



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **Thursday, March 25, 2021**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION : **Zoom Meeting at ICTC Offices**

Chairperson: City of El Centro

Vice-Chair: City of Brawley

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.

To join the Zoom Meeting by computer using video and audio, please click on the following link:

<https://zoom.us/j/97098288748?pwd=VURBOE03eUg2d1ZHSGRmY2FFb3Rkdz09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (669) 900-9128
Meeting ID: 970 9828 8748#
Password: 402159#

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

Please Note: Changes in the agenda order of presentation by agency.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of Minutes for February 25, 2021 *ACTION*
Requesting a motion to adopt
3. State Route 98 Project from Ollie Avenue to Rockwood Avenue Presentation 15 minutes
Presented by: Daniel Hernandez, Caltrans
4. Caltrans Updates/ Announcements 10 minutes
Presented by Caltrans Staff

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- | | | |
|-----------|---|------------|
| 5. | SCAG Updates Announcements
<i>Presented by SCAG Staff</i> | 10 minutes |
| 6. | Cities and County Planning / Public Works Updates
<i>All</i> | 10 minutes |
| 7. | ICTC Updates / Announcements
<i>Presented by ICTC Staff</i> | 10 minutes |
| | a. Transit Planning Updates | |
| | b. Transportation Planning Updates | |
| | 1. Imperial County Regional Active Transportation (ATP) | |
| | 2. Regional Climate Action Plan (CAP) Draft Update | |
| | c. FY 2020-21 Programmed Project Obligation Updates | |
| 8. | General Discussion / New Business
<i>All</i> | 10 minutes |
| 9. | Adjournment | |

The next meeting of the ICTC TAC meeting is tentatively scheduled for April 22, 2021. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at marleneflores@imperialctc.org



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

February 25, 2021

Present:

Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
George Galvan	City of Calipatria
Joel Hamby	City of Westmorland
Frank Fiorenza	IID

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Guillermo Sillas	City of Brawley
Manuel Cabrera	City of Brawley
Andres Miramontes	City of Brawley
Ana Gutierrez	City of Brawley
Javy Luna	City of El Centro
Christian Rodriguez	City of El Centro
Felix DeLeon	City of El Centro
Catherine Gutierrez	City of El Centro
Ben Guerrero	Caltrans
Deborha McGarrey	SoCalGas Company

1. The meeting was called to order at 10:04 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for January 28, 2021 (Falomir / Hamby) **Motion Carried.**
3. **Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) 2021 Call for Project Guidelines**

The 2021 Call for Projects of new CMAQ and STBG funds for projects in Federal Fiscal Year (FFY)s 2022-23, 2023-24 and 2024-25 will be paused and begin in fall 2021.

4. **Regional Climate Action Plan (CAP) Draft Review**

Marlene Flores provided TAC members a DRAFT of the CAP for their review. The DRAFT CAP includes the inventory, forecasts, and targets and TAC members will have the opportunity to provide comments. ICTC and consultant are currently working in establishing the dates for public comments on the CAP. ICTC will post the CAP on their website for public comments starting next week. We would be asking local agencies for their support in regards to posting the link to the CAP on their websites to reach out to the public.

5. **ICTC Updates / Announcements**

(Presented by ICTC Staff)

a. **Transit Planning Updates:**

- Virginia Mendoza provided a brief update on transit. ICTC is still operating under COVID-19 requirements. Free fares for Transit riders except for Medtrans.

b. **Transportation Planning Updates:**

- A list of projects is part of the agenda. ICTC updated the project list based on Federal and State projects that need to obligate in this current year. ICTC will revise the list and resend to all local agencies with updates and current status of projects.

6. **SCAG Updates / Announcements** *(Presented by David Salgado):*

- **2021 SCAG Sustainability Awards “Call for Nominations”:** The Southern California Association of Governments (SCAG) is committed to highlighting excellence in sustainable planning and projects in the SCAG Region. These plans and projects are integral to carrying out the goals and policies of Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy, and promote a cleaner, healthier and happier Southern California. Each year, SCAG honors projects that best exemplify the core principles of sustainability with awards. The Deadline is Friday, February 26 at 11:59 p.m.
- **CAG Call for Collaboration 2021:** SCAG is pleased to announce the release of the Call for Collaboration request for proposals. The program will fund several grants for non-profit organizations through two opportunities:
 - Partnership Programs: Awards of up to \$125,000 to support the expansion and/or implementation of existing plans, initiatives and/or partnerships that promote equitable growth strategies.
 - Spark Grants: Smaller, capacity-building grants of around \$50,000 to seed new models of collaboration and engagement to support community-driven approaches and partnerships that promote equitable growth strategies.The deadline to apply is Tuesday, February 23, 2021.
- **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region. The first Call prioritizes Active Transportation & Safety projects, and the second Call prioritizes efforts to increase housing production.
- **Broadband and Closing the Digital Divide:** SCAG, the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium are spearheading a study to facilitate broadband planning and deployment as part of transportation projects in the region. Improved broadband deployment, particularly in disadvantaged communities and unserved/underserved rural and urban areas, will support increased use of online learning,

telehealth/telemedicine, telecommuting, e-commerce, and e-government, reducing vehicle miles traveled (VMT) and greenhouse gas emissions. This is in addition to other regional efforts to bridge the critical digital divide that has been further exasperated by the onset of teleworking and other localized emergencies which could benefit from increased access to connectivity on the ground and throughout the region.

- **SCAG Aerial Imagery Project 2020/21 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery Flyover Project, the County of Imperial has agreed to facilitate a public procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. The project is currently in the final phases. A meeting was held recently to discuss proposed member contributions in time for budget development. The proposed local contribution amount is attached for review.
David Salgado provided a breakdown of total cost and reserves per project partner.

7. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

8. Caltrans Updates / Announcements (Presented by: Ben Guerrero):

- Caltrans provided general information on inactive projects. The next deadline to submit Inactive projects and Future inactive invoices is February 19, 2021.
- Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations will be due by January 29, 2021.
- Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations are due. Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 29, 2021.
- 2021 Local Assistance Publication Updates: Caltrans has released the 2021 Local Assistance Procedures Manual (LAPM) as well as updates to the Local Assistance Program Guidelines (LAPG). All changes have been documented in Local Programs Procedures 20-01 (LPP 20-01).
- Assembly Bill (AB) 1012 Cycle 22 Obligation Plan is due by February 23, 2021.
- New Federal Lands Access Program (FLAP) Call for Projects. The “FLAPApplication” deadline will be May 27, 2021. The outreach plan includes webinars that assist tribal and local agencies, as well as Caltrans, with this process. (The final date is February 10, 2021, for all prospective applicants to hear the details during a live FHWA webcast.).
- New Invoice Form Required effective immediately. New version of LAPM Exhibit 5-A.
- Quality Assurance Program (QAP). A list with updated dates was provided. Ben Guerrero will update the list with updated dates.

9. General Discussion / New Business

- A brief update for next TAC meeting. Abraham Campos from the City of El Centro provided a brief update on IVRMA and upcoming events happening around the County when it comes to IVRMA. IVRMA TAC meeting was cancelled for the month of February. Abraham asked local agencies to work together in updates or question in regards to deadlines and upcoming events from IVRMA.
- Next TAC meeting will be on March 25, 2021 via Zoom

10. Meeting adjourned at 11:30 a.m.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
Imperial County Transportation Commission (ICTC)
Technical Advisory Committee (TAC)
March 26, 2021 meeting**

Contact: Ben Guerrero, Local Area Engineer: Benjamin.Guerrero@dot.ca.gov or 619-985-1492 (cell)

Inactive Projects

Projects must be billed within the specified and agreed-upon timeframe to avoid de-obligation of funds.

As of **March 19, 2021**, the INACTIVE and Future Inactive list was updated. Action is required by the County of Imperial, as well as these five cities: Brawley, Calexico, El Centro, Holtville, and Imperial.

February 19, 2021 was the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the "Inactive" link shown below for Inactive Project dates.

Note: An invoice is not cleared from either "Inactive" or "Future Inactive" lists until paid by the State Controller's Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

A complete list of Inactive Projects – <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

Please notify Caltrans with any anticipated submittal date for a forthcoming inactive project invoice. FHWA now requires status updates quarterly. Email the Local Assistance Program Support Analyst, Alma Sanchez, at Alma.Sanchez@dot.ca.gov

January 29, 2021 – Federal Fiscal Year (FFY) 20/21 Requests for Authorization Obligations Due!

Funding Requests for Authorization (RFA) during this federal fiscal year were due by January 29, 2021. Please continue to transmit all RFA submittals at the earliest opportunity for faster funding approvals.

Note the **Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years.** Also, make sure that funds are programmed appropriately.

2021 Local Assistance Publication Updates

Caltrans has released the 2021 *Local Assistance Procedures Manual (LAPM)* as well as updates to the Local Assistance Program Guidelines (LAPG). All changes have been documented in Local Programs Procedures 20-01 (LPP 20-01).

More information is available at this link – localassistanceblog.com/2020/12/28/2021-publication-updates

February 23, 2021 – Assembly Bill (AB) 1012 Cycle 22 Obligation Plan Past Due!

In Imperial County over \$2.5 million from both the Congestion Mitigation and Air Quality (CMAQ) Improvement Program and Regional Surface Transportation Program (RSTP) are subject to reprogramming on November 1, 2021.

As a reminder, linked below is the Assembly Bill (AB) 1012 notification letter for federal apportionment balances from federal fiscal year 2019. Under provisions of AB 1012, Regions are required to obligate all federal funds within three years of receiving apportionments. **Annual obligation plans were due to the District 11 Local Assistance Engineer by February 23, 2021.** Please transmit at the earliest opportunity.

Both the letter and supporting documents referenced therein may be downloaded from the website below:

<https://dot.ca.gov/programs/local-assistance/projects/ab1012>

For any questions, contact Peggy Siu: 916-651-6875.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
Imperial County Transportation Commission (ICTC)
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New Federal Lands Access Program (FLAP) Call for Projects (due May 27, 2021)

FHWA posted an announcement calling for new Federal Lands Access Program (FLAP) projects on December 8, 2020. The “FLAPplication” deadline will be May 27, 2021. The outreach plan included webinars to assist tribal and local agencies, as well as Caltrans, with this process.

FLAP funds projects providing access to, are adjacent to, or are located within Federal Lands on facilities maintained or owned by a state, county, local agency or tribal government. Projects accessing high-use Federal recreation sites or Federal economic generators will receive priority. FLAP intends to supplement State, local and tribal resources for public roads, trails, transit systems, and other transportation facilities.

More information is available through the following link, which includes a recorded webcast presentation –

<https://highways.dot.gov/federal-lands/programs-access/ca>

New Invoice Form Required – Effective Immediately (updated August 2020)

Please transmit all invoices on *LAPM* Exhibit 5-A and use the new version from August 2020.

These following links have details with instructions -

<https://dot.ca.gov/programs/local-assistance/projects/local-agency-invoice-process>

<https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmId=LAPM5A>

With any questions, please contact either Ben Guerrero or the Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or by phone: 619-987-0766.

Temporary Exception for Requiring “Wet” Signatures on Invoices

The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted.

With any questions, please contact either Ben Guerrero or the Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or by phone: 619-987-0766.

Disadvantaged Business Enterprise (DBE) Supplemental Guidance Extension to June 30, 2021

The U.S. DOT Office of Civil Rights has extended guidance to June 30, 2021 for Disadvantaged Business Enterprise (DBE) program requirements and certification procedures during the public health emergency.

More information is available at the following link –

<http://www.localassistanceblog.com/2020/12/07/5317>

Division of Local Assistance Blog (LAB) – LocalAssistanceBlog.com – The Caltrans LAB provides clarity on issues and contributes to successful delivery of transportation projects using federal resources.

Preparation Schedule for California Transportation Commission (CTC) Allocation Requests

Please review the following schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the June 23 – 24, 2021 CTC meeting.

**2021 PREPARATION SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS
AGENDA ITEM(S) DUE DATES**

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

<p align="center">2021 California Transportation Commission (CTC) Meeting Schedule</p>	<p align="center">Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</p>	<p align="center">District Submits Off System and On System Requests to HQ Divisions</p>	<p align="center">HQ Divisions Submit Final Off System and On System Requests to Budgets</p>	<p align="center">Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</p>	<p align="center">Final Book Items Due from HQ Divisions to Office of CTC Liaison</p>
<p align="center">Date and Location:</p>	<p align="center">10:00 AM District and CTC</p>	<p align="center">10:00 AM HQ Divisions</p>	<p align="center">5:00 PM Email to Budgets</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>
Jan 27-28 - Stockton	Mon, Nov 30, 20	Mon, Dec 7, 20	Mon, Dec 14, '20	Fri, Dec 18, '20	Mon, Dec 21, '20
Mar 24-25 - San Diego	Mon, Jan 25, 21	Mon, Feb 1, 21	Mon, Feb 8, '21	Wed, Feb 17, '21	Thu, Feb 18, '21
May 12-13 - San Francisco	Mon, Mar 15, 21	Mon, Mar 22, 21	Mon, Mar 29, '21	Wed, Apr 7, '21	Thu, Apr 8, '21
June 23-24 - Sacramento	Mon, Apr 26, 21	Mon, May 3, 21	Mon, May 10, '21	Wed, May 19, '21	Thu, May 20, '21
Aug 18-19 - Los Angeles	Mon, Jun 21, 21	Mon, Jun 28, 21	Tue, Jul 6, '21	Wed, Jul 14, '21	Thu, Jul 15, '21
Oct 13-14 - Baskerfield	Mon, Aug 16, 21	Mon, Aug 23, 21	Mon, Aug 30, '21	Wed, Sep 8, '21	Thu, Sep 9, '21
Dec 8-9 - Riverside	Mon, Oct 11, 21	Mon, Oct 18, 21	Mon, Oct 25, '21	Wed, Nov 3, '21	Thu, Nov 4, '21

* No Scheduled Meeting in: February, April, July, September and November

Moved - July 4 (Observed)

Moved -Christmas

Moved -Christmas



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
Imperial County Transportation Commission (ICTC)
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When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the CTC meeting date. Friday, **April 23**, 2021 is the next deadline (for the June 23 – 24, 2021 CTC meeting).

Per the Interim Timely Use of Funds Policy (officially adopted at the December 2 – 3, 2020 CTC meeting), project components that are programmed in Fiscal Year 2019-20 that have not yet allocated:

The deadline to request an allocation was extended from the December 2 – 3, 2020 CTC meeting to the June 23 – 24, 2021 CTC meeting.

This amended Interim Timely Use of Funds Policy allows agencies that need extensions past the extended December deadline to submit new time extension requests for consideration at CTC meetings in January to June 2021.

In addition, per the Interim Timely Use of Funds Policy, projects that received a construction allocation (capital and/or support) at the October 2019, December 2019, or January 2020 Commission meetings:

The contract award deadline will be revised to allow 12 months to award instead of six months. Agencies require no additional action for this extension.

Further information is in an amended Interim Timely Use of Funds Policy online from the following link – <https://catc.ca.gov/-/media/ctc-media/documents/programs/shopp/Amended-TUF-Policy>

At-Risk Preliminary Engineering (PE) – Office Bulletin (OB) 20-03

Caltrans Division of Local Assistance released OB 20-03 on August 11, 2020, with these policy changes:

Except for projects with federal funds that require California Transportation Commission (CTC) allocation (Active Transportation Program, Trade Corridor Enhancement Program, State Transportation Improvement Program, etc.), local agencies may begin reimbursable Preliminary Engineering (PE) work prior to receiving federal authorization for such work, assuming the project and PE phase are included in a federally-approved Federal Statewide Transportation Improvement Program (FSTIP) document or an FSTIP amendment prior to incurring costs. Programming projects in the FSTIP or starting reimbursed work prior to authorization does not necessarily ensure a project is eligible for federal aid reimbursement.

National Environmental Protection Act (NEPA) approval will not occur until subsequent Right of Way and Construction phases are identified as fully funded and programmed in the FTIP.

Further information is in the full Office Bulletin available online at this following link –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2020/ob20-03.pdf>

Local Roadway Safety Plan (LRSP) Requirement

Highway Safety Improvement Program (HSIP) Cycle 11 (around April 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.

Details regarding this requirement are available through the following link – dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/local-roadway-safety-plans

On October 1, 2020, the Federal Highway Administration (FHWA) debuted a new LRSP resource website – <https://safety.fhwa.dot.gov/LRSPDIY>



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
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New! Electronic Signature-Fillable Exhibit 6-A Preliminary Environmental Study (PES) Form

The Exhibit 6-A Preliminary Environmental Study (PES) Form is now Electronic Signature-fillable. Use a PDF posted on the *Local Assistance Procedures Manual* forms webpage available at this following link –

<https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

June 30, 2021 – Funds Lapsing – Cooperative Work Agreement (CWA)

The Cooperative Work Agreement (CWA) process began December 21, 2020. In this process, agencies were provided with a list of projects funded with budget authority that expires on June 30, 2021.

For local agencies unable to submit invoices for the expiring funds to Caltrans District 11 by April 1, 2021, consider applying for a CWA. The one-time process extends budget authority for an additional two years.

Per State [Government Code \(GC\) 16304.3](#), an approved CWA is a binding contract or agreement between multiple parties, including the state or other governmental entities, or private nonprofit organizations, for work that cannot be completed for valid and substantial reasons during the period of time for which the funds are available for liquidation, and that meets certain criteria. The unliquidated balance subject to CWA approval shall revert to the fund of origin no later than eight years after the original appropriation.

In summary, the CWA is intended to be a two-year extension of project funding availability before lapsing. Please visit the GC 16304.3 webpage above for additional details. Local agencies must complete the CWA process to avoid lapsing of funds and seek an additional two years of funding availability. Beyond the eight years, which includes the two years extended by a CWA, funding may be at a high risk of reverting to the fund or origin and requiring local agencies to continue selecting projects from local funding sources.

If budget authority assigned to a project lapses, the funding is consequently lost. Failure to complete the project may result in local agency repayment of any state or federal funds already reimbursed to the agency for the project.

Please send specific questions to: [CWA Support – CWASupport @dot.ca.gov](mailto:CWASupport@dot.ca.gov)

New Caltrans Architectural & Engineering (A&E) Oversight Videos (updated on February 4, 2021)

Now available are additional short videos about key topics on the A&E Resources Website –

<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/consultant-selection-procurement>

Subsidized Classes for Local Agencies – Now Online

Schedule is available at the following link – <http://californialtap.org/index.cfm?pid=1077>

Send any questions to the California Local Technical Assistance Program Center: californialtap@csus.edu

The Active Transportation Resource Center (ATRC) offers customized training at no cost. The following link has more information – <https://caatpresources.org/1502>. To request training, contact ATRC@csus.edu

For questions about additional training opportunities, please contact the District 11 Local Assistance Training Coordinator, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov or by phone: 619-987-0766.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
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Disadvantaged Business Enterprise (DBE) Procedure Updates: Office Bulletin (OB) 20-04

Caltrans Division of Local Assistance OB 20-04, issued on September 4, 2020, has several updates to Disadvantaged Business Enterprise (DBE) procedures to better reflect federal regulation requirements.

For example, *Local Assistance Procedures Manual (LAPM)* Exhibit 9-F must accompany every invoice that involves payment to a DBE subcontractor.

Further information is in the full Office Bulletin available online at this following link –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2020/ob20-04.pdf>

Title VI Nondiscrimination Program

A reminder for local agencies to comply with all Title VI requirements. See *Local Assistance Procedures Manual (LAPM)* Section 9.2, Title VI of the Civil Rights Act of 1964 (Title VI) and Related Statutes:

Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR part 21).

Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract. U.S. Department of Transportation Order No.1050.2 requires Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to Title VI program and compliance review at any time.

Link to guidance for Title VI complaints - dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi

A Frequently Asked Questions (FAQ) document linked below has further details related to the September 17, 2020, requirement to include Appendix E of the Title VI Assurances in federal-aid contracts and agreements - localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances

Quality Assurance Program (QAP) – Renewals for 2021 and 2022

The schedule on the following page lists due dates for eligible agencies in Imperial County.

As a reminder, Quality Assurance Program (QAP) approval expires in September 2021 for the County of Imperial and in January 2022 for the City of Imperial.

Updated QAP packages must be submitted to the Local Area Engineer, Ben Guerrero. Otherwise, no Construction funding authorization requests will be processed.

QUALITY ASSURANCE PROGRAM (QAP)

UPDATED BY A. SANCHEZ ON FEBRUARY 2, 2021

Agency	QAP Current	QAP Expires	
BRAWLEY	10/10/2019	10/10/2024	
CALEXICO	4/9/2020	4/9/2025	
CALIPATRIA	7/14/2019	7/14/2024	
COUNTY OF IMPERIAL	9/14/2016	9/14/2021	
EL CENTRO	5/28/2020	5/28/2025	
HOLTVILLE	7/14/2019	7/14/2024	
IMPERIAL (CITY)	1/9/2017	1/9/2022	
ICTC	1/9/2020	1/9/2025	
WESTMORLAND	9/25/2020	9/25/2025	



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

Memorandum

Date: March 24, 2021
To: ICTC Management/Commission Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Technical Advisory Committee meeting for the month of March 2021.

- 1. SCAG Joint Policy Committee Meeting March 2021:** In lieu of a regular schedule of Policy Committee Meetings SCAG held a Joint Policy Committee (JPC) meeting. The JPC was held to present SCAG's Racial Equity and Regional Planning "Baseline Conditions Report." In July 2020 SCAG adopted a resolution affirming its commitment to advancing justice, equity, diversity, and inclusion throughout Southern California. Since adoption of the resolution an ad hoc "Special Committee on Equity and Social Justice" has been meeting on a quarterly basis to advance efforts on an Early Action Plan (EAP). The Racial Equity EAP provides a set of goals and strategies designed to advance racial equity through SCAG's policies, practices, and activities.
- 2. SCAG March Regional Council (RC) Meeting:** At SCAG's March 4th Regional Council Meeting the board took action to approve the final 6th cycle Regional Housing Needs Assessment (RHNA) Allocation Plan. SCAG has completed all final reviews and appeals of the RHNA Allocation Plan. Upon approval the final plan will be submitted to the California Department of Housing and Community Development (HCD) for approval. Additionally, the RC approved the 2021 Federal Transportation Improvement Program (FTIP), including the associated transportation conformity determination.
- 3. SCAG 2021 General Assembly Delegate and Alternate Appointments:** SCAG has provided formal notice to all city clerks regarding the appointment of 2021 SCAG General Assembly Delegates and Alternates. Appointments should occur at a regularly scheduled council meetings to select one delegate and an alternate to vote at the General Assembly on behalf of the member city. Only the appointed delegate or alternate can vote at the convening of the 2021 SCAG General Assembly and must be present to do so.



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4. **SCAG 2021 General Assembly:** The annual convening of the SCAG General Assembly is scheduled for *Thursday May, 6th 2021*. The meeting will be held remotely. More information will be provided as it is made available. Please contact SCAG RAO David Salgado with any questions regarding the 2021 SCAG General Assembly.
5. **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region. The first Call prioritizes Active Transportation & Safety projects, and the second Call prioritizes efforts to increase housing production.

SCAG is pleased to announce the 2020-2021 Sustainable Communities Program (SCP) – Smart Cities & Mobility Innovations Call for Applications is now open to eligible applicants.

The program will provide resources for projects that support the implementation of three Connect SoCal key connections, focusing on smart cities and job centers, go zones, and shared mobility/mobility as a service, to expand upon our mobility ecosystems and advance the region's vision. Application Webinars will be held Monday March 8th and Monday April 5th. One to one sessions are also available through April 16 for any interested potential applicants who may need assistance. **Deadline to apply is April 23, 2021. Please feel free to contact SCAG RAO David Salgado with any questions.**

6. **SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions understand how their plans could impact the region’s most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
 - **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” in an effort to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
7. **SCAG Broadband Action Plan:** At the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.
8. **SCAG Aerial Imagery Project 2020-21 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery Flyover Project, the County of Imperial has agreed to facilitate a public procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. The project is currently in the final phases. A meeting was held recently to discuss proposed member contributions in time for budget development. The proposed local contribution amount is attached for review.

Breakdown of total cost and reserves per project partner:

Entity	Contribution	Contribution
SCAG	\$300,000.00	50.00%
IID	\$120,000.00	20.00%
Imperial County	\$100,000.00	16.67%
ICTC	\$30,000.00	5.00%
LAFCO	\$15,000.00	2.50%
City of El Centro	\$7,675.00	1.28%
City of Calexico	\$6,800.00	1.13%
City of Brawley	\$4,550.00	0.76%
City of Imperial	\$3,250.00	0.54%
City of Calipatria	\$1,275.00	0.21%
City of Holtville	\$1,075.00	0.18%
City of Westmorland	\$375.00	0.06%
Caltrans	\$10,000.00	1.67%
Total	\$600,000.00	100.00%
Cost of 2020 Flight	\$455,465.62	
Reserves for Next Flight	\$144,534.38	

Breakdown of cities total contribution:

City	Percentage Contribution	\$25,000.00
City of El Centro	30.70%	\$7,675.00
City of Calexico	27.20%	\$6,800.00
City of Brawley	18.20%	\$4,550.00
City of Imperial	13.00%	\$3,250.00
City of Calipatria	5.10%	\$1,275.00
City of Holtville	4.30%	\$1,075.00
City of Westmorland	1.50%	\$375.00

News Release

FOR IMMEDIATE RELEASE

February 4, 2021

Contact: Steve Lambert, The 20/20 Network
(909) 841-7527/ steve@the2020network.com



SCAG commits to developing a Broadband Action Plan to help cities, counties address the digital divide

Los Angeles – The nation’s largest metropolitan planning organization on Thursday committed to helping its 191 cities and six counties bridge the digital divide and increase broadband access in underserved communities throughout Southern California.

Within the SCAG region alone, 10 percent of households do not have access to adequate internet speeds or have no internet access whatsoever. These households are disproportionately located in low-income or rural areas, where the population is predominantly Black, Latino or over 65 years old.

A resolution adopted by the Regional Council of the Southern California Association of Governments (SCAG) is aimed at addressing a problem that has become even more pronounced during the COVID-19 pandemic as schools, many jobs, healthcare and a significant number of government services have gone online. Without adequate broadband infrastructure, underserved communities find themselves at a bigger disadvantage, resulting in a widening of the equity gap.

The resolution adopted Thursday directs SCAG staff to develop a Broadband Action Plan, which would include:

- Developing a model resolution and policy paper for local jurisdictions, addressing the digital divide.
- Pursuing grant funding opportunities and partnerships to assist local jurisdictions with broadband implementation.
- Convening a working group to develop ways to facilitate rapid deployment of broadband technology such as streamlining the permit process, lowering fees to a reasonable level, and reducing the cost of entry and operation of broadband systems within underserved communities.
- Including broadband planning, data and research findings, and strategies as part of SCAG’s work in promoting an inclusive Regional Economic Recovery and Strategy.

“Closing the digital divide is critical to our commitment to addressing economic and social disparities within communities of color,” said SCAG President Rex Richardson, Vice Mayor of Long Beach.

“Broadband has become essential infrastructure for the 21st century, but as many as 10% of Southern California households – disproportionately located in low-income communities – continue to be left out in the cold.”

Under Richardson’s leadership, SCAG declared racism a public health crisis, established a special committee on equity and social justice, and focused its 2020 Southern California Economic Summit on developing an inclusive recovery strategy.

Those efforts have underscored just how onerous the digital divide has become, and the need to expedite the development of broadband infrastructure and prove connectivity at an affordable rate.

“It’s a vicious cycle for residents in disadvantaged communities, who are struggling to participate in the digital landscape due to lack of affordability or infrastructure,” said Kome Ajise, SCAG’s Executive Director. “Our aim is to build regional cohesiveness and work with local municipalities to develop the framework and support they need to address this critical task.”

###

About SCAG

SCAG is the nation’s largest metropolitan planning organization, representing six counties, 191 cities and nearly 19 million residents. SCAG undertakes a variety of planning and policy initiatives to plan for a livable and sustainable Southern California now and in the future. For more information about SCAG, please visit: www.scag.ca.gov.

6TH CYCLE RHNA UPDATE

On Feb. 16, the Regional Housing Needs Assessment (RHNA) Subcommittee/Appeals Board reviewed and recommended the 6th Cycle proposed Final RHNA Allocation Plan for further recommendation to the Community, Economic, and Human Development (CEHD) Committee. On Feb. 21, the CEHD Committee reviewed the proposed Final RHNA Allocation Plan and recommended it to the Regional Council for adoption at a public hearing scheduled for March 4. The Final RHNA Allocation Plan includes a redistribution of successfully appealed units from the RHNA appeals process and must be consistent with the regional determination provided by the California Department of Housing and Community Development (HCD) in October 2019.

The RHNA Subcommittee and CEHD Committee at their respective February meetings also reviewed and recommended a resolution to address various issues that were raised during the RHNA process. The resolution outlines a strategy for SCAG to explore these reforms, such as a continuation of supporting subregions and local jurisdictions through the Regional Early Action Planning (REAP) program, facilitations of discussion with HCD, statewide committee participation, legislative changes, and enhanced communications with county transportation commissions, policymakers, and stakeholders. The resolution will be included in the March 4 Regional Council agenda for adoption. For more information, please visit the [RHNA webpage](#).

CALL FOR COLLABORATION GRANT APPLICATION CLOSES, AWARD ANNOUNCEMENTS ANTICIPATED IN THE COMING WEEKS

In partnership with SCAG, the California Community Foundation (CCF) released the Call for Collaboration request for proposals on Jan. 19, inviting community organizations and their government partners to apply for small grants that fund the development of community-based policies and plans that support increased housing production. SCAG and the CCF issued widespread outreach and hosted a webinar to support community groups in developing their applications. As of the Feb. 23 deadline, dozens of applications had been received from organizations across the SCAG region. A review panel of foundations, academic scholars, housing professionals, and SCAG representatives has been carefully crafted to review proposals and identify grantees. The anticipated date of grantee award announcements is March 19, with grantees beginning an 18-month performance period on April 1. For more information about the [Call for Collaboration](#), please contact Alisha James at james@scag.ca.gov.

THIRD SUSTAINABLE COMMUNITIES PROGRAM CALL FOR APPLICATIONS RELEASED

On Feb. 8, SCAG released the third Sustainable Communities Program Call for Applications, which is open through April 23 and is focused on Smart Cities & Mobility Innovations. Applicants can apply for technical assistance for project types focusing on smart cities and job centers, go zones, and shared mobility and mobility as a service. Staff will hold two webinars to support application development and highlight best practices for eligible program areas on both March 8 and April 5. Staff is also holding weekly office hours for one-on-one coaching to support application development. To learn more and sign up for the upcoming webinars and office hours, please visit the [2020-2021 Sustainable Communities Program Call for Applications webpage](#).

SCAG LEADERSHIP MEETS WITH CONGRESSIONAL REPRESENTATIVES TO DISCUSS REGIONAL PRIORITIES

On Feb. 10, President Rex Richardson, First Vice-President Clint Lorimore, Second Vice-President Jan Harnik, and Immediate Past President Alan Wapner, and I conducted two virtual meetings, respectively, with Congressman Ken Calvert (R-Corona), Member of the House Appropriations Energy and Water Subcommittee, and Congressman Mike Garcia (R-Santa Clarita), Member of the House Appropriations Transportation and Housing & Urban Development Subcommittee. They were joined by Regional Council Members Juan Carrillo, Peggy Huang, David Pollock, Steve Manos, and Karen Spiegel.

The meetings provided an opportunity for leadership to advocate and discuss some of the agency's most critical federal legislative priorities. First, to support direct and flexible federal aid for all cities, regardless of population size, to help with unexpected COVID-19-

related expenses and to backfill tax revenues losses. Secondly, to support a long-term federal surface transportation reauthorization bill. The Fixing America's Surface Transportation (FAST) Act was extended for one-year to Sept. 30, which will give Congress more time to work on a new bill. Lastly, against the backdrop of the COVID-19 pandemic that has amplified the need for reliable and affordable broadband services, local governments and the private sector must have a strong federal partner as they deploy broadband infrastructure especially in underserved communities.

NEW MEMBER ORIENTATION

On Feb. 23, SCAG Regional Council President Rex Richardson, Executive Director Kome Ajise, and staff hosted a New Member Orientation for Regional Council members that have joined SCAG as a result of the November 2020 General Election outcomes. Staff provided an in-depth presentation that covered multiple topics such as the agency's governing structure, member benefits, and major ongoing projects. There was also an opportunity for members to ask questions on Connect SoCal, housing and economic recovery efforts, and other significant regional planning initiatives. Future New Member Orientations will be planned as needed to provide new members with an opportunity to learn more about SCAG, meet key staff, and discuss important programs and initiatives.

SCAG HOSTS TRIBAL GOVERNMENT LISTENING TOUR AND PRESENTS CONNECT SOCAL TO TRIBAL ALLIANCE OF SOVEREIGN NATIONS

In January, SCAG gave a presentation on Connect SoCal to the Tribal Alliance of Sovereign Indian Nations, who subsequently identified two members for GLUE Council membership. In February, President Rex Richardson and Tribal Government Regional Councilmember Andrew Masiel, Sr., hosted the Tribal Government Listening Tour, which was attended by elected officials from the Agua Caliente Band of Cahuilla Indians, Chemehuevi Indian Tribe, Pechanga Development Corporation, Santa Rosa Band of Cahuilla Indians, Morongo Band of Mission Indians, Torres-Martinez Desert Cahuilla Indians, and the Torres-Martinez Gaming Commission. Since 2006, SCAG's Bylaws have ensured that the Native American perspective is represented at the policy decision-making level by providing voting seats to tribal government representatives on the General Assembly, Regional Council, and Policy Committees.

INCLUSION, EQUITY, DIVERSITY & AWARENESS WEBPAGE, BASELINE CONDITIONS REPORT & PUBLIC SURVEY RELEASED

At its July 2020 meeting, SCAG's Regional Council adopted [Resolution 20-623-2](#), declaring systemic racism a human rights and public health crisis. The resolution affirms SCAG's commitment to work in partnership with others to close the gap of racial injustice and meaningfully advance inclusion, diversity, equity, and awareness. The [Special Committee on Equity & Social Justice](#) was formed to advise SCAG's Regional Council on policies and practices to: 1) End racial and social disparities internal to the agency; 2) Strengthen the way it engages and convenes to protect and expand community voice and power; and 3) Work in partnership with others to close the gap of racial injustice and better serve communities of color, and in so doing, serve all the people of the region. To bring together the agency's work regarding inclusion, equity, diversity and awareness, SCAG has published a [webpage](#) that provides a working definition of Racial Equity and covers the various work items currently underway, released the [Racial Equity: Baseline Conditions Report](#), and launched a [public survey](#) to gather input on the development of the Racial Equity Early Action Plan. For updates, please visit the [Inclusion, Equity, Diversity & Awareness page on the SCAG website](#).

SCAG'S INCLUSIVE ECONOMIC RECOVERY STRATEGY UPDATE

As part of SCAG President Rex Richardson's [2020-2021 Work Plan](#), SCAG is developing an Inclusive Economic Recovery Strategy that aims to support an equitable and inclusive economic recovery for the SCAG region. SCAG will be hosting 25–30 small focus groups from late February to early April for various industries to gather feedback and insights into what an inclusive economy would look like in their respective sectors and how SCAG can provide support. SCAG has kicked off the first seven convenings, meeting with community-based organizations, labor unions, incubators and accelerators, financial sector representatives, and commercial developers. In these first set of focus groups, we received invaluable input on the needs of each sector and SCAG's potential role in addressing these needs and narrowing racial disparities in accessing opportunities to economic mobility. SCAG will take the feedback from the convenings, combined with baseline data, to recommend strategies, policies, and programs for increasing our regional competitiveness and accelerating the creation of family supporting jobs.

SAVE THE DATE: 32ND ANNUAL DEMOGRAPHIC WORKSHOP

SCAG and the University of Southern California Sol Price School of Public Policy will jointly host the 32nd Annual Demographic Workshop as a virtual two-day event on June 8 and June 15 from 1:30 p.m. – 4:45 p.m. The theme for this year's program is "The Post-Pandemic City." Over the last year, Southern Californian residents, and the nation as a whole, have experienced extraordinary changes in all aspects of their lives such as those related to family formation and childcare, healthcare, employment, commuting, and housing accommodations. A demographic check-up panel covers the latest trends in migration, fertility, and vaccination, as well as the new 2020 Census counts due for release. Additional panels will focus on myths and realities of California's mass exodus and declining mobility, and the new trends in workplace, travel, and residential locations. The program will also include a keynote address and a series of expert-led roundtable discussions to build skills about topics discussed. Online registration will be available soon. For more information, please contact John Cho at choj@scag.ca.gov.

GLUE COUNCIL RECONVENES IN 2021

On Feb. 8, SCAG reconvened the Global Land Use & Economic (GLUE) Council, bringing together existing members and new members that reflect diverse industries from across the region. Staff provided presentations including updates on Connect SoCal, RHNA, SCAG's housing program, and legislative bills related to housing and land use policy. SCAG will continuously share its legislative agenda to keep GLUE Council members informed and receive industry-specific feedback. The framework of the Inclusive Economic Recovery Strategy (IERS), part of the President's Work Plan, was also shared by staff. As part of the work plan, SCAG will host a dedicated focus group for the GLUE Council to learn more about how they see local and regional governments supporting efforts to promote an economic recovery that is centered on racial and gender equity. Members suggested many potential topics for future meetings, including adjustments to the models used for Connect SoCal on population growth, utility companies contributing to permitting process evaluation in smart cities initiatives, regionally responding to the Climate Action Plan for Transportation Infrastructure process, the complexity of the state's new vehicle miles traveled (VMT) goals, and the region's overall economic picture.

TOOLBOX TUESDAY TRAINING FOCUSES ON PRESENTING DATA AND MAPS

On Feb. 23, SCAG hosted "StoryMapping: Transforming Data into Interactive Stories," a Toolbox Tuesday webinar that included an overview of ArcGIS StoryMaps and how it can be used to create immersive web-based stories or presentations by combining data, text, interactive maps, and other multimedia content. The webinar introduced participants to various types of StoryMaps, featured professionals using the tool, showcased regional StoryMaps from local jurisdictions and students, and closed with a tutorial on developing StoryMaps. The [2021 SCAG Student Showcase](#) was also briefly discussed as it is a StoryMap competition available to qualified students in the SCAG region. Please visit the [Toolbox Tuesday Online Training Materials page](#) for a recording of the webinar and other downloads of this training, as well as to access prior trainings and materials.

SCAG NATURAL & FARM LANDS CONSERVATION WORKING GROUP MEETS

On Feb. 25, SCAG hosted the Natural & Farm Lands Conservation Working Group. Meeting since 2014, the purpose of the working group is to provide a forum for stakeholders to share best practices and develop recommendations for natural and agricultural land conservation throughout the region and has been instrumental in the formation and implementation of Connect SoCal's conservation policies and strategies. The most recent meeting featured several presentations, many of which focused on agriculture and grazing lands conservation. An update on the SoCal Greenprint was provided, after which feedback was sought from the group on agricultural-related data and how the tool will convey that information. An additional presentation was given on agricultural conservation efforts around California and engaged the group on how SCAG can implement agricultural conservation strategies based on goals in Connect SoCal. For more information about the group and to attend future meetings, please contact India Brookover at brookover@scag.ca.gov.

FY20-21 State Funded Project Obligation List

Updated on 2/25/2021

State Funded Allocations: *The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2020/2021 (Starting July 1, 2020 thru June 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	State Amount in FY 2020/21 (in 000's)	Obligation Status
El Centro		Dogwood Road from Villa Road to Commercial Avenue	LPP	CON	\$339	RFA was submitted for March 2021 CTC meeting action
Holtville		Orchar Road/Cedar Avenue	LPP	CON	\$60	Obligated
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	ATP	R/W	\$44	Delay with RFA
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	ATP	CON	\$215	Delay with RFA
					\$658	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Allocation
ATP- Active Transportation Program
LPP- Local Partnership Program

FFY20-21 Federal Funded Project Obligation List

Updated on 2/25/2021

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2020/2021. (Starting October 1, 2020 thru September 30, 2021)*

Agency	Project ID	Project Name	Funding Type	Phase	Federal Amount in FY 2020/21 (in 000's)	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797	Delay on RFA
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291	Delay on RFA
El Centro	IMP190704	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	CON	\$343	RFA will be submitted March 2021
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$715	Working on R/W Certification - RFA will be submitted April 2021
Holtville	IMP190705	Cedar Avenue Sidewalk Improvements	CMAQ	CON	\$193	RFA will be submitted March 2021
Imperial	IMP190301	2nd Street Rehabilitation and Reconstruction from Old SR-86 to P Street	STBG	CON	\$1,841	60% Design Plans - RFA will be submitted late April early May 2021
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Ave. in Niland	CMAQ	PE	\$107	RFA submitted - pending Federal Approval mid March 2021
					\$4,287	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant



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Memorandum

Date: March 20, 2021
To: ICTC Management Committee and Commission Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management and Commission Meetings on March 24, 2021.

- 1) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting was held March 11, 2021. The meeting included updates on the Calexico East Port or Entry/Mexicali II bridge Widening Project by ICTC and a detailed presentation on the Calexico West Port of Entry / Mexicali I Mexico Roadway/Bridge Improvements from Secretaria de Infraestructura, Desarrollo Urbano y Reordenacion Territorial (SIDURT). Daniel Hernandez, Senior Resident Engineer from Caltrans provided a brief illustration of the work that will take place in Calexico in April. Daniel Hernandez presented on the State Route 98 Project from Ollie Avenue to Rockwood Avenue. We also, had the pleasure of having Jose Marquez from Caltrans who provided a detailed presentation on the California-Baja 2021 Border Master Plan that was finalized this past month. Plus, economic development updates from IVEDC and Mexicali counterparts. The next IMBA meeting is scheduled for May 13, 2021.*
- 2) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** *The Study was completed and adopted by the Commission on January 27, 2021. A final study is on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>.*
- 3) **Calexico East Port of Entry Bridge Widening Project:** *The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC staff is completing the procurement process and plans to present an award action to Management and Commission during the March 24, 2021 meetings.*
- 4) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** *On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of*

California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*

- 5) **Calexico On-Demand Transit** is a proposed demonstration of demand-responsive transit service, dynamically-routed microtransit service with plug-in hybrid electric vehicles (PHEV) to bridge transportation gaps and provide connectivity between services and locations across the City of Calexico, California. Covering 7.5 square miles (including 1.19 square miles outside of the 535 zone), instead of a fixed route service within the City, the service will provide curb-to-curb pick-up and drop-off and will feature:
- Three 6-passenger PHEVs
 - A Custom-branded passenger application for app-based ride hailing;
 - Drivers, vehicles, and full operations, including customer service;
 - Two Level 2 chargers to be located at the Imperial County Transportation Commission Bus Yard in El Centro (SB 535 disadvantaged zone); and
 - Seamless integration with Imperial County Transportation Commission's fixed route system.

ICTC has submitted a grant application for \$1 Million that will cover costs of vehicles and operations for two-years. The grant requires ICTC to be committed to fund a third year at \$500,000. The additional amount will be covered with other state funds available to ICTC. ICTC expects to receive announcement of award in April 2021.

- 6) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 7) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we have available of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract.

- 8) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23rd closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major*

delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.

- 9) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date is scheduled for mid-April with completion scheduled for April 2022.*
- 10) **FY 2019 Public Transit Fare Analysis:** *The final draft of the analysis was presented at the January 2021 meeting(s). The study is currently in the final public comment period. A pre-recorded bilingual presentation will be posted on the ICTC website in the upcoming weeks at: <http://www.imperialctc.org/publications-&-reports/transit-and-non-motorized/>*
- 11) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 12) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is in progress including studies. Next steps: Begin design and property (Right of Way) acquisition process.*
- 13) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft CAP and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. A final CAP will be presented to local jurisdictions Council/Board for review and approval for the months of May or June 2021.
- 14) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included

in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*

- 15) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
- 16) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
TOTAL	\$10,809,459*

**Estimate source is from the California League of Cities dated May 15, 2020*
<http://californiacityfinance.com/LSR2005.pdf>

- 17) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. *A final report was completed in the fall of 2020.*
- 18) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

19) Partnerships with IVEDC:

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021. SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in 2020. Recent updates to SBBC’s role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020.
- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency’s Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit’s (IVTs) Brawley

Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) **The Finnell Property** has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of no further action is required.
- (2) **The Chai Property** has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required.
- (3) **The Lesicka Property** has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required.
- (4) **The Dek Property** has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results.
- (5) **The Pioneers Property** has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan was approved and is underway.