



**1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
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**MANAGEMENT COMMITTEE**

**REMOTE PARTICIPATION ONLY**

**Wednesday, December 9, 2020**

**10:30 A.M.**

**CHAIR: MARCELA PIEDRA**

**VICE CHAIR: TYLER SALCIDO**

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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To participate on your computer via Zoom Meeting click on the following link:

<https://zoom.us/j/93967262589?pwd=V0F0QUxJZWVhXOUxHNE9WRIYyQ0EzOT09>

To Join the Meeting by Phone, use the following information:

Call in Number (669) 900-9128

Meeting ID: 939 6726 2589 #

Passcode: 242375 #

**I. CALL TO ORDER AND ROLL CALL**

**II. EMERGENCY ITEMS**

A. Discussion/Action of emergency items, if necessary.

**III. PUBLIC COMMENTS**

In compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org). Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/management-committee/>. If any member of the public wishes to address the Committee, please submit written comments by 5 p.m. on Tuesday, December 8, 2020. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**IV. APPROVAL OF THE ICTC CONSENT CALENDAR**

Approval of the consent calendar is recommended by the Executive Director

- |    |                                                 |                    |          |
|----|-------------------------------------------------|--------------------|----------|
| A. | Approval of Management Committee Draft Minutes: | September 9, 2020  | Pages 22 |
| B. | Receive and File:                               |                    |          |
|    | 1. ICTC Commission Minutes:                     | September 23, 2020 |          |
|    | 2. ICTC TAC Minutes:                            | October 22, 2020   |          |
|    | 3. ICTC SSTAC Minutes:                          | October 7, 2020    |          |
|    |                                                 | November 4, 2020   |          |

**V. REPORTS**

- A. ICTC/LTA/IVRMA Executive Director
  - See attached ICTC Executive Director Report on page 24
  - See attached LTA Executive Director Report on page 31
- B. Southern California Association of Governments
  - See attached report on page 32
- C. California Department of Transportation – District 11
  - See attached report on page 38
- D. Committee Member Reports

**VI. LTA ACTION CALENDAR**

- A. State Route 86 U.S. Border Patrol Checkpoint Improvement Project – Consultant Agreement, Modification #1 Page 53

It is requested that ICTC Management Committee forward this item to the LTA Board for review and approval after the receipt of public comment, if any:

- 1. Approve the change order under the amended scope of services of the Consultant Agreement, Modification #1 for the State Route 86 U.S. Border Patrol Checkpoint to AECOM Technical Services, Inc. in the amount of \$185,000.
- 2. Authorize the Chairperson to sign the consultant agreement, modification #1.

**VII. INFORMATION CALENDAR**

- A. Proposed Project on State Route (SR) 111 Page 84  
Presentation by Caltrans D-11 Traffic Safety & Operations, East Region Branch Chief, Hanh-Dung Khuu

**VIII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the Management Committee is scheduled on **Wednesday, January 13, 2021 at 10:30 a.m.**, via Zoom Meeting at the ICTC Offices at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

**IX. ADJOURNMENT**

- A. Motion to Adjourn

## **IV. CONSENT CALENDAR**

### **IV. CONSENT CALENDAR**

- A. Management Committee Draft Minutes:
  - September 9, 2020
  - B. Receive and File:
    - 1. ICTC Commission Minutes:
      - September 23, 2020
      - 2. ICTC TAC Minutes:
        - October 22, 2020
        - 3. ICTC SSTAC Minutes:
          - October 7, 2020
          - November 4, 2020

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
DRAFT MINUTES OF SEPTEMBER 9, 2020  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Rosanna Bayon Moore
City of Calexico	Miguel Figueroa
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Alexis Brown
County of Imperial	Tony Rouhotas
ICTC	Mark Baza (Non-Voting)

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Daveline Villasenor

**OTHERS PRESENT:** David Salgado: SCAG; Jose Ornelas, Ben Guerrero, Bing Luu: Caltrans; Liz Zarate: City of El Centro

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 8, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Piedra called the Committee meeting to order at 10:34 a.m., roll call was taken and a quorum was present.

**II. EMERGENCY ITEMS**

A. There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by [Rouhotas](#) seconded by [Wells](#) to approve the consent calendar as presented;  
**Motion carried unanimously.**

A.	Approved Management Committee Draft Minutes:	May 13, 2020
B.	Received and Filed:	
	1. ICTC Commission Minutes:	May 27, 2020
	2. ICTC TAC Minutes:	May 28, 2020

**V. REPORTS**

- A. ICTC Executive Director  
Mr. Baza provided updates from the report on page 16 of the agenda. Ms. Villasenor provided updates from the IVMRA program report on page 22.
- B. Southern California Association of Governments (SCAG)  
Mr. Salgado provided updates from the report on page 28 of the agenda.
- C. Caltrans Department of Transportation – District 11  
Caltrans updates were provided from the report on page 34 of the agenda by Mr. Luu and by Mr. Ornelas.

- D. Committee Member Reports
  - There were no updates.

## VI. DISCUSSION / ACTION CALENDAR

### A. IVRMA Membership Formula Discussion / Action for FY 2020/21

At the Board Meeting on June 24, 2020, the Board approved the IVRMA budget for Fiscal Year (FY) 2020/2021, that included membership fees in the amount of \$298,847.00. It was found that the population formula that determines membership fees currently differs from the formula used by ICTC and ICLTA for their accounting processes. For IVRMA, prison populations for both the City of Calipatria and the County of Imperial have been used to determine membership fees. Concern was expressed by staff that a change should be considered to use population formula similar to that used by ICTC and ICLTA. The attached spreadsheet describes the budget and fee changes to the following options:

- a. Under this option, the new population formula is approved for FY 2021/2022 and beyond; with no changes to the current approved membership fees and budget for current fiscal year 2020/2021.
- b. Under this option, approve modification minus the inmate population to only affect the County of Imperial and the City of Calipatria for this fiscal year. The total budget will decrease to \$289,689.10 for FY 2020/2021; and approve new formula for FY 2021-2022 and beyond. *This option will reduce budget reserve by approximately \$9,158.00.*
- c. Approve new formula and modify redistribution less the inmate population. The proposed change will affect all agencies fees, and total budget will remain the same.
- d. No change to current population formula and budget.

The ICTC Management Committee met on July 8, 2020 and forwarded this item to the IVRMA Board for review and approval, after the receipt of public comment:

- 1. Management Committee recommendation – approve option A: Approve the new population formula for FY 2021/2022 and beyond; with no changes to the current approved membership fees and budget for current FY 2020/2021

A motion was made by [Bayon Moore](#) seconded by [Piedra](#). Roll call was taken:

Brawley – Yes  
Calexico – Yes  
Calipatria – Not present  
El Centro – Yes  
Holtville – Yes  
Imperial – Yes  
Westmorland – Not present  
County of Imperial – No  
County of Imperial – Not present  
**Motion passes.**

## VII. INFORMATION CALENDAR

### A. Tri-ennial Performance Audit Findings, Responses and Action Plan

The State of California requires that Transportation Planning Agencies undergo a performance audit every three years as a result of receiving Transportation Development Act (TDA) funds. The consultant conducted audit focused primarily on administration of the TDA funded

programs and services over a three-year period of time. The six audit documents were for: 1. ICTC 2. Imperial Valley Transit (IVT) 3. IVT ACCESS 4. IVT RIDE 5. IVT MedTrans and 6. Yuma Citizens Area Transit (YCAT) Routes 5 (Blue) and 10 (Turquoise)

The audits noted various findings including those which were noted in the last audit that was completed and the current audit. Staff has already begun to address the findings noted within the audits. The following outlines the findings and ICTC’s responses and plans for action.

<b>TDA Triennial Performance Audit Findings and Resolutions</b>	
<b>Finding</b>	<b>Resolution</b>
Ensure State Controller Reports are submitted in a timely manner.	ICTC is working with the auditing team to begin and complete required audits and reports.
Ensure the RTPA’s fiscal audits are completed no later than 12 months following the end of the fiscal year.	ICTC is working with the auditing team to begin and complete required audits and reports.
For any operator using STA funds for operating purposes, ICTC should include the test against the two qualifying efficiency standards as part of the TDA claim process.	The consulting team forwarded a sample spreadsheet to utilize for qualifying calculations. ICTC has completed the necessary calculations and intends to do so moving forward.
Prepare and implement a standardized orientation process for new ICTC Board members.	ICTC is working towards developing a standardized orientation process for new ICTC Board Members.
Reaffirm ICTC’s definitions of “unmet transit need” and “reasonable to meet” as part of each annual unmet transit needs finding.	ICTC will implement the reaffirmation of its Unmet Transit Needs definitions and criteria on an annual basis.
IVT should ensure its website is fully usable for monolingual Spanish-speaking individuals.	ICTC is reviewing any areas where further adjustment can be completed to IVT’s website to further accommodate Spanish speaking individuals.
Identify supplemental local revenues that will bring the farebox recovery ratio up to at least 10 percent – <b>IVT Access</b>	ICTC is reviewing possible local revenue sources to assist with farebox recovery for all applicable transit services.
Review opportunities for increasing local revenue to boost farebox recovery – <b>IVT Medtrans Service</b>	In FY 19-20, ICTC reduced the farebox ratio for the Medtrans service to 10% from 15%. ICTC also increased the fare structure for the service to help boost farebox recovery. Staff will continue to monitor and hopes to achieve farebox ratios post the pandemic.
Conduct regular passenger surveys to gauge customer satisfaction and service need – <b>IVT Medtrans Service</b>	ICTC will implement frequent surveys for passengers to gauge customer satisfaction and service need.
Ensure TDA fiscal audits of all IVT operations are completed no later than 270 days following the end of the fiscal year – <b>IVT Ride</b>	ICTC is working with the auditing team to begin and complete required audits and reports.

**VIII. NEXT MEETING DATE AND PLACE**

The next meeting of the **Management Committee** is scheduled for **September 9, 2020** at the **ICTC Offices and via Zoom Meeting.**

**IX. ADJOURNMENT**

A. Meeting adjourned at 11:22 a.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**

**DRAFT MINUTES FOR SEPTEMBER 23, 2020**

**6:00 p.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	George Nava – Chairman via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Bill Hodge
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Robert Amparano via zoom
City of Westmorland	Larry Ritchie via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Ryan Kelley via zoom

**NON-VOTING MEMBERS PRESENT:** Caltrans District 11 Gustavo Dallarda via Zoom

**STAFF PRESENT:** Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Daveline Villasenor, Layla Sarwari via zoom (Counsel)

**OTHERS PRESENT:** All via zoom – David Salgado: SCAG; Ann Fox, Jose Ornelas: Caltrans; Cesar Sanchez: First Transit; Tyler Salcido: City of Brawley.

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The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, September 23, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

*Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.*

**I. CALL TO ORDER AND ROLL CALL**

**Chair Nava** called the Commission meeting to order at 6:12 p.m. Roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were no public comments received.

**IV. CONSENT CALENDAR**

A. Approval of the ICTC Commission Draft Minutes: July 22, 2020

B. Receive and File:

1. ICTC Management Committee Draft Minutes: July 8, 2020
2. ICTC SSTAC Minutes: October 7, 2020
3. ICTC TAC Minutes: July 23, 2020
4. ICTC Draft TAC Minutes: August 27, 2020

C. 2021 Active Transportation Program Regional Guidelines

1. Approved the following methodology for assigning points of the 2021 Active Transportation Program Regional Guidelines:

- a. 20 points for projects that have been identified in an adopted local and/or regional plan; and
- b. Zero points for projects that have not been identified in an adopted local and/or regional plan.

D. State of Good Repair Grant Program, FY 2020-21

- 1. Approved the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2020-21 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

A motion was made by [Hodge](#) and seconded by [Plancarte](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <a href="#">Plancarte</a>	Yes
County of Imperial <a href="#">Kelley</a>	Absent
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion Passed.**

**V. REPORTS**

A. ICTC Executive Director

Mr. Baza had updates on the following items:

- 2020 Mobility 21 Virtual Summit
- Calexico East Port of Entry Bridge Widening Project

Mr. Aguirre had updates on the following items:

- IVT Free Fares Program
- Potential bus stops in Calipatria

Ms. Mendoza had updates on the following items:

- Imperial Mexicali Binational Alliance
- SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study
- A full list of updates and announcements can be found on page 30 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had updates on the following items:

- The SCAG Economic Summit will be held virtually on December 1, 2020.
- 2020 SCAG SCP Grants are due on November 13, 2020.
- Connect SOCAL was formerly adopted by the SCAG Regional Council on September 3, 2020.
- Go Human campaign relaunched in August.
- The 2020 LEAP grant program has extended its deadline to January 31, 2021.
- The report is on page 39 of the agenda.

C. California Department of Transportation (Caltrans)

Mr. Dallarda was available via zoom to present on the Caltrans report.

- An update was provided regarding the I-8/Imperial Ave. Interchange project. The project is going well and ahead of schedule.
  - A full list of updates and announcements can be found on page 49 of the agenda.
- D. Commission Member Reports
- Ms. Viegas-Walker reminded all regarding the League of California Cities meeting tomorrow (September 24<sup>th</sup>).
  - Ms. Viegas-Walker congratulated Mr. Aguirre for participating in the CalCOG Karl Program.
  - Mr. Ritchie brought awareness to the Census 2020. He stated that he participated in a parade.
  - Mr. Nava thanked ICTC for their assistance and participation in the Mobility 21 endeavor.
  - Mr. Nava also thanked Mr. Aguirre for the ride-along on the Gold Line in Brawley.

**VI. ACTION CALENDER**

- A. Coordinated Public Transit – Human Services Transportation Plan Update – Award Recommendation

The ICTC Management Committee met on September 9, 2020 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of the Agreement for the Coordinated Public Transit – Human Services Transportation Plan Update to *Moore and Associates* in the amount of \$74,293.46.
2. Authorized the Chairperson to sign the agreement.

A motion was made to approve the agreement as stated above by [Walker](#) and seconded by [Amparano](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Yes
County of Imperial <small>Kelley</small>	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion Passed.**

- B. Agreement for Professional Maintenance Audit Reporting Services of the ICTC Transit Operations – Calendar Years 2020-2022

The ICTC Management Committee met on September 9, 2020 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the agreement for the IVT Transit Maintenance Audit effective October 1, 2020, for the audit period of calendar years 2020, 2021 and 2022, with the firm of **TRC Engineering Services, LLC**:

- A. For the fiscal reporting period of July 1, 2020 through June 30, 2021, the annual not to exceed fee is set at \$16,796
- B. For the fiscal reporting period of July 1, 2021 through June 30, 2022, the annual not to exceed fee is set at \$16,796
- C. For the fiscal reporting period of July 1, 2022 through June 30, 2023, the annual not to exceed fee is set at \$16,796
- D. For the post-delivery inspection service fee of \$860 per event.

A motion was made to approve the agreement as stated above by [Nava-Froelich](#) and seconded by [Viegas-Walker](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Absent
County of Imperial <small>Kelley</small>	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion Passed.**

- C. On Call Engineering, Architecture and Professional Support Services – Task Order Issuance – Civil Pros – Calexico Intermodal Transportation Center (ITC) – Engineering Support Services

The ICTC Management Committee met on September 9, 2020 and forwarded this item to the Commission for their review and approval after public comment, if any:

- 1. Approved the Task Order Award for engineering support services for the Calexico ITC to Civil Pros in the amount of \$103,727.00.
- 2. Authorized the Chairperson to sign the Task Order.

A motion was made to approve the agreement as stated above by [Viegas-Walker](#) and seconded by [Nava-Froelich](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Absent
County of Imperial <small>Kelley</small>	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion Passed.**

- D. Memorandum of Understanding (MOU) between Imperial County Transportation Commission (ICTC) and the U.S. Border Patrol Air & Marine, Program Management Office (BPAM PMO) for the Border Patrol Checkpoint Project at SR-86

The ICTC Management Committee met on September 9, 2020 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the Final Memorandum of Understanding (MOU) for the State Route 86 (Northbound) Border Patrol Checkpoint Project between ICTC and the U.S. Border Patrol Air & Marine, Program Management Office

A motion was made to approve the agreement as stated above by [Kelley](#) and seconded by [Nava](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Absent
County of Imperial <small>Kelley</small>	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion Passed.**

- E. Donation Acceptance Agreement between U. S. General Services Administration (GSA) and Imperial County Transportation Commission (ICTC) for the Calexico East Port of Entry Bridge Widening Project

The ICTC Management Committee met on September 9, 2020 and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Authorized the Chairman to sign the Donation Acceptance Agreement between U. S. General Services Administration (GSA) and Imperial County Transportation Commission (ICTC) for the Calexico East Port of Entry Bridge Widening Project

A motion was made to approve the agreement as stated above by [Hodge](#) and seconded by [Viegas-Walker](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial <small>Plancarte</small>	Absent
County of Imperial <small>Kelley</small>	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

**Motion passed.**

**VII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **October 28, 2020 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

**VIII. ADJOURNMENT**

- A. Meeting adjourned at 6:52 p.m. (Nava/Ritchie).



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PHONE: (760) 592-4494  
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**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

**October 22, 2020**

**Present:**

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Isabel Garcia	City of Imperial
Lily Falomir	City of Calexico
George Galvan	City of Calipatria
Frank Fiorenza	IID

**Others:**

Marlene Flores	ICTC
David Salgado	SCAG
Gordon Gaste	City of Brawley
Manuel Cabrera	City of Brawley
Andres Miramontes	City of Brawley
Ana Gutierrez	City of Brawley
Javier Luna	City of El Centro
Christian Rodriguez	City of El Centro
Angel Hernandez	City of El Centro
Felix DeLeon	City of El Centro
Catherine Gutierrez	City of El Centro
Rachel Fonseca	City of Westmorland
Kariza Preciado	City of Holtville
Ben Guerrero	Caltrans
Kevin Hovey	Caltrans
Victor Garcia	Holt Group
Lorianne Esturas	SCAG
Kimberly Clark	SCAG
David Von Stroh	Cambridge Systematics
Reema Shakra	
Greig Asher	
Adriana Amezcua	

*Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.*

The meeting was called to order at 10:06 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Introductions
2. A *motion* was made to adopt the minutes for September 24, 2020 (**Galvan/Falomir**) **Motion Carried.**
3. **Southern California Association of Governments (SCAG) Presentation:** SCAG Climate Adaptation Framework (*Presented by: Lorianne Esturas, Assistant Regional Planner*)  
SCAG and Consultant team provided an overview of the SoCal Climate Adaptation Framework to TAC members. SCAG shared new tools for local jurisdictions on communication and outreach strategies that can help local agencies and community-based organizations engage with residents to understand better how climate related hazards are affecting community members. As part of the overall Framework, SCAG will be working with local municipalities to assess the unique issues affecting the SCAG region, available planning tools and resources, scientific data, and messaging strategies. After the presentation, Q&A time was open for TAC members. Angel Hernandez from the City of El Centro requested an example of the General Plan Model Policies and other local agencies as well were interested.

SCAG will host a “Southern California Regional Climate Adaptation Framework” Toolbox on Tuesday, December 8<sup>th</sup> from 10:00-11:00a.m. The training will give a more in-depth walk-through of the Adaptation Framework tools and resources.

#### 4. ICTC Updates / Announcements

(*Presented by ICTC Staff*)

- a. **Transit Planning Updates-** Marlene Flores provided a brief update on transit. Based on the current events surrounding the COVID-19 Pandemic, ICTC is still operating under COVID-19 requirements.
  - b. **Transportation Planning Updates (by Marlene Flores):**
    - **Regional Climate Action Plan (CAP) Update**  
Marlene Flores provided a quick update on the Regional CAP. ICTC is in the process of conducting Stakeholder meetings to gain insights from local agencies and hear their ideas on how the greenhouse (GHG) reduction measures ICTC is considering can be most effective for the community.  
The stakeholder meetings are scheduled for October 27<sup>th</sup> through November 5<sup>th</sup> for a one-hour meeting on one of those days. A Doodle Poll was created for stakeholders to provide their availability. ICTC encourages stakeholders to provide their available times no later than October 23, 2020.
  - c. **FFY 2019-20 Programmed Project Updates**
    - Beginning October 1, 2020 agencies are allowed to move forward with request for authorization (RFA) for CMAQ, STBG and ATP programmed in FY2020/2021. A list of projects is part of the agenda. Agencies provided a quick update on their projects. Ben Guerrero asked if we can provide the list of projects and he will add comments to each project.
  - d. **LTA Bond Updates: 2012 and 2018**
    - Brawley provided an update on their LTA Bond for 2012. Brawley completed the process to submit.
- #### 5. SCAG Updates / Announcements (by David Salgado)

- **The 11th Annual Southern California Economic Summit:** On Tuesday, Dec. 1, SCAG will host the Southern California Economic Summit virtually for the first time in its 11-year history. This annual conversation about the state of the region’s economy comes at a time of unprecedented crisis. General admission tickets are \$50. The ticket fee may be waived for elected officials and city managers of SCAG’s member jurisdictions. There will be no general admission refunds after Nov. 9. Online registration closes Nov. 30.
- **2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region.

**6. Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

**7. Caltrans Updates / Announcements (By: Ben Guerrero)**

**Local Assistance:** Ben Guerrero provided updates on local assistance.

**Inactive Projects-** As of October 9, 2020, the INACTIVE and Future Inactive list was updated. Action is required by the Imperial County Transportation Commission, as well as these cities: Brawley and El Centro. November 20, 2020 is the deadline to submit Inactive invoices. District 11 must receive accurate and complete invoices to prevent de-obligation of federal funds! Verify on the “Inactive” link shown below for Inactive Project dates.

**November 2, 2020 – Highway Safety Improvement Program (HSIP) Cycle 10 Call for Projects (update)** Caltrans Division of Local Assistance announced the local HSIP Cycle 10 Call-for-Projects on May 5, 2020. The application deadline is November 2, 2020.

**November 2020 – New Federal Lands Access Program (FLAP) Call for Projects (due in April 2021)** An announcement calling for new Federal Lands Access Program (FLAP) projects is anticipated in November 2020. The deadline for “FLAPplications” is expected to be in April 2021. The outreach plan is to schedule webinars that assist tribal and local agencies, as well as Caltrans, with this process.

**At-Risk Preliminary Engineering (PE) – Office Bulletin (OB) 20-03**

Caltrans Division of Local Assistance released OB 20-03 on August 11, 2020, with these policy changes:

Except for projects with federal funds that require California Transportation Commission (CTC) allocation (Active Transportation Program, Trade Corridor Enhancement Program, State Transportation Improvement Program, etc.), local agencies may begin reimbursable Preliminary Engineering (PE) work prior to receiving federal authorization for such work, assuming the project and PE phase are included in a federally-approved Federal Statewide Transportation Improvement Program (FSTIP) document or an FSTIP amendment prior to incurring costs. Programming projects in the FSTIP or starting reimbursed work prior to authorization does not necessarily ensure a project is eligible for federal aid reimbursement. National Environmental Protection Act (NEPA) approval will not occur until subsequent Right of Way and Construction phases are identified as fully funded and programmed in the FTIP.

**FHWA Virtual Tradeshow Resources-** The Tribal, Rural and Local Road Safety Virtual Tradeshow is available via this FHWA website.

This Virtual Booth links to many safety resources (reports, brochures, videos, etc.) on the FHWA Safety website.

**New Caltrans Architectural & Engineering (A&E) Oversight Videos Online-** Now available are short videos about key topics on the A&E Resources.

**Federal Aid Series Recordings Now Available for Project Contract Administration-** Recording of a recently delivered class is now available online. Training focuses on both State and federal aid highway projects.

**8. General Discussion / New Business**

- A brief update for next TAC meeting. ICTC will have a presentation for the Regional Climate Action Plan.
- Next TAC meeting will be on November 19, 2020 via Zoom.

**9. Meeting adjourned at 11:46 a.m.**



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**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**DRAFT MINUTES**

October 7, 2020

Present

Voting Attendees:

Ted Ceasar	Consumer
Mike Hack	Consumer
Dr. Kathleen Lang	California Health & Wellness (CH&W)
Mitzi Perez	ARC-IV
Raul Cordova	Work Training Center (WTC)
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC
Victor Torres	Imperial Valley College (IVC)
James Dalske	Imperial Valley College (IVC)

Non-Voting Attendees:

Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride

1. Dr. Lang called the meeting to order at 10:00 a.m. **A quorum was present.** Introductions were made.
  - Zoom attendance.
2. Minutes were adopted for September 2, 2020. (Ceasar, Hack), **Motion Carried.**
3. CTSA Reports:

Mr. Aguirre had the following updates:

- The free fares program is boosting ridership for services.
- ICTC is working on a few projects, fare analysis, coordinated plan, etc.
- ICTC offices are open remotely for business as usual even though not open to the public. Although if potential passengers come to the office ask about the services or applications staff takes care there needs at the moment to save them a trip.

- Maintenance yard open to the public.

Ms. Galarza had the following updates:

- IVT Access ADA process continues to be conducted remotely. Although some of the passengers that were assigned temporary ID numbers at the beginning of the COVID 19 pandemic are about ready to be expired as they were only given temporary service for 6 months. New extension letters will be sent to extend the temporary service since the ADA process still can't be completed.
- IVT Ride is also registration continues to be conducted remotely. The intakes that were received remotely are being placed in a stack so staff can backtrack at a later time to finish the process. This includes taking a photo and providing passengers with an ID card.

#### 4. Transit 101 Presentation

- ICTC staff presented on Transit 101, all services.
  - Mr. Aguirre clarified that fleet capacity is based on a normal situation. COVID 19 pandemic has reduced at least half of what the normal capacity is.
  - Ms. Galarza encouraged SSTAC members to participate in providing information on their agencies as it is vital to know when referring clients to other resources.
  - Mr. Aguirre added that updates on agencies are essential to help the public with any adjustments made to certain services.
  - Dr. Lang asked if slide 34, upcoming meeting example questions for agencies, can be forwarded to all SSTAC members via email.

#### 5. General Discussion

- Mr. Hack asked if he can be provided with a hard copy of the agenda for the upcoming meetings.
  - Mr. Aguirre stated that staff will provide him with a hard copy whether it's hand-delivered, mailed out, or any other way that it may be convenient for Mr. Hack.
- Mr. Torres introduced Mr. Dalske who will be attending SSTAC representing IVC moving forward. Mr. Torres will no longer be attending SSTAC as he took a new role at IVC.
  - SSTAC members thanked Mr. Torres for his contribution to SSTAC over a couple of years.

#### 6. Adjournment

- The meeting adjourned at 11:25 a.m. ([Torres](#), [Hack](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, November 4, 2020, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.



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**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**DRAFT MINUTES**

November 4, 2020

Present

Voting Attendees:

Mike Hack	Consumer
Dr. Kathleen Lang	California Health & Wellness (CH&W)
Mitzi Perez	ARC-IV
Rosalina Blankenship	Area Agency on Aging (AAA)
Michelle Soto	California Children's Services (CCS)
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Kathy Chambers	Moore & Associates
Jim Moore	Moore & Associates

1. Dr. Lang called the meeting to order at 10:05 a.m. **A quorum was present.** Introductions were made.
  - Zoom attendance.
2. Minutes were adopted for October 7, 2020. ([Hack](#), [Perez](#)), **Motion Carried.**
3. CTSA Reports:

Mr. Gomez had the following updates:

- ICTC offices continue to be closed to public walk-in, although ICTC staff continues to be available remotely to anyone under ICTC offices the same operational hours. A dropoff box is also available outside of ICTC for any potential passenger who wants to apply for the services in person.
- ICTC staff continues to assign temporary ID for incoming ADA applications. Some of the temporary ID's assigned since March are being extended for another six months with hopes that the ADA process can be complete for further determination.

Mr. Aguirre had the following updates:

- Services are beginning to see a slight increase in passengers, it is unclear if the purpose of this increase is related to the free fare program or the continuance of places opening up to the public or both.
- ICTC is currently finalizing a few ongoing projects. One of those projects being the Fare Analysis Project, whose status is reviewing the final draft with recommendations. What is pending in the final phase of outreach. This information will be presented to SSTAC members in the future once finalized.
- ICTC has initiated an update to the Coordinated Plan, this project has begun.
- The AVL project is near completion, last week the consulting team installed tech equipment on the vehicles. Once this is ready to go, training for drivers and passengers will follow. We are looking for it to be open soon to the public.
  - Dr. Lang asked about the functionality of the AVL system.
    - Mr. Aguirre stated that it will function through a mobile application, where each bus stop and our rider guide will have a code number for each stop. The code will be entered in the mobile application and then would be able to view the location of the bus. Soon marketing efforts will be conducted to spread the word on this new integration to transit services. The expectation is that the project will be running by summer to reduce the number of times passengers spend waiting for the buses to arrive.

#### 4. 2020 Coordinated Plan Project:

- Moore & Associates consulting team (Awardee) conducted an information session on the 2020 Coordinated Plan Project initiation.

The consultant team provided the following information;

- Serves mostly the public sector agencies.
- Have been serving the public transit sector for 30 years.
- Excited to work with ICTC on this important project.
- The needs for persons with disabilities, seniors, etc. will be identified and quantified for a 5-year horizon.
- The project was initiated two weeks ago and is expected to finalize in the late spring to the summer time frame.
- To see an effective plan we require to base it on a user perspective.
- Reviewed stakeholders list extracted from the previous plan, would appreciate any assistance with updates and/or additions from agencies.
  - Ms. Blankenship shared two updates on the stakeholder's lists, Sarah Enz for AAA and Leticia Plancarte for I.C. Behavioral Health.
    - Requested updates are made on the list.
  - Mr. Aguirre clarified that the list is from the previous plan from 2015, therefore will need some updating. Will be working to update and expand the list further and appreciates any feedback from agencies.
  - Dr. Land asked if this list may be emailed to all SSTAC members to reference back and attempt to assist ICTC with any possible updates.
    - Ms. Galarza stated that she will email it to all SSTAC members to reference back to.
- There is a plan stakeholder survey distribution to identify quantitative and qualitative data for the plan.

- Expected to conduct two rounds of meetings in five communities.
- One third into the project the first outreach effort will be conducted to gather input.
- Three quarters into the project the second round of outreach efforts will be conducted to present recommendations.

5. Review of Agencies Missions and Clientele:

Ms. Blankenship discussed the following;

- The Area on Agency on Aging represents the older adults in the community of Imperial Valley.
- Extended gratitude to ICTC for addressing various transportation needs (e.g. Heber transportation, Clark rd. bus stop, Westshore transportation).
- Congregate sites were temporarily discontinued due to the social distancing order, also the population served by AAA falls at high risk to contract COVID 19 virus. Ms. Blankenship extended gratitude to ICTC for allowing the IVT Ride and IVT Access to assist with delivering hot meals to seniors. Seniors served to receive these services have increased to about 1,000. AAA has now assigned restaurants that are now providing the deliveries which cut back on IVT services assistance, however, it opened up funding to provide free fares for seniors. Partnered with IVT Ride and IVT Access to provide this transportation.
- AAA is attempting to address transportation gaps in the pending rural areas of Bombay Beach, and the Desert area, as is described in the AAA Master Plan. AAA is hoping to receive funding in the future to be able to provide that transportation.
- More information on Area Agency on Aging is provided in a presentation provided by Ms. Blankenship (attached).

Dr. Lang conducted a presentation on California Health & Wellness Program (attached).

6. Transit Operator FY 2020-21 Quarter 1 Reports:

IV Transit; Mr. H. Sanchez had the following updates;

- The service is running on a modified schedule due to the pandemic.
- IVT ridership is significantly low.
- In August the free fare program was implemented, ridership is gradually increasing.
- To board and ride service masks are still required for everyone. There has only been a couple of incidents where the passenger does not want to wear a mask.
  - Dr. Lang asked what are the procedures if someone does not have a mask or does not want to wear a mask?
    - Mr. H.Sanchez stated that drivers are provided on how to handle escalating situations. Also, in most cases, a road supervisor is called to the location, and the staff is trained to attempt in preventing conflict and tension between passengers. If the passenger does not want to wear a mask, will not be allowed to board the bus and on some occasions, the road supervisor will transport them to their destination.
- The overall service is running well.
- The total passenger count for the quarter is 49,798 which is slower than usual.
- Discussed report statistics (attached).
  - Dr. Lang asked how it may affect the budget or funding of the services?
    - Mr. Aguirre stated that funding is ok for all services. ICTC is ready to expand services to normal, thus staff is continuing to monitor statistics to figure out when it's time to do so. Funding has been set aside so when the time comes to expand services to normal. There is no monetary issue.
- Seating continues to be limited, which causes overflow but a stand by bus continues to pick up

- the overflow to continue the route. This especially occurs on routes from Calexico to El Centro.
- The IVT Blue Line is gradually increasing in passenger count. The service is running smoothly.
- The IVT Gold Line is busier than other circulator services. This service has maintained its ridership count.

IVT Access; Ms. Pacheco had the following updates;

- The service continues to run on a Saturday schedule.
- There has not been a lot of demand.
- The passenger count has picked up a little.
- Noticeably the time performance for the service is doing great due to the low demand.
- The service accommodates passengers even if there are limited services.
- There have been no issues with wearing masks.
- The service accommodates wheelchairs up to 2 per vehicle, per trip, and they are separated to abide by the social distancing rule.
- The service is just going with the flow.
- Discussed statistics (attached).

IVT Ride; Ms. Aguilar had the following updates;

- The service has implemented free rides, which are covered by AAA.
- From August through September, the passenger count has slowly increased.
- IVT Ride Westshore's continues to provide transportation towards the Coachella area.
- Discussed statistics (attached).

IVT MedTrans; Mr. Guillen had the following updates;

- The ridership has been down since the pandemic began.
- There is a gradual increase in passengers (trips).
- Since more medical facilities are opening in San Diego, hopefully, this leads to a further increase in the service.
- There are situations where one of the buses does not travel to San Diego due to low demand, staff attempts to accommodate passengers as much as possible.
- Discussed statistics (attached).

## 7. General Discussion

- Dr. Lang asked Mr. Hack for updates on the People's First meetings.
  - Mr. Hack mentioned that he was not sure when was the next meeting but he will get an update on the next meeting. The pandemic has caused Mr. Hack to miss meetings but will begin to get involved again.
    - Dr. Land asked if he can share the information with Ms. Galarza so the information can be distributed to SSTAC members.
- Dr. Lang shared that Ms. Blankenship is scheduled to retire this November, therefore the Vice-Chair position for SSTAC will need to be further discussed.
- Dr. Lang informed SSTAC members if there are agencies that wish to share information on their representing agency they can coordinate with themselves or Ms. Galarza to set up for a future meeting.

## 8. Adjournment

- The meeting adjourned at 10:59 a.m. ([Hack, Perez](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, December 2, 2020, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.



- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR  
REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF  
GOVERNMENTS REPORT
- C. CALTRANS REPORTS



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## Memorandum

**Date:** December 3, 2020  
**To:** ICTC Management Committee Members  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Management Committee Meeting on December 9, 2020

- 1) **Imperial Mexicali Binational Alliance Meeting:** The most recent IMBA meeting was held via Zoom on Thursday, August 12, 2020. The meeting provided updates on the following border infrastructure projects - Calexico East Port of Entry/Mexicali II Bridge Widening Project and the Calexico West Port of Entry/Mexicali Mexico Roadway/Bridge Improvements. *A second strategic planning meeting between Memorandum of Understanding (MOU) signee representatives was held on November 12, 2020 via zoom. Committee members reviewed action plans and priorities along with strategic objectives for 2021. Next IMBA meeting will be January 21, 2020.*
- 2) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** The study will analyze and develop feasible design alternatives and locations for a Grade Separated Crossing (GSC) for Off-Highway Vehicle (OHV) use at or near SR-78 and the Union Pacific Railroad (UPRR) in Imperial County. The successful consultant will provide conceptual GSC design alternatives, analysis of site alternatives, public/stakeholder outreach and cost estimates for construction, operations and maintenance. The consultant selection process was completed on September 25<sup>th</sup>. The consultant selected was Kleinfelder. A kick-off meeting was held on Wednesday, October 9, 2019. The first technical working group meeting was held on October 24, 2019. The second technical working group meeting was held on December 10, 2019 at the ICTC office in El Centro. *A project page has been created on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. As part of the outreach plan, an online survey was open to the public from January 1<sup>st</sup> through January 31<sup>st</sup>, where over 4,000 people completed the survey. A public outreach event was held in Glamis on January 18, 2020 from 9am to 3pm. The third technical working group (TWG) meeting was held on February 13, 2020 in San Diego at Caltrans District 11 offices. The fifth TWG meeting was held on July 19, 2020 where the consultant presented estimates for the short list alternatives. *Two virtual public meeting were held on Wednesday, October 21, 2020 from 7:00 PM to 8:00 PM and one on Saturday, October 24, 2020 from 9:00 AM to 10:00 AM. There were near 50 participants at each meeting with many questions answered during each virtual meeting. Recordings of both meetings are posted on the project page of the ICTC website. Also, the public comment period ended on November 9, 2020. The draft final report will remain open for comments from the Technical Working Group until Thursday, December 10, 2020. A presentation of the Study will be presented to ICTC Management and Commission during the month of December. The draft study report can be found at <http://www.imperialctc.org/sr-78-glamis-crossing/>.**
- 3) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New

Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC proposes to deliver the project under Design-Build process, with ICTC leading the Request for Qualifications in May 2020 and Request for Proposals in Summer 2020 for Design and Construction teams. Following the RFQ and RFP process, the Design-Build contract award is scheduled to begin in February 2021. The NEPA studies and final document were completed in April 2020. *ICTC successfully completed the authorization for the \$20 million BUILD funds. Currently the project is in the qualification phase of solicitation Request for Qualifications were due on September 11, 2020 to the ICTC offices. A short-list of bidders has been selected and are moving forward to the Design-Build Request for Proposals process that began Septemebr 21, 2020.*

- 4) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.
- 5) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 6) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Currently design is underway. A draft of 35% plans were completed and submitted for review on October 12, 2018. *CBP Border Patrol has requested a design change and a draft MOU has been drafted to identify the the work to be completed by ICTC and Border Patrol. The draft MOU was approved by the Commission at the September 2020 meeting.*
- 7) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23<sup>rd</sup> closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*

- 8) **State Route 98 from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. *The total project cost is estimated at \$6.33 million using a combination of 2016 Earmark Repurposing, Demonstration, and Traffic Congestion Relief funds. The project has a \$1.7 million funding shortfall for which Caltrans is requesting an ICTC contribution of \$200,000, the remaining \$1.5 million shortfall would be covered by various other State funds. At their meeting on September 23, 2020 the LTA Board approved the shortfall of \$200,000 from the 5% state set-aside fund.*
- 9) **FY 2019 Public Transit Fare Analysis:** The Request for Proposal for a consultant for the ICTC FY 2019 Public Transit Fare Analysis was released on March 1, 2019. The project is for professional services to develop a Public Transit Fare Pricing Analysis. This planning document is expected to provide recommendations for the current fares/fee structure and media for the four public transit services under the Imperial Valley Transit brand for the next three to five years. *The award recommendation was approved at the May 22, 2019 Commission meeting. AECOM was selected to complete the Analysis. A project kick-off meeting was held on June 20, 2019 and the study is underway. The first round of public outreach efforts was held on October 23-24, 2019. Outreach was held in various areas throughout the County including IVC. The fare analysis is in progress, when it is finalized, further outreach will be scheduled. Staff and the consultant team are currently review concepts for digital outreach platforms.*
- 10) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 11) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is in progress including studies. Next steps: Begin design and property (Right of Way) acquisition process.*
- 12) **LTA Bonds Refunding/Financing Effort:** Based on municipal market and sales tax revenue trends we will remain on pause until we have a better sense of phase 3 openings within the County. In addition to continued lifting of travel restrictions at the border as legal crossings are a significant part of Imperial County's economy. A positive tone in the municipal market continues. There is an increasing number of investors (i.e. cash available) and as they are facing a continuing light calendar we are seeing a compression (lowering) of both absolute yields and spreads. Our Underwriter team (Ramirez & Co., Inc.) will continue to keep an eye on the market and review the most opportune time to move forward with the bond rating and pricing of the bonds.
- 13) **Imperial County Regional Climate Action Plan:** Imperial County Regional Climate Action Plan: After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. *The consultant is working*

on the draft list of strategies; is finalizing the final pieces of inventory analysis; and, will begin the outreach plan, including stakeholder meetings by the end of October 2020.

- 14) **State and Federal funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 15) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
- 16) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

*Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.*

<b>Agency</b>	<b>RMRA Amount FY 2020-2021</b>
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
<b>TOTAL</b>	<b>\$10,809,459*</b>

*\*Estimate source is from the California League of Cities dated May 15, 2020*

<http://californiacityfinance.com/LSR2005.pdf>

- 17) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach

to government agencies, local border communities, and private sector stakeholders was conducted. *A final report is scheduled to be completed in the fall of 2020.*

- 18) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

19) **Partnerships with IVEDC:**

- a) **Southern Border Broadband Consortium (SBBC):** *For FY 2020/2021. SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in 2020. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse*

*emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020.*

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency’s Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit’s (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) **The Finnell Property** has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of no further action is required.*
- (2) **The Chai Property** has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required.*
- (3) **The Lesicka Property** has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required.*
- (4) **The Dek Property** has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results.*
- (5) **The Pioneers Property** has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1’s were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan was approved and is underway.*

20) **Meetings attended on behalf of ICTC:**

- November 30, 2020 - Imperial Valley Transit 1st Quarter Review Meeting via Zoom Meeting (attended by staff)
- December 1, 2020 – SCAG Economic Virtual Summit
- December 2, 2020 – ICTC SSTAC Meeting via Zoom Meeting (attended by staff)
- December 3, 2020 – PERMA Board Meeting via Zoom Meeting (attended by staff)
- December 4, 2020 – Imperial Valley Regional Strategy Session via Zoom Meeting

# FY2020/2021 Project List

Updated on 11/13/2020

**State and Federal funding Obligations:** Beginning October 1, 2020, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant Program (STBG) and Active Transportation Program (ATP) programmed in FY 2020/2021

Agency	Project ID	Project Name	Funding Type	Phase	Federal Amount in FY 2020/21	Local Match	Total Phase Cost	Ben Guerrero's Comments	Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797,000	\$103,000	\$900,000	No submittal	E-76
Brawley	IMP190702	Construct street improvements (paving of dirt road) along Western Avenue from Legion Street to Wildcat Drive	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)				No submittal	E-76
Brawley	IMP190708	Street improvements (repavement) along Legion Street from East of Kelley Ave. to West St. deflection point near West City limits	STBG	CON				No submittal	E-76
Brawley	IMP190709	Street improvement (repavement) along K Street from Highway 86 to to 8th St.	STBG	Engineering/Plans, Specifications and Estimates (PS&E)				No submittal	E-76
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291,000	\$40,000	\$331,000	No submittal	
Calipatria	IMP190703	Date Street between HWY 111/Sorenson Ave. and Railroad Ave. pedestrian improvements	CMAQ & STBG	CON				No submittal	E-76 Pending
El Centro	IMP190704	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	CON	\$367,000	\$48,000	\$415,000	No submittal	E-76/Council approval
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$700,000	\$91,000	\$791,000	No submittal	
Holtville	IMP190705	Cedar Avenue Sidewalk Improvements	CMAQ	CON	\$193,000	\$25,000	\$218,000	Submitted to FHWA for approval 5174(030)	Ready to submit RFA on OCT 1st
Holtville	IMP190706	9th Street Sidewalk Improvements from Beale Avenue to Oak Avenue	CMAQ	CON				5174(031) - Remove from this list since it was a FFY 19/20 and E76 was completed	Turned in RFA CON in June 2020
Holtville	IMP190711	Orchard Road from Alamo River Bridge to 4th Street	STBG	CON				5174(032) - Remove from this list since it was a FFY 19/20 and E76 was completed	Turned in RFA CON in June 2020
Imperial	IMP190707	Class I & Class II Bike Facility along the North side of Aten Blvd. from Dogwood Road to Puerto Vallarta Avenue.	CMAQ	CON				No submittal	E-76
Imperial	IMP190301	2nd Street Rehabilitation and Reconstruction from Old SR-86 to P Street	STBG	CON	\$1,841,000	\$1,181	\$3,022	No submittal	Design Phase
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Clark Road	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$107,000	\$14,000	\$121,000	No submittal	
County	IMP190714	Road Improvements from Wahl Road to 0.5 miles north of SR-98	STBG	CON				No submittal	
						<b>Regional Total FY2020/21</b>	<b>\$2,779,022</b>		



**Imperial County Local Transportation Authority**

**1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243**  
**Phone: 760-592-4494 | Fax: 760-592-4410**

# Memorandum

**Date:** December 3, 2020  
**To:** Local Transportation Authority  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director’s Report

The following is a summary of the Executive Director’s Report for the LTA meeting of December 16, 2020.

1. 2012 LTA Bond Projects: The following lists the remaining funds for the LTA 2012 Bonds.
  - a. The City of Brawley will be using their remaining bond proceeds for the Legion Road project. Staff has indicated that a final 2012 Bond request will be submitted in December 2020. The City of Brawley bond request will exhaust all 2012 bond proceeds.

<b>2012 Original Bond Funds</b>	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

<b>Remaining Bond Funds*</b>		<b>% Spent</b>
Brawley	\$314,686	96%
Calexico	\$0	100%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

\*Remaining Project Bond funds as of Bank Statements dated 10-31-20

2. 2018 LTA Bond Projects: The following lists the remaining funds for the LTA 2018 Bond.

<b>2018 Original Bond Funds</b>	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

<b>Remaining Bond Funds*</b>		<b>% Spent</b>
Calexico	\$7,765,970	37%
Calipatria	\$351,091	76%
Holtville	\$0	100%

\*Remaining Project Bond funds as of Bank Statements dated 10-31-20

3. 2020 Bond Refunding – in process  
 Participating agencies: Cities of Brawley, Calexico, Calipatria, Imperial, County of Imperial
  - Estimated Annual Cashflow Savings:
    - City of Brawley \$467,070
    - City of Calexico \$341,477
    - City of Calipatria \$124,687
    - City of Imperial \$349,473
    - County of Imperial \$532,362
    - Total: \$ 1,815,068

# Memorandum

**Date:** December 9, 2020  
**To:** ICTC Management Committee Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** **Southern California Association of Government’s (SCAG) Report**

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The following is a summary of the SCAG Executive Director’s Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission’s Management committee meeting for the month of December 2020.

- 1. The 11th Annual Southern California Economic Summit:** More than 400 leaders in business, public policy, housing and education participated in the 11th annual Southern California Economic Summit, held virtually this year by the Southern California Association of Governments (SCAG). The summit featured forecasts from the region’s top economists and a focus on “Charting an Inclusive Regional Recovery,” which SCAG has prioritized as one of its key initiatives this year.

Keynote Speaker, Economist, three-time Pulitzer Prize winner and New York Times columnist Tom Friedman spoke about the future of an evolving economy and challenges in a post-pandemic recovery. In addition to the summit SCAG released the economic “Regional Briefing Book” which represents a first step toward a more comprehensive framework for an inclusive economic recovery. The Briefing Book is comprised of five parts: 1.) *State of the SCAG Region Economy & Outlook*; 2.) *Modeling the Economic Impacts of COVID-19 Through FY 2021*; 3.) *Centering Racial Equity as a Driver for Economic Recovery*; 4.) *Conclusions & Next Steps*; 5.) *Appendix: County Insights*

Link to SCAG Regional Briefing Book: <https://scag.ca.gov/sites/main/files/file-attachments/economic-briefing-book-2020.pdf?1606842052>

- 2. 2020 SCAG Sustainable Communities Program (SCP) Grant Program:** SCAG has approved the 2020 SCP grant guidelines. The FY 2020/2021 program will fund projects in the following areas that support and implement the policies and initiatives of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Connect SoCal: Active Transportation & Safety; Housing and Sustainability; Smart Cities, Mobility Innovation & Transportation Demand Management; and Green Region. The first Call prioritizes Active Transportation & Safety projects,

and the second Call prioritizes efforts to increase housing production. **The open SCP Active Transportation Call for projects application deadline has been extended to Friday December 11, 2020.**

**Housing & Sustainable Development Call for Applications:** *SCAG is pleased to announce the 2020-2021 Sustainable Communities Program (SCP) – Housing & Sustainable Development Call for Applications is now open to eligible applicants.*: The SCP provides planning resources and technical assistance to local agencies to support the implementation of Connect SoCal, a long-range vision for transportation and land use planning for the region. The SCP Housing & Sustainable Development Call for Applications includes three specific project types, each with a unique application, to fund planning and implementation projects that result in the development of supportive housing policies and programs. Check out the SCP Housing & Sustainable Development fact sheet for more information.

**SCP Housing and Sustainable Development Application Webinar:** Learn more about the SCP Housing & Sustainable Development Call for Applications at our Application Webinar on Wednesday, Dec. 2, from 10 a.m. – noon. This webinar will assist agencies in preparing applications, provide a forum to answer questions, and provide additional information and examples for each project type.

### **Smart Cities & Mobility Innovations Call for Applications Listening Session**

**Monday, December 7, 2020 1:30 – 3:30 p.m.:** Join us to provide input and learn more about our upcoming SCP Smart Cities & Mobility Innovations call for applications. SCAG is looking to discuss funding opportunities for projects including, Parking Management and Economic Development Studies, Citywide Curb Studies, Last Mile Freight Plans, Street Vendor Equity Plans and more. The Listening Session aims to ensure guidelines and project types align with jurisdictions' needs and priorities.

### **3. THE DRAFT 2021 FTIP OPEN FOR PUBLIC COMMENT/REVIEW**

The Draft 2021 FTIP is available for public review on the SCAG website at <http://ftip.scag.ca.gov/Pages/2021/draft.aspx>

SCAG will be holding two (2) virtual public hearings regarding the Draft 2021 FTIP on the following dates and time:

1) Tuesday, November 17, 2020 at 10 a.m.

Zoom info: <https://scag.zoom.us/j/98210332117>

2) Wednesday, December 2, 2020 at 3 p.m.  
Zoom info: <https://scag.zoom.us/j/96169275448>

COVID-19 and in compliance with the Governor's recent Executive Order N29-20, the hearings will be held virtually via Zoom. One may participate in the public hearings via live-stream, and phone conferencing. If you will need a translator, a request can be submitted to [gutierre@scag.ca.gov](mailto:gutierre@scag.ca.gov) prior to the public hearing. Please visit our website for the public hearing instructions and video conference information [www.scag.ca.gov/FTIP](http://www.scag.ca.gov/FTIP).

The purpose of the hearings is to receive public input and comments regarding the Draft 2021 FTIP, which may be used to facilitate changes where appropriate. SCAG encourages the public and all interested parties to submit written comments and/or written information at the public hearings and no later than the close of the public comment period. Written comments will be accepted until 5:00 p.m. on December 7, 2020 and may be submitted electronically to [gutierre@scag.ca.gov](mailto:gutierre@scag.ca.gov), or by U.S. mail as follows:

Southern California Association of Governments  
Attention: Pablo Gutierrez  
900 Wilshire Blvd., Suite 1700  
Los Angeles, CA 90017

4. **2020 Local Early Action Planning Grant (LEAP) Program: The Local Early Action Planning (LEAP) grant program's deadline has been extended to January 31, 2021! You still have time to apply! Jurisdictions who did not apply:** For cities and counties that were not able to meet the July 1, 2020 deadline, you still have more time! You now have until January 31, 2021, to apply for LEAP funding. Remember, LEAP funding is non-competitive, flexible funding to help cities and counties plan for housing in their communities. **Jurisdictions who did apply:** If you have already applied for the LEAP program, you can still make modifications and adjustments to your application. HCD can make adjustments to the application during the review process or even after awards. HCD has dedicated an individual to assist cities in Imperial County.

**Sample eligible projects include but are not limited to:**

- Rezoning and encouraging development through updating ordinances and plans
- Establishing Prohousing policies
- CEQA
- Updating housing elements
- Updating ordinances to comply with state housing laws (e.g. ADU ordinances)
- Developing specific plans and other plans focused on housing
- Implementing processes that streamline the application process for housing developments
- and much more!

For technical assistance such as help with brainstorming eligible activities, reviewing draft applications, adjusting existing applications, and answering questions, please contact me or [earlyactionplanning@hcd.ca.gov](mailto:earlyactionplanning@hcd.ca.gov).

- 5. Broadband and Closing the Digital Divide:** SCAG, the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium are spearheading a study to facilitate broadband planning and deployment as part of transportation projects in the region. Improved broadband deployment, particularly in disadvantaged communities and unserved/underserved rural and urban areas, will support increased use of online learning, telehealth/telemedicine, telecommuting, e-commerce, and e-government, reducing vehicle miles traveled (VMT) and greenhouse gas emissions. This is in addition to other regional efforts to bridge the critical digital divide that has been further exasperated by the onset of teleworking and other localized emergencies which could benefit from increased access to connectivity on the ground and throughout the region.
- 6. SCAG Aerial Imagery Project 2020 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery Flyover Project, the County of Imperial has agreed to facilitate a public procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. The County of Imperial has received proposals and will be moving forward with recommendations to the Board of Supervisors this month.

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# News Release

FOR IMMEDIATE RELEASE

December 1, 2020

Contact: Steve Lambert, The 20/20 Network  
(909) 841-7527/ [steve@the2020network.com](mailto:steve@the2020network.com)



## ***SoCal faces a slow, prolonged post-pandemic recovery, with lower-income segments of the population bearing the brunt***

*SCAG Summit highlights need for an inclusive economic development strategy*

**Los Angeles** – An inclusive economic development strategy is critical to Southern California’s long-term economic prospects as the region begins a slow and prolonged post-pandemic recovery, experts said Tuesday.

More than 400 leaders in business, public policy, housing and education participated in the 11<sup>th</sup> annual Southern California Economic Summit, held virtually this year by the Southern California Association of Governments (SCAG). The summit featured forecasts from the region’s top economists and a focus on “Charting an Inclusive Regional Recovery,” which SCAG has prioritized as one of its key initiatives this year.

“We face challenges on multiple fronts – a pandemic unlike anything we’ve experienced in our lifetimes, a resulting economic downturn worse than anything we’ve seen since the Great Depression and an equity gap that has reached historic levels. As we build our recovery strategy, creating an environment where everyone has the opportunity to succeed is essential to building a strong, resilient, sustainable economy,” said SCAG President Rex Richardson, a Long Beach City Councilmember.

That theme was echoed in the economic forecasts presented Tuesday, which showed that lower-income segments of the population have experienced dramatically more negative impacts, including deeper job losses and a projected longer recovery. Those challenges are exacerbated by Southern California’s higher cost of living, particularly in the area of housing.

Overall, the six-county SCAG region saw employment drop by more than 1.78 million jobs – or 19.7% – between February 2020 and April 2020. The hardest-hit industries were leisure and hospitality (down 45.4%), other services (down 27.3%), information (down 22.7%) and nondurable goods (down 17.4%).

Despite that, housing costs have continued to increase, with home prices alone jumping 2.6% from August 2020 to September 2020.

The disproportionate loss of low-wage and entry-level jobs “places additional pressure on affordability concerns which were impacting the region long before the pandemic took hold,” said Wallace Walrod, Chief Economic Advisor for SCAG.

Every county in the region faces a slow, prolonged recovery, the economists said.

In Los Angeles County, the tourism sector “will likely take years before it reaches post-pandemic highs as global travel recovers and people feel more comfortable,” according to Shannon Sedgwick, Director of the Institute for Applied Economics and Tyler Laferriere, Associate Economist for the Los Angeles County Economic Development Corporation.

Similarly, in the Inland Empire, tourism-related sectors were the hardest hit and “will still be lagging pre-pandemic highs well after 2021,” said John Husing, of Economics & Politics Inc.

In Orange County, the hardest hit sector was Leisure and Hospitality, which saw considerable losses as restaurants, hotels, and of important note – Disneyland – shut their doors for the first extended period since opening in 1955. Despite these losses, Orange County’s diversified industry base has already made progress in rebuilding its labor market and business and consumer sentiment in the region is already improving.

Ventura County, which had experienced sluggish growth leading up to the pandemic, “is likely to see a slow and prolonged recovery period with growth rates likely to lag those at the state level over the next few years,” according to Matthew Fienup and Dan Hamilton, from the Center for Economic Research & Forecasting at California Lutheran University.

In Imperial County, as with the region as a whole, a lack of additional federal stimulus along with rising COVID case counts “will likely result in a much more prolonged recovery, if not additional job losses,” said Michael Bracken, of the Development Management Group.

All of that said, the economists believe Southern California has some fundamental advantages over many other parts of the country.

“While the recovery may take time, Southern California’s strong economy, robust healthcare infrastructure, and strong education system will all serve as valuable drivers in the process of recovery and resilience,” Walrod said. “The region also faced significant hurdles recovering from the Great Recession, but stepped up and helped fuel the state’s economic recovery. To build resilience in the long run, leaders in government and across sectors are using this opportunity to not just recover but to reimagine the future.”

“The opportunity before our region is that COVID-19 has provided clarity on the weaknesses and inequities in our economic structure, and we must now embark on the changes needed to assure a resilient and inclusive recovery,” said Kome Ajise, SCAG Executive Director.

###

### **About SCAG**

SCAG is the nation’s largest metropolitan planning organization, representing six counties, 191 cities and nearly 19 million residents. SCAG undertakes a variety of planning and policy initiatives to plan for a livable and sustainable Southern California now and in the future. For more information about SCAG, please visit: [www.scag.ca.gov](http://www.scag.ca.gov).



**Date:** December 4, 2020  
**To:** ICTC Management Committee  
**From:** Gustavo Dallarda, Caltrans District 11, District Director  
**Re:** **District Director's Report**

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The following is the California Department of Transportation, District II report for the Imperial County Transportation Commission (ICTC) Management meeting of December 9, 2020:

1. **Project Updates:**

Please see map at end of report for project level detail.

2. **Construction:**

I-8/Imperial Avenue Interchange

The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to the south portion of El Centro. These improvements will complement the City of El Centro's plans for future development.

Construction crews successfully demolished and removed the existing bridge at the I-8/Imperial Avenue interchange overnight on July 23, 2020. Since then, crews continue importing soil to build the ramps and new bridge abutments. The abutments are being left to settle for the required time, until December 8, 2020.

### Construction (continued):

Soil excavation resumed in mid-September, with the installation of drainage systems throughout the southern portion of the project beginning on October 5, 2020. Bridge work (pile-driving) began on November 12, 2020 and will continue for three months.

*Stage 2 detours began on December 3, 2020 when westbound ramps were closed.* Eastbound I-8 /Imperial Avenue ramps will continue to be closed; fully closing access to/from Imperial Avenue for six to eight months.

Outreach efforts will begin the week of November 30, 2020 and continue to mid-December, to include direct mailers to businesses along the construction zone and Fourth Street/Adams Avenue, the placement of advertisements in several local newspapers in Spanish/English, and running ads on four radio stations. News Releases and stakeholder updates will be provided to the community to post and share ahead of time.

Work will take place weekdays from 7:00 a.m. to 3:30 p.m. for the time being. Eastbound I-8/ Imperial Avenue ramps will continue to be closed through spring 2021.

Informational materials are available at:

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

The project schedule has been advanced. The project is expected to open to traffic in late 2021 or early 2022, with plant establishment and close out work continuing through 2023.

### SR-98 Widening Project

As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico.

Caltrans has completed the design and right of way phase for SR-98 widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$8.2 million using a combination of 2016 Earmark Repurposing, Demonstration, and Traffic Congestion Relief funds. The project has a \$1.7 million funding shortfall for which Caltrans requested an ICTC contribution of \$200,000; this was approved by the ICTC LTA board in September. The remaining \$1.5 million shortfall will be covered by other State funds, which was approved by the CTC in October. The tentative construction start date is April 2021 including 120-day delay for signal poles needed for Stage 1 work.

## Construction (continued):

### SR-111 Niland Geyser/Mudpot

The SR-111 Niland Geyser/Mud Pot is active. A second caldera developed and is holding steady at approximately 45 feet away from SR-111. Crews tied in the temporary detour road that was previously constructed and opened it to traffic on August 5, 2020 at 9:00 a.m. The temporary detour will remain in place as the mud pot moves beyond the original freeway.

### 3. Traffic Operations:

#### SR-111/I-8 Collision Reduction, Roadside Safety and Pedestrian Infrastructure Asset Management

*The Traffic Operations Division is currently in the process of developing a Draft Project Report (DPR) which is expected to be completed in mid - 2021. The DPR is considering various improvements along SR-111 and at the SR-111 and Interstate 8 interchange area to improve safety, reduce the potential for collisions, and improve conditions for pedestrians. The DPR will outline improvements under consideration which include:*

- Roadway Shoulder Rumble Strips
- Install/Replace Guardrail
- Roadside Sign Panel Replacement
- Weigh in Motion System (WIMS) Replacement
- Curb Ramp Replacement
- Enhanced Crosswalk Visibility
- LED Lighting

#### SR-86/Customs & Border Protection Checkpoint Expansion

ICTC informed Caltrans that the scope of the project has changed to add a second detour lane into the existing canopy to perform inspection. ICTC will work with their consultant and will provide Caltrans with a traffic study to identify necessary SR-78/SR-86 intersection operation improvements to accommodate the change in inspection operation. A location for secondary inspection is still being analyzed. Once Caltrans agrees with the operational improvements, ICTC/AECOM will submit design plans for review and approval of their project.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for their existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

#### 4. Planning:

##### SR78/Glamis OHV Crossing Feasibility Study

Caltrans was successful in obtaining State Planning and Research funds for a feasibility study to develop alternatives for an Off Highway Vehicle (OHV) grade separated crossing over the Union Pacific rail line in Glamis. ICTC is the project manager for this study with Caltrans providing funding, contract oversight and participation on the Technical Working Group (TWG). This study began in late 2019 and will conclude in early 2021.

The Feasibility Study objectives and outcomes include developing a problem statement, identifying feasible alternatives for a grade separated crossing along with the constraints, costs and risks of each alternative, and establishing a path forward for a preferred alternative including identification of agency responsibility, funding mechanisms, anticipated costs and risks throughout the project life.

After considerable dialogue with the TWG and stakeholders, four potential alternatives have been developed. Five TWG meetings have been held, one on-site public outreach event was held in Glamis in January 2020, and the second Public Outreach process began on October 8, 2020.

The second Public Outreach process included an on-line input portal for review of the draft documents which was open for comments until November 6, 2020.

A virtual public outreach event was held on October 21, 2020 via Zoom. There were over 60 attendees participating in the project update, with an opportunity provided for “chat” questions/answers. A second virtual event was held on Saturday, October 24, 2020. For additional information please go to the following weblink:

<http://www.imperialctc.org/sr-78-glamis-crossing>

Following the review period and any comments received at the two virtual public outreach events, the draft documents will be revised and presented to ICTC Management, Technical Advisory Committee and Commission for their information and comment. Following incorporation of comments, the Final Report will be presented for approval. This process is expected to be complete by February 2021.

##### El Centro General Plan, Land Use, Mobility Element and Environmental Justice Update:

The City of El Centro was successful in obtaining a Sustainable Communities Planning Grant from Caltrans which will address such topics as reducing suburban sprawl and vehicle dependency, and encouraging multimodal activity. The updated Plan will embrace key planning principles and goals such as GHG emission reduction targets, provide consistency with the Southern California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), provide improvements to public health, reduce vehicle miles traveled (VMT), and seek improvements to transportation technology as well as to incorporate Active Transportation Planning goals.

### Planning (continued):

This contract was awarded to Chen Ryan and City Place Planning. The kick-off meeting was held on August 20, 2019 and the contract is expected to be complete in early 2021.

*The latest Community Advisory Committee meeting was held on December 2, 2020.*

### District II Active Transportation Plan:

Caltrans District II is developing an Active Transportation Plan for San Diego and Imperial Counties. This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System.

Input from regional and local partner agencies and local advocates is essential to the development of this plan. Caltrans encourages our partner agencies to participate in the Active Transportation Plan Working Group (ATPWG). Further outreach will occur at future TAC meetings and through non-traditional methods such as social media and virtual meetings.

### Border Master Plan (BMP):

The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land Ports of Entry (POEs) and their transportation infrastructure projects.

The most recent meeting was held on October 20, 2020. This provided for grouping of innovative border improvement strategies including the movement of people, such as Smart Pathways and Pedestrian Enhancements Opportunities; goods movement – including Unified Cargo Processing, Non-Intrusive Inspections and Appointment systems with staging areas; as well as collaboration and coordination in a Binational Regional Border Network Management System.

Meetings will be held in December, January and February as this project moves to completion.

### Project Study Report: Forrester Road Improvements

As drivers on SR-86 between I-8 and the City of Westmorland are experiencing greater delays, a growing number of vehicles are using the segment of Forrester Road between I-8 and Westmorland as an alternative route. This increase in traffic (including higher truck use and the movement of farm equipment) has led to longer travel times and limited passing opportunities.

This project proposes short-term, mid-term, and long-term improvements to the segment of Forrester Road from I-8 to Westmorland. The project includes the development of a temporary Westmorland Bypass, various intersection improvements, the installation of passing lanes, shoulder widening, a long-term Westmorland Bypass, and an ultimate four-lane facility. Conceptual drawings and planning level cost estimates are currently being developed.

This PSR is a partnership between Caltrans and ICTC with a Technical Working Group providing input, which includes stakeholders from the County of Imperial, the cities of El Centro, Westmorland, Imperial, and Brawley. Representatives from the Imperial Irrigation District (IID)

Planning (continued):

also attend the TWG meetings. They provide guidance on issues related to irrigation canals, drains, and the electrical infrastructure. This PSR process began in 2016, with TWG meetings beginning in 2018 and being held as needed. *The next meeting is scheduled for December 16, 2020.*

Intergovernmental Review/Land Use Development

Caltrans District II reviewed the Notice of Preparation (NOP) of the Environmental Impact Report (EIR) for the Polaris Glamis Specific Plan Project. Caltrans recently submitted a comment letter to the County of Imperial Planning and Development Services. The EIR will analyze potential impacts associated with, but not limited to, the following: Air Quality, Biological Resources, Cultural Resources, Geology/Soils, Goods Movement, Greenhouse Gas Emissions, Hazards/Hazardous Materials, Hydrology/Water Quality, Safety, Multi-modal Transportation, and Traffic Operations.

**5. Maintenance:**

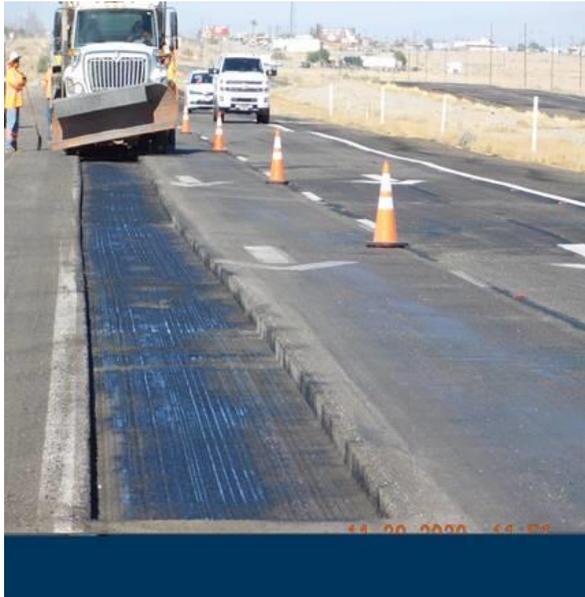
*Caltrans District II and District 3 Striping Crews worked together to install thermoplastic pavement markings on SR-111 between Ross Avenue and the junction of SR-86. Thermoplastic is a plastic polymer that is highly durable, resistant to high heat/freezing temperatures, has superior color/retro-reflectivity retention, stands up to daily use from all types of motor vehicles and has a long service life.*

*Striping operations are performed using a ‘moving lane closure’ which involves using Advanced Warning Vehicles with Changeable Message Signs, multiple trucks with Truck Mounted Crash Cushions and a CHP unit following the striping truck to alert motorists of the operation and wet paint.*



Maintenance (continued):

The Brawley Travelway Crew removed and replaced paving on SR-86 south of Salton City. A stationary lane closure closing the Number 2 southbound lane was required for this operation. Distressed/deteriorated pavement was removed from the 'wheel tracks' with a pavement grinder. The area was then swept, prepared and repaved with new hot mix asphalt.



El Centro Travelway Crew

The El Centro Travelway Crew repaired one of three damaged guardrail portions, with the other two being repaired by the Brawley Travelway Crew. This damage is located on northbound SR-111 south of the Rockwood Canal. This operation involved stationary lane closure, removing damaged rails/posts/blocks and installing a new end treatment.



## 6. Local Assistance

### December 18, 2020 – Applications Due for Safe Routes to Parks Activating Communities Program

*Applications for the 2021 Safe Routes to Parks Activating Communities program are open until December 18, 2020.*

*Seven nonprofit organizations will receive tailored technical assistance, along with a \$12,500 award, to develop and initiate action plans to increase safe and equitable access to parks and green space in their communities. Developed through a collaboration between Safe Routes Partnership and the National Recreation and Parks Association in 2017, the Safe Routes to Parks Action Framework provides a structured process for communities to approach this work. The grantee communities will work closely with Safe Routes Partnership staff from February through September 2021 to proactively engage community members in the process of assessing park access and produce an action plan to address barriers, as well as begin implementing that plan.*

Please visit the following link for details.

<https://www.saferoutespartnership.org/healthy-communities/saferoutestoparks/2021-application>

### December 8, 2020 – New Federal Lands Access Program (FLAP) Call for Projects (due May 2021)

An announcement calling for new Federal Lands Access Program (FLAP) projects is anticipated December 8, 2020. *The “FLAPplication” deadline is expected to be in May 2021.* The outreach plan is to schedule webinars that assist tribal and local agencies, as well as Caltrans, with this process.

FLAP funds projects providing access to, are adjacent to, or are located within Federal Lands on facilities maintained or owned by a state, county, local or tribal government. Projects near high-use Federal recreation sites or Federal economic generators will receive priority. FLAP often supplements State, local and tribal resources for public roads, trails, transit systems and other transportation facilities.

Please refer to the attached FLAP brochure or the following link for details.

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/flap/flap-2021callforprojbrochure.pdf>

### January 29, 2021 - Federal Fiscal Year 20/21 Requests for Authorization/Obligation Due:

Funding Requests for Authorization (RFA) for this federal fiscal year are due by January 29, 2021. Please continue to transmit RFA submittals and minimize delay in obtaining fund authorizations.

Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years. Also, make sure that funds are programmed appropriately.

## Local Assistance (continued):

### Preparation Schedule for California Transportation Commission (CTC) Allocation Requests:

Please review the attached schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval during the March 2021 CTC meeting. When possible, do not wait to submit requests. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *Friday, January 22, 2021* is the next deadline (for the March 24-25, 2021 CTC meeting).

### June 30, 2021 – Funds Lapsing – Cooperative Work Agreement (CWA) Advance Notice

*The upcoming Cooperative Work Agreement (CWA) process will begin December 21, 2020. For this process, local agencies will be provided with a list of projects funded with budget authority that expires on June 30, 2021.*

*The CWA is intended to be a two-year extension of project funding availability before lapsing. Please visit the Government Code 16304.3 webpage for additional details at this following link:*

[http://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?sectionNum=16304.3.&lawCode=GOV](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=16304.3.&lawCode=GOV)

*Local agencies unable to submit invoices for the expiring funds to Caltrans District 11 by April 1, 2021, may apply for a CWA to avoid lapsing of funds and seek an additional two years of funding availability. Beyond eight years, which includes the two years extended by a CWA, funding may risk reverting to the fund of origin and require local agencies to continue financing projects from local sources only.*

*If budget authority assigned to a project lapses, the funding is consequently lost. Failure to complete a project may result in local agency repayment of any state or federal funds already reimbursed to the agency for the project.*

*Please send specific questions to CWA Support – [CWASupport@dot.ca.gov](mailto:CWASupport@dot.ca.gov)*

### FHWA Virtual Tradeshow Resources

The Tribal, Rural and Local Road Safety Virtual Tradeshow is available via this FHWA website:

[https://safety.fhwa.dot.gov/local\\_rural/tribal/Local\\_Rural\\_Local\\_Road\\_Virtual\\_Trade\\_Show.pdf](https://safety.fhwa.dot.gov/local_rural/tribal/Local_Rural_Local_Road_Virtual_Trade_Show.pdf)

This Virtual Booth has many safety resources (reports, brochures, videos, etc.) linked to the FHWA Safety website.

## Local Assistance (continued):

### Title VI Nondiscrimination Program

A reminder that local agencies shall comply with all Title VI requirements. See LAPM Section 9.2, Title VI of the Civil Rights Act of 1964 and Related Statutes:

Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR 21).

Effective September 17, 2020, all local agencies are required to insert the clause from Appendix E of the Title VI Assurance in each federal-aid contract.

U.S. Department of Transportation Order No.1050.2 requires adding Appendix E, which is not included in Exhibit 4-C: Master Agreement – Administering Agency-State Agreement for Federal-Aid Projects. All local agencies must include the provisions indicated in Appendices A – E of the Title VI Assurances in all federal-aid contracts between an agency and a contractor.

The requirements also include providing and maintaining the following, as detailed in LAPM Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to a Title VI program and compliance review at any time by Caltrans, Division of Local Assistance.

Please note the following link with guidance to local agencies on processing Title VI complaints:

<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi>

A Frequently Asked Questions (FAQ) document linked below has further details related to the September 17, 2020, requirement to include Appendix E of the Title VI Assurances in federal-aid contracts and agreements:

<http://www.localassistanceblog.com/2020/10/29/frequently-asked-questions-faq-new-resource-for-appendix-e-of-the-title-vi-assurances>

**2021 PREPARATION SCHEDULE  
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS  
AGENDA ITEM(S) DUE DATES**

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

<p align="center"><b>2021 California Transportation Commission (CTC) Meeting Schedule</b></p>	<p align="center"><b>Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</b></p>	<p align="center"><b>District Submits Off System and On System Requests to HQ Divisions</b></p>	<p align="center"><b>HQ Divisions Submit Final Off System and On System Requests to Budgets</b></p>	<p align="center"><b>Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</b></p>	<p align="center"><b>Final Book Items Due from HQ Divisions to Office of CTC Liaison</b></p>
<p align="center"><b>Date and Location:</b></p>	<p align="center"><b>10:00 AM District and CTC</b></p>	<p align="center"><b>10:00 AM HQ Divisions</b></p>	<p align="center"><b>5:00 PM Email to Budgets</b></p>	<p align="center"><b>10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</b></p>	<p align="center"><b>10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</b></p>
<del>Jan 27-28 - Stockton</del>	<del>Mon, Nov 30, 20</del>	<del>Mon, Dec 7, 20</del>	<del>Mon, Dec 14, '20</del>	<del>Fri, Dec 18, '20</del>	<del>Mon, Dec 21, '20</del>
<p align="center"><b>Mar 24-25 - San Diego</b></p>	<p align="center">Mon, Jan 25, 21</p>	<p align="center">Mon, Feb 1, 21</p>	<p align="center">Mon, Feb 8, '21</p>	<p align="center">Wed, Feb 17, '21</p>	<p align="center">Thu, Feb 18, '21</p>
<p align="center"><b>May 12-13 - San Francisco</b></p>	<p align="center">Mon, Mar 15, 21</p>	<p align="center">Mon, Mar 22, 21</p>	<p align="center">Mon, Mar 29, '21</p>	<p align="center">Wed, Apr 7, '21</p>	<p align="center">Thu, Apr 8, '21</p>
<p align="center"><b>June 23-24 - Sacramento</b></p>	<p align="center">Mon, Apr 26, 21</p>	<p align="center">Mon, May 3, 21</p>	<p align="center">Mon, May 10, '21</p>	<p align="center">Wed, May 19, '21</p>	<p align="center">Thu, May 20, '21</p>
<p align="center"><b>Aug 18-19 - Los Angeles</b></p>	<p align="center">Mon, Jun 21, 21</p>	<p align="center">Mon, Jun 28, 21</p>	<p align="center"><b>Tue, Jul 6, '21</b></p>	<p align="center">Wed, Jul 14, '21</p>	<p align="center">Thu, Jul 15, '21</p>
<p align="center"><b>Oct 13-14 - Baskerfield</b></p>	<p align="center">Mon, Aug 16, 21</p>	<p align="center">Mon, Aug 23, 21</p>	<p align="center">Mon, Aug 30, '21</p>	<p align="center">Wed, Sep 8, '21</p>	<p align="center">Thu, Sep 9, '21</p>
<p align="center"><b>Dec 8-9 - Riverside</b></p>	<p align="center">Mon, Oct 11, 21</p>	<p align="center">Mon, Oct 18, 21</p>	<p align="center">Mon, Oct 25, '21</p>	<p align="center">Wed, Nov 3, '21</p>	<p align="center">Thu, Nov 4, '21</p>

\* No Scheduled Meeting in: February, April, July, September and November

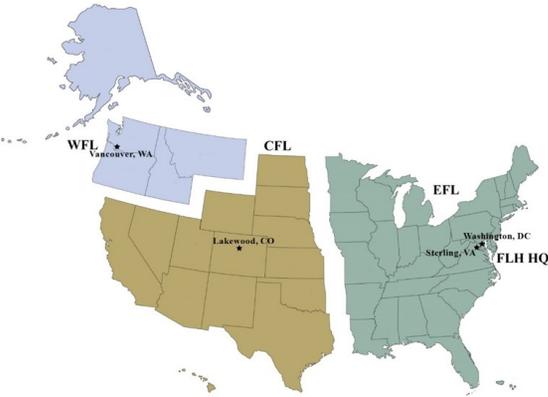
Moved - July 4 (Observed)

Moved -Christmas

Moved -Christmas



U.S. Department of Transportation  
**Federal Highway Administration**  
 Office of Federal Lands Highway



## Our Mission

Improving transportation to and within Federal and Tribal Lands by providing technical services to the highway transportation community, as well as building accessible and scenic roads that ensure the many national treasures, within our Federal Lands, can be enjoyed by all.

## Have any questions about FLAP?

Call or email Central Federal Lands Highway Division's (CFLHD) FLAP Program Points of Contact below:

**James Herlyck**, Access Program Manager  
 720-963-3698, [James.Herlyck@dot.gov](mailto:James.Herlyck@dot.gov)

**Laurie Miskimins**, FLAP Planner  
 720-963-3455, [Laurie.Miskimins@dot.gov](mailto:Laurie.Miskimins@dot.gov)

## California's PDC Members

The Programming Decisions Committee (PDC) determines FLAP programming decisions in each state. PDC members' contact information can be found [here](#).

# Federal Lands Access Program

*Improving access to and within federal lands*

# California

The **Federal Lands Access Program (FLAP)** was established under the Moving Ahead for Progress in the 21st Century Act (MAP-21) and continued under the Fixing America's Surface Transportation Act (FAST). The program funds projects that provide access to, are adjacent to, or are located within Federal Lands that are owned or maintained by a State, County, Local Government, or tribe. Priority will be given to projects accessing high-use Federal recreation sites or Federal economic generators. The program intends to supplement State and local resources for public roads, trails, transit systems, and other transportation facilities.

### Next Call for Projects:

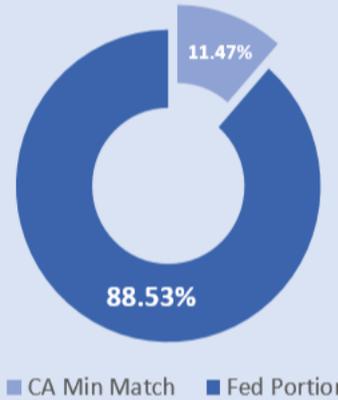
**December 8, 2020 -  
 May 2021**

### Advertised Amount

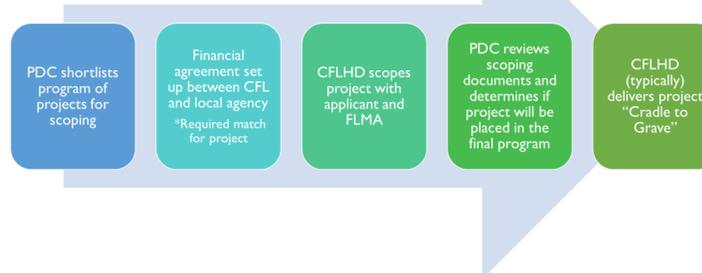
\$50-\$90 Million

### Fiscal Years to Program

FY26-FY28



## What if your Project is Selected?



## Eligibility

### Your project must:

- Be a public highway, road, bridge, trail or transit system;
- Be located on, is adjacent to, or provides access to Federal lands; typically near the vicinity of the boundary;
- Have title or maintenance responsibility vested with State, County, Local Government, or Tribe;
- Meet the minimum non-federal match requirement of 11.47% of project eligible costs, over-match is encouraged;
- Be endorsed and supported by Federal Land Management Agency (FLMA).

### Type of Projects include:

- Rehabilitation/ Restoration/ Construction/ Reconstruction;
- Engineering;
- Operation and maintenance of transit facilities;
- Planning & research;
- Any transportation project eligible for assistance under Title 23.

## Project Delivery

CFLHD delivers the majority of projects in the FLAP program in the 14 western states in which the division administers the program. Applicants may request delivery by another agency. CFLHD makes the final delivery decisions.

## Ready to Apply? Mark the Calendar!

Application materials available  
**November 2020.**

Visit the [CA FLAP website](#) for more details.

# California Federal Lands Access Program 2020 Call for Projects

## Project Submittal Requirements

✓ **Checklist**

Review program guidance, eligibility and match requirements.

✓ **Project Scope**

Develop projects with reasonable scope and cost estimate to meet federal requirements (standards, NEPA, contracting, etc.)

✓ **Data**

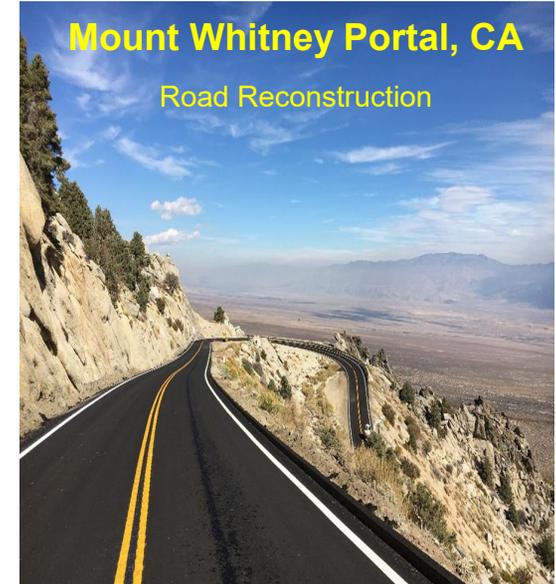
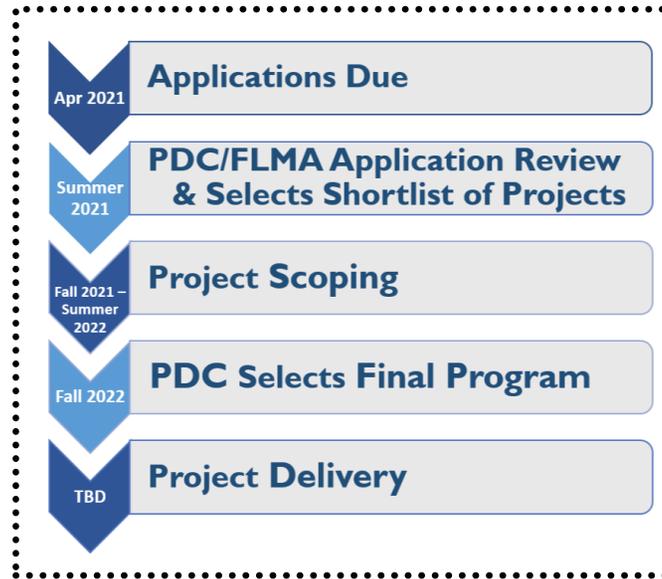
Provide best available traffic and safety data in application.

✓ **Illustrate**

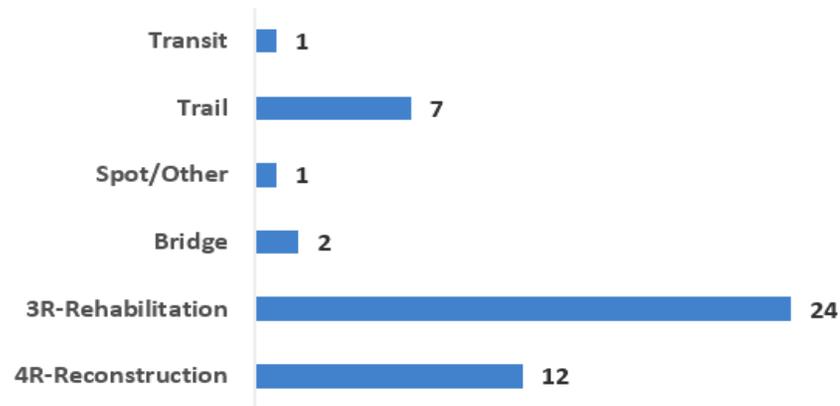
Provide photos, maps, brochures and any other information that helps the PDC understand the significance of the project and the access to federal lands.

✓ **Coordinate**

Coordinate/communicate with Federal Land Management Agency during application development.



Project Types Selected in Previous Cycles

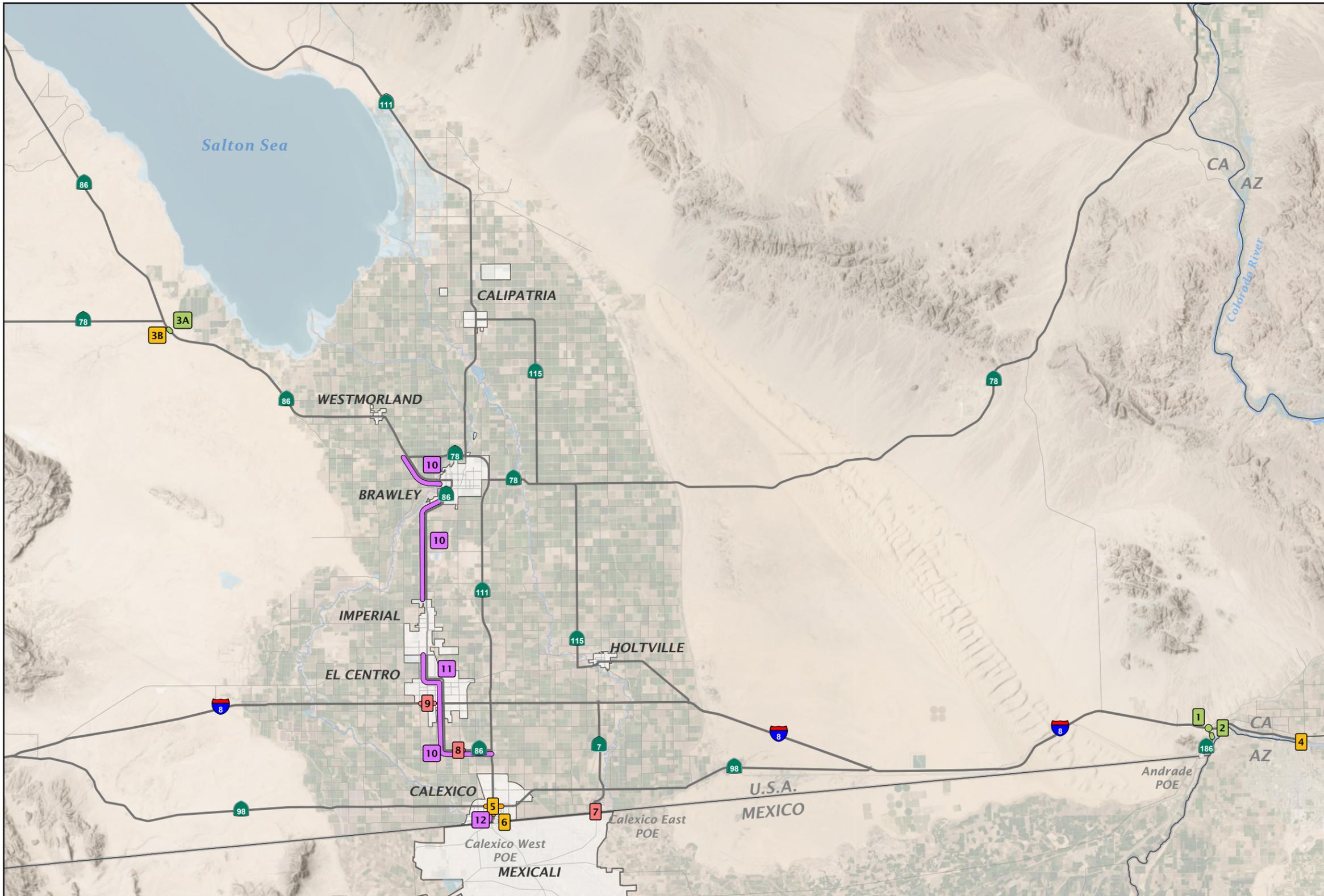


CA Previous Call for Projects Cycles

	Applications Received	Projects Selected	FLAP Funds Requested	Total FLAP Funds Programmed
Cycle 1 (2013)	63	21	\$285 Million	\$350 Million
Cycle 2 (2014)	56	13	\$270 Million	
Cycle 3 (2017)	64	13	\$417 Million	

### Attend a Prospective Applicants Webinar to Know More!

Dates TBD. See the CA FLAP website in December 2020 for additional attendance details. No registration is required.



## ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements\*  
Complete Nov 2021
2. SR-186 All-American Canal Bridge  
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy\*  
Complete Nov 2021

## DESIGN

- 3B. SR-86 USBP Checkpoint Canopy\*  
Complete June 2022
4. I-8 Colorado River Viaduct  
Complete April 2021
5. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave  
Complete Feb 2020; Begin Construction Spring 2021
6. SR-111 Pavement Rehabilitation, Border to SR-98  
Complete Dec 2020

## CONSTRUCTION

7. Calexico East POE Bridge Widening  
Design/Build Begin Mar 2021; Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Permit\*  
Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements  
Open to Traffic May 2022; Complete May 2023

## RELINQUISHMENT

10. SR-86 Relinquishment to County of Imperial  
Date Estimate 2026
11. SR-86 Relinquishment to City of El Centro  
Date Estimate 2026
12. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico  
Date Estimate 2022

\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699  
ct.public.information.d11@dot.ca.gov

Date:12/01/2020



# VI. LTA ACTION CALENDAR

## A. STATE ROUTE 86 U.S. BORDER PATROL CHECK- POINT IMPROVEMENT PROJECT CONSULTANT AGREEMENT, MODIFICATION #1

December 4, 2020

Marcela Piedra, Chair  
ICTC Management Committee  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: State Route 86 U.S. Border Patrol Checkpoint Improvement Project – Consultant Agreement, Modification #1

Dear Committee Members:

On September 27, 2017, the LTA approved funding for the project as part of the five percent Regional Highway Set-Aside from Measure D in the amount of \$1.3 million dollars.

On February 23, 2018, a consultant agreement with AECOM Technical Services, Inc. was approved for \$319,000 by the Local Transportation Authority (LTA) for the improvement project, after identifying it as a regional priority by the LTA. After completing preliminary engineering design for the original proposed concept, the construction cost estimates were well beyond the \$1.3 million committed and Border Patrol was unable to acquire the additional funds needed from the federal budget to fill the shortfall.

In October 2020, Border Patrol and ICTC/LTA agreed to a reduced project scope that would add a new lane to the existing primary inspection lane and canopy, and related safety improvements. As requested, a change order was submitted by the consultant on November 18, 2020. The change order will complete a required traffic study, complete the revised design and engineering support services for a total increase of \$185,000. This is specified in the attached Change Order Number 1, Scope of Services. At this time, it is not anticipated that this change will affect the overall cost of the project or the remaining \$800,000 estimated to be available for construction.

It is requested that ICTC Management Committee forward this item to the LTA Board for review and approval after the receipt of public comment, if any:

1. Approve the change order under the amended scope of services of the Consultant Agreement, Modification #1 for the State Route 86 U.S. Border Patrol Checkpoint to AECOM Technical Services, Inc. in the amount of \$185,000.
2. Authorize the Chairperson to sign the consultant agreement, modification #1.

Marcela Piedra, Chair  
ICTC Management Committee

(2)

December 4, 2020

Sincerely,



MARK BAZA  
Executive Director

Attachment

MB//cl

1 **FIRST AMENDMENT TO AGREEMENT FOR SERVICES**

2 **AECOM**

3 THIS FIRST AMENDMENT TO AGREEMENT FOR SERVICES (“Amendment”), made and  
4 entered into effective \_\_\_\_\_, 2020, is by and between the **IMPERIAL COUNTY**  
5 **LOCAL TRANSPORTATION AUTHORITY** (“LTA”) and **AECOM Technical Services, Inc.**, a  
6 California corporation (“CONSULTANT”) (individually, “Party;” collectively, “Parties”).

7 **W I T N E S S E T H**

8 **WHEREAS**, LTA and CONSULTANT entered into that certain Agreement for Services on February  
9 28, 2018 (“Agreement”), through Minute Order No. 6A, incorporated by this reference as though fully set  
10 forth herein; and

11 **WHEREAS**, during the course of the performance of that Agreement the Parties became aware  
12 that additional services should be performed for the completion of said Agreement; and

13 **WHEREAS**, the Parties have identified the nature and cost of such additional work and wish to  
14 provide for the completion of the additional specialized work so identified; and

15 **WHEREAS**, Section 22 of the Agreement provides that no modification, waiver, amendment,  
16 discharge, or change of this Agreement shall be valid unless the same is in writing and signed by both  
17 parties.

18 **NOW, THEREFORE**, in consideration of their mutual covenants, LTA and CONSULTANT have  
19 and hereby agree to the following:

- 20 1. A paragraph 1.2 shall be supplemented to read as follows:  
21 “1.2. A new 2020 scope of services (‘2020 SOS’) shall mean CONSULTANT’s proposal  
22 entitled ‘Change Order Number 1, Scope of Services, Imperial County Transportation  
23 Commission, State Route 86 U.S. Border Patrol Checkpoint,’ dated November 18, 2020.  
24 The 2020 SOS is attached as **Exhibit ‘C’** and incorporated herein by this reference.”
- 25 2. A paragraph 6.2 shall be supplemented to read as follows:  
26 “6.2. The total compensation payable under this Agreement for the additional work  
27 described in the 2020 SOS shall not exceed **one hundred eighty five thousand dollars**  
28 **(\$185,000)**, unless otherwise previously agreed to by LTA.”

3. Paragraph 9.1 of the Agreement shall be amended to read as follows:

**“TERM AND TIME FOR COMPLETION OF THE WORK.**

9.1. The term of this Agreement shall commence on the date first written above and shall remain in effect until the completion of the project unless otherwise terminated as provided herein.”

4. All other terms and conditions of the Agreement are and will remain in full force and effect.

There are no other modifications, express or implied except as herein provided.

**IN WITNESS WHEREOF**, the Parties have executed this Amendment on the day and year first above written.

**IMPERIAL COUNTY  
LOCAL TRANSPORTATION AUTHORITY**

**CONSULTANT**

\_\_\_\_\_  
By: GEORGE NAVA, Chairperson  
Imperial County Transportation Commission

\_\_\_\_\_  
By: SUJAN PUNYAMURTHULA  
Senior Vice President

**ATTEST:**

\_\_\_\_\_  
By: CRISTI LERMA  
Secretary to the Authority

**APPROVED AS TO FORM:  
ADAM G. CROOK  
COUNTY COUNSEL**

\_\_\_\_\_  
By: Eric Havens  
Assistant County Counsel

# Change Order Number 1 Scope of Services

## Imperial County Transportation Commission

### State Route 86 U.S. Border Patrol Checkpoint November 18, 2020

The United States Customs and Border Protection (CBP) currently operates a checkpoint station on State Route 86 (SR 86) near the intersection of State Route 78 (SR 79). The existing facility consists of a covered inspection area located adjacent to the highway, control building, electronic surveillance, and emergency power generation. The Imperial County Transportation Commission (ICTC) in collaboration with CBP intends to improve checkpoint traffic flow as shown on the attached figure. AECOM has completed 65 percent plans, specifications and cost estimates based on initial checkpoint plans. The CBP has determined it is to their advantage to reduce the scope of work for this checkpoint. This document defines those reduced facilities and the cost to revise the existing documents.

#### DESCRIPTION OF WORK AND SERVICES

##### TRAFFIC STUDY

The following describe efforts necessary to provide for traffic analysis required as part of the PS&E phase for the project.

The existing border patrol checkpoint location will be improved to accommodate an extra lane in addition to the existing one lane access. The checkpoint is located in the south-east corner of the intersection CA-86 & CA-78. This improvement at the checkpoint may impact operations of this intersection. Hence, Caltrans suggested to analyze this intersection operations for ICE (Intersection Control Evaluation) purpose.

The intersection currently is stop-controlled, and ICE requires evaluating the existing stop-control, and followed by roundabout and signal as needed depending on the acceptable operating conditions. The access control options selected for analysis have to be viable and practical to implement.

##### Methodology

CA-86 & CA-78 intersection turning movement counts if available, and ADT (24-hour volume) along CA-78 and CA-86 will be obtained from Caltrans. Peak hour for the analysis will be determined from the volume data obtained. Checkpoint counts and average stop time for checks if available will be obtained from the appropriate agency. This data would help better estimate the arrival rates and delays for the intersection. Synchro/Simtraffic model will be used for the intersection analysis. Existing peak hour traffic operations including delays and queue lengths will be summarized and reported.

The project conditions will be then coded in the model and analyzed. Analysis will be performed to see if the delays are not significant and the LOS is under acceptable levels. Any assumptions or improvements

assumed in the build conditions to bring the intersection to acceptable operating levels will be documented and communicated with design team to check the feasibility to incorporate the assumed improvement in the design.

A collision summary for the study intersection if available, will be obtained from Caltrans for the most recent available three-year period. The results will be summarized by collision type and will be used in providing any recommendations for the intersection improvements.

A memo will be prepared summarizing the results and findings of this analysis. A Draft will be submitted to Caltrans for one round of review and written comments. Consultant will review and respond to comments, and then consultant prepares and submits the Final memo.

If the stop-control is identified to be not working for this intersection, roundabout followed by signal will be evaluated.

## DESIGN SERVICES

The overall design scope remains the same - prepare construction Plans, Specifications, and construction cost estimate (PS&E) for Improvements to the SR 86 Border Checkpoint facility, located on northbound SR 86, near the intersection of SR 78 in California. The new design will expand the existing inspection station to operate as the primary inspection area instead a new on highway inspection area. The new design will be coordinated through California Department of Transportation (Caltrans) to meet Caltrans requirements for improved exits from the highway and re-entry and merging on the highway after inspection. Secondary inspection will be provided near the exit of the existing checkpoint.

Design documents will include construction drawings, specifications and design analysis for categories such as, but not limited to, civil, architectural, structural, electrical, communications, and security monitoring devices. The revised design will use the existing design work to the extent possible. The revised design analysis report will include structural calculations and traffic plan. AECOM will begin the new design by preparing circulation geometric design to be agreed upon by ICTC, CBP and Caltrans. AECOM will then prepare 65%, 100% (pre-final) and Final design drawings, specifications and cost estimate for review and approval.

AECOM will attend two (2) design review meetings at the 35% and 65% phases. The 100% design review meeting will be conducted via web meeting/conference call.

Plans and Specifications will include the following.

- a. Highway exit and entrance designs per Caltrans standards
- b. Placement of all crash protection measures as per Caltrans standards. Location of crash protection will be coordinated with Caltrans.
- c. Traffic Control Plan to meet Federal Highway Design Uniform Traffic Control Manual and Caltrans Standards for signage and traffic markings for the SR 86 Checkpoint. Provide sign installations and pavement marking details. Customs and Border Protection (CBP) office will provide an inventory of the existing signs to be incorporated into the plan. Signs and striping to be designed in conformance with Manual of Uniform Traffic Control Devices (MUTCD).

- d. Facility drainage plan.
- e. Traffic control plan for traffic on SR 86 and SR 78 during construction. Contractor will also be required to prepare his own traffic control plan that will be reviewed and approved by Caltrans prior to start of construction.

**SUBMITTAL SCHEDULE:**

Traffic Study - Submit draft traffic study within forty-five (45) calendar days after the Notice-to-Proceed. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. AECOM will respond to comments and finalize the study within thirty (30) calendar days. 35% Design - Submit 35% design drawings only within twenty-eight (28) calendar days after acceptance of the traffic study.. Agencies shall complete review within fourteen (14) calendar days and issue comments electronically to the AECOM. Following the review period, the AECOM will organize a meeting at the ICTC offices to review the comments.

65% Design - Submit 65% design and cost estimate within forty-two (42) calendar days after the 35% design review meeting. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. Following the review period, the AECOM will organize a meeting at the ICTC offices to review the comments.

100% (Pre-Final) Design - Submit 100% (Pre-Final) design and cost estimate within thirtyfive (35) calendar days after the 65% design review meeting. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. Following the review period, the A-E shall organize a meeting via tele- conference/web meeting to review the comments.

Final Design - Submit final P&S and cost estimate within twenty-one (21) calendar days after the 100% (pre-final) design review meeting.

**OVERALL PERIOD OF PERFORMANCE:**

All design phase services shall be completed within *one-hundred-eighty-two (182)* calendar days after approval of this Change Order.

**DESIGN PHASE DELIVERABLES**

AECOM will provide the following copies at each deliverable as noted:

DELIVERABLE	PLANS	SPECIFICATIONS	DESIGN REPORT	COST ESTIMATE	ELECTRONIC CD
35%	23	0	0	0	9
65%	23	19	19	14	9
100% (Pre-final)	23	19	19	14	9
Final	19	15	15	16	9

**DESIGN ASSUMPTIONS**

The following design assumptions apply to this Change Order:

1. One AECOM engineer will attend each of the two proposed design review meetings.

2. This proposal is based on receiving complete, comprehensive comments from reviewing agencies. Once comments are received and resolved, AECOM will rely upon those decisions to complete the work. Revisions and changes to comments and reviewing agency direction, as a result of differing opinions from the same agency, may result in extra work and additional costs.
3. Geotechnical investigation not a part of this proposal. Information for foundation and pavement design will be based on previous Caltrans investigations.
4. The existing covered inspection canopy will function as the primary inspection. No improvements to this canopy will be required.
5. No utility improvements will be included except to extend or remove utilities beneath new paved areas.
6. No lighting, communications, monitoring cameras or license plate reader improvements are included in this proposal.

## BIDDING AND CONSTRUCTION PHASE SERVICES

No changes from original scope of work.

## CHANGE ORDER NUMBER 1 COST

Traffic Study	\$ 36,000
Revised Design Services:	<u>\$ 149,000</u>
TOTAL CO NO 1:	\$ 185,000

## REVISED CONTRACT COST

Change Order 1:	\$ 185,000
Existing Contract Cost:	<u>\$ 319,000</u>
TOTAL REVISED CONTRACT COST:	\$ 504,000

Respectfully Submitted,



Dwayne H. Deutscher, P.E.  
AECOM Project Manager

Approved,



Craig Smith, P.E.  
AECOM Associate Vice President

**AGREEMENT FOR SERVICES**

THIS AGREEMENT FOR SERVICES (“Agreement”), made and entered into this 28<sup>th</sup> day of February, 2018, is by and between the **IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY** (“LTA”) and **AECOM Technical Services, Inc**, a California corporation (“CONSULTANT”) (individually, “Party;” collectively, “Parties”).

**WITNESSETH**

**WHEREAS**, LTA desires to retain a qualified individual, firm or business entity to provide professional services for design and construction engineering (“the Project”); and

**WHEREAS**, LTA desires to engage CONSULTANT to provide services by reason of its qualifications and experience for performing such services, and CONSULTANT has offered to provide the required services for the Project on the terms and in the manner set forth herein.

**NOW, THEREFORE**, LTA and CONSULTANT have and hereby agree to the following:

1. **DEFINITIONS.**

1.1. “Proposal” shall mean CONSULTANT’s proposal entitled “State Route 86 U.S. Border Patrol Checkpoint” dated February 22, 2018. The Proposal is attached as **Exhibit A** and incorporated herein by this reference.

2. **CONTRACT COORDINATION.**

2.1. CONSULTANT shall assign a single Contract Manager to have overall responsibility for the progress and execution of this Agreement. Dwayne H. Deutscher, PE, is hereby designated as the Contract/Project Manager for CONSULTANT. Should circumstances or conditions subsequent to the execution of this Agreement require a substitute Manager for any reason, the Contract Manager’s designee shall be subject to the prior written acceptance and approval of LTA.

3. **DESCRIPTION OF WORK.**

3.1. CONSULTANT shall provide all materials and labor to perform this Agreement. In the event of a conflict between this Agreement and the Proposal, this Agreement shall take precedence over the Proposal.

1 3.2. CONSULTANT shall perform additional or extra work if required, utilizing the per hour  
2 rate set forth in Exhibit "B".

3 4. WORK TO BE PERFORMED BY CONSULTANT.

4 4.1. CONSULTANT shall comply with all terms, conditions and requirements of the RFP,  
5 Proposal and this Agreement.

6 4.2. CONSULTANT shall perform such other tasks as necessary and proper for the full  
7 performance of the obligations assumed by CONSULTANT hereunder.

8 4.3. CONSULTANT shall:

9 4.3.1. Procure all permits and licenses, pay all charges and fees, and give all notices that  
10 may be necessary and incidental to the due and lawful prosecution of the services to be performed  
11 by CONSULTANT pursuant to this Agreement;

12 4.3.2. Use the standard of care, the degree of skill and diligence normally employed by  
13 professional engineers or consultants performing same or similar services at the time  
14 CONSULTANT's services are performed, to keep itself fully informed of all applicable existing  
15 and proposed federal, state and local laws, ordinances, regulations, orders and decrees which may  
16 affect those engaged or employed under this Agreement, any materials used in CONSULTANT's  
17 performance under this Agreement or the conduct of the services under this Agreement;

18 4.3.3. At all times observe and comply with, and cause all of its employees to observe and  
19 comply with all of said laws, ordinances, regulations, orders and decrees mentioned above; and

20 4.3.4. Immediately report to LTA in writing any discrepancy or inconsistency it discovers  
21 in said laws, ordinances, regulations, orders and decrees mentioned above in relation to any plans,  
22 drawings, specifications or provisions of this Agreement.

23 4.4. Any videotape, reports, information, data or other material given to, or prepared or  
24 assembled by, CONSULTANT pursuant to this Agreement shall be the property of LTA and shall not be  
25 made available to any individual or organization by CONSULTANT without the prior written approval of  
26 LTA.

27 ///

28 ///

1 5. REPRESENTATIONS BY CONSULTANT.

2 5.1. CONSULTANT understands and agrees that LTA has limited knowledge in the multiple  
3 areas specified in the Proposal. CONSULTANT has represented itself to have expertise in these fields and  
4 understands that LTA is relying upon such representation.

5 5.2. Subject to 5.2.1, CONSULTANT represents and warrants that it is a lawful entity  
6 possessing all required licenses and authorities to do business in the State of California and perform all  
7 aspects of this Agreement.

8 5.2.1. CONSULTANT shall not commence any work pursuant to this Agreement or  
9 provide any other services, or materials, in connection therewith until CONSULTANT has received  
10 written authorization from LTA to do so.

11 5.3. CONSULTANT represents and warrants that the people executing this Agreement on behalf  
12 of CONSULTANT have the authority of CONSULTANT to sign this Agreement and bind  
13 CONSULTANT to the performance of all duties and obligations assumed by CONSULTANT herein.

14 5.4. CONSULTANT represents and warrants that any employee, contractor and/or agent who  
15 will be performing any of the duties and obligations of CONSULTANT herein possess all required licenses  
16 and authorities, as well as the experience and training, to perform such tasks.

17 5.5. CONSULTANT represents and warrants that the allegations contained in the Proposal are  
18 true and correct.

19 5.6. CONSULTANT understands that LTA considers the representations made herein to be  
20 material and would not enter into this Agreement with CONSULTANT if such representations were not  
21 made.

22 6. COMPENSATION.

23 The total compensation payable under this Agreement shall not exceed three hundred and nineteen  
24 thousand dollars (\$319,000.00) unless otherwise previously agreed to by LTA.

25 7. PAYMENT.

26 CONSULTANT will bill LTA on a time and material basis upon completion of the project or as set  
27 forth in the cost schedule attached hereto as **Exhibit "B"**. LTA shall pay CONSULTANT for completed  
28 and approved services upon presentation of its itemized billing. .

1 8. METHOD OF PAYMENT.

2 CONSULTANT shall at any time prior to the 15th day of any month, submit to LTA a written  
3 claim for compensation for services performed. The claim shall be in a format approved by LTA.  
4 CONSULTANT may expect to receive payment of all undisputed portions of invoice within a reasonable  
5 time thereafter and in any event in the normal course of business within thirty (30) days after the claim is  
6 submitted.

7 9. TERM AND TIME FOR COMPLETION OF THE WORK.

8 9.1. This Agreement shall commence on the date first written above and shall remain in effect  
9 for one (1) year unless otherwise terminated as provided herein.

10 9.2. Program scheduling shall be as described in Exhibit "A" unless revisions to Exhibit "A" are  
11 approved by both LTA and CONSULTANT's Contract Manager. Time extensions may be allowed for  
12 delays caused by LTA, other governmental agencies, or factors not directly brought about by the negligence  
13 or lack of due care on the part of CONSULTANT.

14 10. SUSPENSION OF AGREEMENT.

15 LTA shall have the authority to suspend this Agreement, wholly or in part, for such period as  
16 deemed necessary due to unfavorable conditions or to the failure on the part of CONSULTANT to perform  
17 any provision of this Agreement. CONSULTANT will be paid the compensation due and payable to the  
18 date of suspension.

19 11. SUSPENSION AND/OR TERMINATION.

20 11.1. LTA retains the right to terminate this Agreement for any reason by notifying  
21 CONSULTANT in writing seven (7) days prior to termination and by paying the compensation due and  
22 payable to the date of termination; provided, however, if this Agreement is terminated for fault of  
23 CONSULTANT, LTA shall be obligated to compensate CONSULTANT only for that portion of  
24 CONSULTANT's services which have been performed in accordance with the terms and conditions of this  
25 Agreement. Said compensation is to be arrived at by mutual agreement between LTA and  
26 CONSULTANT; should the Parties fail to agree on said compensation, an independent arbitrator shall be  
27 appointed and the decision of the arbitrator shall be binding upon the Parties.

1           11.2. Upon such termination, CONSULTANT shall immediately turn over to LTA any and all  
2 copies of videotapes, studies, sketches, drawings, computations and other data, whether or not completed,  
3 prepared by CONSULTANT in connection with this Agreement. Such materials shall become the  
4 permanent property of LTA.

5           12.    INSPECTION.

6           CONSULTANT shall furnish LTA with every reasonable opportunity for LTA to ascertain that the  
7 services of CONSULTANT are being performed in accordance with the requirements and intentions of this  
8 Agreement. All work done and materials furnished, if any, shall be subject to LTA's inspection and  
9 approval. The inspection of such work shall not relieve CONSULTANT of any of its obligations to fulfill  
10 its Agreement as prescribed.

11          13.    OWNERSHIP OF MATERIALS.

12          All original drawings, videotapes and other materials prepared by or in possession of  
13 CONSULTANT pursuant to this Agreement shall become the permanent property of LTA and shall be  
14 delivered to LTA upon demand.

15          14.    INTEREST OF CONSULTANT.

16          14.1. CONSULTANT covenants that it presently has no interest, and shall not acquire any  
17 interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the  
18 performance of the services hereunder.

19          14.2. CONSULTANT covenants that, in the performance of this Agreement, no sub-contractor or  
20 person having such an interest shall be employed.

21          14.3. CONSULTANT certifies that no one who has or will have any financial interest pursuant to  
22 this Agreement is an officer or employee of LTA.

23          15.    INDEMNIFICATION.

24  
25          To the furthest extent allowed by law, including California Civil Code section 2782.8,  
26 CONSULTANT shall indemnify, hold harmless and defend ICTC and its members, board members,  
27 officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties,  
28 forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to

1 personal injury, death at any time and property damage), and from any and all claims, demands and  
2 actions in law or equity (including reasonable attorney's fees and litigation expenses) to the extent that  
3 any loss, liability, fines, penalties, forfeitures, costs, damages, claims, demands or actions in law or  
4 equity arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of  
5 CONSULTANT, its principals, officers, employees or agents in the performance of this Agreement.  
6 However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay  
7 its share of defense costs due to bankruptcy or dissolution of the business, CONSULTANT shall meet  
8 and confer with other parties regarding unpaid defense costs.

9 If CONSULTANT should subcontract all or any portion of the services to be performed under  
10 this Agreement, CONSULTANT shall require each subcontractor to indemnify, hold harmless and  
11 defend LTA and its members, board members, officers, officials, employees, agents and volunteers in  
12 accordance with the terms of the preceding paragraph.

13 This section shall survive termination or expiration of this Agreement.

14 16. INDEPENDENT CONTRACTOR.

15 In all situations and circumstances arising out of the terms and conditions of this Agreement,  
16 CONSULTANT is an independent contractor, and as an independent contractor, the following shall  
17 apply:

18 16.1. CONSULTANT is not an employee or agent of LTA and is only responsible for the  
19 requirements and results specified by this Agreement or any other agreement.

20 16.2. CONSULTANT shall be responsible to LTA only for the requirements and results  
21 specified by this Agreement and except as specifically provided in this Agreement, shall not be subject  
22 to LTA's control with respect to the physical actions or activities of CONSULTANT in fulfillment of  
23 the requirements of this Agreement.

24 16.3. CONSULTANT is not, and shall not be, entitled to receive from, or through, LTA, and  
25 LTA shall not provide, or be obligated to provide, CONSULTANT with Worker's Compensation  
26 coverage or any other type of employment or worker insurance or benefit coverage required or provided  
27 by any Federal, State or local law or regulation for, or normally afforded to, an employee of LTA.  
28

1           16.4. CONSULTANT shall not be entitled to have LTA withhold or pay, and LTA shall not  
2 withhold or pay, on behalf of CONSULTANT, any tax or money relating to the Social Security Old Age  
3 Pension Program, Social Security Disability Program, or any other type of pension, annuity, or disability  
4 program required or provided by any Federal, State or local law or regulation.

5           16.5. CONSULTANT shall not be entitled to participate in, or receive any benefit from, or  
6 make any claim against any LTA fringe program, including, but not limited to, LTA's pension plan,  
7 medical and health care plan, dental plan, life insurance plan, or any other type of benefit program, plan,  
8 or coverage designated for, provided to, or offered to LTA's employee.

9           16.6. LTA shall not withhold or pay, on behalf of CONSULTANT, any Federal, State, or local  
10 tax, including, but not limited to, any personal income tax, owed by CONSULTANT.

11           16.7. CONSULTANT is, and at all times during the term of this Agreement, shall represent  
12 and conduct itself as an independent contractor, not as an employee of LTA.

13           16.8. CONSULTANT shall not have the authority, express or implied, to act on behalf of, bind  
14 or obligate LTA in any way without the written consent of LTA.

15 17. INSURANCE.

16           Throughout the life of this Agreement, CONSULTANT shall pay for and maintain in full force  
17 and effect all policies of insurance required hereunder with an insurance company(ies) either (i)  
18 admitted by the California Insurance Commissioner to do business in the State of California and rated  
19 not less than "A- VII" in Best's Insurance Rating Guide, or (ii) authorized by LTA's Executive Director  
20 or his/her designee at any time and in his/her sole discretion. The following policies of insurance are  
21 required:

22           (i) COMMERCIAL GENERAL LIABILITY insurance which shall be at least as  
23 broad as the most current version of Insurance Services Office (ISO) Commercial General  
24 Liability Coverage Form CG 00 01 and include insurance for "bodily injury," "property damage"  
25 and "personal and advertising injury" with coverage for premises and operations (including the  
26 use of owned and non-owned equipment), products and completed operations, and contractual  
27 liability (including, without limitation, indemnity obligations under the Contract) with limits of  
28 liability of not less than the following:

1 \$1,000,000 per occurrence for bodily injury and property damage

2 \$1,000,000 per occurrence for personal and advertising injury

3 \$2,000,000 aggregate for products and completed operations

4 \$2,000,000 general aggregate

5 (ii) COMMERCIAL AUTOMOBILE LIABILITY insurance which shall be at least  
6 as broad as the most current version of Insurance Service Office (ISO) Business Auto Coverage  
7 Form CA 00 01, and include coverage for all owned, hired, and non-owned automobiles or other  
8 licensed vehicles (Code 1 - Any Auto) with limits of liability of not less than \$1,000,000 per  
9 accident for bodily injury and property damage.

10 (iii) WORKERS' COMPENSATION insurance as required under the California Labor  
11 Code.

12 (iv) EMPLOYERS' LIABILITY insurance with limits of liability of not less than  
13 \$1,000,000 each accident, \$1,000,000 disease policy limit and \$1,000,000 disease each  
14 employee.

15 (v) PROFESSIONAL LIABILITY (ERRORS AND OMISSIONS) insurance appropriate  
16 to CONSULTANT'S profession, with limits of liability of not less than \$1,000,000 per  
17 claim/occurrence and \$2,000,000 policy aggregate.

18 CONSULTANT shall be responsible for payment of any deductibles contained in any insurance  
19 policies required hereunder and CONSULTANT shall also be responsible for payment of any self-  
20 insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the  
21 LTA's Executive Director or his/her designee. At the option of the LTA's Executive Director or his/her  
22 designee, either: (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as  
23 respects to LTA, its board members, officers, employees, agents and volunteers: or (ii) CONSULTANT  
24 shall provide audited financial statements, satisfactory to LTA's Executive Director or his/her designee,  
25 verifying consultant's ability to SIR deductibles. At no time shall LTA be responsible for the payment of  
26 any deductibles or self-insured retentions.

27 All policies of insurance required hereunder shall be endorsed to provide that the coverage shall  
28 not be cancelled, non-renewed, reduced in coverage or in limits except after 30 calendar day written

1 notice has been given to LTA. Upon issuance by the insurer, broker, or agent of a notice of cancellation,  
2 nonrenewal, or reduction in coverage or in limits, CONSULTANT shall furnish LTA with a new  
3 certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire  
4 during the work to be performed for LTA, CONSULTANT shall provide a new certificate, and  
5 applicable endorsements, evidencing renewal of such policy not less than 15 calendar days prior to the  
6 expiration date of the expiring policy.

7 The General Liability and Automobile Liability insurance policies shall be written on an  
8 occurrence form and shall name LTA, its members, board members, officers, employees, agents and  
9 volunteers as an additional insured. Such policy(ies) of insurance shall be endorsed so  
10 CONSULTANT'S insurance shall be primary and no contribution shall be required of LTA. The  
11 coverage shall contain no special limitations on the scope of protection afforded to LTA, its members,  
12 board members, officers, employees, agents and volunteers. The Workers' Compensation insurance  
13 policy shall contain a waiver of subrogation as to LTA, its members, board members, officers,  
14 employees, agents and volunteers.

15 If the Professional Liability (Errors and Omissions) insurance policy is written on a claims-made  
16 form:

- 17 1. The retroactive date must be shown, and must be before the effective date of the  
18 Agreement or the commencement of work by CONSULTANT.
- 19 2. Insurance must be maintained and evidence of insurance must be provided for at least 3  
20 years after any expiration or termination of the Agreement or, in the alternative, the  
21 policy shall be endorsed to provide not less than a 3-year discovery period.
- 22 3. If coverage is canceled or non-renewed, and not replaced with another claims-made  
23 policy form with a retroactive date prior to the effective date of the Agreement or the  
24 commencement of work by CONSULTANT, CONSULTANT must purchase extended  
reporting coverage for a minimum of 3 years following the expiration or termination of  
the Agreement.
- 25 4. A copy of the claims reporting requirements must be submitted to LTA for review.
- 26 5. These requirements shall survive expiration or termination of the Agreement.

27 CONSULTANT shall furnish LTA with all certificate(s) and applicable endorsements effecting  
28 coverage required hereunder. All certificates and applicable endorsements are to be received by LTA  
and approved by LTA's Executive Director or his/her designee prior to LTA's execution of the

1 Agreement and before work commences.. This requirement shall survive expiration or termination of  
2 this Agreement.

3 If at any time during the life of this Agreement or any extension, CONSULTANT or any of its  
4 subcontractors fail to maintain any required insurance in full force and effect, all work under this  
5 Agreement shall be discontinued immediately, and all payments due or that become due to  
6 CONSULTANT shall be withheld until notice is received by LTA that the required insurance has been  
7 restored to full force and effect and that the premiums therefore have been paid for a period satisfactory  
8 to LTA. Any failure to maintain the required insurance shall be sufficient cause for LTA to terminate  
9 this Agreement. No action taken by LTA hereunder shall in any way relieve CONSULTANT of its  
10 responsibilities under this Agreement.

11 The fact that insurance is obtained by CONSULTANT shall not be deemed to release or  
12 diminish the liability of CONSULTANT, including, without limitation, liability under the indemnity  
13 provisions of this Agreement. The duty to indemnify LTA shall apply to all claims and liability  
14 regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation  
15 upon the amount of indemnification to be provided by CONSULTANT. Approval or purchase of any  
16 insurance contracts or policies shall in no way relieve from liability nor limit the liability of  
17 CONSULTANT, its principals, officers, employees, agents, persons under the supervision of  
18 CONSULTANT, vendors, suppliers, invitees, consultants, sub-consultants, subcontractors, or anyone  
19 employed directly or indirectly by any of them.

20 If CONSULTANT should subcontract all or any portion of the services to be performed under  
21 this Agreement, CONSULTANT shall require each subcontractor to provide insurance protection in  
22 favor of LTA, its board members, officers, employees, agents and volunteers in accordance with the  
23 terms of each of the preceding paragraphs, except that the subcontractors' certificates and endorsements  
24 shall be on file with CONSULTANT and LTA prior to the commencement of any work by the  
25 subcontractor.

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1 18. ASSIGNMENT.

2 Neither this Agreement nor any duties or obligations hereunder shall be assignable by  
3 CONSULTANT without the prior written consent of LTA. CONSULTANT may employ other  
4 specialists to perform services as required with prior approval by LTA.

5 19. NON-DISCRIMINATION.

6 During the performance of this Agreement, CONSULTANT shall not unlawfully discriminate  
7 against any employee or applicant for employment or employee of LTA or member of the public  
8 because of race, religion, color, national status, age, or sex. CONSULTANT shall ensure that the  
9 evaluation and treatment of its employees and applicants for employment and employees and members  
10 of the public are free of such discrimination. CONSULTANT shall comply with all provisions of the  
11 Fair Employment and Housing Act (Government Code §12900, *et seq.*). The applicable regulations of  
12 the Fair Employment Housing Commission implementing Government Code §12900 set forth in  
13 Chapter 5 of Division 4 of Title 2 of the California Administrative Code are incorporated into this  
14 Agreement by reference and made a part hereof as if set forth in full. CONSULTANT shall abide by the  
15 Federal Civil Rights Act of 1964 and all amendments thereto, and all administrative rules and  
16 regulations issued pursuant to said Act. CONSULTANT shall also abide by the American Disabilities  
17 Act and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.  
18 CONSULTANT shall give written notice of its obligations under this clause to labor organizations with  
19 which it has a collective bargain or other agreement. CONSULTANT shall include the non-  
20 discrimination and compliance provision of this paragraph in all subcontracts to perform work pursuant  
21 to this Agreement.

22 20. NOTICES AND REPORTS.

23 20.1. All notices and reports pursuant to this Agreement shall be in writing and may be given  
24 by personal delivery or by mailing by certified mail, addressed as follows:

25  
26 **LTA**

27 Attn: Executive Director  
28 Imperial County Local Transportation Authority  
1503 N. Imperial Ave., Ste 104  
El Centro, CA 92243

**CONSULTANT**

Attn: AECOM Project Manager  
Dwayne H. Deutscher  
2020 L St. Ste. 400  
Sacramento, CA 95811

1  
2  
3 20.2. All notices and reports pursuant to this Agreement may be given by personal delivery or  
4 by mailing by certified mail at such other address as either Party may designate in a notice to the other  
5 Party given in such manner.

6 20.3. Any notice given by mail shall be considered given when deposited in the United States  
7 Mail, postage prepaid, addressed as provided herein.

8 21. ENTIRE AGREEMENT.

9 This Agreement contains the entire agreement between LTA and CONSULTANT relating to the  
10 transactions contemplated hereby and supersedes all prior or contemporaneous agreements,  
11 understandings, provisions, negotiations, representations, or statements, either written or oral.

12 22. MODIFICATION.

13 No modification, waiver, amendment, discharge, or change of this Agreement shall be valid  
14 unless the same is in writing and signed by both parties.

15 23. PARTIAL INVALIDITY.

16 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid,  
17 void, or unenforceable, the remaining provisions will nevertheless continue in full force without being  
18 impaired or invalidated in any way.

19 24. GENDER AND INTERPRETATION OF TERMS AND PROVISIONS.

20 As used in this Agreement and whenever required by the context thereof, each number, both  
21 singular and plural, shall include all numbers, and each gender shall include a gender. CONSULTANT  
22 as used in this Agreement or in any other document referred to in or made a part of this Agreement shall  
23 likewise include both singular and the plural, a corporation, a partnership, individual, firm or person  
24 acting in any fiduciary capacity as executor, administrator, trustee or in any other representative capacity  
25 or any other entity. All covenants herein contained on the part of CONSULTANT shall be joint and  
26 several if more than one person, firm or entity executes the Agreement.

27 25. WAIVER.

28 No waiver of any breach or of any of the covenants or conditions of this Agreement shall be

1 construed to be a waiver of any other breach or to be a consent to any further or succeeding breach of  
2 the same or any other covenant or condition.

3 26. CHOICE OF LAW.

4 This Agreement shall be governed by the laws of the State of California. This Agreement is  
5 made and entered into in Imperial County, California. Any action brought by either Party with respect  
6 to this Agreement shall be brought in a court of competent jurisdiction within said County.

7 27. ATTORNEY'S FEES.

8 If either Party herein brings an action to enforce the terms thereof or declare rights hereunder,  
9 each Party in any such action, on trial or appeal, the substantially prevailing party shall be entitled to  
10 reimbursement of its legal fees from the non-prevailing party.

11 ///

12 28. AUTHORITY.

13 Each individual executing this Agreement on behalf of CONSULTANT represents and warrants  
14 that:

15 28.1. He/She is duly authorized to execute and deliver this Agreement on behalf of  
16 CONSULTANT;

17 28.2. Such execution and delivery is in accordance with the terms of the Articles of  
18 Incorporation or Partnership, any by-laws or Resolutions of CONSULTANT and;

19 28.3. This Agreement is binding upon CONSULTANT accordance with its terms.

20 29. COUNTERPARTS.

21 This Agreement may be executed in counterparts.

22 30. REVIEW OF AGREEMENT TERMS.

23 This Agreement has been reviewed and revised by legal counsel for both LTA and  
24 CONSULTANT, and no presumption or rule that ambiguities shall be construed against the drafting  
25 Party shall apply to the interpretation or enforcement of the same or any subsequent amendments there/

26 ///

27 ///

28 ///

1           **IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year first  
2 above written.

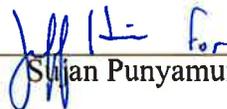
3 **IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY:**

4  
5   
6 Chair

7 **ATTEST:**

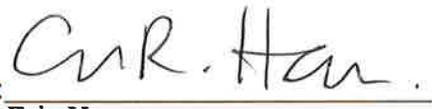
8   
9  
10 **CRISTI LERMA**  
Secretary to the Commission

11 **CONSULTANT:**

12  
13  
14 By:  for 3/6/18  
Sujian Punyamurthula, Senior Vice President

15 **APPROVED AS TO FORM:**

16 **KATHERINE TURNER**  
17 **COUNTY COUNSEL**

18   
19 By: Eric Havens  
20 Deputy County Counsel

## **EXHIBIT A**

### **Scope of Services**

#### **Imperial County Transportation Commission**

#### **State Route 86 U.S. Border Patrol Checkpoint February 22, 2018**

The United States Customs and Border Protection (CBP) currently operates a checkpoint station on State Route 86 (SR 86) near the intersection of State Route 78 (SR 79). The existing facility consists of a covered inspection area located adjacent to the highway, control building, electronic surveillance, and emergency power generation. The Imperial County Transportation Commission (ICTC) intends to improve the checkpoint to add a covered primary inspection area on the freeway and associated facilities as shown on the attached figure.

#### **DESCRIPTION OF WORK AND SERVICES**

##### **DESIGN SERVICES**

Prepare construction Plans, Specifications, and construction cost estimate (PS&E) for Improvements to the SR 86 Border Checkpoint facility, located on northbound SR 86, near the intersection of SR 78 in California. The new design will be coordinated through California Department of Transportation (Caltrans) to meet Caltrans requirements for an in-lane inspection station. Design documents will include construction drawings, specifications and design analysis for categories such as, but not limited to, civil, architectural, structural, electrical, communications, and security monitoring devices. The design analysis report will include structural calculations, and traffic plan. AECOM will prepare a site plan (15% design level) to be agreed upon by ICTC, CBP and Caltrans. AECOM will provide 35%, 65%, 100% (pre-final) and Final design drawings, specifications and cost estimate for review and approval. AECOM will attend two (2) meetings; one (1) on-site kick-off meeting to inspect and review the existing facilities and one (1) design review meeting for the 65% phase. The 15%, 35% and 100% design review meetings will be conducted via web meeting/conference call.

Plans and Specifications will include the following.

- a. Provide a canopy spanning the in-lane primary inspection area that meets area seismic and wind load conditions, accepts interior lighting and security equipment installation and includes warranty. Canopy to have "barn" profile and less angled at the sides. Fabric to be terminated approximately ten (10) feet above grade to allow for cross visibility. The lighting will meet Office of Internal Affairs (IA) approvals. Canopy will meet all required Caltrans and Federal regulations. The in-lane inspection station is the preliminary screening location, not a full inspection, which will take place in the secondary inspection location.
- b. Provide two 4' x 6' new primary inspection booths, ballistic hardened and with sliding doors on both sides of the primary inspection area. Inspection booths will have telephone and data connectivity and sufficient electricity to power the booths for conditioned space, computer and lights, compliant

with CBP HB 1400-02A. Provide (3) 2" conduit runs for future power, communications and CCTV to the booth. Final location of the primary booth will be approved by Caltrans.

- c. Provide asphalt to Caltrans standards within the median, 30' wide by 200' in length, extending north from the primary inspection area. This improved shoulder will enhance operations and officer safety.
- d. Provide asphalt to Caltrans standards within the median, 30' wide, 100' in length, extending south from the primary inspection area. This improved shoulder will enhance officer safety and better allow preprimary inspections to take place.
- e. Validate that the on-site generator power supply meets State of California air quality standards and has capacity for the facilities. If necessary replace the manual transfer switch with a fully automatic transfer switch.
- f. Provide one 4' x 6' inspection booth with ballistic and crash protection for the Controlled Tire Deflation Device Area. Provide (3) 2" conduit runs for future power, communications and CCTV to the booth.
- g. Show placement of all crash protection measures as per Caltrans standards. Location of crash protection will be coordinated with Caltrans.
- h. Upgrade exterior lighting. Lighting levels for the Primary and Secondary Inspection areas as per USCBP requirements noted in CBP requirements version 3.0 and physical security HB 1400-02A. Lighting will be the type that will minimize light loss to the surrounding areas. Design exterior lighting per Caltrans standards.
- i. Provide Traffic Control Plan to meet Federal Highway Design Uniform Traffic Control Manual and Caltrans Standards for signage and traffic markings for the SR 86 Checkpoint. Provide sign installations and pavement marking details. Customs and Border Protection (CBP) office will provide an inventory of the existing signs to be incorporated into the plan. Signs and striping to be designed in conformance with Manual of Uniform Traffic Control Devices (MUTCD).
- j. Provide drainage plan for the facility.
- k. Provide a traffic control plan for traffic on SR 86 and SR 78 during construction. Contractor will also be required to prepare his own traffic control plan that will be reviewed and approved by Caltrans prior to start of construction.
- l. License Plate Reader (LPR) Coordination: The designer will coordinate the requirements for a tactical LPR system with the design of the checkpoint primary inspection. Coordination will include identification of the location and clearances required to accommodate the LPR system in the primary design and placement of the conduits that will serve the LPR system, and the conduits and infrastructure to support the LPR monitors located in the primary inspection booths.
- m. Office of Information and Technology (OIT) requirements for design and specification:
  - (1) Provide cameras, conduit and cabling infrastructure for CCTV cameras at Primary Inspection areas. Cameras will be mounted on canopy (coordinated with CBP FS, IA per CBP HB 1400-05D, HB1400-02B and Caltrans standards). Cameras will be set in a fixed position and connected to the existing security system. Camera locations to be approved by Caltrans and CBP.
  - (2) Provide CCTV camera coverage for Primary Inspection and approaching roadway traffic, coordinated with CBP FS and IA per CBP HB 1400-05D, 02B and 05C. All installations of security

systems and equipment must be coordinated with OIT for approval. Camera locations to be approved by Caltrans.

**(3) Cabling:**

All signal cable routing, termination, connection and testing associated with equipment required to provide a fully operational and functioning video surveillance system. This includes cable and routing to other rooms associated with and connected to the video surveillance system. All cabling will run in conduit, cable trays, J-hooks, or per plans. Label each end of all cables with number and identification legend clearly identifying the connection point for the cable end. Labels will be self-laminating type compatible with Brady DAT-151-292. All cabling will be dressed with proper strain relief and secured with orange Velcro. When installation is complete cables should be secured and neatly organized in rack or panel location and labels must be visible.

Provide proper video termination at all times. If a video signal path passes through more than one device, each device will have looping input capability or a video distribution amplifier must be used to distribute the signal to all required devices.

All coax cable installed will be RG-6 with 18 gauge solid bare copper center conductor with a nominal diameter of 0.04 inches. Insulation material will be constructed of gas-injected foam polyethylene with a diameter of .180 inches. Outer shield will be constructed of braided bare copper with 95% coverage. Outer shell will be constructed of polyvinyl chloride (PVC) with the cable having an overall nominal diameter of 0.266 inches. All connections will be terminated with 75 Ohm crimp connectors.

TIA ANSI/TIA/EIA-568-B, Category 6a cabling (cabling standard ISO/IEC 11801 utilize this standard) from all data ports, all voice ports, and radio ports, as shown on floor plans. All cabling must use four wire plenum-rated Category 6 unshielded twisted pair. Terminate to category-6 48 port RJ-45 patch panel. All terminations must be T568B scheme. All cables of this type for the CCTV system must be Orange Jacket.

All power cables will comply with all applicable electrical standards and regulations.

**(4) Cameras requirements:**

Securely mount all camera housings and brackets using manufacturer's approved fastening methods. Mounting will support camera, housing, and all accessories. Seal all exterior building penetrations to make sure they provide water tight seal. All camera housings and mounting components will be constructed of corrosive resistant materials.

During construction, protect cameras and housings from dust, paint, moisture, and the like. Provide temporary protective masking. Upon completion of construction, and prior to final acceptance test, remove protective masking and thoroughly clean all cameras and housings.

i. Fixed Box Color Cameras (BC). BC cameras will be capable of both day and night operation with a minimum resolution of 560 lines. BC cameras are to be rated for both indoor and outdoor use.

ii. Infrared Illuminator Camera (IRL). IRL cameras will contain sufficient illuminators to be able to illuminate an interior space not to exceed 10 feet by 10 feet and be capable of a minimum resolution of 560 lines.

iii. Pan Tilt Zoom Cameras (PTZ). PTZ cameras will be capable of 360 degrees of continuous pan and 40 degrees of tilt from its center axis. The PTZ camera will be able to sustain operations in temperatures between -40 degrees and 155 degrees Fahrenheit. PTZ cameras will be equipped with 15-150mm lenses or equivalent zoom lenses. The PTZ camera will provide a minimum horizontal resolution of 540 lines.

iv. Fixed Box Wide Dynamic Range Cameras (WDR). WDR cameras will have color capability during the day time operation and switch to black and white capability during nighttime operations. WDR's will have a minimum horizontal resolution of 540 lines and a minimum illumination sensitivity of 0.0002 lux. All WDR cameras will be equipped with auto iris lenses with focal lengths appropriate to ensure that the intended field of view is captured.

v. High Security Detention Grade Enclosed Corner Cameras (HSEC). HSEC cameras will be capable of a minimum of 540 lines of resolution with a 2.5 mm fixed auto-iris and auto-focusing lens. HSEC cameras will be specifically designed to be utilized in detention areas. HSEC cameras will be designed to accommodate non-pickable caulk around the exterior of the unit while still allowing technicians the ability to access the unit for repair and maintenance. These units will be installed in all detention areas, evidence rooms, armories, and secure storage areas.

vi. Covert Color Camera- Covert color cameras, if required, are to be disguised as passive infrared sensor (PIR) motion sensors or thermostats. Covert color cameras disguised as PIR motion sensors are to be mounted in the top corner of the interview rooms, while covert cameras disguised as thermostats are to be mounted at eye level to an average sized seated person, as per HB1400-02B, 05D. All IP Cameras must be listed on the Technical Reference Model (TRM) and have passed CBP Certification and Accreditation (C&A).

#### **SUBMITTAL SCHEDULE:**

15% (Concept) Design - Submit 15% concept design (drawings only) within twenty-one (21) calendar days after Notice-to-Proceed. Agencies shall complete review within fourteen (14) calendar days and issue comments electronically to the AECOM. Following the review period the A-E shall organize a meeting via tele-conference/web meeting to review the comments with ICTC, CBP and Cal Trans. NOTE: The site review meeting may be combined with this review meeting instead of by teleconference.

35% Design - Submit 35% design and cost estimate within forty-two (42) calendar days after the 15% (Concept) design review meeting. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. Following the review period, the A-E shall organize a meeting via tele-conference/web meeting to review the comments.

65% Design - Submit 65% design and cost estimate within forty-two (42) calendar days after the 35% design review meeting. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. Following the review period, the A-E shall organize a meeting to review the comments. Site shall be determined at the time of the design review.

100% (Pre-Final) Design - Submit 100% (Pre-Final) design and cost estimate within thirty (30) calendar days after the 65% design review meeting. Agencies shall complete review within twenty-one (21) calendar days and issue comments electronically to the AECOM. Following the review period, the A-E shall organize a meeting via tele- conference/web meeting to review the comments.

Final Design - Submit final P&S and cost estimate within twenty-one (21) calendar days after the 100% (pre-final) design review meeting.

**OVERALL PERIOD OF PERFORMANCE:**

All design phase services shall be completed within *two-hundred-twenty-six (226)* calendar days after Contract award.

**DESIGN PHASE DELIVERABLES**

AECOM will provide the following copies at each deliverable as noted:

DELIVERABLE	PLANS	SPECIFICATIONS	DESIGN REPORT	COST ESTIMATE	ELECTRONIC CD
15%	23	0	0	0	9
35%	23	19	19	14	9
65%	23	19	19	14	9
100% (Pre-final)	23	19	19	14	9
Final	19	15	15	16	9

**DESIGN ASSUMPTIONS**

The following design assumptions apply to this proposal:

1. Two AECOM engineers will attend each of the two proposed on-site meetings.
2. This proposal is based on receiving complete, comprehensive comments from reviewing agencies including Caltrans. Once comments are received and resolved, AECOM will rely upon those decisions to complete the work. Revisions and changes to comments and reviewing agency direction, as a result of differing opinions from the same agency, may result in extra work and additional costs.
3. Geotechnical investigation not a part of this proposal. Information for foundation and pavement design will be provided by Caltrans.
4. Existing lighting fixtures have been upgraded to energy efficient type lights.
5. As-built drawings and photos for the current tactical LPR system at I-8 Checkpoint will be provided to the AE prior to start of design.
6. The existing covered inspection canopy will function as the secondary inspection. No improvements, including lighting improvements, to this canopy will be required.
7. Utilities (water, sewer, electrical, data, etc.) connections will be made on-site. No services are provided for extending utilities from off-site connection points.

## BIDDING AND CONSTRUCTION PHASE SERVICES

Pre-Construction Services – AECOM will provide services to review bidders request for information (RFI) and prepare if necessary contract addenda during contract solicitation phase. AECOM will review all bids received and recommend, as appropriate award of the construction contract.

Construction Phase Services. AECOM will provide the following services in support of construction and commissioning of the project:

- a. Review up to 20 shop drawings and construction material submittals. Review up to 25 requests for information (RFI), and drawings prepared by the construction contractor. AECOM will establish an electronic information sharing site for transfer of documents.
- b. This proposal is based on the assumptions set forth herein. Project changes beyond the control of AECOM, including governing agency changes or contractor non-compliance with the contract documents, may result in extra work and additional costs.
- c. AECOM will review all contractor requested change orders.
- d. Assist in the evaluation of contractor's construction schedules. Assist in commissioning and testing activities.
- e. Participate in technical meetings and resolve complex technical problems arising during construction. AECOM requires five (5) calendar days in advance if an on-site meeting is required.

### BIDDING AND CONSTRUCTION PHASE SERVICES ASSUMPTIONS

- a. The expected construction period is eight (8) months.
- b. ICTC will provide independent construction management services.
- c. AECOM will provide eight (8) site visits including:
  - a. One (1) kickoff meeting with one AECOM representative,
  - b. Five (5) inspect and resolve construction work and issues by one AECOM representative each time, and
  - c. One (1) final punch list inspection visit with two (2) AECOM representatives.

AECOM will provide a brief report of findings following each visit.

### COST OF SERVICES

The cost of professional services as specified in this scope of work is:

Design Services:	\$258,000
Construction Phase Services:	<u>61,000</u>
TOTAL	\$319,000



SECONDARY VEHICLE AND TRUCK

CONDUIT (WATER, LIGHTS, ETC)

PRIMARY VEHICLE AND TRUCK

NEW CANOPY OVER SR-86

VEHICLES IN #2 LANE

EXTEND GUARDRAIL OR CONCRETE BARRIER

TRUCKS IN #1 LANE



**EXHIBIT B**

**AECOM TECHNICAL SERVICES**

**2018 RATE SHEET**

LABOR CATEGORY	RATE
Project Manager	\$216.00
Civil Engineer – Senior Level	\$216.00
Civil Engineer – Mid Level	\$116.00
Civil Engineer – Junior Level	\$85.00
Electrical Engineer – Senior Level	\$168.00
Electrical Engineer – Mid Level	\$110.00
Senior Quality Engineer	\$232.00
Structural Engineer – Senior Level	\$234.00
Transportation Engineer – Senior Level	\$167.00
CADD/GIS Operator – Senior Level	\$110.00
CADD/GIS Operator – Junior Level	\$66.00
Estimator – Senior Level	\$169.00
Contract Admin/Procurement – Mid Level	\$99.00
Project Controls – Mid Level	\$101.00
Clerical – Senior Level	\$81.00

Subconsultants and other direct costs marked up at 10%.

# **VII. INFORMATION CALENDAR**

## **A. PROPOSED PROJECT ON SR-111 PRESENTATION BY CALTRANS DISTRICT 11, HANH-DUNG KHUU**



## PROJECT SCOPE

- ▶ **Upgrade existing guardrail with current standard Midwest Guardrail System (MGS)**
- ▶ **Pavement rumble strips**
  - Centerline and shoulder rumble strip at various locations on NB/SB SR-111
- ▶ **Roadside Sign Panel Replacement**
  - Replace existing sign panels due to end of service life or damaged
  - Existing signs consist of Regulatory, Warning, Object Marking, and Guide signs
- ▶ **Weigh in Motion System (WIMS) replacement on I-8 (Pending)**
  - WIMS devices are designed to capture and record axle weights and gross vehicle weights as vehicles drive over a measurement site.
  - Makes the weighing process more efficient by allowing for trucks under the weight limit to bypass static scales or inspection.
- ▶ **Curb Ramp Replacement in the City of Calipatria and Niland**
  - Replace curb ramps to ensure compliance with Americans with Disabilities Act (ADA) standards and with sidewalk connectivity.
- ▶ **Roadway Safety/Worker Safety Enhancements**
  - To minimize highway worker exposure to traffic when maintaining existing vegetation, drainage systems, electrical components, and other assets.
  - Install Beyond Gore Paving at I-8/SR-111 Interchange.
- ▶ **Enhanced Crosswalk Visibility**
  - Crosswalk markings will be replaced with high-visibility Continental Markings in City of Calipatria and Niland.
- ▶ **LED Lighting**
  - Upgrade existing lighting fixture to LED at SR-111/Aten Road to enhance crosswalk visibility.

3

## PROJECT SCOPE (Unconstrained)

- ▶ **Intelligent Transportation System (ITS) Enhancements**
  - ITS improves transportation safety and mobility and enhances productivity through the integration of advanced communications technologies into the transportation infrastructure and in vehicles.
  - ITS encompass a broad range of wireless and wire line communications-based information and electronics technologies.
- ▶ **Bridge Rail Replacement**
  - Alamo River Bridge railing upgrade to current standards.
- ▶ **Bicycle Facility Enhancements**
  - Add signage along SR-111

Unconstrained items that require coordination and Cooperative Agreements with Imperial County Transportation Commission (ICTC) to determine recommended locations and funding.

- ▶ **Pedestrian Shade Access installation**
  - Add pedestrian shade structures to serve the highest pedestrian usage along the corridor.
- ▶ **Solar Shade Panels**
  - Provide shade for pedestrians and provide sustainable energy source for lighting.
  - Located at north and south end of Niland Elementary School along SR-111
- ▶ **Transit Stop Enhancements**
  - Proposed features may include pedestrian shelter, bench, waste receptacle, and/or lighting.

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## PEDESTRIAN SHADE LOCATIONS



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## SOLAR SHADE LOCATIONS



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