



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

**DATE:** Thursday, September 22, 2022  
**TIME:** 10:00 a.m. – 12:00 p.m.  
**LOCATION:** Hybrid - In person or Via Zoom at ICTC Offices

Chairperson: City of Brawley

Vice-Chair: City of Calipatria

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In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: [www.imperialctc.org](http://www.imperialctc.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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To join the Zoom Meeting by computer using video and audio, please click on the following link:

<https://us06web.zoom.us/j/85897726710?pwd=Q25vbHRYdGNIUVU1ZUZEbytPeTZxdz09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (720)707-2699

Meeting ID: 858 9772 6710#

Password: 293691 #

**PUBLIC COMMENTS**

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of a public comment shall be limited to direction to staff. In compliance with the Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to [cristilerna@imperialctc.org](mailto:cristilerna@imperialctc.org). When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair, Secretary to the Commission and ICTC Staff.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

DISCUSSION/ACTION ITEMS

1. **Introductions**
2. **Action Item**  
Adopt resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361 *ACTION*
3. **Adoption of Minutes for August 25, 2022** *ACTION*  
*Requesting a motion to adopt*
4. **REAP 2.0 Grant Funding Program Presentation** *15 minutes*  
*Presented by Jessica Reyes Juarez, SCAG*
5. **Caltrans Updates/ Announcements** *10 minutes*  
*Presented by Caltrans Staff*
6. **SCAG Updates/ Announcements** *10 minutes*  
*Presented by SCAG Staff*
7. **Cities and County Planning / Public Works Updates** *10 minutes*  
*All*
8. **ICTC Updates / Announcements** *10 minutes*  
*Presented by ICTC Staff*
  1. Transit Planning Updates
  2. Transportation Planning Updates
    - 2022 CMAQ & STBG Mini Call for Projects Update
    - Local Partnership Formulaic Program (LPP) Update
9. **General Discussion / New Business** *10 minutes*
10. **Adjournment**

The next meeting of the ICTC TAC meeting is tentatively scheduled for October 27, 2022. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at [marleneflores@Imperialctc.org](mailto:marleneflores@Imperialctc.org)

## **2. ACTION ITEM**

Adopt resolution authorizing teleconference meeting in accordance with Assembly Bill 361



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

September 12, 2022

Technical Advisory Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Resolution authorizing remote teleconference meetings in accordance with Assembly Bill (AB) 361

Dear Chair and Committee Members:

ICTC has been conducting remote public meetings since the beginning of the COVID-19 pandemic in compliance with Governor's Orders N-29-20 and N-08-21. Governor's Orders N-29-20 and N-08-21 suspended the Ralph M. Brown Act's requirements for teleconferencing.

AB 361 will authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency. If the Technical Advisory Committee wishes to continue to offer a remote meeting option and to comply with AB 361, ICTC will need to adopt a resolution authorizing ICTC to host teleconference meetings in accordance with AB 361, if the Governor's declaration of a statewide emergency continues.

With ICTC Counsel's direction, the Executive Director forwards this item to the Technical Advisory Committee for review and approval after public comment, if any:

1. Approve the resolution of the Imperial County Transportation Commission authorizing remote meetings in accordance with the provisions of the State Assembly Bill (AB) 361.
2. Authorize the Chairperson to sign the resolution.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is placed above the printed name.

David Aguirre  
Interim Executive Director

Attachments

MB/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION  
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS  
OF STATE ASSEMBLY BILL 361.**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the County of Imperial is committed to preserving and nurturing public access and participation in meetings of the Imperial County Transportation Commission and other public meetings subject to the Ralph M. Brown Act (“Brown Act”); and

**WHEREAS**, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

**WHEREAS**, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

**WHEREAS**, Imperial County Transportation Commission believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

**NOW, THEREFORE**, the Imperial County Transportation Commission resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial County Transportation Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial County Transportation Commission takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

**PASSED AND ADOPTED** by the Imperial County Transportation Commission, County of Imperial, State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by the following roll call vote:

\_\_\_\_\_.

\_\_\_\_\_  
Chair of the TAC

ATTEST:

\_\_\_\_\_  
CRISTI LERMA  
Clerk

### **3. ADOPTION OF MINUTES FOR AUGUST 25, 2022**

Requesting a motion to adopt



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## **TECHNICAL ADVISORY COMMITTEE**

### **DRAFT MINUTES**

**August 25, 2022**

#### **Present:**

Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
George Galvan	City of Calipatria
Abraham Campos	City of El Centro
Adriana Anguis	City of Holtville
Jesus Villegas	City of Imperial
Ramiro Barajas	City of Westmorland
Veronica Atondo	County of Imperial
Ismael Gomez	Imperial Irrigation District

#### **Others:**

David Aguirre	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Phillip Ramirez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Ana Gutierrez	City of Brawley
Livier Lau	City of Calexico
Felix De Leon	City of El Centro
Andres Miramontez	City of El Centro
Christian Rodriguez	City of El Centro
Alex Chavez	City of Holtville
Othon Mora	City of Holtville
Marco Coronel	City of Imperial
Jim Minnick	County of Imperial
Ismael Garcia	County of Imperial
Nicole Falvey	Caltrans
Alex Araiza	Caltrans
Rafael Reyes	Caltrans
Bryan Ott	Caltrans
Nick Ventrilla	Caltrans
Anna Strahan	Caltrans



David Salgado	SCAG
Manuel Ortiz	IID
Yoli Viviana Sanchez	Health Program Coordinator

1. The meeting was called to order at 10:04 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. Adopted resolution authorizing remote teleconference meeting in accordance with Assembly Bill 361. ICTC requested a motion to adopt. (Galvan/Campos). **Motion Carried.**
3. A *motion* was made to adopt the minutes for June 23, 2022 (Atondo/Galvan) **Motion Carried.**
4. **2022 Walk to School Presentation:**  
(Presented by: Yoli Viviana Sanchez, Health Program Coordinator)
  - The benefits of children doing physical activity are building strong bones and muscles, reduces anxiety and depression, and reduces risk of diseases such as, cancer, heart disease, obesity, etc.
  - The benefits of walking to and from school are reduces harmful greenhouse gas emissions, contributes to their daily amount of exercise, and facilitates social bonds among peers and parents.
  - To implement Safe Routes to School: school districts faculty, law enforcement, city hall, students, parents, signs and banners, stickers, etc.
  - Walk Audits are a great tool in creating communities where residents can participate in making their vision of healthy, safe, walkable streets real.
  - Walk Audits on Streets Near the School: Identify school drop-off and pick-up areas, engage students in understanding their neighborhoods, lead to a reduction in traffic flow, and assist with attendance and tardiness issues.
  - Kit of Parts: The mission is to develop dynamic strategies to engage children in physical activity and reduce greenhouse gas emissions.
  - For more information on the Imperial County Safe Routes to School Project please contact Yoli Viviana Sanchez at [Yoli Viviana Sanchez@co.imperial.ca.us](mailto:Yoli.Viviana.Sanchez@co.imperial.ca.us)
  - For more information, on the Kit of Parts please contact David Salgado at [salgado@scag.ca.gov](mailto:salgado@scag.ca.gov).
5. **2023 Active Transportation Program Regional Guidelines and 20 Point Scoring Methodology:**  
(Presented by: Virginia Mendoza & Marlene Flores)
  - ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:
    1. Approve the following methodology for assigning points of the 2023 Active Transportation Program Regional Guidelines:
      - a. 20 points for projects that have been identified in an adopted local and/or regional plan; and
      - b. Zero points for projects that have not been identified in an adopted local and/or regional plan.
  - A *motion* was made to approve the Active Transportation Program Regional Guidelines and 20 Point Scoring Methodology. (Falomir/Campos) **Motion Carried.**

**6. Surface Transportation Block Grant Program and Congestion Mitigation and Air Quality Program 2022 Project Selection for Programming in – FFY 2025/2026:**

*(Presented by: Virginia Mendoza & Marlene Flores)*

- TAC members received a copy of both CMAQ and STBG Scoring and ranking of the projects in the last call for projects in addition to the highest-ranking list of projects not selected for funding. TAC members discussed and deliberated all possible ways of distributing the CMAQ and STBG funds in accordance with the CMAQ and STBG guidelines.
- Based on the recommendation of the TAC members on August 25, 2022, the following recommendations were proposed:
- Based on the recently completed Call for projects in 2022, and the selection of the next priority projects being minimal; the collective group opted to conduct a Mini Call for projects for CMAQ and STBG for FFY 2025-2026.
- Every local agency will submit a project, whether it is an existing project, additional funds for existing projects or a new project; and
- Taking into consideration all agencies and the amounts available for each program, TAC members recommended to keep project request amounts between \$500 to \$800 (federal request) and remind all local agencies of the minimum local match requirement of 11.47% for both CMAQ and STBG program funds.
- Local agencies please note that the request to use the “Expedited Project Selection Procedures” (EPSP) process will be an option if you have a project that needs to move forward.
- A timeline was also created and distributed to all TAC Members.

**7. Proposed Distribution plan for the 2020 Cycles 3 & 2022 Cycle 4 Local Partnership Formulaic Program (LPP):**

*(Presented by: Virginia Mendoza & Marlene Flores)*

- ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:
  1. Approve a Proposed Distribution Plan for the Local Partnership Formulaic Program funds.
    - a. Cycle 3 Option #1 Population and Maintained Mileage Distribution Plan or
    - b. Cycle 3 Option #2 Flat Distribution Plan
    - c. Cycle 4 Option #1 Population and Maintained Mileage Distribution Plan or;
    - d. Cycle 4 Option #2 Flat Distribution Plan
    - e. Authorize staff to open Call for Projects for the Local Partnership Formulaic Program Cycle 3 and Cycle 4
  2. Authorize staff to submit the recommended projects to the California Transportation Commission (CTC).
- A *motion* was made to approve Cycle 3 Option #2 Flat Distribution Plan and Cycle 4 Option #2 Flat Distribution Plan. [\(Campos/Villegas\)](#) **Motion Carried.**

**8. Caltrans Updates / Announcements:**

*(Presented by: Rafael Reyes)*

- As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Blvd were widened and improved to serve the expansion to the west

- The project is expected to be “Provide a safe and reliable transportation network that serves all people and respects the environment” substantially completed and open to traffic in late 2022. The total project cost is estimated at \$8.2 million.
- SR-98 Widening Project: Construction has restarted. A part of their executive team went out and met with Local Officials in the business community there to take in their suggestions.
- The Stage 1 of the project completion date is by mid-November. The intent is to avoid further impacts on the holiday season. The subsequent stages are also planned to start to avoid the holiday season.
- The construction team has had close coordination/communication with the business community to make sure that those start dates are done to minimize any future impacts.

#### 9. SCAG Updates / Announcements:

*(Presented by: David Salgado)*

- **2022 SCAG Regional Conference and General Assembly May 5-6, 2022:** On May 5-6, local leaders from throughout Southern California will convene for SCAG’s 57th annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA. This two-day conference will bring together state and local elected officials, CEOs, business and civic leaders, transportation and environmental stakeholders, local government staff, and others.
- **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary.
- **Go Human Update Call for Application Released for Community Engagements Mini-Grants:** On March 28, with support from the California Office of Traffic Safety (OTS), SCAG released its Call for Applications for the Go Human Community Engagement Mini-Grants Program to support creative, community-driven traffic safety and engagement projects. SCAG will award up to \$15,000 to 25 selected projects. To access the application or to learn more about the upcoming information sessions and eligibility, please visit the Go Human webpage. Applications are due Friday, April 29.

#### 10. Cities and County Planning / Public Works Updates:

- No updates were given during the meeting.

#### 11. ICTC Updates / Announcements

*(Presented by ICTC Staff)*

##### a. Transit Planning Updates

- In the process of pursuing Federal Transit Funding to reinstate the free fare program that was ongoing during the pandemic.

##### b. Transportation Planning Updates

#### 12. General Discussion / New Business

Next TAC meeting will be September 22, 2022 via Zoom at ICTC offices

#### 13. Meeting adjourned at 12:02 p.m.

## **4. REAP 2.0 GRANT FUNDING PROGRAM**

Presented by: Jessica Reyes Juarez, SCAG

## **5. CALTRANS UPDATES/ ANNOUNCEMENTS**

Presented by Caltrans Staff



# DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

## Imperial County Transportation Commission (ICTC)

### Technical Advisory Committee (TAC)

September 22, 2022

**Contact:** Ben Guerrero, Local Area Engineer [Benjamin.Guerrero@dot.ca.gov](mailto:Benjamin.Guerrero@dot.ca.gov) or 619-985-1492 (cell)

#### New District 11 Local Assistance Engineer (DLAE)

Please welcome the Caltrans District 11 Local Assistance Engineer (DLAE) **Bryan Ott**! He resumes this management role as a permanent assignment and will look forward to continued collaboration on both the State and federal aid funding opportunities.

#### Inactive Projects

**Projects must be billed within the specified and agreed-upon timeframe to avoid de-obligation of funds.**

The “Inactive” and “Future Inactive” project list was updated **September 2, 2022**. Action is required by the County of Imperial and the City of Brawley.

**September 5, 2022 was the deadline** to submit “Inactive” invoices or a justification. *District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates.* **Any agency that does not invoice before “Inactive” status must submit a justification on the spreadsheet available for download through this updated link –**

**<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/inact/justification-inactive-projects-blank-form-20220208.xlsx>**

**Caltrans will communicate adverse actions, acceptance, or denial of project justifications.**

A complete list of Inactive Projects – <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

*Note: An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).*

**Please notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updates quarterly.** Email the Local Assistance Program Support Analyst, Alma Sanchez, at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov)

#### **January 31, 2023 – Federal Fiscal Year (FFY) 22/23 Requests for Authorization Obligations Due!**

Funding Requests for Authorization (RFA) during this next federal fiscal year are due by January 31, 2023.

Note the **Obligation Authority (OA)** funds for redistribution are dwindling faster than in prior years. Also, make sure that funds are programmed appropriately. **Prepare to send RFA packages as soon as possible.**

Please transmit all RFA details on *LAPM* Exhibit 3-A and use the newest version from **January 2022** –

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM3A>

#### **Preparation Schedule for California Transportation Commission (CTC) Allocation Requests**

Please review the following schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the December 7-8, 2022, CTC meeting.

When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date.

Friday, **October 7, 2022**, is the final deadline (for that December 7-8, 2022, CTC meeting).

# 2022 PREPARATION SCHEDULE

## CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS

### AGENDA ITEM(S) DUE DATES

Prepared by:  
OFFICE OF CTC LIAISON  
DIVISION OF FINANCIAL PROGRAMMING  
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:  
August 2021

2022 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District & CTC	10:00 AM HQ Divisions	5:00 PM Email to HQ Budgets	10:00AM Email to CTC Liaison	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
<del>Jan 26-27 - Sacramento</del>	<del>Mon, Nov 29, 21</del>	<del>Mon, Dec 6, 21</del>	<del>Fri, Dec 10, '21</del>	<del>Fri, Dec 17, '21</del>	<del>Fri, Dec 17, '21</del>
<del>Mar 16-17 - San Diego</del>	<del>Tue, Jan 18, 22</del>	<del>Mon, Jan 24, 22</del>	<del>Mon, Jan 31, '22</del>	<del>Wed, Feb 9, '22</del>	<del>Thu, Feb 10, '22</del>
<del>May 18-19 - Central Valley</del>	<del>Mon, Mar 21, 22</del>	<del>Mon, Mar 28, 22</del>	<del>Mon, Apr 4, '22</del>	<del>Wed, Apr 13, '22</del>	<del>Thu, Apr 14, '22</del>
<del>June 29-30 - Sacramento</del>	<del>Mon, May 2, 22</del>	<del>Mon, May 9, 22</del>	<del>Mon, May 16, '22</del>	<del>Wed, May 25, '22</del>	<del>Thu, May 26, '22</del>
<del>Aug 17-18 - Bay Area</del>	<del>Mon, Jun 20, 22</del>	<del>Mon, Jun 27, 22</del>	<del>Tue, Jul 5, '22</del>	<del>Wed, Jul 13, '22</del>	<del>Thu, Jul 14, '22</del>
<del>Oct 12-13 - Santa Barbara</del>	<del>Mon, Aug 15, 22</del>	<del>Mon, Aug 22, 22</del>	<del>Mon, Aug 29, '22</del>	<del>Wed, Sep 7, '22</del>	<del>Thu, Sep 8, '22</del>
<b>Dec 7-8 - Riverside</b>	<b>Mon, Oct 10, 22</b>	Mon, Oct 17, 22	Mon, Oct 24, '22	Wed, Nov 2, '22	Thu, Nov 3, '22

\* No Scheduled Meeting in: February, April, July, September and November

Moved - Christmas  
Moved - July 4

Moved - Christmas

Moved - Christmas



# Caltrans and FHWA Live & Virtual Peer Exchange: Project Bundling

An Every Day Counts Innovation  
Project Bundling and Partnering for Local Public Agencies

October 4th – 8:30 am – 5:00 pm  
October 5th – 8:30 am – 12:30 pm  
San Diego, CA

## Registration required!

This peer exchange aims to encourage local public agencies (LPAs) to take advantage of efficiencies and buying power created by [project bundling](#), as well as opportunities for partnering with other LPAs that are more familiar with delivering Federal-aid projects.

With the Infrastructure Investment and Jobs Act ([IIJA](#)), project bundling becomes more relevant and vital. The law explicitly mentions project bundling as an alternative contracting method for enhanced program delivery. It encourages agencies to establish clear procedures to consistently realize the known benefits.

The Federal Highway Administration (FHWA) and California Department of Transportation (Caltrans) would like to help LPAs make bundling a routine process for saving time, money, and resources, especially as additional funds from the IIJA are rolled out. Bundling is also an opportunity for LPAs to partner for mutual benefits.



If you are part of a LPA and work in planning/programming, design, construction, or asset management, don't miss this worthwhile event!

## Agenda Highlights:

- *Roles* – Every agency plays a role in the project bundling process. Learn how responsibilities differ between LPAs, metropolitan planning organizations, and State departments of transportation (DOT).
- *Case Studies* – Hear how other agencies across the country have benefited from project bundling, including LPAs, State DOTs, and tribes.
- *Action Plans* – Participants will receive a template and learn how to create their own Project Bundling Action Plan.
- *Resources* – Get introduced to two project bundling guidebooks: the [FHWA Bridge Bundling Guidebook](#) and the [FHWA Advanced Project Bundling: A Reference for Getting Started](#).

[Register](#) before September 20th, to receive travel logistics information. It may be necessary to use Google Chrome to access the registration page.

**Contact** Heidi Rockwood at [hrockwood@ara.com](mailto:hrockwood@ara.com) for more information.

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Share this:



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## Related

[Every Day Counts - Project Bundling Peer Exchange Webinars](#)  
May 11, 2022  
In "Webinar/Workshop"

[FHWA Advanced Project Bundling - Free Webinar](#)  
July 5, 2022  
In "Webinar/Workshop"



## **DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES**

### **Imperial County Transportation Commission (ICTC)**

### **Technical Advisory Committee (TAC)**

**September 22, 2022**

**Contact:** Ben Guerrero, Local Area Engineer [Benjamin.Guerrero@dot.ca.gov](mailto:Benjamin.Guerrero@dot.ca.gov) or 619-985-1492 (cell)

#### **Notice of Funding Opportunity due October 4, 2022 – Railroad Crossing Elimination Program**

Under the Infrastructure Investment and Jobs Act, this notice details application requirements and procedures to obtain grant funding for eligible projects under the Railroad Crossing Elimination Program for Federal Fiscal Year 2022. The opportunity described in this notice is made available under Assistance Listings Number 20.327 – “Railroad Crossing Elimination.”

Applications for funding under this solicitation are due no later than 2:00 p.m. PT on **October 4, 2022**.

**Click for further details –**

<https://www.govinfo.gov/content/pkg/FR-2022-07-06/pdf/2022-14344.pdf>

#### **Projects with Lapsing Project End Dates (PED)**

Project phases must be complete or approved for time extensions during the specified and agreed-upon timeframe to avoid de-obligation of funds.

On **June 1, 2022**, the list of active project end dates was updated. To avoid expiration, action is required by ICTC and the County of Imperial, as well as the City of Calexico.

A complete PED list – <https://dot.ca.gov/programs/local-assistance/projects/projects-with-expiring-end-dates>

To initiate an extension or for further assistance, please contact the Local Area Engineer, Benjamin Guerrero.

#### **Division of Local Assistance Blog (LAB)**

Caltrans Local Assistance Blog (LAB) clarifies and contributes to successful delivery of transportation projects using federal resources – [LocalAssistanceBlog.com](https://www.localassistanceblog.com)

#### **2022 Local Assistance Publication Updates**

Caltrans releases updates to the *Local Assistance Procedures Manual (LAPM)* and the *Local Assistance Program Guidelines (LAPG)* annually. All changes appear in Local Programs Procedures (LPP) 21-01 – <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lpp/lpp21-01.pdf>

The *LAPM* guides the scope, organization, design, construction, and maintenance of public transportation facilities when projects are funded with federal or State dollars. The *LAPM* describes the processes, procedures, documents, authorizations, approvals, and certifications required to receive federal-aid and/or State funds for many types of local transportation projects.

The *LAPG* provides local agencies with a complete description of the federal and State programs available for financing local public transportation-related facilities. Each program is discussed in detail by chapter and addresses such topics as: project eligibility, project selection process, funding levels, key decision makers, significant dates, relevant statutory references, and related publications.

Please email [DLAPublications@dot.ca.gov](mailto:DLAPublications@dot.ca.gov) with any questions.



# **DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES**

## **Imperial County Transportation Commission (ICTC)**

### **Technical Advisory Committee (TAC)**

**September 22, 2022**

**Contact:** Ben Guerrero, Local Area Engineer [Benjamin.Guerrero@dot.ca.gov](mailto:Benjamin.Guerrero@dot.ca.gov) or 619-985-1492 (cell)

#### **Invoice Form Required (updated August 2020)**

Please transmit all invoices on *LAPM* Exhibit 5-A (use the **August 2020** version).

These following links have details and instructions –

<https://dot.ca.gov/programs/local-assistance/projects/local-agency-invoice-process>

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM5A>

With any questions, please contact either the assigned Local Area Engineer or the Local Assistance Program Support Analyst, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov) or phone 619-987-0766.

#### **Disadvantaged Business Enterprise (DBE) Update**

As a reminder, *Local Assistance Procedures Manual (LAPM)* Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.

Annual FFY Disadvantaged Business Enterprise Goal and Methodology Proposal information is online –

<http://www.localassistanceblog.com/2021/10/06/annual-disadvantaged-business-enterprise-goal>

#### **Cooperative Training Assistance Program (CTAP) – New Learning Opportunities! (mostly online)**

Access the new Cooperative Training Assistance Program (CTAP) website to register for subsidized, practical training for transportation professionals in California's cities, counties, tribal and regional transportation agencies. Send any questions to the CTAP Registrar: [CA-CTAP@csus.edu](mailto:CA-CTAP@csus.edu)

Familiar courses include:

- Federal Aid Series
- Resident Engineers Academy
- Procedures for Right of Way Acquisition

Both the Federal Aid Series and Resident Engineers Academy courses fill-up quickly. Please enroll early!

Schedule is available at the following link – <https://ca-ctap.org/?pid=1609>

Recordings of several trainings are online.

The Active Transportation Resource Center (ATRC) offers customized training at no cost. The following link has more information – <https://caatpresources.org/1502>. To request training, contact [ATRC@csus.edu](mailto:ATRC@csus.edu)

For questions about additional training opportunities, please contact the District 11 Local Assistance Training Coordinator, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov) or by phone 619-987-0766.



## DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATES

### Imperial County Transportation Commission (ICTC)

### Technical Advisory Committee (TAC)

September 22, 2022

**Contact:** Ben Guerrero, Local Area Engineer [Benjamin.Guerrero@dot.ca.gov](mailto:Benjamin.Guerrero@dot.ca.gov) or 619-985-1492 (cell)

#### **Title VI Nondiscrimination Program**

Caltrans Division of Local Assistance delivered training for Local Public Agencies (LPA) to implement the federally mandated Title VI program. This training provides the LPA with FHWA requirements of Title VI to incorporate nondiscrimination principles and provisions in all locally administered federal-funded programs, plans, and activities.

Additional Title VI resources and recordings of training are available on this webpage –

<https://californialtap.org/index.cfm?pid=1579>

A reminder for local agencies to comply with all Title VI requirements. See *Local Assistance Procedures Manual (LAPM)* Section 9.2, Title VI of the Civil Rights Act of 1964 (Title VI) and Related Statutes:

*Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR part 21).*

Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract. U.S. Department of Transportation Order No.1050.2 requires Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to Title VI program and compliance review at any time.

Link to guidance for Title VI complaints - [dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi](https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi)

A Frequently Asked Questions (FAQ) document linked below has further details –

[localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances](https://localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances)

Expires – Upon Issuance of LPP

## Revision to Independent Office of Audits and Investigations (IOAI) Financial Document Review (FDR) Process

### I. BACKGROUND

Currently, all consultants (including prime and subconsultants) on a proposed federal-aid or state-only funded Architectural and Engineering (A&E) contract with a dollar value equal to or greater than \$150K are subject to a FDR. The FDR is a process conducted by IOAI to review the Indirect Cost Rate (ICR) financial documents to either accept or adjust the indirect cost rate prior to contract execution.

In a recent process review for the year 2020-21, FDR local data showed that A&E contracts under \$1 million accounted for 62% of FDR reviews, but only 14% of the overall contract amounts. As a result, IOAI identified a need for increasing the threshold that will require an FDR submittal for A&E consultant contracts from \$150K to \$1M and eliminating the submittal requirements for Exhibit 10-H: Cost Proposal as it is not a part of the FDR procedures.

In addition, the Federal Highway Administration (FHWA) issued Memorandum HCFB-30 dated March 24, 2021, which stated that when Paycheck Protection Program (PPP) loan proceeds are applied to a firm's cost (direct or indirect) within the scope of a federally funded contract and the PPP loan is forgiven, appropriate adjustments to consultant accounting records become necessary to comply with 48 CFR Part 31. As a result, PPP loan forgiveness will need to be considered when calculating the Indirect Cost Rate (ICR).

### II. POLICY

The minimum threshold that will require the FDR submittal for A&E consultant contracts will be raised from \$150K to \$1M effective immediately. Exhibit 10-H's (Cost Proposal) are no longer required for FDR submittal and are retired from Local Assistance Procedures Manual (LAPM) Chapter 10: Consultant Selection.

IOAI will assume ownership of the following LAPM Exhibits and these exhibits are retired from LAPM Chapter 10 (form titles will be changed and are now hosted on the [IOAI website](#)):

- Exhibit 10-A: A&E Consultant Financial Document Review Request is now "[Financial Document Review Request](#)"
- Exhibit 10-K: Consultant Annual Certification of Indirect Costs and Financial Management System is now "[Certification of Indirect Costs and Financial Management System](#)"

The Division of Local Assistance (DLA) is adopting Caltrans Division of Procurement and Contracts' (DPAC) guidance for PPP loan forgiveness, except the required Paycheck Protection Program Certification Form is replaced by IOAI's Paycheck Protection Program Questionnaire.

### III. PROCEDURE

For consultants (including prime and sub-consultants) on a proposed federal-aid or state-only funded A&E contract with a dollar value equal to or greater than \$1M, Local Public Agencies (LPAs) are required to:

- Obtain all required ICR supporting documentation from A&E prime consultants and sub-consultants as outlined in the [Financial Document Review Request form](#).
- Ensure consultants complete IOAI's PPP questionnaire unless the firm is requesting the Safe Harbor Rate. IOAI will use the completed questionnaire to determine compliance with the applicable requirements.
- Forward the complete Financial Review package to IOAI for review at [conformance.review@dot.ca.gov](mailto:conformance.review@dot.ca.gov).

### IV. APPLICABILITY / IMPACTS

This policy, effective immediately, is applicable to all federally and state-funded A&E contracts procured by the LPAs. The PPP loan is only applicable to federally funded A&E contracts.

The following documents are created/updated to incorporate the revised policy and procedures associated with this OB:

Chapter / Exhibit	Description of Changes that supersede current publications
<b>LAPM Chapter 10:</b> Consultant Selection	<ul style="list-style-type: none"> <li>• References to Exhibits 10-A, 10-K, and 10-Hs will be removed.</li> <li>• The minimum threshold that requires FDR submittal for A&amp;E consultant contracts will be changed from \$150K to \$1M.</li> </ul>
<b>Exhibit 10-A:</b> A&E Consultant Financial Document Review Request	<ul style="list-style-type: none"> <li>• Form title will be changed to "Financial Document Review Request" and hosted on IOAI's <a href="#">website</a>.</li> <li>• The form is updated to incorporate the revised policy and procedures associated with this Office Bulletin (OB).</li> <li>• Exhibit 10-A is retired from the LAPM.</li> </ul>
<b>Exhibit 10-K:</b> Consultant Annual Certification of Indirect Costs and Financial Management System	<ul style="list-style-type: none"> <li>• Form title will be changed to "Certification of Indirect Costs and Financial Management System" and hosted on IOAI's <a href="#">website</a>.</li> <li>• The form is updated to incorporate the revised policy and procedures associated with this Office Bulletin (OB).</li> <li>• Exhibit 10-K is retired from the LAPM.</li> </ul>



<b>Exhibits 10-H 1 to 4:</b> Cost Proposal	<ul style="list-style-type: none"><li>Exhibits 10-H 1 to 4 are retired from the LAPM.</li><li>Sample Cost Proposal 1-4 templates are posted on A&amp;E website at: <a href="https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/consultant-selection-procurement">https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/consultant-selection-procurement</a>.</li></ul>
<b>Exhibit 10-R:</b> A&E Boilerplate Agreement Language	<ul style="list-style-type: none"><li>References to Exhibit 10-Hs are removed.</li></ul>
<b>LAPM 5-A:</b> Local Agency Invoice	<ul style="list-style-type: none"><li>Section 4 checklist: #9A, 3<sup>rd</sup> bullet will be revised to account for the changes associated with this OB.</li></ul>

Recommended: Original signature on file September 12, 2022  
Bing Luu, Program Manager  
A&E Oversight Branch Date

Approved: Original signature on file September 12, 2022  
Tanzeeba Kishwar, Chief  
Office of Guidance & Oversight Date

Attachments: Exhibit 10-R: A&E Boilerplate Agreement Language

# **6. SCAG UPDATES/ ANNOUNCEMENTS**

Presented by SCAG Staff



## Memorandum

**Date:** September 14, 2022  
**To:** ICTC Management Committee Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** Southern California Association of Government's (SCAG) Report

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The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Committee meeting for the month of September 2022.

### 1. 33<sup>rd</sup> ANNUAL DEMOGRAPHIC WORKSHOP

The 33rd Annual Demographic Workshop, co-hosted by SCAG and the University of Southern California, will be held virtually on the afternoons of Wednesday, Sept. 14, and Wednesday, Sept. 21. This year's workshop will explore the demographic trends that have and have not bounced back following the COVID-19 pandemic, how different populations have experienced the rebound in different ways, and the impact of remote work and other emerging trends in our cities. More information will be available soon. Please check [scag.ca.gov/demographics](https://scag.ca.gov/demographics) for updates.

### 2. REAP 2.0 HOUSING SUPPORTIVE INFRASTRUCTURE DEVELOPMENT PROGRAM OUTREACH

SCAG staff have kicked off an extensive outreach program for development of the Regional Early Action Planning (REAP) 2.0 housing supportive infrastructure program. In June, SCAG hosted a series of one-on-one meetings, listening sessions and presentations to solicit stakeholder input on proposed program areas, core objectives, and prioritization of projects. Through coordination with subregional councils of governments, SCAG staff engaged with city and county planning staff at regularly scheduled planning director meetings and working groups. To help identify existing efforts, funding gaps and need for technical assistance, SCAG hosted two listening sessions open to staff of local cities and counties and engaged key tribal government representatives as well. To solicit feedback from the housing development community, SCAG launched focused outreach efforts targeting community-based organizations, housing trusts, developers, tribal governments, community land trusts and housing authorities. Outreach efforts will continue throughout summer and early fall, in support of SCAG's full REAP 2.0 funding application due in December 2022. DRAFT Guidelines are set for review and release later this fall. More information on SCAG's REAP 2.0 programs is available at [scag.ca.gov/reap2021](https://scag.ca.gov/reap2021).

### **3. SCAG SUSTAINABLE COMMUNITIES PROGRAM (SCP) CALL 4! CIVIC ENGAGEMENT, EQUITY, & ENVIRONMENTAL JUSTICE**

The fourth Sustainable Communities Program (SCP) Call for Applications is anticipated to be released in Fall 2022, with a focus on Civic Engagement, Equity, and Environmental Justice. Due to the availability of new funding sources for this program, the guidelines for Call 4 are still in development. More information can be found here: <https://scag.ca.gov/scp>

### **4. SCAG PARTNERS WITH SANDAG TO HOST HOUSING POLICY FORUM ON EQUITABLE HOMEOWNERSHIP**

On Aug. 2, SCAG held its third Housing Policy Forum on Equitable Homeownership in collaboration with the San Diego Association of Governments (SANDAG) with over 260 attendees. The forum provided an overview of the State of homeownership in California presented by Adam Briones, CEO of California Community Builders. A panel of housing practitioners shared emerging programs and best practices for diverse homeownership, including the CA Dream for All Program and the African American Homeownership Program. We were also joined by local housing leaders from the SCAG and SANDAG regions that presented case studies on homeownership solutions, alternative housing models and the role that lenders can play in helping residents finance a home.

### **5. SCAG PUBLISHES NEW FEASIBILITY STUDY FOR MOBILITY-AS-A-SERVICE**

Mobility-as-a-Service, or MaaS, integrates different transportation options into a single mobility platform that provides competitive alternatives over private vehicles to promote universal basic mobility, encourage mode shift, and foster sustainable travel choices. MaaS was identified as a Key Connection in Connect SoCal, studying the feasibility of implementing a MaaS system in the region has been a priority for SCAG. The result of SCAG's study is a white paper exploring policy issues and building blocks for MaaS, and the critical steps that will advance the region towards a truly integrated transportation system. The white paper identifies certain areas within the SCAG region as having high potential to be pilot project candidates for successful MaaS implementation. The findings and recommendations set the stage for policy discussions for the Connect SoCal 2024 update. For questions regarding MaaS, please contact Priscilla Freduah-Agyemang at [agyemang@scag.ca.gov](mailto:agyemang@scag.ca.gov).

### **6. LOCAL DATA EXCHANGE PROCESS FOR CONNECT SOCIAL 2024**

SCAG's Local Data Exchange, or LDX, is a foundational step in developing Connect SoCal 2024, SCAG's next Regional Transportation Plan/Sustainable Communities Strategy. The objective of the LDX process is to engage with the 191 cities and six counties that make up our region to develop the Forecasted Regional Development Pattern and seek input on other elements of the plan.

Over the course of 2022, SCAG Local Information Services Team (LIST) plans to meet one-on-one (approximately 90 minutes) with all local jurisdictions to discuss the maps in their local context, provide background on the development of Connect SoCal 2024, and provide training on available tools in the Regional Data Platform to local jurisdictions. To date, LIST members have met one-on-one for LDX meetings with 90 jurisdictions in the region. Detailed information about the LDX process can be found in a letter that was sent via email to all City Managers and Planning Directors on May 23 from Sarah Jepson, SCAG Planning Director. For Imperial, Los Angeles and Ventura County jurisdictions, please select a meeting time at your earliest convenience. Please reach out to LIST at [list@scag.ca.gov](mailto:list@scag.ca.gov) for any questions.

## **7. FEDERAL CERTIFICATION REVIEW NEARLY COMPLETE**

As a federally designated metropolitan planning organization and transportation management agency, SCAG undergoes a certification process every four years. The certification review process, conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), encompasses all areas of SCAG's business including, but not limited to, SCAG's planning and programming processes, organization structure, policy board, planning boundary, contracts and procurement processes, public participation plan, etc.

After a review process that included a desk audit, site visits, extensive interviews and a public listening session, the federal agencies issued a report of findings in July. FHWA and FTA found that SCAG's metropolitan planning process meets federal requirements, with one corrective action and several recommendations. (The corrective action pertains to the prioritization and selection of projects funded with Congestion Mitigation and Air Quality and Surface Transportation Block Grant funds, including SCAG's role.) SCAG staff, in coordination with transportation stakeholders, has initiated actions to address the corrective action and FHWA/FTA recommendations. Final reporting of findings and issuance of certification is anticipated very shortly.

## **8. SCAG LEADERSHIP MEETS WITH STATE DIRECTOR OF HOUSING**

On Aug. 10, senior SCAG staff travelled to Sacramento to meet with Gustavo Velasquez, Director of California's Department of Housing and Community Development, and his executive team. This visit allowed us to share the impressive progress of the Regional Early Action Planning (REAP) program to date and set the stage for the REAP 2.0 program currently under development.

Key themes and projects that Director Velasquez and his team were particularly interested in further exploring include: working on increasing engagement with community-based organizations, subregional housing trust funds, technical assistance to public agencies in support of development of

publicly owned land, strategies for preserving housing units with expiring covenants, and SCAG resources like the Regional Data Platform and the Housing Element Parcel Tool.

The success of this meeting will help SCAG maintain positive relations with the state and bolster future partnership on implementing the Regional Housing Needs Allocation and other housing programs.

## **9. SCAG LOCAL GIS TRAININGS**

SCAG GIS Specialist Javier Aguilar was in Imperial County on July 27 and 28 to meet with stakeholders and partners in an effort to understand GIS Training needs and expectations in Imperial County. Javier met with representatives from the City of El Centro, Holtville, and Imperial County Workforce Development. The Imperial County Workforce Development Board/Training Room was identified as an ideal space to conduct in-person trainings for local SCAG member agency staff. SCAG will coordinate closely with local stakeholders to ensure any trainings provided meet staff needs. Please feel free to contact SCAG staff with any questions or if you wish to provide feedback regarding the opportunity.

## **10. GO HUMAN UPDATE**

SCAG's Go Human campaign selected 26 projects – spread throughout all six counties in the SCAG region – to receive an award as part of its Mini-Grant Program to fund community-driven traffic safety engagement projects. SCAG released its call for applications for the Mini-Grants Program in March 2022 and receiving 37 applications by the deadline. SCAG intends to conditionally award up to \$15,000 per project, totaling \$350,000, to these community-led traffic safety projects to implement safety and engagement strategies between June and August 2022. A full list of awarded projects will be available on the Go Human blog in the coming days. Additionally, SCAG can still support potential Walk-to-School events as October is National Walk to School Month. SCAG will be supporting

## **11. REAP UPDATE**

### ***REAP 1.0 PROGRAM HIGHLIGHTS***

With program implementation well underway for the Regional Early Action Planning Grants (REAP) 2019 program, SCAG has seen some notable successes in the recent months, with almost 60 projects having kicked off by March 2022. These projects include housing element technical assistance, accessory dwelling unit (ADU) analysis, model ordinance templates, affirmatively furthering fair housing (AFFH) analysis, surplus land inventories, housing-supportive infrastructure inventories, and outreach and education across various projects.

The Call for Collaboration, which funds community-based organizations' (CBO) local planning and

housing initiatives by promoting community-driven, equitable growth strategies, has kicked off all projects and has thus far increased involvement of CBOs and advocacy groups in housing element development.

The Sustainable Communities Program's (SCP) Housing and Sustainable Development call for projects included 12 project "bundles" for 24 jurisdictions, with eight projects kicked off and four additional projects in the procurement process.

# **7. CITIES AND COUNTY PLANNING/ PUBLIC WORKS UPDATES**

# **8. ICTC UPDATES/ ANNOUNCEMENTS**

Presented by ICTC Staff



1503 N IMPERIAL AVE SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## Memorandum

**Date:** August 2, 2022  
**To:** ICTC Management Committee Members  
**From:** David Aguirre, Interim Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on September 14, 2022.

- 1) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17, 2021 ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

*As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed to paying for all other construction related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having bi-monthly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in early 2023 with construction completed in approximately six months after construction begins.*

- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million.*



- 3) **Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality Program (CMAQ) 2022 Call for Projects – FFY 2022/2023 to FFY 2024/2025:** The STBG and CMAQ Call for Projects began on November 18, 2021. The approved 2022 CMAQ & STBG Guidelines are posted on the ICTC website at <http://www.imperialctc.org/call-for-projects/>. Applications were submitted on Friday, February 25, 2022 to ICTC office. All agencies submitted with the exception of the City of Westmorland and IID. A total of 10 STBG and 11 CMAQ applications were received by ICTC. Funding requests exceed the CMAQ and STBG amounts available for the three (3) fiscal years.

Program	Total Amount Available	Amount Requested by All Applicants
CMAQ	\$5,222,306	\$9,136,697
STBG	\$7,706,117	\$16,640,508

Technical staff representing all the cities and county participated in a scoring and ranking meeting on March 17, 2022, at the ICTC offices. This item was approved by the Commission on April, 27, 2022. *ICTC staff worked with local agency staff and programmed all approved projects in the Federal Transportation Improvement Program (FTIP). Additionally in response to the Federal Highway Administration (FHWA) corrective action of future CMAQ and STBG funds, ICTC staff will be working with local agency staff to discuss programming of FFY 2025/2026 CMAQ and STBG funds. A separate action item for FFY 2025/2026 CMAQ and STBG funding was presented to ICTC TAC in August 25, 2022 for initial direction. Direction was given to ICTC staff to begin project selection recommendation beginning with TAC on October 27, 2022.*

- 4) **IVRMA – Joint Powers Agreement (JPA) Amendment:** *IVRMA has been working with all member agencies towards completing various amendments to the existing IVRMA JPA. The proposed amendments include required newly adopted legislation language and the expansion of services that the IVRMA is anticipated to provide to the member agencies. The Final Draft document has been circulated to all member agencies for review and comment. It is anticipated that the member agencies will approve the amended JPA via individual board action in the month of September 2022 and the IVRMA board will approve the amended JPA at the September 2022 board meeting. IVRMA is attempting to amend the JPA prior to the October reporting deadline.*
- 5) **Imperial Mexicali Binational Alliance (IMBA):** *The September 8, 2022, IMBA meeting was held in the City of Calexico and included updates on Calexico East Port of Entry Bridge Widening project, Calexico West Port of Entry Phase 2A and 2B, Lithium Valley, education, Calexico East Port of Entry Gateway project. The next IMBA meeting is scheduled for November 10, 2022, in the City of Calexico. The meeting will be available via Zoom and in-person.*
- 6) **Regional Active Transportation Program:** *ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff will present the draft scoring methodology to the ICTC TAC in August 25, 2022. If approved, this item will be presented to the management and commission of ICTC.*
- 7) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible to lead the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The goal of the LRTP is to provide the following:

- Identify and promote the relationship between the transportation system to existing and future land use and

community comprehensive plans and programs.

- Provide guidance to promote the improvement of multi-modal transportation circulation of people and goods, using both motorized and non-motorized transportation modes, new technologies and infrastructure facilities.
- Recommendations and guidance to provide a safe, efficient, accessible, socially equitable and cost-effective transportation system.
- Ensure compliance with state and federal transportation planning regulations
- Develop recommendations that ensure environmentally sustainable planning practices.

The consultant team continues to work on the existing conditions technical memorandum. The first TAC meeting was held on March 30, 2022, that was attended by a diverse stakeholder group comprised of local, regional, environmental justice groups and economic development organizations. In addition, an all-day event with six (6) subgroup meetings was held on April 6, 2022, that encompassed subgroups for:

- Highways and Local Roadways
- Border and Goods Movement
- Pedestrian, Bicycles and Microbility
- Transit and Paratransit / Senior and Disabled Service
- Environmental and Environmental Justice
- Developers / Economic Development / Small Business Liaison

*The Consultant continues to work on the transportation issues and strategies task under review by ICTC staff. A TAC meeting is scheduled for Thursday, September 22, 2022.*

- 8) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. *Design was completed in the month of April 2022 and Right of Way Acquisition is underway. ICTC is exploring funding opportunities to complete the required construction efforts.*
- 9) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *The design portion of the project is complete. The project construction is underway, and construction is anticipated to be completed in early 2023.*
- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement infrastructure associated with the bus stop(s). *ICTC has begun utilizing the IVC Express route to service both bus stops along the east side (intersection of Bonita Place and Commercial Avenue) and (intersection of Alexandria Street and Brown Avenue) of Calipatria. The City of Calipatria has begun engaging its engineering team to review applicable infrastructure needs.*

- 11) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all of its transit programs. ICTC is currently working on program rollout.*
- 12) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans is coordinating the acquisition of a new contractor to complete the remaining portions of the project.*
- 13) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 14) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC made a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 15) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*

For RMRA remittance advice by cities visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_cities.html](https://www.sco.ca.gov/ard_payments_rmra_cities.html)

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- 16) **State Legislation for Transportation Funding – SB 1 Local Partnership Program (LPP):** *Local Partnership Program is comprised of formulaic program and competitive programs. The Local Partnership Formulaic Program (LPFP) funds share distributions for Cycle 3 are in the amount of \$1,549,000. Cycle 3 LPFP funds must be programmed and allocated in FY 2022-2023 and before June 30, 2023. The Program guidelines require a 50% match, project nomination forms must be collected by ICTC and submitted to the California Transportation Commission (CTC) for programming approval. Subsequently, the cities/county must submit allocation request to the CTC for use of funds. A one time extension is allowed for allocation approval by the CTC for up to 12 months. If both programming, allocation, and/or time extension is approved by June 30, 2023, funds will lapse.*

*ICTC staff is preparing to initiate the funding distribution discussion with member agency staff at the TAC meeting in August 25, 2022. Upon review and recommendations received by TAC members, project nomination forms will be gathered and presented to the ICTC Management and Commission in the September or October meetings.*

*The following is the link to the 2019 Local Partnership Program guidelines:*

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

17) **Partnerships with IVEDC:**

- **Southern Border Broadband Consortium (SBBC):** SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. *As of February 17, 2022 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.*
- **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. *As of February 17, 2022, there is a remaining grant balance of \$67,922. Of the \$67,922, \$63,717 is the remaining contract balance for SCS Engineers.*

18) **Meetings attended on behalf of ICTC:**

- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- August 24, 2022 – ICTC Commission Meeting at the ICTC Offices and via zoom meeting
- August 25, 2022 – ICTC TAC Meeting at the ICTC Offices and via zoom meeting
- August 25, 2022 – IVRMA TAC Meeting at the ICTC Offices and via zoom meeting
- September 1, 2022 – SCAG Regional Council Meeting via zoom meeting
- September 7, 2022 – ICTC SCAG Meeting at the ICTC Offices and via zoom meeting
- September 8, 2022 – Imperial Mexicali Binational Alliance Meeting in the City of Calexico