



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

DATE: **Thursday, May 27, 2021**  
TIME: **10:00 a.m. – 12:00 p.m.**  
LOCATION : **Zoom Meeting at ICTC Offices**

Chairperson: City of El Centro

Vice-Chair: City of Brawley

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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*Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.*

To join the Zoom Meeting by computer using video and audio, please click on the following link:

<https://zoom.us/j/92800115828?pwd=RFdEUk5yWHZkT2N3RHFzMHpYOHI6QT09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (669) 900-9128  
Meeting ID: 928 0011 5828#  
Password: 753660#

**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of Minutes for April 22, 2021 ACTION  
*Requesting a motion to adopt*
3. ICTC staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any: ACTION
  1. Approve the Imperial County Regional Climate Action Plan
4. Caltrans Updates/ Announcements 10 minutes  
*Presented by Caltrans Staff*

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

5. SCAG Updates Announcements 10 minutes  
*Presented by SCAG Staff*
6. Cities and County Planning / Public Works Updates 10 minutes  
*All*
7. ICTC Updates / Announcements 10 minutes  
*Presented by ICTC Staff*
  - a. Transit Planning Updates
  - b. Transportation Planning Updates  
- Covid Relief Funds
  - c. FY 2020-21 Programmed Project Obligation Updates
8. General Discussion / New Business 10 minutes  
*All*
9. Adjournment

The next meeting of the ICTC TAC meeting is tentatively scheduled for June 24, 2021. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at [marleneflores@imperialctc.org](mailto:marleneflores@imperialctc.org)



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EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

**April 22, 2021**

**Present:**

Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
Frank Fiorenza	IID

**Others:**

Virginia Mendoza	ICTC
Mark Baza	ICTC
Marlene Flores	ICTC
Audrie Tapia	ICTC
David Salgado	SCAG
Lorianne Esturas	SCAG
Guillermo Sillas	City of Brawley
Manuel Cabrera	City of Brawley
Ana Gutierrez	City of Brawley
Javy Luna	City of El Centro
Christian Rodriguez	City of El Centro
Catherine Gutierrez	City of El Centro
Felix De Leon	City of El Centro
Angel Hernandez	City of El Centro
Marco Coronel	City of Imperial
Elva Pacheco	City of Imperial
Ben Guerrero	Caltrans
Ryan Fallica	Caltrans
Daniel Hernandez	Caltrans
Denise Marin	The Holt Group
Francisco Barba	The Holt Group
Deborah McGarrey	So Cal Gas

1. The meeting was called to order at 10:05 a.m. A quorum was present and introductions were made. There were no public comments made.

2. A motion was made to adopt the minutes for March 25, 2021 (Falomir /Atondo) **Motion Carried.**

3. **Caltrans Updates / Announcements** (Presented by: Ben Guerrero):

- Caltrans provided general information on inactive projects. As of April 19, 2021, the INACTIVE and Future Inactive list was updated. Action is required by the County of Imperial, as well as these five cities: Brawley, Calexico, El Centro, Holtville, and Imperial.
- February 19, 2021 was the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds. Agencies that do not plan to send an invoice by May 20, 2021, must submit a justification. A complete list of Inactive Projects can be found on <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>
- The “FLAPplication” deadline is May 27, 2021. FLAP intends to supplement State, local and tribal resources for public roads, trails, transit systems, and other transportation facilities. More information is available through the following link, which includes a recorded webcast presentation –<https://highways.dot.gov/federal-lands/programs-access/ca>.
- The U.S. DOT Office of Civil Rights has extended guidance to June 30, 2021 for Disadvantaged Business Enterprise (DBE) program requirements and certification procedures during the public health emergency.
- The Last California Transportation Commission (CTC) is June 23, 2021. Caltrans District 11 must receive all documents on or before April 23, 2021.
- Local agencies may begin reimbursable Preliminary Engineering (PE) work prior to receiving federal authorization for such work, assuming the project and PE phase are included in a federally approved Federal Statewide Transportation Improvement Program (FSTIP) document or an FSTIP amendment prior to incurring costs.
- The Exhibit 6-A Preliminary Environmental Study (PES) Form is now Electronic Signature-fillable. You can find the form at <https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>.
- Ben Guerrero provided a presentation regarding the Project Authorization Process with a focus of The Master Agreement.
- Daniel Hernandez provided an update regarding the I-8 Bridge. A view from the north west quadrant was provided. The project civil work is scheduled to be completed by November 2021. A tour is set to be scheduled to visit the site project location.

4. **SCAG Updates / Announcements** (Presented by David Salgado):

- **SCAG 2021 General Assembly:** The annual convening of the SCAG General Assembly is scheduled for Thursday, May 6th, 2021. The meeting will be held remotely. The complete agenda packet is posted and available. Please contact SCAG RAO David Salgado with any questions regarding the 2021 SCAG General Assembly.
- **SCAG Regional Data Platform (RDP):** SCAG has been reaching out to cities promoting the Regional Data Platform (RDP) and the Local Information Services Team (LIST). SCAG has created the LIST in an effort to support the rollout of the RDP and other housing and data support needs. SCAG is focused to be a resource to the members moving forward.
- The 32nd Annual Demographic Workshop registration is currently open which is scheduled to be held in the month of June. The topic this year will be The Post Pandemic-City, more information can be found on <https://scag.ca.gov/demographics>.

5. **Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

## 6. ICTC Updates / Announcements

*Presented by ICTC Staff*

### a. Transit Planning Updates

- Virginia Mendoza provided a brief update on transit planning. ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders with the exception of Medtrans.

### b. Transportation Planning Updates

#### 1. Imperial County Regional Active Transportation (ATP)

- Virginia Mendoza provided an update regarding the Imperial County Regional Active Transportation Plan (ATP) to TAC members. A Kickoff Meeting was held on March 17, 2021. A couple of meetings have been held as well as a tentative meeting with the committee is scheduled for May 19, 2021, which will include the project plans and efforts. The Project is scheduled to be completed by February 2022. The initial goal of the project is to prepare a detailed localized Active Transportation Plan focused on bicycle, Safe Routes to School, Complete streets, and other ATP strategies that will connect to its surroundings.

#### Regional Climate Action Plan (CAP) Draft Update

- The Regional Climate Action Plan is scheduled to be presented to local jurisdictions Council/Board for review and approval for the months of May or June 2021. Feedback of the draft has been received from all with the exception the County of Imperial. Additional information such as surveys and videos regarding the Regional Climate Action Plan can be found on the ICTC Website at <http://www.imperialctc.org/regional-climate-action-plan/>.

#### FY 2020-21 Programmed Project Obligation Updates

- Virginia Mendoza reviewed the FY 2020-21 State and Federal Funded Project Obligation Lists with updates provided from the Cities and County of Imperial.

- Mark Baza shared the great news stating ICTC has gotten approved for the Calexico On Demand Transit Service for the City of Calexico. The service includes curve to curve appointments via online and phone. Smaller renewable energy vehicles will be utilized to provide this service. There is a three-year commitment in place ICTC is scheduled to fund the fourth year. More information regarding this service is to come.

-The Conceptual design for the Calexico Transit Design approvals are in the works.

## 7. General Discussion / New Business

- Next TAC meeting will be on May 27, 2021 via Zoom

## 8. Meeting adjourned at 12:04 a.m.



1503 N. IMPERIAL AVE., SUITE 104  
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May 21, 2021

Technical Advisory Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: Approve the Imperial County Regional Climate Action Plan

Dear Committee Members:

The Imperial County Transportation Commission (ICTC) developed the Imperial County Regional Climate Action Plan (Regional CAP) through funding from the Southern California Association of Governments (SCAG). The purpose of the Regional CAP is to address the impacts of climate change and reduce greenhouse gas (GHG) emissions in the Imperial Valley region which includes the County of Imperial (County) and the cities of Brawley, Calexico, Calipatria, Holtville, El Centro, Imperial, and Westmorland. The Regional CAP is consistent with and complementary to statewide legislation and regulation, and establishes local strategies, measures, and actions aimed at reducing GHG emissions.

ICTC shared the Draft Regional CAP in March 2021 with all jurisdictions for review. A consultant team led by Ascent developed the Draft Regional CAP. The Regional CAP includes each local agency's inventory, forecast, targets, and proposed GHG reduction measures. The Draft Regional Climate Action Plan is available at the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. Public review of the document was made available from April 9, 2021 through May 10, 2021.

A coordinated, multi-jurisdictional effort is important to address climate change as climate action requires communities working together to reduce GHG emissions. The Regional CAP recognizes the shared nature of the challenge of combating climate change and the varying capacity of individual jurisdictions to achieve GHG emissions goals. The Regional CAP identifies GHG reduction strategies and measures that would be implemented on a regional level as well as jurisdiction-specific measures that would further reduce local GHG emissions. The Regional CAP will also assist the region in securing funding for sustainable and transportation projects, provide opportunities to streamline the process to approve projects, and achieve community goals requiring regional investment and participation.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC Staff forwards this item to the Technical Advisory Committee for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:

1. Approve the Imperial County Regional Climate Action Plan.

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza".

MARK BAZA  
Executive Director

MB/vm

Attachment



**California Department of Transportation (Caltrans) District 11  
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE  
Imperial County Transportation Commission (ICTC)  
Technical Advisory Committee (TAC)  
May 27, 2021 meeting**

**Contact:** Ben Guerrero, Local Area Engineer: [Benjamin.Guerrero@dot.ca.gov](mailto:Benjamin.Guerrero@dot.ca.gov) or 619-985-1492 (cell)

**Inactive Projects**

**Projects must be billed within the specified and agreed-upon timeframe to avoid de-obligation of funds.**

As of **May 21, 2021**, the INACTIVE and Future Inactive list was updated. Action is required by the Imperial County Transportation Commission (ICTC) and County of Imperial, as well as these four cities: Brawley, Calexico, Holtville, and Imperial.

**February 19, 2021 was the deadline to submit Inactive invoices.** *District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates.* **Agencies that did not send an invoice prior to May 20, 2021, must submit a justification on the spreadsheet that follows on Page 2 of these DLAE Updates.**

*Note: An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).*

A complete list of Inactive Projects – <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

**Please notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updates quarterly.** Email the Local Assistance Program Support Analyst, Alma Sanchez, at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov)

**June 1, 2021 – Annual Deadline for Local Assistance Procedures Manual Exhibits 9-B & 9-C!**

Reminder to submit a completed “Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form” (Exhibit 9-B) and a “Local Agency Americans with Disabilities Act (ADA) Annual Certification Form” (Exhibit 9-C) *before June 1, 2021* for Federal Fiscal Year 21/22 (October 1, 2021 to September 30, 2022) per *Local Assistance Procedures Manual (LAPM)* Chapter 9, Sections 9.3 and 9.6.

**Failure to submit the completed forms delays processing of Requests for Fund Authorization (E-76).**

Link to the *Local Assistance Procedures Manual*:

[dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm](https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm)

Link to the *Local Assistance Procedures Manual* forms:

[dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms](https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms)

**July 29, 2021 – Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations Due!**

Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 29, 2021.

**Caltrans cannot accept RFA submittals after July 29, 2021.**

Note the **Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.** Also, make sure that funds are programmed appropriately.





**California Department of Transportation (Caltrans) District 11  
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE  
Imperial County Transportation Commission (ICTC)  
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**New Invoice Form Required – Effective Immediately (updated August 2020)**

Please transmit all invoices on **LAPM Exhibit 5-A** and use the new version from **August 2020**.

These following links have details with instructions -

<https://dot.ca.gov/programs/local-assistance/projects/local-agency-invoice-process>

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=LAPM5A>

With any questions, please contact the assigned Local Area Engineer or the Local Assistance Program Support Analyst, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov) or by phone: 619-987-0766.

**Temporary Exception for Requiring “Wet” Signatures on Invoices**

The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted.

With any questions, please contact the assigned Local Area Engineer or the Local Assistance Program Support Analyst, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov) or by phone: 619-987-0766.

**June 30, 2021 – Funds Lapsing – Cooperative Work Agreement (CWA) Past Due on April 1, 2021**

The Cooperative Work Agreement (CWA) process began December 21, 2020. In this process, agencies were provided with a list of projects funded with budget authority that expires on June 30, 2021.

For local agencies unable to submit invoices for the expiring funds to Caltrans District 11 by April 1, 2021, consider applying for a CWA. The one-time process extends budget authority for an additional two years.

Per State [Government Code \(GC\) 16304.3](#), an approved CWA is a binding contract or agreement between multiple parties, including the state or other governmental entities, or private nonprofit organizations, for work that cannot be completed for valid and substantial reasons during the period of time for which the funds are available for liquidation, and that meets certain criteria. The unliquidated balance subject to CWA approval shall revert to the fund of origin no later than eight years after the original appropriation.

In summary, the CWA is intended to be a two-year extension of project funding availability before lapsing. Please visit the GC 16304.3 webpage above for additional details. Local agencies must complete the CWA process to avoid lapsing of funds and seek an additional two years of funding availability. Beyond the eight years, which includes the two years extended by a CWA, funding may be at a high risk of reverting to the fund or origin and requiring local agencies to continue selecting projects from local funding sources.

**If budget authority assigned to a project lapses, the funding is consequently lost. Failure to complete the project may result in local agency repayment of any state or federal funds already reimbursed to the agency for the project.**

Please send specific questions to: [CWA Support – CWASupport @dot.ca.gov](mailto:CWASupport@dot.ca.gov)

**Disadvantaged Business Enterprise (DBE) Supplemental Guidance Extension to June 30, 2021**

The U.S. DOT Office of Civil Rights has extended guidance to June 30, 2021 for Disadvantaged Business Enterprise (DBE) program requirements and certification procedures during the public health emergency.

More information is available at the following link –

<http://www.localassistanceblog.com/2020/12/07/5317>

**2021 PREPARATION SCHEDULE  
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS  
AGENDA ITEM(S) DUE DATES**

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

<p align="center"><b>2021 California Transportation Commission (CTC) Meeting Schedule</b></p>	<p align="center"><b>Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</b></p>	<p align="center"><b>District Submits Off System and On System Requests to HQ Divisions</b></p>	<p align="center"><b>HQ Divisions Submit Final Off System and On System Requests to Budgets</b></p>	<p align="center"><b>Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</b></p>	<p align="center"><b>Final Book Items Due from HQ Divisions to Office of CTC Liaison</b></p>
<p align="center"><b>Date and Location:</b></p>	<p align="center"><b>10:00 AM District and CTC</b></p>	<p align="center"><b>10:00 AM HQ Divisions</b></p>	<p align="center"><b>5:00 PM Email to Budgets</b></p>	<p align="center"><b>10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</b></p>	<p align="center"><b>10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</b></p>
<del>Jan 27-28 - Stockton</del>	<del>Mon, Nov 30, 20</del>	<del>Mon, Dec 7, 20</del>	<del>Mon, Dec 14, '20</del>	<del>Fri, Dec 18, '20</del>	<del>Mon, Dec 21, '20</del>
<del>Mar 24-25 - San Diego</del>	<del>Mon, Jan 25, 21</del>	<del>Mon, Feb 1, 21</del>	<del>Mon, Feb 8, '21</del>	<del>Wed, Feb 17, '21</del>	<del>Thu, Feb 18, '21</del>
<del>May 12-13 - San Francisco</del>	<del>Mon, Mar 15, 21</del>	<del>Mon, Mar 22, 21</del>	<del>Mon, Mar 29, '21</del>	<del>Wed, Apr 7, '21</del>	<del>Thu, Apr 8, '21</del>
<del>June 23-24 - Sacramento</del>	<del>Mon, Apr 26, 21</del>	<del>Mon, May 3, 21</del>	<del>Mon, May 10, '21</del>	<del>Wed, May 19, '21</del>	<del>Thu, May 20, '21</del>
<b>Aug 18-19 - Los Angeles</b>	Mon, Jun 21, 21	Mon, Jun 28, 21	<b>Tue, Jul 6, '21</b>	Wed, Jul 14, '21	Thu, Jul 15, '21
Oct 13-14 - Baskerfield	Mon, Aug 16, 21	Mon, Aug 23, 21	Mon, Aug 30, '21	Wed, Sep 8, '21	Thu, Sep 9, '21
Dec 8-9 - Riverside	Mon, Oct 11, 21	Mon, Oct 18, 21	Mon, Oct 25, '21	Wed, Nov 3, '21	Thu, Nov 4, '21

\* No Scheduled Meeting in: February, April, July, September and November

Moved - July 4 (Observed)

Moved -Christmas

Moved -Christmas



**California Department of Transportation (Caltrans) District 11  
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE  
Imperial County Transportation Commission (ICTC)  
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**Preparation Schedule for California Transportation Commission (CTC) Allocation Requests**

Please review the preceding schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the August 18-19, 2021 CTC meeting.

When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date. Friday, **June 18**, 2021 is the next deadline (for the August 18-19, 2021 CTC meeting).

**Local Assistance Publication Updates**

Caltrans has released the 2021 *Local Assistance Procedures Manual (LAPM)* as well as updates to the Local Assistance Program Guidelines (LAPG). All changes have been documented in Local Programs Procedures 20-01 (LPP 20-01).

More information is available at this link – [localassistanceblog.com/2020/12/28/2021-publication-updates](https://localassistanceblog.com/2020/12/28/2021-publication-updates)

**Division of Local Assistance Blog (LAB) – [LocalAssistanceBlog.com](https://localassistanceblog.com)**

The Caltrans LAB provides clarity on issues and contributes to successful delivery of transportation projects using federal resources.

**At-Risk Preliminary Engineering (PE) – Office Bulletin (OB) 20-03**

Caltrans Division of Local Assistance released OB 20-03 on August 11, 2020, with these policy changes:

Except for projects with federal funds that require California Transportation Commission (CTC) allocation (Active Transportation Program, Trade Corridor Enhancement Program, State Transportation Improvement Program, etc.), local agencies may begin reimbursable Preliminary Engineering (PE) work prior to receiving federal authorization for such work, assuming the project and PE phase are included in a federally-approved Federal Statewide Transportation Improvement Program (FSTIP) document or an FSTIP amendment prior to incurring costs. Programming projects in the FSTIP or starting reimbursed work prior to authorization does not necessarily ensure a project is eligible for federal aid reimbursement.

National Environmental Protection Act (NEPA) approval will not occur until subsequent Right of Way and Construction phases are identified as fully funded and programmed in the FTIP.

Further information is in the full Office Bulletin available online at this following link –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2020/ob20-03.pdf>

**Disadvantaged Business Enterprise (DBE) Procedure Updates: Office Bulletin (OB) 20-04**

Caltrans Division of Local Assistance OB 20-04, issued on September 4, 2020, has several updates to Disadvantaged Business Enterprise (DBE) procedures to better reflect federal regulation requirements.

For example, *Local Assistance Procedures Manual (LAPM)* **Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.**

Further information is in the full Office Bulletin available online at this following link –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2020/ob20-04.pdf>



**California Department of Transportation (Caltrans) District 11  
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE  
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**Local Roadway Safety Plan (LRSP) Requirement**

Highway Safety Improvement Program (HSIP) Cycle 11 (around April 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.

Details regarding this requirement are available through the following link – [dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/local-roadway-safety-plans](https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/local-roadway-safety-plans)

On October 1, 2020, the Federal Highway Administration (FHWA) debuted a new LRSP resource website – <https://safety.fhwa.dot.gov/LRSPDIY>

**New! Electronic Signature-Fillable Exhibit 6-A Preliminary Environmental Study (PES) Form**

The Exhibit 6-A Preliminary Environmental Study (PES) Form is now Electronic Signature-fillable. Use a PDF posted on the *Local Assistance Procedures Manual* forms webpage available at this following link –

<https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

**New Caltrans Architectural & Engineering (A&E) Oversight Videos (updated on February 4, 2021)**

Now available are additional short videos about key topics on the A&E Resources Website –

<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/consultant-selection-procurement>

**Subsidized Classes for Local Agencies – Now Online**

Schedule is available at the following link – <http://californialtap.org/index.cfm?pid=1077>

Send any questions to the California Local Technical Assistance Program Center: [californialtap@csus.edu](mailto:californialtap@csus.edu)

The Active Transportation Resource Center (ATRC) offers customized training at no cost. The following link has more information – <https://caatpresources.org/1502>. To request training, contact [ATRC@csus.edu](mailto:ATRC@csus.edu)

For questions about additional training opportunities, please contact the District 11 Local Assistance Training Coordinator, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov) or by phone: 619-987-0766.

**Title VI Nondiscrimination Program**

A reminder for local agencies to comply with all Title VI requirements. See *Local Assistance Procedures Manual (LAPM)* Section 9.2, Title VI of the Civil Rights Act of 1964 (Title VI) and Related Statutes:

*Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR part 21).*



**California Department of Transportation (Caltrans) District 11  
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE  
Imperial County Transportation Commission (ICTC)  
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Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract. U.S. Department of Transportation Order No.1050.2 requires Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to Title VI program and compliance review at any time.

Link to guidance for Title VI complaints - [dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi](https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi)

A Frequently Asked Questions (FAQ) document linked below has further details related to the September 17, 2020, requirement to include Appendix E of the Title VI Assurances in federal-aid contracts and agreements - [localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances](https://localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances)

**Quality Assurance Program (QAP) – Renewals for 2021 and 2022**

The following schedule lists due dates for eligible agencies in Imperial County.

As a reminder, Quality Assurance Program (QAP) approval expires in September 2021 for the County of Imperial and in January 2022 for the City of Imperial.

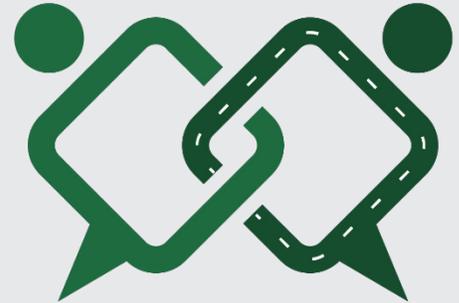
Updated QAP packages must be submitted to the Local Area Engineer, Ben Guerrero. Otherwise, no Construction funding authorization requests will be processed.

<b>QUALITY ASSURANCE PROGRAM (QAP)</b>			
<b>UPDATED BY A. SANCHEZ ON FEBRUARY 2, 2021</b>			
<b>Agency</b>	<b>QAP Current</b>	<b>QAP Expires</b>	
BRAWLEY	10/10/2019	10/10/2024	
CALEXICO	4/9/2020	4/9/2025	
CALIPATRIA	7/14/2019	7/14/2024	
<b>COUNTY OF IMPERIAL</b>	9/14/2016	<b>9/14/2021</b>	
EL CENTRO	5/28/2020	5/28/2025	
HOLTVILLE	7/14/2019	7/14/2024	
IMPERIAL (CITY)	1/9/2017	1/9/2022	
ICTC	1/9/2020	1/9/2025	
WESTMORLAND	9/25/2020	9/25/2025	

## FHWA Local and Tribal Road Safety MATCH Program

### Free Technical Assistance for Local and Tribal Agencies to Help Address Roadway Safety Concerns

Local and tribal roads are diverse in terms of location, infrastructure, operations, and safety concerns. Local and tribal agencies can benefit from learning about strategies to address safety concerns from others who have encountered and mitigated similar challenges on similar roads. The Federal Highway Administration's (FHWA) **Mentoring, Assistance, Training, and Communication Help (MATCH)** Program provides free, broad-based technical assistance to local and tribal agencies facing roadway safety challenges. The program connects agencies requesting assistance with volunteers that have specific expertise to help successfully address the identified challenges.



### Who Can Participate in MATCH?

MATCH consists of Mentees and Mentors. Mentees are the people/agency receiving the technical assistance and Mentors are the experts providing the assistance.

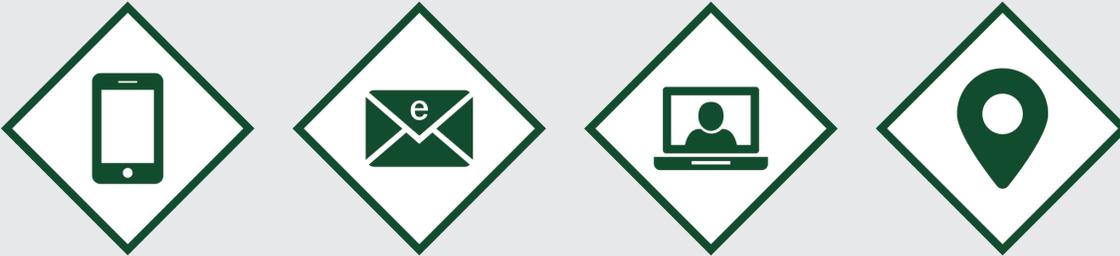
All local and tribal agencies are eligible to apply for technical assistance by a Mentor, but requests must be submitted directly by a public agency. When necessary, FHWA may coordinate with the Mentee's respective State Department of Transportation (DOT) or FHWA Division Office to support the mentoring request.

Public agency transportation safety professionals who have specific expertise related to local or tribal road safety can serve as Mentors. Mentors should have relevant safety experience, be available to provide technical assistance, and will need to provide a bio, resume, and signed letter of commitment to participate in the Program as a Mentor.

*The diversity of local and tribal roads leads to many ways that highway safety problems are evaluated and addressed. There is no one-size-fits-all solution, safety countermeasures will not always be successful in all situations. **MATCH allows agencies to learn from and build on previous experience from Mentors who have faced similar issues on similar roadway types and successfully mitigated those issues.***

## How is Technical Assistance Provided?

Technical assistance through MATCH is always **free**. Mentoring can be provided in the form of phone calls, email exchanges, web-conferences, or site visits (on a limited basis). The level of mentoring varies depending on the Mentee's needs. Requesting agencies may specify how they would like to receive assistance when making the request (e.g., phone call from a Mentor, structured web-conference).



## What is Required of Mentees and Mentors?

**Mentees** will need to submit a request for technical assistance, describing their roadway safety challenge(s) (e.g., addressing roadway departures) and their assistance needs. In addition to participating in the scheduled technical assistance, Mentees are expected to submit a short report following the assistance using a template provided by FHWA, summarizing the mentoring activities and providing feedback on their experience.

**Mentors** will provide technical assistance based on their specific expertise and availability. Following provision of technical assistance, Mentors will use a report template provided by FHWA to submit a brief summary of the activities and give feedback on their mentor experience.

## How to Apply

**Mentees:** Agencies requesting technical assistance can apply online at [https://safety.fhwa.dot.gov/local\\_rural/match](https://safety.fhwa.dot.gov/local_rural/match). The MATCH Coordinator will then contact the requestor to gather more information and determine the best approach for providing technical assistance.

**Mentors:** View the Mentor Informational Flyer [https://safety.fhwa.dot.gov/local\\_rural/match](https://safety.fhwa.dot.gov/local_rural/match) for more details about being a Mentor. If you are interested in becoming a Mentor, please email [MATCH@dot.gov](mailto:MATCH@dot.gov) to express your interest and include your name, agency (or prior agency if retired), job position/role, years of relevant experience, relevant certifications, and description of areas/expertise where you feel you would best serve as a Mentor.

## Wanted: Mentors to Participate in the FHWA Local and Tribal Road Safety MATCH Program

Are you a public agency transportation safety professional? Do you have expertise in local or tribal road safety? Do you want to help save lives on our Nation's local and tribal roads?

If you answered yes to all of these questions, then FHWA invites you to apply to be a volunteer Mentor for the FHWA Local and Tribal Road Safety **M**entoring, **A**ssistance, **T**raining, and **C**ommunication **H**elp (MATCH) Program!

Local and tribal road agencies are a large and diverse group. Their safety challenges and the strategies that will work to address these challenges are large and diverse as well. Yet it is likely that you have successfully mitigated some of these challenges in your jurisdiction. Wouldn't it be nice to share this knowledge with others and help reduce roadway injuries and fatalities beyond your jurisdiction?

MATCH facilitates this knowledge sharing by matching experts (Mentors) with local or tribal agencies requesting technical assistance (Mentees) to help address roadway safety concerns such as roadway departure, intersection safety, speed management, pedestrian and bicyclist safety, and more.

### Ok, but what's in it for me? Why should I sign up to be a Mentor?

Helping to save lives and reduce serious injuries beyond your own jurisdiction is the primary benefit of participating as a Mentor. FHWA intends to share MATCH success stories and case studies online and in webinars and presentations; therefore, your expertise will go far beyond just the agencies that you are paired with.

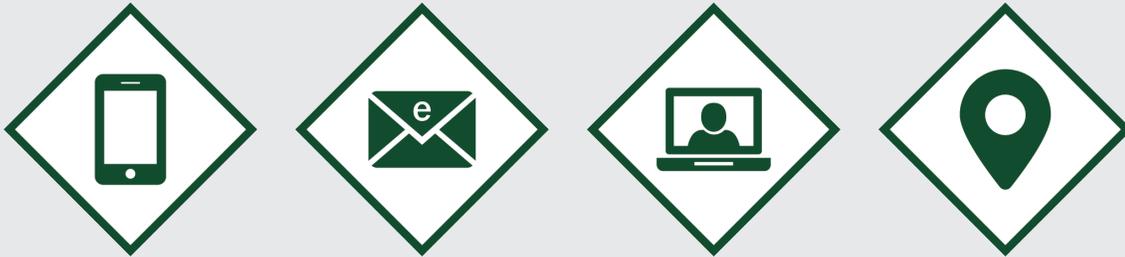
Participating as a Mentor also allows you to expand your network and connects you with other transportation professionals. You may even learn a thing or two from the agencies that you are assisting that you can bring back to your own agency!



*Mentors sharing their expertise with local and tribal agencies enables continued deployment of effective roadway safety technologies and countermeasures across the United States, leading to more saved lives and less serious injuries on our Nation's local and tribal roads.*

## This sounds great, but how will I provide technical assistance?

Mentoring can be provided in the form of phone calls, email exchanges, web-conferences, or very limited site visits. The level of mentoring will vary and will be proportionate to the Mentee's need. The MATCH Coordinator will match Mentors with Mentees based on the required expertise and the availability of the Mentor and will identify the best delivery method. When applicable, FHWA will cover all travel costs for Mentors for MATCH activities and will also provide teleconference and web conference capabilities as needed.



## Is there anything else I will need to do?

Once you are accepted as a Mentor you will need to provide a bio, resume, self-assessment, and signed letter of commitment to participate as a Mentor. When a Mentor accepts a technical assistance assignment, he/she will be expected to be available to provide the requested technical assistance. Following the provision of technical assistance, Mentors will use a report template to submit to FHWA a brief summary of the mentoring activities, recommended actions or strategies, any additional resources that can help the Mentee, and feedback on their experience with MATCH.

## I'm interested! How do I apply to be a Mentor?

Mentors must be actively employed by or retired from a public transportation agency. They must also have an educational background in transportation safety (or completed transportation-related training/workshops), or have a minimum of five years of continuous transportation safety experience.

Email [MATCH@dot.gov](mailto:MATCH@dot.gov) to express your interest and include your name, agency (or prior agency if retired), job position/role, years of relevant experience, relevant certifications (if appropriate), and description of areas/expertise where you feel you would best serve as a Mentor. The MATCH Coordinator will respond to your message within two business days.

## Is there a place I can learn more about MATCH?

More information about MATCH can be found at [https://safety.fhwa.dot.gov/local\\_rural/match](https://safety.fhwa.dot.gov/local_rural/match).



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## Memorandum

**Date:** May 12, 2021  
**To:** ICTC Management Committee Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** **Southern California Association of Government's (SCAG) Report**

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The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Management Committee meeting for the month of May 2021.

- 1. SCAG May Regional Council (RC) Meeting:** At SCAG's May Regional Council (RC) meeting the board took action to approve SCAG's 2021-2022 Final Comprehensive Budget and Overall Work Plan. The RC also took action to approve SCAG's Racial Equity Early Action Plan which was developed to guide and sustain SCAG's regional leadership moving forward. Additionally, the SCAG Inclusive Economic Recovery Strategy (IERS) and the draft recommendations were presented to the Regional Council.
- 2. SCAG 2021 General Assembly:** The SCAG General Assembly was held remotely. The General Assembly was opened with a pre-recorded message from Governor Gavin Newsome. The 2021 Sustainability Award recipients were recognized for their innovative and transformational projects throughout the region. This included an award to Sunline Transit for their leadership in public transit "clean fleet" deployment and the City of Palm Desert's "Vision San Pablo Project" which is a comprehensive multimodal street overhaul on a very walkable and accessible thoroughfare in Palm Desert near the city's administration buildings and community college. In conclusion the new slate of executive board members was ratified along with the presentation of the annual "Year in Review" video which highlights SCAG's accomplishments from the previous year.
- 3. SCAG 32<sup>nd</sup> Annual Demographic Workshop:** The Southern California Association of Governments (SCAG) and University of Southern California (USC) Sol Price School of Public Policy are pleased to invite to the 32<sup>nd</sup> Annual Demographic Workshop. Due to the novel coronavirus (COVID-19) pandemic, this year's event will be split into two webinars – **Part 1 will take place on Tuesday, June 8, 2021, and Part 2 will take place on Tuesday, June 15, 2021.**



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Over the last year, the people of California have experienced extraordinary changes in all aspects of their life, from family formation and childcare to healthcare, workforce, travel to work, and housing accommodations.

This year we contemplate life in the post-pandemic city. A demographic check-up panel covers the latest trends in migration, fertility and vaccination, as well as the new 2020 census counts due for release. Additional panels will focus on myths and realities of California's mass exodus and declining mobility, and the new trends in workplace, travel and residential locations.

***The Post-Pandemic City: Presented by the Southern California Association of Governments and the University of Southern California Sol Price School of Public Policy.***

### **VIRTUAL WORKSHOPS**

**June 8 and 15, 2021 1:30 P.M. – 4:45 P.M.**

4. **CALeVIP Inland Counties Incentive Program:** CALeVIP is a state program that offers incentives for the purchase and installation of electric vehicle charging infrastructure at publicly accessible sites throughout California, and there is current funding opportunity for EV charging in Imperial County under the Inland Counties Incentive Project. There is \$450,000 allocated for Level 2 charging and \$510,00 for DCFC fast charging for Imperial County. The application process will open on May 18, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.
5. **Electric Vehicle Charging Station (EVCS) Permit Streamlining Training - Imperial County:** Permitting is one of the costliest barriers to deploying zero-emission infrastructure, with California cities taking twice as long to approve permits than the national average. As you likely know, Governor Newsom has set a target aiming for 100 percent of in-state sales of new passenger vehicles to be zero-emission by 2035. With this increase in electric vehicles will come a rapid increase in demand for electric vehicle charging equipment installation, something that local jurisdictions will need to grapple with. Help make sure your jurisdiction is ready by joining us for a training.

**You are invited to a training to prepare your city for more Electric Vehicle (EV) charging:** Up 2 Code: Electric Vehicle Charging Station Permit Streamlining. State Legislature passed AB 1236 in 2015, requiring jurisdictions to establish a streamlined permitting process for EVCS. The SCAG Clean Cities Coalition has teamed up with the Governor's Office of Business to provide this training for accelerating compliance among jurisdictions in Imperial County.

**May 12th from 9:30 – 10:30 am**

Our target audience is elected officials, city managers, and staff in building departments who manage



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the permitting processes. Please invite whoever you think is the best staff member from your city to attend this training.

**6. SCAG Inclusive Economic Recovery Strategy (IERS): WE WANT TO HEAR FROM YOU!!**

SCAG is seeking stakeholder input on the findings and proposed recommendations for the final Inclusive Economic Recovery Strategy. All stakeholders who live or work in the SCAG 6-County region (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties) are encouraged to: **Review the draft IERS Findings and Recommendations (link below).**

([https://scag.ca.gov/sites/main/files/file-attachments/iers\\_findings\\_rec rev. 5.6.21.pdf](https://scag.ca.gov/sites/main/files/file-attachments/iers_findings_rec rev. 5.6.21.pdf))

- Submit suggestions for recommendation revisions, suggestions for recommendations that should be prioritized, and suggestions for new comments/findings and recommendations.

*The public comment period will be open **May 6, 2021, through 3:00 p.m. on June 4, 2021.** All comments should be sent to [economicrecovery@scag.ca.gov](mailto:economicrecovery@scag.ca.gov).*

**7. SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region's most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.

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- **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” in an effort to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.

**8. GO-HUMAN Mini Grant Program:** The SCAG Go Human Community Streets Mini-Grants Program aims to build street-level community resiliency and increase the safety of people most harmed by traffic injuries and fatalities, including without limitation Black, Indigenous and People of Color; people with disabilities; and frontline workers, particularly those walking and biking.

Applicants are encouraged to propose creative, strategic projects that center justice and respond to the program goal and communities’ current needs.

**Funding priorities for the 2021 Mini-Grants Program include:**

- Investment in organizations focused on or led by members of disadvantaged or historically underinvested communities in the region; public health organizations, disability justice organizations, social service organizations; parent groups; organizations that serve elders; organizations that serve rural communities.
- Projects that leverage Go Human safety resources, including co-branded safety materials or the Kit of Parts.
- Creative leadership and capacity building strategies.
- Funding for this program was provided by a grant from the California Office of Traffic Safety (OTS), through the National Highway Traffic Safety Administration.

**Eligible Applicants**

Community-based organizations, non-profits, and social enterprises are eligible for a Mini-Grant. Funding will be distributed to prioritize equity, particularly within communities that have been historically disinvested or in disadvantaged communities.

**Grant Amount and Term**

SCAG will award up to \$10,000 to selected projects (previous awards were as small as \$1000, based on applicant requests). All projects shall be implemented between June 14, 2021 and August 27, 2021. Payments will be made to Mini-Grant awardees upon successful completion and submission of deliverables, within 5 – 8 weeks. The applicant will be responsible for securing any necessary permits or permissions.

**Timeline**

*Call for Projects Opens: Friday, April 23, 2021*

*Application Deadline: Wednesday, May 19, 2021*

*Awardees Announced: Monday, June 7, 2021*

*Scope Refinement: Tuesday, June 8, 2021 – Friday, June 11, 2021*

*Project Implementation (10 Weeks): Monday, June 14, 2021 – Friday, August 20, 2021*



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- 9. SCAG Broadband Action Plan:** At the February 4<sup>th</sup> SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.
- 10. SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.



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## Memorandum

**Date:** May 3, 2021  
**To:** ICTC Commission Members  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Management Meeting on May 26, 2021.

- 1) **FY 2021/2022 Unmet Transit Needs Hearing Process:** Section 99401.5 of the Public Utilities Code states that: "The Transportation Planning Agency (TPA) shall hold at least one public hearing pursuant to 99238.5, for the purpose of soliciting comments on the Unmet Transit Needs that may exist within the jurisdiction." Unmet Transit Needs that are determined to be "Reasonable to Meet" by ICTC may be established by providing transit services directly, by contracting for new transit services, or the expansion of existing services. In addition, consultant studies are also conducted when practical to evaluate options or complete evaluations.

As a result of the pandemic and the inability to conduct formal public gatherings, ICTC issued physical surveys to passengers on vehicles and in person at transit facilities throughout the county to generate responses related to purposed unmet transit needs. ICTC also posted electronic surveys on all transit websites and its social media outlets. The efforts generated various responses from the public. For FY 2021/2022, ICTC proposes to conduct the actual Unmet Transit Needs Public Hearing virtually, preferably on June 7, 2021. It is ICTC's goal to have at least three members of the Commission be present to listen to any verbal comments provided by the public as well as any written comments that were received from the surveys. The second meeting where the actual findings are adopted will be held after the public hearing at a later date.

- 2) **FY 2021/2022 Budget Workshop:** City Managers/County CEO and ICTC Commissioners are invited to attend a virtual budget workshop for FY 2021/2022 on May 26, 2021 at 4 p.m. prior to the Commission meeting. To join by Zoom Meeting click on the following link:  
<https://zoom.us/j/91532731743?pwd=SmlxT3JCZHdjb0ZaOG5ZeJpYWVJQT09>.
- 3) **HERO PACE Program with Western Riverside Council of Governments (WRCOG):** On December 2, 2013 ICTC entered into Memorandum of Understanding (MOU) to partner with WRCOG to offer PACE program services to residents of Imperial County for energy reduction projects such as residential solar panels or dual pane glass installations paid through the homeowners property assessments. *The residential program was shut down because the HERO program administrator Renovate America filed bankruptcy on December 23, 2020. WRCOG legal counsel is actively monitoring and involved in the bankruptcy proceedings and WRCOG staff will continue to service the existing assessments and provide customer service and assistance to property owners with HERO assessments. As described, ICTC's MOU agreement with WRCOG had automatically terminated on December 2, 2018 five years after the MOU was signed. Should anyone have any questions regarding the termination they should contact Casey Dailey, Director of Energy & Environmental Programs at (951) 405-6720 or [cdailey@wrcog.us](mailto:cdailey@wrcog.us).*

WRCOG will continue to operate the Commercial PACE (C-PACE) aspect of the program that provides support to commercial businesses for economic and environmental benefits for communities and regions throughout California. WRCOG believes that C-PACE "...can serve an important role in achieving the state's energy efficient and renewable energy goals and we will continue to support efforts to grow and expand C-PACE use."

- 4) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Next steps include issuing a notice to proceed to Hazard Construction to initiate the design of the project. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction. Proposals are due May 21, 2021.*
  
- 5) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings to complete design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins. Detailed schedule is being developed.*

- 6) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23<sup>rd</sup> closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*

- 7) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date has been delayed to August 2021 due to environmental impacts and other utility projects in progress within the project area.*
- 8) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting was held May 8, 2021. The meeting included updates on the Calexico East Port or Entry/Mexicali II bridge Widening Project by ICTC and a detailed presentation on the Calexico West Port of Entry / Mexicali I Mexico Roadway/Bridge Improvements from Secretaria de Infraestructura, Desarrollo Urbano y Reordenacion Territorial (SIDURT). Daniel Hernandez, Senior Resident Engineer from Caltrans provided a brief update of the State Route 98 Project from Ollie Avenue to Rockwood Avenue. Plus, economic development updates from IVEDC and Mexicali counterparts. The next IMBA meeting is scheduled for July 8, 2021.*
- 9) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*
- 10) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** *The Study was completed and adopted by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carryout the proposed project.*
- 11) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 12) **FY 2019 Public Transit Fare Analysis:** *The final draft of the analysis was presented at the January 2021 meeting(s). The study is currently in the final public comment period. A pre-recorded bilingual presentation will be posted on the ICTC website in the upcoming weeks at: <http://www.imperialctc.org/publications-&-reports/transit-and-non-motorized/>*
- 13) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 14) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional

mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico’s private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans’ departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. Design is also underway and Right of Way Acquisition will begin in Summer 2021.*

- 15) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies’ will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. *The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period starts April 6, 2021 and ends May 10, 2021. A final CAP will be presented to local jurisdictions Council/Board for review and approval in the months of May and June 2021. The final Regional CAP will be presented to ICTC for approval consideration starting with the Technical Advisory Committee beginning May 27, 2021 and subsequently to Management Committee and Commission in June 2021.*
  
- 16) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
  
- 17) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC is making a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
  
- 18) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

*Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.*

<b>Agency</b>	<b>RMRA Amount FY 2020-2021</b>
Brawley	\$469,831

Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
<b>TOTAL</b>	<b>\$10,809,459*</b>

*\*Estimate source is from the California League of Cities dated May 15, 2020*  
<http://californiacityfinance.com/LSR2005.pdf>

- 19) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted.

*A final report was completed in the fall of 2020. The report can be found at:*  
<https://sandag.org/index.asp?classid=19&projectid=535&fuseaction=projects.detail>

- 20) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

21) **Partnerships with IVEDC:**

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC’s role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF
  
- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency’s Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit’s (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.
  - (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
  - (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
  - (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.

- (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
- (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
- (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
- (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

# FY20-21 State Funded Project Obligation List

Updated on 5/21/2021

**State Funded Allocations:** *The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2020/2021 (Starting July 1, 2020 thru June 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	State Amount in FY 2020/21 (in 000's)	Obligation Status
El Centro		Dogwood Road from Villa Road to Commercial Avenue	LPP	CON	\$339	RFA was submitted for March 2021 CTC meeting action
Holtville		Orchar Road/Cedar Avenue	LPP	CON	\$60	Obligated
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	ATP	R/W	\$44	RFA will be submitted for May 2021
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	ATP	CON	\$215	Request for Extension
					<b>\$658</b>	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Allocation
ATP- Active Transportation Program
LPP- Local Partnership Program

# FFY20-21 Federal Funded Project Obligation List

Updated on 5/21/2021

**Federal funding Obligations:** *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2020/2021. (Starting October 1, 2020 thru September 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	Federal Amount in FY 2020/21 (in 000's)	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797	Delay on RFA
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291	Delay on RFA
El Centro	IMP190704	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	CON	\$343	RFA will be submitted May 2021
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$715	Working on R/W Certification - RFA will be submitted May 2021
Holtville	IMP190705	Cedar Avenue Sidewalk Improvements	CMAQ	CON	\$193	RFA approved back in Oct 2020
Imperial	IMP190301	2nd Street Rehabilitation and Reconstruction from Old SR-86 to P Street	STBG	CON	\$1,841	60% Design Plans - RFA will be submitted Mid May 2021
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Ave. in Niland	CMAQ	PE	\$107	Received E76
					<b>\$4,287</b>	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant