



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE

**REMOTE PARTICIPATION ONLY
Wednesday, May 12, 2021
10:30 A.M.**

CHAIR: TYLER SALCIDO

VICE CHAIR: NICK WELLS

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting click on the following link:
<https://zoom.us/j/95102867569?pwd=S01jdjR5SWdwYkwvbTJLQXozUmR6QT09>

To Join by telephone please dial (669) 900-9128
Meeting ID: 951 0286 7569#
Passcode: 005069#

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

In compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/management-committee/>. If any member of the public wishes to address the Committee, please submit written comments by 5 p.m. on Tuesday, May 11, 2021. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. APPROVAL OF THE ICTC CONSENT CALENDAR

Approval of the consent calendar is recommended by the Executive Director

- | | | | |
|----|---|----------------|------------|
| A. | Approval of Management Committee Draft Minutes: | April 14, 2021 | Pages 5-19 |
| B. | Receive and File: | | |
| | 1. ICTC Commission Draft Minutes: | April 28, 2021 | |
| | 2. ICTC TAC Minutes: | March 25, 2021 | |
| | 3. ICTC SSTAC Minutes: | April 7, 2021 | |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- C. FY 2021-22 Sixth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5 Page 21

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Chairperson to sign the Sixth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2021 through June 30, 2022 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$162,062.71.

- D. Agreement for Professional Financial Auditing Services - FY 2020-21 through FY 2022-23 Page 24

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the agreement for the ICTC Agreement for Professional Financial Auditing Services effective July 1, 2021, for the audit periods FY 2020-21 through FY 2022-23, with the firm of The Pun Group:
 - a. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$65,000.00
 - b. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$66,950.00
 - c. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$68,959.00

- E. Agreement for Professional Financial Reporting Services of the ICTC Transit Operations - FY 2020-21 through FY 2024-25 Page 27

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the agreement for the ICTC Transit Operators Fiscal Reporting services effective July 1, 2021, for the audit period FY 2020-21 through FY 2024-25, with the firm of Eide Bailly:
 - a. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$40,000.00
 - b. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$40,000.00
 - c. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$40,000.00
 - d. For the fiscal reporting period of July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$40,000.00
 - e. For the fiscal reporting period of July 1, 2024 through June 30, 2025, the annual not to exceed fee set at \$40,000.00

- F. Audit and Accountancy Agreement for the Local Transportation Authority (LTA) for FY 2020-21, FY 2021-22, and FY 2022-23. Page 30

It is requested that the ICTC Management Committee forward this item to the Authority for review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2021, for the audit period FY 2020-21, FY 2021-22 and FY 2022-23 with the firm of Vasquez and Co., LLP for the not to exceed annual fees per the following schedule:
 - a. For the audit period July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$73,000.00
 - b. For the audit period July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$75,190.00
 - c. For the audit period July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$77,446.00

V. REPORTS

- A. ICTC/LTA/IVRMA Executive Director
 - See attached ICTC Executive Director Report on page 33
- B. Southern California Association of Governments
 - See attached report on page 41
- C. California Department of Transportation – District 11
 - See attached report on page 45
- D. Committee Member Reports

VI. ACTION CALENDAR

- A. Approving Participation in the Clean Mobility Options (CMO) Voucher Pilot Program for Calexico Mobility On Demand Service Page 53

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Chairperson to sign the resolution authorizing the Executive Director to sign the CMO program documentation and to ensure compliance with the CMO Program requirements; and,
- 2. Direct staff to submit the application to Caltrans.

- B. Imperial County Service Authority for Freeway Emergencies (SAFE) for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County: Award Recommendation: CASE Emergency Systems, Inc. Page 56

It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

- 1. Approve the award of the Agreement for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County to *CASE Emergency Systems, Inc.* in the amount of \$504,773.60 for a five-year period.
- 2. Authorize the Chairperson to sign the agreement.

VII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Management Committee is scheduled on **Wednesday, June 9, 2021 at 10:30 a.m.**, via Zoom Meeting at the ICTC Offices at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

VIII. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

A. Management Committee Draft Minutes: April 14, 2021

B. Receive and File:

1. ICTC Commission Draft Minutes: April 28, 2021
2. ICTC TAC Minutes: March 25, 2021
3. ICTC SSTAC Minutes: April 7, 2021

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF April 14, 2021
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calexico	Miguel Figueroa
City of Calipatria	Absent
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Tony Rouhotas
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Absent
City if Westmorland	Absent
ICTC	Mark Baza

STAFF PRESENT: David Aguirre, Cristi Lerma, Audrie Tapia, Michelle Bastidas, Marlene Flores, Daveline Villasenor, Virginia Mendoza,

OTHERS PRESENT: David Salgado: SCAG; Hanh-Dung Khuu, Patrick Jenkins, Rafael Reyes, Daniel Hernandez, Ben Guerrero: Caltrans; Liz Zarate: City of El Centro, Carmen Vargas, Michael Fleishman, Liza Koulikova: Barclays; Cesar Sanchez: First Transit; Alexis Brown: City of Imperial, Rebecca Terrazas-Baxter: County of Imperial.

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 24, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Vice Chair Nick Wells called the Committee meeting to order at 10:33 a.m., roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Rouhotas](#) seconded by [Figueroa](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes

City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion carried unanimously.

- A. Approval of Management Committee Draft Minutes: March 24, 2021
- B. Received and Filed:
 - 1. ICTC Commission Draft Minutes: March 24, 2021
 - 2. ICTC TAC Minutes: February 25, 2021
 - 3. ICTC SSTAC Minutes: March 3, 2021
- C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds, FY 2020-21

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
- 2. Direct staff to submit the application to Caltrans.

- D. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2020-21 – Coronavirus Relief and Response Supplemental Appropriations Act

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

- 1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRRSAA FY 2020-21 grant application with all supporting documentation.
- 2. Direct staff to submit the application to Caltrans.

V. REPORTS

- A. ICTC Executive Director
 - Mr. Baza provided updates from the report on page 29 of the agenda with a focus on items 2, 7, and 13.
 - o SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study was completed by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carry out the proposed project.
 - o Several conversations and meetings have been held regarding the State Route 86 (Northbound) Border Patrol Checkpoint project. It was reported the Design work had been delayed due to Border Patrol’s concern related to their ability to provide additional funding necessary to meet their operational requirements. ICTC was later informed the Border Patrol

Headquarters in Washington D.C. would proceed with the original Canopy Design.

- Mr. Baza informed the Committee Ms. Mendoza would be providing an update regarding the Imperial County Regional Climate Action Plan.
- Ms. Mendoza announced the Regional Climate Action Plan (RCAP) is intended to facilitate the reduction of GHG emissions throughout Imperial County in a way that is practical, efficient, and beneficial to the community and enhances Imperial County's desirable characteristics and qualities. The foundation for developing emission reduction and climate adaptation measures will be based on the County's existing work as detailed in the region's extensive plans and programs.
- Ms. Mendoza stated they are currently in the process of releasing the document that is posted on Imperial County Transportation website and are receiving public comments that will be open for 30 days. The RCAP can be found on <http://www.imperialctc.org/regional-climate-action-plan>.
- Ms. Villasenor provided updates from the IVRMA report page 35 of the agenda stating the Joint Powers Authority Agreement is to implement SB 1383 and delegate specified activities and responsibilities. The JPA Agreement includes compliance with SB 1383, AB 341 and/or AB 1826.
- Ms. Villasenor announced there are several cities hosting clean up events in the month of April those which include the city of Imperial, El Centro, and Brawley. The committee was informed the IVRMA FY 2018-2019 Audit has been completed and the draft final will be shared at the next Management Committee meeting.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado provided updates from the report on page 71 of the agenda.
 - o SCAG acted at the Regional Council Meeting in April to appoint the regional council board officers for the upcoming fiscal year. The appointments will be ratified at the SCAG General Assembly on May 6, 2021.
 - o The annual convening of the SCAG General Assembly is scheduled for Thursday May 6th, 2021. The meeting will be held remotely. The complete agenda packet is posted on the SCAG website.
 - o The 2020 SCAG Sustainable Communities Program (SCP) Grant Program is still accepting applications. The deadline to apply is April 23, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.
 - o SCAG has been reaching out to cities promoting the Regional Data Platform (RDP) and the Local Information Services Team (LIST). SCAG has created the LIST in an effort to support the rollout of the RDP and other housing and data support needs. SCAG is focused to be a resource to the members moving forward.
 - o The SCAG scholarship application closes on April 23, 2021. Mr. Salgado encouraged committee members to notify anyone that would be interested.
 - o

C. Caltrans Department of Transportation – District 11

- Ms. Khuu reported a meeting took place regarding the Project Report between ICTC and the City of Calipatria that was requested at the previous meeting.
- Mr. Reyes provided updates from the report on page 74 of the agenda, stating the SR-98 Widening Project has been delayed due to there being active nest. The

project start date is being forecasted to begin mid to late summer pending a follow-up survey.

- The U.S. Department of Transportation (DOT) published a Notice of Funding Opportunity (NOFO) to apply for \$1 billion in Fiscal Year (FY) 2021 discretionary grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grants. RAISE, formerly known as BUILD and TIGER, has awarded over \$8.935 billion in grants to projects in all 50 states. Agencies were encouraged to prioritize projects as funding becomes available.
- Mr. Guerrero reviewed items of the Planning and Local Assistance.
 - o Caltrans District 11 is developing an Active Transportation Plan for San Diego and Imperial counties which will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System.
 - o The Border Master Plan (BMP) is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects.
 - o The Project Study Report is underway. Forrester Road Improvements as drivers on SR-86 between I-8 and the City of Westmorland are experiencing greater delays, a growing number of vehicles are using the segment of Forrester Road between I-8 and Westmorland as an alternate route. Increase in traffic has led to longer travel times and limited passing opportunities.
 - o FHWA Federal Lands Access Program (FLAP) Deadline is May 27, 2021.
 - o The Last California Transportation Commission (CTC) is June 23, 2021. Caltrans District 11 must receive all documents on or before April 23, 2021.

D. Committee Member Reports

- There were no updates.

VI. INFORMATION CALENDAR

A. Results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E

A presentation was made by Barclays staff regarding the final results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E. Mr. Fleishman provided the forward tax-exempt results for each participating agency in Imperial County.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** is scheduled for **May 12, 2021** at the **ICTC Offices and via Zoom Meeting**.

VIII. ADJOURNMENT

- A. Meeting adjourned at 11:13 a.m. ([Wells/Coilio-Warren](#))

IMPERIAL COUNTY TRANSPORTATION COMMISSION

DRAFT MINUTES FOR APRIL 28, 2021

6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Rosie Arreola-Fernandez via zoom
City of El Centro	Cheryl Viegas-Walker via zoom
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Absent
Imperial Irrigation District	Javier Gonzalez via zoom

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda via zoom

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Michelle Bastidas, Audrie Tapia, Daveline Villasenor.

OTHERS PRESENT: All via zoom – David Salgado: SCAG; Ann Fox, Rafael Reyes, Layla Sawari, Daniel Hernandez: Caltrans; Tony Hughes, Mauricio Salazar: First Transit; Carmen Vargas, Michael Fleishman: BARCLAYS; Tyler Salcido: City of Brawley; Erwin Gojuangco: County Council

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 28, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Order N-29-20, the meeting will be held telephonically and electronically.

I. CALL TO ORDER AND ROLL CALL

Chair Viegas- Walker called the Commission meeting to order at 6:01 p.m. Roll call was taken, and a quorum was present.

II. CLOSED SESSION

- A. Motion to convene to Closed Session - adjourned at 5:30 p.m.
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s) – at 6:00 p.m.: The ICTC Commission met in closed session to discuss a public employee performance evaluation. Direction was given and no reportable action was taken.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were no public comments received.

V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: March 24,2021
- B. Receive and File:
 - 1. ICTC Management Committee Draft Minutes: March 24,2021
April 14,2021
 - 2. ICTC TAC Minutes: February 25,2021
 - 3. ICTC SSTAC Minutes: March 3, 2021
- C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds, FY 2020-21
 - 1. Authorized the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
 - 2. Directed staff to submit the application to Caltrans.
- D. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2020-21 – Coronavirus Relief and Response Supplemental Appropriations Act
 - 1. Authorized the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRRSAA FY 2020-21 grant application with all supporting documentation.
 - 2. Directed staff to submit the application to Caltrans.

A motion was made by [Amparano](#) and seconded by [Nava](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Absent
County of Imperial <small>Kelley</small>	Absent
City of Westmorland	Absent
Imperial Irrigation District	Absent

Motion Passed.

VI. REPORTS

- A. ICTC Executive Director
 - Mr. Baza provided updates from the report on page 33 of the agenda with a focus on items 1, 2, 3, and 20 of the agenda. Mr. Baza informed the Commission Mr. Aguirre would be providing updates regarding the Calexico Mobility On-Demand Transit.
 - Mr. Aguirre shared the Calexico Mobility On-Demand Transit is a proposed demonstration of demand-responsive transit service, dynamically routed micro-transit service with plug-in hybrid electric vehicles (PHEV) to bridge transportation gaps and provide connectivity between services and locations across the City of

Calexico, California. The program has anticipated to have 3 vehicles and charging stations that will be located at the maintenance yard.

- Mr. Aguirre announced the funding is for two years and the Imperial County Transportation Commission is required to fund the third and a fourth year is in the works.
- Ms. Viegas-Walker expressed her excitement with the program and asked when a press release would roll out regarding the mobility service. Mr. Aguirre stated the program has a starting period of 6-12 months and there are marketing efforts that come along with it. Mr. Baza added he is willing to take suggestions on ways to release this information to the public.
- Mr. Baza provided updates regarding the HERO PACE Program with Western Riverside Council of Governments and shared the Imperial County Transportation Commission partnered with Western Riverside Council of Governments (WRCOG) to offer PACE services to the residents of the Imperial County for energy reduction projects. Mr. Baza announced the residential program was shut down due to the HERO program administrator Renovate America filed bankruptcy on December 23, 2020, which led to termination of the agreement.
- Mr. Baza provided a brief update regarding the Calexico East Port of Entry Bridge Widening project. Mr. Baza shared the ICTC staff completed the procurement process and award action was taken on March 24, 2021. The next steps include issuing a notice to proceed to Hazard Construction to initiate the design of the project. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction.
- Ms. Nava-Froelich inquired about the status of potential bus stops in Calipatria and Niland. Mr. Aguirre stated a meeting took place with the City Manager of Calipatria and evaluated the proposed location where the bus would serve the public. The proposed route has been temporarily suspended due to the pandemic, however, is something they are working to bring back. Mr. Aguirre stated the Niland bus stop is currently unused and is looking into relocating the bus stop to the fire station. Mr. Aguirre stated he will follow up with Caltrans regarding the current location and provide updates once done.
- Mr. Baza provided an update regarding the partnerships with IVEDC regarding the Southern Border Broadband Consortium (SBBS) and The Brawley Transit Corridor Browns Field Assessment.
 - SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020.
 - The 2020-2023 grant cycle is currently underway. Imperial County Transportation Commission is getting ready for the first report of the cycle, which is anticipated to be due at the end of May.
 - The Brawley Transit Corridor Brownfield Assessments have completed a lot of the reassessments.
 - The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
 - The Chai, Lesicka, and Dek Properties have been completed and closed out.

- The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's was completed on all parcel, 1 parcel which is the site of a former Chevron station closed on 1975 which will require a phase 2. A resolution is expected by mid-May.
 - The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
 - Ms. Villasenor provided updates from the IVRMA report page 39 of the agenda.
 - Joint Powers Authority Agreement is to implement SB 1383 and delegate specified activities and responsibilities. The JPA Agreement includes compliance with SB 1383, AB 341 and/or AB 1826.
 - Three clean-up events were held in the month of April those which include the City of Imperial, El Centro, and Brawley all of which were successful. A variety of clean up events are expected to be hosted in the month of May.
 - The final draft for the FY 2018-2019 Audit will be provided at the next Commission meeting in the month of May along with a budget workshop for the IVRMA program.
 - Ms. Viegas-Walker requested to bring back the completion timeline on where IVRMA is at with the 2019-2020 Audit and when the 2020-2021 would commence at the next Commission meeting.
- B. Southern California Association of Governments (SCAG)
- Mr. Salgado provided updates from the reports on page 75 to 78 of the agenda.
 - SCAG acted at the Regional Council Meeting in April to appoint the regional council board officers for the upcoming fiscal year. The appointments will be ratified at the SCAG General Assembly on May 6, 2021.
 - The annual convening of the SCAG General Assembly is scheduled for Thursday May 6th, 2021 at 10:15 am, the meeting will be held remotely. Those who were appointed as delegated should have received the complete agenda via email. A virtual open house will be held a day prior to the General Assembly, all elective officials are welcome to join.
 - SCAG has been coordinating with the clean cities coalition regarding Electric Vehicle Charging Station (EVCS) Permit Streamlining Training. Imperial County was identified through that group as an area with a lack of permit streamlining process and have been able to establish through the Technical Advisory Committee at ICTC that there is a need for further discussion around permit streamlining.
 - SCAG has several different surveys being sent out those which include the COVID's Local Government Fiscal Impacts Survey and The Broadband Survey. Mr. Salgado encouraged folks in the Imperial County to complete the surveys and provide a voice for Imperial County.
 - SCAG has been reaching out to cities promoting the Regional Data Platform (RDP) and the Local Information Services Team (LIST). SCAG has created the LIST in an effort to support the rollout of the RDP and other housing and data support needs. SCAG is focused to be a resource to the members moving forward.
 - Applications are open for the Community Safety Ambassador Training Program. The Ambassador Program is an interactive community engagement and leadership development opportunity for up to 60 community members in Imperial, San Bernardino, and Ventura counties. Selected Ambassadors will be engaged by California Walks for this paid training opportunity, which consists of 6 training sessions (for a total of 30 hours) to educate and Ambassador Program

participants will gain experience, learn alongside local community members. More information can be obtained from SCAG ROA David Salgado.

- The 32nd Annual Demographic Workshop registration is currently open which is scheduled to be held in the month of June. The topic this year will be The Post Pandemic-City, more information can be found on <https://scag.ca.gov/demographics>.

C. California Department of Transportation (Caltrans)- District 11

- Mr. Dallarda provided updates from the report on pages 82-88 of the agenda
 - Eastbound I-8/ Imperial Avenue Interchange is on schedule. Ramps will continue to be closed and are expected to be reopened summer 2021.
 - The SR-98 Widening Project has been delayed due to there being active nest that contains different species. The biologist is expected to return sometime this summer to reevaluate the area and start construction once the area is clear.
 - The extension of the original detour for the SR-111 Niland Geysers/ Mud Pot has been placed and was open to traffic on Friday April 16, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.
 - Mr. Dallarda had several other announcements regarding Earth Day, Safety Awareness Week activities being held in the month of April.

D. Commission Member Reports

- Mr. Amparano inquired about the possibilities of having a second bust stop for Rogar Engineering. Mr. Aguirre advised Mr. Amaprano that Rogar give him a call to discuss the project furthermore.
- Ms. Viegas-Walker shared the County Wide Remembrance will be held virtually on May 15, 2021 at 8:00 am.
- Mr. Gonzales requested clarification on what agency is responsible for bus stops in the City of Calexico. He stated that shade structures are necessary for many of the current bus stops, or they will not be utilized in the summer.
- Mr. Gonzalez stated that the IID public entity fund has about \$350,000 available to non-profit organizations. To apply for funds, please send a letter of interest to IID, attention James Hanks. There is an opportunity to help many small organizations.
- The IID passed a resolution for Arbor Day. Each Director will plant a tree. Mr. Gonzalez will plant his at the SDSU Imperial Valley Campus on Friday, April 30, 2021. Dippy Duck will be present with safety information.

VII. LTA INFORMATION CALENDER

A. Results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E

A presentation was made by Barclays staff regarding the final results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E. Mr. Fleishman provided the forward tax-exempt results for each participating agency in Imperial County.

VIII. NEXT MEETING DATE AND PLACE

- A. Ms. Viegas -Walker requested the Commissioners complete a poll on whether they would like to continue to have the monthly meetings via Zoom or in person. The next meeting of the **Imperial County Transportation Commission** will be held on **May 26, 2021 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 via Zoom Meeting.

IX. ADJOURNMENT



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

March 25, 2021

Present:

Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
Frank Fiorenza	IID

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
Audrie Tapia	ICTC
David Salgado	SCAG
Guillermo Sillas	City of Brawley
Manuel Cabrera	City of Brawley
Andres Miramontes	City of Brawley
Ana Gutierrez	City of Brawley
Javy Luna	City of El Centro
Christian Rodriguez	City of El Centro
Elva Pacheco	City of Imperial
Ben Guerrero	Caltrans
Ryan Fallica	Caltrans
Hanh-Dung Khu	Caltrans
Rafael Reyes	Caltrans
Monica Soucier	ICAPCD
Denise Marin	The Holt Group
Francisco Barba	

1. The meeting was called to order at 10:03 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for February 25, 2021 (Falomir /Atondo) **Motion Carried.**
3. **State Route 98 Project from Ollie Avenue to Rockwood Avenue Presentation-** Virginia

Mendoza provided a brief update on the State Route 98 Project from Ollie Avenue to Rockwood Avenue in Calexico. This project is moving forward starting April 23, 2021 and it will be a 1-year long project. There will be additional information provided as the project progresses.

4. Caltrans Updates / Announcements (*Presented by: Ben Guerrero*):

- Caltrans provided general information on inactive projects. As of March 19, 2021, the INACTIVE and Future Inactive list was updated. Action is required by the County of Imperial, as well as these five cities: Brawley, Calexico, El Centro, Holtville, and Imperial.
- February 19, 2021 was the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates.
- New Federal Lands Access Program (FLAP) Call for Projects. The “FLAPApplication” deadline will be May 27, 2021. The outreach plan includes webinars that assist tribal and local agencies, as well as Caltrans, with this process. (The final date is February 10, 2021, for all prospective applicants to hear the details during a live FHWA webcast.).
- Disadvantaged Business Enterprise (DBE) Supplemental Guidance Extension to June 30, 2021.

5. SCAG Updates / Announcements (*Presented by David Salgado*):

- **SCAG 2021 General Assembly:** The annual convening of the SCAG General Assembly is scheduled for Thursday May, 6th 2021. The meeting will be held remotely. More information will be provided as it is made available. Please contact SCAG RAO David Salgado with any questions regarding the 2021 SCAG General Assembly.
- **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** The program will provide resources for projects that support the implementation of three Connect SoCal key connections, focusing on smart cities and job centers, go zones, and shared mobility/mobility as a service, to expand upon our mobility ecosystems and advance the region’s vision. Application Webinars will be held Monday March 8th and Monday April 5th. Deadline to apply is April 23, 2021.
- **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends.
- **SCAG Broadband Action Plan:** At the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research.
- **SCAG Aerial Imagery Project 2020/21 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery Flyover Project, the County of Imperial has agreed to facilitate a public procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. The project is currently in the final phases. A meeting was held recently to discuss proposed member contributions in time for budget development. The proposed local contribution amount is attached for review.
David Salgado provided a breakdown of total cost and reserves per project partner.

6. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

7. ICTC Updates / Announcements

Presented by ICTC Staff

- a. **Transit Planning Updates**
 - Virginia Mendoza provided a brief update on transit. ICTC is still operating under COVID-19 requirements. Free fares for Transit riders except for Medtrans.
 - b. **Transportation Planning Updates**
 - 1. **Imperial County Regional Active Transportation (ATP)**
 - Virginia Mendoza presented the Imperial County Regional Active Transportation Plan (ATP) to TAC members. Project partners for this project is Caltrans and SCAG along with ICTC. The goal of the project is to prepare a detailed localized Active Transportation Plan focused on bicycle, Safe Routes to School, Complete streets, and other ATP strategies that will connect to its surroundings. The Kick of Meeting was on March 17, 2021.
 - 2. **Regional Climate Action Plan (CAP) Draft Update**
 - The consultant is working on the draft CAP and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As ICTC moves forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. A final CAP will be presented to local jurisdictions Council/Board for review and approval for the months of May or June 2021.
 - c. **FY 2020-21 Programmed Project Obligation Updates**
 - Beginning October 1, 2020 agencies are allowed to move forward with request for authorization (RFA) for CMAQ, STBG and ATP programmed in FY2020/2021. A list of projects is part of the agenda and is updated monthly.
- 8. General Discussion / New Business**
- Next TAC meeting will be on April 22, 2021 via Zoom
- 9. Meeting adjourned at 11:35 a.m.**



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

April 7, 2021

Present

Voting Attendees:

Ted Ceasar	Consumer
Karen Teran	Access to Independence
Dr. Kathleen Lang	California Health & Wellness
Michelle Soto	California Children's Services (CCS)
Sarah Enz	Area Agency on Aging (AAA)
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride

1. Dr. Lang called the meeting to order at 10:04 a.m. **A quorum was present.** Introductions were made.
2. Minutes were reviewed for March 3, 2021. (Ceasar, Enz), **Motion carried.**
3. CTSA Reports:

Mr. Aguirre had the following updates:

- ICTC's Coordinated Plan is ongoing.
- The Fare Analysis Project is close to finishing, brief presentations are available on all our services websites allowing feedback from the public.
- CAD AVL project is about 95% close to the finish, with hopes of implementation in the upcoming months. Expected before the summer arrives which would prevent passengers waiting long periods in the summer heat. Outreach and training for the project will follow.
 - Dr. Lang asked if there would be a media release.
 - Mr. Aguirre stated that there are various ideas to introduce the implementation of CAD AVL capabilities. Some ideas revolve around a video spot, commercial, social media, etc.

- Dr. Lang asked if any link about the outreach of the project implemented be shared to possibly amplify the public reached.
- This year's UTN process will be approached differently because of the pandemic safety guidelines. Commenting period is open from March 23 through April 24, in the form of a survey that is posted on all service websites, and social media. There has been a good response as of now. ICTC wants to ensure the public is given enough time to comment on any unmet transit needs, as ICTC can move forward with developing the 2021-2022 budget.
 - Dr. Lang asked when is the UTN hearing scheduled.
 - Mr. Aguirre stated that there is to date set for the hearing, but it will be via zoom. The process is different this time, therefore commenting period will run for 30 days, will evaluate the surveys and then the hearing will be scheduled.
 - Ms. Galarza added that the link to the survey was shared with all SSTAC members, but if needed the link can be resent.
 - Dr. Lang stated that it would be great to have the link to share with the student body.

Mr. Gomez had the following updates:

- IVT Access certification received applications has increased.
- IVT Ride registrations have picked up.
- Staff is available for presentations via zoom, for anyone that may need to refresh on the transportation services or new to the services.

Ms. Galarza had the following updates:

- There will be various upcoming presentations, these will be focused on the disabled high school seniors who are in a transitioning point, nevertheless, continuing school and/or work life, etc. This a great opportunity to reach out to them and present the different transportation options they have.
 - Dr. Lang asked what high schools the will staff be working with.
 - Ms. Galarza stated that information is still pending, but staff will be working with Ms. Raquel Lopez, Technician from an IVROP program named Workability I. Ms. Galarza stated that she has worked with Ms. Lopez in the past and usually worked with Southwest and Central Highschool.

4. Transit Operator Updates:

IV Transit; Mr. H. Sanchez had the following updates;

- Service is still running a Saturday schedule.
- During the weekday's passengers have slightly increased, 750-850 passengers. Saturdays and Sundays have no big change.
- There has been limited outreach, there is a plan to go to the terminals and set up to answer any questions or provide help for the passengers and provide them with some giveaways.

IVT Access; Ms. Pacheco had the following updates;

- There are no changes in operations or passenger demand.
- The service is still running on a Saturday schedule.

IVT Ride; Ms. Aguilar had the following updates;

- Passenger demand has increased for the following cities; Calexico, El Centro, Heber, and Westshore.

IVT MedTrans; Mr. Guillen had the following updates;

- There are no big changes to the operations, passenger count similar to the previous month.
- Coordinated with Miracle Baby and brought back to the Imperial Valley 50 cases of baby formula.

5. General Discussion

- Ms. Enz announced that the Area Agency on Aging/Imperial County Public Administrator office will be opening soon to the public, as the county is already in the orange tier. Transit service brochures will need to be restocked. Ms. Enz also announced that AAA is offering a fall prevention program, if there is any known individual in need of railings in the shower, shower seat, non-slip mat, and/or nightlights. They can contact AAA to sign up for the program, it's free, goes on till the end of June. Individuals must be over the age of 60, meet the low threshold of the income requirement. A flyer will be shared with Ms. Galarza to share with SSTAC members. In addition, there is a fall prevention necklace program available.

6. Adjournment

- The meeting adjourned at 10:27 a.m. ([Lang](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, May 5, 2021, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

- C. FY 2021-22 Sixth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority) for Turquoise Route #10 and Blue Route #5
 - 1. Authorize the Chairperson to sign the Sixth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2021 through June 30, 2022 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$162,062.71.



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May 6, 2021

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: FY 2021-22 Sixth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

Dear Committee Members:

In 2012, ICTC staff entered into discussions, at the request of staff of the Quechan Tribe and YCIPTA, regarding the potential for a public transit route between Yuma AZ, the Winterhaven Ca. area, and El Centro, CA. Discussions ensued over an eight month period regarding operational issues including routing, scheduling, funding, access to bus stop locations and the continuation of travel once in El Centro on Imperial Valley Transit (IVT) for access to social service and commercial activities.

The project required the Boards of the three agencies to approve and give final direction on implementation for services. The **Turquoise** Route 10 started operation in January 2013. The business plan initially proposed twice daily roundtrips, three days a week on a YCAT bus. The new YCAT route offered travel opportunities that connected in El Centro to IVT intercity and intracity routes at 7th and State Streets. The price was established at a \$2.00 one-way fare.

Previously, as a result of the federal transportation bill, *Moving Ahead for Progress in the 21st Century Act (MAP-21)*, the FTA 5311(c) funding would no longer be available to the Quechan Indian Tribe in the future. 5311(c) funding is also known as the Tribal Transit Grant Funding Program and allowed the tribe to apply and be a direct recipient of public transit operational funding. Previously those 5311(c) funds were used to operate the **Blue** Route 5 in cooperation with YCIPTA. Blue Route 5 is a circulator route with stops in the eastern Imperial County, the Fort Yuma Indian reservation and Yuma.

In FY 2020-21 ICTC received a request to share in the cost to provide funding for the above noted services in the amount of \$162,062.71. The funding request for FY 2021-22 is \$162,062.71. The total subsidized budgets for both services are \$476,125.14. As requested, ICTC is anticipated to contribute \$162,062.71, the Quechan Tribe is anticipated to contribute approximately \$99,986.28 and YCIPTA is anticipated to contribute approximately \$214,076.15. YCIPTA also contributes the vehicles and drivers to provide the service.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

ICTC staff continues to support and recommends the participation in the revised MOU due to the increased access for Eastern Imperial County residents. ICTC will continue to meet with both agencies and continue to monitor both the Turquoise Route 10 and **Blue** Route 5, in cooperation with YCIPTA and the Quechan Tribe, in order to ensure the proper portion of funding is provided to supplement the transit service in eastern Imperial County. Recommendations from ICTC staff for funding in future years will continue to be based on service needs and service performance for the eastern Imperial County, Winterhaven community.

The original MOU and previous extensions and exhibits, and performance related documentation are available for review at ICTC administrative offices.

Funding for this service is derived from the Transportation Development ACT (TDA) Fund, a contribution from the Quechan Tribe, the YCIPTA organization and passenger fares, anticipated to be approved on June 23, 2021.

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Sixth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2021 through June 30, 2022 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$162,062.71.

Sincerely,

MARK BAZA
Executive Director

BY: 

David Aguirre
Transit Program Manager

MB/DA

attachments

IV. CONSENT CALENDAR

- D. Agreement for Professional Financial Auditing Services - FY 2020-21 through FY 2022-23
1. Authorize the Chairman to sign the agreement for the ICTC Agreement for Professional Financial Auditing Services effective July 1, 2021, for the audit periods FY 2020-21 through FY 2022-23, with the firm of The Pun Group:
 - A. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$65,000.00
 - B. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$66,950.00
 - C. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$68,959.00



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May 7, 2021

ICTC Management Committee
 Imperial County Transportation Commission
 1503 N. Imperial Ave. Suite 104
 El Centro, Ca. 92243

SUBJECT: Agreement for Professional Financial Auditing Services - FY 2020-21 through FY 2022-23

Dear Committee Members:

The competitive bid for professional audit services recently concluded. The audit agreement is for work associated with fiscal years FY 2020-21, FY 2021-22, and FY 2022-23.

The audit work involves the agency’s multiple financial reports and program audits including:

- The State Controller’s Office Annual Report of Financial Transactions of Transit Operators
- State Controller’s Office Annual Report of Financial Transactions of Regional Transportation Planning Agencies
- State Controller’s Office Annual Report of the Government Compensation Report
- Single Audit (for federal funds)
- Program audits to satisfy grant program requirements
- Development of a comprehensive annual agency financial audit (CAFR)

A proposal review team consisting of SCAG and ICTC staff, and the Finance Director with the City of Calipatria scored and ranked the six proposals. The scoring process utilized standard categories including but not limited to: relevant staff experience; expertise; methodology; references; and costs.

The following summarizes the proposed cost for all three years of service for each of the proposals received.

Name	Average Annual Cost	Total Cost
Firm A	\$72,931.67	\$218,795.00
The Pun Group – Firm B	\$66,969.67	\$200,909.00
Firm C	\$77,123.00	\$231,369.00
Firm D	\$72,121.00	\$216,363.00
Firm E	\$82,000.00	\$246,000.00
Firm F	\$83,710.00	\$251,130.00

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
 IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The Evaluation Committee unanimously ranked The Pun Group the highest and recommends that a contract be awarded to the firm of The Pun Group. A summary of the more responsive proposal from The Pun Group indicated that:

1. The members of the project team are all CPAs, with experience focused on governmental accounting with several regional transportation planning and peer transit agencies in Southern California and are familiar with the technical aspects of ICTC's regulations and transit administrative practices.
2. The project team recently completed a three-year contract with the Local Transportation Authority and are familiar with ICTC staff and accounting practices and software.
3. The project team offered value added benefits through their knowledge and association with other similar agencies; including periodic review sessions with ICTC staff on financial reporting, validating and reporting transit related metrics, financial best practices, or a variety of other topics depending on the future needs and interests of ICTC.

The other proposals had shortcomings in one or more areas including but not limited to: more experienced assigned staff, lack of understanding or acknowledgement of the various ICTC programs and lack of mention of the required federal single audit report.

The original procurement documents; request for proposal and proposals; and contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

The expense for this project will be identified in the ICTC FY 2021-22 OWP and budget (7416001-525090, 7417001-525090, 7577001).

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the agreement for the ICTC Agreement for Professional Financial Auditing Services effective July 1, 2021, for the audit periods FY 2020-21 through FY 2022-23, with the firm of The Pun Group:
 - A. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$65,000.00
 - B. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$66,950.00
 - C. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$68,959.00

Sincerely,



MARK BAZA
Executive Director

MB/da/cl

IV. CONSENT CALENDAR

- E. Agreement for Professional Financial Reporting Services of the ICTC Transit Operations - FY 2020-21 through FY 2024-25
1. Authorize the Chairman to sign the agreement for the ICTC Transit Operators Fiscal Reporting services effective July 1, 2021, for the audit period FY 2020-21 through FY 2024-25, with the firm of Eide Bailly:
 - A. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$40,000.00
 - B. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$40,000.00
 - C. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$40,000.00
 - D. For the fiscal reporting period of July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$40,000.00
 - E. For the fiscal reporting period of July 1, 2024 through June 30, 2025, the annual not to exceed fee set at \$40,000.00



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May 6, 2021

ICTC Management Committee
 Imperial County Transportation Commission
 1503 N. Imperial Ave. Suite 104
 El Centro, Ca. 92243

SUBJECT: Agreement for Professional Financial Reporting Services of the ICTC Transit Operations - FY 2020-21 through FY 2024-25

Dear Committee Members:

The Commission conducts fiscal reviews of its transit operators on an annual basis as a prudent management practice. The most recent five-year agreement for this service completed its final year in FY 2019-20. The work associated includes but is not limited to; reviews and sampling of operator financial records i.e., invoices and billing, operator budget and schedule development, records management and financial controls, review of reportable revenue hours for billing purposes, review of spare parts inventories, monitoring of the accountability and security of the cash handling, conducted by each transit operator in the collection of fare revenue on a daily basis.

A competitive bid was completed in April 2021 for a new five-year contract for the reporting period of FY 2020-21 through FY 2024-25. A Request for Proposal was circulated for the five-year period in order to maximize pricing reductions, increase potential competition and reduce the level of effort for ICTC staff. An Evaluation Committee comprised of staff from the city of Calipatria, the Southern California Association of Governments (SCAG) and ICTC conducted the proposal scoring and ranking process.

The following summarizes the proposed cost for all five years of service for each of the proposals received.

Name	Average Annual Cost	Total Cost
Firm A	\$42,473.00	\$212,365.00
Firm B	\$43,535.00	\$217,675.00
Eide Bailly, LLP – Firm C	\$40,000.00	\$200,000.00
Firm D	\$47,752.00	\$238,760.00

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
 IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

It must be noted that the current four transit operations are under separate contracts, but with one operator, First Transit Inc. This reduces the physical locations and accounting systems etc. that must be reviewed by the audit team, thereby reducing the annual cost. Should future competitive bids be conducted for transit services during this five-year period, a contract modification may be required for additional time and expense should the transit operator change.

The Evaluation Team unanimously ranked the firm of Eide Bailly as the highest ranking and recommends that a contract be awarded to the firm of Eide Bailly. The proposal from Eide Bailly indicated that their project team were focused on governmental accounting at several peer transit agencies in Southern California and are familiar with transit regulations and transit administrative practices. In addition, the Eide Bailly project team offered value added benefits through their knowledge and association with larger transit agencies including periodic review sessions with ICTC staff on financial reporting, validating, and reporting transit related metrics, best practices, or a variety of other topics depending on the future needs and interests of ICTC. It is important to note that Eide Bailly is the incumbent for the proposed services and is familiar with the transit operator and their operations.

Funding for this project will be included in the FY 21-22 ICTC Overall Work Program and Budget/Transit Finance Plan: through the Transportation Development Act (TDA) Fund.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the agreement for the ICTC Transit Operators Fiscal Reporting services effective July 1, 2021, for the audit period FY 2020-21 through FY 2024-25, with the firm of Eide Bailly:
 - A. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee set at \$40,000.00
 - B. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$40,000.00
 - C. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$40,000.00
 - D. For the fiscal reporting period of July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$40,000.00
 - E. For the fiscal reporting period of July 1, 2024 through June 30, 2025, the annual not to exceed fee set at \$40,000.00

Sincerely,

MARK BAZA
Executive Director

BY:



David Aguirre
Program Manager

IV. CONSENT CALENDAR

- F. Audit and Accountancy Agreement for the Local Transportation Authority (LTA) for FY 2020-21, FY 2021-22, and FY 2022-23.
1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2021, for the audit period FY 2020-21, FY 2021-22 and FY 2022-23 with the firm of Vasquez and Co., LLP for the not to exceed annual fees per the following schedule:
 - A. For the audit period July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$73,000.00
 - B. For the audit period July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$75,190.00
 - C. For the audit period July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$77,446.00



Imperial County Local Transportation Authority

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Phone: 760-592-4494 | Fax: 760-592-4410

May 7, 2021

ICTC Management Committee
Local Transportation Authority
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Audit and Accountancy Agreement for the Local Transportation Authority (LTA) for FY 2020-21, FY 2021-22 and FY 2022-23.

Dear Committee Members

The competitive bid process for professional audit services has recently concluded. The audit agreement is for work associated with fiscal years FY 2020-21, FY 2021-22 and FY 2022-23.

A proposal review team consisting of ICLTA staff, SCAG and the city of Calipatria, scored and ranked the four proposals. The group unanimously ranked Vasquez and Co., LLP as the highest ranked firm.

The scoring process utilized standard categories including but not limited to: relevant staff experience, audit schedule attainment, methodology, references, and costs. The following summarizes the average annual cost, and the three-year total costs.

Name	Average Annual Cost	Total Cost
Firm A	\$70,900.00	\$212,770.00
Vazquez and Co., LLP – Firm B	\$75,212.00	\$225,636.00
Firm C	\$77,000.00	\$231,000.00
Firm D	\$79,880.00	\$239,640.00

All of the firms were capable of completing the project. However, the evaluation committee ranked the proposals and recommends the firm of Vasquez and Co., LLP. as the most responsive for the audit project. Vasquez and Co., LLP. presented a more comprehensive schedule and audit plan; an in depth familiarity with the local agencies and conditions; and more experience with similar audit projects.

The original procurement documents; request for proposal and proposals; and contract exhibits referenced in the contract document are available for review at the LTA administrative offices by request.

The cost for this project will be identified in the ICTC FY 2021-22 OWP and Budget (7418001-525090).

With ICTC Management Committee concurrence, the Executive Director will forward this item to the LTA Board for review and approval after public comment, if any.

1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2021, for the audit period FY 2020-21, FY 2021-22 and FY 2022-23 with the firm of Vasquez and Co., LLP for the not to exceed annual fees per the following schedule:
 - a. For the audit period July 1, 2021 through June 30, 2022, the annual not to exceed fee set at \$73,000.00
 - b. For the audit period July 1, 2022 through June 30, 2023, the annual not to exceed fee set at \$75,190.00
 - c. For the audit period July 1, 2023 through June 30, 2024, the annual not to exceed fee set at \$77,446.00

Sincerely,



MARK BAZA
Executive Director

Attachment

MB//da

V. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALTRANS REPORT
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: May 3, 2021
To: ICTC Management Committee Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Meeting on May 12, 2021.

- 1) **FY 2021/2022 Budget Workshop:** City Managers/County CEO and ICTC Commissioners are invited to attend a virtual budget workshop for FY 2021/2022 on May 26, 2021 at 4 p.m. prior to the Commission meeting. To join by Zoom Meeting click on the following link:
<https://zoom.us/j/91532731743?pwd=SmlxT3JCZHdjB0ZaOG5ZeJpYWVJQT09>.
- 2) **HERO PACE Program with Western Riverside Council of Governments (WRCOG):** On December 2, 2013 ICTC entered into Memorandum of Understanding (MOU) to partner with WRCOG to offer PACE program services to residents of Imperial County for energy reduction projects such as residential solar panels or dual pane glass installations paid through the homeowners property assessments. *The residential program was shut down because the HERO program administrator Renovate America filed bankruptcy on December 23, 2020. WRCOG legal counsel is actively monitoring and involved in the bankruptcy proceedings and WRCOG staff will continue to service the existing assessments and provide customer service and assistance to property owners with HERO assessments. As described, ICTC's MOU agreement with WRCOG had automatically terminated on December 2, 2018 five years after the MOU was signed. Should anyone have any questions regarding the termination they should contact Casey Dailey, Director of Energy & Environmental Programs at (951) 405-6720 or cdailey@wrcog.us.*

WRCOG will continue to operate the Commercial PACE (C-PACE) aspect of the program that provides support to commercial businesses for economic and environmental benefits for communities and regions throughout California. WRCOG believes that C-PACE "...can serve an important role in achieving the state's energy efficient and renewable energy goals and we will continue to support efforts to grow and expand C-PACE use."

- 3) **Calxico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction

phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Next steps include issuing a notice to proceed to Hazard Construction to initiate the design of the project. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction. Proposals are due May 21, 2021.*

- 4) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings to complete design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins. Detailed schedule is being developed.*

- 5) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23rd closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*
- 6) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date has been delayed to August 2021 due to environmental impacts and other utility projects in progress within the project area.*
- 7) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting was held March 11, 2021. The meeting included updates on the Calexico East Port or Entry/Mexicali II bridge Widening Project by ICTC and a detailed presentation on the Calexico West Port of Entry / Mexicali I Mexico Roadway/Bridge Improvements from Secretaria de Infraestructura, Desarrollo Urbano y Reordenacion Territorial (SIDURT). Daniel Hernandez, Senior Resident Engineer from Caltrans provided a brief illustration of the work that will take place in Calexico in April. Daniel Hernandez presented on the State Route 98 Project from Ollie Avenue to Rockwood Avenue. We also, had the pleasure of having Jose Marquez from Caltrans who provided a detailed presentation on the*

California-Baja 2021 Border Master Plan that was finalized this past month. Plus, economic development updates from IVEDC and Mexicali counterparts. The next IMBA meeting is scheduled for May 13, 2021.

- 8) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*
- 9) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** *The Study was completed and adopted by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carryout the proposed project.*
- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 11) **FY 2019 Public Transit Fare Analysis:** *The final draft of the analysis was presented at the January 2021 meeting(s). The study is currently in the final public comment period. A pre-recorded bilingual presentation will be posted on the ICTC website in the upcoming weeks at: <http://www.imperialctc.org/publications-&-reports/transit-and-non-motorized/>*
- 12) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 13) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. Design is also underway and Right of Way Acquisition will begin in Summer 2021.*
- 14) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March

31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. *The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period starts April 6, 2021 and ends May 10, 2021. A final CAP will be presented to local jurisdictions Council/Board for review and approval in the months of May and June 2021. The final Regional CAP will be presented to ICTC for approval consideration starting with the Technical Advisory Committee beginning May 27, 2021 and subsequently to Management Committee and Commission in June 2021.*

- 15) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 16) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC is making a request for allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.*
- 17) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
TOTAL	\$10,809,459*

**Estimate source is from the California League of Cities dated May 15, 2020*
<http://californiacityfinance.com/LSR2005.pdf>

- 18) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted.

A final report was completed in the fall of 2020. The report can be found at:

<https://sandag.org/index.asp?classid=19&projectid=535&fuseaction=projects.detail>

- 19) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

20) **Partnerships with IVEDC:**

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate

and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.
- (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
 - (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
 - (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.
 - (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
 - (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
 - (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
 - (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

FFY20-21 Federal Funded Project Obligation List

Updated on 4/16/2021

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2020/2021. (Starting October 1, 2020 thru September 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	Federal Amount in FY 2020/21 (in 000's)	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797	Delay on RFA
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291	Delay on RFA
El Centro	IMP190704	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	CON	\$343	RFA will be submitted April 2021
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$715	Working on R/W Certification - RFA will be submitted April 2021
Holtville	IMP190705	Cedar Avenue Sidewalk Improvements	CMAQ	CON	\$193	RFA approved back in Oct 2020
Imperial	IMP190301	2nd Street Rehabilitation and Reconstruction from Old SR-86 to P Street	STBG	CON	\$1,841	60% Design Plans - RFA will be submitted early May 2021
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Ave. in Niland	CMAQ	PE	\$107	Received E76
					\$4,287	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant

FY20-21 State Funded Project Obligation List

Updated on 4/16/2021

State Funded Allocations: <i>The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2020/2021 (Starting July 1, 2020 thru June 30, 2021)</i>						
Agency	Project ID	Project Name	Funding Type	Phase	State Amount in FY 2020/21 (in 000's)	Obligation Status
El Centro		Dogwood Road from Villa Road to Commercial Avenue	LPP	CON	\$339	RFA was submitted for March 2021 CTC meeting action
Holtville		Orchar Road/Cedar Avenue	LPP	CON	\$60	Obligated
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	ATP	R/W	\$44	RFA will be submitted for May 2021
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	ATP	CON	\$215	Request for Extension
					\$658	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Allocation
ATP- Active Transportation Program
LPP- Local Partnership Program



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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Memorandum

Date: May 12, 2021
To: ICTC Management Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Management Committee meeting for the month of May 2021.

- 1. SCAG May Regional Council (RC) Meeting:** At SCAG's May Regional Council (RC) meeting the board took action to approve SCAG's 2021-2022 Final Comprehensive Budget and Overall Work Plan. The RC also took action to approve SCAG's Racial Equity Early Action Plan which was developed to guide and sustain SCAG's regional leadership moving forward. Additionally, the SCAG Inclusive Economic Recovery Strategy (IERS) and the draft recommendations were presented to the Regional Council.
- 2. SCAG 2021 General Assembly:** The SCAG General Assembly was held remotely. The General Assembly was opened with a pre-recorded message from Governor Gavin Newsome. The 2021 Sustainability Award recipients were recognized for their innovative and transformational projects throughout the region. This included an award to Sunline Transit for their leadership in public transit "clean fleet" deployment and the City of Palm Desert's "Vision San Pablo Project" which is a comprehensive multimodal street overhaul on a very walkable and accessible thoroughfare in Palm Desert near the city's administration buildings and community college. In conclusion the new slate of executive board members was ratified along with the presentation of the annual "Year in Review" video which highlights SCAG's accomplishments from the previous year.
- 3. Electric Vehicle Charging Station (EVCS) Permit Streamlining Training - Imperial County:** Permitting is one of the costliest barriers to deploying zero-emission infrastructure, with California cities taking twice as long to approve permits than the national average. As you likely know, Governor Newsom has set a target aiming for 100 percent of in-state sales of new passenger vehicles to be zero-emission by 2035. With this increase in electric vehicles will come a rapid increase in demand for electric vehicle charging equipment installation, something that local jurisdictions will need to grapple with. Help make sure your jurisdiction is ready by joining us for a training.

You are invited to a training to prepare your city for more Electric Vehicle (EV) charging: Up 2 Code: Electric Vehicle Charging Station Permit Streamlining. State Legislature passed AB 1236 in 2015, requiring jurisdictions to establish a streamlined permitting process for EVCS. The SCAG Clean Cities Coalition has teamed up with the Governor’s Office of Business to provide this training for accelerating compliance among jurisdictions in Imperial County.

May 12th from 9:30 – 10:30 am

Our target audience is elected officials, city managers, and staff in building departments who manage the permitting processes. Please invite whoever you think is the best staff member from your city to attend this training.

4. **CALeVIP Inland Counties Incentive Program:** CALeVIP is a state program that offers incentives for the purchase and installation of electric vehicle charging infrastructure at publicly accessible sites throughout California, and there is current funding opportunity for EV charging in Imperial County under the Inland Counties Incentive Project. There is \$450,000 allocated for Level 2 charging and \$510,00 for DCFC fast charging for Imperial County. The application process will open on May 18, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.
5. **COVID’s Local Government Fiscal Impacts Survey:** SCAG’s partners at the University of Southern California and Occidental College have launched the Fiscal Survey of Local Agencies to assess the impact of COVID-19 on local governments in Southern California. The 10–15-minute survey asks budget officers, city managers, county administrators, school district finance directors and others about the ongoing effects of COVID-19 on their agencies. CalMatters recently featured the results of Phase 1 of this survey which covered Northern California. Since the beginning of the pandemic, SCAG has studied its economic impacts, transportation impacts and local vulnerabilities. The findings of this research promise to help SCAG’s local jurisdictions understand and articulate their needs further. We encourage and appreciate your agency's participation - your agency's budget officer will receive a link to the survey later this week. Please encourage them to complete the survey.
6. **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region’s most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
- **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” in an effort to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.

7. GO-HUMAN Mini Grant Program: The SCAG Go Human Community Streets Mini-Grants Program aims to build street-level community resiliency and increase the safety of people most harmed by traffic injuries and fatalities, including without limitation Black, Indigenous and People of Color; people with disabilities; and frontline workers, particularly those walking and biking.

Applicants are encouraged to propose creative, strategic projects that center justice and respond to the program goal and communities’ current needs.

Funding priorities for the 2021 Mini-Grants Program include:

- Investment in organizations focused on or led by members of disadvantaged or historically underinvested communities in the region; public health organizations, disability justice organizations, social service organizations; parent groups; organizations that serve elders; organizations that serve rural communities.
- Projects that leverage Go Human safety resources, including co-branded safety materials or the Kit of Parts.
- Creative leadership and capacity building strategies.
- Funding for this program was provided by a grant from the California Office of Traffic Safety (OTS), through the National Highway Traffic Safety Administration.

Eligible Applicants

Community-based organizations, non-profits, and social enterprises are eligible for a Mini-Grant.

Funding will be distributed to prioritize equity, particularly within communities that have been historically disinvested or in disadvantaged communities.

Grant Amount and Term

SCAG will award up to \$10,000 to selected projects (previous awards were as small as \$1000, based on applicant requests). All projects shall be implemented between June 14, 2021 and August 27, 2021. Payments will be made to Mini-Grant awardees upon successful completion and submission of deliverables, within 5 – 8 weeks. The applicant will be responsible for securing any necessary permits or permissions.

Timeline

Call for Projects Opens: Friday, April 23, 2021

Application Deadline: Wednesday, May 19, 2021

Awardees Announced: Monday, June 7, 2021

Scope Refinement: Tuesday, June 8, 2021 – Friday, June 11, 2021

Project Implementation (10 Weeks): Monday, June 14, 2021 – Friday, August 20, 2021

8. **SCAG Broadband Action Plan:** At the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.
9. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.

California Department of Transportation



To: ICTC Management Committee

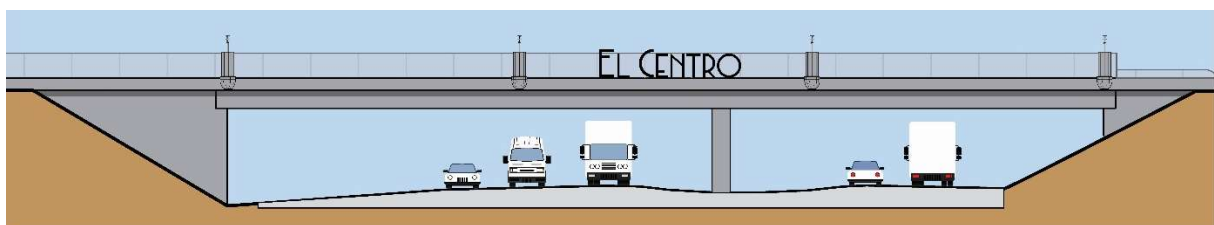
Date: May 2021

From: GUSTAVO DALLARDA
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. Work will take place weekdays over day and night shifts for the next two months. Eastbound I-8/ Imperial Avenue ramps will continue to be closed and are expected to be reopened summer 2021. The El Centro City Council has approved the installation of a community identifier for this structure. Caltrans District 11 and Headquarters units are moving forward based on this approval. A rendering is shown below. The project is expected to open to traffic in late 2021 or early 2022, with plant establishment and close out work continuing through 2023.



Project Website: <https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico. Caltrans has completed the design and right of way phase for SR-98 widening between Rockwood Avenue and Ollie Avenue. The total project cost is estimated at \$8.2 million. *The project contract was approved on December 24, 2020 and has been*

delayed due to active bird nests. Construction may be able to start mid to late summer 2021 pending a follow up biological survey.

3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot is active. The caldera continues to be approximately 20 feet away from SR-111. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. The revised detour was extended to accommodate for the Mud Pot's unpredictable change in direction and was completed on April 30, 2021. The extension of the original detour was placed open to traffic on Friday April 16, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

PROJECT DELIVERY

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 9/2023. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

1. The El Centro Travelway Crew continued pavement rehab on SR-86 east of SR-111, Lateral Support/Brush Control on I-8, Guardrail Repair on SR-111.



2. The Midway Travelway Crew performed crack sealing operation on SR-115 to prepare pavement for a scheduled microseal project.

3. The El Centro Functional/Landscape performed sign and landscape maintenance throughout Imperial County and Litter Control on SR-111.



4. The Brawley Travelway Crew conducted Mowing operations on the SR-78-Bypass, Sweeping on SR-78/SR-86 and Patching on SR-78-Bypass off ramps.



5. The Brawley Marking Crew assisted the D11/D3 Striping Crews installed Thermoplastic pavement markings on SR-86 between Brawley/Westmorland.



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC received confirmation from Customs & Border Protection (CBP) HQ that they will move forward with the original canopy design similar to the I-8 Pine Valley checkpoint. Caltrans has received the 65% plans for circulation from ICTC and their consultant, AECOM. The environmental studies are being prepared by AECOM and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the

project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

- District 11 Active Transportation Plan:** Caltrans District 11 is kicking off outreach efforts for the Caltrans Active Transportation Plan (CAT Plan). This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System. A survey to help gather information has been developed and District 11 will be contacting schools, cities and community organizations to help spread the word of the survey. In addition, another outreach effort involves placing decals with scannable QR codes within Caltrans right of way. Scanning the code with a smart phone will take the user to the on-line survey. Approximately 500 12" diameter decals will be placed on sidewalks throughout San Diego and Imperial County. The decals will be in place for 2-3 months. The District 11 CAT Plan is scheduled for completion in 2022. For more information please visit: <https://www.catplan.org/district-11>
- Border Master Plan (BMP):** The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects. *The draft 2021 California-Baja California BMP report was presented to the BMP Policy Advisory Committee and approved on February 11, 2021.*
- Project Study Report: Forrester Road Improvements** As drivers on SR-86 between I-8 and the City of Westmorland are experiencing greater delays, a growing number of vehicles are using the segment of Forrester Road between I-8 and Westmorland as an alternate route. Increase in traffic has led to longer travel times and limited passing opportunities. The project proposes short, mid and long-term improvements to the segment of Forrester Road from I-8 to Westmorland. The project includes a temporary Westmorland Bypass, intersection improvements, passing lanes, shoulder widening, a long-term Westmorland Bypass, and an ultimate four-lane facility. Conceptual drawings and planning level cost estimates are currently being developed. This PSR is a partnership between Caltrans and ICTC with a Technical Working Group providing input, which includes stakeholders from the County of Imperial, the cities of El Centro, Westmorland, Imperial, and Brawley and representatives from the Imperial Irrigation District (IID). This PSR process began in 2016, with TWG meetings beginning in 2018 and being held as needed. The last meeting was held on December 16, 2020. Caltrans will continue to develop alternatives for intersection improvements and a four-lane roadway.



4. Local Assistance:

Due June 1, 2021 – Annual Exhibits 9-B & 9-C Forms

Reminder to submit a completed “Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form” (Exhibit 9-B) and a “Local Agency Americans with Disabilities Act (ADA) Annual Certification Form” (Exhibit 9-C) before June 1, 2021 for Federal Fiscal Year 21/22 (October 1, 2021 to September 30, 2022) Failure to submit the completed forms may delay processing of Requests for Fund Authorization (E-76).

Link to the Local Assistance Procedures Manual:

<https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>

Link to the Local Assistance Procedures Manual forms:

<https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

Due May 27, 2021 – FHWA Federal Lands Access Program (FLAP) Applications

FLAP funds projects providing access to, are adjacent to, or are located within Federal Lands on facilities maintained or owned by a state, county, local or tribal government. Projects near high-use Federal recreation sites or Federal economic generators receive priority. **Deadline: May 27, 2021**

<https://highways.dot.gov/federal-lands/programs-access/ca>

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the August 18-19 CTC meeting. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. June 18, 2021 is the deadline for the August 18-19, 2021 CTC meeting.

Quality Assurance Program (QAP) – Renewals for 2021 and 2022

As a reminder, Quality Assurance Program (QAP) approval expires in September 2021 for the County of Imperial and in January 2022 for the City of Imperial. Updated QAP packages must be submitted to the Local Area Engineer. Otherwise, no Construction funding authorization requests will be processed.

Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements – LAPM Section 9.2, Title VI compliance is subject to review at any time.

www.dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

www.localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances

**2021 PREPARATION SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS
AGENDA ITEM(S) DUE DATES**

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

<p align="center">2021 California Transportation Commission (CTC) Meeting Schedule</p>	<p align="center">Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</p>	<p align="center">District Submits Off System and On System Requests to HQ Divisions</p>	<p align="center">HQ Divisions Submit Final Off System and On System Requests to Budgets</p>	<p align="center">Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</p>	<p align="center">Final Book Items Due from HQ Divisions to Office of CTC Liaison</p>
<p align="center">Date and Location:</p>	<p align="center">10:00 AM District and CTC</p>	<p align="center">10:00 AM HQ Divisions</p>	<p align="center">5:00 PM Email to Budgets</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>
Jan 27-28 - Stockton	Mon, Nov 30, 20	Mon, Dec 7, 20	Mon, Dec 14, '20	Fri, Dec 18, '20	Mon, Dec 21, '20
Mar 24-25 - San Diego	Mon, Jan 25, 21	Mon, Feb 1, 21	Mon, Feb 8, '21	Wed, Feb 17, '21	Thu, Feb 18, '21
May 12-13 - San Francisco	Mon, Mar 15, 21	Mon, Mar 22, 21	Mon, Mar 29, '21	Wed, Apr 7, '21	Thu, Apr 8, '21
June 23-24 - Sacramento	Mon, Apr 26, 21	Mon, May 3, 21	Mon, May 10, '21	Wed, May 19, '21	Thu, May 20, '21
<p align="center">Aug 18-19 - Los Angeles</p>	<p align="center">Mon, Jun 21, 21</p>	<p align="center">Mon, Jun 28, 21</p>	<p align="center">Tue, Jul 6, '21</p>	<p align="center">Wed, Jul 14, '21</p>	<p align="center">Thu, Jul 15, '21</p>
<p align="center">Oct 13-14 - Baskerfield</p>	<p align="center">Mon, Aug 16, 21</p>	<p align="center">Mon, Aug 23, 21</p>	<p align="center">Mon, Aug 30, '21</p>	<p align="center">Wed, Sep 8, '21</p>	<p align="center">Thu, Sep 9, '21</p>
<p align="center">Dec 8-9 - Riverside</p>	<p align="center">Mon, Oct 11, 21</p>	<p align="center">Mon, Oct 18, 21</p>	<p align="center">Mon, Oct 25, '21</p>	<p align="center">Wed, Nov 3, '21</p>	<p align="center">Thu, Nov 4, '21</p>

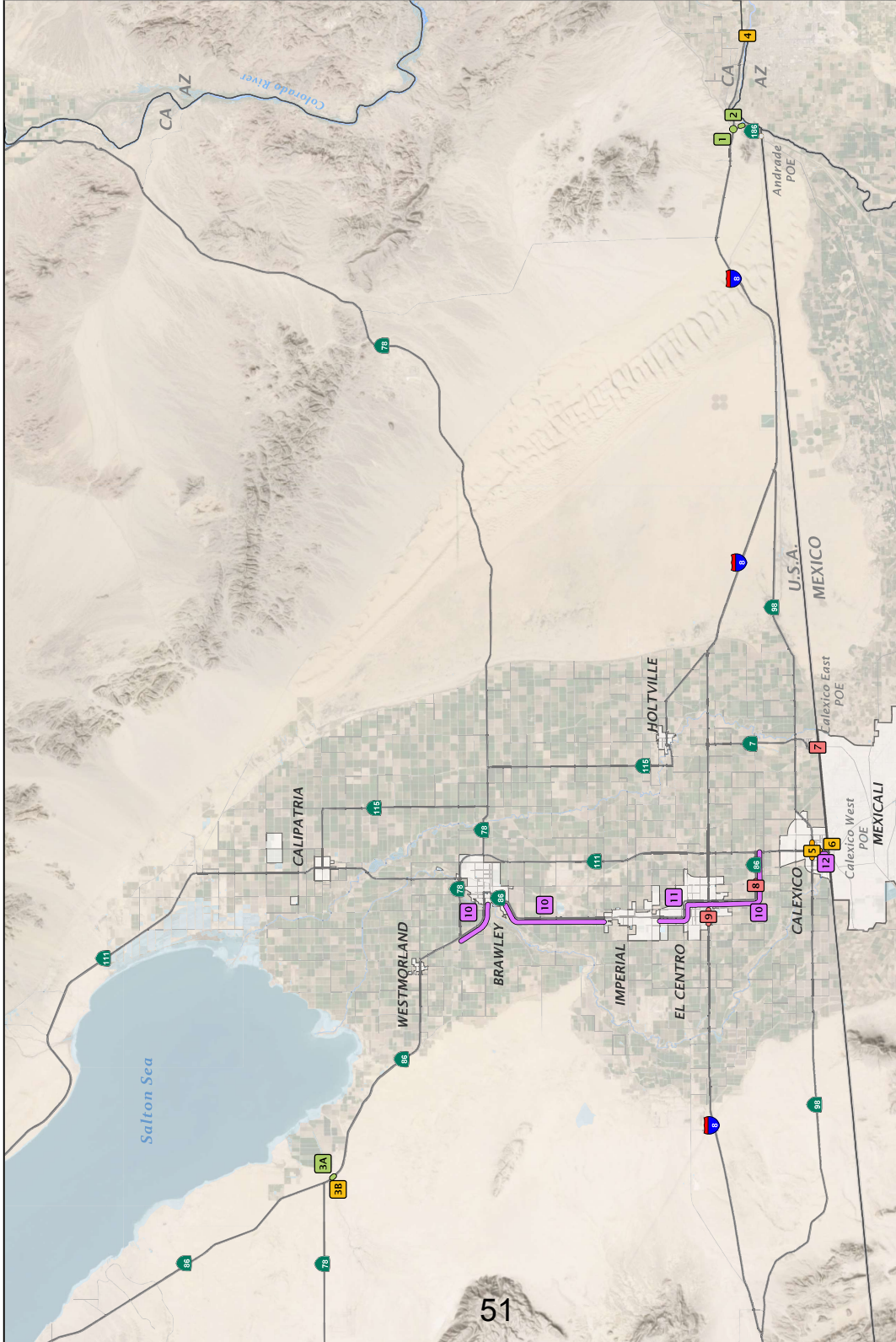
* No Scheduled Meeting in: February, April, July, September and November

Moved - July 4 (Observed)

Moved -Christmas

Moved -Christmas

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements*
Complete June 2022
2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBF Checkpoint Canopy*
Complete June 2022

DESIGN

- 3B. SR-86 USBF Checkpoint Canopy*
Complete Dec 2022
4. I-8 Colorado River Viaduct
Complete April 2021

CONSTRUCTION

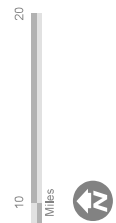
5. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Feb 2020; Begin Construction Spring 2021
6. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020

RELINQUISHMENT

7. Calexico East POE Bridge Widening Design/Built Begin Mar 2021; Complete June 2023
8. SR-98/Dogwood Road Intersection Improvements County Permit*
Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements Open to Traffic May 2022; Complete May 2023
10. SR-86 Relinquishment to County of Imperial Date Estimate 2026
11. SR-86 Relinquishment to City of El Centro Date Estimate 2026
12. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico Date Estimate 2022

- Environmental
- Design
- Construction
- Relinquishment

Project funded by Senate Bill 1
Abbreviations:
GSA: General Services Administration
POE: Port of Entry



Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind. Questions can be directed to 619) 688-6699 or public.information@i1@icor.ca.gov
Date 03/19/2021



*The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

VI. ACTION CALENDAR

- A. Approving Participation in the Clean Mobility Options (CMO) Voucher Pilot Program for Calxico Mobility On Demand Service
 - 1. Authorize the Chairperson to sign the resolution authorizing the Executive Director to sign the CMO program documentation and to ensure compliance with the CMO Program requirements;
 - 2. Direct staff to submit the application to Caltrans.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 7, 2021

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Approving Participation in the Clean Mobility Options (CMO) Voucher Pilot Program for Calexico Mobility On Demand Service

Dear Committee Members:

The Clean Mobility Options Voucher Pilot Program (CMO) provided an opportunity for ICTC to pursue grant funding to establish a zero-emission shared mobility option in Imperial County. The CMO program requires the applicant to provide the proposed services for a period of four years. The CMO program will fund the first two years of service while ICTC will fund the remaining two years of service. ICTC pursued the grant opportunity to demonstrate the potential for micro transit or “on demand” type of public transportation services within the City of Calexico utilizing three (3) zero emission vehicles.

ICTC partnered with Via Transportation, Inc. (Via) to develop the grant application and to implement and operate the proposed service. Via is a leading developer of software for on demand and dynamic transit systems. Under the proposed partnership, Via will provide turnkey operations, infrastructure, software applications, customer service and maintenance, while ICTC will provide administration, oversight, and assistance with marketing efforts.

ICTC will be actively involved in the project operations and will monitor its performance throughout the life of the project. ICTC is currently developing the agreement between ICTC and Via to provide the required services associated with the CMO funded Calexico Mobility On Demand Service. The attached action and resolution will allow ICTC to participate and ensure compliance with the requirements of the CMO program.

It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Authorize the Chairperson to sign the resolution authorizing the Executive Director to sign the CMO program documentation and to ensure compliance with the CMO Program requirements; and,
2. Direct staff to submit the application to Caltrans.

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA
Executive Director

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

**RESOLUTION OF THE AUTHORIZING BOARD OF THE IMPERIAL COUNTY TRANSPORTATION
COMMISSION APPROVING PARTICIPATION IN THE CLEAN MOBILITY OPTIONS VOUCHER PILOT
PROGRAM**

WHEREAS, the Imperial County Transportation Commission, is a public transportation agency and as Lead Applicant, submitted a Mobility Project Voucher Application on October 20, 2020, for the Clean Mobility Options Voucher Pilot Program (CMO). The application submitted was for the Calexico Mobility On-Demand, in Calexico, California;

WHEREAS, the Authorizing Board of the Imperial County Transportation Commission is eligible to receive funding through CMO, a statewide initiative funded by California Climate Investments and administered by California Air Resource Board’s Program Administrator team to provide funding for zero-emission shared mobility options to under-resourced communities in California;

WHEREAS, the Imperial County Transportation Commission will comply with the requirements of the CMO program; will accept the CMO voucher funds; and will allocate the amount of \$998,875.00 including any Community Resource Contributions, committed to the project in the CMO application and as amended by the Program Administrator and awardee;

NOW, THEREFORE, BE IT RESOLVED by the Authorizing Board of the Imperial County Transportation Commission, authorize the Executive Director, or designee, to execute the approval of CMO voucher funds, reiterate CMO program commitment, and compliance with CMO program requirements to the CMO Program Administrator Team.

APPROVED AND PASSED this 26th of May, 2021.

Chairperson

ATTEST:

Secretary of the Commission

VI. ACTION CALENDAR

B. Imperial County Service Authority for Freeway Emergencies (SAFE) for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County: Award Recommendation: CASE Emergency Systems, Inc.

1. Approve the award of the Agreement for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County to CASE Emergency Systems, Inc. in the amount of \$504,773.60 for a five-year period.
2. Authorize the Chairperson to sign the agreement.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 7, 2021

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: Contract-Imperial County Service Authority for Freeway Emergencies (SAFE) for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County: Award Recommendation: CASE Emergency Systems, Inc.

Dear Committee Members:

On July 1, 2020 the Imperial County Transportation Commission (ICTC) took responsibility as the administrator of the Service Authority for Freeway Emergencies (SAFE) Program. The SAFE Program for the Imperial County is responsible for the installation, operations and administration of approximately 166 call boxes located along State Route 86 (SR-86) and Interstate 8 (I-8).

SAFE's were established by the State of California to encourage the placement of call boxes along the California Freeway systems for motorist in need of aid to obtain assistance. The California Department of Motor Vehicles collects the annual \$1 vehicle registration fee from vehicles registered in the Imperial County. The fees collected are sent to the SAFE Program for management of the call box system.

SAFE has retained a maintenance contractor since the inception of the call box program to provide repair services and perform preventative measures to ensure the proper functionality of the call box system. The current vendor for these services is CASE Emergency Systems, Inc. (CASE). The existing contract between SAFE and CASE expires on May 31, 2021.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

On March 15, 2021 SAFE released an RFP for Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County. A total of one (1) consultant submitted a proposal which was CASE Emergency Systems, Inc. ICTC staff forwarded the RFP document to various consultants and even contacted various consultants to encourage possibly obtaining additional response. ICTC still conducted a review of the consultant’s proposal and deemed it responsive. Among the items reviewed to determine responsiveness, ICTC staff reviewed technical experience, proposed methodology; project team and staff qualifications.

The proposed average annual rate of \$45.66 per call box per month is consistent with the current pricing for similar agencies. The per call box rate would increase on an annual basis. The table below provides a breakdown the annual maintenance cost plus a contingency for required repairs.

	Year 1	Year 2	Year 3	Year 4	Year 5
Rate per Box per Month	\$43.00	\$44.29	\$45.62	\$46.99	\$48.40
Number of Call Boxes	166	166	166	166	166
Total Monthly Fee for Maintenance of Call Boxes	\$7,138.00	\$7,352.14	\$7,572.92	\$7,800.34	\$8,034.40
Total Annual Maintenance Fee for all Call Boxes	\$85,656.00	\$88,225.68	\$90,875.04	\$93,604.08	\$96,412.80
Total Contingency Allowance for Repairs	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Total Proposed Annual Value	\$95,656.00	\$98,225.68	\$100,875.04	\$103,604.08	\$106,412.80

The proposed contingency allowance for repairs is an estimated Not-To-Exceed value. Should the contingency funds not be required, SAFE will not expend the funds. Any proposed repairs will need to be approved by SAFE prior to commencement. SAFE currently generates enough revenue to cover the annual expenses associated with maintenance and repairs.

It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the award of the Agreement for the Preventive and Corrective Maintenance of Call Boxes on Interstate 8 and State Route 86 in Imperial County to *CASE Emergency Systems, Inc.* in the amount of \$504,773.60 for a five-year period.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



MARK BAZA
 Executive Director

MB/mf

Attachments