct
Complete April 2021; Begin Construction September 2022

5. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020. Begin Construction late July 2021

6. Bridge Rehab Projects on I-8 and SR-78
Ready to List Spring 2022

7. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021; Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Per
Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements
Open to Traffic May 2022; Complete May 2023
10. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Dec 2022

11. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro
Date Estimate 2026
13. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico
Date Estimate 2024

VIII. ACTION CALENDAR continuation

A. 2022 State Transportation Improvement Programs (STIP) Recommendations for Imperial County

The Management Committee met on October 13, 2021 and forward this item to the ICTC Commission for their review and approval, as after public comment if any.

1. Approve the 2022 STIP Recommendation for Imperial County, requesting to fund Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112, 507 from COVID STIP Relief Funds) for ICTC staff PPM activities as follow: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

October 22, 2021

Cheryl Viegas-Walker, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: 2022 State Transportation Improvement Program (STIP) Recommendations for Imperial County

Dear Commission Members:

The State Transportation Improvement Program (STIP) provides funding for Imperial County's larger transportation projects on the State Highway System over a 5-year period. The STIP is administered by the California Transportation Commission (CTC) and is updated every other year (biennially).

The STIP is comprised of two funding programs: Regional Improvement Program (RIP) and the Interregional Improvement Program (IIP). RIP funds are available to projects nominated by regional agencies such as ICTC, and IIP-funded projects are nominated by Caltrans. 75% of STIP funding is made available to the RIP, and 25% is available to the IIP. The 2022 STIP will provide funding for projects for the period starting FY2025/26 and ending FY2026/27. ICTC RIP-funded projects currently programmed in the STIP (2020 STIP) and proposed projects for the 2022 STIP are detailed in the attachment to this letter.

There are no IIP-funded projects in Imperial County programmed in the 2022 STIP. The 2022 Fund Estimate includes new programming capacity for capital projects and Planning, Programming and Monitoring (PPM). ICTC utilizes PPM funds to pay for administering state and federal funding and planning programs.

The 2022 STIP Consultation Meeting between ICTC staff and Caltrans District 11 staff, a requirement of the STIP process, was held on August 24, 2021, via video teleconference. The purpose of the meeting was to discuss the status of the Project Study Report for the Forrester Road project including potential future projects to be funded from Caltrans IIP funds. Caltrans noted that the Project Study Report for the Forrester Road is in process and that IIP funds for the 2022 STIP are limited. Both ICTC and Caltrans agreed that it is premature to program STIP funds for Forrester Road in the 2022 STIP because the Project Study Report has not been completed and additional funding would be needed for the project. A Project Study Report is required for programming projects in the STIP. ICTC and Caltrans also agreed to explore potential projects that could be funded with Caltrans IIP funds in future STIP cycles. Therefore, the recommendation was to carryover the \$10,821,642 in STIP funds for a future STIP cycle and that ICTC would program \$506,507 for PPM in FYs 2022-23 through 2025-26 as presented in Attachment 1.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The following schedule lists the major milestones for the development and adoption of the 2022 STIP:

Caltrans presents draft Fund Estimate	June 23-24, 2021
STIP Guidelines & Fund Estimate Workshop	July 19, 2021
CTC adopts Fund Estimate & Guidelines	August 18-19, 2021
Caltrans identifies State highway needs	September 15, 2021
Caltrans submits draft Interregional Transportation Improvement Program (ITIP)	October 15, 2021
CTC ITIP hearing, South	November 2021
CTC ITIP hearing, North	November 2021
Regions submit RTIPs	December 15, 2021
Caltrans submits final ITIP	December 15, 2021
CTC STIP hearing, North	January 27, 2022
CTC STIP hearing, South	February 3, 2022
CTC publishes staff recommendations	February 28, 2022
CTC adopts STIP	March 23-24, 2022

The Management Committee met on October 13, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the 2022 STIP Recommendations for Imperial County, requesting to fund Planning, Programming and Monitoring (PPM) activities in the following distributions:
 - a. Program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112,507 from COVID STIP Relief Funds) for ICTC staff PPM activities as follows: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.
 - b. Carryover the remaining available balance of \$10,821,642 (\$8,684,000 from STIP RIP and \$2,137,642 from COVID STIP Relief Funds) for the Forrester Road improvement project.

Sincerely,



MARK BAZA
Executive Director

Attachments

MB/vm

SUBJECT: 2022 State Transportation Improvement Program (STIP) Regional Improvement Program (RIP).

RECOMMENDATIONS

- Approve the request to program a total of \$506,507 (\$394,000 from 2022 STIP RIP funds and \$112,507 from COVID STIP Relief Funds) for ICTC staff Planning, Programming and Monitoring (PPM) activities as follows: \$98,000 in fiscal years 2022-23, 2023-24 and 2024-25, and \$212,507 in fiscal year 2025-26.
- Carryover the remaining available balance of \$10,821,642 (\$8,684,000 from STIP RIP and \$2,137,642 from COVID STIP Relief Funds) for the Forrester Road improvement project.

BACKGROUND

The State Transportation Improvement Program (STIP) is a biennial five-year plan adopted by the California Transportation Commission (CTC) for future allocations of state transportation funds for state highway improvements, intercity rail, and regional highway and transit improvements. State law requires the CTC to update the STIP biennially, in even-numbered years, with each new STIP adding two new years to prior programming commitments.

The STIP is comprised of two funding programs: Regional Improvement Program (RIP) and the Interregional Improvement Program (IIP). STIP RIP funds are available to projects nominated by regional transportation planning agencies such as ICTC, and IIP-funded projects are nominated by Caltrans. By law, seventy percent of STIP funds are made available to the RIP, and twenty-five percent is available to the IIP. ICTC is responsible for adopting and submitting the request for programming of STIP RIP projects to the CTC.

The CTC adopted the 2022 STIP Fund Estimate on August 18, 2021 for the five-year period that begins in fiscal year (FY) 2022-23 and ends in FY 2026-27. ICTC is required to submit its adopted 2022 STIP RIP to the CTC by December 15, 2021. The CTC is scheduled to publish the 2022 STIP recommendations on February 28, 2022 and adopt the STIP in March 23, 2022.

DISCUSSION

The 2022 STIP Fund Estimate provides \$9,280,000 in STIP RIP formula share funds for ICTC-nominated projects that includes \$1,401,000 in carryover funds from the prior 2020 STIP cycle. Of the total amount, \$596,000 is available for ICTC staff PPM activities. However, programming of additional PPM funds in the 2022 STIP is limited to \$394,000 because \$202,000 was programmed in the previous STIP cycle with funds from the current STIP cycle.

In addition to the STIP RIP funds, ICTC has \$2,250,149 in COVID STIP Relief Funds available for programming. Of these funds, \$112,507 is available for PPM activities. Therefore, the total combined amount available for programming from these two STIP fund sources is \$11,530,149. Subtracting funds for PPM activities from the total produces a balance of \$10,821,642 for the next STIP project which is Forrester Road. Tables 1 and 2 summarize the amounts available for programming.

Table 1: 2022 STIP Fund Estimate & COVID STIP Relief Funds

Funding Program	Total	PPM Programming Amounts	Available Balance for Forrester Road
2022 STIP Fund Estimate	\$9,280,000	\$596,000	\$8,684,000
COVID STIP Relief Funds	\$2,250,149	\$112,507	\$2,137,642
TOTAL	\$11,530,149	\$708,507	\$10,821,642

Table 2: PPM Funds Available for Programming

Funding Program	PPM Funds	Subtract PPM Funds Programmed in FY 2024-25	PPM Funds Available for Programming
2022 STIP Fund Estimate	\$596,000	-\$202,000	\$394,000
COVID STIP Relief Funds	\$112,507	\$0	\$112,507
TOTAL	\$708,507	-\$202,000	\$506,507

As shown in Attachment 1, the only project programmed in the existing 2020 STIP is for PPM activities. The \$202,000 in PPM funds programmed in FY 2020-21 was allocated (encumbered) by the CTC in March 2021, and \$202,000 programmed in FY 2021-22 will be allocated in the current fiscal year.

The 2022 STIP Consultation Meeting between ICTC staff and Caltrans District 11 staff, a requirement of the STIP process, was held on August 24, 2021 via video teleconference. The purpose of the meeting was to discuss the status of the Project Study Report for the Forrester Road project including potential future projects to be funded from Caltrans IIP funds. Caltrans noted that the Project Study Report for the Forrester Road is in process and that IIP funds for the 2022 STIP are limited. Both ICTC and Caltrans agreed that it is premature to program STIP funds for Forrester Road in the 2022 STIP because the Project Study Report has not been completed and additional funding would be needed for the project. A Project Study Report is required for programming projects in the STIP. ICTC and Caltrans also agreed to explore potential projects that could be funded with Caltrans IIP funds in future STIP cycles. Therefore, the recommendation was to carryover the \$10,821,642 in STIP funds for a future STIP cycle and that ICTC would program \$506,507 for PPM in FYs 2022-23 through 2025-26 as presented in Attachment 1.

Attachment 1

Existing 2020 STIP RIP Funding Summary (\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior	20-21	21-22	22-23	23-24	24-25	R/W	Con	E&P	PS&E	R/W Sup	Con Sup
ICTC		7200	Planning, programming & monitoring	1,010	0	202	202	202	202	202	0	1,010	0	0	0	0
			TOTAL	1,010	0	202	202	202	202	202						

Proposed Changes in Funding for the 2022 STIP RIP + COVID Relief Funds (\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior	22-23	23-24	24-25	25-26	26-27	R/W	Con	E&P	PS&E	R/W Sup	Con Sup
ICTC		7200	Planning, programming & monitoring (RIP Funds)	+394		(14)	+98	+98	+212	0	0	+394	0	0	0	0
ICTC		7200	Planning, programming & monitoring (COVID Relief Funds)	+112		+112	0	0	0	0		+112				
			TOTAL	+506		+98	+98	+98	+212							

Proposed 2022 STIP RIP + COVID Relief Funds Funding Summary (\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior ¹	22-23	23-24	24-25	25-26	26-27	R/W	Con	E&P	PS&E	R/W Sup	Con Sup
ICTC		7200	Planning, programming & monitoring (RIP Funds)	1,202	202	188	300	300	212	0	0	1,202	0	0	0	0
ICTC		7200	Planning, programming & monitoring (COVID Relief Funds)	112	0	112	0	0	0	0		112				
			TOTAL	1,314	202	300	300	300	212	0						

¹Prior = FY 21-22 (existing programmed funds not yet allocated by the CTC)