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**TRANSPORTATION COMMISSION  
AGENDA**

**WEDNESDAY, JULY 28, 2021  
6:00 PM**

**CHAIR: CHERYL VIEGAS-WALKER**

**VICE CHAIR: ROSIE ARREOLA-FERNANDEZ**

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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To participate on your computer via Zoom Meeting:

<https://us06web.zoom.us/j/83604740223?pwd=SjJDdWluRTdXUkhPSUZVWmlxWVVnQT09>

To Join by phone please dial (253) 215-8782 using Meeting ID 836 0474 0223 and Passcode 993641

**I. CALL TO ORDER AND ROLL CALL**

**II. CLOSED SESSION**

- A. Motion to convene to Closed Session
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
Title: ICTC Executive Director
- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Agency Designated Representative: Eric Havens  
Unrepresented Employee: Executive Director
- D. Announcement of Closed Session Action(s)

**III. EMERGENCY ITEMS**

- A. Discussion / Action of emergency items, if necessary.

**IV. PUBLIC COMMENTS**

In compliance with the Governor's Orders N-29-20 and N-08-21, the meeting will continue to be held telephonically and electronically until September 30, 2021. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org). Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/commission/>. If any member of the public wishes to address the Commission, please submit written comments by 5 p.m. on Tuesday, July 27, 2021. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**V. CONSENT CALENDAR**

(Executive Director recommends approval of consent calendar items)

- A. Approval of the ICTC Commission Draft Minutes: June 23, 2021 Pages 4-17
- B. Receive and File:
  - 1. ICTC Management Committee Minutes: July 14, 2021
  - 2. ICTC TAC Minutes: May 27, 2021

**VI. REPORTS** (Up to 5 minutes per staff report)

- A. ICTC Executive Director
  - Executive Director Report Page 19
- B. Southern California Association of Governments
  - See attached report Page 82
- C. California Department of Transportation – District 11
  - See attached report Page 89
- D. Commission / Committee Member Reports (if any)

**VII. ACTION CALENDAR**

- A. Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Contract Award Page 97

The ICTC Management Committee met on July 14, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

- 1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$2,956,457.81.
- 2. Authorize the Chairperson to sign the agreement.

- B. Calexico Intermodal Transportation Center (ITC) Architectural and Engineering Services – Change Order – Contract Amendment #2 Page 119

The ICTC Management Committee met on July 14, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

- 1. Approve the contract amendment to the Architectural and Engineering Consultant Agreement for the Calexico Intermodal Transportation Center with Psomas in the amount of \$62,288.48 modifying the total contract value to \$683,610.11.
- 2. Authorize the Chairperson to sign the contract amendment.

**VIII. MEETING DATE AND PLACE**

- A. The goal of ICTC is to go dark in August. However, since we only meet once a month, if needed, a meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, August 25, 2021, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting. Notification will be provided by staff.

**IX. ADJOURNMENT**

- A. Motion to adjourn

## V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes:  
June 23, 2021
- B. Receive and File:
  - ICTC Management Committee Minutes:  
July 14, 2021
  - ICTC TAC Minutes:  
May 27, 2021

**IMPERIAL COUNTY TRANSPORTATION COMMISSION****DRAFT MINUTES FOR JUNE 23, 2021****6:00 p.m.****VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Absent
City of El Centro	Cheryl Viegas-Walker via zoom
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Ryan Kelley via via zoom
Imperial Irrigation District	Javier Gonzalez via zoom

**NON-VOTING MEMBERS PRESENT:** Caltrans District 11 Ann Fox for Gustavo Dallarda**STAFF PRESENT:** Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Marlene Flores, Michelle Bastidas, Audrie Tapia, Daveline Villasenor**OTHERS PRESENT:** All via zoom – David Salgado: SCAG; Rafael Reyes, Alexis Araiza, Martin Lang: Caltrans; Erwin Gojuangco: County Council, Layla Sawari, Eric Havens: Counsel; Brenda Hom, Poonam Bapori: Ascent Environmental

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, June 23, 2021, together with staff reports and related documents attached thereto and incorporated therein by reference.

*Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.*

**I. CALL TO ORDER AND ROLL CALL**

Chair Viegas- Walker called the Commission meeting to order at 7:03 p.m. Roll call was taken, and a quorum was present.

**II. CLOSED SESSION**

- A. Motion to convene to Closed Session (Amparano/Nava-Froelich) Motion carried
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s) – at 6:00 p.m.: The ICTC Commission met in closed session to discuss a public employee performance evaluation. Direction was given to the Commission and no reportable action was taken.

**III. EMERGENCY ITEMS**

There were none.

**IV. PUBLIC COMMENTS**

There were no public comments received.



**V. CONSENT CALENDAR**

- A. Approval of the ICTC Commission Draft Minutes: May 26, 2021
- B. Receive and File:
1. ICTC Management Committee Draft Minutes: June 9, 2021
  2. ICTC TAC Minutes: April 22, 2021
  3. ICTC SSTAC Minutes: May 5, 2021

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Kelley	Yes
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Passed.**

**VI. REPORTS**

- A. ICTC Executive Director
- Mr. Baza provided updates from the report on page 27 of the agenda.
  - Mr. Baza shared that the Calexico East Port of Entry Bridge Widening Project is finalizing the construction management contract award and staff is planning to present the recommendation to the Board at the July meeting.
  - Mr. Baza provided the reporting that was pending on behalf of Ms. Viegas-Walker who requested a full report and clear understating of the deliverables and partnerships with IVEDC regarding the Southern Border Broadband Consortium (SBBC). They include the first report of the cycle and the final report for the previous cycle, and subsequent payment from the CPUC; and remaining funds for the Brawley Transit Corridor Brownfield Assessment.
- B. Southern California Association of Governments (SCAG)
- There were no updates.
- C. California Department of Transportation (Caltrans)- District 11
- Ms. Fox provided updates from the report on page 43 of the agenda
    - o Caltrans announced the successful applications and awards for the sustainable planning grants, ICTC was awarded a \$500,000 grant for sustainable freight implementation strategy.
    - o The I-8/Imperial Avenue Interchange project is scheduled to have another concrete pouring mid-July and expected to have ramps open to traffic late summer 2021.

- SR-98 Widening Project is still delayed due to the active bird nests. Construction may be able to start mid to late summer 2021 pending follow up on biological surveys.
- SR-111 Niland Geyser / Mud pot is active, however, has not moved despite the seismic activity that has been ongoing.
- The El Centro Travel Way Crew has been working on Brush control/guardrail repair at various locations.

**D. Commission Member Reports**

- Mr. Nava shared facilities are beginning to open in the City of Brawley.
- Ms. Viegas-Walker shared all the jurisdictions are receiving a great amount of cash.
- Cal Cities annual conference will be held in Sacramento this year, please reach out if you are planning to attend.
- Mr. Gonzalez shared that the City of Calexico requested that the IID facilitate the clean up the Highway 111.
- Mr. Gonzalez stated that on behalf of the Imperial County Southern Border Alliance they would like to extend an invitation to the Imperial County Transportation Commission to present at the next meeting with information on what ICTC's role and plans for any future Calexico Projects.

**VII. INFORMATION CALENDAR**

**A. Imperial County Regional Climate Action Plan.**

Ms. Mendoza announced Ms. Hom and Bapori had prepared a presentation for the Commission on The Regional Climate Action Plan. The Regional Action Climate Plan is led by the Imperial County Transportation Commission with the intent to quantify GHG emissions and recommend reduction strategies. The regional CAP is funded by the Southern California Association of Governments and recommendations of the Regional CAP is intended to be a baseline tool for local agencies. The purpose of the Regional Cap is to address the impacts of climate change and reduce greenhouse gas (GHG) emissions in the Imperial Valley region which includes the County of Imperial (County) and the cities of Brawley, Calexico, Calipatria, Holtville, El Centro, Imperial, and Westmorland. The Regional CAP is consistent with and complementary to statewide legislation and regulation and establishes local strategies, measures, and actions aimed at reducing GHG emissions.

**VIII. ACTION CALENDER**

**A. Draft ICTC Overall Work Program (OWP) and Budget, FY 2021/2022**

Mr. Aguirre presented and covered the adoption of ICTC's Overall Work Program (OWP) and Budget, FY 2021/2022, and stated this new Fiscal Years Budget (FY 2021-2022) of \$52 million is the largest budget since ICTC's inception. Mr. Aguirre shared a few of the many milestones and accomplishments that ICTC has had over the past year.

The OWP and Budget is divided into multiple sections; the Budget Summary, and the core programs of Regional Transpiration Planning, and programing, Transit Operations, Planning and Program Management, Regional Collaboration, and the incorporation of the SAFE and IVRMA programs.

Ms. Viegas-Walker requested Mr. Aguirre provide an email explaining the Budget comparison for page 76 of the agenda.

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget FY 2021/2022

B. Unmet Transit Needs Public Hearing Process- Fiscal Year 2021-22

Mr. Aguirre stated ICTC had to take a different approach to conduct the Unmet Transit Needs Public Hearing due to the Pandemic. On June 7, 2021, the Unmet Transit Needs Hearing Panel conducted the required local Public Hearing. The Hearing Panel reconvened on June 16, 2021, to consider the verbal and written testimony and staff recommendations. After discussion of the analysis portion, the Panel developed the "Findings" to assist in the allocation of resources and determination of the service levels to be provided. The process consequently guides the FY 2021-22 Transit Financing Plan and work program activities.

1. Adopted the FY 2021-22 "Findings" and the prioritized 2021 ICTC Unmet Transit Needs List as Presented or amended.
2. Authorized the Chairman to sign the attached resolution,
3. Directed staff to forward the FY 2021-22 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.

C. Donation Acceptance Agreement between U.S. General Services Administration (GSA) and Imperial County Transportation Commission (ICTC) for the Calexico East Port of Entry Bridge Widening Project.

Mr. Baza stated the Imperial County Transportation Commission, in coordination with General Services Administration (GSA) Federal Highway Administration (FHWA and Caltrans will facilitate and deliver the Calexico East Port of Entry (POE) Bridge Widening over the All-American Canal project.

1. Authorized the Chairperson to sign the Donation Acceptance Agreement between U.S. General Services Administration (GSA) and Imperial County Transportation Commission (ICTC) for the Calexico East Port of Entry Bridge Widening Project.

D. Legal Services Agreement- County of Imperial- Imperial County Transportation Commission (ICTC) FY 2021/2022 to FY 2023-24

1. Authorized the Chairperson to sign the agreement for the continuation of legal services between the County of Imperial and the Imperial County Transportation Commission for an annual fee not to exceed \$30,000, effective July 1, 2021, through June 30, 2024
2. Directed Staff to forward the agreement to the County of Imperial

E. Legal Services Agreement- County of Imperial- Service Authority for Freeway Emergencies (SAFE) FY 2021/2022 to FY 2023-24

1. Authorized the Chairperson to sign the agreement for the continuation of legal services between the County of Imperial and the Service Authority for Freeway Emergencies for an annual fee not to exceed \$5,000, effective July 1, 2021, through June 30, 2024
2. Directed Staff to forward the agreement to the County of Imperial

It was agreed upon by the commissioners to combine all actions in a single roll call. A motion was made by [Viegas-Walker](#) and seconded by [Nava](#) to approve the action calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Plancarte	Yes
County of Imperial Kelley	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Passed.**

**IX. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **July 28, 2021, at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 via Zoom Meeting.

**X. ADJOURNMENT**

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
DRAFT MINUTES OF July 14, 2021  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Absent
City of Calexico	Miguel Figueroa
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Rebecca Terrazas-Baxter
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Absent
City of Westmorland	Absent
ICTC	Mark Baza

**STAFF PRESENT:** David Aguirre, Audrie Tapia, Cristi Lerma

**OTHERS PRESENT:** David Salgado: SCAG; Maurice Eaton, Rafael Reyes, Hanh Dung Khuu, Ben Guerrero, Caltrans; Cesar Sanchez: First Transit; Alexis Brown: City of Imperial

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 14, 2021, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chair Nick Wells began the meeting at 10:35 a.m. without a quorum and moved directly to the reports section of the agenda. At 10:44 a.m. called the Committee meeting to order where roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by [Morita](#) seconded by [Colio-Warren](#) to approve the consent calendar as presented; Roll call was taken:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes

County of Imperial Baxter -Terrazas for Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion carried unanimously.**

- |    |   |               |
|----|---|---------------|
| A. | Approval of Management Committee Draft Minutes: | June 9, 2021  |
| B. | Received and Filed:                             |               |
| 1. | ICTC Commission Draft Minutes:                  | June 23, 2021 |
| 2. | ICTC TAC Minutes:                               | May 27, 2021  |
| 3. | ICTC SSTAC Minutes:                             | June 2, 2021  |

**V. REPORTS**

- A. ICTC Executive Director
- Mr. Baza provided an update from the report on page 23 of the agenda.
  - Mr. Baza informed the Committee that the FY 2021/2022 Overall Work Program and Budget Executive Summary was attached to the agenda and that a full document would be available by the end of July.
  - The Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding transit. The Regional ATP is grant funded by the Southern California Association of Governments (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatpktuagis.hub.arcgis.com/>. More information regarding public workshops is on the report on page 23.
- B. Southern California Association of Governments (SCAG)
- Mr. Salgado provided updates from the report on page 50 of the agenda.
    - o SCAG will be hosting a Toolbox Tuesday: Cal Adapt's Local Climate Change Snapshot Tool on Tuesday, July 27, 2021, from 10:00 a.m.- 11:30 a.m. The Local Climate Change Snapshot Tool can be used by local jurisdictions to develop climate change and resilience plans, projects, and programs. The training will provide an in-depth demonstration of the tool and its indicators, showcasing different features. Please contact David Salgado with any questions.
    - o SCAG's Go Human Traffic Safety Peer Exchange is open to register for a free virtual series designed to bring together practitioners from the six-county region to explore topics like equity, reimaging community safety, and community engagement.
- C. Caltrans Department of Transportation – District 11
- Mr. Reyes provided updates from the report on page 57 of the agenda.
    - o The I-8 Imperial Avenue Interchange concrete pour was completed as mentioned in the previous meeting.
    - o The SR-98 Widening Project was delayed due to active bird nest however a follow-up survey held on 06/21/21 found some remaining active nest but cleared major construction activities to begin in August.

- D. Committee Member Reports
- There were no updates.

## VI. ACTION CALENDAR

- A. Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Contract Award.

Mr. Aguirre informed the Committee the U.S. Department of Transportation awarded the Imperial County Transportation Committee (ICTC) with a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project.

The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released on April 5, 2021. Four (4) firms responded to the RFP. An evaluation team comprised of representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and the Imperial County Transportation Committee (ICTC) participated in the evaluation of the proposals. A qualification-based evaluation approach was utilized for the evaluation of the proposals. The evaluation team unanimously ranked Jacobs as the highest-ranking firm. ICTC proceeded to request a formal cost estimate to complete the required services. Jacobs submitted the proposed cost of \$2,956,457.81.

Jacobs has intensive experience working with similar type bridge improvement projects. The Jacobs team is professionally qualified and will be able to assist ICTC with the various construction management/resident engineering tasks. Jacobs will utilize the services of a DBE located in the Imperial Valley area to assist with various required services.

The ICTC Management Committee forwarded this item to the Commission for their review and approval, after public comment if any.

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project Construction Management/Resident Engineering Services to Jacobs in the amount of \$2,956,457.81.
2. Authorize the Chairperson to sign the agreement.

A motion was made by [Morita](#) seconded by [Colio-Warren](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Baxter -Terrazas for Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion carried unanimously.**

- B. Calexico Intermodal Transportation Center (ITC) Architectural and Engineering Services-Change Order – Contract Amendment #2

Mr. Aguirre announced ICTC awarded the contract to Psomas, to assist with the development of the project improvement plans, specifications, contract documents, and some environmental documentation required to complete the preliminary engineering for the Calexico ITC project.

The initial agreement was approved by the commission in the amount \$557,884.63. A change order was previously approved in the amount of \$63,437.00 to complete numerous required environmental studies. The proposed change order submitted by Psomas is \$62,288.48. ICTC reviewed the proposed scope and fee and found the proposed cost to be reasonable. The total revised contract would be \$683,610.11. The proposed change order – contract amendment fee has been budgeted in the ICTC FY 21-22 Budget.

The ICTC Management Committee forwarded this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the contract amendment to the Architectural and Engineering Consultant Agreement for the Calexico Intermodal Transportation Center with Psomas in the amount of \$62,288.48 modifying the total contract value to \$683,610.11.
2. Authorize the Chairperson to sign the contract amendment

A motion was made by Medina seconded by Piedra. Roll call was taken:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Baxter -Terrazas for Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion carried unanimously.****VII. INFORMATION CALENDAR**

- A. U.S. Census Bureau 2021 – Imperial County Data Summit & Community data

Ms. Camacho presented at the City County Managers Association meeting held shortly after the Management Committee. Ms. Camacho announced many cities had a double digit increase which includes the Imperial Valley growing a little over 4% higher compared to 2010. The first kickoff workshop was held on July 14, 2021, hosted by the Census



Legacies table, the U.S. Census Bureau, and the center for Social Innovation at UC Riverside, the event purpose was to empower community members through a series of live demonstrations and training on how easily access U.S Census data and tools directly on their official websites. The event was also an opportunity to establish a partnership with local U.S Census Bureau representatives that can answer questions, provide resources, as well as hear community feedback and ideas.

Ms. Camacho stated the next event with a total of five workshops being held will be on July 30, 2021, at 4:00 p.m. Ms. Lopez added the goal is to promote Regional Equity targeting the youth department and to receive their input. For more information, please contact Guadalupe Camacho at [Guadalupe.n.camacho@2020census.gov](mailto:Guadalupe.n.camacho@2020census.gov) or Karla Lopez del Rio at [KarlaLo@ucr.edu](mailto:KarlaLo@ucr.edu). More information of the reports that have been produced in partnership with local community partners and funders can be found on <https://socialinnovation.ucr.edu/state-inland-empire-series>.

- VIII.** The Committee has agreed to go dark in the month of August and will resume meetings on **September 8, 2021**, at the **ICTC Offices and via Zoom Meeting**. The Committee expressed interest in beginning in person meetings. This will be possible upon further discussion and preparation.

**IX. ADJOURNMENT**

- A. Meeting adjourned at 10:55 a.m. ([Colio Warren/Morita](#))



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## **TECHNICAL ADVISORY COMMITTEE**

### **DRAFT MINUTES**

**May 27, 2021**

#### **Present:**

Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
Frank Fiorenza	IID
George Galvan	City of Holtville

#### **Others:**

Virginia Mendoza	ICTC
Mark Baza	ICTC
Marlene Flores	ICTC
Audrie Tapia	ICTC
David Salgado	SCAG
Catherine Gutierrez	City of El Centro
Felix De Leon	City of El Centro
Angel Hernandez	City of El Centro
Christian Rodriguez	City of El Centro
Elva Pacheco	City of Imperial
Manuel Cabrera	City of Brawley
Andy Miramontes	City of Brawley
Guillermo Sillas	City of Brawley
Jim Minnik	County of Imperial
Ben Guerrero	Caltrans
Ryan Fallica	Caltrans
Daniel Hernandez	Caltrans
Rafael Reyes	Caltrans
Deborah McGarrey	SoCal Gas
Brenda Hom	Ascent Environmental
Poonam Boparai	Ascent Environmental

1. The meeting was called to order at 10:01 a.m. A quorum was present and introductions were made. There were no public comments made.

2. A *motion* was made to adopt the minutes for April 22, 2021 ([Atondo/Gaste](#)) **Motion Carried.**
3. ICTC Staff Forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any;

1. Approve the Imperial County Regional Climate Action Plan.
  - Virginia Mendoza announced Brenda and Poonam had prepared a presentation for the Committee on The Regional Climate Action Plan. The Regional Action Climate Plan is led by the Imperial County Transportation Commission with the intent to quantify GHG emissions and recommend reduction strategies. The regional CAP is funded by the Southern California Association of Governments and recommendations of the Regional CAP is intended to be a baseline tool for local agencies. Recommendation as a plan that was completed/ or acceptance of completion of the plan. It was determined by Abraham the IID and Mark: to Accept the Document/plan for presentation only to Management and Commission with the caveat of seeking additional agricultural comments prior to any formal adoption.

A *motion* was made to Accept the Document/plan for presentation only to Management and Commission with the caveat of seeking additional agricultural comments prior to any formal adoption ([Fiorenza/Galvan](#))

All cities with the exception of the IID and County of Imperial voted no along with one abstain from the City of Westmorland.

**4. Caltrans Updates / Announcements** (*Presented by: Ben Guerrero*):

- Caltrans provided general information on inactive projects. As of May 21, 2021, the INACTIVE and Future Inactive list was updated. Action is required by the Imperial County Transportation Commission (ICTC) and County of Imperial, as well as these four other cities: Brawley, Calexico, Holtville, and Imperial.
- February 19, 2021 was the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds. Agencies that do not plan to send an invoice by May 20, 2021, must submit a justification. A complete list of Inactive Projects can be found on <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects> for further questions or concerns regarding the Inactive invoices please reach out to Alma Sanchez at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov).
- A completed "Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form" (Exhibit 9-B) and a "Local Agency Americans with Disabilities Act (ADA) Annual Certification Form" (Exhibit 9-C) must be submitted prior to June 1, 2021. Failures to submit the completed forms delays processing of Requests for Fund Authorization(E-76)
- Federal Fiscal Year (FFY) 20-21 Request for Authorization Obligations are due by July 29, 2021.
- The U.S. DOT Office of Civil Rights has extended guidance to June 30, 2021 for Disadvantaged Business Enterprise (DBE) program requirements and certification procedures during the public health emergency.
- All allocation request packages for California Transportation Commission (CTC) approval during the August 18-19, 2021 CTC meeting. When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date. Friday, June 18, 2021, is the next deadline (for the August 18-19, 2021, CTC meeting).
- Caltrans has released the 2021 Local Assistance Procedures Manual (LAPM) as well

as updates to the Local Assistance Program Guidelines (LAPG). All changes have been documented in Local Programs Procedures 20-01 (LPP 20-01)

- The Exhibit 6-A Preliminary Environmental Study (PES) Form is now Electronic Signature-fillable. A PDF is posted on the Local Assistance Procedures Manual forms webpage.
- Local Agencies are to comply with all Title VI requirements. Refer to the Local Assistance Procedures Manual for more information.
- Quality Assurance Program (QAP) expires in September 2021 for the County of Imperial and January 2022 for the City of Imperial.
- Daniel Hernandez shared the Caltrans Active Transportation Plan will be presented in the next TAC meeting.
- The I-8 closure will be taking place Tuesday June 1, 2021, starting at 8:00 p.m. the initial concrete pour will be June 3<sup>rd</sup> followed by the main event that is set to be scheduled for the second week of July.

**5. SCAG Updates / Announcements** *(Presented by David Salgado):*

- **SCAG 32<sup>nd</sup> Annual Demographic Workshop:** The Southern California Association of Governments (SCAG) and University of Southern California (USC) will be split into two webinars- Part 1 will take place on Tuesday, June 8, 2021, and Part 2 will take place on Tuesday. The topic this year will be The Post Pandemic-City, More Information can be found on <https://scag.ca.gov/demographics>.
- **Electric Vehicle Charging Station (ECVS) Permit Streamlining Training- Imperial County-** On May 12, 2021 SCAG hosted an Electric Vehicle Charging Station (ECVS) Permit Streamlining Training- for the Imperial County. Mr. Salgado was pleased to announce the training had a great outcome and shared the target audience were reelected officials, city managers and staff in building departments who manage the permitting processes.
- **SCAG Inclusive Economic Recovery Strategy (IERS):** SCAG is seeking stakeholder input on the findings and proposed recommendations for the final Inclusive Economic Recovery Strategy. All stakeholders who live or work in the SCAG 6-County region are encouraged to review the draft IERS findings and recommendations at [https://scag.ca.gov/sites/main/files/attachments/iers\\_findings\\_recs\\_rev\\_5.6.21.pdf](https://scag.ca.gov/sites/main/files/attachments/iers_findings_recs_rev_5.6.21.pdf).

**6. Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

**7. ICTC Updates / Announcements**

*Presented by ICTC Staff*

**a. Transit Planning Updates**

- Virginia Mendoza provided a brief update on transit planning. ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders with the exception of Metrolink. The UNMET Transit Needs Public Hearing is scheduled for June 7, 2021.

**b. Transportation Planning Updates**

**1. FY 2020-21 Programmed Project Obligation Updates**

- Virginia Mendoza reviewed the FY 2020-21 State and Federal Funded Project Obligation Lists with updates provided from the Cities and County of Imperial.
- Mark Baza shared the great news stating ICTC has gotten approved for the Calexico On Demand Transit Service for the City of Calexico. The service includes curbside to curbside appointments via online and phone. Smaller renewable energy vehicles will be utilized to provide this service. There is a three-year

commitment in place ICTC is scheduled to fund the fourth year. More information regarding this service is to come.

-The Conceptional design for the Callexico Transit Design approvals are in the works.

**8. General Discussion / New Business**

- Next TAC meeting will be on June 24, 2021 via Zoom

**9. Meeting adjourned at 11:56 a.m.**

## **VI. REPORTS**

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
- C. CALTRANS - DISTRICT 11
- D. COMMISSION MEMBER REPORTS (IF ANY)



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## Memorandum

**Date:** July 19, 2021  
**To:** ICTC Commission Members  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Commission Meeting on July 28, 2021.

- 1) **FY 2021/2022 Overall Work Program and Budget Document:** With the adoption of the FY 2021/2022 OWP and Budget on June 23, 2021, attached to this report is the FY 2021/2022 OWP & Budget Document for your review. It will also be posted to the ICTC website at <http://www.imperialctc.org/owp-and-budget/>.
- 2) **Regional Active Transportation Plan:** Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding transit. The Regional ATP is grant funded by the Southern California Association of Governments (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatp-ktuagis.hub.arcgis.com/>

The KTUA consultant team and ICTC staff recently hosted a series of outreach events starting in July to receive input from the community:

- **Friday, July 16, 10 a.m. to 12 p.m.: Brawley Public Library, 400 Main Street #1**
- **Friday, July 16, 5 to 7 p.m.: El Centro Aquatic Center, 54 Park Avenue**
- **Saturday, July 17, 8:30 to 10 a.m.: Sunbeam Lake, 1750 Drew Road, Seeley**

We are also encouraging the community to participate in online survey:

Survey link in English: <https://www.surveymonkey.com/r/ictcatp>

Survey link in Spanish: <https://www.surveymonkey.com/r/ictcatp?lang=es>

- 3) **US Census 2020:** The Imperial County Transportation Commission received a presentation from the U.S. Census Bureau regarding the U.S. Census Bureau 2021 – Imperial County Data Summit & Community data on July 14, 2021 at the Management Committee meeting. It was announced that many cities had a double digit increase in response for Imperial Valley cities, with more than a 4% increase compared to 2010.

The Census Bureau held their first kickoff workshop on July 14, 2021, hosted by the Census Legacies table, the U.S. Census Bureau, and the center for Social Innovation at UC Riverside. The purpose of the workshop was to empower community members through a series of live demonstrations and training on how to easily access the

U.S Census data and tools directly on their official websites. The event was also an opportunity to establish a partnership with local U.S Census Bureau representatives that can answer questions, provide resources, as well as hear community feedback and ideas. The next event with a total of five workshops is set to be on held on July 30, 2021, at 4:00 p.m. The goal is to promote Regional Equity, targeting the input of the youth department.

For more information, please contact Guadalupe Camacho at [Guadalupe.n.camacho@2020census.gov](mailto:Guadalupe.n.camacho@2020census.gov) or Karla Lopez del Rio at [KarlaLo@ucr.edu](mailto:KarlaLo@ucr.edu). Further information of the reports that have been produced in partnership with local community partners and funders can be found on <https://socialinnovation.ucr.edu/state-inland-empire-series>. Copies of the Self Response rates comparison and Population Estimates are on our ICTC website at: <http://www.imperialctc.org/ictc-news-and-announcements/&/view/event/id/224/>

- 4) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Design phase is underway. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction. Proposals were due on May 21, 2021. ICTC received a total of four responses. The Award recommendation is scheduled for July meetings with Management Committee and Commission.*
- 5) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. *The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period took place April 6, 2021 to May 10, 2021. A final draft CAP has been presented to some city councils as an information item during the month of June 2021. The final draft Regional CAP was presented to the ICTC Technical Advisory Committee on May 27, 2021 and ICTC Management Committee on June 9, 2021. The Plan has also been presented to the Coalition of Labor, Agriculture and Business (COLAB) on June 9, 2021; the Imperial Valley Vegetable Growers Association (IVVGA) on June 16, 2021; and the Imperial County Farm Bureau on June 17, 2021. The Regional CAP was presented to the ICTC Commission on June 23, 2021.*
- 6) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.



As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings to complete design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins.*

- 7) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase has been completed. Design is underway and Right of Way Acquisition is underway in Summer 2021.*
- 8) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23<sup>rd</sup> closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*
- 9) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date has been delayed to August 2021 due to environmental impacts and other utility projects in progress within the project area.*
- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement final location and infrastructure associated with the potential bus stop(s).
- 11) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting was held May 8, 2021. The meeting included updates on the Calexico East Port of Entry/Mexicali II bridge Widening Project by ICTC and a detailed presentation on the Calexico West Port of Entry / Mexicali I Mexico Roadway/Bridge Improvements from Secretaria de Infraestructura, Desarrollo Urbano y Reordenacion Territorial (SIDURT). Daniel Hernandez, Senior Resident Engineer from Caltrans provided a brief update of the State Route 98 Project from Ollie Avenue to Rockwood Avenue. Plus, economic development updates from IVEDC and Mexicali counterparts. The next IMBA meeting is scheduled for July 8, 2021.*

- 12) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*
- 13) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** *The Study was completed and adopted by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carryout the proposed project.*
- 14) **FY 2019 Public Transit Fare Analysis:** *The final draft of the analysis was presented at the January 2021 meeting(s). The study is currently in the final public comment period. A pre-recorded bilingual presentation will be posted on the ICTC website in the upcoming weeks at: <http://www.imperialctc.org/publications-&-reports/transit-and-non-motorized/>*
- 15) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 16) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 17) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC is making a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 18) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
<b>TOTAL</b>	<b>\$10,809,459*</b>

*\*Estimate source is from the California League of Cities dated May 15, 2020*

<http://californiacityfinance.com/LSR2005.pdf>

- 19) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted.

*A final report was completed in the fall of 2020. The report can be found at:*

<https://sandag.org/index.asp?classid=19&projectid=535&fuseaction=projects.detail>

- 20) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

## 21) Partnerships with IVEDC:

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF.

As of June 18, 2021 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.

- (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
- (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.
- (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
- (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
- (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
- (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

A map of all project locations in the transit corridor is attached to this report. As of June 18, 2021, there is a remaining grant balance of \$116,504. Of the \$116,504, \$111,520 is the remaining contract balance for SCS Engineers.

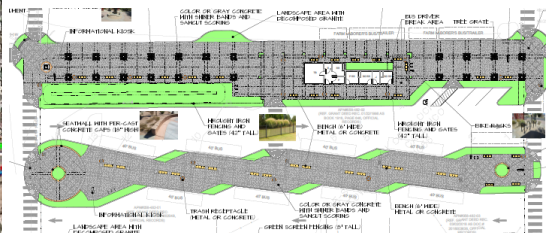


# Fiscal Year 2021/2022

## Overall Work Plan & Budget



I-8 / Imperial Ave. Interchange



Calexico Intermodal Transportation Center



Calexico East POE Bridge Widening

*"Our mission is to enhance the quality of life and regional economy of Imperial County by ensuring safe, responsive and efficient transportation and transit solutions."*

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George Nava, Council Member  
City of Brawley

Maria Nava-Froelich, Mayor  
City of Calipatria

Rosie Arreola-Fernandez, Mayor  
City of Calexico

Cheryl Viegas-Walker, Mayor  
City of El Centro

Mike Goodsell, Council Member  
City of Holtville

Robert Amparano, Council Member  
City of Imperial

Ana Beltran, Mayor  
City of Westmorland

Luis Plancarte, Supervisor  
District 2  
County of Imperial

Ryan Kelley, Supervisor  
District 4  
County of Imperial

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Division 4  
Imperial Irrigation District

Gustavo Dallarda, Director  
California Department of  
Transportation, District 11

Mark Baza, Executive Director

## **Fiscal Year 2021/2022**

## **Overall Work Plan & Budget**

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June 30, 2021

Cheryl Viegas-Walker, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Avenue, Suite 104  
El Centro, CA 92243

SUBJECT: ICTC Overall Work Program (OWP) and Budget, FY 2021/2022

Dear Commission Members:

Despite the COVID-19 pandemic, the previous fiscal year of 2020/2021 was a productive year for ICTC in our growth to implement capital projects and our growth as a Council of Governments (COG) for non-transportation programs as well as the work completed in our Regional Transportation and Transit programs. This new Fiscal Year's budget (FY 2021/2022) of \$52.2 million is the largest budget since ICTC's inception. This is due in part with the addition of capital grant award funds of \$27.5 million for the Calexico East Bridge Widening project, and other state and federal grant awards. The following are some of our key milestones and accomplishments over this past year.

- Completed the transition for ICTC administration of the Service Authority for Freeway Emergencies (SAFE) that began on July 1, 2020;
- Successfully implemented a City/County staff Technical Advisory Committee for the Imperial Valley Resource Management Agency specifically for the coordination of recycling programs and local agency responsibilities;
- Completed the procurement and award for the Design-Build contract of \$20 million for the Calexico East Port of Entry Bridge Widening Project, design is underway in May 2021;
- ICTC received an additional \$7.5 million grant award from the California Transportation Commission toward completion of optional tasks for the Calexico East Port of Entry Bridge Widening Project, to include bridge rehabilitation improvements to the existing bridge structures, expand tunnels for Border Patrol traffic, and an 8-foot shoulder adjacent to the new truck lanes;
- Initiated the procurement of Construction Management services for the Calexico East Port of Entry Bridge Widening Project, award is scheduled for July 2021;
- Coordinated the re-start of the SR-86 Border Patrol Checkpoint Expansion project with Border Patrol committing to an estimated \$2.5 million of the costs necessary to complete the project in early 2022;
- Completed the IVT Public Transit Fare Analysis;
- The Imperial Valley Regionwide and Local Agency Climate Action Plans are scheduled to be completed and approved in June 2021;

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- In partnership with Caltrans, construction has been moving forward for the I-8/Imperial Avenue Interchange Reconstruction, and we successfully coordinated the inclusion of gateway signage in partnership with the City of El Centro and Caltrans. Project is scheduled for completion in August 2021;
- Completed the FY 2020-2021 Unmet Needs process, and in June 2021 staff will kick off the FY 2021/2022 Unmet Needs process;
- Completed on behalf of the Local Transportation Authority (Measure D Sales Tax Program) and participating agencies of Brawley, Calexico, Calipatria, Imperial and the County of Imperial process for bond re-financing of the 2012 bonds, that will yield an estimated \$2.6 million in savings to the four cities and the County through the life of the bonds in 2032.
- Completed the SR-78 Glamis Grade Separation Feasibility Study;
- For FY 2020/2021, managed and administered distribution of \$14.6 Million in Measure D (half-cent sales tax) revenues for member agency road projects, and regional transit and highway projects;
- The environmental document for the Calexico Intermodal Transit Center is near completion and approval this fiscal year, with design in progress, and we will begin Right of Way acquisition in partnership with the City of Calexico during Fiscal Year 2021/2022, and pursuit of construction funding estimated at \$12.5 million;
- ICTC received a grant award in August 2020 to offer free fares for transit riders on most ICTC administered transit services, and staff has submitted an additional grant for funds to offer free fares into the new Fiscal Year 2021-2022;
- With the assistance of state and federal grant funds, your ICTC team successfully implemented “Pandemic Safety Protocols” to ensure safety, sanitation and protections on our buses for our transit users, transit bus operators and staff; and,
- On April 22, 2021, ICTC was notified that we were successful to receive an award of \$1 Million that will cover costs of vehicles and operations for a two-year micro transit demonstration of the “Calexico Mobility On-Demand Transit.” A third- and fourth-year of the demonstration will be funded by other state and federal funds. Staff will begin the work to plan and implement the demonstration project in the new Fiscal Year.

The OWP and Budget is divided into multiple sections: the Budget Summary, and the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management, Regional Collaboration, and the incorporation of the SAFE and IVRMA programs. Our Budget Summary contains all the program overviews and projections and is intended to provide a general understanding of ICTC’s budgeted activities and programs for the coming fiscal year. The total ICTC Budget is estimated at \$52.2 million that will maintain our key services and programs; ICTC salaries and benefits; ICTC’s administration and operation costs; the 125-person transit operations staff (bus drivers, dispatchers, supervisors and operation managers) and related contract costs. The FY 21-22 budget includes a sizable expenditure associated with the Calexico East Port of Entry Bridge Widening Project. The \$54 million budget amount does not include Measure D revenues, or state and federal funds allocated for state highways, local roads and bridges in Imperial Valley.

This budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to Commission, one Administrative Analyst, one Mobility Coordinator, one Mobility Coordinator/Transit Planner, one transportation planner position, two Program Managers responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration, agency administration; a IVRMA Project Manager, and the Executive Director.

The budget includes funding for consultant and vendor services to continue to support the ICTC, and the Service Authority for Freeway Emergencies (SAFE) administrative functions, i.e., accounts payable, accounts receivable, payroll, various program and fiscal audits, and support services for legal counsel, planning and project programming. This budget does not include the contract services and administrative functions of the Imperial County Local Transportation Authority (LTA). The administration budget for the Imperial Valley Resource Management Agency (IVRMA) is not included in the overall budget but is included separately in this document. The additional program grants for the Imperial Valley Resource Management Agency (IVRMA) are not included in this budget.

A workshop was conducted on May 26, 2021, and input was received from members of the Commission and the Management Committee.

The Imperial County Transportation Commission (ICTC) FY 2021/2022 Overall Work Plan (OWP) and Budget is hereby presented for your review and recommendation prior to finalization for approval to our ICTC Board. Our Draft OWP and Budget is balanced and provides for development and implementation of vital transportation projects and programs for our region.

The ICTC Management Committee met on June 9, 2021, and forwarded this item to the ICTC Commission for review and approval, after the receipt of public comment, if any:

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget for FY 2021/2022.

Sincerely,



MARK BAZA  
Executive Director

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\*The FY 2021/2022 Budget and OWP was adopted by the Commission on June 23, 2021

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## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

### **Summary of Major Programs and Initiatives:**

#### **Financial Management**

ICTC will strive to provide fiscally responsible and economic services that also produce timely and accurate data for the Commission and the public. Staff and consultant services have been established for performing the day-to-day accounting functions consisting of cash management, accounts receivable, accounts payable, payroll, general ledger, and financial reports for each of the various federal, state and local program fund sources and the agency's budget.

#### **Community Outreach/Public Information/Marketing**

The FY 2021/2022 ICTC Community Outreach/Public Information/Marketing program will continue efforts to incorporate all ICTC services into one comprehensive identifiable entity. Our goal will be to provide access for our member agencies, key stakeholders, and the general public. We will continue our work to create a recognizable brand with the transit services and programs offered by ICTC. In partnership with SCAG, outreach activities were undertaken to incorporate our Imperial County program of projects into 2020-2045 Regional Transportation Plan / Sustainable Communities Strategy and recently named CONNECT SoCal.

Key elements of our outreach program include the administration and management of information and agendas prepared for the Commission and Management Committee meetings; the three ICTC Technical Advisory Committees (TAC); the Imperial-Mexicali Binational Alliance; the Social Services Transportation Advisory Council (SSTAC); the Unmet Transit Needs process; and other public outreach opportunities within Imperial Valley.

Since FY 2014/2015, ICTC has co-hosted its Annual General Assembly and Economic Summit in partnership with the Imperial Valley Economic Development Corporation (IVEDC). For FY 2021/2022, the Annual General Assembly Summit will be evaluated for COVID-19 pandemic safety protocols.

As a follow-up to ICTC's 2014 Strategic Plan, the Executive Director has continued to work with City/County Managers/ CEO's to develop the Imperial County Council of Governments (COG). The goal of the proposed COG is to provide a regional forum for non-transportation issues and programs. In December 2018, staff met with Assembly Member Eduardo Garcia and his staff to discuss legislation that would amend ICTC's authority to include non-transportation programs. On June 26, 2019, the Governor signed the Bill. Assembly Bill (AB) 335 became effective on January 1, 2020. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). ICTC has taken over the administration of the Service Authority for Freeway Emergencies (SAFE) in FY 2020/2021. The IVRMA was previously administered by the City of El Centro and the SAFE was previously administered by the County's Public Works Department.

#### **Regional Transportation Planning and Program Management**

ICTC will continue efforts with SCAG and Caltrans District 11 to update the Imperial County Transportation Model. The regional transportation model is a critical planning tool for evaluating and prioritizing major transportation improvements in the County. In FY 2021/2022, staff in coordination with Caltrans will continue to work towards the development of a project study report (PSR) for the Forrester Road Corridor from I-8 to SR78/86. The PSR is a critical planning/preliminary engineering study necessary for the Forrester Road Corridor and Westmorland Bypass from I-8 to SR-78/86.

As a lead agency in regional transportation efforts, ICTC is also actively involved in cross-border transportation planning and development. ICTC is a co-lead agency in successfully initiating and implementing the Imperial-Mexicali Binational Alliance (Alliance). The goals for the Alliance are focused on cross-border transportation infrastructure, economic development, environmental issues and most recently cross-border college-level education opportunities. Last year ICTC was an active participant in the update of the 2021 Border Master Plan and will work closely with Caltrans, the State of Baja California and the San Diego Association of Governments (SANDAG) to prepare and finalize updates as needed.

In FY 2021-2022, ICTC will continue working with SANDAG to finalize the San Diego and Imperial Freight Gateway Study Update. Additionally, ICTC and SANDAG will begin a new study "The San Diego and Imperial Counties Sustainable Freight Implementation Strategy" with a \$500,000 grant received to develop a 30-year strategy to implement multimodal projects and policies that transition the border region to a more efficient, equitable, and economically competitive freight transportation system that meets state and local climate, air quality, and public health goals.



## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

For FY 2021-2022 ICTC will continue efforts to complete the Imperial County Active Transportation Plan; and begin development of the Imperial County Long-Range Transportation Plan.

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and ports of entry improvement projects. The key regional projects include I-8/Imperial Avenue Interchange Reconstruction; State Route 98 (from Ollie Avenue to Rockwood Avenue); Project Study Report for the Forrester Road Corridor; Phase 2A construction and expansion of the Calexico West Port of Entry; the Calexico East Port of Entry Bridge Widening Project; the Calexico Intermodal Transit Center; and, other transit, pedestrian, and bicycle capital improvements referenced in the OWP and Budget report. FY 2021/2022 includes the Calexico East Port Bridge Widening capital project for a total project cost of \$32.5 million.

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), incorporating projects that may receive awards and project amendments as needed. Staff will continue to work closely with local agencies, SCAG, Caltrans, and the California Transportation Commission staff to ensure the timely utilization of the following programmed funds: Surface Transportation Block Grant (STBG), Congestion Management Air Quality (CMAQ), the State's Transportation Improvement Program (STIP) and the Active Transportation Program (ATP).

The tables below list the capital projects planned and programmed (Funds Authorized) for design, right of way and construction.

Capital Projects	Funding
SR-86 Border Patrol Checkpoint	\$1,059,765
I-8/Imperial Avenue Interchange Reconstruction	\$44,000,000
Calexico East Port of Entry Bridge Widening, Auto and Truck Lane Expansion	\$32,500,000
Phase 2A Construction & Expansion – Calexico West Port of Entry (U.S. GSA project)	\$191,000,000
Calexico Intermodal Transportation Center – Design and Right-of-Way	\$1,099,325
<b>TOTAL</b>	<b>\$269,659,090</b>

\*Source: Federal Transportation Improvement Program (FTIP)

Planning & Transportation Improvement Program Projects	Funding
Surface Transportation Block Grant Program (STBG)	\$2,570,000*
Congestion Mitigation & Air Quality (CMAQ)	\$1,741,000*
SHOPP Roadway Preservation Program	\$20,552,000*
Local Partnership Program (LPP)	\$507,000
Highway Bridge Program (HBP)	\$2,282,300*
Imperial Regional Active Transportation Plan	\$246,986
Imperial County Long-Range Transportation Plan	\$300,000
<b>TOTAL</b>	<b>\$28,199.286</b>

## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

### Transit Planning and Program Management

The Transit Planning and Program Management work element and budget receives input from three sources; the annual Unmet Transit Needs Public Hearing, a review of available revenues and the development of service budgets in partnership with the member agencies. The following contains this year's recommended plan for funding transit planning, programs and operational requirements throughout Imperial County.

Approximately 100 additional persons are employed directly or indirectly through ICTC contracts with transit operators, local vendors, and consultant services in support of the planning activities and transit operations. Funding is also spent locally when and where possible for additional services including fuel, tires, uniforms, heavy duty mechanical, internet, and marketing services.

ICTC in partnership with the City of Calexico has secured CMAQ funding for the design and will pursue funding for right-of-way and construction to complete the Calexico Intermodal Transportation Center. ICTC will also pursue funding to implement the planned transit circulators in the cities of Calexico (Garnet Line) and Imperial (Red Line) approved by both Cities and Commission.

The transit budget reflects revenue and expenses of approximately \$21.3 million. In addition to the transit operations and capital funding, the table below lists the transit planning and program management projects.

Transit Planning and Program Management Projects	Funding
2017 IVT Bus Operations Facility Evaluation	\$161,040
IVT Maintenance Audit	\$16,796
Bus Stop Signage	\$45,000
TDA Guidebook Update	\$50,000
On Call Engineering Support Service	\$373,357
Clean Mobility Opportunity (CMO) / Calexico Mobility On-Demand Transit	\$500,000
<b>TOTAL</b>	<b>\$1,181,893</b>

### **FEDERAL REVENUES AND FUND SOURCES**

Federal Transportation Administration (FTA) Section 5307 Urban grant funds received in arrears ICTC totaling \$690,000 are programmed to be utilized for the IVT, IVT Access, IVT- Blue and Green Line and MedTrans transit systems. Actual apportionments for this fund are typically not available until October of each year. The FY 2021/2022 budget estimates are based on apportionments from prior years.

Federal Transportation Administration (FTA) Section 5310 The Regional Mobility Program is budgeted for FY 2021/2022 in the amount of \$143,915.

Federal Transportation Administration (FTA) Section 5311 Rural funds received in arrears. These funds are program- ed to be utilized for the IVT fixed route transit system in the rural area; IVT Gold Line. Actual apportionments for this fund are typically not available until October of each year. The numbers for FY 2021/2022 are estimates based on apportionments from prior years.

Federal Transportation Administration (FTA) CARES Act Section 5307 & 5311 The FTA recently awarded ICTC \$10 million in CARES Act funding. The Coronavirus Aid, Relief, and Economic Security provides transit agencies help to prevent, prepare for and respond to the COVID-19 pandemic. Funds programmed in FY 2021/2022 are \$5 million to be utilized for the IVT, IVT Access, IVT MedTrans and IVT- Blue and Green Line transit systems.

## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

Environmental Protection Agency (EPA) - Brownfields Community wide Assessment Grant The grant award of \$300,000 are being utilized for the Brawley Transit Corridor Brownfield Assessment, a partnership with IVEDC. The grant award was in FY 2018-19 and the carryover of \$111,520 in the FY 2021/2022 budget.

Congestion Mitigation Air Quality (CMAQ) The program provides a flexible funding source for State and local governments to fund transportation project and programs to help meet the requirements of the Clean Air Act (CAA) and its amendments. Funds programmed in FY 2021/2022 are \$342,732 for the design of the Calexico Intermodal Transportation Center.

Better Utilizing Investment to Leverage Development (BUILD) The BUILD Program is a federal competitive grant that looks to enhance America's infrastructure. ICTC was awarded a \$20 million grant for the Calexico East Port of Entry Bridge Widening Project. Funds programmed in FY 2021/2022 are \$20 million.

### **STATE REVENUES AND FUND SOURCES**

State Transportation Improvement Program Planning and Program Management (STIP-PPM) Funds have been utilized for expenses associated with planning and programming activities. The California Transportation Commission approved the use of these funds since May 2010 based on the region's request. The funds available in FY 2021/2022 are \$202,000.

State Transit Assistance (STA) Funds received quarterly are restricted to transit expenses only and are estimated at \$1.4 million.

Local Transportation Funds (LTF) Funds received monthly from the State Controller's office based on the retail sales tax collected locally of ¼ cent general sales tax totaling \$6.3 million for transit purposes.

Funds in excess of transit services, if any, are then available for bus stop maintenance and improvements, and bicycle and pedestrian projects, etc. Available revenue received in the prior year, in excess of the previous year's budgeted amount is reprogrammed as "Revenue Stabilization" or "Operating Reserve".

Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Funds are expected to be received annually, under the Bond Act Prop 1b approved by voters in November 2006. Grant funds are programmed for Advanced Vehicle Location (AVL) systems for the IVT bus fleet for a total sum of \$87,906.

Safe Authority for Freeway Emergencies (SAFE) Funds received monthly from the Department of Motor Vehicles are based on \$1.00 annual vehicle registration fee. Funds will be utilized for call box maintenance and repair for a total sum of \$312,829 including reserves.

State of Good Repair (SGR) Funds are available on an annual basis to maintain transit vehicles in a state of good repair. Funds are estimated at \$1.1 million.

Trade Corridor Enhancement Program (TCEP) TCEP is a state competitive grant to provide funding infrastructure improvement on federally designated Trade Corridors. ICTC was awarded \$7.5 million for the Calexico East Port of Entry Bridge Expansion. Funds programmed in FY 2021/22 are \$7.5 million.

Broadband (PUC) Funds projects to provide broadband services to areas currently without broadband access and build out facilities to underserved areas for a total sum of \$340,631.

Clean Mobility Opportunity (CMO) / Calexico Mobility On Demand Transit CMO funding is a statewide initiative to reduce greenhouse gas emissions. ICTC was awarded \$1 million for the Calexico Mobility On-Demand Transit service which provides electric vehicles. Funds programmed in FY 2021/2022 are \$500,000, and \$500,000 for each of the following three fiscal years of FY 2022-2023, FY 2023-2024, and FY 2024-2025.

Low Carbon Transit Operation Program (LCTOP) Funds will be utilized for the IVT Ride Heber Senior/Disabled services, Free Fares for IVT and the Calexico Intermodal Center for a total sum of \$1,141,223.

### **LOCAL REVENUES AND FUND SOURCES**

Fare Revenue Funds to be received from passengers or affiliated agencies on their behalf, as a portion of a cost of the passenger's trip.

## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

On-Hand Funds are programmed when there is a balance on account typically as a result of a cost savings, a delay in a project start date or unanticipated revenues from the prior year.

Local Transportation Authority (LTA 2 %) these funds are listed due to language in the new LTA ordinance allowing for the use of 2% of the funding for transit services. The Authority took action on May 26, 2010, authorizing the use of these funds for local transit services for seniors.

SCAG/IVRMA Contributions SCAG contributions include shared costs for the Office Technician/Receptionist position. IVRMA contributions will include reimbursement for the costs for the Project Manager position and ICTC administrative costs.

Member Agency Contributions Member agency contributions are based upon a formula adopted by the Commission on May 26, 2010. FY 2021/2022 total contributions are \$100,000.

### **EXPENDITURES**

Expenses in this report are summarized under the following categories:

Regional Transit Services Public transit serving multiple jurisdictions and multiple population groups

Local Transit Services Public transit serving individual jurisdictions and single population groups

Capital Projects Projects with design and/or capital expenditures for fixed facilities and vehicles

Maintenance Facility maintenance including Benches and Shelters (Article 8e)

ICTC Administration and Planning These expenses are separated into five sub-elements: Transit Administration, Transit Planning and Program Management, Transportation Planning (Regional Planning activities), Regional Collaboration (Non-Transportation programs) and SAFE.

Operating Reserve An operating reserve is established to provide revenue stabilization.

Capital Reserve A reserve is established for the replacement of transit vehicles.

Bikes and Peds Article 3 (Bicycle and Pedestrian Projects) An expense for 3% of the available LTF revenue has been listed. A call for local agency projects is scheduled on an annual basis.

## EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

## FISCAL YEAR 2021-22 BUDGET - ADMINISTRATION, OPERATIONS AND PLANNING

			1	2	3	4	5	6	7	
REVENUES										
A	430000	On hand balance / interest revenue	\$	670,107	\$	328,225	\$	70	\$	1,135,231
B	446010	State Aid Other - TDA (LTF)	\$	1,026,874	\$	340,391	\$	-	\$	1,367,265
C	446445	State - STIP-RPM	\$	-	\$	202,000	\$	-	\$	202,000
D	446390	State Aid-VLF SAFE	\$	-	\$	-	\$	180,000	\$	180,000
E	456040	FTA 5310 Mobility/Coordination Program	\$	143,915	\$	-	\$	-	\$	143,915
F	456040	EPA - Brownfields Assessment	\$	-	\$	-	\$	111,520	\$	111,520
G	446010	PUC - Broadband	\$	-	\$	-	\$	340,631	\$	340,631
H	474005	LTA	\$	-	\$	161,300	\$	-	\$	161,300
I	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$	133,013	\$	120,796	\$	-	\$	253,809
J	Total Revenues		\$	1,973,909	\$	1,152,712	\$	452,221	\$	3,895,671
EXPENDITURES										
Administration and Operations										
K	501000 /	Administrative Staffing and Support - 11 fulltime (1 shared w SCAG, 1 IVRMA program)	\$	796,912	\$	373,466	\$	3,473	\$	1,186,937
L	501010	Stipend	\$	3,500	\$	2,800	\$	-	\$	6,300
M	514000	Call Box Phone Charges	\$	-	\$	-	\$	-	\$	27,087
N	517055	Insurance - Liability	\$	176,000	\$	33,700	\$	-	\$	214,800
O	522000	Memberships, office exp, communications, IT, fuel and maint	\$	35,800	\$	23,785	\$	70	\$	59,755
P	526000	Legal notices, interpretive services	\$	2,000	\$	400	\$	-	\$	2,400
Q	528000	Rents, leases and utilities	\$	65,350	\$	30,850	\$	-	\$	96,200
R	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	4,500	\$	12,000	\$	-	\$	16,500
S	531040	Training/Travel Expense	\$	16,000	\$	17,000	\$	-	\$	33,000
T	549000	Equipment	\$	30,000	\$	5,000	\$	-	\$	205,000
U	Administration and Operations Subtotal		\$	1,130,062	\$	499,002	\$	3,543	\$	1,847,979
Professional and Specialized Projects and Services										
V	525010	Legal Services and Consultation	\$	15,000	\$	15,000	\$	-	\$	35,000
W	525010	Payroll Vendor Fees	\$	8,000	\$	8,000	\$	-	\$	16,000
X	525010	Website Consultation (www.imperialctc.org)	\$	1,500	\$	1,000	\$	-	\$	2,500
Y	525070	AcquFund, COI Overhead Treasurer, Auditor Controller GSA	\$	20,444	\$	12,184	\$	-	\$	32,928
Z	525090	CPA/Auditors (external)	\$	105,000	\$	6,500	\$	500	\$	112,500
AA	525030	PM, Engineering Review and Support (SR-86/East Port Bridge)	\$	373,357	\$	-	\$	-	\$	373,357
BB	525010	Transit Operator Drug and Alcohol Audits	\$	12,000	\$	-	\$	-	\$	12,000
CC	Subtotal		\$	535,301	\$	42,685	\$	500	\$	584,285
DD	525010	MT Maintenance Audit	\$	16,796	\$	-	\$	-	\$	16,796
EE	525010	Coordinated Public Transit and Human Services Transportation Plan	\$	35,710	\$	-	\$	-	\$	35,710
FF	525010	2017 IVT Bus Operations Facility Eval	\$	161,040	\$	-	\$	-	\$	161,040
GG	525010	TDA Guidebook Update	\$	50,000	\$	-	\$	-	\$	50,000
HH	525010	Bus Stop Signage	\$	45,000	\$	-	\$	-	\$	45,000
II	525010	Consultant - Engineering & Contract Labor (Brownfield)	\$	-	\$	-	\$	261,520	\$	261,520
JJ	525010	IVEDC Grant Administrative Support	\$	-	\$	-	\$	186,658	\$	186,658
KK	525010	STIP / RTP Consultant	\$	-	\$	25,000	\$	-	\$	25,000
LL	525030	On Call Engineer(SR-86 & Cix E Port Bridge Widening)	\$	-	\$	286,025	\$	-	\$	286,025
MM	525010	Long Range Transportation Plan	\$	-	\$	300,000	\$	-	\$	300,000
NN	525010	Call Box Maintenance and Repair	\$	-	\$	-	\$	-	\$	95,656
OO	Subtotal		\$	308,546	\$	611,025	\$	448,178	\$	1,463,405
PP	Professional and Specialized Projects and Services Subtotal		\$	843,847	\$	653,710	\$	448,678	\$	2,047,690
QQ	Total Expenditures		\$	1,973,909	\$	1,152,712	\$	452,221	\$	3,895,671

# EXECUTIVE SUMMARY—FY 2021/2022 Overall Work Plan & Budget

FY 2021-22 OVERALL WORK PROGRAM														
Projected Revenues														
FEDERAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14
					SUBTOTAL	TOTAL			STATE				SUBTOTAL	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2021-22	\$690,000		\$690,000				State Transit Assistance - STA	2021-22		\$1,400,000	\$1,400,000	
B	Federal Transit Admin 5310 MMP - FTA	2020-22	\$143,915		\$143,915				Transportation Development Act - TDA	2021-22		\$6,300,000	\$6,300,000	
C									State of Good Repair - SGR	Reserves		\$8,300,000	\$8,300,000	
D	Federal Transit Admin 5311 Rural - FTA	2021-22	\$0		\$0				Low Carbon Transit Operation Program - LCTOP	2016-19		\$711,223	\$711,223	
E	Coronavirus Aid, Relief, and Economic Security - FTA CARES Act	2019-20	\$5,036,026		\$5,036,026				Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA	2018-19		\$81,000	\$81,000	
F									Clean Mobility Opportunity - CMO	2019-20		\$236,129	\$236,129	
G	Congestion Mitigation Air Quality - CMAQ	2016-17	\$342,732		\$342,732				Trade Corridor Enhancement Program - TCEP	2021-22		\$112,871	\$112,871	
H	Brownfields - EPA	2016-17	\$111,520		\$111,520				Safe Authority for Freeway Emergencies - SAFE	2018-19		\$87,906	\$87,906	
I	Better Utilizing Investments to Leverage Development - BUILD	2017-18	\$20,000,000		\$20,000,000				PUC - Broadband	2019-20		\$500,000	\$500,000	
J	LOCAL					\$26,324,193				2021-22		\$124,725	\$124,725	
K	Fare Revenue	2021-22	\$91,000		\$91,000					2019-20		\$7,481,000	\$7,481,000	
L	On Hand / Interest	2021-22	\$1,055,876		\$1,055,876					2021-22		\$180,000	\$180,000	
M	LTA 2% and 5%	2021-22	\$3,669,699		\$3,669,699					2018-19		\$340,631	\$340,631	
N	SCAG IVRMA / Member contr	2021-22	\$253,809		\$253,809				Planning, Programming & Monitoring - PPM	2021-22		\$202,000	\$202,000	
O	TOTAL					\$5,070,384							\$202,000	\$202,000
O	TOTAL					\$5,070,384							\$202,000	\$202,000
Projected Expenditures														
Service	1	2	3	4	5	6	7	8	9	10	11	12	13	14
			Estimated	On Hand / Int	CMAQ / BUILD	LTA	SCAG/IVRMA	LCTOP	FTA	FTA	FTA	FTA	FTA	FTA
			Fares	balance	PPM / CMO	2% & 5%	Member	SGR	Sec 5307	Sec 5310	AB 680	COVID-19	LTF	Subsidy
P	Regional Transit Services	Total \$	9,180,032	\$77,000	\$500,000	\$250,000	\$-	\$-	\$-	\$-	\$1,020,000	\$5,036,026	\$1,221,006	\$9,180,032
Q	Local Transit Services	Total \$	1,853,340	\$14,000	\$-	\$-	\$-	\$94,000	\$-	\$-	\$380,000	\$-	\$1,215,340	\$1,853,340
R	Transit Capital Vehicles	Total \$	1,852,196	\$-	\$-	\$-	\$-	\$1,047,867	\$-	\$-	\$-	\$-	\$904,329	\$1,852,196
S	Transit Capital													
T	Construction/Facilities													
U	Cik E Port Bridge Widening	\$	29,322,300	\$-	\$27,481,000	\$1,841,300	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$29,322,300
V	Acquisitions - I/VYard/Cik ITC	\$	2,000,000	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$2,000,000	\$2,000,000
W	SR-86 Border Patrol Check point	\$	1,032,361	\$-	\$1,032,361	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$1,032,361
X	Galaxo ITC	\$	1,099,325	\$-	\$342,732	\$756,593	\$-	\$711,223	\$-	\$-	\$-	\$-	\$-	\$1,099,325
Y	Total \$		\$33,453,986	\$45,370	\$27,823,732	\$2,673,661	\$-	\$711,223	\$-	\$-	\$-	\$-	\$2,000,000	\$33,453,986
Z	Transit Facility Maintenance	Total \$	240,000	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$240,000	\$240,000
AA	Transit / Planning Misc	Total \$	507,644	\$-	\$-	\$394,738	\$-	\$87,906	\$-	\$-	\$-	\$-	\$35,000	\$507,644
BB	ICTC Transit Admin/Operations	\$	1,130,062	\$130,000	\$-	\$-	\$130,013	\$-	\$143,915	\$-	\$-	\$-	\$723,134	\$1,130,062
CC	ICTC Transit Plans/Programs	\$	843,847	\$540,107	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$303,740	\$843,847
DD	ICTC Regional Planning	\$	1,152,712	\$203,500	\$326,725	\$161,300	\$120,796	\$-	\$-	\$-	\$-	\$-	\$340,381	\$1,152,712
EE	ICTC Regional Collaboration	\$	462,221	\$70	\$462,151	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$462,221
FF	DD CTC SAFE	\$	316,829	\$136,829	\$778,876	\$180,000	\$253,809	\$-	\$143,915	\$-	\$-	\$-	\$1,367,265	\$316,829
GG	ICTC Transit Fleet - Capital Reserve	\$	828,060	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$828,060	\$828,060
HH	Revenue Stabilization/Operating Reserve	\$	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
II	Bikes and Peds Art 3	\$	189,000	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$189,000	\$189,000
II	Total	\$	\$52,199,929	\$91,000	\$1,055,876	\$29,102,608	\$3,849,699	\$2,276,996	\$143,915	\$690,000	\$1,400,000	\$5,036,026	\$8,300,000	\$52,199,929

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# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## ICTC Board and Executive Director

George Nava, Council  
Member  
City of Brawley

Maria Nava-Froelich,  
Mayor  
City of Calipatria

Rosie Fernandez, Mayor  
City of Calexico

Cheryl Viegas-Walker,  
Mayor  
City of El Centro

Mike Goodsell, Council  
Member  
City of Holtville

Robert Amparano,  
Council Member  
City of Imperial

Ana Beltran, Mayor  
City of Westmorland

Luis Plancarte,  
Supervisor District 2  
County of Imperial

Ryan Kelley, Supervisor  
District 4  
County of Imperial

Javier Gonzalez Director  
Division 4  
Imperial Irrigation  
District

Gustavo Dallarda,  
Director  
California Department  
of Transportation,  
District 11

Mark Baza,  
Executive Director

## THE ICTC AND ITS RESPONSIBILITIES

The ICTC or "Commission" was established under Senate Bill 607 (SB 607-Ducheny) in 2009 and became effective on January 1, 2010. As a county transportation commission, ICTC on behalf of its member agencies are enabled to exercise leadership in the regional transportation planning and programming process. ICTC will act in accordance with all applicable laws and statutes for county transportation commissions. The ICTC body will guide the development of the Long Range Transportation Plan for the Imperial region and its Regional, State and Federal Transportation Improvement Programs (TIPs) and their updates, including, but not limited to: the distribution and oversight of Local Transportation Fund monies; the preparation and submittal of applications for transportation related funds; approve the allocation of and claims for Transportation Development Act (TDA) funds; the planning, programming and administration of regional transit services; and, encourage active citizen participation in the development and implementation of various transportation-related plans and programs. The ICTC is responsible to carry out the above activities in partnership with the California Department of Transportation (Caltrans) and our designated Metropolitan Planning Organization (MPO) the Southern California Association of Governments (SCAG).

As established under SB 607 and ICTC Bylaws, the ICTC Board is currently composed of ten voting members and one non-voting member consisting of two members of the Imperial County Board of Supervisors; one member from each incorporated city (seven) within Imperial County who shall be the mayor of the city or a member of its city council; one member of the Board of Directors of the Imperial Irrigation District; and, one non-voting member appointed by the Governor representing the California Department of Transportation (Caltrans). As shown in the column to the left. In the future the governing Board of the Commission may also include the following ex-officio or non-voting members: one member representing the State of Baja California, Mexico, who may be appointed by the governor of the state; one member representing the municipality of Mexicali, Mexico, who may be the mayor or his or her designee; one member representing the Consul of Mexico in Calexico, California, who may be the consul or his or her designee; and, one member representing any federally recognized Native American tribe in Imperial County.

In addition to the responsibilities described above, the Commission provides direct management, administration, and oversight for the following local and regional transportation programs:

- Imperial Valley Transit (IVT) System and its Inter City Circulator Services (Blue, Green and Gold Lines)
- IVT MedTrans (Non-Emergency Medical Demand Response Service to San Diego)
- IVT Access (Americans with Disabilities Act - ADA Paratransit Service)
- IVT RIDE (Dial-A-Ride Services in the Cities of Brawley, Calexico, El Centro, Imperial and the Heber and Westshores Community)
- Local Transportation Authority (Measure D Sales Tax Program)

Assembly Bill (AB) 335 became effective on January 1, 2020, which allowed ICTC's authority to include non-transportation programs. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). On July 1, 2020, ICTC took over the administration of the Service Authority for Freeway Emergencies (SAFE).

Other regional responsibilities include the administration of the Transportation Development Act (TDA) program, the Americans with Disabilities Act (ADA) Certification and Eligibility process. Additionally, ICTC has established an agreement with the Quechan Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) to provide transit services to eastern Imperial County. The service is operated by YCIPTA as described on page 39.





# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## ORGANIZATIONAL STRUCTURE

### REGIONAL COORDINATION

To encourage regional and public participation in the development of ICTC's policies and priorities the ICTC staff provides support to standing regional committees, described below. The Commission has the option of creating special purpose committees as the need arises.

Management Committee The purpose of the Management Committee is to serve as a policy advisory to the Board. Membership of the Management Committee includes two members from the County of Imperial and one member from each member city or agency, that include the City Managers, County Executive Officer, IID General Manager or their designated representative.

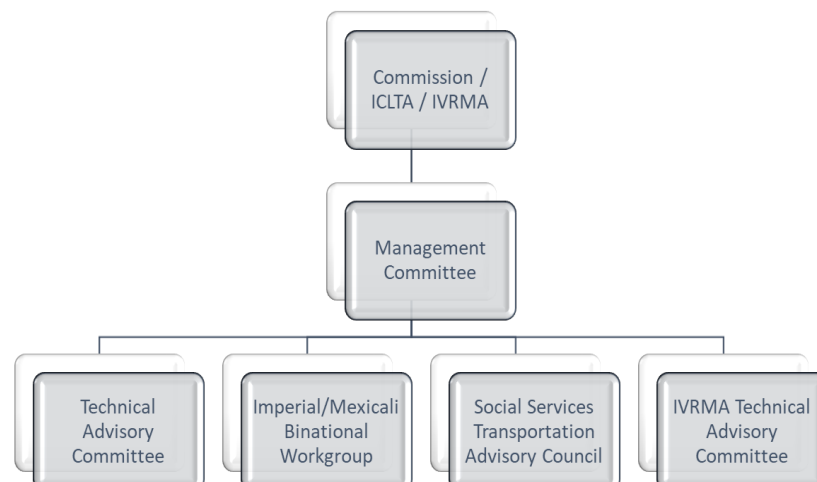
Social Services Transportation Advisory Council (SSTAC) The SSTAC is statutorily (PUC 99238) created to serve a broad representation of youth, students, elderly, disabled persons, persons of limited means, social service agencies, the transit dependent, and transit providers. The three tenets of the Council are to participate in the identification of transit needs; review and recommend action; and provide advice and technical recommendations.

Technical Advisory Committee (TAC) The ICTC TAC is composed of Planning and Public Works Department representatives from each member agency including advisory members of Caltrans, SCAG and ICTC. The purpose of the TAC is to coordinate the plans and development of regional transportation improvement program of projects, transportation planning programs, and transportation funding programs.

IVRMA Technical Advisory Committee The IVRMA TAC is composed of Planning and Public Works Department representatives from each member agency. The purpose of the IVRMA TAC is to coordinate the plans and development of sustainable programs for waste reduction including reuse, recycling, hazardous waste management and composting.

Imperial/Mexicali Binational Alliance (Alliance) ICTC is the co-lead to implement the Imperial-Mexicali Binational Alliance (Alliance) in partnership with the Imperial Valley Economic Development Corporation (IVEDC) and Mexicali's Economic Development Organization (CDEM). The Alliance has been established via memorandum of understanding on September 12, 2013, in the City of Mexicali. The goals for the Alliance are focused on three cross-border goals: transportation infrastructure, economic development, and environmental issues. ICTC has a primary focus on trying to finance and implement short-term low-cost transportation improvements and to have consensus of priorities for improvements. Other participating organizations include local, state and federal agencies that have direct responsibilities for cross border infrastructure, economic and environmental issues. The Alliance meets bimonthly on the 2nd Thursday of the month and rotates locations between Imperial and Mexicali.

### ICTC's COMMITTEE STRUCTURE





# IMPERIAL COUNTY TRANSPORTATION COMMISSION

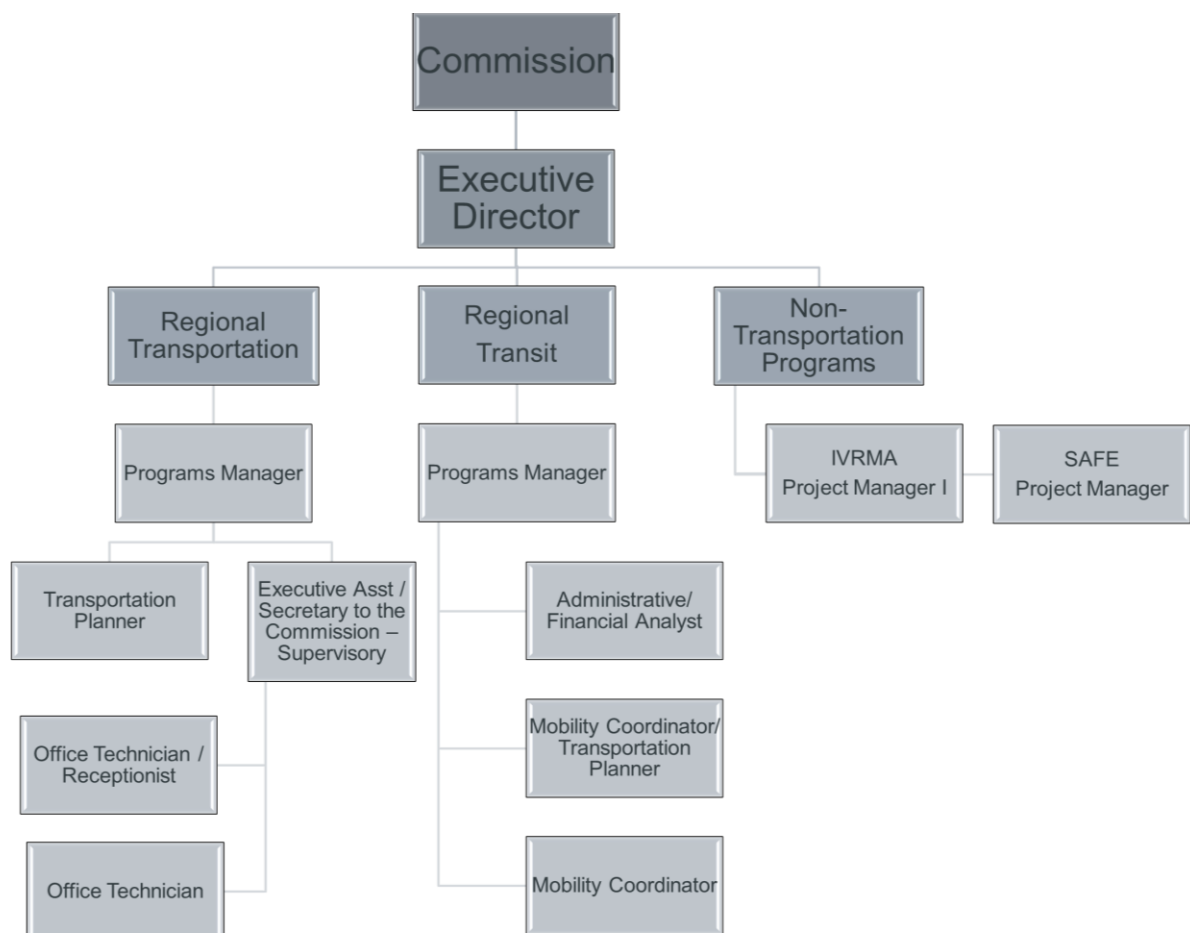
FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## ORGANIZATIONAL STRUCTURE (Continued)

### ICTC STAFF

The Imperial County Transportation Commission's greatest asset is its employees. As recognized in this work plan the ICTC staff serves the community through a variety of regional programs and services.

The FY 2021/2022 budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions include two Office Technicians, one Secretary/Clerk to the Commission, one Administrative Analyst, one Mobility Coordinator, two Transportation Planner positions, one Project Manager (responsible for: Imperial Valley Resource Management Agency-IVRMA program), two Program Manager positions (responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration) and the Executive Director.





# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## **COMMUNITY OVERVIEW AND INTRODUCTION**

### **THE COMMUNITY WE SERVE**

Originally part of San Diego County, the Imperial County or synonymously referred to as the “Imperial Valley” is a growing metropolitan community within a large agricultural area along California's border region with Mexico. Imperial County expands for 4,597 square miles. The California Department of Finance’s May 2021 population estimate indicates the County has a population of 180,023. Surrounded by San Diego and Riverside Counties in California, the State of Arizona, and the Municipality of Mexicali in the State of Baja California, Mexico. The Imperial Valley is rich in natural beauty, and a local history and economy based on agriculture, and the cross-border family and trade relationships with our neighbors in Mexico. In 2019, there were an estimated 53,000 people that crossed daily into the U.S. from Mexico through the U.S. Customs and Border Protection Agency’s two busiest land ports of entry between Imperial County and Mexicali, Mexico at Calexico West/Mexicali I, and Calexico East/ Mexicali II (by cars and as pedestrians).

### **INTRODUCTION**

The Imperial County Transportation Commission (ICTC) uses a modified accrual basis accounting for its governmental funds. The Overall Work Plan and Budget is developed by ICTC staff and Executive Director. This process begins with a review of the projected revenues from each source of federal, state and local funds together with a review of current and future projects and programs. The Commission provides policy guidance and sets priorities. This process includes active participation by the technical advisory committees and the recommendations provided by ICTC staff, the Executive Director, the ICTC Management Committee, and Commission.

The Fiscal Year 2021/2022 Overall Work Plan and Budget demonstrates a comprehensive agency-wide budget that conveys the work to be performed by the Commission. The budget is divided into the Budget Summary, the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management and Non-Transportation Programs. The Main Budget contains the program overviews, and revenue and expense projections and is intended to provide a general understanding of ICTC’s budgeted activities and programs for the coming fiscal year. Within each of the other program sections, the work elements and services are also described.

After the budget is adopted, staff has the on-going responsibility to monitor actual revenues and expenditures of the budget. A budget report comparing actual revenues and expenditures to budgeted amounts will be prepared mid-year and presented to the Commission.

When it becomes necessary to modify the adopted budget, the amendment procedure will depend on the type of change that is needed. It is proposed that administrative changes that do not result in an increase in the overall program budget but require line-item transfers of costs and revenues within a work program budget will only require approval of the Executive Director. Amendments that result in an increase to the total expenditures for a program would require Commission approval. These items would be brought to the Commission in a formal agenda item.



# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## **REVENUES AND FUNDING SOURCES**

An essential role of ICTC is to allocate Federal, State and Local funds to transportation projects within the county. Although many of these funds do not flow through the ICTC budget, the agency is the authority that allocates and administers millions of dollars in state and federal transportation funds. Because of the significance of this responsibility, it is important to discuss this role of the agency.

As projects are prioritized in the region in accordance with policy guidelines, ICTC allocates State and Federal funds and designates a lead agency to administer the implementation of these projects. Once the Commission makes an allocation and a project is programmed in the long-range Regional Transportation Plan (RTP) and the short-range Regional Transportation Improvement Program (RTIP), the lead agency is responsible for applying for funds through ICTC, to the State or Federal agencies as appropriate. These funds are then placed in the lead agency's local budget. If ICTC is designated as the lead or co-lead agency, these funds will appear in its budget. These funds include but are not limited to, Federal Transit Administration (FTA), Federal Regional Surface Transportation Program (RSTP), Federal Congestion Mitigation and Air Quality (CMAQ), Congressional Appropriations, State Transportation Improvement Program (STIP), and the States Proposition 1B funds.

The revenues budgeted for ICTC in FY 2021/2022 are estimated to \$52,195,929 and include both new revenues and funds carried over from the previous fiscal year. As shown in the *FY 2021/2022 Overall Work Plan and Budget Summary*, the subtotal of the revenues are split by federal, state and local sources (Federal revenues total \$26,324,193; State revenues total, \$20,805,352; and Local revenues total \$5,066,384).

The following are summary descriptions of the revenues and fund sources.

### **FEDERAL REVENUES AND FUND SOURCES**

Federal Transportation Administration (FTA) Section 5307 Urban grant funds received in arrears ICTC totaling \$690,000 are programmed to be utilized for the IVT, IVT Access, IVT MedTrans and IVT- Blue and Green Line transit systems. Actual apportionments for this fund are typically not available until October of each year. The FY 2021/2022 budget estimates are based on apportionments from prior years.

Federal Transportation Administration (FTA) Section 5310 The Regional Mobility Program is budgeted for FY 2021/2022 in the amount of \$143,915.

Federal Transportation Administration (FTA) Section 5311 Rural funds received in arrears. These funds are programmed to be utilized for the IVT fixed route transit system in the rural area; IVT Gold Line. Actual apportionments for this fund are typically not available until October of each year. The numbers for FY 2021/2021 are estimates based on apportionments from prior years.

Federal Transportation Administration (FTA) CARES Act Section 5307 & 5311 The FTA recently awarded ICTC \$10 million in CARES Act funding. The Coronavirus Aid, Relief, and Economic Security provides transit agencies help to prevent, prepare for and respond to the COVID-19 pandemic. Funds programmed in FY 2021/2022 are \$5 million to be utilized for the IVT, IVT Access, IVT MedTrans and IVT- Blue and Green Line transit systems.

Environmental Protection Agency (EPA) - Brownfields Community wide Assessment Grant The grant award of \$300,000 are being utilized for the Brawley Transit Corridor Brownfield Assessment, a partnership with IVEDC. The grant award was in FY 2018-19 and the carryover of \$111,520 in the FY 2021/2022 budget.

Congestion Mitigation Air Quality (CMAQ) The program provides a flexible funding source for State and local governments to fund transportation project and programs to help meet the requirements of the Clean Air Act (CAA) and its



# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

amendments. Funds programmed in FY 2021/2022 are \$342,732.

Better Utilizing Investment to Leverage Development (BUILD) The BUILD Program is a federal competitive grant that looks to enhance America's infrastructure. ICTC was awarded a \$20 million grant for the Calexico East Port of Entry Bridge Expansion. Funds programmed in FY 2021/2022 are \$20 million.

## **STATE REVENUES AND FUND SOURCES**

State Transportation Improvement Program Planning and Program Management (STIP-PPM) Funds have been utilized for expenses associated with planning and programming activities. The California Transportation Commission approved the use of these funds annual since May 2010 based on the region's request. The funds available in FY 2021/2022 are \$202,000.

State Transit Assistance (STA) Funds received quarterly are restricted to transit expenses only and are estimated at \$1.4 million.

Local Transportation Funds (LTF) Funds received monthly from the State Controller's office based on the retail sales tax collected locally of ¼ cent general sales tax totaling \$6.3 million for transit purposes.

Funds in excess of transit services, if any, are then available for bus stop maintenance and improvements, and bicycle and pedestrian projects, etc. Available revenue received in the prior year, in excess of the previous year's budgeted amount is reprogrammed as "Revenue Stabilization" or "Operating Reserve".

Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Funds are expected to be received annually, under the Bond Act Prop 1b approved by voters in November 2006. Grant funds are programmed for Advanced Vehicle Location (AVL) systems for the IVT bus fleet for a total sum of \$87,906.

Safe Authority for Freeway Emergencies (SAFE) Funds received monthly from the Department of Motor Vehicles are based on a \$1.00 annual vehicle registration fee. Funds will be utilized for call box maintenance and repair for a total sum of \$312,829 including reserves for the 4G call box upgrade.

State of Good Repair (SGR) Funds are available on an annual basis to maintain transit vehicles in a state of good repair. Funds are estimated at \$1.1 million.

Trade Corridor Enhancement Program (TCEP) TCEP is a state competitive grant to provide funding infrastructure improvement on federally designated Trade Corridors. ICTC was awarded \$7.5 million for the Calexico East Port of Entry Bridge Expansion. Funds programmed in FY 2021/22 are \$7.5 million.

Broadband (PUC) Funds projects to provide broadband services to areas currently without broadband access and build out facilities to underserved areas for a total sum of \$340,631.

Clean Mobility Opportunity (CMO) / Calexico Mobility On Demand Transit CMO funding is a statewide initiative to reduce greenhouse gas emissions. ICTC was awarded \$1 million for the Calexico Mobility On-Demand Transit service which provides electric vehicles. Funds programmed in FY 2021/2022 are \$500,000, and \$500,000 for each of the following three fiscal years of FY 2022-2023, FY 2023-2024, and FY 2024-2025.

Low Carbon Transit Operation Program (LCTOP) Funds will be utilized for the IVT Ride Heber Senior/Disabled services, Free Fares for IVT and the Calexico Intermodal Center for a total sum of \$1,141,223.



# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## **LOCAL REVENUES AND FUND SOURCES**

Fare Revenue funds to be received from passengers or affiliated agencies on their behalf, as a portion of a cost of the passenger's trip.

On-Hand funds are programmed when there is a balance on account typically as a result of a cost savings, a delay in a project start date or unanticipated revenues from the prior year.

Local Transportation Authority (LTA 2 %) these funds are listed due to language in the new LTA ordinance allowing for the use of 2% of the funding for transit services. The Authority took action on May 26, 2010 authorizing the use of these funds for local transit services for seniors.

SCAG/IVRMA Contributions SCAG contributions include shared costs for the Office Technician / Receptionist position. IVRMA contributions will include reimbursement for the costs for the Project Manager position and ICTC administrative costs.

Member Agency Contributions Member agency contributions are based upon a formula adopted by the Commission on May 26, 2010. See Appendix A on page 48.

## **EXPENDITURES**

### **EXPENSES**

Expenses in this report are summarized under the following categories:

Regional Transit Services Public transit serving multiple jurisdictions and multiple population groups

Local Transit Services Public transit serving individual jurisdictions and single population groups

Transit Capital Projects Projects with design and/or capital expenditures for fixed facilities and vehicles

ICTC Administration and Planning These expenses are separated into three sub-elements: Transit Administration, Transit Planning and Program Management; and Transportation Planning (Regional Planning activities).

Operating Reserve An operating reserve is established to provide revenue stabilization.

Bikes and Peds Article 3 (Bicycle and Pedestrian Projects) An expense for 3% of the available LTF revenue has been listed. A call for local agency projects is scheduled on an annual basis.

Table 6 on page 25 provides a summary of the FY 2021/2022 Budgets Fund Sources and Expenditures.

TABLE 1

FY 2021-22      PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Transit		TRANSIT FY 17-18	TRANSIT FY 18-19	TRANSIT FY 19-20	TRANSIT FY 20-21	TRANSIT FY 21-22
	1	2	3	4	5	6	7
REVENUES							
A	430000	On hand balance / interest revenue	\$ 571,831	\$ 365,607	\$ 448,250	\$ 627,179	\$ 670,107
B	446010	State Aid Other - TDA (LTF)	\$ 882,701	\$ 1,217,249	\$ 1,178,716	\$ 1,032,051	\$ 1,026,874
C	456040	FTA 5310 Mobility Coordination Program	\$ 104,977	\$ 110,976	\$ 144,000	\$ 199,323	\$ 143,915
D	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimbursements and Reimbursements for Services Provided	\$ 25,000	\$ 17,500	\$ 27,130	\$ 137,570	\$ 133,013
E	Total Revenues		\$ 1,584,509	\$ 1,711,332	\$ 1,798,096	\$ 1,996,123	\$ 1,973,909
EXPENDITURES							
Administration and Operations							
F	501000 /	Administrative Staffing and Support	\$ 656,207	\$ 734,619	\$ 701,435	\$ 811,676	\$ 796,912
G	501140	Stipend	\$ -	\$ 7,200	\$ 5,850	\$ 4,440	\$ 3,500
H	517055	Insurance - Liability	\$ 71,000	\$ 78,000	\$ 103,334	\$ 129,785	\$ 176,000
I	522000	Memberships, office exp, communications, IT, fuel and maint	\$ 40,500	\$ 36,100	\$ 38,000	\$ 31,100	\$ 35,800
J	526000	Legal notices, interpretive services	\$ 4,000	\$ 4,000	\$ 5,000	\$ 2,000	\$ 2,000
K	528000	Rents, leases and utilities	\$ 57,432	\$ 63,559	\$ 63,600	\$ 64,500	\$ 65,350
L	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 4,500	\$ 4,500	\$ 3,000	\$ 4,500
M	531040	Training/Travel Expense	\$ 25,000	\$ 25,000	\$ 27,000	\$ 12,000	\$ 16,000
N	549000	Equipment	\$ 8,000	\$ 62,000	\$ 62,000	\$ 5,000	\$ 30,000
O	Administration and Operations Subtotal		\$ 866,639	\$ 1,014,978	\$ 1,010,719	\$ 1,063,501	\$ 1,130,062
Professional and Specialized Projects and Services							
P	525010	Legal Services and Consultation	\$ 7,500	\$ 7,500	\$ 20,000	\$ 15,000	\$ 15,000
Q	525010	Payroll Vendor Fees	\$ 7,500	\$ 8,300	\$ 8,300	\$ 8,550	\$ 8,000
R	525010	Website Consultation (www.imperialctc.org)	\$ 520	\$ 600	\$ 6,600	\$ 5,810	\$ 1,500
S	525070	Accufund, COI Overhead Treasurer, Auditor Controller GSA	\$ 7,500	\$ 7,500	\$ 15,000	\$ 21,000	\$ 20,444
T	525090	CPA/auditors (external)	\$ 114,277	\$ 125,605	\$ 122,985	\$ 132,083	\$ 105,000
U	525010	HR Consultant	\$ 2,500	\$ -	\$ 15,000	\$ -	\$ -
V	525030	PM, Engineering Review and Support	\$ 20,000	\$ 50,000	\$ 200,000	\$ 300,000	\$ 373,357
W	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
X		Subtotal	\$ 171,797	\$ 211,505	\$ 399,885	\$ 494,443	\$ 535,301
Y	525010	2017 IVT Bus Stop Inventory (Phase III)	\$ 150,000	\$ 60,490	\$ 17,831	\$ -	\$ -
Z	525010	IVT Maintenance Audit	\$ 14,242	\$ 14,242	\$ 14,242	\$ 16,000	\$ 16,796
AA	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ -	\$ -	\$ -	\$ 125,000	\$ 35,710
BB	525010	2017 IVT Bus Operations Facility Eval	\$ 231,831	\$ 180,051	\$ 161,040	\$ 161,040	\$ 161,040
CC	525010	2018 Regional Transit Fare Analysis	\$ -	\$ 150,000	\$ 149,379	\$ 91,139	\$ -
DD	525010	Bus Stop Signage	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000
EE	525010	TDA Guidebook Update	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FF	525010	Update to the Short Range Transit Plan (SRTP)	\$ 150,000	\$ 80,066	\$ -	\$ -	\$ -
GG		Subtotal	\$ 546,073	\$ 484,849	\$ 387,492	\$ 438,179	\$ 308,546
HH		Professional and Specialized Projects and Services Subtotal	\$ 717,870	\$ 696,354	\$ 787,377	\$ 932,622	\$ 843,847
Total Expenditures							
			\$ 1,584,509	\$ 1,711,332	\$ 1,798,096	\$ 1,996,123	\$ 1,973,909



TABLE 2

FY 2021-22 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
	Regional Planning		PLANNING FY 17-18	PLANNING FY 18-19	PLANNING FY 19-20	PLANNING FY 20-21	PLANNING FY 21-22
	1	2	3	4	5	6	7
<b>REVENUES</b>							
A	430000	On hand balance / interest revenue	\$ 209,332	\$ 202,900	\$ 2,900	\$ 1,800	\$ 203,500
B	442000	State Aid for Construction TCEP	\$ -	\$ -	\$ -	\$ 200,000	\$ 124,725
C	446010	State Aid Other - TDA (LTF)	\$ -	\$ 91,286	\$ 343,361	\$ 366,097	\$ 340,391
D	446445	State - STIP-PPM / SP & R	\$ 300,000	\$ 300,000	\$ 350,000	\$ 457,000	\$ 202,000
E	474005	LTA	\$ -	\$ -	\$ 197,300	\$ 197,300	\$ 161,300
F	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 143,332	\$ 120,000	\$ 127,630	\$ 127,362	\$ 120,796
<b>G Total Revenues</b>			<b>\$ 652,664</b>	<b>\$ 714,186</b>	<b>\$ 1,021,191</b>	<b>\$ 1,349,559</b>	<b>\$ 1,152,712</b>
<b>EXPENDITURES</b>							
<b>Administration and Operations</b>							
H	501000 / 525010	Administrative Staffing and Support	\$ 304,296	\$ 331,265	\$ 304,042	\$ 340,660	\$ 373,466
I	501140	Stipend	\$ -	\$ 4,800	\$ 4,800	\$ 3,900	\$ 2,800
J	517055	Insurance - Liability	\$ 15,000	\$ 17,500	\$ 21,200	\$ 26,807	\$ 33,700
K	522000	Memberships, office exp. communications, IT, fuel and maint	\$ 24,850	\$ 22,545	\$ 24,460	\$ 22,860	\$ 23,785
L	526000	Legal notices, interpretive services	\$ 600	\$ 600	\$ 800	\$ 800	\$ 400
M	528000	Rents, leases and utilities	\$ 25,851	\$ 34,923	\$ 29,800	\$ 30,643	\$ 30,850
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 5,000	\$ 5,000	\$ 3,000	\$ 12,000
O	531040	Training/Travel Expense	\$ 22,000	\$ 22,000	\$ 26,000	\$ 13,000	\$ 17,000
P	549000	Equipment	\$ 4,000	\$ 25,600	\$ 3,000	\$ 3,000	\$ 5,000
<b>Administration and Operations Subtotal</b>			<b>\$ 401,096</b>	<b>\$ 464,233</b>	<b>\$ 419,102</b>	<b>\$ 444,670</b>	<b>\$ 499,002</b>
<b>Professional and Specialized Projects and Services</b>							
R	525010	Legal Services and Consultation	\$ 7,500	\$ 7,500	\$ 10,000	\$ 15,000	\$ 15,000
S	525010	Payroll Vendor Fees	\$ 7,500	\$ 8,300	\$ 8,300	\$ 8,550	\$ 8,000
T	525010	Website Consultation (www.imperialctc.org)	\$ 515	\$ 600	\$ 3,600	\$ 2,862	\$ 1,000
U	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 250	\$ 250	\$ 10,000	\$ 10,000	\$ 12,184
V	525010	HR Consulting Services	\$ 2,500	\$ -	\$ 10,000	\$ -	\$ -
W	525090	CPA/auditors (external)	\$ 8,303	\$ 8,303	\$ 7,889	\$ 8,175	\$ 6,500
X		Subtotal	\$ 26,568	\$ 24,953	\$ 49,789	\$ 44,589	\$ 42,685
Y	525010	Long Range Transportation Plan	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 300,000
Z	525010	STIP / RTIP Consultant	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
AA	525010	SR-78 Glamis Study	\$ -	\$ -	\$ 350,000	\$ 218,000	\$ -
BB	525010	Aerial Imagery	\$ -	\$ -	\$ -	\$ 20,000	\$ -
CC	525030	PM, Engineering Review and Support	\$ -	\$ -	\$ 177,300	\$ 197,300	\$ 161,300
DD	525010	Calexico E Port Bridge Widening Engineering Support	\$ -	\$ -	\$ -	\$ 200,000	\$ 124,725
EE		Subtotal	\$ 225,000	\$ 225,000	\$ 552,300	\$ 860,300	\$ 611,025
FF		Professional and Specialized Projects and Services Subtotal	\$ 251,568	\$ 249,953	\$ 602,089	\$ 904,889	\$ 653,710
<b>GG Total Expenditures</b>			<b>\$ 652,664</b>	<b>\$ 714,186</b>	<b>\$ 1,021,191</b>	<b>\$ 1,349,559</b>	<b>\$ 1,152,712</b>



TABLE 3

FY 2021-22      PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING						
Regional Collaboration - Broadband & Brownfields		REGIONAL COLLABORATION FY 17-18	REGIONAL COLLABORATION FY 18-19	REGIONAL COLLABORATION FY 19-20	REGIONAL COLLABORATION FY 20-21	REGIONAL COLLABORATION FY 21-22
1	2	3	4	5	6	7
REVENUES						
A	430000	On hand balance / interest revenue	\$ -	\$ -	\$ 20	\$ -
B	456040	EPA - Brownfields Assessment	\$ 300,000	\$ 288,000	\$ 265,124	\$ 204,310
C	446010	PUC - Broadband	\$ 150,000	\$ 120,000	\$ 150,000	\$ 340,631
D	Total Revenues		\$ 450,000	\$ 408,000	\$ 415,144	\$ 544,941
EXPENDITURES						
Administration and Operations						
E	501000 / 525010	Administrative Staffing and Support	\$ 8,360	\$ 8,360	\$ 10,000	\$ 4,000
F	522000	Memberships, office exp, communications, IT, fuel and maint	\$ 6,300	\$ 1,800	\$ 500	\$ 168
G	531040	Training/Travel Expense	\$ 2,000	\$ 1,400	\$ -	\$ -
H	Administration and Operations Subtotal		\$ 16,660	\$ 11,560	\$ 10,500	\$ 4,168
Professional and Specialized Projects and Services						
I	525090	CPA/auditors (external)	\$ 26,000	\$ 18,000	\$ 17,616	\$ 1,954
J	525010	Consultant - Engineering & Contract Labor (Brownfield)	\$ 307,980	\$ 307,980	\$ 289,455	\$ 346,069
K	525010	IVEDC Grant Administrative Support	\$ 99,360	\$ 70,460	\$ 97,573	\$ 192,750
L	Professional and Specialized Projects and Services Subtotal		\$ 433,340	\$ 396,440	\$ 404,644	\$ 540,773
M	Total Expenditures		\$ 450,000	\$ 408,000	\$ 415,144	\$ 544,941
						\$ 452,221

TABLE 4

FY 2021-22 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING							
SAFE - Service Authority for Freeway Emergencies		SAFE FY 17-18	SAFE FY 18-19	SAFE FY 19-20	SAFE FY 20-21	SAFE FY 21-22	
1	2	3	4	5	6	7	
<b>REVENUES</b>							
A	430000 On hand balance / interest revenue	\$ 6,500	\$ 6,500	\$ 15,000	\$ 15,000	\$ 136,829	
B	446390 State Aid- S.A.F.E.	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 180,000	
C	<b>Total Revenues</b>	\$ 176,500	\$ 176,500	\$ 185,000	\$ 185,000	\$ 316,829	
<b>EXPENDITURES</b>							
<b>Administration and Operations</b>							
D	514000 Communications - Phone Charges	\$ 25,000	\$ 25,000	\$ 30,600	\$ 25,000	\$ 27,087	
E	517055 Insurance Liability	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	
F	524000 Office Expense	\$ -	\$ -	\$ -	\$ -	\$ 100	
G	<b>Administration and Operations Subtotal</b>	\$ 30,100	\$ 30,100	\$ 35,700	\$ 30,100	\$ 32,287	
<b>Professional and Specialized Projects and Services</b>							
H	525010 Consultant - Call Box Preventative Care & Maintenance	\$ 75,800	\$ 72,412	\$ 92,912	\$ 72,412	\$ 95,656	
I	525010 ICTC Administrative Support, Legal & Accounting	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 18,386	
J	525090 Auditors (external)	\$ -	\$ -	\$ -	\$ -	\$ 500	
K	549000 Equipment 4G Upgrade	\$ -	\$ -	\$ -	\$ -	\$ 170,000	
L	<b>Professional and Specialized Projects and Services Subtotal</b>	\$ 89,300	\$ 85,912	\$ 106,412	\$ 85,912	\$ 284,542	
M	<b>Total Expenditures</b>	\$ 119,400	\$ 116,012	\$ 142,112	\$ 116,012	\$ 316,829	

TABLE 5

FY 2021-22      PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING								
	IVRMA - Imperial Valley Resource Management Agency			IVRMA FY 17-18	IVRMA FY 18-19	IVRMA FY 19-20	IVRMA FY 20-21	IVRMA FY 21-22
	1	2		3	4	5	6	7
REVENUES								
A	493000	Reimbursement for Services Provided		\$ 292,098	\$ 305,914	\$ 321,827	\$ 289,689	\$ 347,811
B	Total Revenues			\$ 292,098	\$ 305,914	\$ 321,827	\$ 289,689	\$ 347,811
EXPENDITURES								
Administration and Operations								
C	514000	Communications - Phone Charges		\$ 5,425	\$ 5,725	\$ 4,284	\$ 4,284	\$ 5,400
D	519000	Maintenance-Equipment		\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,500
E	519001	Maintenance-Vehicles		\$ 500	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,200
F	519038	Fuel Expense		\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,200
G	522000	Memberships		\$ 1,400	\$ 1,700	\$ 1,700	\$ 1,700	\$ 2,100
H	524000	Office Expense		\$ 500	\$ 600	\$ 1,000	\$ 1,000	\$ 1,000
I	524030	Office Expense-Postage		\$ 300	\$ 300	\$ 300	\$ 300	\$ 100
J	524000	Office Expense-Printing		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
K	526000	Publ and Legal Notices		\$ -	\$ -	\$ 1,260	\$ 1,260	\$ -
L	Administration and Operations Subtotal			\$ 10,125	\$ 11,525	\$ 12,744	\$ 12,744	\$ 13,000
Professional and Specialized Projects and Services								
M	525271	Special Dept Exp - Other		\$ 28,055	\$ 28,055	\$ 28,555	\$ 40,600	\$ 47,358
N	531040	Travel Out of Cnty Misc		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
O	549000	Equipment		\$ 1,000	\$ 2,000	\$ -	\$ 4,000	\$ -
P	525010	Professional and Specialized Projects and Services		\$ 69,000	\$ 70,000	\$ 88,238	\$ 83,000	\$ 77,048
Q	525115	Prof & Spec Serv-Wages		\$ 181,918	\$ 192,334	\$ 190,290	\$ 147,345	\$ 208,405
R	Professional and Specialized Projects and Services Subtotal			\$ 281,973	\$ 294,389	\$ 309,083	\$ 276,945	\$ 334,811
Total Expenditures								
				\$ 292,098	\$ 305,914	\$ 321,827	\$ 289,689	\$ 347,811

TABLE 6

FY 2021-22 OVERALL WORK PROGRAM													
Projected Revenues													
	1	2	3	4	5	6	7	8	STATE		10	11	14
FEDERAL					SUBTOTAL	TOTAL			A	B	C	D	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2021-22	\$980,000		\$980,000							2021-22	\$1,400,000
B	Federal Transit Admin 5310 MNP - FTA	2020-22	\$143,915		\$143,915							2021-22	\$6,300,000
C												Reserves	\$2,000,000
D	Federal Transit Admin 5311 Rural - FTA	2021-22	\$0		\$0							2016-19	\$711,223
E	Coronavirus Aid, Relief, and Economic Security - FTA CARES ACT	2019-20	\$5,036,026		\$5,036,026							2018-19	\$81,000
F												2019-20	\$236,129
G	Congestion Mitigation Air Quality - CMAQ	2016-17	\$342,732		\$342,732							2021-22	\$112,871
H	Brownfields - EPA	2016-17	\$111,520		\$111,520								\$87,906
I	Better Utilizing Investments to Leverage Development - BUILD	2017-18	\$20,000,000		\$20,000,000	\$26,324,193							\$500,000
J	LOCAL												\$124,725
K	Fare Revenue	2021-22	\$91,000		\$91,000							2021-22	\$180,000
L	On Hand / Interest	2021-22	\$1,051,876		\$1,051,876							2020-21	\$124,725
M	LTA 2% and 5%	2021-22	\$3,669,699		\$3,669,699							2019-20	\$7,481,000
N	SCAG / IIRMA / Member contr	2021-22	\$253,809		\$253,809	\$5,066,384						2021-22	\$340,631
O	TOTAL												\$202,000
													\$202,000
													\$20,805,952
													\$52,195,929
Projected Expenditures													
	1	2	3	4	5	6	7	8	STATE		10	11	14
Service					CMAQ / BUILD RPM / CMO EPA / PUC / TCEP	LTA 2% & 5% SAFE	SCAG/IIRMA Member Contributions	LCTOP SGR PTMSEA	A	B	C	D	TOTAL
Regional Transit Services													
Local Transit Services													
Transit Capital Vehicles													
Transit Capital													
Construction/Facilities													
Chk E Port Bridge Widening													
Acquisitions - IVT Yard/Cit/ITC													
SR-86 Border Patrol Check point													
Calxco ITC													
Transit Facility Maintenance													
Transit / Planning Misc													
ICTC Transit Admin/Operations													
ICTC Transit Plans/Programs													
ICTC Regional Planning													
ICTC Regional Collaboration													
ICTC SAFE													
ICTC Transit Fleet - Capital													
Reserve Stabilization/													
Operating Reserve													
Bikes and Ped Art 3													
II	Total												



## **FINANCIAL MANAGEMENT AND COMMUNITY OUTREACH & REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT**

### **FINANCIAL MANAGEMENT AND COMMUNITY OUTREACH**

ICTC will continue its efforts to pursue non-transportation programs in FY 2021/2022.

### **REGIONAL TRANSPORTATION PLANNING**

#### **Regional Transportation Planning and Program Management**

ICTC will continue efforts with SCAG and Caltrans District 11 to update the Imperial County Transportation Model. The regional transportation model is a critical planning tool for evaluating and prioritizing major transportation improvements in the County. In FY 2021/2022, staff in coordination with Caltrans to complete the Project Study Report (PSR) for the Forrester Road Corridor from I-8 to SR78/86. The PSR is a critical planning/preliminary engineering study necessary for the Forrester Road Corridor and Westmorland Bypass from I-8 to SR-78/86.

As a lead agency in regional transportation efforts, ICTC is also actively involved in cross-border transportation planning and development. ICTC is a co-lead agency in successfully initiating and implementing the Imperial-Mexicali Binational Alliance (Alliance). The goals for the Alliance are focused on cross-border transportation infrastructure, economic development, environmental issues and most recently cross-border college-level education opportunities. Last year ICTC was an active participant in the update of the 2021 Border Master Plan and will work closely with Caltrans, the State of Baja California and the San Diego Association of Governments (SANDAG) to prepare and finalize updates as needed.

In FY 2021-2022, ICTC will continue working with SANDAG to finalize the San Diego and Imperial Freight Gateway Study Update. Additionally, ICTC and SANDAG will begin a new study "The San Diego and Imperial Counties Sustainable Freight Implementation Strategy" with a \$500,000 grant received to develop a 30-year strategy to implement multimodal projects and policies that transition the border region to a more efficient, equitable, and economically competitive freight transportation system that meets state and local climate, air quality, and public health goals.

For FY 2021-2022 ICTC will continue efforts to complete the Imperial County Active Transportation Plan; and begin development of the Imperial County Long-Range Transportation Plan (LRTP). The goal of the LRTP is to provide an enhanced multimodal plan to include: transit, active transportation, goods movement and regional highways. The LRTP will provide Imperial County's priorities to be incorporated into SCAG's RTP/SCS update.

### **REGIONAL TRANSPORTATION PROGRAMMING**

For Regional Transportation Programming, the ICTC efforts for Fiscal Year 2020/2021 will be focused on the Capital Projects Program and the Transportation Improvement Program.

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and ports of entry improvement projects. The key regional projects include, I-8/Imperial Avenue Interchange Reconstruction, proposed widening of existing Forrester Road Corridor; Phase 2 construction and expansion of the Calexico West Port of Entry; the Proposed Calexico East Port of Entry Bridge Widening; the Calexico Intermodal Transit Center; and, other transit, pedestrian, and bicycle capital improvements referenced in the following sections.

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), including projects that may receive awards we anticipate submitting projects previously identified for programming once the proposed funds are approved by the federal government. Staff will continue to work closely with local agencies, SCAG staff and Caltrans staff to ensure the timely utilization of the following programmed funds: Regional Surface Transportation Program (RSTP), Congestion Management Air Quality (CMAQ), and Active Transportation Program (ATP).



## FINANCIAL MANAGEMENT AND COMMUNITY OUTREACH & REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT

### **REGIONAL TRANSPORTATION PROGRAMMING (Continued)**

Local Transportation Authority (LTA) On March 24th, 2010, the ICTC Commission approved the LTA's request to accept the responsibilities of administration and oversight of the LTA program of Measure D sales tax transportation funds. Previously, these responsibilities were managed by the County of Imperial's Public Works Department. Following the March 24th approval, County and ICTC staff were directed to initiate all necessary steps toward implementing this transfer of responsibilities to be effective July 1st, 2010. These responsibilities include but are not limited to providing staff support to the LTA Board, and administration of the LTA funds.

In March 2012, the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2012 Bond Agencies include the Cities of Brawley, Calexico, Calipatria, Imperial and the County of Imperial. See table on page 28 for status bond project completions through June 2021. In September 2018, the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2018 Bond Agencies include the Cities of Calexico, Calipatria and Holtville. See table on page 28 for status bond project completions through June 2021.

In FY 2021/2022 staff will administer the member agency's distributions, bond payments, and the contract services for annual audit. Staff will also be assisting with the FY 2020/2021 financial reports prepared by an independent CPA.



# REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT

FY 2021/2022 OVERALL WORK PLAN AND BUDGET

## REGIONAL TRANSPORTATION PROGRAMMING (Continued)

The following table reflects the LTA Bond Expenditures as of June 30, 2021

2012 Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*	% Spent
Brawley	\$314,705 92%
Calexico	\$0 100%
Calipatria	\$0 100%
Imperial	\$0 100%
County	\$0 100%

\*Remaining 2012 Project LTA Bond funds according to bank statements dated 5/31/2021

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*	% Spent
Calexico	\$6,699,814 46%
Calipatria	\$126,333 91%
Holtville	\$0 100%

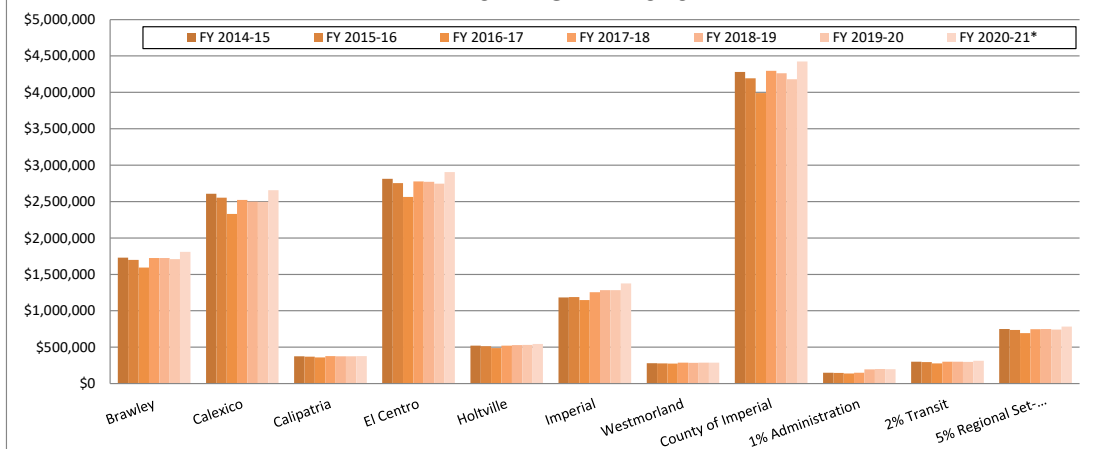
\*Remaining 2018 Project LTA Bond funds according to bank statements dated 5/31/2021

ICTC is the designated administrator of the Measure D half-cent transportation sales tax program. Below is a summary of the LTA Revenues from the last five years that includes distributions to each of the cities and the County of Imperial, as well as the set-asides for Regional Highways (5%), Regional Transit (2%) and Administration (1%).

### LTA Revenues

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21*
Brawley	\$1,729,088.49	\$1,697,800.52	\$1,594,447.27	\$1,724,444.04	\$1,725,712.20	\$1,708,309.63	\$1,808,353.30
Calexico	\$2,608,076.08	\$2,552,876.05	\$2,330,616.78	\$2,522,261.10	\$2,498,561.57	\$2,496,364.99	\$2,657,033.78
Calipatria	\$373,604.34	\$368,882.38	\$358,648.40	\$376,847.80	\$375,882.59	\$375,010.38	\$377,132.94
El Centro	\$2,812,185.32	\$2,754,208.63	\$2,564,748.13	\$2,777,968.18	\$2,772,865.22	\$2,745,303.02	\$2,906,055.93
Holtville	\$520,794.23	\$513,371.35	\$488,397.80	\$520,865.11	\$528,409.50	\$530,539.51	\$544,476.40
Imperial	\$1,181,931.62	\$1,188,087.76	\$1,146,465.51	\$1,254,758.35	\$1,283,934.58	\$1,284,456.38	\$1,375,056.90
Westmorland	\$281,070.05	\$278,160.24	\$275,785.29	\$286,856.02	\$285,903.42	\$287,435.95	\$286,775.19
County of Imperial	\$4,281,246.39	\$4,193,312.94	\$3,990,335.85	\$4,295,754.01	\$4,261,906.22	\$4,179,704.84	\$4,424,548.79
1% Administration	\$149,869.53	\$147,246.74	\$138,580.93	\$149,562.56	\$195,223.72	\$199,626.70	\$197,427.44
2% Transit	\$299,739.05	\$294,493.48	\$277,161.87	\$299,125.10	\$299,535.46	\$296,919.39	\$313,480.89
5% Regional Set-Aside	\$749,347.64	\$736,233.69	\$692,904.63	\$747,812.75	\$748,838.66	\$742,298.46	\$783,702.17
	\$14,986,952.74	\$14,724,673.78	\$13,858,092.46	\$14,956,255.02	\$14,976,773.14	\$14,845,969.25	\$15,674,043.73

### Comparison of total LTA Revenues FY 2014-15 - FY 2020-21



Revenue distributions listed are prior to bond payments for the participating agencies  
\*FY 20-21 up to May revenues

TABLE 7

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2021-22				
ICTC REGIONAL PLANNING AND PROGRAM MANAGEMENT 7417001				
1	2	3		
REVENUES				
A	430000	On hand balance/Interest revenue	\$	203,500
	442000	State Aid for Construction TCEP On hand balance	\$	124,725
B	446010	State Aid Other - TDA	\$	340,391
C	446445	State - STIP-PPM - SP & R	\$	202,000
D	474005	LTA	\$	161,300
G	493000	Local - Member Agency Contributions, SCAG Reimbursements and Reimbursement for Services Provided	\$	120,796
H Total Revenues			\$	1,152,712
EXPENDITURES				
Administration and Operations				
I	501000/525010	Administrative staffing and Support (7 halftime)	\$	373,466
		- TAC Subcommittee Administration		
		- Contract admin: grants, reporting and oversight		
		- ICTC Management Committee/Commission Admin		
		- RTIP/ STIP and project coordination		
		- Interagency consultation, legislative affairs		
J	501140	Stipend - Commissioners	\$	2,800
K	517055	Insurance - liability	\$	33,700
L	522000	Memberships, office exp, communications, IT, fuel and maint	\$	23,785
M	526000	Legal notices, interpretive services	\$	400
N	528000	Rents, leases and utilities	\$	30,850
O	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	12,000
P	531040	Training/Travel Expense	\$	17,000
Q	549000	Equipment	\$	5,000
R Administration and Operations Subtotal			\$	499,001
Professional and Specialized Projects and Services				
S	525010	Payroll Vendor fees	\$	8,000
T	525010	Website Consultation (www.imperialctc.org)	\$	1,000
U	525010	Legal Consultation	\$	15,000
V	525070	COI Overhead, Treasurer, Auditor Controller, GSA, IT svs	\$	12,184
W	525090	CPA/auditors (external)	\$	6,500
X			\$	42,684
Y	550000	Structures & Improvements (Clx E Port Bridge Widening)	\$	-
Z	525010	STIP / RTIP Consultant	\$	25,000
AA	525030	On Call Engineer (SR-86 & Clx E Port Bridge Widening)	\$	286,025
BB	525010	Long Range Transportation Plan	\$	300,000
CC			\$	611,025
DD Total Projects, Services, Plans and Programs			\$	653,709
EE Total Expenditures			\$	1,152,712





# ICTC Transit Planning and Program Management FY 2021/2022

## OVERVIEW

The Transit Planning and Program Management work element provides the policy guidance for the allocation of transit resources. In the development of this work element, staff receives input from three primary sources; the general public through the mandated annual Unmet Transit Needs Public Hearing process, a comprehensive review of revenue sources and an analysis of existing services and their performance measures.

Approximately one hundred additional persons are employed indirectly through contracts with transit operators, vendors, and consultants in support of these programs and services. Funding is also spent locally when and where possible for additional services which may include fuel, tires, uniforms, heavy duty mechanical, internet, printing, and marketing services.

The immediate future holds many opportunities, as well as challenges. The state and federal budget climate remains uncertain. The effort is designed to develop a broad-based consensus reflecting the values, needs and preferred solutions for as many transit passengers as possible. The challenges of providing public transit continue. The Imperial Valley represents a true crossroads of people, history, time, and place. Each is unique but all share the same goal of a better quality of life.

Striking a balance between public need and available funding is at the center of any public transit project or program. The various revenue sources and administrative requirements can be complicated and challenging to understand. Tables 7 and 8 provide an overview of the revenue and expenditure plan for FY 2021/2022, along with the descriptions of the transit planning services and projects.

## THE PREVIOUS YEARS

Staff has been empowered to turn innovative concepts into plans and plans into projects and services. The most notable of past accomplishments include:

Intracity Circulators ICTC identified a need in early 2000 to provide increased access to public services within the cities starting with the City of El Centro. The designs for an IVT Blue and Green lines were approved in 2005. Service began on the IVT Blue Line in October 2006. The service was reconfigured for 2009/10 and the IVT Green line began to operate July 2009. The IVT Gold Line in the City of Brawley was implemented in January 2014. A Garnet Line in Calexico and a Red Line in Imperial will be underway when funding becomes available. The Circulator Lines provide continuing travel for passengers transferring from the main fixed route *Imperial Valley Transit* bus routes within the Cities.

Reduction of Headways ICTC directed the reduction of headways (the wait times for the next approaching bus) from two hours to seventy minutes effective in July 2006. Headway reduction to 35 minutes during peak service hours on heavily traveled routes between Calexico and El Centro were implemented in October 2013. Headway reduction on additional routes continues to be a goal as funding permits.

Alternative Fuels and Fleet Replacements The California Air Resources Board required the region to convert the IMPERIAL VALLEY TRANSIT fleet to a clean fuel. After a consultant prepared analysis and significant discussion, a policy decision was made in October 2004 incorporating ultra-low sulfur diesel into operations. In 2012, a new fleet of ten clean diesel Gilligs were introduced and six additional clean diesel Gilligs arrived in July 2015. Additional fleet replacement continued, as of July 2017, all 65 revenue service hour vehicles are owned by ICTC.

### **Transit Mission Statement:**

*The mission of the Imperial County Transportation Commission (ICTC) public transit systems is to improve the quality of life for the residents of the Imperial Valley through a coordinated, accessible, affordable, and efficient countywide transit system.*

### **Transit Vision Statement:**

*The transit network provides a safe, affordable, and reliable transit system that meets the needs of the transit dependent in communities with- in the Imperial Valley, by providing access to health care, education, public services, employment, commercial and recreational activities.*

### **Source:**

Imperial County  
Transportation  
Commission Short Range  
Transit Plan, January  
2012

TABLE 8

FY 2021-22 TRANSIT & CAPITAL PROGRAMS FINANCE PLAN													
Projected Revenues													
1	2	3	4	5	6	7	8	9	10	11	12	13	14
FEDERAL				SUBTOTAL	TOTAL			STATE				SUBTOTAL	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2021-22		\$680,000				A					
B	Federal Transit Admin 5310 MMP - FTA	2020-22		\$143,915				B				\$1,400,000	
C	Federal Transit Admin 5311 Rural - FTA	2019-20		\$0				C					
D	Covidavirus Aid, Relief, and Economic Security - FTA CARES Act	2019-20		\$5,006,026				D				\$8,300,000	
E	Congestion Pricing Pilot Quality - CMAQ	2016-17		\$342,732	\$6,212,673			E				\$1,047,867	
F	LOCAL							F					
G	Fare Revenue	2021-22		\$91,000				G					
H	On Hand / Interest - various funds	2021-22		\$715,477				H					
I	LTA 2% and 5%	2021-22		\$1,687,099				I				\$1,141,223	
J	SCAG / IIRMA / Member contr	2021-22		\$133,013				J					
K					\$2,606,599			K				\$87,906	
L	Total							L				\$500,000	\$12,476,996
Projected Expenditures													
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Service	Cost	Estimated	On Hand / Int	CHAS	LTA	SCAG/IIRMA	LCTOP	FTA	FTA	FTA	FTA	FTA	Total
		Fees	balance	STP / CMO	2% & 5%	Contributions	SR	Sec 5310	Sec 5307	AB 2581	COVID-19	LTF	Subsidy
SERVICES													
M	GWTS IVT Blue/Green	\$ 5,041,433	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
N	GWTS IVT Blue/Green	\$ 706,752	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
O	GWTS IVT Gold	\$ 367,026	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P	GWTS IVT ACCESS	\$ 1,773,790	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q	Caltrans Pilot Transit Line	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R	YCAT #6 and #10	\$ 162,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S	IVT MedTrans	\$ 629,968	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T	Total	\$ 9,180,032	\$ 77,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
U	IVT RIDE	\$ 1,953,340	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
V	Total	\$ 1,953,340	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles													
W	Bus Replacements	\$ 1,852,196	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
X	Acquisition	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Y	Caltrans ITC Right of Way	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Z	IVT Operations Yard	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AA	Total	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction													
BB	SR44 Bridge Pier and Overpass	\$ 1,032,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CC	Caltrans ITC PIEM	\$ 1,032,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DD	Total	\$ 2,064,722	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance													
EE	El Centro 7th State Transfer	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FF	Terminal	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GG	Brawley (5th Plaza) Transfer	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HH	Caltrans (3rd Plaza) Transfer	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
II	Imperial Transfer Terminal	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JJ	Bunches and Shelters	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
KK	Total	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous													
LL	PTMSEA grant	\$ 87,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MM	Forrester/Westland Bypass	\$ 394,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NN	Project Study	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OO	Winthaven Bus Stop	\$ 507,644	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PP	ICTC Transit Admin/Operations	\$ 1,130,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
QQ	ICTC Transit Plans/Programs	\$ 843,847	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RR	ICTC Regional Planning/Programs	\$ 340,381	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SS	Total	\$ 2,314,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TT	ICTC Transit Fleet - Capital	\$ 828,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UU	Revenue Stabilization/Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VV	Bus and Park Art 13	\$ 189,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WW	Total	\$ 21,296,258	\$ 91,000	\$ 715,477	\$ 842,732	\$ 1,667,099	\$ 133,013	\$ 2,276,996	\$ 143,915	\$ 690,000	\$ 5,036,026	\$ 8,300,000	\$ 21,296,258

TABLE 9

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2021-22			
ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT 7416001			
1	2	3	
<b>REVENUES</b>			
A	7076/7416	On hand balance/interest revenue	\$ 670,107
B	446010	State Aid Other - TDA	\$ 1,026,874
C	446445	FTA 5310 Mobility Management Program	\$ 143,915
D	493000	Local - Member Agency Contributions, SCAG / IVRMA Reimb and Reimbursement for Services Provided	\$ 133,013
<b>E Total Revenues</b>			<b>\$ 1,973,909</b>
<b>EXPENDITURES</b>			
<b><u>Administration and Operations</u></b>			
F	501000/525010	Administrative Staffing and Support (4 fulltime 7 halftime)	\$ 796,912
		- Transit contract admin: grants, reporting, compliance & oversight	
		- SSTAC Subcommittee Admin	
		- ICTC Management Committee/Commission Admin	
		- TDA Finance Admin	
		- ADA Eligibility Certifications, CTSA Admin, UTN Admin	
G	501140	Stipend - Commissioners	\$ 3,500
H	517055	Insurance - Liability	\$ 176,000
I	522000	Memberships, office exp, communications, IT, fuel and maint	\$ 35,800
J	526000	Legal notices, interpretive services	\$ 2,000
K	528000	Rents, leases and utilities	\$ 65,350
L	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500
M	531040	Training/Travel Expense	\$ 16,000
N	549000	Equipment	\$ 30,000
<b>O Administration and Operations Subtotal</b>			<b>\$ 1,130,062</b>
<b><u>Professional and Specialized Projects and Services</u></b>			
P	525010	Payroll vendor fees	\$ 8,000
Q	525010	Website Consultation (www.imperialctc.org)	\$ 1,500
R	525010	Legal Consultation COI	\$ 15,000
S	525070	Accufund, COI Overhead -Treasurer, Auditor Controller, GSA	\$ 20,444
T	525090	CPA/auditors (external)	\$ 105,000
U	525030	PM, Engineering Review and Support	\$ 373,357
V	525010	Drug and Alcohol Audits	\$ 12,000
W			<b>\$ 535,301</b>
X	525010	Bus Stop Signage (On hand FY 18-19)	\$ 45,000
Y	525010	Coordinated Public Transit and Human Svs Transportation Plan	\$ 35,710
Z	525090	IVT Maintenance Audit	\$ 16,796
AA	525010	2017 IVT Bus Operations Facility Eval (On hand FY 17-18)	\$ 161,040
BB	525010	TDA Guidebook Update	\$ 50,000
CC			<b>\$ 308,546</b>
<b>DD Total Projects, Services, Plans and Programs</b>			<b>\$ 843,847</b>
<b>EE Total Expenditures</b>			<b>\$ 1,973,909</b>



# ICTC Non-Transportation Planning and Program Management FY 2021/2022

## **OVERVIEW**

Assembly Bill (AB) 335 became effective on January 1, 2020, which allows ICTC's authority to include non-transportation programs. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). On July 1, 2020, ICTC took over the administration of the Service Authority for Freeway Emergencies (SAFE).

### **Imperial Valley Resource Management Agency (IVRMA)**

In 1989, the California Legislature passed Senate Bill 939 establishing an integrated waste management hierarchy to guide local agencies in implementation, in order of priority: (1) source reduction, (2) recycling and composting, and (3) environmentally safe transformation and land disposal.

An agreement was approved in January 2008 for the IVRMA Joint Powers Formation Agreement. The IVRMA was formed for the purpose of providing coordination of economical and regional source reduction recycling of solid waste to meet the diversion requirements mandated by the legislature, including the monitoring and reporting of source reduction recycling information.

IVRMA is composed of the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, and the County of Imperial (those unincorporated areas within the County of Imperial).

*Our mission is to develop, implement, and support efficient and sustainable programs for waste reduction, reuse, recycling, hazardous waste management, composting and recycled content purchasing for Imperial Valley citizens in accordance with local, state, and national mandates. Brawley, Calipatria, Imperial, Calexico, El Centro, Westmorland, Holtville and County of Imperial are included in our scope area.*

On February 2020, a resolution was passed to transfer City of El Centro's lead administrative duties to ICTC effective March 1, 2020. Programs for IVRMA include Integrated Waste Management, City-County Payment Program, Household Hazard Waste, Used Oil Payment Program, and Waste Tire Amnesty.

### **Service Authority for Freeway Emergencies (SAFE)**

In 1985, the California Legislature passed Senate Bill 1190 enabling counties to generate revenue for the purpose of operating an Emergency Motorist Aid System. This legislation required the Department of Motor Vehicles (DMV) to collect revenue and requires the Department of California Highway Patrol (CHP) and the California Department of Transportation (Caltrans) to provide review, approve, and operating services. On January 1, 1986, the Senate enacted Bill 1199, which provided the formation of Service Authorities for Freeways (SAFEs). SAFEs were given the task of developing a plan to install, operate, and maintain a motorist aid system. The Emergency Call Box Program was established to aid motorist in need- allowing them to report emergencies directly to the California Highway Patrol (CHP).

The Imperial County Service Authority for Freeway Emergencies (SAFE) was established by the Imperial County Board of Supervisors on March 27, 1990 and began collecting fees through vehicle registrations in 1992 where the Commission and its activities are governed by Streets and Highways Code Sections 2550-2559. Since its original development in 1990, Imperial County SAFE provides motorist aid through 166 call boxes located along State Route 86 (SR-86) and Interstate 8 (I-8) at no expense to the user.

On July 1, 2020, the Imperial County Transportation Commission (ICTC) took responsibility as the administrator of the Service Authority for Freeway Emergencies (SAFE) Program. The SAFE Program for the Imperial County is responsible for the installation, operations, and administration of approximately 166 call boxes located along State Route 86 (SR-86) and Interstate 8 (I-8).

TABLE 10

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2021-22				
ICTC REGIONAL COLLABORATION 7577001				
1	2	3		
REVENUES				
A	430000	On hand balance/Interest revenue	\$	70
B	446010	State Aid - SBBC - CAFS	\$	340,631
C	456040	Federal - EPA Brownfields Assessment - Brawley	\$	111,520
D Total Revenues			\$	452,221
EXPENDITURES				
<u>Administration and Operations</u>				
E	525010	ICTC Administrative Staffing and Support	\$	3,473
		- Fiscal Agent admin, grant reporting and oversight		
		- Interagency consultation		
F	524000	Office exp, communications, IT (ICTC)	\$	70
G	525090	Audits	\$	500
H Administration and Operations Subtotal			\$	4,043
<u>Professional and Specialized Projects and Services</u>				
I	525010	IVEDC Administrative staffing and support	\$	186,658
		- Contract admin, grant reporting and oversight		
J	525010	Consultant Contract Labor	\$	150,000
		- Research and Analyst Consultant, Project Coordinator		
K	525010	Environmental Engineering Consulant Services	\$	111,520
L Total Projects, Services, Plans and Programs			\$	448,178
M Total Expenditures			\$	452,221

TABLE 11

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2021-22				
ICTC SAFE 1574001				
1		2	3	
REVENUES				
A	430000	On hand balance/Interest revenue	\$	136,829
B	446390	State Aid-VLF S.A.F.E.	\$	180,000
C Total Revenues			\$	316,829
EXPENDITURES				
<u>Administration and Operations</u>				
D	525030	ICTC Administrative Staffing and Support	\$	18,386
		- Fiscal Agent admin, reporting and oversight		
		- Interagency consultation, Legal, Accounting		
E	524000	Office exp, communications, IT (ICTC)	\$	100
F	525090	Audits	\$	500
G	517055	Insurance Liability	\$	5,100
H	514000	Communications - Phone Charges	\$	27,087
I	Administration and Operations Subtotal		\$	51,173
<u>Professional and Specialized Projects and Services</u>				
J	525010	Call Box Maintenance & Repair Consultant	\$	95,656
K	549000	Equipment 4G Upgrade	\$	170,000
L	Total Projects, Services, Plans and Programs		\$	265,656
M Total Expenditures			\$	316,829

TABLE 12

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2021-22				
IVRMA Imperial Valley Resource Management Agency 1577001				
1	2	3		
REVENUES				
A	430000	On hand balance/Interest revenue	\$	-
B	493000	Reimbursement for Services Provided	\$	347,811
C Total Revenues			\$	347,811
EXPENDITURES				
<u>Administration and Operations</u>				
D	514000	Communications - Phone Charges	\$	5,400
E	519000	Maintenance-Equipment	\$	1,500
F	519001	Maintenance-Vehicles	\$	1,200
G	519038	Fuel Expense	\$	1,200
H	522000	Memberships	\$	2,100
I	524000	Office Expense	\$	1,000
J	524030	Office Expense-Postage	\$	100
K	524000	Office Expense-Printing	\$	500
L	526000	Publ and Legal Notices	\$	-
M	Administration and Operations Subtotal		\$	13,000
<u>Professional and Specialized Projects and Services</u>				
N	525271	Special Dept Exp - Other	\$	47,358
O	531040	Travel Out of Cnty Misc	\$	2,000
P	525010	Professional and Specialized Projects and Services	\$	77,048
Q	525115	Prof & Spec Serv-Wages	\$	208,405
R	Total Projects, Services, Plans and Programs		\$	334,811
S Total Expenditures			\$	347,811

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# ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

## **REGIONAL TRANSIT PLANNING**

Regional Transit Planning will continue to be a significant part of the ICTC work program in FY 2020/2021. The proposed products will provide valuable input and guidance to the future transit programs and priorities. The following are the major initiatives in progress and will be underway during FY 2021/2022

The Calexico Intermodal Transportation Center A grant funded a feasibility study for the proposed Calexico Intermodal Transportation Center (ITC) that was completed in October 2014. ICTC in coordination with the City of Calexico secured CMAQ funding for design and environmental in FY 2019/2020 and will continue to pursue grant funding for construction. The estimated total cost for construction is \$12.5 million. Project design and environmental studies are anticipated to be completed during FY 2021/2022. Construction will begin in Spring 2022 pending funds available.

Update to the 2014 Regional Coordinated Plan The Plan Update is anticipated to be completed during FY 2021/2022. The updated document will be used as justification by ICTC and other agencies, for various grants and funding requests and by social service agencies providing transportation to their clients. ICTC will be reviewing the strategic commentary in the Plan Update to potentially adjust services for public transit services.

TDA Guidebook Update The update should be completed during FY 2021/2022. The project will provide ICTC with a new guidebook to provide a useful reference for claimants of TDA funds.

Four-Phase Bus Stop Improvement Program In FY 2013-14, ICTC staff developed a plan for a four-phase bus stop improvement program. The phases are as follows:

1. Memorandum of Understanding between ICTC and member agencies on the use of bus stops — This project is ongoing.
2. ICTC Safety and Design Standards Guidelines — This planning effort is an attempt to develop a local source of information on bus and bus stop requirements for planners, public works staff and developers in order to accommodate and incorporate the use of transit buses in member agencies' communities and development plans. This project was scheduled in FY 2013/2014 and completed in FY 2014/2015.
3. Regionwide Bus Stop/Terminal inventory including categorization of existing and recommended amenities, photographs, ADA compliance review, GPS coordinates and recommendations for improvements, replacement of all bus stop signage, recommendations for schedule and information technology — This project will be completed in FY 2021/2022.
4. Research and recommendation into the feasibility of a region wide bus stop maintenance contractor — This project is scheduled to be completed in FY 2021/2022.

Mobility Management Program An FTA 5310 grant was approved and resulted in the creation of two Mobility Coordinator positions. The positions interact daily with members of the public interested and in need of transit services, social service agencies and transit advocates, provide coordination for mobility training and conduct training and public outreach.

Automated Vehicle Location (AVL) Systems ICTC is in the process of completing the installation of automated vehicle location systems on Imperial Valley Transit revenue service vehicles.

Comprehensive Review of an Operations Facility ICTC is completing comprehensive evaluations for a potential operations facility. The locations will be evaluated to determine if the locations have the capability to meet ICTC's existing and future transit needs.

## **REGIONAL PUBLIC TRANSIT SERVICES**



### **IMPERIAL VALLEY TRANSIT**

(IVT) is an inter-city fixed route bus system, subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for-profit service. The service has sixteen (16) wheelchair accessible 40 ft. transit buses and six (6) wheelchair accessible mini buses. Service is provided from 6:00 AM until approximately 11:00 PM weekdays while Imperial Valley College is in session and 6:00 AM to 5:00 PM on Saturdays, and Sundays within the areas classified as the Primary Zone; a North-South axis throughout Brawley, Imperial, El Centro, Heber and Calexico, and from 6:00 AM until approximately 6:00 PM in the Secondary Zones; outlying cities and communities of Niland, Calipatria, Westmorland, Seeley and Holtville. The outlying Remote Zone communities including the East and West sides of the Salton Sea; Desert Shores, Salton City, Salton Sea Beach and Bombay Beach are served once a week, on a lifeline. Limited Sunday service was implemented in January 2014.

Prior to the COVID-19 pandemic in March 2020, IVT provided, on average 65,000 passenger trips per month. Free public Wi-Fi is available, and a website offers passenger schedule information. For information, please call 760-482-2900, or visit [www.ivtransit.com](http://www.ivtransit.com).

### **IMPERIAL VALLEY TRANSIT - BLUE/GREEN and GOLD LINES**



This transit system is an extension of IMPERIAL VALLEY TRANSIT. The intra-city system operates utilizing smaller buses and connects to the public facilities and services that are not currently served by the larger bus system.

There are timed transfer points at 7th and State Streets in El Centro, and in Brawley the transfer point is at S. 5th St. and S. Plaza St. for passengers to transfer to and from both bus systems. The service is subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for-profit service.

Prior to the COVID-19 pandemic in March 2020, the service provided on average 3,500 passengers trips per month.

A website offers passenger schedule information. For information please call 760-482-2900, or visit [www.ivtransit.com](http://www.ivtransit.com).

### **REGIONAL PUBLIC TRANSIT SERVICES**



#### **IVT ACCESS**

The Americans With Disabilities Act (ADA) Comparable Complementary Paratransit Service is a federally mandated service requiring equal access to the public fixed route bus system for individuals with disabilities. The service operates eight (8) wheelchair accessible, paratransit buses as a demand response service, in tandem with the fixed route bus system. The service is available to disabled passengers who complete a certification process and are then certified as eligible. The service area and hours are the same as the fixed route bus system. A website offers passenger eligibility forms and information at [www.ivtaccess.com](http://www.ivtaccess.com).

Prior to the COVID-19 pandemic in March 2020, the service transported, on average 2,500 passengers per month.

The service is subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for-profit service.

For trip information call 760-482- 2908. For eligibility information, please call 760-592-4494.

#### **YUMA COUNTY AREA TRANSIT (YCAT) TURQUOISE ROUTE 10 AND BLUE ROUTE 5**



In 2012, ICTC joined a partnership with the Quechan Indian Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) for transit service in eastern Imperial County, and to and from Yuma, AZ. Turquoise Route 10 provides service 3 days a week on Monday, Wednesday, and Friday with 2 round trips daily. The round trip originates in Yuma with stops in Winterhaven and Fort Yuma Indian Reservation and ends in El Centro. Blue Route 5 provides service daily between Winterhaven and Yuma Az. The Blue Route 5 operates between Yuma, the Quechan Indian Reservation and the Winterhaven area daily.

IVT and YCAT have route and schedule information available online at [www.ivtransit.com](http://www.ivtransit.com) and [www.ycipta.org](http://www.ycipta.org)

For more information, please call 928-783-2235.

## ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

***All the public services in the world are useless if people cannot get to them. How do seniors get to nutrition sites if they cannot drive? How do clients get to drug treatment programs if their licenses are suspended?***

### IVT MedTrans

IVT MedTrans is a non-emergency medical transportation service between communities in Imperial County and the large hospitals and medical facilities in San Diego County. Demand response service is provided four (4) days a week, with three (3) pick up spots in Brawley, El Centro and Calexico. Pick up service is available on a limited basis from the home for an additional fare. The service is designed to provide persons with disabilities, low income and transit dependent persons access to medical facilities and services not available within Imperial County, i.e., Children's Hospital in San Diego. The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by First Transit Inc., a private for-profit transportation carrier. For information, please call 760-337-1766.



### **INTRA-CITY DEMAND RESPONSE PUBLIC TRANSIT SERVICES**

#### IVT RIDE

The IVT RIDE service is a demand response service operating within the Cities of Brawley, Heber, Calexico, El Centro, Imperial, and the West Shores communities of the Salton Sea. The service is available upon reservation for seniors and persons with disabilities. The IVT RIDE services uses 2015 model low floor cutaway style vehicles, with ramps for the safety and convenience of its passengers. In addition, computer tablets on board buses are linked to computerized dispatch software for efficient and timely dispatching and communication by and between drivers and dispatch staff. In Brawley, El Centro and Imperial, Service is available Monday through Saturday from approximately 7:00 AM to 5:00 PM. In Calexico, service is available from Monday through Sunday from approximately 7:00AM to 5:00PM. In the West Shores Communities, service is available Tuesdays and Thursdays from approximately 7:00AM to 5:00PM. In the community of Heber, the service is available Mon, Tues, Wed and Fri. Service hours are 8:00 a.m. to 4:00 p.m. The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by First Transit Inc., a private for-profit transportation carrier. For information, please call 760-337-1760.





### **Bicycle and Pedestrian Projects** (TDA-LTF Article 3)

On an annual basis three percent (3%) of the Local Transportation Fund (LTF) is set aside for the development of bicycle and pedestrian related projects. Each year in the month of September, the member agencies submit candidate projects. These projects are approved in a public process by the Imperial County Transportation Commission (ICTC). Member agencies then submit claim forms for approved projects throughout the fiscal year. Typically, agencies submit projects to create curb cuts for disabled access where currently none exists. In addition, member agencies have completed a Master Bicycle Plan. For further information please contact the specific public works department in each community.



### **Local Bus Stop Benches and Shelters Program** (TDA-LTF Article 8e)

The ICTC created a bench and shelter program to facilitate the installation and maintenance of bus stops for the regional public transit services. The program sets aside funding annually for the member agencies. This funding can be used for the installation of new bus stops, and the upgrade and refinement of existing stops. This includes adding benches and shelters and general maintenance i.e., painting red curbs. Bus stops are identified and located by authorized agency personnel according to approved industry standards. Currently each agency is responsible for the bus stop locations in their respective jurisdictions. Each agency chooses the amenities and aesthetics desired as per local requirements and values.



### Capital Improvement Program - Past Accomplishments

#### 7th and State Streets Intermodal Transfer

##### Terminal - El Centro

In January 2014, ICTC and the City of El Centro completed a multi-bus off street transfer facility at 7th and State Streets in El Centro. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Blue and Green Lines, to the public intercity transit system; Imperial Valley Transit.



#### Brawley Transfer Transit Terminal - S. 5<sup>th</sup> St. and S. Plaza Street, Brawley CA

In December 2013, ICTC and the City of Brawley completed a unique off-street transfer facility at S. 5<sup>th</sup> St. and S. Plaza Street. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Gold Line, to the public intercity transit system; Imperial Valley Transit.



#### Imperial Valley College Intermodal Transit Terminal – East and West sides of the Campus

In 2012, ICTC and the Community College created a set of transfer facilities on both the East and West sides of the campus. The facility provides the opportunity for college students to get to and from the various communities and Cities in Imperial Valley on the public intercity transit system; Imperial Valley Transit.



## Capital Improvement Program - Past Accomplishments

### Imperial Transit Park

The City of Imperial requested a federal FTA 5309 earmark in the amount of \$974,000 for the acquisition of right of way, design and construction of the Imperial Transit Park. This facility serves the regional Imperial Valley Transit buses.

Imperial Transit Park construction project was completed in 2019.

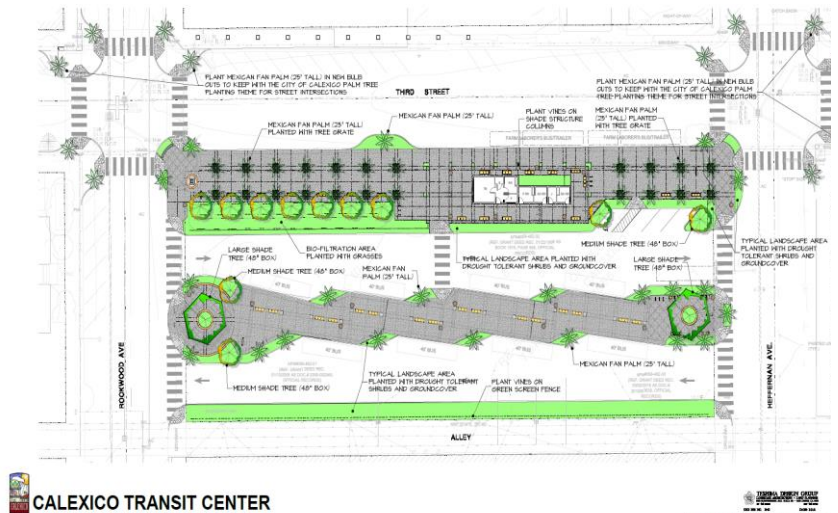


## Capital Improvement Program - FY 2021/22

### Proposed Calexico Intermodal Transit Center (ITC)

A Feasibility Study was completed and approved by the City of Calexico and ICTC in October 2014. ICTC has acquired funding for Environmental, Right-of-Way and Design. Design is underway and is expected to be completed in Fall 2021. Construction will begin in 2022 pending the acquisition of \$12.5 million funding needed.

The new Intermodal Transit Center will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit, IVT RIDE, Calexico Mobility On-Demand, Calexico Transit, Calexico Outlet Shuttle, Farm Labor Buses, taxis, and Greyhound or other interregional bus service.



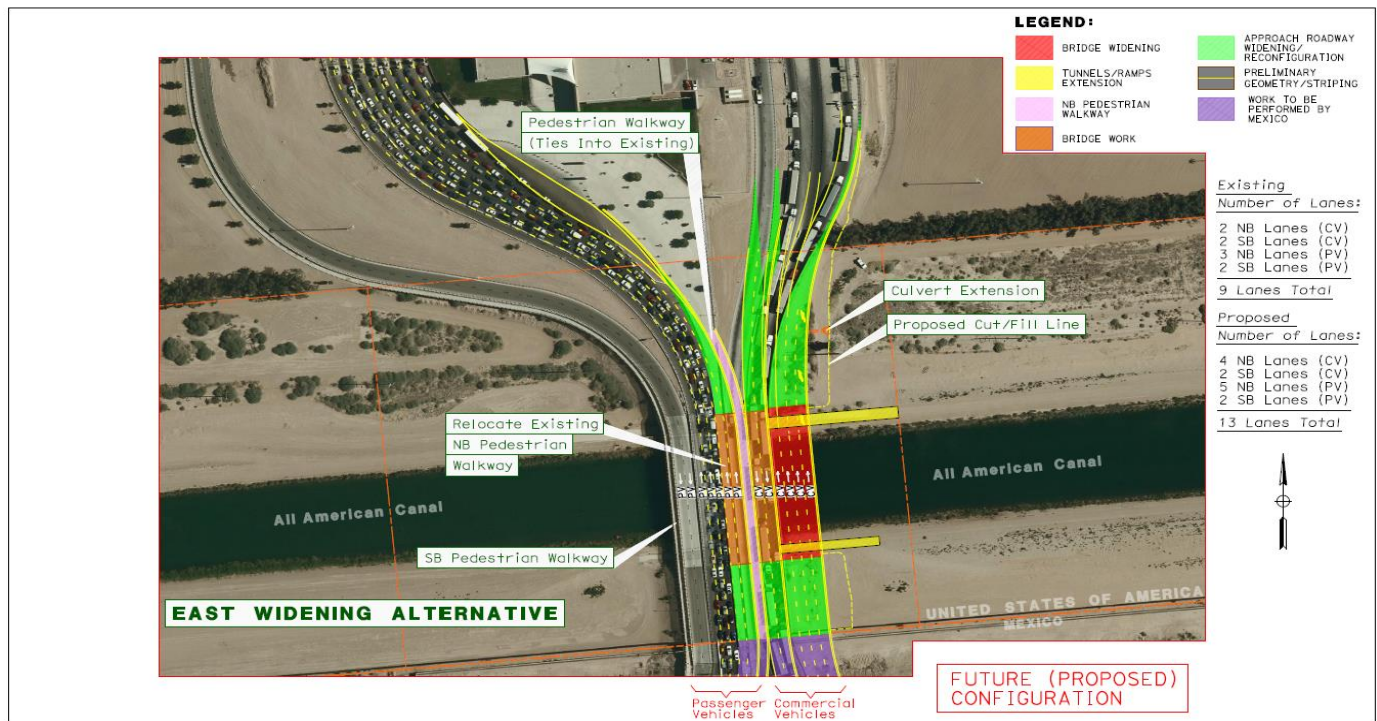


## ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

### Capital Improvement Program - FY 2021/22 (Continued)

The Project is located in Imperial County about 1 mile south of State Route 7 at the USA/Mexico Border. The bridge near the border will be widened to add two new northbound truck lanes and two new northbound regular vehicle lanes to reduce delays at the border. The new lanes are needed so that people and truckers can get to the inspection booths more quickly. The northbound pedestrian walkway will be reconstructed with lighting and landscaping as part of the project.

ICTC was successful to receive \$30 million in federal and state grants toward environmental, design, and construction. Project design began in May 2021 and construction is scheduled to begin in October 2021 and opened to traffic in March 2023. The total project cost is estimated at \$32.5 million and will save time crossing the border, will reduce traffic congestion on the bridge, will improve the economy, and will reduce air pollution.





# ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

## **ADMINISTRATION / OPERATIONS / PROGRAMS:**

Staff will continue to coordinate the various subcommittees, administer the transit services contracts, monitor for compliance issues, coordinate various consultant prepared technical documents, provide technical assistance to public and private service providers and coordinate the disability eligibility certification process. There are several new planning projects scheduled for this year. Staff time is dedicated to finalizing the projects and plans currently in progress and getting the new projects under way. Staff time is also implementing projects identified in previous plans and studies.

The following is a list of planning, technical studies, or projects recently underway or completed to date:

1. City of Calexico IVT Garnet Line Circulator – As an alternative to the Garnet Line, ICTC will be implementing a Microtransit Service or “Calexico Mobility On-Demand Transit” that will be developed FY 2021/2022 and begin service later in the fiscal year with the State’s Clean Mobility Option program.
2. City of Imperial IVT Red Line Circulator - Pursuit of Funding
3. Update to the 2014 Coordinated Plan—Underway
4. 2017 Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project - Underway
5. Bus Operations Facility Comprehensive Evaluations - Underway
6. Public Transit Fare Analysis—Completed in FY 2020/2021
7. Long Range Transportation Plan – FY 2021/2022
8. Update to the 1995 IVAG TDA Guidebook-FY 2021/2022

The following list details the planning studies scheduled in future years which are not included in these budget figures

1. Comprehensive Transit Service Analysis



# IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2019/2020 OVERALL WORK PLAN AND BUDGET

## APPENDICES

# APPENDIX A

## FY 2021-22 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)				Quarterly Billing Amount	
AGENCY	*POPULATION	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT	Quarterly Billing Amount
City of Brawley	27,320	15,176	12.6%	12,591	\$ 3,147.86
City of Calexico	40,714	22,616	18.8%	18,765	\$ 4,691.14
City of Calipatria	3,646	2,025	1.7%	1,680	\$ 420.10
City of El Centro	44,693	24,826	20.6%	20,598	\$ 5,149.61
City of Holtville	6,345	3,525	2.9%	2,924	\$ 731.08
City of Imperial	19,884	11,045	9.2%	9,164	\$ 2,291.07
City of Westmorland	2,338	1,299	1.1%	1,078	\$ 269.39
County of Imperial	35,083	19,488	16.2%	16,169	\$ 4,042.33
**IID	0	-	17.0%	17,030	\$ 4,257.43
Total	180,023	100,000	100%	100,000	\$ 25,000.00

\* population from Dept of Finance May 2021

\*\* IID percentage is based on an average of the 4 largest agencies = 36,953 which equates to 17.0% and reduces the base amount for the remaining member agencies to \$82,970

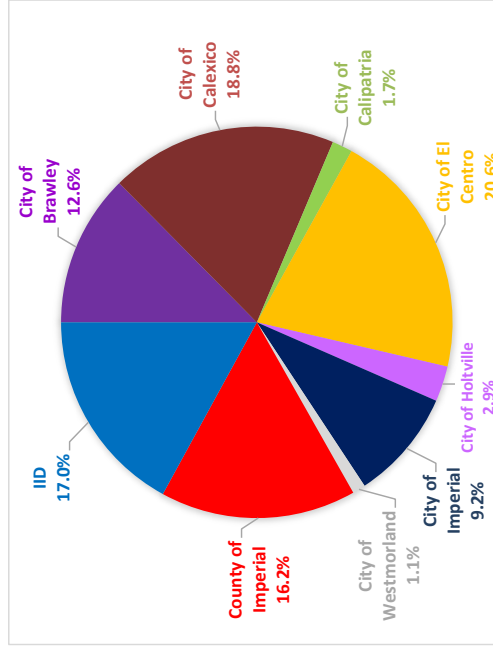
Brawley	27,320
Calexico	40,714
El Centro	44,693
County	35,083
	<u>147,810</u>

average 36,953

add IID average of the population to total population, then divide to get %

180,023	36,953	/	216,976	17.0%
36,953				
<u>216,976</u>	\$	100,000	*	17.0%
	\$	100,000	-	\$ 17,030
				\$ 82,970

formula approved by the ICTC May 2010 for \$150K reduced in FY 2013-14 to \$100K



<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

# FY20-21 **State** Funded Project Obligation List

Updated on 6/16/2021

**State Funded Allocations:** *The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2020/2021 (Starting July 1, 2020 thru June 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	State Amount in FY 2020/21 (in 000's)	Obligation Status
El Centro		Dogwood Road from Villa Road to Commercial Avenue	LPP	CON	\$339	RFA was submitted for May 2021 CTC meeting action
Holtville		Orchar Road/Cedar Avenue	LPP	CON	\$60	Obligated
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	ATP	R/W	\$44	RFA was submitted for May 2021 CTT meeting action
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	ATP	CON	\$215	Request for Extension
					<b>\$658</b>	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Allocation
ATP- Active Transportation Program
LPP- Local Partnership Program

# FFY20-21 Federal Funded Project Obligation List

Updated on 6/16/2021

**Federal funding Obligations:** The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2020/2021. (Starting October 1, 2020 thru September 30, 2021)

Agency	Project ID	Project Name	Funding Type	Phase	Federal Amount in FY 2020/21 (in 000's)	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797	Delay on RFA
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291	Delay on RFA
El Centro	IMP190704	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	CON	\$343	RFA was submitted May 2021
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$715	Working on R/W Certification - RFA will be submitted June 2021
Holtville	IMP190705	Cedar Avenue Sidewalk Improvements	CMAQ	CON	\$193	Received E76
Imperial	IMP190301	2nd Street Rehabilitation and Reconstruction from Old SR-86 to P Street	STBG	CON	\$1,841	60% Design Plans - RFA will be submitted June 2021
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Ave. in Niland	CMAQ	PE	\$107	Received E76
					<b>\$4,287</b>	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant

## Memorandum

**Date:** July 28, 2021  
**To:** ICTC Committee Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** Southern California Association of Government's (SCAG) Report

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's meeting for the month of July 2021.

### 1. SCAG TOOLBOX TUESDAY: Cal Adapt's Local Climate Change Snapshot Tool

**Tuesday July 27, 2021 - 10:00am to 11:30am:** Join us for the next Toolbox Tuesday on Cal Adapt's Local Climate Change Snapshot Tool. The Local Climate Change Snapshot Tool can be used by local jurisdictions to develop climate change and resilience plans, projects, and programs. This training will provide an in-depth demonstration of the tool and its indicators, showcasing different features. Please contact SCAG RAO David Salgado with any questions. <https://scag.ca.gov/toolbox-tuesday-online-training-materials>

### 2. Connect, learn from, and engage with traffic safety professionals across the SCAG region this summer at SCAG's **Go Human Traffic Safety Peer Exchange** series! Register today for this free virtual series designed to bring together practitioners from the six-county region to explore topics like equity, reimagining community safety, and community engagement. **Don't miss the great sessions taking place this summer!**

- **July 13, 1 p.m.: Human-Centered Safety in Rural Communities (Imperial, Riverside, and San Bernardino Counties)**
  - Speakers include: Jacob Alvarez (City of Coachella), Marina Ramirez (California Walks), and Rosa Loera (Muscoy Sidewalks for Safety)
- **July 15, 11 a.m.: Traffic Safety in the City: Centerig Equity and Access (Orange, Riverside, and San Bernardino Counties)**
  - Speakers include: Commissioner Michele Martinez (California Transportation Commission), Nathan Mustafa (City of Riverside), and Mark Friis (San Bernardino County DPH)
- **July 20, 1 p.m.: Traffic Safety in Suburbia: Serving All Ages (Los Angeles and Ventura Counties)**
  - Speakers include: Stephanie Ramirez (AARP), Derek Towers (City of Ventura), and Tim Frémaux (Los Angeles Department of Transportation)
- **July 23, 1:15 p.m.: Reimagining Community Safety**
  - Speakers include: Eric Bruins (City of Los Angeles, Office of Councilmember Mike Bonin), Natasha Riveron (Safe Routes Partnership), and Barnali Ghosh (Walk Bike Berkeley)

- **July 29, 1 p.m.: Safety in Suburbia: Serving All Ages (Orange, Riverside, and San Bernardino Counties)**
    - Speakers include: Councilmember Denise Davis (City of Redlands), Eric Cowle (Coachella Valley Association of Governments), and Marven Norman (Center for Community Action and Environmental Justice)
  - **August 3, 11 a.m.: Human-Centered Safety in Rural Communities (Los Angeles and Ventura Counties)**
    - Speakers include: Lucas Zucker (Central Coast Alliance for Sustainable Economy), the City of Lancaster, and more coming soon
  - **August 10, 1 p.m.: Safety in the City: Centering Equity and Access (Los Angeles County)**
    - Speakers include: Carl Hickman and Rachel Junken (City of Long Beach), Margot Rogers-Ocañas (Los Angeles Department of Transportation) and Caro Vera (LA Metro)
3. **SCAG and UC Davis: COVID-19 Mobility Study Survey:** To better understand the impact of the COVID-19 pandemic on mobility in the six-county region, SCAG partnered with University of California, Davis to launch a survey to investigate the evolving nature of the impacts of the pandemic on transportation in the SCAG region. The survey is part of an on-going investigation on the impacts of the COVID-19 pandemic on transportation and society, to understand how people are adjusting to the pandemic and to learn more about their attitudes towards future travel choices. The survey seeks to understand both the temporary and long-lasting changes that the COVID-19 pandemic may have on mobility in their region, and how various policies might affect this new “normal” in terms of modified travel behaviors and resulting impacts on equity and on the environment. SCAG will be conducting another round of surveys to further advise the study. Please take the opportunity to complete the survey once released. Please contact SCAG RAO David Salgado with any questions.
4. **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region’s most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
  - **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
5. **SCAG Broadband Action Plan:** At the February 4<sup>th</sup> SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.
6. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.



## RACIAL EQUITY EARLY ACTION PLAN FOLLOW-UP ACTIONS AND IMPLEMENTATION

Since the Regional Council adopted the Racial Equity Early Action Plan at its meeting on May 6, staff have been working towards researching and implementing actions. Highlights of these activities include:

- Exploratory discussions are underway with the Lincoln Land Institute and the Claremont Lincoln University regarding potential listening and learning opportunities to provide foundational education to various audiences in the region.
- SCAG's cross-divisional Inclusion, Diversity, Equity, and Awareness (IDEA) team is in the midst of a foundational educational workshop series entitled "IDEA Foundations." These sessions have been specifically designed for the IDEA team to establish a shared language and common understanding of diversity, equity and inclusion (DEI) principles while also providing the team with the tools to set strategic objectives and goals for the team's workplan.
- The IDEA team piloted a workshop entitled "Addressing Microaggressions in the Workplace" in June. After attending the pilot education session, SCAG has proceeded to offer the workshop to all staff. This educational and interactive workshop will provide staff with the education and tools to recognize, address, and prevent microaggressions that may occur in the workplace, building upon principles previously provided to staff in other trainings focused on equity, learning workstyles, and unconscious bias.
- For the month of June, SCAG's logo was updated to celebrate Pride Month, signifying our support of the LGBTQ+ community. With the modification to our logo, our hope is that SCAG can do its part to increase visibility and offer support and a sense of belonging to those within the LGBTQ+ community – both within SCAG and in the region we serve. In addition to these activities, the IDEA team, in partnership with the Engagement Committee, launched a series of weekly educational articles posted to the agency's intranet featuring notable accomplishments of the LGBTQ+ community, while also highlighting an organization supporting the LGBTQ+ community each week.
- This June, SCAG highlighted the importance of Juneteenth and provided space for staff to take time to celebrate this critical day in U.S. history. As a commitment to advancing racial equity at SCAG and within the region, staff was encouraged to celebrate Juneteenth in their own ways, while providing several resources that educate, uplift, and celebrate.
- Research is underway to develop and provide more opportunities for small businesses to learn about SCAG's procurement processes and how to submit bids.
- Human Resources is evaluating SCAG's current recruitment process as a key component of preparing an inclusive and equitable talent management strategy. We have completed the discovery stage, which included a review of current documentation, a review of the agency's DEI strategy and objectives related to recruitment, and interviews with staff who have recently engaged in various aspects of the recruitment process. Human Resources is working to prioritize the objectives to implement and will be collaborating with key process stakeholders to enhance our recruitment process.

## DEMOGRAPHIC WORKSHOP ADDRESSES THE FUTURE FOR POST-PANDEMIC SOUTHERN CALIFORNIA

Co-hosted by SCAG and the University of Southern California (USC) Sol Price School of Public Policy, the 32nd Annual Demographic Workshop brought together more than 400 people over the two-part event held on Tuesday, June 8, and Tuesday, June 15. This year's theme, "The Post-Pandemic City," focused on demographic changes across the region and the impacts of the COVID-19 pandemic. A demographic check-up panel covered the latest trends in migration, fertility, and vaccination, as well as the new 2020 census counts due for release. Additional panels focused on myths and realities of California's mass exodus and declining mobility, and the new trends in workplace, travel, and residential locations. The program also included a keynote address from Tiffany Chu, Senior Vice President, Remix

at Via, and a series of expert-led roundtable discussions that build skills about topics discussed throughout the day.

Special thanks to our supporting partners at the U.S. Census Bureau, California State Census Data Center, California Department of Finance, California Department of Housing and Community Development, and USC Population Dynamics Research Group. To view presentations from the event, please visit [scag.ca.gov/demographics](https://scag.ca.gov/demographics).

## 2021 SCHOLARSHIP PROGRAM RECIPIENTS ANNOUNCED

The SCAG Scholarship Program, now in its 11th year, is intended to provide financial support to a select group of high school and community college students who have expressed interest in urban planning and public policy as part of their long-term career goals. The scholarship winners were announced at SCAG's Regional Council meeting on June 3. As part of the application process, students were required to submit a completed application form, a minimum 500-word essay, two letters of recommendation, and a current academic transcript.

### FROM THE INLAND EMPIRE

**Brenna Bell** and **Ryan Byrne** of Murrieta, **Gabriel Cao** of Chino Hills and **Andrew Ballard** of Oak Hills were chosen to receive 2021 SCAG scholarships. Bell graduated from Murrieta Valley High School and will attend Claremont McKenna College, majoring in environment, economics, and politics. Byrne graduated from Murrieta Valley High School and will attend Loyola Marymount University or American University, majoring in political science. Cao graduated from Ruben S. Ayala High School in Chino Hills and plans to major in political science. Ballard graduated from Oak Hills High School and will attend California State Polytechnic University, Pomona, majoring in mechanical engineering. His scholarship was funded through a partnership with the California Transportation Foundation.

### FROM IMPERIAL COUNTY

**Hyun-Soo Choi** and **Priscila Jimenez** of El Centro were announced as winners of 2021 SCAG scholarships. Choi graduated from Southwest High School in El Centro and will attend the University of California, Berkeley, majoring in public health. Jimenez graduated from Central Union High School in El Centro and will attend the University of California, Santa Barbara, or the University of California, Davis, majoring in sustainable environmental design or earth sciences.

### FROM LOS ANGELES COUNTY

**Leslie Busch** of La Verne, **Rocco Fantini** of Northridge and **Carly Granda** of Claremont were chosen to receive 2021 SCAG scholarships. Busch graduated from Citrus and will attend Yale University this fall, majoring in political science. Fantini graduated from Granada Hills Charter School and will attend the University of Chicago with a double major in public policy studies and economics. Granda graduates later this month from the Webb Schools in Claremont and will attend Cornell University, majoring in policy analysis and management.

### FROM ORANGE COUNTY

**Rhett Bourne** of San Juan Capistrano and **Miles Riehle** of Laguna Beach received SCAG scholarships. Bourne graduated from San Juan Hills High School and will attend Brigham Young University, majoring in civil engineering. Riehle graduated from Laguna Beach High School and will attend the University of California, Davis, majoring in environmental policy analysis and planning. His scholarship was funded through a partnership with the California Transportation Foundation.

## LEGISLATIVE UPDATE

SCAG's executive board officers, including President Clint Lorimore and Second Vice President Carmen Ramirez, joined Legislative/Communications and Membership Committee Chair Alan Wapner and Vice-Chair Peggy Huang, met with first-term **State Senator Rosilicie Ochoa Bogh** (R-Yucaipa), who represents California's 23rd Senate District. They were also joined by Regional Councilmembers Randall Putz, Larry McCallon, and Rey Santos. Senator Ochoa Bogh previously served as a Yucaipa-Calimesa Joint Unified School District Board Member. Senator Ochoa Bogh shares SCAG's priority of increasing housing affordability while protecting local control. In addition, Senator Ochoa Bogh serves as the Chair of the Inland Empire Caucus and is focused on helping children and families in California thrive. She expressed a desire to continue the conversation and leverage SCAG's resources and knowledge as she continues to advocate for Southern California in Sacramento.

## TRANSPORTATION SAFETY REGIONAL EXISTING CONDITIONS REPORT RELEASED

The Transportation Safety Regional Existing Conditions report, released in advance of the *Go Human* Traffic Safety Peer Exchanges, reviews the most recent regionwide and county collision data, patterns, and trends. The report highlights where collisions are occurring, when collisions are occurring, who is being hurt (including race/ethnicity considerations), and why collisions are occurring. The report contextualizes the work that SCAG has been doing for years on establishing annual transportation safety targets and can serve as a reference for jurisdictions considering future planning work and improvements. SCAG's Transportation Safety [webpage](#) features links to the [report](#), corresponding fact sheets, and [StoryMap](#). To learn more, please contact Courtney Aguirre at [aguirre@scag.ca.gov](mailto:aguirre@scag.ca.gov).

## SB 379 COMPLIANCE CURRICULUM FOR LOCAL JURISDICTIONS PUBLISHED

SCAG has published a new resource as part of the [Southern California Regional Climate Adaptation Framework](#) to support city and county efforts to meet Senate Bill (SB) 379 requirements for local jurisdictions to incorporate climate adaptation and resilience into general plan safety elements. The [SB 379 Compliance Curriculum for Local Jurisdictions](#) serves as a guidebook for local jurisdictions that links SCAG's climate adaptation planning resources and tools to support local safety element updates pursuant to SB 379. To learn more about the SB 379 Guidebook and additional resources of the Southern California Regional Climate Adaptation Framework, SCAG hosted a two-hour Toolbox Tuesday training on June 29, which explored these resources and heard from local jurisdictions showcasing different ways of incorporating climate adaptation strategies into local planning to meet the requirements of SB 379. Resources from the training session will be posted to the [Toolbox Tuesday Online Training Materials webpage](#).

## GO HUMAN UPDATE

### GO HUMAN TRAFFIC SAFETY PEER EXCHANGES

SCAG's *Go Human* campaign kicked off its Traffic Safety Peer Exchange summer series on June 9 with a session focused on "Using Data to Craft a Safety Narrative: High Injury Networks." Additional sessions in June focused on funding strategies and better community engagement. *Go Human* will hold 12 free virtual sessions through mid-August. The series is designed to bring together traffic safety practitioners from jurisdictions and community-based organizations throughout the six-county SCAG region. The Traffic Safety Peer Exchanges are supported by funding from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration. Please visit the [Traffic Safety Peer Exchange webpage](#) or [click here](#) to register for a future session. To learn more, please contact Courtney Aguirre at [aguirre@scag.ca.gov](mailto:aguirre@scag.ca.gov).

### GO HUMAN PRESENTS AT NATIONAL WALK/BIKE/PLACES 2021 CONFERENCE ON ENGAGEMENT & PANDEMIC RESPONSE

On June 17, SCAG's *Go Human* staff led a panel at the National Walk/Bike/Places 2021 Conference, which was hosted in person and virtually in Indianapolis. The team led a panel called, "Redirecting Dollars for Pandemic Response: *Go Human*'s Mini-Grants for Safety & Resiliency." Joined by community-based leaders from Central City Neighborhood Partners and Los Angeles Walks, as well as Councilmember Arlis Reynolds from the City of Costa Mesa, the panel showcased the strategic and adaptive mini-grant as a model to invest in community-identified and community-led strategies and partnerships to support community members most impacted by traffic harm throughout the pandemic.

### GO HUMAN PROGRAM WINS NATIONAL ACHIEVEMENT AWARD

SCAG's *Go Human* campaign was honored with an Achievement Award from the National Association of Regional Councils (NARC). The NARC Achievement Award is designed to recognize excellence in programs and services of regional councils and metropolitan planning organizations. *Go Human* is a multi-pronged community engagement campaign created to reduce the number of injuries and fatalities involving people walking and biking and increase rates of active transportation. One of the many pivotal *Go Human* strategies includes engaging priority and historically disinvested communities through the development of its "Kit of Parts," a tool for jurisdictions to temporarily demonstrate potential and planned street design treatments and safety infrastructure. Since its release in 2019, the *Go Human* Kit of Parts has been deployed over 45 times for a variety of projects and experienced by tens of thousands of residents at events across Southern California. SCAG is grateful that NARC has recognized the excellence and importance of this campaign. To learn more about *Go Human*, please visit [gohumansocal.org](http://gohumansocal.org).

## SOUTHERN CALIFORNIA CLIMATE ADAPTATION FRAMEWORK WINS APA AWARD FOR EXCELLENCE IN SUSTAINABILITY

The American Planning Association (APA) has selected the [Southern California Regional Climate Adaptation Framework](#) as the recipient of the 2021 APA Sustainable Communities Division Awards for Excellence in Sustainability in the Policy, Law or Tool category. The award honors projects, plans, policies, individuals, and organizations whose work is dedicated to supporting sustainable communities. SCAG developed the Regional Climate Adaptation Framework to assist local and regional jurisdictions in managing the negative impacts of climate change. The framework provides an overview of how the Southern California region can work together to plan and prepare for the impacts of sea-level rise, extreme heat, increasingly frequent and damaging wildfires, and other climate-related issues. Please visit the [Southern California Climate Adaptation Framework webpage](#) to learn more.

## SUSTAINABLE COMMUNITIES PROGRAM LISTENING SESSIONS

The upcoming Sustainable Communities Program (SCP) Call for Applications will focus on Civic Engagement, Equity, and Environmental Justice. SCAG is hosting a listening session to gather input to help shape proposed project types and inform development of the program guidelines. To support implementation of [SCAG's Racial Equity Early Action Plan](#), SCAG is seeking to prioritize proposals that fall within or directly benefit Communities of Concern, SB 535 Disadvantaged Communities, and Environmental Justice Areas for this Call for Applications. To participate in the listening session, please [register here](#). For more information, please visit the [SCP program webpage](#).

## TOOLBOX TUESDAY – EQUITY IN ACTION: EVALUATING BASELINE COMMUNITY CONDITIONS

Building on the [Racial Equity: Baseline Conditions Report](#), which is a preliminary assessment of racial equity in the region, this Toolbox Tuesday training sessions guided participants through the process of developing a baseline conditions assessment for their own jurisdiction. Participants learned how to identify key indicators, align with community partners, and analyze data to develop a local level equity baseline. Continuing SCAG's work to support others in their efforts to advance equity across the region, staff highlighted opportunities for consultation and partnership with community-based organizations, partner agencies, and other stakeholders, and pointed to opportunities for deeper analysis of the data and root causes of inequities. Resources from the training session will be posted to the [Toolbox Tuesday Online Training Materials webpage](#). Additional equity focused Toolbox Tuesdays are being planned for later this year. To learn more, please contact Courtney Aguirre at [aguirre@scag.ca.gov](mailto:aguirre@scag.ca.gov).

# California Department of Transportation



To: ICTC Management Committee

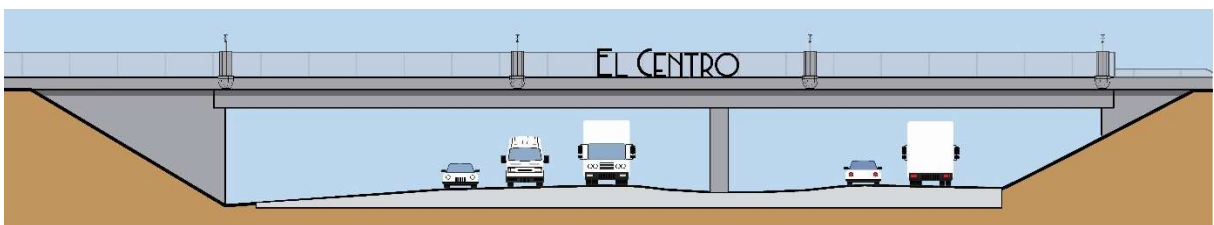
Date: July 2021

From: GUSTAVO DALLARDA  
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

## **CONSTRUCTION**

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. Work will take place weekdays over regular and extended day shifts for the next two months. Eastbound I-8/Imperial Avenue ramps will continue to be closed and are expected to be reopened late summer 2021. The El Centro City Council has approved the installation of a community identifier for this structure. Caltrans District 11 and Headquarters units are moving forward based on this approval. A rendering is shown below. The project is expected to open to traffic in late 2021 or early 2022, with plant establishment and close out work continuing through 2023.



Project Website: <https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico. Caltrans has completed the design and right of way phase for SR-98 widening between Rockwood Avenue and Ollie Avenue. The total project cost is estimated at \$8.2 million. *The project contract was approved on December 24, 2020 and was delayed due to active bird nests. A follow up survey on 6/21/21 confirmed presence of*



remaining active nests but major construction activities are cleared to start in August. Preparatory work for relocation of electrical service points along West Imperial Ave has begun. This includes trenching and installation of conduit.

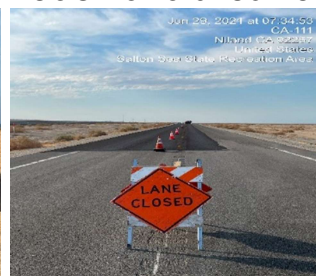
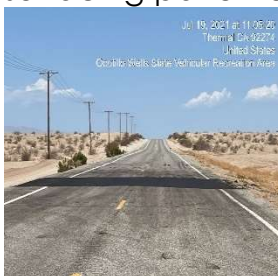
3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot is active. The caldera continues to be approximately 19 feet away from SR-111. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway. <https://www.youtube.com/watch?v=Ek1buV2HA68>

## **PROJECT DELIVERY**

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 9/2023. The Anticipated funding fiscal year for construction is 2025/26.*

## **MAINTENANCE AND TRAFFIC OPERATIONS**

1. El Centro Travelway Crew – Litter clean up I-8/4<sup>th</sup> Street, mowing/guardrail repair at various locations.
2. Midway Travelway Crew – Cracksealing on SR115/Holtville, brush control and guardrail repair at various locations.
3. El Centro Functional/Landscape – Sign/landscape maintenance, addressed service request to refresh pavement markings throughout Imperial County.
4. Brawley Travelway Crew – Asphalt patching SR78 east of SR86, Micro surfacing pavement SR111/Bombay Beach and SR86 north of Westmorland.



5. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC received confirmation from Customs & Border Protection (CBP) HQ that they will move forward with the original canopy design similar to the I-8 Pine Valley checkpoint. Caltrans has received the 65% plans for circulation from ICTC and their consultant, AECOM. The environmental studies are being prepared by AECOM and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

## **PLANNING AND LOCAL ASSISTANCE**

1. **District 11 Active Transportation Plan:** Caltrans District 11 is kicking off outreach efforts for the Caltrans Active Transportation Plan (CAT Plan). This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System. A survey to help gather information has been developed and District 11 will be contacting schools, cities and community organizations to help spread the word of the survey. In addition, another outreach effort involves placing decals with scannable QR codes within Caltrans right of way. Scanning the code with a smart phone will take the user to the on-line survey. Approximately 500 12" diameter decals will be placed on sidewalks throughout San Diego and Imperial County. The decals will be in place for 2-3 months. The District 11 CAT Plan is scheduled for completion in 2022. For more information please visit:



<https://www.catplan.org/district-11>

2. **Border Master Plan (BMP):** The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects. *The draft 2021 California-Baja California BMP report was presented to the BMP Policy Advisory Committee and approved on February 11, 2021.*  
<https://calibajabmp.org/>
3. **Project Study Report: Forrester Road Improvements** Traffic increases on Forrester Road (I-8 to the City of Westmorland) have led to longer travel times and limited passing opportunities. Caltrans and ICTC are preparing a PSR that is spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. Proposed improvements

include shoulder widening, passing lanes, intersection improvements, and a bypass to the city of Westmorland. The next TWG meeting will be scheduled for July 2021.

#### 4. **Local Assistance:**

Due June 1, 2021 – Annual Exhibits 9-B & 9-C Forms-**PAST DUE!**

Reminder that a completed “Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form” (Exhibit 9-B) and a “Local Agency Americans with Disabilities Act (ADA) Annual Certification Form” (Exhibit 9-C) were due by June 1, 2021 for Federal Fiscal Year 21/22 (October 1, 2021 to September 30, 2022) *Failure to submit the completed forms may delay processing of Requests for Fund Authorization (E-76).*

Link to the Local Assistance Procedures Manual:

<https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>

Link to the Local Assistance Procedures Manual forms:

<https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the August 18-19 CTC meeting. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *June 18, 2021 is the deadline for the August 18-19, 2021 CTC meeting.*

Quality Assurance Program (QAP) – Renewals for 2021 and 2022

*As a reminder, Quality Assurance Program (QAP) approval expires in September 2021 for the County of Imperial and in January 2022 for the City of Imperial. Updated QAP packages must be submitted to the Local Area Engineer. Otherwise, no Construction funding authorization requests will be processed.*

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements – LAPM Section 9.2, *Title VI compliance is subject to review at any time.*

[www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi](http://www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi)  
[www.localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances](http://www.localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances)



## **RELINQUISHMENTS**

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella*, and east of *Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Rd to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)
3. **SR-111** from *2nd St to SR-98*. Relinquishment to City of Calexico, estimated completion 2024. (#13 on Status Map)

# 2021 PREPARATION SCHEDULE CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS AGENDA ITEM(S) DUE DATES

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

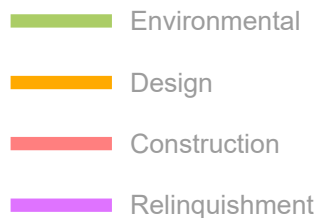
August 2020

2021 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District and CTC	10:00 AM HQ Divisions	5:00 PM Email to Budgets	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
<del>Jan 27-28 - Stockton</del>	<del>Mon, Nov 30, 20</del>	<del>Mon, Dec 7, 20</del>	<del>Mon, Dec 14, '20</del>	<del>Fri, Dec 18, '20</del>	<del>Mon, Dec 21, '20</del>
<del>Mar 24-25 - San Diego</del>	<del>Mon, Jan 25, 21</del>	<del>Mon, Feb 1, 21</del>	<del>Mon, Feb 8, '21</del>	<del>Wed, Feb 17, '21</del>	<del>Thu, Feb 18, '21</del>
<del>May 12-13 - San Francisco</del>	<del>Mon, Mar 15, 21</del>	<del>Mon, Mar 22, 21</del>	<del>Mon, Mar 29, '21</del>	<del>Wed, Apr 7, '21</del>	<del>Thu, Apr 8, '21</del>
<del>June 23-24 - Sacramento</del>	<del>Mon, Apr 26, 21</del>	<del>Mon, May 3, 21</del>	<del>Mon, May 10, '21</del>	<del>Wed, May 19, '21</del>	<del>Thu, May 20, '21</del>
<del>Aug 18-19 - Los Angeles</del>	<del>Mon, Jun 21, 21</del>	<del>Mon, Jun 28, 21</del>	<del>Tue, Jul 6, '21</del>	<del>Wed, Jul 14, '21</del>	<del>Thu, Jul 15, '21</del>
<b>Oct 13-14 - Baskerfield</b>	Mon, Aug 16, 21	Mon, Aug 23, 21	Mon, Aug 30, '21	Wed, Sep 8, '21	Thu, Sep 9, '21
Dec 8-9 - Riverside	Mon, Oct 11, 21	Mon, Oct 18, 21	Mon, Oct 25, '21	Wed, Nov 3, '21	Thu, Nov 4, '21

\* No Scheduled Meeting in: February, April, July, September and November



## STATUS OF TRANSPORTATION PROJECTS



95  
POE: Port of Entry

Date:07/16/2021



1. SR-186/I-8 Quechan Interchange Improvements\*  
Complete June 2022
2. SR-186 All-American Canal Bridge  
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy\*  
Complete Oct 2021

- 3B. SR-86 USBP Checkpoint Canopy\*  
Complete Dec 2021
4. I-8 Colorado River Viaduct  
Complete April 2021; Begin Construction September 2022
5. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave  
Complete Feb 2020; Begin Construction Aug 2021
6. SR-111 Pavement Rehabilitation, Border to SR-98  
Complete Nov 2020; Begin Construction late July 2021
7. Bridge Rehab Projects on I-8 and SR-78  
Ready to List Winter 2022



8. Calexico East POE Bridge Widening  
Design/Build Begin Mar 2021; Complete June 2023
9. SR-86/Dogwood Road Intersection Improvements County Permit\*  
Complete Oct 2022
10. I-8/Imperial Ave Interchange Improvements  
Open to Traffic May 2022; Complete May 2023

11. SR-86 Relinquishment to County of Imperial  
Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro  
Date Estimate 2026
13. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico  
Date Estimate 2024

\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



## VII. ACTION CALENDAR

### A. Callexico East Port of Entry Bridge Expansion Project— Construction Management/Resident Engineering Contract Award

#### Requested Action:

1. Approve the award of the Agreement for the Callexico East Port of Entry Bridge Expansion Project– Construction Management/Resident Engineering Services to Jacobs in the amount of \$2,956,457.81.
2. Authorize the Chairperson to sign the agreement.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

July 14, 2021

Cheryl Viegas-Walker, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Contract Award

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes including an eight-foot shoulder.
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is funded by a \$20 million BUILD award, \$3 million Trade Corridor Enhancement Program (TCEP) Cycle 1 award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds will be utilized to complete environmental, design, construction management/resident engineering, material testing and construction costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released April 5, 2021. Four (4) firms responded to the RFP. An evaluation team comprised from representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and ICTC participated in the evaluation of the proposals. A qualification-based evaluation approach was utilized for the evaluation of the proposals. The evaluation team unanimously ranked Jacobs as the highest-ranking firm. ICTC proceeded to request a formal cost estimate to complete the required services. Jacobs submitted the proposed cost of \$2,956,457.81.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

Jacobs has extensive experience working with similar type bridge improvement projects. The Jacobs team is well qualified and will be able to assist ICTC with the various construction management/resident engineering tasks. Jacobs will utilize the services of a DBE located in the Imperial Valley area to assist with various required services.

Funding for the construction management/resident engineering services was identified and approved in the ICTC FY 2021-22 OWP and budget. The funding source will be a combination of the awarded federal (BUILD), TCEP and local funds.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

The ICTC Management Committee met on July 14, 2021 and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$2,956,457.81.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



MARK BAZA  
Executive Director

MB/da

Attachments

1 **AGREEMENT FOR SERVICES**

2  
3 THIS AGREEMENT FOR SERVICES ("Agreement"), made and entered into this \_\_\_\_\_ day  
4 of \_\_\_\_\_, 2021, is by and between the **IMPERIAL COUNTY TRANSPORTATION**  
5 **COMMISSION ("ICTC")** and **JACOBS PROJECT MANAGEMENT CO.**, a Delaware corporation  
6 qualified to do business in California ("**CONSULTANT**") (individually, "Party;" collectively, "Parties").

7 **W I T N E S S E T H**

8 **WHEREAS**, ICTC desires to retain a qualified individual, firm or business entity to provide  
9 professional services for Construction Management (CM) Services, Calexico East Port of Entry Bridge  
10 Widening Project, Federal Aid Project BUILD L-6471 (017) ("the Project"); and

11 **WHEREAS**, ICTC desires to engage CONSULTANT to provide services by reason of its  
12 qualifications and experience for performing such services, and CONSULTANT has offered to provide the  
13 required services for the Project on the terms and in the manner set forth herein.

14 **NOW, THEREFORE**, ICTC and CONSULTANT have and hereby agree to the following:

15 1. **DEFINITIONS.**

16 1.1. "RFP" shall mean ICTC's request for proposals entitled "Imperial County Transportation  
17 Commission (ICTC) Request for Proposals for Construction Management (CM) Services, Calexico East  
18 Port of Entry Bridge Widening Project, Federal Aid Project BUILD L-6471 (017)" dated April 5, 2021.  
19 The RFP is attached as **Exhibit "A"** and incorporated herein by this reference.

20 1.2 "Proposal" shall mean CONSULTANT's proposal entitled "Proposal for Construction  
21 Management Services Calexico East Port of Entry Bridge Widening Project, Federal Aid Project BUILD L-  
22 6471 (017)" dated May 21, 2021. The Proposal is attached as **Exhibit "B"** and incorporated herein by this  
23 reference.

24 2. **CONTRACT COORDINATION.**

25 CONSULTANT shall assign a single Contract Manager to have overall responsibility for the  
26 progress and execution of this Agreement. Irfan Patel, PE, is hereby designated as the Contract Manager  
27 for CONSULTANT. Should circumstances or conditions subsequent to the execution of this Agreement  
28 require a substitute Contract Manager for any reason, the Contract Manager's designee shall be subject to

the prior written acceptance and approval of ICTC.

3. DESCRIPTION OF WORK.

3.1. CONSULTANT shall provide all materials and labor to perform this Agreement consistent with the RFP and Proposal. In the event of a conflict among this Agreement, the RFP, and the Proposal, the RFP shall take precedence over the Proposal and this Agreement shall take precedence over both.

3.2. CONSULTANT shall perform additional or extra work if required, utilizing the per hour rate set forth in Exhibit "C".

4. WORK TO BE PERFORMED BY CONSULTANT.

4.1. CONSULTANT shall comply with all terms, conditions and requirements of the Proposal and this Agreement.

4.2. CONSULTANT shall perform such other tasks as necessary and proper for the full performance of the obligations assumed by CONSULTANT hereunder.

4.3. CONSULTANT shall:

4.3.1. Procure all permits and licenses, pay all charges and fees, and give all notices that may be necessary and incidental to the due and lawful prosecution of the services to be performed by CONSULTANT pursuant to this Agreement;

4.3.2. Use the standard of care usual to CONSULTANT's profession to keep itself fully informed of all applicable existing and proposed federal, state and local laws, ordinances, regulations, orders and decrees which may affect those engaged or employed under this Agreement, any materials used in CONSULTANT's performance under this Agreement or the conduct of the services under this Agreement;

4.3.3. At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders and decrees mentioned above; and

4.3.4. Immediately report to ICTC in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders and decrees mentioned above in relation to any plans, drawings, specifications or provisions of this Agreement.

4.4. Any videotape, reports, information, data or other material given to, or prepared or assembled by, CONSULTANT pursuant to this Agreement shall be the property of ICTC and shall not be



made available to any individual or organization by CONSULTANT without the prior written approval of ICTC. The preceding restriction shall not apply to information which is in the public domain, was previously known to CONSULTANT, was acquired by CONSULTANT from others who have no confidential relationship to ICTC with respect to same, or which through no fault of CONSULTANT comes into the public domain. CONSULTANT shall not be restricted from releasing information, including confidential information, in response to a subpoena, court order, or other legal process. CONSULTANT shall not be required to resist such subpoena, court order, or legal process, but shall promptly notify ICTC in writing of the demand for information before responding to such demand.

5. REPRESENTATIONS BY CONSULTANT.

5.1. CONSULTANT understands and agrees that ICTC has limited knowledge in the multiple areas specified in the Proposal. CONSULTANT has represented itself to have experience in these fields and understands that ICTC is relying upon such representation.

5.2. Subject to 5.2.1, CONSULTANT represents and warrants that it is a lawful entity possessing all required licenses and authorities to do business in the State of California and perform all aspects of this Agreement.

5.2.1. CONSULTANT shall not commence any work pursuant to this Agreement or provide any other services, or materials, in connection therewith until CONSULTANT has received written authorization from ICTC to do so.

5.3. CONSULTANT represents and warrants that the people executing this Agreement on behalf of CONSULTANT have the authority of CONSULTANT to sign this Agreement and bind CONSULTANT to the performance of all duties and obligations assumed by CONSULTANT herein.

5.4. CONSULTANT represents and warrants that any employee, contractor and/or agent who will be performing any of the duties and obligations of CONSULTANT herein possess all required licenses and authorities, as well as the experience and training, to perform such tasks.

5.5. CONSULTANT represents and warrants that the allegations contained in the Proposal are true and correct.

1           5.6.   CONSULTANT understands that ICTC considers the representations made herein to be  
2 material and would not enter into this Agreement with CONSULTANT if such representations were not  
3 made.

4   6.   COMPENSATION.

5           The total compensation payable under this Agreement shall not exceed two million nine hundred  
6 fifty six thousand four hundred fifty eight dollars (\$2,956,458.00) unless otherwise previously agreed to by  
7 ICTC.

8   7.   PAYMENT.

9           CONSULTANT will bill ICTC on a time and material basis upon completion of the project or as set  
10 forth in the cost schedule attached hereto as **Exhibit "C"**. ICTC shall pay CONSULTANT for completed  
11 and approved services upon presentation of its itemized billing. Notwithstanding the foregoing, ICTC may  
12 retain 5% of the total compensation until the work to be performed has been completed in accordance with  
13 this Agreement, as determined by ICTC, and payment in full of all subcontractors of CONSULTANT.

14   8.   METHOD OF PAYMENT.

15           8.1   CONSULTANT shall at any time prior to the 15th day of any month, submit to ICTC a  
16 written claim for compensation for services performed. The claim shall be in a format approved by ICTC.  
17 CONSULTANT may expect to receive payment within a reasonable time thereafter and in any event in the  
18 normal course of business within thirty (30) days after the claim is submitted.

19   9.   TERM AND TIME FOR COMPLETION OF THE WORK.

20           9.1.   This Agreement shall commence on the date first written above and shall remain in effect  
21 through completion of the Project unless otherwise terminated as provided herein.

22           9.2.   Program scheduling shall be as described in Exhibit "A" unless revisions to Exhibit "A" are  
23 approved by both ICTC and CONSULTANT's Contract Manager. Time extensions may be allowed for  
24 delays caused by ICTC, other governmental agencies, or factors not directly brought about by the  
25 negligence or lack of due care on the part of CONSULTANT.

26   10.   SUSPENSION OF AGREEMENT.

27           ICTC shall have the authority to suspend this Agreement, wholly or in part, for such period as  
28 deemed necessary due to unfavorable conditions or to the failure on the part of CONSULTANT to perform

any provision of this Agreement. CONSULTANT will be paid the compensation due and payable to the date of suspension.

11. SUSPENSION AND/OR TERMINATION.

11.1. ICTC retains the right to terminate this Agreement for any reason by notifying CONSULTANT in writing seven (7) days prior to termination and by paying the compensation due and payable to the date of termination; provided, however, if this Agreement is terminated for fault of CONSULTANT, ICTC shall be obligated to compensate CONSULTANT only for that portion of CONSULTANT's services which have been performed in accordance with the terms and conditions of this Agreement. Said compensation is to be arrived at by mutual agreement between ICTC and CONSULTANT; should the Parties fail to agree on said compensation, an independent arbitrator shall be appointed and the decision of the arbitrator shall be binding upon the Parties.

11.2. Upon such termination, CONSULTANT shall immediately turn over to ICTC any and all copies of videotapes, studies, sketches, drawings, computations and other data, whether or not completed, prepared by CONSULTANT in connection with this Agreement. Such materials shall become the permanent property of ICTC.

12. INSPECTION.

CONSULTANT shall furnish ICTC with every reasonable opportunity for ICTC to ascertain that the services of CONSULTANT are being performed in accordance with the requirements and intentions of this Agreement. All work done and materials furnished, if any, shall be subject to ICTC's inspection and approval. The inspection of such work shall not relieve CONSULTANT of any of its obligations to fulfill its Agreement as prescribed.

13. OWNERSHIP OF MATERIALS.

All original drawings, videotapes and other materials prepared by or in possession of CONSULTANT pursuant to this Agreement shall become the permanent property of ICTC and shall be delivered to ICTC upon demand.

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1 14. INTEREST OF CONSULTANT.

2 14.1. CONSULTANT covenants that it presently has no interest, and shall not acquire any  
3 interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the  
4 performance of the services hereunder.

5 14.2. CONSULTANT covenants that, in the performance of this Agreement, no sub-contractor or  
6 person having such an interest shall be employed.

7 14.3. CONSULTANT certifies that no one who has or will have any financial interest pursuant to  
8 this Agreement is an officer or employee of ICTC.

9 15. INDEMNIFICATION.

10 A. Indemnity for Professional Services. To the furthest extent allowed by law, Consultant  
11 shall indemnify, hold harmless and defend ICTC and its members, board members, officers, officials,  
12 and employees, from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether  
13 in contract, tort or strict liability, including but not limited to personal injury, death at any time and  
14 property damage), and from any and all claims, demands and actions in law or equity (including  
15 reasonable attorney's fees and litigation expenses) that arise out of, pertain to, or relate to the negligence,  
16 recklessness or willful misconduct of Consultant, its principals, officers, and employees, in the  
17 performance of professional services under this Agreement.

18 B. Other Indemnities. Other than in the performance of professional services, and to the  
19 fullest extent allowed by law, Consultant shall indemnify, hold harmless and defend ICTC and its  
20 members, board members, officers, officials, and employees, from any and all loss, liability, fines,  
21 penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not  
22 limited to personal injury, death at any time and property damage), and from any and all claims,  
23 demands and actions in law or equity (including reasonable attorney's fees and litigation expenses)  
24 arising or alleged to have arisen directly or indirectly out of performance of this Agreement.  
25 Consultant's obligations under the preceding sentence shall apply regardless of whether ICTC or any of  
26 its members, board members, officers, officials, employees, agents or volunteers are negligent, but shall  
27 not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused by the active  
28

negligence, or caused by the willful misconduct, of ICTC, or any of its members, board members, officers, officials, employees, agents or volunteers.

C. If Consultant should subcontract all or any portion of the services to be performed under this Agreement, Consultant shall require each subcontractor to indemnify, hold harmless and defend ICTC and its members, board members, officers, officials, employees, agents and volunteers in accordance with the terms of the preceding paragraphs.

D. This section shall survive termination or expiration of this Agreement.

#### 16. INDEPENDENT CONTRACTOR.

In all situations and circumstances arising out of the terms and conditions of this Agreement, CONSULTANT is an independent contractor, and as an independent contractor, the following shall apply:

16.1. CONSULTANT is not an employee or agent of ICTC and is only responsible for the requirements and results specified by this Agreement or any other agreement.

16.2. CONSULTANT shall be responsible to ICTC only for the requirements and results specified by this Agreement and except as specifically provided in this Agreement, shall not be subject to ICTC's control with respect to the physical actions or activities of CONSULTANT in fulfillment of the requirements of this Agreement.

16.3. CONSULTANT is not, and shall not be, entitled to receive from, or through, ICTC, and ICTC shall not provide, or be obligated to provide, CONSULTANT with Worker's Compensation coverage or any other type of employment or worker insurance or benefit coverage required or provided by any Federal, State or local law or regulation for, or normally afforded to, an employee of ICTC.

16.4. CONSULTANT shall not be entitled to have ICTC withhold or pay, and ICTC shall not withhold or pay, on behalf of CONSULTANT, any tax or money relating to the Social Security Old Age Pension Program, Social Security Disability Program, or any other type of pension, annuity, or disability program required or provided by any Federal, State or local law or regulation.

16.5. CONSULTANT shall not be entitled to participate in, or receive any benefit from, or make any claim against any ICTC fringe program, including, but not limited to, ICTC's pension plan,

1 medical and health care plan, dental plan, life insurance plan, or any other type of benefit program, plan,  
2 or coverage designated for, provided to, or offered to ICTC's employee.

3 16.6. ICTC shall not withhold or pay, on behalf of CONSULTANT, any Federal, State, or local  
4 tax, including, but not limited to, any personal income tax, owed by CONSULTANT.

5 16.7. CONSULTANT is, and at all times during the term of this Agreement, shall represent  
6 and conduct itself as an independent contractor, not as an employee of ICTC.

7 16.8. CONSULTANT shall not have the authority, express or implied, to act on behalf of, bind  
8 or obligate ICTC in any way without the written consent of ICTC.

9 17. INSURANCE.

10 Throughout the life of this Agreement, Consultant shall pay for and maintain in full force and  
11 effect all policies of insurance required hereunder with an insurance company(ies) either (i) admitted by  
12 the California Insurance Commissioner to do business in the State of California and rated not less than  
13 "A- VII" in Best's Insurance Rating Guide, or (ii) as may be authorized in writing by ICTC's Executive  
14 Director or his/her designee at any time and in his/her sole discretion. The following policies of  
15 insurance are required:

16 (i) COMMERCIAL GENERAL LIABILITY insurance which shall be at least as broad as the  
17 most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form  
18 CG 00 01 and include insurance for "bodily injury," "property damage" and "personal and advertising  
19 injury" with coverage for premises and operations (including the use of owned and non-owned  
20 equipment), products and completed operations, and contractual liability (including, without limitation,  
21 indemnity obligations under the Agreement) with limits of liability of not less than the following:

22 \$2,000,000 per occurrence for bodily injury and property damage

23 \$1,000,000 per occurrence for personal and advertising injury

24 \$4,000,000 aggregate for products and completed operations

25 \$4,000,000 general aggregate

26 (ii) COMMERCIAL AUTOMOBILE LIABILITY insurance which shall be at least as broad as  
27 the most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01,  
28 and include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code

1 1 - Any Auto) with limits of liability of not less than \$2,000,000 per accident for bodily injury and  
2 property damage.

3 (iii) WORKERS' COMPENSATION insurance as required under the California Labor Code.

4 (iv) EMPLOYERS' LIABILITY insurance with limits of liability of not less than \$1,000,000  
5 each accident, \$1,000,000 disease policy limit and \$1,000,000 disease each employee.

6 (v) PROFESSIONAL LIABILITY (Errors and Omissions) insurance appropriate to  
7 Consultant's profession, with limits of liability of \$2,000,000 per claim/occurrence and \$2,000,000  
8 policy aggregate.

9 In the event Consultant purchases an Umbrella or Excess insurance policy(ies) to meet the  
10 minimum limits of insurance set forth above, this insurance policy(ies) shall "follow form" and afford  
11 no less coverage than the primary insurance policy(ies).

12 Consultant shall be responsible for payment of any deductibles contained in any insurance policies  
13 required hereunder and Consultant shall also be responsible for payment of any self-insured retentions.  
14 At no time shall ICTC be responsible for the payment of any deductibles or self-insured retentions.

15 All policies of insurance required hereunder shall be endorsed to provide that the coverage shall  
16 not be cancelled, non-renewed, reduced in coverage or in limits except after 30 calendar day written  
17 notice has been given to ICTC. Upon issuance by the insurer, broker, or agent of a notice of  
18 cancellation, non-renewal, or reduction in coverage or in limits, Consultant shall furnish ICTC with a  
19 new certificate and applicable endorsements for such policy(ies). In the event any policy is due to  
20 expire during the work to be performed for ICTC, Consultant shall provide a new certificate, and  
21 applicable endorsements, evidencing renewal of such policy not less than 15 calendar days prior to the  
22 expiration date of the expiring policy.

23 The General Liability and Automobile Liability insurance policies shall be written on an  
24 occurrence form. The General Liability (including ongoing operations and completed operations) and  
25 Automobile Liability insurance policies shall name ICTC, its members, board members, officers,  
26 officials, employees and agents as an additional insured. All such policies of insurance, excluding  
27 Professional Liability and Workers Compensation, shall be endorsed so Consultant's insurance shall be  
28 primary and no contribution shall be required of ICTC, its members, board members, officers, officials,

employees, agents or volunteers. The coverage(s) shall contain no special limitations on the scope of protection afforded to ICTC, its members, board members, officers, officials, employees and agents. The Workers' Compensation insurance policy shall contain a waiver of subrogation as to ICTC, its members, board members, officers, employees, agents and volunteers.

If the Professional Liability (Errors and Omissions) insurance policy is written on a claims-made coverage form:

(i) The retroactive date must be shown, and must be before the effective date of this Agreement or the commencement of work by Consultant.

(ii) Insurance must be maintained and evidence of insurance must be provided for at least 5 years after completion of the work or termination of the Agreement, whichever first occurs.

(iii) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the Agreement, or work commencement date, Consultant must purchase extended reporting period coverage for a minimum of 5 years after completion of the work or termination of the Agreement, whichever first occurs.

(iv) A copy of the claims reporting requirements must be submitted to ICTC for review.

(v) These requirements shall survive expiration or termination of the Agreement.

Consultant shall furnish ICTC with all certificate(s) and applicable endorsements effecting coverage required hereunder. **All certificates and applicable endorsements are to be received and approved by ICTC's Executive Director or his/her designee in his/her sole discretion prior to ICTC's execution of the AGREEMENT and before work commences.** Upon request by ICTC, Consultant shall provide for review of redacted copies of insurance policies at Consultant's corporate office. This requirement shall survive expiration or termination of this Agreement.

If at any time during the life of the Agreement or any extension, Consultant or any of its sub-Consultants fail to maintain any required insurance in full force and effect, all work under this Agreement shall be discontinued immediately, until notice is received by ICTC that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period satisfactory to ICTC. Any failure to maintain the required insurance shall be sufficient cause for



1 ICTC to terminate this Agreement. No action taken by ICTC hereunder shall in any way relieve  
2 Consultant of its responsibilities under this Agreement.

3 The fact that insurance is obtained by Consultant shall not be deemed to release or diminish the  
4 liability of Consultant, including, without limitation, liability under the indemnity provisions of this  
5 Agreement. The duty to indemnify ICTC shall apply to all claims and liability regardless of whether any  
6 insurance policies are applicable. The policy limits do not act as a limitation upon the policy limits do  
7 not act as a limitation upon the amount of indemnification to be provided by Consultant. Approval or  
8 purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the  
9 liability of Consultant, its principals, officers, agents, employees, persons under the supervision of  
10 Consultant, vendors, suppliers, invitees, sub-Consultants, or anyone employed directly or indirectly by  
11 any of them.

12 If Consultant should subcontract all or any portion of the services to be performed under this  
13 Agreement, Consultant shall require each sub-Consultant to provide insurance protection in favor of  
14 ICTC, its members, board members, officers, officials, employees, agents and volunteers in accordance  
15 with the terms of each of the preceding paragraphs, except that the sub-Consultant's certificates and  
16 endorsements shall be on file with Consultant and ICTC prior to the commencement of any work by the  
17 sub-Consultant.

18 18. ASSIGNMENT.

19 Neither this Agreement nor any duties or obligations hereunder shall be assignable by  
20 CONSULTANT without the prior written consent of ICTC. CONSULTANT may employ other  
21 specialists to perform services as required with prior approval by ICTC.

22 19. NON-DISCRIMINATION.

23 During the performance of this Agreement, CONSULTANT shall not unlawfully discriminate  
24 against any employee or applicant for employment or employee of ICTC or member of the public  
25 because of race, religion, color, national status, age, or sex. CONSULTANT shall ensure that the  
26 evaluation and treatment of its employees and applicants for employment and employees and members  
27 of the public are free of such discrimination. CONSULTANT shall comply with all provisions of the  
28 Fair Employment and Housing Act (Government Code §12900, *et seq.*). The applicable regulations of

the Fair Employment Housing Commission implementing Government Code §12900 set forth in Chapter 5 of Division 4 of Title 2 of the California Administrative Code are incorporated into this Agreement by reference and made a part hereof as if set forth in full. CONSULTANT shall abide by the Federal Civil Rights Act of 1964 and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act. CONSULTANT shall also abide by the American Disabilities Act and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act. CONSULTANT shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargain or other agreement. CONSULTANT shall include the non-discrimination and compliance provision of this paragraph in all subcontracts to perform work pursuant to this Agreement.

20. NOTICES AND REPORTS.

20.1. All notices and reports pursuant to this Agreement shall be in writing and may be given by personal delivery or by mailing by certified mail, addressed as follows:

**ICTC**

Attn: Executive Director  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Ste 104  
El Centro, CA 92243

**CONSULTANT**

Attn: Project Manager  
Jacobs Project Management Co.  
401 B Street, Suite 1560  
San Diego, CA 92101

20.2. All notices and reports pursuant to this Agreement may be given by personal delivery or by mailing by certified mail at such other address as either Party may designate in a notice to the other Party given in such manner.

20.3. Any notice given by mail shall be considered given when deposited in the United States Mail, postage prepaid, addressed as provided herein.

21. ENTIRE AGREEMENT.

This Agreement contains the entire agreement between ICTC and CONSULTANT relating to the transactions contemplated hereby and supersedes all prior or contemporaneous agreements, understandings, provisions, negotiations, representations, or statements, either written or oral.

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1 22. MODIFICATION.

2 No modification, waiver, amendment, discharge, or change of this Agreement shall be valid  
3 unless the same is in writing and signed by both parties.

4 23. PARTIAL INVALIDITY.

5 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid,  
6 void, or unenforceable, the remaining provisions will nevertheless continue in full force without being  
7 impaired or invalidated in any way.

8 24. GENDER AND INTERPRETATION OF TERMS AND PROVISIONS.

9 As used in this Agreement and whenever required by the context thereof, each number, both  
10 singular and plural, shall include all numbers, and each gender shall include a gender. CONSULTANT  
11 as used in this Agreement or in any other document referred to in or made a part of this Agreement shall  
12 likewise include both singular and the plural, a corporation, a partnership, individual, firm or person  
13 acting in any fiduciary capacity as executor, administrator, trustee or in any other representative capacity  
14 or any other entity. All covenants herein contained on the part of CONSULTANT shall be joint and  
15 several if more than one person, firm or entity executes the Agreement.

16 25. WAIVER.

17 No waiver of any breach or of any of the covenants or conditions of this Agreement shall be  
18 construed to be a waiver of any other breach or to be a consent to any further or succeeding breach of  
19 the same or any other covenant or condition.

20 26. CHOICE OF LAW.

21 This Agreement shall be governed by the laws of the State of California. This Agreement is  
22 made and entered into in Imperial County, California. Any action brought by either Party with respect  
23 to this Agreement shall be brought in a court of competent jurisdiction within said County.

24 27. ATTORNEY'S FEES.

25 If either Party herein brings an action to enforce the terms thereof or declare rights hereunder,  
26 each Party in any such action, on trial or appeal, shall bear its own attorney's fees and costs.

27 ///

28 ///

1 28. AUTHORITY.

2 Each individual executing this Agreement on behalf of CONSULTANT represents and warrants  
3 that:

4 28.1. He/She is duly authorized to execute and deliver this Agreement on behalf of  
5 CONSULTANT;

6 28.2. Such execution and delivery is in accordance with the terms of the Articles of  
7 Incorporation or Partnership, any by-laws or Resolutions of CONSULTANT and;

8 28.3. This Agreement is binding upon CONSULTANT accordance with its terms.

9 29. COUNTERPARTS.

10 This Agreement may be executed in counterparts.

11 30. REVIEW OF AGREEMENT TERMS.

12 This Agreement has been reviewed and revised by legal counsel for both ICTC and  
13 CONSULTANT, and no presumption or rule that ambiguities shall be construed against the drafting  
14 Party shall apply to the interpretation or enforcement of the same or any subsequent amendments  
15 thereto.

16 31. NON-APPROPRIATION.

17 31.1. All obligations of ICTC are subject to appropriation of resources by various federal,  
18 State, and local agencies, including but not limited to the U.S. Department of Transportation  
19 (“DOT”) and the California Department of Transportation (“Caltrans”).

20 31.2. This Agreement is valid and enforceable only if sufficient funds are made available to  
21 ICTC for the purposes of this Project. In addition, this Agreement is subject to any additional  
22 restrictions, limitations, conditions, or any statute enacted by Congress, State Legislature, or  
23 ICTC, and any regulations prescribed therefrom, that may affect the provisions, terms, or  
24 funding of this Agreement.

25 31.3. If sufficient funds for the Project are not appropriated, this Agreement may be amended  
26 or terminated in order to reflect said reduction in funding.

27 ///

28 ///

1 32. PREVAILING WAGE.

2 32.1. CONSULTANT acknowledges that any work that qualifies as a “public work” within the  
3 meaning of California Labor Code section 1720 shall cause CONSULTANT, and its sub-  
4 consultants, to comply with the provisions of California Labor Code sections 1775 et seq.

5 32.2. When applicable, copies of the prevailing rate of per diem wages shall be on file at ICTC  
6 and available to any interested party upon request. CONSULTANT shall post copies of the  
7 prevailing wage rate of per diem wages at the Project site.

8 32.3. CONSULTANT hereby acknowledges and stipulates to the following:

9 32.3.1. CONSULTANT has reviewed and agrees to comply with the provisions of Labor  
10 Code section 1776 regarding retention and inspection of payroll records and  
11 noncompliance penalties; and

12 32.3.2. CONSULTANT has reviewed and agrees to comply with the provisions of Labor  
13 Code section 1777.5 regarding employment of registered apprentices; and

14 32.3.3. CONSULTANT has reviewed and agrees to comply with the provisions of Labor  
15 Code section 1810 regarding the legal day’s work; and

16 32.3.4. CONSULTANT has reviewed and agrees to comply with the provisions of Labor  
17 Code section 1813 regarding forfeiture for violations of the maximum hours per day and  
18 per week provisions contained in the same chapter.

19 32.3.5. CONSULTANT has reviewed and agrees to comply with any applicable  
20 provisions for those Projects subject to Department of Industrial Relations (DIR)  
21 Monitoring and Enforcement of prevailing wages. ICTC hereby notifies CONSULTANT  
22 that CONSULTANT is responsible for complying with the requirements of Senate Bill  
23 854 (SB854) regarding certified payroll record reporting. Further information concerning  
24 the requirements of SB854 is available on the DIR website located at:  
25 <http://www.dir.ca.gov/Public-Works/PublicWorksEnforcement.html>.

26 33. WORKERS’ COMPENSATION CERTIFICATION.

27 33.1. Prior to the commencement of work, CONSULTANT shall sign and file with ICTC the  
28 following certification: “I am aware of the provisions of California Labor Code §§3700 et seq.

1 which require every employer to be insured against liability for workers' compensation or to  
2 undertake self-insurance in accordance with the provisions of that code, and I will comply with  
3 such provisions before commencing the performance of the work of this contract."

4 33.2. This certification is included in this Agreement and signature of the Agreement shall  
5 constitute signing and filing of the certificate.

6 33.3. CONSULTANT understands and agrees that any and all employees, regardless of hire  
7 date, shall be covered by Workers' Compensation pursuant to statutory requirements prior to  
8 beginning work on the Project.

9 33.4. If CONSULTANT has no employees, initial here: \_\_\_\_\_.

10 34. DISADVANTAGED BUSINESS ENTITY COMPLIANCE.

11 34.1. When applicable, CONSULTANT represents and warrants that it has fully read the  
12 applicable Disadvantaged Business Enterprise ("DBE") requirements pertaining to this Project  
13 and has fully and accurately completed any and all required DBE forms.

14 34.2. CONSULTANT represents and warrants that it will comply with all applicable DBE  
15 requirements for this Project.

16 34.3. CONSULTANT shall comply with any applicable DBE provisions attached hereto as  
17 **Exhibit "D"** and incorporated by this reference as though fully set forth herein.

18 34.4. If any state or federal funds are withheld from ICTC or not reimbursed to ICTC due to  
19 CONSULTANT's failure to either comply with the DBE requirements set forth in the RFP and  
20 this Agreement, or to meet the mandatory DBE goals as determined by ICTC, Caltrans, the  
21 Federal Highway Administration, and/or any other state or federal agency contributing funds to  
22 the Project, then CONSULTANT shall fully reimburse ICTC the amount of funding lost. ICTC  
23 reserves the right to deduct any such loss in funding from the amount of compensation due to  
24 CONSULTANT under this Agreement.

25 34.5. In addition to the above, CONSULTANT's failure to comply with DBE  
26 requirements/goals shall subject it to such sanctions as are permitted by law, which may include,  
27 but shall not be limited to the following:

28 34.5.1. Termination of this Agreement;

34.5.2. Withholding monthly progress payments;

34.5.3. Compensatory, special, incidental, liquidated and other damages; and/or

34.5.4. Designation of CONSULTANT as “nonresponsible,” and disqualification from bidding on future public works projects advertised by ICTC.

35. **APPENDIX E OF THE TITLE VI ASSURANCES.**

During the performance of this contract, the CONSULTANT, for itself, its assignees, and successors in interest agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

35.1. Pertinent Nondiscrimination Authorities:

- (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- (b) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-Aid programs and projects);
- (c) Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), prohibits discrimination on the basis of sex);
- (d) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- (e) The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.) (prohibits discrimination on the basis of age);
- (f) Airport and Airway Improvement Act of 1982, 949 U.S.C. § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- (g) The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age

1 Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by  
2 expanding the definition of the terms “programs or activities” to include all the  
3 programs or activities of the Federal-aid recipients, subrecipients and contractors,  
4 whether such programs or activities are Federally funded or not);

- 5 (h) Titles II and III of the Americans with Disabilities Act, which prohibit  
6 discrimination on the basis of disability in the operation of public entities, public  
7 and private transportation systems, places of public accommodation, and certain  
8 testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of  
9 Transportation regulations at 49 C.F.R. parts 37 and 38;
- 10 (i) The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. §  
11 47123) (prohibits discrimination on the basis of race, color, national origin, and  
12 sex);
- 13 (j) Executive Order 12898, Federal Actions to Address Environmental Justice in  
14 Minority Populations and Low-Income Populations, which ensures discrimination  
15 against minority populations by discouraging programs, policies, and activities  
16 with disproportionately high and adverse human health or environmental effects  
17 on minority and low-income populations;
- 18 (k) Executive Order 13166, Improving Access to Services for persons with Limited  
19 English Proficiency, and resulting agency guidance, national origin  
20 discrimination includes discrimination because of limited English proficiency  
21 (LEP). To ensure compliance with Title VI, you must take reasonable steps to  
22 ensure that LEP persons have meaningful access to your programs (70 Fed. Reg.  
23 at 74087 to 74100);
- 24 (l) Title IX of the Education Amendment of 1972, as amended, which prohibits you  
25 from discriminating because of sex in education programs or activities (20 U.S.C.  
26 1681 et seq).



1           **IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year first  
2 above written.

3 **IMPERIAL COUNTY TRANSPORTATION COMMISSION:**

4  
5  
6 \_\_\_\_\_  
7 CHERYL VIEGAS-WALKER  
8 Chair

9 ATTEST:

10  
11 \_\_\_\_\_  
12 CRISTI LERMA  
13 Secretary to the Commission

14 **CONSULTANT:**

15  
16  
17 By: \_\_\_\_\_  
18 HANY HAROUN, PE  
19 Business Vice President

20 APPROVED AS TO FORM:

21 ADAM G. CROOK  
22 COUNTY COUNSEL

23 By: \_\_\_\_\_  
24 Eric Havens  
25 Assistant County Counsel

## VII. ACTION CALENDAR

### B. Callexico Intermodal Transportation Center (ITC) Architectural and Engineering Services— Change Order– Contract Amendment #2

#### Requested Action:

1. Approve the contract amendment to the Architectural and Engineering Consultant Agreement for the Callexico Intermodal Transportation Center with Psomas in the amount of \$62,288.48 modifying the total contract value to \$683,610.11.
2. Authorize the Chairperson to sign contract amendment.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

July 14, 2021

Cheryl Viegas-Walker, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Callexico Intermodal Transportation Center (ITC) Architectural and Engineering Services – Change Order – Contract Amendment #2

Dear Commission Members:

ICTC awarded the contract to Psomas, to assist with the development of the project improvement plans, specifications, contract documents and some environmental documentation required to complete the preliminary engineering for the Callexico ITC project. As a result of additional design services, the proposed location and use of federal funds, ICTC is required to complete additional services to complete the design phase for the project. The additional services required include completion of a Phase 2 Site Assessment, additional design services associated with a driver breakroom, additional project management requirements and a proposed contingency for any additional services not identified at this time. The proposed contingency would not be utilized if not required and will require ICTC's approval prior to utilizing any of the contingency funds.

The initial agreement was approved by the commission in the amount \$557,884.63. A change order was previously approved in the amount of \$63,437.00 to complete numerous required environmental studies. The proposed change order submitted by Psomas is \$62,288.48. ICTC reviewed the proposed scope and fee and found the proposed cost to be reasonable. The total revised contract would be \$683,610.11. The proposed change order – contract amendment fee has been budgeted in ICTC FY 21-22 Budget.

The ICTC Management Committee met on July 14, 2021, and forwards this item to the ICTC Commission for their review and approval after public comment, if any:

1. Approve the contract amendment to the Architectural and Engineering Consultant Agreement for the Callexico Intermodal Transportation Center with Psomas in the amount of \$62,288.48 modifying the total contract value to \$683,610.11.
2. Authorize the Chairperson to sign the contract amendment.

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA  
Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

1                                    **SECOND AMENDMENT TO AGREEMENT FOR SERVICES**

2                                    **Psomas**

3                    THIS SECOND AMENDMENT TO AGREEMENT FOR SERVICES (“Amendment”), made and  
4 entered into effective \_\_\_\_\_, 2021, is by and between the **IMPERIAL COUNTY**  
5 **TRANSPORTATION COMMISSION** (“ICTC”) and **PSOMAS**, a California corporation  
6 (“CONSULTANT”) (individually, “Party;” collectively, “Parties”).

7                                    **W I T N E S S E T H**

8                    **WHEREAS**, ICTC and CONSULTANT entered into that certain Agreement for Services on  
9 September 26, 2018 through Minute Order No. 6A, as first amended on October 28, 2021 through Minute  
10 Order No. 6A (“Agreement”), incorporated by this reference as though fully set forth herein; and

11                    **WHEREAS**, during the course of the performance of that Agreement the Parties became aware  
12 that additional services should be performed for the completion of said Agreement; and

13                    **WHEREAS**, the Parties have identified the nature and cost of such additional work and wish to  
14 provide for the completion of the additional specialized work so identified; and

15                    **WHEREAS**, Section 22 of the Agreement provides that no modification, waiver, amendment,  
16 discharge, or change of this Agreement shall be valid unless the same is in writing and signed by both  
17 parties.

18                    **NOW, THEREFORE**, in consideration of their mutual covenants, ICTC and CONSULTANT have  
19 and hereby agree to the following:

20                    1.        A paragraph 1.3 shall be supplemented to read as follows:

21                    “A new 2020 scope of work (‘2020 SOW’) shall mean CONSULTANT’s proposal entitled  
22 ‘Calexico Intermodal Transportation Center, Engineering Services per Agreement dated  
23 9/26/18, Additional Services Request,’ dated September 17, 2020. The 2020 SOW is  
24 attached as **Exhibit ‘D’** and incorporated herein by this reference.

25                    A new 2021 scope of work (‘2021 SOW’) shall mean CONSULTANT’s proposal entitled  
26 ‘Calexico Intermodal Transportation Center, Engineering Services per Agreement dated  
27 9/26/18, Additional Services Request No. 2 Rev 1,’ dated July 8, 2021. The 2021 SOW is  
28 attached as **Exhibit ‘E’** and incorporated herein by this reference.”

2. A paragraph 6.2 shall be supplemented to read as follows:  
“The total compensation payable under this Agreement for the work described in the 2020 SOW shall not exceed \$63,437 unless otherwise previously agreed to by ICTC.  
The total compensation payable under this Agreement for the work described in the 2021 SOW shall not exceed \$62,288.48 unless otherwise previously agreed to by ICTC.”

3. All other terms and conditions of the Agreement are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

**IN WITNESS WHEREOF**, the Parties have executed this Amendment on the day and year first above written.

**IMPERIAL COUNTY  
TRANSPORTATION COMMISSION**

**CONSULTANT**

By: CHERYL VIEGAS-WALKER, Chairperson  
Imperial County Transportation Commission

By: KIMBERLY WENDER  
Project Manager

**ATTEST:**

By: CRISTI LERMA  
Secretary to the Commission

**APPROVED AS TO FORM:**  
ADAM G. CROOK  
COUNTY COUNSEL

By: Eric Havens  
Assistant County Counsel