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**TRANSPORTATION COMMISSION  
AGENDA**

**WEDNESDAY, APRIL 28, 2021  
6:00 PM  
REMOTE PARTICIPATION ONLY**

**CHAIR: CHERYL VIEGAS-WALKER**

**VICE CHAIR: ROSIE ARREOLA-FERNANDEZ**

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting:

<https://zoom.us/j/97886713104?pwd=ODEzQnV4bUhOenRQRkFBS3ZyMHJzUT09>

To Join by phone please dial (669) 900-9128

Meeting ID: 978 8671 3104 #

Passcode: 565042 #

**I. CALL TO ORDER AND ROLL CALL**

**II. CLOSED SESSION 5:30 PM**

- A. Motion to convene to Closed Session
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s)

**III. EMERGENCY ITEMS**

- A. Discussion / Action of emergency items, if necessary.

**IV. PUBLIC COMMENTS**

In compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org). Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/commission/>. If any member of the public wishes to address the Commission, please submit written comments by 5 p.m. on Tuesday, April 27, 2021. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**V. CONSENT CALENDAR** Pages 4 - 31

(Executive Director recommends approval of consent calendar items)

- A. Approval of the ICTC Commission Draft Minutes: March 24, 2021
- B. Receive and File:
  - 1. ICTC Management Committee Minutes: March 24, 2021 and April 14, 2021
  - 2. ICTC TAC Minutes: February 25, 2021
  - 3. ICTC SSTAC Minutes: March 3, 2021

- C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds, FY 2020-21

The ICTC Management Committee met on April 14, 2021 and forwards this item to the Commission for their review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
- 2. Direct staff to submit the application to Caltrans.

- D. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2020-21 – Coronavirus Relief and Response Supplemental Appropriations Act (CRRSAA)

The ICTC Management Committee met on April 14, 2021 and forwards this item to the Commission for their review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRRSAA FY 2020-21 grant application with all supporting documentation.
- 2. Direct staff to submit the application to Caltrans.

**VI. REPORTS** (Up to 5 minutes per staff report)

- A. ICTC Executive Director
  - Executive Director Report on page 33
  - IVRMA Program Report on page 39
- B. Southern California Association of Governments
  - See attached report on page 75
- C. California Department of Transportation – District 11
  - See attached report on page 82
- D. Commission / Committee Member Reports (if any)

**VII. LTA INFORMATION CALENDAR**

- A. Results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E Page 90  
Presentation by Barclays

**VIII. MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, May 26, 2021 at 6:00 p.m.**, remotely via Zoom Meeting.

**IX. ADJOURNMENT**

- A. Motion to adjourn

## V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes:  
March 24, 2021
- B. Receive and File:
  - ICTC Management Committee Minutes:  
March 24, 2021 and April 14, 2021
  - ICTC TAC Minutes  
February 25, 2021
  - ICTC SSTAC Minutes:  
March 3, 2021

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
DRAFT MINUTES OF April 14, 2021  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Absent
City of Calexico	Miguel Figueroa
City of Calipatria	Absent
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Tony Rouhotas
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Absent
City of Westmorland	Absent
ICTC	Mark Baza

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Audrie Tapia, Michelle Bastidas, Marlene Flores, Daveline Villasenor, Virginia Mendoza,

**OTHERS PRESENT:** David Salgado: SCAG; Hanh-Dung Khuu, Patrick Jenkins, Rafael Reyes, Daniel Hernandez, Ben Guerrero: Caltrans; Liz Zarate: City of El Centro, Carmen Vargas, Michael Fleishman, Liza Koulikova: Barclays; Cesar Sanchez: First Transit; Alexis Brown: City of Imperial, Rebecca Terrazas-Baxter: County of Imperial.

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 24, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Vice Chair Nick Wells called the Committee meeting to order at 10:33 a.m., roll call was taken and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by [Rouhotas](#) seconded by [Figueroa](#) to approve the consent calendar as presented; Roll call was taken:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Absent
City of Calipatria	Absent
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes

City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion carried unanimously.**

- A. Approval of Management Committee Draft Minutes: March 24, 2021
- B. Received and Filed:
1. ICTC Commission Draft Minutes: March 24, 2021
  2. ICTC TAC Minutes: February 25, 2021
  3. ICTC SSTAC Minutes: March 3, 2021
- C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds, FY 2020-21

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.

- D. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2020-21 – Coronavirus Relief and Response Supplemental Appropriations Act

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRRSAA FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.

**V. REPORTS**

- A. ICTC Executive Director
- Mr. Baza provided updates from the report on page 29 of the agenda with a focus on items 2, 7, and 13.
    - o SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study was completed by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carry out the proposed project.
    - o Several conversations and meetings have been held regarding the State Route 86 (Northbound) Border Patrol Checkpoint project. It was reported the Design work had been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. ICTC was later informed the Border Patrol

Headquarters in Washington D.C. would proceed with the original Canopy Design.

- Mr. Baza informed the Committee Ms. Mendoza would be providing an update regarding the Imperial County Regional Climate Action Plan.
- Ms. Mendoza announced the Regional Climate Action Plan (RCAP) is intended to facilitate the reduction of GHG emissions throughout Imperial County in a way that is practical, efficient, and beneficial to the community and enhances Imperial County's desirable characteristics and qualities. The foundation for developing emission reduction and climate adaptation measures will be based on the County's existing work as detailed in the region's extensive plans and programs.
- Ms. Mendoza stated they are currently in the process of releasing the document that is posted on Imperial County Transportation website and are receiving public comments that will be open for 30 days. The RCAP can be found on <http://www.imperialctc.org/regional-climate-action-plan>.
- Ms. Villasenor provided updates from the IVRMA report page 35 of the agenda stating the Joint Powers Authority Agreement is to implement SB 1383 and delegate specified activities and responsibilities. The JPA Agreement includes compliance with SB 1383, AB 341 and/or AB 1826.
- Ms. Villasenor announced there are several cities hosting clean up events in the month of April those which include the city of Imperial, El Centro, and Brawley. The committee was informed the IVRMA FY 2018-2019 Audit has been completed and the draft final will be shared at the next Management Committee meeting.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado provided updates from the report on page 71 of the agenda.
  - o SCAG acted at the Regional Council Meeting in April to appoint the regional council board officers for the upcoming fiscal year. The appointments will be ratified at the SCAG General Assembly on May 6, 2021.
  - o The annual convening of the SCAG General Assembly is scheduled for Thursday May 6th, 2021. The meeting will be held remotely. The complete agenda packet is posted on the SCAG website.
  - o The 2020 SCAG Sustainable Communities Program (SCP) Grant Program is still accepting applications. The deadline to apply is April 23, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.
  - o SCAG has been reaching out to cities promoting the Regional Data Platform (RDP) and the Local Information Services Team (LIST). SCAG has created the LIST in an effort to support the rollout of the RDP and other housing and data support needs. SCAG is focused to be a resource to the members moving forward.
  - o The SCAG scholarship application closes on April 23, 2021. Mr. Salgado encouraged committee members to notify anyone that would be interested.
  - o

C. Caltrans Department of Transportation – District 11

- Ms. Khuu reported a meeting took place regarding the Project Report between ICTC and the City of Calipatria that was requested at the previous meeting.
- Mr. Reyes provided updates from the report on page 74 of the agenda, stating the SR-98 Widening Project has been delayed due to there being active nest. The

project start date is being forecasted to begin mid to late summer pending a follow-up survey.

- The U.S. Department of Transportation (DOT) published a Notice of Funding Opportunity (NOFO) to apply for \$1 billion in Fiscal Year (FY) 2021 discretionary grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grants. RAISE, formerly known as BUILD and TIGER, has awarded over \$8.935 billion in grants to projects in all 50 states. Agencies were encouraged to prioritize projects as funding becomes available.
- Mr. Guerrero reviewed items of the Planning and Local Assistance.
  - o Caltrans District 11 is developing an Active Transportation Plan for San Diego and Imperial counties which will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System.
  - o The Border Master Plan (BMP) is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects.
  - o The Project Study Report is underway. Forrester Road Improvements as drivers on SR-86 between I-8 and the City of Westmorland are experiencing greater delays, a growing number of vehicles are using the segment of Forrester Road between I-8 and Westmorland as an alternate route. Increase in traffic has led to longer travel times and limited passing opportunities.
  - o FHWA Federal Lands Access Program (FLAP) Deadline is May 27, 2021.
  - o The Last California Transportation Commission (CTC) is June 23, 2021. Caltrans District 11 must receive all documents on or before April 23, 2021.

D. Committee Member Reports

- There were no updates.

## VI. INFORMATION CALENDAR

A. Results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E

A presentation was made by Barclays staff regarding the final results of Sales Tax Revenue Bond Refunding of 2012 Series A,B,C,D,E. Mr. Fleishman provided the forward tax-exempt results for each participating agency in Imperial County.

## VII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** is scheduled for **May 12, 2021** at the **ICTC Offices and via Zoom Meeting**.

## VIII. ADJOURNMENT

- A. Meeting adjourned at 11:13 a.m. (Wells/Coilio-Warren)

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
DRAFT MINUTES OF MARCH 24, 2021  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Tyler Salcido
City of Calexico	Miguel Figueroa
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Absent
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	Mark Baza

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Audrie Tapia, Michelle Bastidas, Marlene Flores, Daveline Villasenor

**OTHERS PRESENT:** David Salgado: SCAG; Ryan Fallica, Hanh-Dung Khuu, Patrick Jenkins, Rafael Reyes, Daniel Hernandez: Caltrans; Liz Zarate: City of El Centro, Coley Delaney: The Pun Group; Carmen Vargas, Michael Fleishman, Liza Koulikova, Tony Hughes, Mauricio Salazar: Barclays; Cesar Sanchez: First Transit; Zachary Hernandez, Rachel Kennedy: SANDAG; Jason Mordhorst: Hazard Construction; Eric Panzer, Allison Holmstedt, Placeworks; Sohab Mehmood: Department of Housing and Community Development; Karalee Brownell: Institute for Local Government.

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 24, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Tyler Salcido called the Committee meeting to order at 10:33 a.m., roll call was taken and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by Wells seconded by Colio-Warren to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes



City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Absent
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried unanimously.**

- A. Approval of Management Committee Draft Minutes: December 9, 2020
- B. Received and Filed:
  - 1. ICTC TAC Minutes: December 16, 2020  
January 28, 2021
  - 2. ICTC SSTAC Minutes: January 7, 2021  
February 4, 2021
- C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2020-21 Funds
  - 1. Authorized the ICTC Chairperson to sign the attached resolution
  - 2. Authorization for the Execution of the LCTOP Project: Free Fare Program for eligible ICTC administered transit services.

**V. REPORTS**

- A. ICTC Executive Director
  - Mr. Baza provided updates from the report on page 29 of the agenda with a focus on the Calexico East Port of Entry Bridge Widening Project. He stated that the project will continue using the original canopy concept previously presented. Border Patrol has committed an estimated \$2 million and ICTC has a remaining \$1 million from the approved LTA 5% set-aside.
  - Mr. Baza informed committee members that the IVRMA Report was attached to the agenda. Ms. Villasenor provided an update on programs and projects. She stated that Cal recycle will be conducting their annual spring review.
- B. Southern California Association of Governments (SCAG)
  - Mr. Salgado provided updates from the report on page 42 of the agenda.
    - o The racial equity and regional planning survey have been released. Mr. Salgado requested the survey be completed by as many as possible to ensure that Imperial County continues to be represented amongst the SCAG region.
    - o At SCAG's March 4th Regional Council Meeting the board took action to approve the final 6th cycle Regional Housing Needs Assessment (RHNA) Allocation Plan. SCAG has completed all final reviews and appeals of the RHNA Allocation Plan.
    - o SCAG announced the 2020-2021 Sustainable Communities Program (SCP) – Smart Cities & Mobility Innovations Call for Applications is now open to eligible applicants. Deadline is April 23, 2021.

- The SCAG General Assembly is scheduled for May 6<sup>th</sup>. Thank you to those agencies that have selected their delegates. As a reminder only delegates and their alternates can vote at the General Assembly.

C. Caltrans Department of Transportation – District 11

- Ms. Khuu introduced Ryan Fallica as one of the new Route Managers for Caltrans.
- Ms. Khuu reported the Project Report for the Collision Reduction Project on Highway 111 is on schedule and is expected to be completed by June 2021, design by July 2021, and project roll out by fall 2021. There were a few items that will require outside agency coordination and funding. A coordination meeting was requested with ICTC and the City of Calipatria. Mr. Medina stated he is available to meet.
- Mr. Reyes provided updates from the report on page 45 of the agenda, stating the project development for the AAC has been discussed with the Imperial Irrigation District and is expected to have more reporting on the project sometime in April.

D. Committee Member Reports

- Ms. Colio-Warren provided a presentation regarding the Emergency Rental Assistance Program (ERAP).
- Ms. Colio-Warren stated that the State of California set aside total of 13 million dollars for the County of Imperial and encourages those who meet the criteria to apply for the program. More information on the ERAP can be found on <https://home.treasury.gov/policy-issues/cares/emergency-rental-assistance-program>.

## VI. ICTC ACTION CALENDAR

A. Calexico East Port of Entry Bridge Expansion Project- Contract Award

Mr. Baza reviewed the staff report with the committee. He stated that the U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with BUILD grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

Besides the \$20 million BUILD award, the project is fully funded with the following funding: \$3 million Trade Corridor Enhancement Program (TCEP), Cycle 1, \$7.5 million TCEP, Cycle 2, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds have been and will be used to complete environmental, preliminary engineering, design, construction, and construction management costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

He stated that the procurement process consisted of a two-phased approach. The Request for Qualifications (RFQ) was released in May 2020. Three qualified firms responded to the RFQ. The Request for Proposals (RFP) was released September 21, 2020.

Only two of the three firms submitted proposals to ICTC. A Best Value Determination process was utilized for the evaluation of the proposals. A Best Value Determination is a Caltrans proposal evaluation process which is comprised of a formal scoring process that factors the project cost resulting in a Best Value Determination. An evaluation team comprised of representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and ICTC participated in the evaluation of the proposals. The evaluation was conducted on February 3, 2021 and cost estimates were opened on February 5, 2021, resulting in the selection of the firm Hazard Construction and their designated Design firm of Mark Thomas Company for a total project cost of \$19,965,000.00.

Mr. Baza stated that Mr. Mordhorst was on the line and available to answer any questions. There were no questions.

It was requested that ICTC Management Committee forward this item to the Commission for review and approval after the receipt of public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Services between ICTC and Hazard Construction Company for the Contract Price of \$19,965,000 Effective March 24, 2021.
2. Issuance of Notice to proceed to Hazard Construction Company upon receipt and verification of required documentation.

A motion was made by Wells seconded by Piedra. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Absent
County of Imperial Colio-Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried unanimously.**

## VII. LTA ACTION CALENDAR

- A. Imperial County Local Transportation Authority - Sales Tax Revenue Refunding Bonds (Limited Tax Bonds), Series 2020 A, B, C, D & E

It was requested that the ICTC Management Committee forward this item to the LTA Board for their review and approval after public comment, if any:

1. Adoption of the Resolution Authorizing the Issuance and Sale of Imperial County Local Transportation Authority Sales Tax Revenue Refunding Bonds in One or More Series

2. Approval of the following documents:
  - a. Supplemental Indentures
  - b. A Purchase Contract
  - c. A Continuing Disclosure Agreement
  - d. Pledge Agreements
  - e. An Escrow Agreement
  - f. A Preliminary Limited Official Statement
3. Authorizing Official Actions and Executions of Documents Related Thereto

A motion was made by [Salcido](#) seconded by [Medina](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Absent
County of Imperial Colio-Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried unanimously.**

- B. Adoption of the Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2021

Mr. Aguirre introduced Mr. Delaney, LTA Auditor. Mr. Delaney summarized the results for the Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2020. Mr. Delaney shared the Audit Responsibilities, Overview of Financial Statements, Measure D Sales Tax Fund Audits, and Audit Findings. The audit findings were the following:

City of Brawley

- 2020 – None
- 2019 – City did not formally approve five-year list of projects

City of Calexico

- 2020 - City did not certify its Maintenance of Effort requirement
- 2019 - City did not certify its Maintenance of Effort requirement

City of Calipatria

- 2020 – None
- 2019 - None

City of El Centro

- 2020 – None
- 2019 – City did not formally approve five-year list of projects

City of Holtville

- 2020 – none
- 2019 – PPA for 2018 items charged to 2019

City of Imperial

- 2020 – City did not formally approve the five-year list of projects

- 2019 – PPA for 2018 items charged to 2019
- County of Imperial
- 2020 – none
  - 2019 – PPA for 2018 items charged to 2019
- City of Westmorland
- 2020 – Prior period adjustment was made to record Measure D revenue in proper periods
  - City did not formally approve the five-year list of projects
  - 2019 – PPA for beginning fund balance understatement for not recording amounts due from other funds

The LTSC met on March 17, 2021 and provided the following feedback and recommendations. The Committee had the following recommendations:

- Audit documentation shall be provided by the City/County by no later than December 31<sup>st</sup> or will be subject to their funding being withheld until documentation is turned in.

It was requested that the ICTC Management Committee forward this item to the LTA Board for their review and approval after public comment, if any:

1. Receive, Approve and File the FY 2019-20 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, the County of Imperial, and the ICLTA.
2. Agency shall submit audit documentation to the Authority auditor no later than October 31st (or another date specified by ICLTA or its auditor). If audit documentation is not received in a timely manner, the Authority shall withhold funding until the agency complies.

A motion was made by [Colio-Warren](#) seconded by [Medina](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Absent
County of Imperial	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried unanimously.**

## VIII. INFORMATION CALENDAR

- A. Impacts of Border Delays at the California-Baja California Land Ports of Entry  
A presentation was made by SANDAG staff regarding a study conducted on the Impacts of Border Delays at the California-Baja California Land Ports of Entry. Ms. Kennedy

provided estimates for the economic impacts on both sides of the border and shared accounts for most recent research findings. More information and contact link can be found on <http://sandag.org/borderdelays>.

**IX. NEXT MEETING DATE AND PLACE**

The next meeting of the **Management Committee** is scheduled for **April 14, 2021** at the **ICTC Offices and via Zoom Meeting**.

**IX. ADJOURNMENT**

A. Meeting adjourned at 11:47 a.m. ([Salcido/Piedra](#))



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EL CENTRO, CA 92243-2875  
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## TECHNICAL ADVISORY COMMITTEE **DRAFT** MINUTES

February 25, 2021

### Present:

Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
George Galvan	City of Calipatria
Joel Hamby	City of Westmorland
Frank Fiorenza	IID

### Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Guillermo Sillas	City of Brawley
Manuel Cabrera	City of Brawley
Andres Miramontes	City of Brawley
Ana Gutierrez	City of Brawley
Javy Luna	City of El Centro
Christian Rodriguez	City of El Centro
Felix DeLeon	City of El Centro
Catherine Gutierrez	City of El Centro
Ben Guerrero	Caltrans
Deborha McGarrey	SoCalGas Company

1. The meeting was called to order at 10:04 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for January 28, 2021 ([Falomir / Hamby](#)) **Motion Carried.**
3. **Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) 2021 Call for Project Guidelines**

The 2021 Call for Projects of new CMAQ and STBG funds for projects in Federal Fiscal Year (FFY)s 2022-23, 2023-24 and 2024-25 will be paused and begin in fall 2021.

4. **Regional Climate Action Plan (CAP) Draft Review**

Marlene Flores provided TAC members a DRAFT of the CAP for their review. The DRAFT CAP includes the inventory, forecasts, and targets and TAC members will have the opportunity to provide comments. ICTC and consultant are currently working in establishing the dates for public comments on the CAP. ICTC will post the CAP on their website for public comments starting next week. We would be asking local agencies for their support in regards to posting the link to the CAP on their websites to reach out to the public.

5. **ICTC Updates / Announcements**

*(Presented by ICTC Staff)*

a. **Transit Planning Updates:**

- Virginia Mendoza provided a brief update on transit. ICTC is still operating under COVID-19 requirements. Free fares for Transit riders except for Medtrans.

b. **Transportation Planning Updates:**

- A list of projects is part of the agenda. ICTC updated the project list based on Federal and State projects that need to obligate in this current year. ICTC will revise the list and resend to all local agencies with updates and current status of projects.

6. **SCAG Updates / Announcements** *(Presented by David Salgado):*

- **2021 SCAG Sustainability Awards “Call for Nominations”:** The Southern California Association of Governments (SCAG) is committed to highlighting excellence in sustainable planning and projects in the SCAG Region. These plans and projects are integral to carrying out the goals and policies of Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy, and promote a cleaner, healthier and happier Southern California. Each year, SCAG honors projects that best exemplify the core principles of sustainability with awards. The Deadline is Friday, February 26 at 11:59 p.m.
- **CAG Call for Collaboration 2021:** SCAG is pleased to announce the release of the Call for Collaboration request for proposals. The program will fund several grants for non-profit organizations through two opportunities:
  - Partnership Programs: Awards of up to \$125,000 to support the expansion and/or implementation of existing plans, initiatives and/or partnerships that promote equitable growth strategies.
  - Spark Grants: Smaller, capacity-building grants of around \$50,000 to seed new models of collaboration and engagement to support community-driven approaches and partnerships that promote equitable growth strategies.

The deadline to apply is Tuesday, February 23, 2021.
- **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region. The first Call prioritizes Active Transportation & Safety projects, and the second Call prioritizes efforts to increase housing production.
- **Broadband and Closing the Digital Divide:** SCAG, the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium are spearheading a study to facilitate broadband planning and deployment as part of transportation projects in the region. Improved broadband deployment, particularly in disadvantaged communities and unserved/underserved rural and urban areas, will support increased use of online learning,



telehealth/telemedicine, telecommuting, e-commerce, and e-government, reducing vehicle miles traveled (VMT) and greenhouse gas emissions. This is in addition to other regional efforts to bridge the critical digital divide that has been further exasperated by the onset of teleworking and other localized emergencies which could benefit from increased access to connectivity on the ground and throughout the region.

- **SCAG Aerial Imagery Project 2020/21 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery Flyover Project, the County of Imperial has agreed to facilitate a public procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. The project is currently in the final phases. A meeting was held recently to discuss proposed member contributions in time for budget development. The proposed local contribution amount is attached for review.

David Salgado provided a breakdown of total cost and reserves per project partner.

**7. Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

**8. Caltrans Updates / Announcements** *(Presented by: Ben Guerrero):*

- Caltrans provided general information on inactive projects. The next deadline to submit Inactive projects and Future inactive invoices is February 19, 2021.
- Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations will be due by January 29, 2021.
- Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations are due. Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 29, 2021.
- 2021 Local Assistance Publication Updates: Caltrans has released the 2021 Local Assistance Procedures Manual (LAPM) as well as updates to the Local Assistance Program Guidelines (LAPG). All changes have been documented in Local Programs Procedures 20-01 (LPP 20-01).
- Assembly Bill (AB) 1012 Cycle 22 Obligation Plan is due by February 23, 2021.
- New Federal Lands Access Program (FLAP) Call for Projects. The “FLAPplication” deadline will be May 27, 2021. The outreach plan includes webinars that assist tribal and local agencies, as well as Caltrans, with this process. (The final date is February 10, 2021, for all prospective applicants to hear the details during a live FHWA webcast.).
- New Invoice Form Required effective immediately. New version of LAPM Exhibit 5-A.
- Quality Assurance Program (QAP). A list with updated dates was provided. Ben Guerrero will update the list with updated dates.

**9. General Discussion / New Business**

- A brief update for next TAC meeting. Abraham Campos from the City of El Centro provided a brief update on IVRMA and upcoming events happening around the County when it comes to IVRMA. IVRMA TAC meeting was cancelled for the month of February. Abraham asked local agencies to work together in updates or question in regards to deadlines and upcoming events from IVRMA.
- Next TAC meeting will be on March 25, 2021 via Zoom

**10. Meeting adjourned at 11:30 a.m.**



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## **SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

### **DRAFT MINUTES**

March 3, 2021

#### Present

#### Voting Attendees:

Ted Ceasar	Consumer
Mitzi Perez	ARC-IV
Karen Teran	Access to Independence
James Dalske	Imperial Valley College (IVC)
Dr. Kathleen Lang	California Health & Wellness
Michelle Soto	California Children's Services (CCS)
Sarah Enz	Area Agency on Aging (AAA)
Raul Cordova	Work Training Center (WTC)
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

#### Non-Voting Attendees:

Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Liz Santucci	Caltrans

1. Dr. Lang called the meeting to order at 10:04 a.m. **A quorum was present.** Introductions were made.
2. Minutes were reviewed for February 3, 2021. ([Cordova](#), [Perez](#)), **Motion carried.**
3. CTSA Reports:

Mr. Aguirre had the following updates:

- ICTC has a few RFP's out for bidding, mostly focusing on auditing purposes with three-year contacts.
- ICTC is still working with consultants on the Coordinated Plan, electronic and paper surveys are still available. These surveys are available on buses as well. The survey distribution is to obtain feedback from individuals, agencies, etc.

- Unmet Transit Needs will be occurring in a digital format, a survey will be developed and shared in a couple of weeks. ICTC is waiting for the Coordinated plan survey to come to an end to then put out the UTN survey to avoid any overlapping. Staff will be sure to share any information with SSTAC members.
- The AVL project is 90% complete, there have been some hiccups with some of the vehicles. It is expected that the public version goes live within a couple of months.

Mr. Gomez had the following updates:

- Continuing to conduct IVT Ride sign-ups remotely, steady numbers.
- A jump in ADA certifications during February.
- Staff is still open to presentation requests via zoom to agencies or individuals.
- Staff is always available for questions.
  - Dr. Lang asked if staff are working from the office now.
    - Ms. Galarza stated that staff is currently in the office for SSTAC purposes, but usually, staff alternate schedules for COVID purposes.
  - Dr. Lang asked if there is a plan for reopening.
    - Mr. Aguirre stated that yes, as the county continues to open up. ICTC is ready to open soon, COVID numbers seem to be doing well in comparison to the previous couple of months. ICTC has the proper PPP equipment necessary to open to the public.
  - Dr. Lang asked what the timeline for the UTN Hearing would look like.
    - Mr. Aguirre stated that the target date is the first week of May, but the goal is to share survey information to obtain public feedback since there will no physical Hearing. The survey will be available for 30 days to allow the proper amount of feedback to later incorporate any possible changes in next fiscal year's budget.

Ms. Galarza had the following announcement:

- Informed SSTAC member agencies that staff is still available to drop off any service brochures. Ms. Galarza stated that if agencies need these brochures staff will be coordinated to drop them off in a safe manner.
  - Dr. Lang asked if safety measures on keeping the riders safe are included in the brochures.
    - Ms. Galarza stated that there is a separate document where it presents COVID 19 safety measure guidelines that continue to be implemented by ICTC and the Transit operators. This was initially shared on social media but will be reposted to reiterate that those measures continue to be implemented.

#### 4. Transit Operator Updates:

IV Transit; Mr. H. Sanchez had the following updates;

- Service is still running a Saturday schedule.
- During the weekdays there are about 500-600 passengers. On Saturday 450-550 passengers. Sunday 100-200 passengers.
- Ridership is mostly coming from Calxico.
- One of the biggest challenges is the detours and construction areas, which causes minimal delays. Some alternate routes then must be created.
- COVID procedures are still implemented.
  - Dr. Lang stated with the detours, what ensures that a passenger won't get left behind on a bus stop affected by the detour.

- Mr. H. Sanchez stated that an alternate route is found to not miss the bus stops, sometimes if that is not possible and are still not able to reach that bus stop they are temporarily closed or relocated to other near bus stops.
- Mr. Aguirre added that when it comes to construction there are times that the bus stops are temporarily moved during the construction period. An example is the temporary relocation of the 5<sup>th</sup> and Park bus stop, during the construction of the Aquatic Center.
- Mr. H. Sanchez added that proper signage is also posted to inform passengers and any safety measures are considered during this process.

IVT Access; Ms. Pacheco had the following updates;

- There are no changes in operations.
- The service is still running on a Saturday schedule.

IVT Ride; Ms. Aguilar had the following updates;

- The service looks similar to last month with no big changes.
- COVID 19 measures are still being implemented.
- Mr. Guillen and self went to Brawley to pass out brochures.

IVT MedTrans; Mr. Guillen had the following updates;

- The month of February was doing a little better on passengers.
- San Diego continues to have limited medical access, but as facilities start to open this might positively affect the service ridership.
- Still utilizing one bus to go to San Diego depending on the demand and request of times needed.

#### 5. General Discussion

- Ms. Enz added that there was an increase in ridership and was excited to see that. Ms. Enz stated that she was glad that ICTC reached out to partner in providing free rides to seniors.
  - Mr. Aguirre thanked AAA for helping with the free fares, this just reinforces to continue the program as much as possible to recover from this situation.
    - SSTAC members requested a flyer to be provided to shared with other parties.

#### 6. Adjournment

- The meeting adjourned at 10:29 a.m. ([Enz, Cordova](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, May 5, 2021, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION****DRAFT MINUTES FOR MARCH 24, 2021****6:00 p.m.****VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Rosie Arreola-Fernandez via zoom
City of El Centro	Cheryl Viegas-Walker via zoom
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Absent
Imperial Irrigation District	Javier Gonzalez via zoom

**NON-VOTING MEMBERS PRESENT:** Caltrans District 11 Gustavo Dallarda via zoom

**STAFF PRESENT:** Mark Baza, David Aguirre, Cristi Lerma, Marlene Flores, Michelle Bastidas, Audrie Tapia, Daveline Villasenor.

**OTHERS PRESENT:** All via zoom – David Salgado: SCAG; Coley Delaney: The Pun Group, Ann Fox, Ryan Fallica, Daniel Hernandez, Hanh-Dung Khuu: Caltrans; Tony Hughes, Mauricio Salazar: First Transit; Zachary Hernandez, Rachel Kennedy: SANDAG; Javier Gonzalez: Imperial Irrigation District.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, March 24, 2021 together with staff reports and related documents attached thereto and incorporated therein by reference.

*Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.*

**I. CALL TO ORDER AND ROLL CALL**

Chair Viegas- Walker called the Commission meeting to order at 6:49 p.m. Roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were no public comments received.

**IV. CONSENT CALENDAR**

- |    |  |                                       |
|----|--|---------------------------------------|
| A. | Approval of the ICTC Commission Draft Minutes: | December 16, 2020                     |
| B. | Receive and File:                              |                                       |
| 1. | ICTC Management Committee Draft Minutes:       | December 16, 2020                     |
| 2. | ICTC SSTAC Minutes:                            | December 17, 2020<br>January 28, 2021 |

## 3. ICTC TAC Minutes:

January 6, 2021

February 3, 2021

## C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2020-21 Funds

1. Authorized the ICTC Chairperson to sign the attached resolution
2. Authorization for the Execution of the LCTOP Project: Free Fare Program for eligible ICTC administered transit services.

A motion was made by [Plancarte](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial <a href="#">Plancarte</a>	Yes
County of Imperial <a href="#">Kelley</a>	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Passed.**

## V. REPORTS

### A. ICTC Executive Director

- Mr. Baza provided updates from the report on page 29 of the agenda with a focus on the Calexico East Port of Entry Bridge Widening Project. He stated that the project will continue using the original canopy concept previously presented. Border Patrol has committed an estimated \$2 million and ICTC has a remaining \$1 million from the approved LTA 5% set-aside.
- Ms. Villasenor provided updates from the report on page 39 of the Agenda. She stated the IVRMA City/County Payment Program expenditure reports are due on April 1, 2021. The Expenditure Period End Date and the last day to expend FY 2018-19 funds was of March 1, 2021. The New FY 2019-20 City/County Payment Program expenditure period will begin on April 1, 2021 for \$59,528.00.
- Ms. Villasenor added there are three hazardous waste drop off locations that can be found on [www.ivrma.org](http://www.ivrma.org).

### B. Southern California Association of Governments (SCAG)

- Mr. Salgado provided updates from the reports on page 41 to 44 of the agenda.
  - o The racial equity and regional planning survey have been released. Mr. Salgado requested the survey be completed by as many as possible to ensure that Imperial County continues to be represented amongst the SCAG region.
  - o At SCAG's March 4th Regional Council Meeting the board took action to

- approve the final 6th cycle Regional Housing Needs Assessment (RHNA) Allocation Plan. SCAG has completed all final reviews and appeals of the RHNA Allocation Plan.
  - The SCAG General Assembly is scheduled for May 6<sup>th</sup>. Thank you to those agencies that have selected their delegates. As a reminder only delegates and their alternates can vote at the General Assembly.
  - SCAG announced the 2020-2021 Sustainable Communities Program (SCP) – Smart Cities & Mobility Innovations Call for Applications is now open to eligible applicants. Deadline is April 23, 2021.
  - SCAG expressed their excitement with the Regional Data Platform (RDP) will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
    - Annual Demographic Workshops will be held on June 8 ,2021 and June15, 2021, more information can be found on [www.scag.ca.gov](http://www.scag.ca.gov).
- C. California Department of Transportation (Caltrans)- District 11
- Mr. Dallarda was available via zoom to present on the Caltrans report.
  - A full list of updates and announcements can be found on page 50 of the agenda.
  - CALTRANS received a little over \$2 million in a Federal Grant to study road user charge in rural communities.
- D. Commission Member Reports
- Mr. Gonzalez thanked Mr. Baza for the introduction and stated on behalf of the IID they will studying the current projects.

## VI. ACTION CALENDER

- A. Calexico East Port of Entry Bridge Expansion Project- Contract Award
- Mr. Baza reviewed the staff report with the Commission. He stated that the U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with BUILD grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

Besides the \$20 million BUILD award, the project is fully funded with the following funding: \$3 million Trade Corridor Enhancement Program (TCEP), Cycle 1, \$7.5 million TCEP, Cycle 2, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds have been and will be used to complete environmental, preliminary engineering, design, construction, and construction management costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

He stated that the procurement process consisted of a two-phased approach. The Request for Qualifications (RFQ) was released in May 2020. Three qualified firms

responded to the RFQ. The Request for Proposals (RFP) was released September 21, 2020. Only two of the three firms submitted proposals to ICTC. A Best Value Determination process was utilized for the evaluation of the proposals. A Best Value Determination is a Caltrans proposal evaluation process which is comprised of a formal scoring process that factors the project cost resulting in a Best Value Determination. An evaluation team comprised of representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and ICTC participated in the evaluation of the proposals. The evaluation was conducted on February 3, 2021 and cost estimates were opened on February 5, 2021, resulting in the selection of the firm Hazard Construction and their designated Design firm of Mark Thomas Company for a total project cost of \$19,965,000.00.

Mr. Baza stated that Mr. Mordhorst was on the line and available to answer any questions. There were no questions.

It was requested that ICTC Management Committee forward this item to the Commission for review and approval after the receipt of public comment, if any:

1. Authorized the Executive Director to sign the Agreement for Services between ICTC and Hazard Construction Company for the Contract Price of \$19,965,000 Effective March 24, 2021.
2. Issuance of Notice to proceed to Hazard Construction Company upon receipt and verification of required documentation.

A motion was made to approve the agreement as stated above by [Plancarte](#) and seconded by [Nava-Froelich](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial <a href="#">Plancarte</a>	Yes
County of Imperial <a href="#">Kelley</a>	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

#### **Motion Passed.**

#### **B. Appointment to the CALVANS Board**

1. Appointment of Cheryl Viegas-Walker as the representative and appointment of Maria Nava-Froelich as the alternate to the CalVans Board.

A motion was made by [Nava-Froelich](#), seconded by [Mr. Gonzalez](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes



City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Passed.**

**VII. INFOMATION CALENDER**

- A. Impacts of Border Delays at the California-Baja California Land Ports of Entry Presentation by SANDAG staff.

A presentation was made by SANDAG staff regarding study conducted on the Impacts of Border Delays at the California-Baja California Land Ports of Entry. Ms. Kennedy provided estimates for the economic impacts on both sides of the border and shared accounts for most recent research findings. More information and contact link can be found on <http://sandag.org/borderdelays>.

Mr. Baza reviewed the recommendations for the Regional Boarder Management System. He stated CALTRANS has already taken the steps to put some technology that can provide a good read on the border wait times as well as transportation systems and coordinating signals.

**VIII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **April 28, 2021 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 via Zoom Meeting.

**IX. ADJOURNMENT**

- A. Meeting adjourned at 8:04 p.m. ([Viegas-Walker](#))

## V. CONSENT CALENDAR

### C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds, FY 2020-21

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans



**IMPERIAL COUNTY  
TRANSPORTATION COMMISSION**

1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

April 22, 2021

Cheryl Viegas-Walker, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

**SUBJECT: Application for Federal Transit Administration (FTA) Section 5311 Program Funds  
FY 2020-21**

Dear Commission Members:

The Federal Transit Administration (FTA) Section 5311 program provides an annual source of rural grant funding to offset operational costs within an identified rural area for mass transit purposes as specified by the Legislature. The rural grant program is administered by Caltrans, who has issued a single year call for projects, for grants that are due by April 30, 2021.

FTA 5311 Rural Transit Grant Funds in the amount of approximately \$413,875 for FY 2020-21 are available for IMPERIAL VALLEY TRANSIT, the countywide transit system and IVT ACCESS, the regional ADA complimentary paratransit service and the IVT GOLD LINE – Brawley Circulator Route.

The ICTC Management Committee met on April 14, 2021 and forwards this item to the ICTC Commission for their review and approval, after public comment if any.

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.

Sincerely,

MARK BAZA  
Executive Director

BY:

David Aguirre  
Transit Programs Manager

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION \_\_\_\_\_ OF**

**THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

**RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (**FTA C 9040.1G**); and

**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

**WHEREAS**, *the Imperial County Transportation Commission* desires to apply for said financial assistance to permit operation of service in *the Imperial County*; and

**WHEREAS**, *the Imperial County Transportation Commission* has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the *Imperial County Transportation Commission* does hereby Authorize the *Executive Director or his designee*, to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (**FTA C 9040.1G**), as amended.

That *Executive Director or his designee* is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That *Executive Director or his designee* is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.

That *Executive Director or his designee* is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

**PASSED AND ADOPTED** by the Imperial County Transportation Commission at a regular meeting of said Commission on \_\_\_\_\_.

By: \_\_\_\_\_  
Chairperson

ATTEST:

By:

\_\_\_\_\_  
CRISTI LERMA  
Secretary to the Commission

## V. CONSENT CALENDAR

### D. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2020-21 – Corona-virus Relief and Response Supplemental Appropriations Act

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRR-SAA FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.



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April 22, 2021

Cheryl Viegas-Walker, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Application for Federal Transit Administration (FTA) Section 5311 Program Funds  
FY 2020-21 – Coronavirus Relief and Response Supplemental Appropriations Act

Dear Commission Members:

The Federal Transit Administration (FTA) Section 5311 program provides an annual source of rural grant funding to offset operational costs within an identified rural area for mass transit purposes as specified by the Legislature. The rural grant program is administered by Caltrans, who has issued a single year call for projects, for grants that are due by April 30, 2021.

Additional FTA 5311 Rural Transit Grant funding has been made available as a result of the Coronavirus Relief and Response Supplemental Appropriations Act (CRRSAA). The amount of available funding is approximately \$1,094,184 for FY 2020-21. All funds are to be utilized maintaining service and required protective equipment for IMPERIAL VALLEY TRANSIT, the countywide transit system and IVT ACCESS, the regional ADA complimentary paratransit service and the IVT GOLD LINE – Brawley Circulator Route.

The ICTC Management Committee met on April 14, 2021 and forwards this item to the ICTC Commission for their review and approval, after public comment if any.

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 CRRSAA FY 2020-21 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.

Sincerely,

MARK BAZA  
Executive Director

BY:

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over the 'BY:' label.

David Aguirre  
Transit Programs Manager

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION \_\_\_\_\_ OF**

**THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

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**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

**WHEREAS**, *the Imperial County Transportation Commission* desires to apply for said financial assistance to permit operation of service in *the Imperial County*; and

**WHEREAS**, *the Imperial County Transportation Commission* has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

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That *Executive Director or his designee* is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That *Executive Director or his designee* is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.

That *Executive Director or his designee* is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

**PASSED AND ADOPTED** by the Imperial County Transportation Commission at a regular meeting of said Commission on \_\_\_\_\_.

By: \_\_\_\_\_  
Chairperson

ATTEST:

By:

\_\_\_\_\_  
CRISTI LERMA  
Secretary to the Commission

## **VI. REPORTS**

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF  
GOVERNMENTS
- C. CALTRANS - DISTRICT 11
- D. COMMISSION MEMBER REPORTS (IF ANY)





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## Memorandum

**Date:** April 22, 2021  
**To:** ICTC Commission Members  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Management Meeting on April 14, 2021.

- 1) **Calexico Mobility On-Demand Transit** is a proposed demonstration of demand-responsive transit service, dynamically-routed microtransit service with plug-in hybrid electric vehicles (PHEV) to bridge transportation gaps and provide connectivity between services and locations across the City of Calexico, California. Covering 7.5 square miles (including 1.19 square miles outside of the 535 zone), instead of a fixed route service within the City, the service will provide curb-to-curb pick-up and drop-off and will feature:
  - Three 6-passenger PHEVs
  - A Custom-branded passenger application for app-based ride hailing;
  - Drivers, vehicles, and full operations, including customer service;
  - Two Level 2 chargers to be located at the Imperial County Transportation Commission Bus Yard in El Centro (SB 535 disadvantaged zone); and
  - Seamless integration with Imperial County Transportation Commission's fixed route system.

*On April 22, 2021, ICTC was notified that we were successful to receive an award of \$1 Million that will cover costs of vehicles and operations for two-years. The grant requires ICTC to be committed to fund a third year at \$500,000. The additional amount will be covered with other state funds available to ICTC. Staff will begin the work to implement the demonstration project.*

- 2) **HERO PACE Program with Western Riverside Council of Governments (WRCOG):** On December 2, 2013 ICTC entered into Memorandum of Understanding (MOU) to partner with WRCOG to offer PACE program services to residents of Imperial County for energy reduction projects such as residential solar panels or dual pane glass installations paid through the homeowners property assessments. *The residential program was shut down because the HERO program administrator Renovate America filed bankruptcy on December 23, 2020. WRCOG legal counsel is actively monitoring and involved in the bankruptcy proceedings and WRCOG staff will continue to service the existing assessments and provide customer service and assistance to property owners with HERO assessments. As described, ICTC's MOU agreement with WRCOG had automatically terminated on December 2, 2018 five years after the MOU was signed. Should anyone have any questions regarding the termination they should contact Casey Dailey, Director of Energy & Environmental Programs at (951) 405-6720 or cdailey@wrcog.us.*

WRCOG will continue to operate the Commercial PACE (C-PACE) aspect of the program that provides support to commercial businesses for economic and environmental benefits for communities and regions throughout

California. WRCOG believes that C-PACE "...can serve an important role in achieving the state's energy efficient and renewable energy goals and we will continue to support efforts to grow and expand C-PACE use."

- 3) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Next steps include issuing a notice to proceed to Hazard Construction to initiate the design of the project. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction.*
- 4) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings to complete design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins. Detailed schedule is being developed.*

- 5) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23<sup>rd</sup> closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*
- 6) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd.

Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date has been delayed to August 2021 due to environmental impacts and other utility projects in progress within the project area.*

- 7) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting was held March 11, 2021. The meeting included updates on the Calexico East Port of Entry/Mexicali II bridge Widening Project by ICTC and a detailed presentation on the Calexico West Port of Entry / Mexicali I Mexico Roadway/Bridge Improvements from Secretaria de Infraestructura, Desarrollo Urbano y Reordenacion Territorial (SIDURT). Daniel Hernandez, Senior Resident Engineer from Caltrans provided a brief illustration of the work that will take place in Calexico in April. Daniel Hernandez presented on the State Route 98 Project from Ollie Avenue to Rockwood Avenue. We also, had the pleasure of having Jose Marquez from Caltrans who provided a detailed presentation on the California-Baja 2021 Border Master Plan that was finalized this past month. Plus, economic development updates from IVEDC and Mexicali counterparts. The next IMBA meeting is scheduled for May 13, 2021.*
- 8) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*
- 9) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** *The Study was completed and adopted by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. The Study recommendations include identifying a lead agency and funding to carryout the proposed project.*
- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 11) **FY 2019 Public Transit Fare Analysis:** *The final draft of the analysis was presented at the January 2021 meeting(s). The study is currently in the final public comment period. A pre-recorded bilingual presentation will be posted on the ICTC website in the upcoming weeks at: <http://www.imperialctc.org/publications-&-reports/transit-and-non-motorized/>*
- 12) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 13) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's

private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is in progress including studies. Next steps: Begin design and property (Right of Way) acquisition process.*

- 14) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. *The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period starts April 6, 2021 and ends May 5, 2021. A final CAP will be presented to local jurisdictions Council/Board for review and approval for the months of May or June 2021.*
- 15) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 16) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
- 17) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

*Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.*

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508

Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
<b>TOTAL</b>	<b>\$10,809,459*</b>

*\*Estimate source is from the California League of Cities dated May 15, 2020*

<http://californiacityfinance.com/LSR2005.pdf>

- 18) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. *A final report was completed in the fall of 2020.*
- 19) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

<b>Local Partnership Program (LPP) Programing for FY19/20</b>						
<b>Agency</b>	<b>Project Name</b>	<b>LPP Formulaic Funds</b>	<b>Local Match</b>	<b>Total Cost</b>	<b>Project Implementation Fiscal Year</b>	<b>Proposed CTC Programming Date</b>
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

<b>Local Partnership Program (LPP) Programing for FY20/21</b>						
<b>Agency</b>	<b>Project Name</b>	<b>LPP Formulaic Funds</b>	<b>Local Match</b>	<b>Total Cost</b>	<b>Project Implementation Fiscal Year</b>	<b>Proposed CTC Programming Date</b>
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20



The following is the link to the 2019 Local Partnership Program guidelines:  
[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

## 20) Partnerships with IVEDC:

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021. SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in 2020. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020.
- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.
  - (1) **The Finnell Property** has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of no further action is required.
  - (2) **The Chai Property** has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required.
  - (3) **The Lesicka Property** has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required.
  - (4) **The Dek Property** has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results.
  - (5) **The Pioneers Property** has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan was approved and is underway.

# IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,  
HOLTVILLE, IMPERIAL, WESTMORLAND AND COUNTY OF IMPERIAL



## AGENDA REPORT

**TO:** IVRMA Board Members and City / County Managers  
**FROM:** Daveline Villaseñor, Project Manager  
**SUBJECT:** IVRMA Board Meeting  
**MEETING DATE:** April 14, 2021

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### **STAFF REPORT**

**JPA Amendment Recommendation:** CalRecycle has shared a revised guidance for jurisdictions to consider amending the JPA Agreement to implement SB 1383 and delegate specified activities. This guidance document is also applicable to jurisdictions that would like to delegate activities related to MCR/MORE. Note that CalRecycle under the SB 1383 regulations would enforce on an individual jurisdiction that the JPA, pursuant to JPA law, can apportion any associated penalties. Please see attachment.

**SB 1383 Regulatory Organic Waste Collection Service Options and Requirements:** The SB 1383 regulations allow jurisdictions to select from a variety of organic waste collection service options, which are outlined in Article 3 and Article 17. This flexibility allows jurisdictions to implement a robust program that diverts organic materials from landfills while considering their unique geography, population size, and available processing and recycling infrastructure. Jurisdictions have two primary options for implementing organic waste collection services in their communities. Understanding the waste collection service options for subject properties will allow the cities to focus on the larger generators.

**City Clean-Up Events:** Cities in correlation with their Franchised Hauler will be conducting several clean-up events for the month of April 2021. All events are subject to confirm approved date of the event by the city a week prior to the event date. The events are for the specified city residents only and must show proof of residency (Utility Bill or Driver's License). The following items are accepted: FREE COLLECTION of Computers-Monitors-TVs, Passenger and Light Truck Tires (Rims Accepted), NO TIRES FROM TIRE BUSINESSES!!! No more than 9 tires without a Written Exemption from the Local Environmental Agency (442) 265•1888. See attached fliers for your city.

**Household Hazardous Waste (HHW):** All HHW facilities continue to be opened to for residents of the Imperial Valley to drop off their household hazardous material. Brawley & Calexico are opened every other Sunday from 8 a.m. to 12 p.m. El Centro is opened from 8 a.m. to 12 p.m. every Saturday of the month. The HHW facilities are available to receive resident's electronic waste, used oil, fluorescent light bulbs, batteries, pesticides, antifreeze, tires and tires with rims. For schedule information or verification of items received please feel free to contact our office at (760) 337-4537 between Monday through Friday from 8:00 a.m. to 5:00 p.m. or a full list of items received visit the IVRMA website at [www.ivrma.org](http://www.ivrma.org).

**IVRMA FY 2018-2019 Audit:** David Yee on behalf of Karina B. Alvarez, CPA have audited the accompanying financial statements of the governmental activities, the business-type activities, of Imperial Valley Resource Management Agency as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents. The draft report has been reviewed by Hutchinson & Bloodgood, Inc. and IVRMA and is pending the finalized copy from Karina Alvarez's firm for submission.

**GUIDANCE DOCUMENT FOR REGIONAL AGENCIES:  
Amending Joint Powers Authority Agreement to Include Compliance with SB  
1383, AB 341 and/or AB 1826.**

Public Resources Code (PRC) Section 40970-40977, authorizes jurisdictions to create regional agencies to implement Part 2 of the Integrated Waste Management Act (IWMA), Assembly Bill (AB) 939 (Sher. 1989.) By forming a regional agency, individual cities and counties can reduce the cost of managing, reporting and tracking of disposal and diversion programs. When jurisdictions designate the regional agency as the responsible party for compliance with the AB 939 planning requirements, CalRecycle reviews the regional agency as a whole. Although the regional agency agreement may apportion any penalties assessed among the members, each jurisdiction is liable to the Department for any civil penalties imposed.

To become a regional agency, the member jurisdictions must first form a Joint Powers Agency (JPA) in accordance with the Joint Exercises of Powers Act (Government Code (Government Code) Section 6500, et. seq.) The JPA agreement must expressly grant the governing entity of the JPA the authority to act as a regional agency in accordance with the provisions of PRC Section 40972. The Department must also approve the formation of the regional agency.

Regional agencies are only authorized to act for their member jurisdictions for implementation of Part 2 of the IWMA. They cannot be designated as the responsible party for implementation of SB 1383, AB 341 (Chesbro, 2011) Recycling of Commercial Solid Waste (MCR) or AB 1826 (Chesbro, 2014) Recycling of Commercial Organic Waste (MORE) because these statutes are located in Part 3 of the IWMA.

However, SB 1383 regulations specifically allow jurisdictions to grant a private or public entity the authority to implement and enforce SB 1383 regulations. 14 California Code of Regulations (CCR) Section 18981.2(b.)

Jurisdictions desiring to delegate authority for responsibilities under SB 1383 may do so by amending the JPA language in the current regional agency agreement or by entering into a new JPA agreement. The sample language provided below assumes that the jurisdictions will amend their current JPA agreement to delegate additional powers to Board of Directors. Since the organization and terms of JPA agreements vary widely, member jurisdictions should change the language to be consistent with their existing JPA agreement.

Jurisdictions may also want to consider at this time delegating the JPA to implement and/or enforce MORE and MCR.



If member jurisdictions grant the JPA authority to implement and enforce SB 1383, CalRecycle will pursue enforcement against the JPA and not against the individual jurisdictions for non-compliance of all delegated responsibilities.

It should also be noted that nothing in 14 CCR Section 18981.2 overrides the provisions of the Joint Exercise of Powers Act or alters the legal relationship (statutory, contractual or otherwise) between a city, county or city and county and a JPA.

### **SPECIAL CONSIDERATIONS REGARDING ENFORCEMENT**

To grant responsibility for enforcement of SB 1383 to the JPA, jurisdictions must decide whether each member jurisdiction will adopt its own ordinance or whether all members will adopt the same ordinance. The jurisdictions must also determine which enforcement duties to delegate to the JPA and which will remain the responsibility of each jurisdiction.

For example, some jurisdictions may choose to conduct inspections and enforcement themselves and others may enter an agreement with the JPA to conduct such inspections and enforcement. The Model Ordinance Tool provided by CalRecycle contains language reflecting a shared enforcement methodology. Jurisdictions should change the enforcement language in Model Ordinance to be consistent with Government Code Section 53069.4, their own administrative procedures on enforcement actions, and the enforcement process and the timeline outlined in Senate Bill 1383 regulations.

Although 14 CCR Section 18981.2(d) prohibits a jurisdiction from delegating a private entity the authority to impose civil penalties or maintain an action to impose civil penalties, it can choose to grant that authority to a JPA.

### **SAMPLE LANGUAGE AMENDING JOINT POWERS AGREEMENT TO GRANT AUTHORITY TO IMPLEMENT SB 1383, and AB 1826 and/or AB 341**

**(PLEASE NOTE THAT THIS LANGUAGE IS FOR INFORMATIONAL AND EXAMPLE PURPOSES ONLY. IT DOES NOT TO APPY TO EVERY SITUATION, AND IT MAY NOT ANTICIPATE SPECIFIC NEEDS. THEREFORE, THIS LANGUAGE SHOULD NOT DUPLICATED WITHOUT CONSIDERATION OF AN INDIVIDUAL JURISDICTION'S PARTICULAR NEEDS AND CIRCUMSTANCES. CALRECYCLE HAS ATTEMPTED TO ENSURE THAT THIS LANGUAGE ALIGNS WITH THE REQUIREMENTS OF SB 1383 REGULATIONS AND THE REQUIREMENTS OF MCR AND /MORE; HOWEVER, IN THE EVENT OF ANY CONFLICT, THE STATUTORY AND REGULATORY PROVISIONS SHALL PREVAIL OVER THIS LANGUAGE. BE ADVISED THAT THIS SAMPLE LANGUAGE DOES NOT CONSTITUTE LEGAL ADVICE AND JURISDICTIONS SHOULD SEEK LEGAL COUNSEL BEFORE ADOPTING THIS LANGUAGE.)**

**AMENDMENT TO THE [NAME OF THE JOINT POWERS AUTHORITY] JOINT  
POWERS AGREEMENT**

**[ADD TO RECITALS]**

**WHEREAS**, Senate Bill 1383 (Lara, 2016) was signed into law and establishes methane emissions reduction goals of 50 percent in the level of the statewide landfill disposal of organic waste from the 2014 level by 2020 and 75 percent by 2025; and,

**WHEREAS**, the Department of Resources Recycling and Recovery (CalRecycle) has developed regulations in Title 14 Division 7, Chapter 12 of the California Code of Regulations to implement the goals in Senate Bill 1383 (Senate Bill 1383 regulations;) and

**WHEREAS**, Senate Bill 1383 regulations require jurisdictions to implement an organic waste diversion program that includes providing organic waste collection services to businesses and residences, edible food recovery goals, public education and outreach, contamination monitoring and sampling activities, recordkeeping and reporting, organic and edible food recovery, infrastructure capacity planning, procurement of recovered organic waste products, and enforcement; and

**(FOR MORE ADD)**

**WHEREAS**, Assembly Bill 1826 (Chesbro, 2014) (Recycling of Commercial Organic Waste (MORE)) was signed into law and established the requirement for jurisdictions to implement an organic waste recycling program to commercial divert organic waste; and

**(FOR MCR ADD)**

**WHEREAS**, Assembly Bill 341 (Chesbro, 2011) (Recycling of Commercial Solid Waste (MCR)) was signed into law and established requirements for jurisdictions to implement a commercial solid waste recycling program designed to divert commercial solid waste; and

**WHEREAS**, CalRecycle developed regulations in Title 14, Division 7, Chapter 9.1 to implement the goals of the MCR law; and

**WHEREAS**, on [date] an agreement was executed by and between the [names of member jurisdictions] (parties) forming a joint powers authority pursuant to the provisions of the Joint Exercise of Powers Act (Government Code Sections 6500 et. seq for the purpose of [insert purpose statement from JPA agreement] (hereinafter referred to as the "Agreement"); and

**WHEREAS**, pursuant to the Agreement the power to perform the responsibilities of the joint powers authority was vested in the Agency Board of Directors (Agency Board); and

**WHEREAS**, each of the parties expressly represents and acknowledges that it desires to amend the Agreement as provided herein and that the terms of this amendment are incorporated by reference into the Agreement; and

**WHEREAS**, the parties expressly designate the Agency Board the authority to ensure and oversee compliance with and enforcement of Senate Bill 1383, on behalf of each party hereto; and

[FOR MORE and/or MCR ADD)

**WHEREAS**, the parties also expressly designate and desire for the Agency to ensure and oversee compliance with Assembly Bill 1826 [and/or] Assembly Bill 341 on behalf of each party hereto.

The Agency Board is hereby granted the following additional powers:

**X** To act as the delegate on behalf of each party to this Agreement for the responsibilities for compliance with the provisions of Senate Bill 1383 (Public Resources Code section 42652-42654) and the corresponding regulations in Title 14 of the California Code of Regulations, Division 7, Chapter 12. FOR MORE add the following: and “Assembly Bill 1826 (Public Resources Code sections 42649.8-24649.87)” to the extent allowed by law. These delegated responsibilities, include, but are not limited to:

- AA.** Establishing, administering, implementing and/or operating all state mandated Senate Bill 1383 programs. Such programs include, but are not limited to organic waste management, education and outreach, monitoring. Inspection, and record keeping programs. Such compliance shall also include conducting organic waste capacity planning, as required by law and compliance with CalGreen Building Standards and the Model Water Efficient Landscape Ordinance.
- BB.** Establishing, administering, and implementing the edible food recovery requirements of Senate Bill 1383 regulations. Such duties shall include, but are not limited to: assessment of existing capacity for edible food recovery, establishing a food recovery program, inspection of commercial generators for compliance, and education and outreach to all businesses, residents, commercial edible food generators, and any other entities or parties required by law.
- CC.** Coordinating with CalRecycle and any other state or federal entities in assessing, and ensuring compliance with the CalRecycle procurement and pollution reduction targets for each party.

[ADD IF DELEGATING ENFORCEMENT OF SB 1383 ORDINANCE

**DD.** Enforcing the [identify the ordinance number title and/or number] as required by Senate Bill 1383 by performing the following actions [specify the enforcement actions delegated, i.e., monitoring compliance through compliance and route reviews, inspection, determining the applicability of waivers, determining whether violations have occurred, and issuing Notices of Violations.]

**XX** To act as delegate on behalf of each party to this Agreement for compliance with Assembly Bill 341, (Public Resources Code sections 42649-42649.7) and the corresponding regulations in Title 14, Division 7, Chapter 9.1 Such compliance shall be on behalf of each party to this Agreement to the extent allowed by law and shall include, but is not limited to: identification and monitoring of businesses, education and outreach, notification of non-compliant businesses, and reporting the progress achieved in implementing the program in the Annual Report required by Public Resources Code Section 41821, et seq.

## **ARTICLE XX**

### **(ADD TO TERMINATION OF AGREEMENT)**

Upon termination of this agreement, each individual member agency will be responsible for implementing Senate Bill 1383 [and Assembly Bill 1826 and/or Assembly Bill 341] and corresponding regulations

# SB 1383 Regulatory Organic Waste Collection Service Options and Requirements

## Standard Collection Service versus Performance-Based Collection Service

The SB 1383 regulations allow jurisdictions to select from a variety of organic waste collection service options, which are outlined in Article 3 and Article 17. This flexibility allows jurisdictions to implement a robust program that diverts organic materials from landfills while considering their unique geography, population size, and available processing and recycling infrastructure. Jurisdictions have two primary options for implementing organic waste collection services in their communities:

- 1) Standard 3-, 2-, or Unsegregated Single-Container Collection Service (as described in Article 3)
- 2) Performance-Based Source Separated Organic Waste Collection Service (as described in Article 17)

Jurisdictions that choose to implement standard 3-, 2-, or unsegregated single-container collection service have more requirements in the regulations related to education and outreach, recordkeeping, reporting, and enforcement.

A jurisdiction that chooses to implement a performance-based service has fewer regulatory requirements but must demonstrate they can provide service to at least 90 percent of residential and 90 percent of commercial generators and they have more rigorous contamination monitoring requirements. If a jurisdiction is unable to meet the requirements of the performance-based service, they will be subject to the enforcement process and must implement a standard collection service instead. As a result, the jurisdiction would no longer be eligible for the compliance exceptions.

This guidance tool was developed by CalRecycle as a courtesy for informational and example purposes only. Use of this tool is optional and is not a regulatory requirement. In the event of any conflict with this guidance tool or information herein, applicable statutory and regulatory provisions shall control. This tool and information herein are based on known facts and legal authority as understood by CalRecycle at the time of release. Any analysis, guidance, or other information herein may be subject to change based on changed facts or legal authority, actual or understood, subsequent to the publishing of this tool. The provision of this guidance tool and any analysis, guidance, or other information herein shall not be construed as a waiver of any rights or remedies available to CalRecycle. Users are encouraged to seek the assistance of legal counsel to comply with applicable state law based on their pertinent facts and circumstances. CalRecycle makes no representation that use of this tool will ensure compliance with regulatory requirements. The user assumes all risk and CalRecycle accepts no responsibility or liability to any person because of the use of, or reliance upon, this tool or the information herein.

The following table provides a high-level overview of the requirements for jurisdictions implementing a standard organic waste collection service (outlined in 14 CCR Sections 18984.1-18984.3) versus jurisdictions implementing a performance-based source separated organic waste collection service as (outlined in 14 CCR Section 18998.1). Both options require jurisdictions to **provide** collection service to organic waste generators (also referred to as automatic service or mandatory service).

## Article 3 and Article 17 Collection Requirements

Regulatory Requirements	Organic Waste Standard Collection Service	Performance-Based Source Separated Organic Waste Collection Service
<b>Collection Container Service Options</b>	<p>Can use any combination of 3+, 3-, 2-, or unsegregated single-container collection services. Split containers are allowed.</p> <p><i>See 14 CCR Sections 18984.1, 18984.2, 18984.3</i></p>	<p>3 or 3+ container collection service only. Split containers are allowed.</p> <p><i>See 14 CCR Section 18984.1(a), (b), (d)-(f)</i></p>
<b>Container Contamination Minimization</b>	<p>Jurisdictions must monitor contamination by conducting either route reviews or waste evaluations where all containers are monitored in either method.</p> <p><i>See 14 CCR Section 18984.5</i></p>	<p>Jurisdictions must monitor contamination through waste evaluations where all containers are monitored. Gray containers must be monitored once per quarter.</p> <p><i>See 14 CCR Section 18984.5(c)-(e) and Section 18998.1(a)(3)</i></p>
<b>Container Color Requirements</b>	<p>Curbside containers must adhere to specified colors.</p> <p><i>See 14 CCR Section 18984.7</i></p>	<p>Curbside containers must adhere to specified colors.</p> <p><i>See 14 CCR Section 18984.7</i></p>
<b>Container Labeling Requirements</b>	<p>New curbside containers or lids must include labels.</p> <p><i>See 14 CCR Section 18984.8</i></p>	<p>No container labeling requirements.</p> <p><i>See 14 CCR 18988.2(a)(2)</i></p>
<b>Waivers Granted by Jurisdictions</b>	<p>May allow for de minimis, physical space, and collection frequency waivers.</p> <p><i>See 14 CCR Section 18984.11</i></p>	<p>The regulations do not prescribe that waivers must be provided; however, service must be provided to at least 90 percent of residential and 90 percent of commercial organic waste generators.</p>
<b>Education and Outreach</b>	<p><a href="#">Provide education and outreach</a> to:</p> <ul style="list-style-type: none"> <li>• Residents and businesses about reducing and recycling organic waste</li> <li>• Commercial edible food generators about donating edible food to</li> </ul>	<p>Provide education and outreach to:</p> <ul style="list-style-type: none"> <li>• Commercial edible food generators about donating edible food to food recovery services and organizations</li> </ul> <p><i>See 14 CCR Section 18985.2</i></p>

	<p>food recovery services and organizations</p> <p><i>See 14 CCR Section 18985.1, 18985.2</i></p>	
<b>Regulation of Haulers</b>	<p>Must regulate haulers:</p> <ul style="list-style-type: none"> <li>• A jurisdiction must require haulers to meet the regulatory requirements as a condition of approval.</li> <li>• Must adopt an ordinance or enforceable mechanism to allow self-hauling.</li> </ul> <p><i>See 14 CCR Sections 18988.1, 18988.2, 18988.3</i></p>	<p>Must regulate haulers:</p> <ul style="list-style-type: none"> <li>• A jurisdiction must require haulers to only transport the source separated organic waste collection stream to a designated source separated organic waste recycling facility.</li> </ul> <p><i>See 14 CCR Section 18998.1(b), (d), and (e)</i></p>
<b>CALGreen Building Standards and Model Water Efficient Landscape Ordinance</b>	<p>Must adopt an ordinance or other enforceable requirement that requires compliance with specified provisions of the California Green Building Standards Code and specified provisions of the Model Water Efficient Landscape Ordinance.</p> <p><i>See 14 CCR Sections 18989.1 and 18989.2</i></p>	<p>Must adopt an ordinance or other enforceable requirement that requires compliance with specified provisions of the California Green Building Standards Code and specified provisions of the Model Water Efficient Landscape Ordinance.</p> <p><i>See 14 CCR Sections 18989.1 and 18989.2</i></p>
<b>Edible Food Recovery Program</b>	<p>Must implement an edible food recovery program.</p> <p><i>See 14 CCR Sections 18991.1 - 18991.5</i></p>	<p>Must implement an edible food recovery program.</p> <p><i>See 14 CCR Sections 18991.1 - 18991.5</i></p>
<b>Capacity Planning</b>	<p>Counties, in coordination with cities, special districts that provide solid waste collection service, and regional agencies, must conduct capacity planning for organic waste recycling and edible food recovery.</p> <p><i>See 14 CCR Sections 18992.1 - 18992.3</i></p>	<p>Counties, in coordination with cities, special districts that provide solid waste collection service, and regional agencies, must conduct capacity planning for organic waste recycling and edible food recovery.</p> <p><i>See 14 CCR Sections 18992.1 - 18992.3</i></p>
<b>Procurement</b>	<p>Must annually procure recovered organic waste products that meet or exceed the annual recovered organic</p>	<p>Must annually procure recovered organic waste products that meet or exceed the annual recovered organic</p>

	<p>waste product procurement target and procure paper products, and printing and writing paper, consistent with specified sections of the Public Contract Code.</p> <p><i>See 14 CCR Sections 18993.1 - 18993.4</i></p>	<p>waste product procurement target and procure paper products, and printing and writing paper, consistent with specified sections of the Public Contract Code.</p> <p><i>See 14 CCR Sections 18993.1 - 18993.4</i></p>
<b>Recordkeeping</b>	<p>Jurisdictions are required to keep records of:</p> <ul style="list-style-type: none"> <li>• Standard organic waste collection service</li> <li>• Contamination monitoring</li> <li>• Waivers and exemptions</li> <li>• Education and outreach</li> <li>• Hauler program</li> <li>• Edible food recovery program</li> <li>• Procurement</li> <li>• Enforcement actions</li> <li>• Complaints and investigations</li> </ul> <p><i>See 14 CCR Sections 18984.4, 18984.6, 18984.14, 18985.3, 18988.4, 18991.2, 18993.2, 18993.4, and 18995.2</i></p>	<p>Jurisdictions are required to keep records of:</p> <ul style="list-style-type: none"> <li>• Performance-based organic waste collection service</li> <li>• Contamination monitoring (waste evaluations)</li> <li>• Education and outreach (food recovery program only)</li> <li>• Edible food recovery program</li> <li>• Procurement</li> <li>• Enforcement actions (food recovery program only)</li> <li>• Complaints and investigations (food recovery program only)</li> </ul> <p><i>See 14 CCR Sections 18998.4; 18984.6; 18985.3 only related to edible food recovery education and outreach; 18991.2; 18993.2; 18993.4; Section 18995.2(f)(1),(2),(6),(8)-(10), and (11)-(13) only as it pertains to the edible food generators and food recovery organizations and services</i></p>
<b>Reporting</b>	<p>Must report on:</p> <ul style="list-style-type: none"> <li>• Initial jurisdiction compliance</li> <li>• Organic waste collection service</li> <li>• Contamination monitoring</li> <li>• Waivers issued</li> </ul>	<p>Must report on:</p> <ul style="list-style-type: none"> <li>• Initial jurisdiction compliance</li> <li>• Organic waste collection service</li> <li>• Results of waste evaluations performed</li> </ul>



	<ul style="list-style-type: none"> <li>• Education and outreach</li> <li>• Hauler oversight</li> <li>• CALGreen and MWELO</li> <li>• Edible food recovery program</li> <li>• Capacity planning (county only)</li> <li>• Procurement</li> <li>• Compliance, monitoring, and enforcement</li> </ul> <p><i>See 14 CCR Sections 18994.1, 18994.2</i></p>	<ul style="list-style-type: none"> <li>• CALGreen and MWELO</li> <li>• Edible food recovery program</li> <li>• Capacity planning (county only)</li> <li>• Procurement</li> </ul> <p><i>See 14 CCR Sections 18994.1, 18994.2 (a), (b), (c)(3), (g)-(j), and (l)</i></p>
<b>Inspections</b>	<p>Must conduct inspections.</p> <p><i>See 14 CCR Section 18995.1</i></p>	<p>Must conduct inspections only related to commercial edible food generators and food recovery organizations and services.</p> <p><i>See 14 CCR Section 18995.1</i></p>
<b>Investigate Complaints</b>	<p>Must investigate complaints of alleged violations.</p> <p><i>See 14 CCR Section 18995.3</i></p>	<p>Must investigate complaints of alleged violations related to entities subject to the edible food recovery requirements.</p> <p><i>See 14 CCR Section 18995.3</i></p>
<b>Enforcement</b>	<p>Must conduct enforcement</p> <p><i>See 14 CCR Section 18995.4</i></p>	<p>Must conduct enforcement only on entities subject to the edible food recovery requirements.</p> <p><i>See 14 CCR Section 18995.4</i></p>



# Imperial Valley Resource Management Agency will be available at the 2021 Holtville Community Clean-Up



Held at 2199 Bonds Corner Rd, Holtville CA

Saturday April 3rd, 2021

8:00am - 12:00pm

**HOLTVILLE RESIDENTS ONLY**



**Must Show proof of residency (Utility Bill or Driver's License)**

We are accepting the following items:

**FREE COLLECTION of Computers-Monitors-TVs**

**Passenger and Light Truck Tires  
(Rims Accepted)**

**NO TIRES FROM TIRE BUSINESSES!!!**

**No more than 9 tires without a**

**Written Exemption from the  
Local Environmental Agency**

**(442) 265-1888**



For more information call 760-337-4537 or 1-877-RECYCLE (1-877-732-9253)  
[www.ivrma.org](http://www.ivrma.org)

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Funded by Grant from Cal Recycle





**Imperial Valley Resource Management Agency will be available at the**

## **2021 Imperial Community Clean-Up**



**Held at the Imperial Landfill**

Located at 104 E Robinson Rd, Imperial CA

**April 17th, 2021**

**7:00am - 3:00pm**



**IMPERIAL RESIDENTS ONLY**

**Must Show proof of residency (Utility Bill or Driver's License)**

**We are accepting the following items:**

**FREE COLLECTION of Computers-Monitors-TVs**

**Passenger and Light Truck Tires  
(Rims Accepted)**

**NO TIRES FROM TIRE BUSINESSES!!!**



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**Imperial Valley Resource Management Agency will be available at the**

## **2021 El Centro Community Clean-Up**

Located at 599 E Main Street El Centro, CA

**Saturday April 17th, 2021**

**8:00am - 12:00pm**



**EL CENTRO RESIDENTS ONLY**

**Must Show proof of residency (Utility bill or Driver's License)**

**We are accepting the following items:**

**FREE COLLECTION of Computers-Monitors-TVs and  
Passenger and Light Truck Tires  
(Rims Accepted)**

**NO TIRES FROM TIRE BUSINESSES!!!**

**No more than 9 tires without a Written Exemption  
from the Local Environmental Agency  
(442) 265-1888**



**For more information call 760-337-4537 or 1-877-RECYCLE (1-877-732-9253)  
[www.ivrma.org](http://www.ivrma.org)**

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**Imperial Valley Resource Management Agency will be available at the**

## **2021 Brawley Community Clean-Up**

**Held at the Imperial Landfill**

**Located at 104 W. Robinson Rd. Imperial, CA**

**Saturday April 24th, 2021**

**7:00am - 2:00pm**



**BRAWLEY RESIDENTS ONLY**



**Must Show proof of residency (Utility bill or Driver's License)**

**We are accepting the following items:**

**FREE COLLECTION of Computers-Monitors-TVs and  
Passenger and Light Truck Tires  
(Rims Accepted)**

**NO TIRES FROM TIRE BUSINESSES!!!**

**No more than 9 tires without a Written Exemption  
from the Local Environmental Agency  
(442) 265-1888**



**For more information call 760-337-4537 or 1-877-RECYCLE (1-877-732-9253)  
[www.ivrma.org](http://www.ivrma.org)**

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IMPERIAL VALLEY RESOURCE  
MANAGEMENT AGENCY  
  
ANNUAL FINANCIAL STATEMENTS  
WITH INDEPENDENT AUDITOR'S  
REPORT

AS OF JUNE 30, 2019  
AND FOR THE YEAR THEN ENDED

**DRAFT COPY**  
PRELIMINARY & TENTATIVE  
FOR DISCUSSION PURPOSES ONLY  
March 18, 2021

IMPERIAL VALLEY RESOURCE  
MANAGEMENT AGENCY

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# Karina B. Alvarez, CPA

*It's what you keep that matters*

Se Habla Español

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## **Independent Auditor's Report**

To the Board of Directors  
Imperial Valley Resource Management Agency  
El Centro, California 92243

### **Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities, the business-type activities, of Imperial Valley Resource Management Agency as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies



used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### ***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities of the Imperial Valley Resource Management Agency, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 16 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated March 18, 2021 on my consideration of the Imperial Valley Resource Management Agency's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Imperial Valley Resource Management Agency's internal control over financial reporting and compliance.

March 18, 2021

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

The discussion and analysis of the financial performance of the Imperial Valley Resource Management Agency (the Agency) provides an overview of the Agency's financial activities for the year ended June 30, 2019. The intent of this discussion and analysis is to look at the Agency's financial performance as a whole; users of these financial statements should read this discussion.

## **FINANCIAL HIGHLIGHTS**

- The assets of the Agency exceeded its liabilities at the close of the 2018-2019 fiscal year by \$ 319,031 (*Net Assets*); \$ 130,890 is *Unrestricted Net Assets*.
- As of June 30, 2019, the Agency's governmental funds reported total ending fund balance of \$ 319,031. See further discussion in Financial Analysis of the Agency's Funds on page 5.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements. These statements are organized so that readers can understand the Agency as a financial whole or as an entire operating entity. The Agency's basic financial statements are comprised of two components: 1) Government-wide financial statements and fund financial statements and 2) Notes to the financial statements. This report also contains other supplementary information in addition to the financial statements themselves.

### **1. Government-wide Financial Statements**

The government wide financial statements are designed to provide readers with a broad overview of the Agency's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the Agency's assets and liabilities. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

The Statements of Activities presents information showing how the Agency's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event takes place regardless of when cash is received or paid. Thus, some revenues and expenses are reported in this statement that will only result in cash inflows and outflows in future fiscal years.

Both the Statement of Net Assets and Statement of Activities distinguish between activities that are primarily financed with charges to cities and revenues (governmental activities). The Agency's governmental activities include public protection.

## **2. Fund Financial Statements**

Governmental funds are used to account for activities that are similar in nature to the governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the government fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be used in evaluating Imperial Valley Resource Management Agency's near-term financing requirements and available resources.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This will allow readers to get a better understanding of the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The basic governmental fund financial statements and the government-wide financial statements are presented on pages 9 through 10 of this report.

## **3. Notes to financial statements**

The notes provide additional information that is essential to a full understanding of the data provided in both government-wide and fund financial statements. The

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

notes to the financial statements are presented on pages 11 through 16 of this report.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the Agency, assets exceeded liabilities by \$ 319,031 (see Table 1) at the close of the fiscal year.

A portion of the Agency's net assets reflects its investment in capital assets (e.g. vehicles, furniture and equipment, less accumulated depreciation). Investments in capital assets are fully depreciated. The Agency uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. The remaining balance of total net assets is \$ 319,031.

At the end of the current fiscal year, the Agency as a whole and for its governmental activities reported positive balances in net assets.

**Table1 – Agency's Net Assets  
June 2019**

	Governmental Activities 2019
Current assets and other assets	\$ 370,076
Capital assets, net	
<b>Total assets</b>	<u>237,071</u>
Current liabilities	<u>51,345</u>
<b>Total Liabilities</b>	<u>36,930</u>
<b>Net Assets:</b>	
Restricted	188,141
Unrestricted	<u>130,890</u>
<b>Total Net Assets</b>	<u><u>\$ 319,031</u></u>

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

**Table 2 – Agency's Changes in Net Assets  
For the Years Ended June 30, 2019**

	Governmental Activities <u>2019</u>
<b>Revenues:</b>	
Membership	\$ 305,914
General revenues:	
Used Oil	62,596
Department of Conservation	119,242
Tire Clean Up	177,264
Other Income	16,958
Interest	<u>367</u>
<b>Total revenues</b>	<u>682,341</u>
<b>Expenses</b>	
Operations and maintenance	156,789
Depreciation	0
Professional Fees	<u>406,662</u>
<b>Total expenses</b>	<u>563,451</u>
<b>Decrease in net assets</b>	<u><u>\$ 118,890</u></u>

**Governmental Activities**

Governmental activities increased the Agency's net assets by \$ 118,890 for the year ended June 30, 2019.

**Financial Analysis of the Government's Funds**

As noted earlier, the Agency uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

**Governmental Funds**

The focus of the Agency's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Agency's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At June 30, 2019, the Agency's governmental funds reported a total fund balance of \$ 319,031.

The General fund accounts for the Authority's general operations and administrative activities of the Agency. At June 30, 2019, unreserved fund balance of the General Fund was \$ 130,890.

Restricted funds account for the Used Oil Program and the City-County Program. At the end of June 30, 2019 the total Restricted Fund was \$188,141.

Revenues for governmental functions totaled \$ 682,341 at June 30, 2019.

**General Fund Budgetary Highlights**

The following is a summary of the differences between the original budget, the final budget and the actual amounts:

- A majority of the increase of revenue is attributed to the fact that the Authority did received an additional \$59,783 from the total budgeted income for the City-County Program and 177,264 for the tire clean up.
- Although expenses seem reasonably within budgeted amounts there was an decrease excess in operations and maintenance expenses by \$89,802 that offset an increase mainly in professional fees paid of \$103,231, showing a total of \$52,959 over total expenditures budgeted.

**Capital Assets**

As of June 30, 2019, the Agency's investment in capital assets for its governmental activities amounted to \$ 323,028. Capital assets were depreciated by \$323,028. The investments in capital assets are in transportation and office equipment.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2019

**Table 3 – The Agency's Capital Assets (Net of accumulated depreciation)  
June 30, 2019**

	Governmental Activities <u>2019</u>
Equipment	\$ <u>- 0 -</u>
Total	\$ <u><u>- 0 -</u></u>

**Request for Information**

This financial report is designed to provide our citizens, taxpayers, creditors and investors with a general overview of the Agency's finances and to show the Agency's accountability for the money it receives. If you have any questions about this report or need additional financial information you may reach Daveline Villasenor, Project Manager of the Agency at (760) 337-4586.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

STATEMENT OF NET ASSETS AND GOVERNMENTAL FUNDS BALANCE SHEET  
AS OF JUNE 30, 2019

<b>ASSETS</b>	<b>General Fund</b>	<b>Adjustments</b>	<b>Statement of Net Assets</b>
Cash	\$ 353,601	\$ -0-	\$ 353,601
Accounts Receivable	16,775	-0-	16,775
Prpaid Expenses	-0-	-0-	-0-
Capital assets, net of accumulated depreciation	-0-	-0-	-0-
	<u>\$ 370,376</u>	<u>\$ -0-</u>	<u>\$ 370,376</u>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 51,345	\$ -0-	\$ 51,345
	<u>51,345</u>	<u>-0-</u>	<u>51,345</u>
<b>FUND BALANCE/NET ASSETS</b>			
Fund Balance			
Fund Balance	<u>319,031</u>	<u>(319,031)</u>	<u>-0-</u>
	<u>\$ 370,376</u>		
Net Assets			
Investments in capital assets, net of related debt		-0-	-0-
Restricted			
Used Oil Program		72,411	72,411
City-County Program		115,730	115,730
Unrestricted		<u>130,890</u>	<u>130,890</u>
Net Assets		<u>\$ 319,031</u>	<u>\$ 319,031</u>

The notes to financial statements are an integral part of these statements.



IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES  
EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Assets</u>
<b>Expenditures/expenses</b>			
Operations and maintenance	\$ 75,136	\$ -0-	\$ 75,136
Used Oil Program	72,684	-0-	72,684
City-County Payment Program	50,066	-0-	50,066
Depreciation	-0-	-0-	-0-
Professional Fees	365,565	-0-	365,565
Total expenditures	<u>563,451</u>	<u>-0-</u>	<u>563,451</u>
 <b>Program revenues</b>			
Charges for services - Memberships	<u>305,914</u>	<u>-0-</u>	<u>305,914</u>
Net program revenues	<u>(257,537)</u>	<u></u>	<u>(257,537)</u>
 General revenues			
Used Oil Program	62,596	-0-	62,596
City-County Payment Program	119,242	-0-	119,242
Tire Clean Up	177,264	-0-	177,264
Other Income	16,958	-0-	16,958
Interest	367	-0-	367
Total general revenue	<u>376,427</u>	<u>-0-</u>	<u>376,427</u>
 Excess of revenues over (under) expenditures	<u>118,890</u>	<u>(118,890)</u>	<u>-0-</u>
 Change in net assets	<u>-0-</u>	<u>118,890</u>	<u>118,890</u>
 Fund balance July 1, 2018	<u>200,141</u>	<u>-0-</u>	<u>200,141</u>
 Fund balance June 30, 2019	<u>\$ 319,031</u>	<u>\$ -0-</u>	<u>\$ 319,031</u>

The notes to financial statements are an integral part of these statements.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 1    SIGNIFICANT ACCOUNTING POLICIES**

***General***

The Imperial Valley Resource Management Agency (Agency) was formed in 2005 under the Joint Powers Agreements pursuant to Title 1, Division 7, Chapter 5 of the California Government Code, between the cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial and Westmorland, and the County of Imperial, all municipal corporations duly organized and existing under the laws of the State of California. The Agency to provide coordination of economical and regional source reduction recycling of solid waste to meet the diversion requirements mandated by the California Integrated Waste Management Act of 1989 including the monitoring and reporting of source reduction recycling information. The Agency is governed by a Board consisting of eleven directors chosen from the participating entities.

***Government-wide Financial Statements***

The statement of net assets and statement of activities display information about the primary government (the Agency). These statements include the financial activities of the overall government.

The statement of activities presents a comparison between direct expenses and program revenues for the Agency's governmental activities. Direct expenses are those that are specifically associated with a program or function and therefore, are clearly identifiable to a particular function. Program revenues include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program.

***Fund Financial Statements***

The accounts of the Agency are organized on the basis of funds.

The Agency reports Restricted and Unrestricted funds. The Unrestricted Fund is used to account for all revenues and expenditures necessary to carry out basic governmental activities and public protection activities. It is used to account for all general financial resources.

See accountants' report

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 1    SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Basis of Accounting***

The accounting records are maintained on the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Expenditures are recognized when the related fund liability is incurred.

***Cash***

Cash in the treasury is held at First Imperial Credit Union. Claims for checks require the approval of the Board and review by the treasurer before being paid.

***Charges for Services***

The Agency establishes a payment schedule for the participating agencies, which are paid at the predetermined times of the year.

***Budgets***

The Agency prepares a budget for the General Fund. Upon approval by the Board of Directors, the budget is adopted and filed with the Board of Supervisors of the County of Imperial and all member agencies. All appropriations lapse at year-end.

***Principles Determining Scope of Reporting Entity***

The financial statements consist only of the funds of the Agency. The Agency has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled or dependent on the Agency.

***Capital Assets***

Capital assets historical cost or at estimated historical cost if actual historical cost is not available. Contributed fixed assets are valued at their estimated fair market value on the date contributed.

See accountants' report

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 1    SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Capital assets include public domain (infrastructure) general fixed assets and equipment. The Agency defines capital assets as assets with initial, individual costs of more than \$ 1,000 and an estimated useful life in excess of one year. Capital assets used in operations are depreciated or amortized (assets under capital leases) using the straight-line method over the lesser of the capital lease period or their estimated useful lives in the government-wide statements.

Maintenance and repairs are charged to operations when incurred. Betterments and major improvements which significantly increase values, change capacities or extend useful lives are capitalized. Upon sale or retirement of fixed assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

The estimated useful lives are as follows:

Equipment	5 Years
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***Use of Estimates***

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates under different assumptions or conditions.

**NOTE 2    CAPITAL ASSETS**

A summary of capital assets as of June 30, 2019 follows:

Equipment, beginning balance	\$ 323,028
Additions	-0-
Retirements	-0-
	<hr/>
	323,028
Less accumulated depreciation	<hr/>
	323,028
	<hr/>
Total capital assets	<u>\$ - 0 -</u>

No Depreciation expense was estimated as of June 30, 2019.

See accountants' report

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 3    DEPOSITS AND INVESTMENTS**

California Government Code 53601 authorizes the Agency to invest in obligations of the U.S. Treasury or its agencies, obligations of the State of California and any local agency, corporate bonds rated AAA by Standard and Poor, certificates of deposit or other interest bearing deposits of insured financial institutions and other investments as may be allowed by law.

Deposits – At year-end, the carrying amount of the Agency's deposit was \$370,568 and the bank balance was \$353,601. The bank balance is classified into three categories of credit risk.

1. Insured or collateralized with securities held by the Agency or by its agent in the Agency's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the Agency's name.
3. Uncollateralized. (This includes any bank balance that is collateralized with securities held by their pledging financial institution, or by its trust department or agent but not in the Agency's name.)

Classification of Bank Balance by Credit Risk:

	<u>Categories</u>			
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Total</u>
Deposits	<u>\$ 250,000</u>	<u>-0-</u>	<u>120,568</u>	<u>\$ 370,568</u>

At June 30, 2019, the Agency estimates that 120,568 is at risk since the carrying amount was over FDIC coverage of \$250,000.

See accountants' report

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 4    RISK MANAGEMENT**

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance through the Public Entity Risk Management Agency.

**NOTE 5    OPERATING LEASES**

The Agency is committed to an office lease of \$11,400 per year.

See accountants' report

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	Budget		Actual	Variance - Favorable (Unfavorable)
	Original	Final		
<b>Revenues</b>				
Memberships	\$ 305,914	\$ 305,914	\$ 305,914	\$ -0-
Used Oil	61,704	61,704	62,596	892
City-County Payment Program	59,459	59,459	119,242	59,783
Tire Clean Up	-0-	-0-	177,264	177,264
Other	-0-	-0-	16,958	16,958
Interest	-0-	-0-	367	367
	<u>427,077</u>	<u>427,077</u>	<u>682,341</u>	<u>255,264</u>
<b>Expenditures</b>				
Operations and maintenance	164,938	164,938	75,136	89,802
Used Oil Program	61,704	61,704	72,684	(10,980)
City-County Payment Program	21,516	21,516	50,066	(28,550)
Depreciation	-0-	-0-	-0-	-0-
Professional Fees	262,334	262,334	365,565	(103,231)
	<u>510,492</u>	<u>510,492</u>	<u>563,451</u>	<u>(52,959)</u>
Excess of revenues over (under) expenditures	<u>\$ (83,415)</u>	<u>\$ (83,415)</u>	118,890	<u>\$ 202,305</u>
Fund balance July 1, 2018			<u>200,141</u>	
Fund balance June 30, 2019			<u>\$ 319,031</u>	

See accountants' report

## **REQUIRED SUPPLEMENTARY INFORMATION**





**Karina B. Alvarez, CPA**

*It's what you keep that matters*

Se Habla Español

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

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To Board of Directors  
Imperial Valley Resource Management Agency  
El Centro, CA 92243

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities of Imperial Valley Resource Management Agency, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Imperial Valley Resource Management Agency's basic financial statements, and have issued our report thereon dated March 18, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, I considered Imperial Valley Resource Management Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Imperial Valley Resource Management Agency's internal control. Accordingly, I do not express an opinion on the effectiveness of Imperial Valley Resource Management Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control

that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Imperial Valley Resource Management Agency's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

March 18, 2021

**DRAFT COPY**  
**PRELIMINARY & TENTATIVE**  
**FOR DISCUSSION PURPOSES ONLY**  
**March 18, 2021**

## Memorandum

**Date:** April 28, 2021  
**To:** ICTC Committee Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** Southern California Association of Government's (SCAG) Report

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The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Committee meeting for the month of April 2021.

- 1. SCAG April Regional Council (RC) Meeting:** At SCAG's April Regional Council Regional Council Meeting the board took action to approve the incoming of SCAG Board Officers. The Officers are selected through a "Nominating Committee" and forwarded to the Regional Council for approval. After approval at the Regional Council the incoming SCAG Executive Board is installed at the SCAG General Assembly. The 2021-22 SCAG President will be Hon. Clint Lorimore (Eastvale), First Vice President Hon. Jan Harnik (Palm Desert), and Second Vice President Hon. Carmen Ramirez (County of Ventura). Current SCAG President Rex Richardson (Long Beach) will assume the role of Immediate Past President as a member of the executive board.
- 2. SCAG 2021 General Assembly:** The annual convening of the SCAG General Assembly is scheduled for *Thursday May, 6<sup>th</sup> 2021*. The meeting will be held remotely. The complete agenda packet is posted and available. Please contact SCAG RAO David Salgado with any questions regarding the 2021 SCAG General Assembly.
- 3. Electric Vehicle Charging Station (EVCS) Permit Streamlining Training - Imperial County:** Permitting is one of the costliest barriers to deploying zero-emission infrastructure, with California cities taking twice as long to approve permits than the national average. As you likely know, Governor Newsom has set a target aiming for 100 percent of in-state sales of new passenger vehicles to be zero-emission by 2035. With this increase in electric vehicles will come a rapid increase in demand for electric vehicle charging equipment installation, something that local jurisdictions will need to grapple with. Help make sure your jurisdiction is ready by joining us for a training.

**You are invited to a training to prepare your city for more Electric Vehicle (EV) charging:** Up 2 Code: Electric Vehicle Charging Station Permit Streamlining. State Legislature passed AB 1236 in

2015, requiring jurisdictions to establish a streamlined permitting process for EVCS. The SCAG Clean Cities Coalition has teamed up with the Governor's Office of Business to provide this training for accelerating compliance among jurisdictions in Imperial County.

4. **COVID's Local Government Fiscal Impacts Survey:** SCAG's partners at the University of Southern California and Occidental College have launched the Fiscal Survey of Local Agencies to assess the impact of COVID-19 on local governments in Southern California. The 10–15-minute survey asks budget officers, city managers, county administrators, school district finance directors and others about the ongoing effects of COVID-19 on their agencies. CalMatters recently featured the results of Phase 1 of this survey which covered Northern California. Since the beginning of the pandemic, SCAG has studied its economic impacts, transportation impacts and local vulnerabilities. The findings of this research promise to help SCAG's local jurisdictions understand and articulate their needs further. We encourage and appreciate your agency's participation - your agency's budget officer will receive a link to the survey later this week. Please encourage them to complete the survey.
5. **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region. The first Call prioritizes Active Transportation & Safety projects, and the second Call prioritizes efforts to increase housing production.

***SCAG is pleased to announce the 2020-2021 Sustainable Communities Program (SCP) – Smart Cities & Mobility Innovations Call for Applications is now open to eligible applicants:*** The program will provide resources for projects that support the implementation of three Connect SoCal key connections, focusing on smart cities and job centers, go zones, and shared mobility/mobility as a service, to expand upon our mobility ecosystems and advance the region's vision. Application Webinars will be held Monday March 8<sup>th</sup> and Monday April 5<sup>th</sup>. One to one sessions are also available through April 16 for any interested potential applicants who may need assistance. **Deadline to apply is April 23, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.**

6. **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions

to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region's most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
- **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” in an effort to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.

7. **Applications NOW OPEN for the Community Safety Ambassador Training Program:** Join fellow community members and become a local Ambassador for traffic safety in your community! Apply by April 30 for early consideration! **The Ambassador Program is an interactive community engagement and leadership development opportunity for up to 60 community members in Imperial, San Bernardino and Ventura counties. Selected Ambassadors will be engaged by California Walks for this paid training opportunity, which consists of 6 training sessions (for a total of 30 hours) to educate and engage Ambassadors on strategies to improve safety through virtual interactive workshops. Ambassador Program participants will gain experience, learn alongside local community members, and strengthen collaboration to make their communities safer and more pleasant places to navigate on foot or on wheels. Please feel free to contact SCAG RAO David Salgado with any questions.**
8. **SCAG Broadband Action Plan:** At the February 4<sup>th</sup> SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband

implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG's ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.

9. **SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders in an effort to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products.



## REGIONAL HOUSING NEEDS ASSESSMENT UPDATE

On March 22, the California Department of Housing and Community development (HCD) approved SCAG's 6th Cycle Final Regional Housing Needs Assessment (RHNA) Allocation Plan, which was adopted by the Regional Council at its meeting on March 5. After the April 1 Regional Council meeting, SCAG will update the Regional Early Action Planning (REAP) grant funding program available to subregional partners for their respective housing projects based on the adopted Final RHNA Allocation. The updated amounts are available in the [April Regional Council agenda packet](#). SCAG will also be meeting with HCD's Director, Gustavo Velasquez, in the coming month to discuss local challenges in preparing housing element updates and next steps as outlined in the resolution adopted by the Regional Council. Please visit the SCAG website for more information about SCAG's [Housing Program](#) and [RHNA](#).

## CALL FOR COLLABORATION GRANTEES SELECTED

In July 2020, the Regional Council voted to approve \$1 million of the early application REAP grant funding to establish the Call for Collaboration program in partnership with the California Community Foundation (CCF), Irvine Foundation, and Chan Zuckerberg Initiative. The program intends to seed and uplift diverse community-driven approaches and strategic coalitions that address the tremendous challenge in meeting housing needs while addressing historic racial inequities. After releasing a request for proposals, we had an overwhelming response of 45 applicants from across the six-county SCAG region. A review panel comprised of experienced staff from SCAG, CCF and other funding partners and experts selected 15 applicants to receive nearly \$1.3 million in funding available. Many of the grantee's projects will cover a range of activities related to housing policy and land use, including deeper community engagement with low-income and communities of color. For a full list of approved grantees visit the [CCF Call for Collaboration webpage](#).

## LEGISLATIVE UPDATE

SCAG hosted a "virtual fly-in" on March 17 – 18, where SCAG's executive officers, several Regional Council members, and staff met with Representative Norma Torres (D-Pomona), member of the House Appropriations Committee and Rules Committee, and Representative Maxine Waters (D-Gardena), chair of the House Financial Services Committee. The delegation also met with key members of the U.S. Department of Transportation (USDOT) leadership, including Acting Assistant Secretary for Transportation Policy, Christopher Coes and USDOT Deputy Assistant Secretary of Intergovernmental Affairs, Charles Small. The focus was to develop relationships with SCAG's congressional delegation and incoming USDOT staff and to engage them on our legislative priorities for the upcoming infrastructure stimulus package and surface transportation reauthorization. Discussions have now started on a comprehensive infrastructure proposal that could make investments in broadband, housing, schools, water, and climate-related infrastructure. Simultaneously, Congress will be reauthorizing a new federal surface transportation bill. The current law, the Fixing America's Surface Transportation (FAST) Act, funds transportation programs through Sept. 30 of this year.

As a member of the House Appropriations Committee, Congresswoman Torres highlighted her numerous opportunities to influence and shape a potential infrastructure bill. She invited frequent communication as a proposed package is negotiated and passed through the legislative process. She is also focused on jobs, housing, and broadband, which are some of SCAG's top federal legislative priorities.

Congresswoman Maxine Waters reviewed the "Housing is Infrastructure Act," which she authored and provides \$100 billion for affordable housing. It was included in the Moving Forward Act (H.R. 2), which was last year's effort in the House to pass an infrastructure bill and will likely be included in this year's package. Congresswoman Waters talked at length about how the federal government is investing heavily in community development financial institutions and community banks, especially for the Paycheck Protection Program. Her interest is not just in rental housing, but in homeownership as well.

Officials from the U.S. Department of Transportation (USDOT) discussed the Infrastructure for Rebuilding America (INFRA) Grant Program, which is focused on highway freight projects. The Biden administration released its revised version of the notice of funding opportunity for INFRA, emphasizing climate change and environmental justice impacts. Acting Assistant Secretary Coes invited feedback on the funding opportunity. He also discussed how projects should not just be shovel-ready, but "shovel-worthy."

## SUSTAINABLE COMMUNITIES PROGRAM IMPLEMENTATION: FY 2020-21 3RD QUARTER PROGRESS & PROJECT HIGHLIGHTS

Since 2005, SCAG's various sustainability planning grant programs (Compass Blueprint, Sustainability Planning Grants, Sustainable Communities Program) have provided resources and technical assistance to jurisdictions to complete important local planning efforts and enable implementation of the Regional Transportation Plan/Sustainable Communities Strategy, now known as Connect SoCal. Of the 195 projects funded since 2013 through SCAG's Local Implementation efforts, 109 projects have been completed as of Fiscal Year (FY) 2019-20, totaling approximately \$15 million. Additionally, by the end of FY 2022-23, 86 projects are anticipated to be completed, totaling approximately \$15 million. Several projects are highlighted below, reflecting innovative, thoughtful, equity-centered, and creative approaches and outcomes:

### DISADVANTAGED COMMUNITIES ACTIVE TRANSPORTATION PLANNING INITIATIVE

Launched in 2019, the Disadvantaged Communities Planning Initiative makes the development and implementation of active transportation plans accessible to all jurisdictions within the SCAG region (and across the state). The project team worked with seven disadvantaged communities (Perris, Stanton, Highland, Santa Fe Springs, Saticoy, Adelanto, and Calipatria) to develop, pilot, and operationalize a toolkit that includes all materials needed to help under-resourced communities envision and develop their plans for walking and biking, including data-automation tools, a guidebook, equity best practices, and more. This process resulted in seven completed Active Transportation Plans from the seven pilot communities. The finalized toolkit is scheduled for public release in Summer 2021.

### ARROW HIGHWAY MULTIMODAL CORRIDOR PLAN & GO HUMAN DEMONSTRATION

A partnership with the San Gabriel Valley Council of Governments, the [Arrow Highway Multimodal Corridor Plan](#) is focused on multi-jurisdictional collaboration with five cities (Pomona, San Dimas, La Verne, Claremont, and Glendora) to set a vision for a multimodal corridor to provide a safe, connected active transportation network in the East San Gabriel Valley. Public engagement included a *Go Human* temporary safety demonstration project in the City of Glendora, drawing participation from across the San Gabriel Valley and providing opportunities for public feedback on the plan. The plan includes communities defined as a "community of concern," SB 535 disadvantaged areas, and environmental justice areas. The plan was completed in February 2021, with plans for adoption by the city councils in each jurisdiction this spring.

### CITY OF BEAUMONT PARKING MANAGEMENT MASTER PLAN

The Beaumont Parking Management Master Plan assessed current parking problems in the city's downtown core. The downtown core is located within a SCAG-defined environmental justice area and SB535 disadvantaged area. The project produced a unique approach to community outreach during a global pandemic. The overall master plan provided a refined parking "lens" for the community of Beaumont that prioritizes sustainable practices, smart parking solutions, and innovative circulation approaches for an area outside of Southern California's urban core.

### CITY OF OJAI MARICOPA HIGHWAY QUICK BUILD TRANSFORMATION PROJECT

The first quick build project implemented on Caltrans right of way in Southern California, [Maricopa Highway Quick Build Transformation Project](#), located in the City of Ojai, included deep public engagement around the benefits of the project before permanent construction in FY 2022-23. The project was implemented in December 2020 with plans to complete by June 2021. Of the 600 community surveys collected, the majority of respondents indicated support for permanent safety improvements. Additionally, through the demonstration, bicycle and pedestrian activity along the corridor increased by as much as 86 percent in some areas. The city plans to incorporate public feedback and refine the final design before moving forward with permanent construction. The first of many quick build projects funded by SCAG, this method represents an innovative way to support active transportation and safety projects and provide robust engagement and evaluation opportunities while expanding ways for the public to experience safety improvements for a longer duration.

### CITY OF SANTA ANA GENERAL PLAN UPDATE

The [City of Santa Ana's General Plan Update](#) identified and vetted key nodes for economically viable and environmentally sustainable infill development. The project, part of a larger city effort, determined land use capacity and growth opportunities along key transit corridors.



This study evaluated green retrofit opportunities and presented concept-level visual simulations for each land use alternative to ensure that efforts to reduce vehicle miles traveled and greenhouse gas rates are embraced by residents as part of a complete community. SCAG funding allowed the city to broaden its engagement efforts and improve communication through well-designed public materials. This project was completed in FY 2020-21.

## GO HUMAN DEMONSTRATION IN WILDOMAR

SCAG partnered with the City of Wildomar to host Go Active Wildomar March 12 – 14. The exhibition featured active transportation safety improvements that make it safer and more enjoyable for people to walk, bike, and utilize other forms of active transportation. More than 100 participants experienced safety demonstrations over three days, including a protected bike lane, creative crosswalk, pedestrian refuge island, curb extension, and a parklet. The exhibition demonstration potential improvements from the city's ongoing [Mobility Plan](#) and provided educational opportunities for local community members to learn about the plan.

## SCAG HOSTS SERIES OF ELECTRIC VEHICLE CHARGING STATION PERMITTING WEBINARS

The SCAG Clean Cities Coalition, in partnership with Western Riverside Council of Governments (WRCOG) and the Governor's Office of Business and Economic Development (GoBiz), hosted a series of virtual training sessions on permit streamlining for electric vehicle (EV) charging stations from January to March 2021. These trainings increase adoption of EVs by helping to fulfill a state directive to streamline the EV station permitting process set by AB 1236 and achieve the Accelerated Electrification goals of [Connect SoCal](#). The training series also covered guidance and best permitting practices for hydrogen fueling station development. More than ten jurisdictions across Riverside and San Bernardino Counties attended one of the three trainings held in February and March. These small group trainings support peer-to-peer learning and spur local process improvements for electric vehicle charging station permit streamlining. SCAG will continue hosting webinars to assist local jurisdictions in Imperial, Los Angeles, and Ventura Counties with streamlining their EV permitting processes. For more information, [please contact the SCAG Clean Cities Coalition staff](#).

## TOOLBOX TUESDAY TRAINING FOCUSES ON ACTIVE TRANSPORTATION PLANNING FOR DISADVANTAGED COMMUNITIES

On March 30, SCAG hosted a training webinar focused on the Disadvantaged Communities Active Transportation Planning Toolkit, which helps communities in the SCAG region prepare their active transportation plans. Speakers shared lessons from piloting the toolkit with seven communities and how jurisdictions can use it throughout the SCAG region—and the state—to achieve their active transportation goals. The session included multiple perspectives and insight from elected officials, city and community-based organization staff, and consultants. Please visit the [Toolbox Tuesday Online Training Materials page](#) for a recording of the webinar and other downloads of this training, as well as to access prior trainings and materials.

## California Department of Transportation



To: ICTC COMMISSION

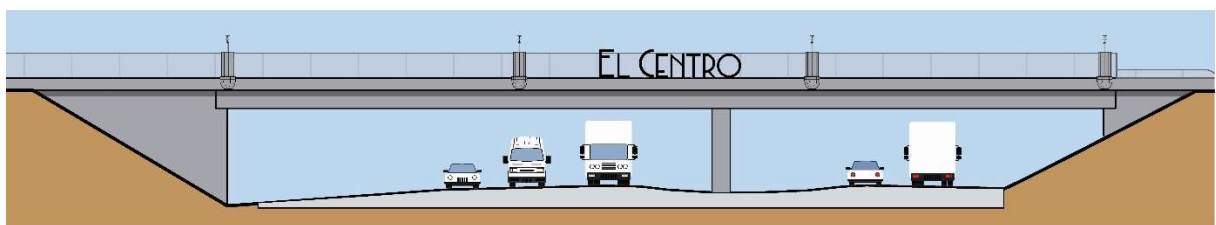
Date: April 22, 2021

From: GUSTAVO DALLARDA  
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

### **CONSTRUCTION**

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. Work will take place weekdays over day and night shifts for the next two months. Eastbound I-8/ Imperial Avenue ramps will continue to be closed and are expected to be reopened summer 2021. The El Centro City Council has approved the installation of a community identifier for this structure. Caltrans District 11 and Headquarters units are moving forward based on this approval. A rendering is shown below. The project is expected to open to traffic in late 2021 or early 2022, with plant establishment and close out work continuing through 2023.



Project Website: <https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico. Caltrans has completed the design and right of way phase for SR-98 widening between Rockwood Avenue and Ollie Avenue. The total project cost is estimated at \$8.2 million. *The project contract was approved on December 24, 2020 and has been*

delayed due to active bird nests. The project may be able to start mid to late summer 2021 pending a follow up biological survey.

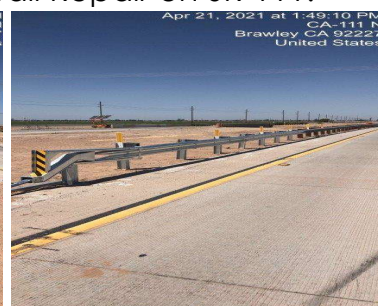
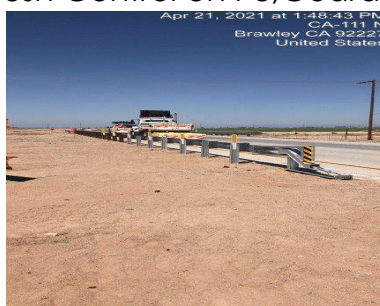
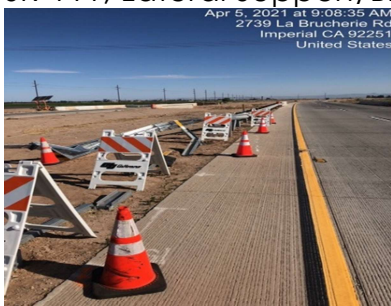
3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot is active. The caldera is approximately 20 feet away from SR-111. Water from the Mud Pot is free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. The revised detour is being extended to accommodate for the Mud Pot's unpredictable change in direction and is estimated to be completed by April 30, 2021. The extension of the original detour has been placed and was open to traffic on Friday April 16, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

## **PROJECT DELIVERY**

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 9/2023. The Anticipated funding fiscal year for construction is 2025/26.*

## **MAINTENANCE AND TRAFFIC OPERATIONS**

1. The El Centro Travelway Crew continued pavement rehab on SR-86 east of SR-111, Lateral Support/Brush Control on I-8, Guardrail Repair on SR-111.



2. The Midway Travelway Crew performed crack sealing operation on SR-115 to prepare pavement for a scheduled microseal project.

3. The El Centro Functional/Landscape performed sign and landscape maintenance throughout Imperial County and Litter Control on SR-111.



4. The Brawley Travelway Crew conducted Mowing operations on the SR-78-Bypass, Sweeping on SR-78/SR-86 and Patching on SR-78-Bypass off ramps.



5. The Brawley Marking Crew assisted the D11/D3 Striping Crews installed Thermoplastic pavement markings on SR-86 between Brawley/Westmorland.



6. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC received confirmation from Customs & Border Protection (CBP) HQ that they will move forward with the original canopy design similar to the I-8 Pine Valley checkpoint. ICTC will work with their consultant, AECOM, and will provide Caltrans with the latest plans and environmental studies for review and approval of their project. Caltrans will assist ICTC in coordinating upcoming meetings. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and



equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

## **PLANNING AND LOCAL ASSISTANCE**

1. **District 11 Active Transportation Plan:** Caltrans District 11 is developing an Active Transportation Plan for San Diego and Imperial Counties. This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System. Input from regional and local partner agencies and local advocates is essential to the development of this plan. Caltrans encourages our partner agencies to participate in the Active Transportation Plan Working Group (ATPWG). Further outreach will occur at future TAC meetings and through non-traditional methods such as social media and virtual meetings.
2. **Border Master Plan (BMP):** The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects. *The draft 2021 California-Baja California BMP report was presented to the BMP Policy Advisory Committee and approved on February 11, 2021.*
3. **Project Study Report: Forrester Road Improvements** As drivers on SR-86 between I-8 and the City of Westmorland are experiencing greater delays, a growing number of vehicles are using the segment of Forrester Road between I-8 and Westmorland as an alternate route. Increase in traffic has led to longer travel times and limited passing opportunities. The project proposes short, mid and long-term improvements to the segment of Forrester Road from I-8 to Westmorland. The project includes a temporary Westmorland Bypass, intersection improvements, passing lanes, shoulder widening, a long-term Westmorland Bypass, and an ultimate four-lane facility. Conceptual drawings and planning level cost estimates are currently being developed. This PSR is a partnership between Caltrans and ICTC with a Technical Working Group providing input, which includes stakeholders from the County of Imperial, the cities of El Centro, Westmorland, Imperial, and Brawley and representatives from the Imperial Irrigation District (IID). This PSR process began in 2016, with TWG meetings beginning in 2018 and being held as needed. The last meeting was held on December 16, 2020. Caltrans will continue to develop alternatives for intersection improvements and a four-lane roadway.
4. **Local Assistance:** FHWA Federal Lands Access Program (FLAP)  
FLAP funds projects providing access to, are adjacent to, or are located within Federal Lands on facilities maintained or owned by a state, county, local or tribal government. Projects near high-use Federal recreation sites or

Federal economic generators receive priority. **Deadline: May 27, 2021**

<https://highways.dot.gov/federal-lands/programs-access/ca>

Schedule for California Transportation Commission (CTC) Allocation Requests:

Please review the attached schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the *June 23-24 CTC meeting*. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *April 23 is the next deadline (for the June 23-24, 2021 CTC meeting)*.

Quality Assurance Program (QAP) – Renewals for 2021 and 2022:

*As a reminder, Quality Assurance Program (QAP) approval expires in September 2021 for the County of Imperial and in January 2022 for the City of Imperial.*

Updated QAP packages must be submitted to the Local Area Engineer. Otherwise, no *Construction* funding authorization requests will be processed.

# 2021 PREPARATION SCHEDULE CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS AGENDA ITEM(S) DUE DATES

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

2021 California Transportation Commission (CTC) Meeting Schedule	Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts	District Submits Off System and On System Requests to HQ Divisions	HQ Divisions Submit Final Off System and On System Requests to Budgets	Final Agenda Language Due From HQ Divisions to Office of CTC Liaison	Final Book Items Due from HQ Divisions to Office of CTC Liaison
Date and Location:	10:00 AM District and CTC	10:00 AM HQ Divisions	5:00 PM Email to Budgets	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov	10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov
<del>Jan 27-28 - Stockton</del>	<del>Mon, Nov 30, '20</del>	<del>Mon, Dec 7, '20</del>	<del>Mon, Dec 14, '20</del>	<del>Fri, Dec 18, '20</del>	<del>Mon, Dec 21, '20</del>
<del>Mar 24-25 - San Diego</del>	<del>Mon, Jan 25, '21</del>	<del>Mon, Feb 1, '21</del>	<del>Mon, Feb 8, '21</del>	<del>Wed, Feb 17, '21</del>	<del>Thu, Feb 18, '21</del>
<del>May 12-13 - San Francisco</del>	<del>Mon, Mar 15, '21</del>	<del>Mon, Mar 22, '21</del>	<del>Mon, Mar 29, '21</del>	<del>Wed, Apr 7, '21</del>	<del>Thu, Apr 8, '21</del>
June 23-24 - Sacramento	Mon, Apr 26, '21	Mon, May 3, '21	Mon, May 10, '21	Wed, May 19, '21	Thu, May 20, '21
Aug 18-19 - Los Angeles	Mon, Jun 21, '21	Mon, Jun 28, '21	Tue, Jul 6, '21	Wed, Jul 14, '21	Thu, Jul 15, '21
Oct 13-14 - Baskerfield	Mon, Aug 16, '21	Mon, Aug 23, '21	Mon, Aug 30, '21	Wed, Sep 8, '21	Thu, Sep 9, '21
Dec 8-9 - Riverside	Mon, Oct 11, '21	Mon, Oct 18, '21	Mon, Oct 25, '21	Wed, Nov 3, '21	Thu, Nov 4, '21

\* No Scheduled Meeting in: February, April, July, September and November

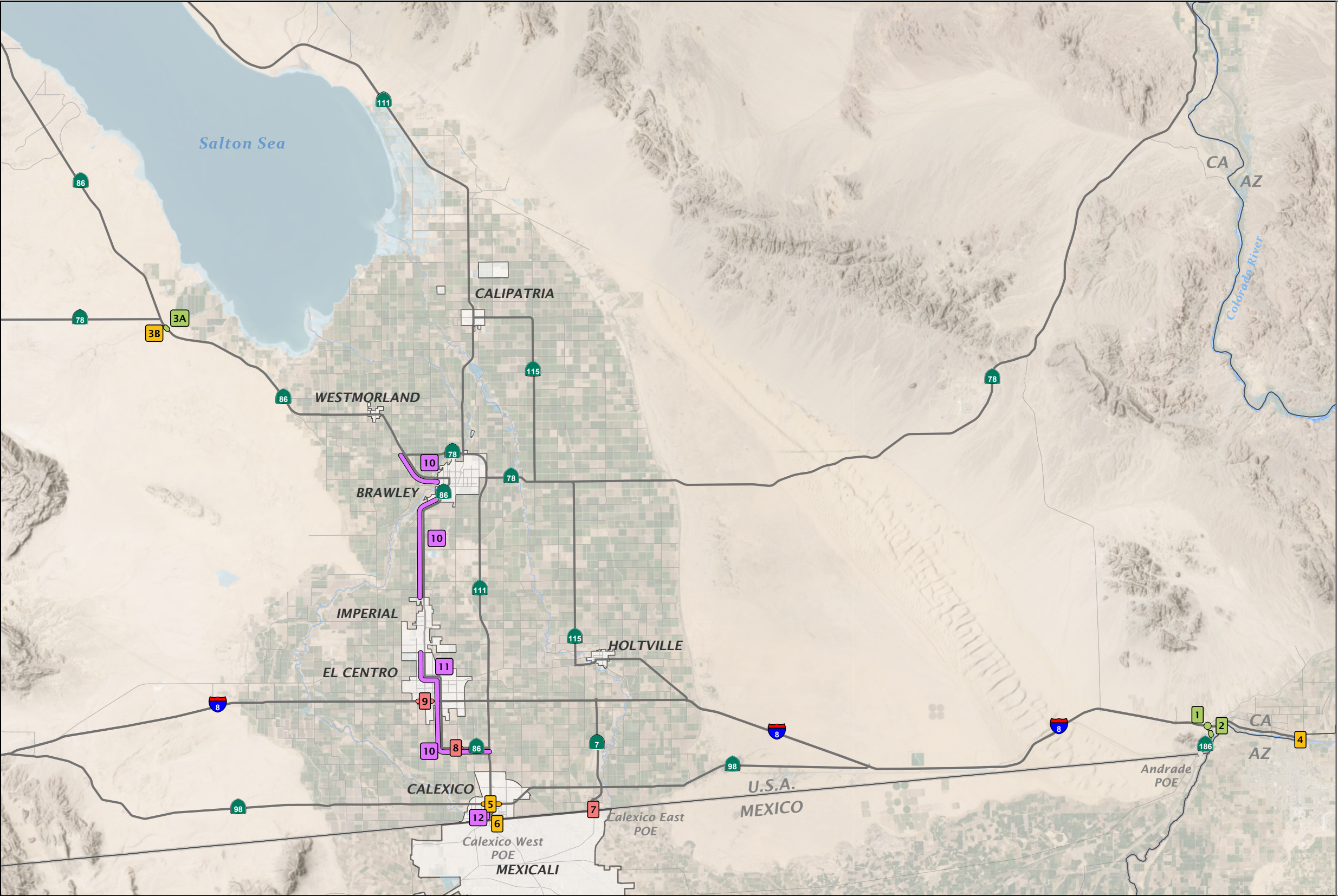
Moved - July 4 (Observed)

Moved -Christmas

Moved -Christmas



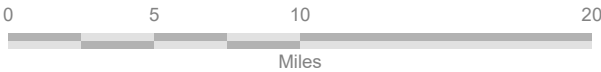
# IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL	
1. SR-186/I-8 Quechan Interchange Improvements*	Complete June 2022
2. SR-186 All-American Canal Bridge	Complete Mar 2023
3A. SR-86 USBP Checkpoint Canopy*	Complete June 2022
DESIGN	
3B. SR-86 USBP Checkpoint Canopy*	Complete Dec 2022
4. I-8 Colorado River Viaduct	Complete April 2021
5. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave	Complete Feb 2020; Begin Construction Spring 2021
6. SR-111 Pavement Rehabilitation, Border to SR-98	Complete Nov 2020
CONSTRUCTION	
7. Calexico East POE Bridge Widening	Design/Build Begin Mar 2021; Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Permit*	Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements	Open to Traffic May 2022; Complete May 2023
RELINQUISHMENT	
10. SR-86 Relinquishment to County of Imperial	Date Estimate 2026
11. SR-86 Relinquishment to City of El Centro	Date Estimate 2026
12. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico	Date Estimate 2022

\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- Environmental
- Design
- Construction
- Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

88: Port of Entry

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Questions can be directed to (619) 688-6699  
ct.public.information.d11@dot.ca.gov

Date:03/19/2021





## VII. LTA INFORMATION CALENDAR

A. RESULTS OF SALES TAX REVENUE  
BOND REFUNDING OF 2012 SE-  
RIES,A,B,C,D,E.

PRESENTATION BY BARCLAYS



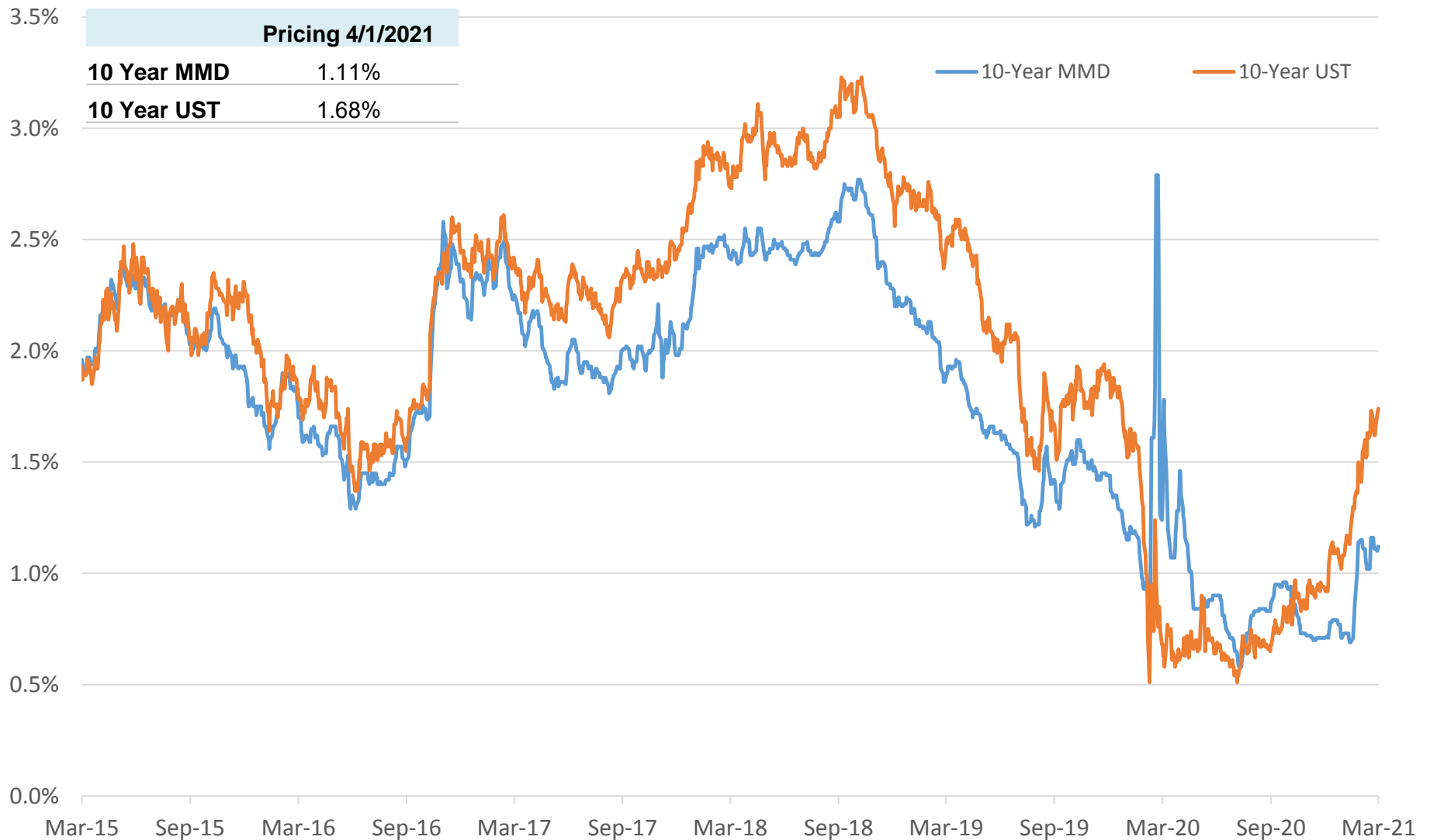
# IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY

*Refunding of Series 2012 A-E  
Sales Tax Revenue Bonds*

April 14, 2021

# Tax-Exempt Market Themes

**MMD rates have recently outperformed Treasuries, supported by heavy inflows and light issuance**



# Tax Exempt Forward Refunding Results

Sources and Uses <sup>1</sup> (\$ Millions)						
	Series A (Brawley)	Series B (Calexico)	Series C (Calipatria)	Series D (Imperial)	Series E (Imperial Co.)	Total
Par Amount	\$3.80	\$7.22	\$1.10	\$2.88	\$10.17	\$25.17
Premium	0.62	1.17	0.18	0.47	1.64	4.07
Funds on Hand	1.07	1.97	0.30	0.81	2.79	6.95
<b>Total Sources</b>	<b>\$5.49</b>	<b>\$10.35</b>	<b>\$1.58</b>	<b>\$4.16</b>	<b>\$14.60</b>	<b>\$36.19</b>
SLGS Escrow	\$5.36	\$10.09	\$1.51	\$4.06	\$14.34	\$35.36
Insurance / Surety	0.06	0.15	0.02	0.04	0.15	0.41
Underwriter's Disc.	0.03	0.05	0.01	0.02	0.08	0.19
Costs of Issuance	0.04	0.06	0.04	0.04	0.04	0.20
<b>Total Uses</b>	<b>\$5.49</b>	<b>\$10.35</b>	<b>\$1.58</b>	<b>\$4.16</b>	<b>\$14.60</b>	<b>\$36.19</b>

Metrics (\$ Thousands)						
Final Maturity	6/1/2032	6/1/2032	6/1/2032	6/1/2032	6/1/2032	6/1/2032
Annual Debt Service	\$485.4	\$922.2	\$140.5	\$367.8	\$1,298.1	\$3,214.2
Annual Savings	\$136.7	\$178.2	\$32.0	\$94.3	\$265.3	\$695.5
Net PV Savings %	10.9%	5.7%	8.7%	10.7%	6.6%	7.6%
Net PV Savings \$	\$573.4	\$566.5	\$128.4	\$425.2	\$926.4	\$2,620.0

1. Based on interest rates as of April 1, 2021

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