



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **Thursday, August 27, 2020**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION : **Zoom Meeting at ICTC Offices**

Chairperson: County of Imperial

Vice-Chair: City of Brawley

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.

To join the Zoom Meeting by computer using video and audio, please click on the following link:
<https://zoom.us/j/94477997221?pwd=d28xUGF6UllxZ0oyanRIWDFWeDk0UT09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (669) 900-9128
Meeting ID: 944 7799 7221#
Password: 953108#

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of Minutes for July 23, 2020 *Action*
3. Establish a designated Technical Advisory Committee of the Imperial Valley Resource Management Agency *Action*
(Presented by Daveline Villaseñor, IVRMA Project Manager)
4. Adjournment

The next meeting of the ICTC TAC is tentatively scheduled for September 24, 2020. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at marleneflores@imperialctc.org

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

July 23, 2020

Present:

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lily Falomir	City of Calexico
Ismael Gomez	IID

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
Marlene Flores	ICTC
Michelle Bastidas	ICTC
David Aguirre	ICTC
Daveline Villaseñor	IVRMA
David Salgado	SCAG
Andres Miramontes	City of Brawley
Gordon Gaste	City of Brawley
Javier Luna	City of El Centro
Christian Rodriguez	City of El Centro
Felix DeLeon	City of El Centro
Catherine Gutierrez	City of El Centro
Isabel Garcia	City of Imperial
Robert Urena	County of Imperial
Ben Guerrero	Caltrans
Jose Ornelas	Caltrans
Poonam Boparai	Ascent Environment Inc.
Lexi Journey	Rincon
Andrew Beecher	Rincon

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The meeting was called to order at 10:03 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Introductions
2. A *motion* was made to adopt the minutes for June 25, 2020 (**Luna / Gomez**) **Motion Carried.**

3. Regional Climate Action Plan- Existing Conditions Analysis Presentation

Presented by Consultant Team: Ascent Environment, Inc. & Rincon

Ascent Environment provided a brief presentation on the GHG Inventory Results and on the Existing Conditions Analysis Results. The Existing Conditions Analysis provides a foundation for the greenhouse gas (GHG) reduction policies that will be included as part of the Regional CAP by providing an understanding of policies, actions and initiatives that are currently in place throughout Imperial county. This analysis also provides the level of implementation and rating of quality, based on five criteria for successful implementation, as assessed by representatives for the respective jurisdictions. The assessed policies, actions and initiatives are categorized based on their connection to state and regional goals and guidelines.

The results will help to guide the policies of the Imperial Valley Regional CAP. Rincon also provided an overview of their Outreach Strategy for this project. Phase I of the outreach strategy focuses on educating and gathering feedback on the draft GHG reduction measures from websites, social media, virtual stakeholder meetings and surveys. Phase II of the outreach is to present the Draft Climate Action Plan and get community feedback.

4. ICTC Updates / Announcements

(Presented by ICTC Staff)

- a. **Transit Planning Updates-** Virginia Mendoza provided a brief update on transit. Based on the current events surrounding the COVID-19 Pandemic, ICTC is still operating under COVID-19 requirements.
- b. **Transportation Planning Updates (by Virginia Mendoza):**
 - **LTA Updates 2012 and 2018**
 - 2012 LTA Bond- City of Brawley still has a balance on their respective 2012 LTA Bond account of (\$670,284).
 - 2018 LTA Bond- The City of Holtville already utilize all their 2018 LTA money and City of Calexico (\$7,764,761) and City of Calipatria (\$1,398,936).
 - **I-8 / Imperial Avenue Interchange Project-** Mark Baza provided a brief update on the project. The project is moving along with schedule and today at 6:30 p.m. the bridge will be demolished.
- c. **Imperial Valley Resource Management Agency (IVRMA) (by Daveline Villaseñor):**
 - Daveline provided an overview of what the Imperial Valley Resource Management Agency does and what services it provides. A brief update on the State Recycling Mandates and upcoming deadlines were provided. IVRMA's mission is to develop, implement, and support efficient and sustainable programs for waste reduction, reuse, recycling, hazardous waste Management, composting and recycled-content purchasing for Imperial Valley citizens in accordance with local, state, and national mandates. Brawley, Calipatria, Imperial, Calexico, El Centro, Westmorland, Holtville and County of Imperial are included in IVRMA's scope of work. TAC members requested a sub-committee or TAC dedicated for IVRMA. Discussion concluded with TAC members requesting an action item for the August TAC meeting to establish a TAC for IVRMA.

5. SCAG Updates / Announcements (by David Salgado)

- **2020 Local Early Action Planning Grant (LEAP) Program:** The Local Early

Action Planning (LEAP) grant program’s deadline has been extended to January 31, 2021. Jurisdictions who did not apply: For cities and counties that were not able to meet the July 1, 2020 deadline, they still have more time. They now have until January 31, 2021, to apply for LEAP funding. Remember, LEAP funding is non-competitive, flexible funding to help cities and counties plan for housing in their communities.

- David Salgado mentioned SCAG will go dark in the month of August.
- Scholarships- Congratulations to Southwest High School graduate Aaliyah Felix. Aaliyah is the recipient of the SCAG 2020 scholarship. She will receive \$4,000 in financial support and she will participate in a two-week internship with SCAG or a local planning agency. Congratulations to Aaliyah.

6. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

7. Caltrans Updates / Announcements (By: Ben Guerrero)

Local Assistance: Ben Guerrero provided updates on local assistance.

Summer 2020 Deadline: Active Transportation Program (ATP) Cycle 5 Call for Projects: The California Transportation Commission (CTC) call for ATP projects began March 25, 2020. The extended deadline is July 15, 2020, for “Quick-Build” ATP projects. September 15, 2020 is the new deadline for all other ATP project types.

Inactive Projects- As of July 2020, the INACTIVE and FUTURE Inactive list was updated. An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

September 4, 2020 – Highway Safety Improvement Program (HSIP) Cycle 10 Call for Projects- Caltrans Division of Local Assistance announced the local HSIP Cycle 10 Call-for-Projects on May 5, 2020. The application deadline is September 4, 2020.

Quality Assurance Program (QAP) – Documentation Expired in 2020- Everyone is cleared.

Temporary Exception for Requiring “Wet” signature on Invoices- The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted.

For questions, please contact either the Local Area Engineer, Mr. Guerrero, or Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov

I-8 / Imperial Avenue Interchange Project- Jose Ornelas provided a brief update on the I-8 project. Caltrans crew will be closing the Interstate to demolish and remove the existing bridge today July 23rd around 6:30 p.m. City of El Centro and Caltrans will be working together to provide information on closures of eastbound Interstate 8 on- and off- ramps at Imperial Avenue. Please see detour maps and informational links on the Caltrans website.

8. General Discussion / New Business

- Virginia Mendoza mentioned that the august TAC meeting will focus primarily on the IVRMA program. More information will be provided.

- Next TAC meeting will be on August 27, 2020 via Zoom.

9. Meeting adjourned at 12:20 p.m.



IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND AND COUNTY OF IMPERIAL

August 10, 2020

Technical Advisory Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Establish a designated Technical Advisory Committee of the Imperial Valley Resource Management Agency to improve Imperial Valley Jurisdiction's compliance with CalRecycle Mandates

Dear Committee Members:

The Imperial Valley Resource Management Agency (IVRMA) would like to recommend a dedicated Technical Advisory Committee comprised of all eight Jurisdictions, (Brawley, Calipatria, Calexico, El Centro, Holtville, Imperial, Westmorland, County of Imperial - unincorporated cities), and franchised hauler representatives. The purpose of the meeting will be to create an opportunity for IVRMA, jurisdictions, and franchised hauler representatives to discuss CalRecycle mandates and requirements, monitor compliance and prepare for CalRecycle annual evaluations. IVRMA would like to recommend meeting every second Tuesday of month.

This meeting will also provide guidance on how to evaluate and subdue any challenges the jurisdiction might have. The plan will consist of a flow chart and timeline to follow. Each jurisdiction will be provided with the status and compliance of their city and what step will be taken to maintain or increase their compliance. The ultimate goal is to be prepared for the annual evaluation and increase compliance percentage. During the monthly meeting IVRMA will provide guidance, support, education and outreach on the current and upcoming CalRecycle's mandates and requirements listed below:

Assembly Bill 341 (AB341) Mandatory Commercial Recycling (MCR) requires mandatory recycling starting July1, 2012. Mandatory Commercial Recycling is required by businesses and multi-family dwellings of five units or more that generate 4 cubic yards of commercial solid waste per week.

Assembly Bill 1826 (AB1826) Mandatory Commercial Organics Recycling (MORe) requires mandatory recycling starting July1, 2017. Mandatory Commercial Organic Recycling is required by businesses and multi-family dwellings of five units or more that generate 4 cubic yards of organic waste per week.

Senate Bill 1383 (AB1383) Organic Waste Reduction Programs requires the state to reduce organic waste [food waste, green waste, paper products, etc.] disposal by 75% by 2025. The law also requires the state to increase edible food recovery programs by 20 percent by 2025.

Assembly Bill 827 (AB827) Mandatory Commercial Organic Bins requires certain businesses to provide customers with food waste (organic waste) collection bins adjacent to all trash receptacles, to collect products purchased and consumed by customers on the premises.

Best Regards,

Daveline Villaseñor
Project Manager

DRAFT IVRMA CONTACT LIST
Local Agencies

Agency	Designated	Contact Person	Title	Phone	E-Mail
City of Brawley					
City of Brawley	Primary Contact	Gordon Gaste	Planning Director	PH (344-8822)	ggaste@brawley-ca.gov
City of Brawley	Primary Contact	Andres Miramontes	Associate Civil Engineer	PH (760) 344-5800 ext 14	amiramontez@brawley-ca.gov
City of Brawley	Secondary Contact	Guillermo Sillas	Public Works Director/City Engineer	PH (760) 344-5800 ext 19	gsillas@brawley-ca.gov
City of Brawley	Secondary Contact	Ana Gutierrez	Labor Compliance/Contracts Officer	PH (760) 344-5800 ext 19	agutierrez@brawley-ca.gov
City of Brawley	Secondary Contact	Juan Manuel Cabrera	Engineer	PH (760) 344-5800 ext 19	jcabrera@brawley-ca.gov
City of Calexico					
City of Calexico	Primary Contact	Lily Falomir	Public Works Manager	PH (760) 768-2180	falomirl@calexico.ca.gov
City of Calexico	Secondary Contact	Gabby Garcia	City Clerk	PH (760) 768-2110	ggarcia@calexico.ca.gov
City of Calexico	Secondary Contact	Norma Gerardo	Executive Assistant	PH (760) 768-2110	ngerardo@calexico.ca.gov
City of Calipatria					
City of Calipatria	Primary Contact	Rom Medina	City Manager	PH (760) 348-4141	rjmedina@hotmail.com
City of Calipatria	Secondary Contact	Rosa Ramirez	Finance Officer	PH (760) 348-4141	R_ramirez@calipatria.com
City of El Centro					
City of El Centro	Primary Contact	Abraham Campos	Public Works Director	PH (760) 337-5182	acampos@cityofelcentro.org
City of El Centro	Secondary Contact	Javy Luna	Senior Engineer	PH (760) 337-5282	jluna@cityofelcentro.org
City of El Centro	Secondary Contact	Frank Pacheco	Public Works	PH (760) 337-3177	fpacheco@cityofelcentro.org
City of Holtville					
City of Holtville	Primary Contact	Nick Wells	City Manager	PH (760) 356-2632	nwells@holtville.ca.gov
City of Imperial					
City of Imperial	Primary Contact	Othon Mora	Community Development Director	PH (760) 355-3336	omora@cityofimperial.org
City of Imperial	Secondary Contact	Isabel Garcia	Administrative Analyst		igarcia@cityofimperial.org
City of Imperial	Secondary Contact	Jesus Villegas	Project Manager	PH (760) 355-3840	jvillegas@cityofimperial.org
City of Westmorland					
City of Westmorland	Primary Contact	Joel Hamby	Planner	PH (760) 791-0496	joelhamby@roadrunner.com
City of Westmorland	Secondary Contact	Rachel Fonseca	MPA	PH (760) 344-5896	info@cityofwestmorland.net
County of Imperial					
County of Imperial	Primary Contact	John Gay	Public Works Director	PH (442) 265-1818	johngay@co.imperial.ca.us
County of Imperial	Secondary Contact	Veronica Atondo	Deputy Director Public Works Engineering	PH (442) 265-1818	veronicaatondo@co.imperial.ca.us
County of Imperial	Secondary Contact	Robert Urena	Assistant Engineer	PH (442) 265-1018	roberturena@co.imperial.ca.us
The Holt Group Consultants					
The Holt Group Consultants	Primary Contact	George Galvan	Principal Planner/Project Manager	PH (760) 337-3883	jgalvan@theholtgroup.net
The Holt Group Consultants	Secondary Contact	Erika Garcia	Planning Assistant	PH (760) 337-3883	eespinoza@theholtgroup.net