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**MANAGEMENT COMMITTEE
AMENDED AGENDA
REMOTE PARTICIPATION ONLY
Wednesday, July 8, 2020
10:30 A.M.**

CHAIR: MARCELA PIEDRA

VICE CHAIR: ROSANNA BAYON MOORE

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting

<https://zoom.us/j/92362034615?pwd=TUPaDFKcldmWWJKVGpuL3djXo4QT09>

To participate by phone:

1 (669) 900-9128

Meeting ID: 923 6203 4615#

Password: 646266#

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Given recent public health directives limiting public gatherings due to the threat of COVID-19, and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/management-committee/>.

If any member of the public wishes to address the Committee, please submit written comments by 5 p.m. on Tuesday, July 7, 2020. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. APPROVAL OF THE ICTC CONSENT CALENDAR

Approval of the consent calendar is recommended by the Executive Director

- | | | | |
|----|---|--------------|------------|
| A. | Approval of Management Committee Draft Minutes: | May 13, 2020 | Pages 4-14 |
| B. | Receive and File: | | |
| | 1. ICTC Commission Minutes: | May 27, 2020 | |
| | 2. ICTC TAC Minutes: | May 28, 2020 | |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

V. REPORTS

- A. ICTC/LTA/IVRMA Executive Director
 - See attached ICTC Executive Director Report on page 16
 - See attached IVRMA Program Report on page 22
- B. Southern California Association of Governments
 - See attached report on page 28
- C. California Department of Transportation – District 11
 - See attached report on page 34
- D. Committee Member Reports

VI. DISCUSSION / ACTION CALENDAR

- A. IVRMA Membership Formula Discussion / Action for FY 2020/21 Page 44

Discussion / Action for FY 2020/2021 IVRMA Membership fees formula:

- a. Under this option, the new population formula is approved for FY 2021/2022 and beyond; with no changes to the current approved membership fees and budget for current fiscal year 2020/2021.
- b. Under this option, approve modification minus the inmate population to only affect the County of Imperial and the City of Calipatria for this fiscal year. The total budget will decrease to \$289,689.10 for FY 2020/2021; and approve new formula for FY 2021-2022 and beyond. *This option will reduce budget reserve by approximately \$9,158.00.*
- c. Approve new formula and modify redistribution less the inmate population. The proposed change will affect all agencies fees, and total budget will remain the same.
- d. No change to current population formula and budget.

It is requested that ICTC Management Committee forward this item to the IVRMA Board for review and approval, after the receipt of public comment.

VII. INFORMATION CALENDAR

- A. Tri-ennial Performance Audit Findings, Responses and Action Plan Page 47
Staff report by David Aguirre

VIII. NEXT MEETING DATE AND PLACE

- A. ICTC anticipates going dark in August. The next meeting of the Management Committee is scheduled on **Wednesday, September 9, 2020 at 10:30 a.m.**, via Zoom Meeting at the ICTC Offices at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IX. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

- A. APPROVAL OF MANAGEMENT COMMITTEE DRAFT
MINUTES:
MAY 13, 2020
- B. RECEIVE AND FILE:
 - 1. ICTC COMMISSION MINUTES: MAY 27, 2020
 - 2. ICTC TAC MINUTES: MAY 28, 2020;

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF May 13, 2020
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	David Dale
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
County of Imperial	Tony Rouhotas
County of Imperial	John Gay

STAFF PRESENT: David Aguirre, Michelle Bastidas, Virginia Mendoza, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Jose Ornelas, Hanh-Dung Khuu: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, May 13, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Piedra called the Committee meeting to order at 10:40 a.m. and Roll call was taken at 10:44 a.m. and a quorum was present.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Gay](#) seconded by [Wells](#) to approve the consent calendar as presented, **Motion carried unanimously.**

A.	Approved Management Committee Draft Minutes:	February 12, 2020
B.	Received and Filed:	
	1. ICTC Commission Minutes:	February 26, 2020
	2. ICTC TAC Minutes:	April 23, 2020
	3. ICTC SSTAC Minutes:	March 4, 2020

V. IVRMA CONSENT CALENDAR

A motion was made by [Wells](#) seconded by [Medina](#) to approve the IVRMA consent calendar as presented; **Motion carried unanimously.**

- A. FY 2020-21 CR&R Inc. Agreement – First Modification
 - 1. Authorize the Chairman to sign the tire hauling Agreement with the firm of *CR&R Incorporated* for FY July 1, 2020 through June 30, 2021.
- B. FY 2020-21 RAMZA Inc. Agreement – First Modification
 - 1. Authorize the Chairman to sign the waste tire collection and hauling services Agreement with the firm of *Ramza, Inc.* for FY July 1, 2020 through June 30, 2021.
- C. FY 2020-21 Rubbery Recovery Inc., A California Cooperation Agreement – First Modification
 - 1. Authorize the Chairman to sign the waste tire collection and hauling services Agreement with the firm of *Rubber Recovery, Inc.* for FY July 1, 2020 through June 30, 2021.
 - 2. Approve the increase of \$88.00 per ton to \$95.00 per ton.
- D. FY 2020-21 Secure E-Waste Solutions (SES) Agreement – First Modification
 - 1. Authorize the Chairman to sign the Agreement for compliant recycling and disposition of e-waste with *Secure E-Waste Solutions (SES)* for FY July 1, 2020 through June 30, 2021.
- E. FY 2020-21 Stericycle Environmental Solutions Inc. Agreement – Fourth Modification
 - 1. Authorize the Chairman to sign the hazardous waste disposal Agreement with the firm of *Stericycle Environmental Solutions, Inc.* for FY July 1, 2020 through June 30, 2021.
 - 2. Approve the increase from \$56,938.00 to \$64,872.24 annually.

VI. REPORTS

- A. ICTC Executive Director
Mr. Baza provided updates from the report on page 102 of the agenda.
- B. Southern California Association of Governments (SCAG)
Mr. Salgado provided updates from the report on page 110 of the agenda.
- C. Caltrans Department of Transportation – District 11
Mr. Ornelas and Ms. Khuu provided Caltrans updates from the report on page 122 of the agenda.
- D. Committee Member Reports
- There were no updates.

VI. ACTION CALENDAR

- A. FY 2020-21 & FY 2021-22 STIP/RTIP Consultant Agreement: *COH and Associates, Inc.*

It was requested that ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$50,000.00 effective July 1, 2020 through June 30, 2022.

A motion was made by [Rouhotas](#) seconded by [Wells](#). **Motion carried unanimously.**

B. Unmet Transit Needs Public Hearing Process - Fiscal Year 2020-21

It was requested that ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Adopt the FY 2020-21 “Findings” and the prioritized 2020 ICTC Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2020-21 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made by [Bayon Moore](#) seconded by [Gay](#). **Motion carried unanimously.**

VII. INFORMATIONAL CALENDAR

- A. FY 2020-21 Overall Work Program and Budget Workshop
May 27, 2020, 4 p.m.

Staff provided an announcement regarding the Budget Workshop.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** is scheduled for **May 13, 2020** at the **ICTC Offices and via Zoom Meeting**.

IX. ADJOURNMENT

- A. Meeting adjourned at 11:31 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
DRAFT MINUTES FOR MAY 27, 2020
5:30 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava – Chairman via zoom
City of El Centro	Cheryl Viegas-Walker via zoom
City of Holtville	James Predmore via zoom
City of Imperial	Robert Amparano via zoom
City of Westmorland	Larry Ritchie via zoom
County of Imperial	Luis Plancarte – via zoom
County of Imperial	Ryan Kelley via zoom

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda – via Zoom

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Eric Havens (Counsel)

OTHERS PRESENT: David Salgado: SCAG; Gustavo Dallarda: Caltrans; Daveline Villasenor: IVRMA;

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, May 27, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Order N-29-20, the meeting will be held telephonically and electronically.

I. CALL TO ORDER AND ROLL CALL

[Chair Nava](#) called the Commission meeting to order at 5:30 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. CLOSED SESSION - 5:30 PM

A. Motion to Adjourn to Closed Session [Plancarte/Viegas-Walker](#) – **Motion Carried**

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)
Title: ICTC Executive Director

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: Eric Havens
Unrepresented Employee: Executive Director

D. RECONVENE TO OPEN SESSION – 5:58 PM
Announcement of Closed Session Action(s) Mr. Eric Haven reported in open session. He stated that direction was given, and no reportable action was taken.

IV. PUBLIC COMMENTS

There were no public comments received.

V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: March 25, 2020
- B. Receive and File:
 - 1. ICTC Management Committee Draft Minutes: March 11, 2020
 - 2. ICTC SSTAC Minutes: March 4, 2020
 - 3. ICTC TAC Minutes: April 23, 2020

A motion was made by [Plancarte](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Carried unanimously.

VI. REPORTS

- A. ICTC Executive Director
 - A full list of updates and announcements can be found on page 19 of the agenda.
- B. Southern California Association of Governments (SCAG)
Mr. Salgado was available via zoom to present on the SCAG report.
 - A full list of updates and announcements can be found on page 32 of the agenda.
- C. California Department of Transportation (Caltrans)
Mr. Dallarda was available via zoom to present on the Caltrans report.
 - A full list of updates and announcements can be found on page 46 of the agenda.
- D. Commission Member Reports
 - There were no announcements.

VII. ACTION CALENDER

- A. FY 2020-21 & FY 2021-22 STIP/RTIP Consultant Agreement: *COH and Associates, Inc.*

The ICTC Management Committee met on May 13, 2020 and forwarded this item to the Commission for review and approval after public comment, if any:

- 1. Authorized the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$50,000.00 effective July 1, 2020 through June 30, 2022.

A motion was made by [Ritchie](#) and seconded by [Viegas-Walker](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Yes
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Carried unanimously.

B. Unmet Transit Needs Public Hearing Process - Fiscal Year 2020-21

The ICTC Management Committee met on May 13, 2020 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Adopted the FY 2020-21 “Findings” and the prioritized 2020 ICTC Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Authorized the Chairman to sign the attached resolution.
3. Directed staff to forward the FY 2020-21 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made by [Amparano](#) and seconded by [Plancarte](#), roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Absent
City of Westmorland	Yes

Motion carried unanimously.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **June 24, 2020 at 6:00 p.m.**, at the **ICTC Offices**, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and via Zoom Meeting.

IX. ADJOURNMENT

- A. Meeting adjourned at 6:45 p.m.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

May 28, 2020

Present:

Gordon Gaste	City of Brawley
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Joel Hamby	City of Westmorland

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Javier Aguilar	SCAG
Felix DeLeon	City of El Centro
Javier Luna	City of El Centro
Christian Rodriguez	City of El Centro
Catherine Gutierrez	City of El Centro
Frank Pacheco	City of El Centro
Isabel Garcia	City of Imperial
Robert Urena	County of Imperial
Develine Villasenor	IVRMA
Beth Landrum	Caltrans
Ben Guerrero	Caltrans
Jose Ornelas	Caltrans

Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.

The meeting was called to order at 10:11 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Introductions
2. A *motion* was made to adopt the minutes for April 23, 2020 (**Gaste/ Atondo**) **Motion Carried.**
3. Local Transportation Authority (LTA) Ordinance Requirements

(Presented by ICTC Staff)

Virginia Mendoza provided information on the LTA Ordinance Requirements. Maintenance of Effort (MOE) will be required from all agencies. Agencies that have not submitted MOE's in the past will be provided instructions on future submittals.

5 Year Program of Projects – All agencies shall submit a 5 Year Program of Projects yearly.

Need to approve ASAP:

Brawley FY 19-20 thru FY 24-25

Holtville FY 19-20 thru FY 24-25

Current but will need update:

El Centro FY 20-21 thru FY 25-26

County FY 20-21 thru FY 25-26

DEADLINE: JUNE 30, 2020

All agencies must submit to ICTC a list of completed projects funded by LTA for FY19/20. This will be an annual requirement moving forward. Submit list to Michelle Bastidas and Cristi Lerma at ICTC.

4. Imperial County Aerial Imagery

(Presented by SCAG, Javier Aguilar)

Javier Aguilar from SCAG provided TAC members with a brief update on the Aerial Imagery Project. He mentioned that SCAG is still willing to contribute with \$350,000 to the project. This project has been discussed with local agencies as well as other stakeholders. Javier provided a brief summary on estimated contributions amounts based on different SOW considered, provided an estimated timeline as well as the two proposed options. During TAC, it was proposed to bring this item back or make a separate meeting with more detailed information. SCAG and ICTC will create a Zoom meeting to discuss the project in more detail with stakeholders.

5. 2021 eFTIP Performance Measures Requirements

(Presented by ICTC Staff)

Federal law and regulations governing metropolitan transportation planning and programming require that Metropolitan Planning Organizations (MPOs), in coordination with the State and public transportation providers, must establish performance measures and targets and report on progress towards meeting those targets in its long-range planning and programming documents.

SCAG's forthcoming FY21 Federal Transportation Improvement Program (FTIP) must include, to the maximum extent practicable, a description of the anticipated effect of the FTIP toward achieving the targets identified in Connect SoCal, linking investment priorities to those performance targets.

The performance measures provide a standardized quantitative metric for evaluating progress toward meeting each of the national goals. Performance targets provide a numeric threshold by which the performance measures can be interpreted as having made acceptable progress toward achieving a specific performance goal.

ICTC's current plan is to create with these new requirements a excel sheet filtered with all of the agency projects with columns per Performance Measure question. Local agencies will need to answer the questions with dropdowns across the row, save the file, and send it back to ICTC staff. ICTC will individually update the projects in the FTIP database. There is a deadline for this requirement, June 19th, 2020 please submit your answers to ICTC.

6. Imperial Valley Resource Management Agency (IVRMA) Updates

(Presented by Daveline Villasenor, Project Manager)

ICTC staff welcomed Daveline Villasenor to ICTC and to TAC members. Daveline is the new

Project Manager for IVRMA and she will be part of the TAC meeting providing us with the latest news on IVRMA as well as providing us with upcoming events.

7. ICTC Updates / Announcements

(Presented by ICTC Staff)

- a. **Transit Planning Updates-** Virginia Mendoza provided a brief update on the transit side. Based on the current events surrounding the COVID-19 Pandemic, ICTC is still operating under COVID-19 requirements.
- b. **Transportation Planning Updates (by Virginia Mendoza):**
 - **Regional Climate Action Plan (CAP)-** Ms. Mendoza provided an update on the CAP. Due to recent COVID-19 state-wide shelter in place, ICTC is shifting our Community Outreach and Stakeholders meeting to a more virtual approach (website, online community surveys, social media). In regards to the Data Inventory, all local agencies have provided information for the data collection.
- c. **FFY 2019-20 Programmed Project Updates: (by Virginia Mendoza)** Update on State and Federal funding obligations. A complete list of programmed projects was provided as an attachment to the agenda. Each agency provided an update on the current status of each project.
- d. **LTA Updates 2012 and 2018 (by Virginia Mendoza):**
 - 2012 LTA Bond- City of Brawley still has a balance on their respective 2012 LTA Bond account of (\$668,871).
 - 2018 LTA Bond- The City of Holtville already utilize all their 2018 LTA money and City of Calexico (\$8,019,678) and City of Calipatria (\$1,396,017).

8. SCAG Updates / Announcements (by David Salgado)

- **Connect SOCAL:** The SCAG Regional Council (RC) met on May 7th and voted to approve the Final Connect SOCAL Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The plan was approved with a 120 day hold on the SCS component to allow for further analysis of the current COVID situation.
- **RHNA Update:** The Regional Council adopted both the Connect SoCal (2020 RTP/SCS) and RHNA Appeals Procedures. Staff will provide each local jurisdiction its draft RHNA allocation. Per Government Code Section 65584.05(b) within forty-five (45) days of receipt of the draft RHNA allocation, a local jurisdiction (city or county) within the region or the California Department of Housing and Community Development (HCD) may appeal for a revision of the share of the draft regional housing need proposed to be allocated to one or more local jurisdictions. SCAG staff has developed 6th Cycle RHNA Appeals Procedures that outline the appeals process, and includes information on bases for appeals, the public hearings to hear appeals, and the reallocation of successful appeals.
- **2020 SCAG General Assembly:** SCAG is currently anticipating the convening of the General Assembly on Thursday June 4th, 2020 at 10:00am. The meeting will be held remotely and will only contain regular business matters such as the confirmation of incoming SCAG Regional Council Executive Members. The incoming SCAG President will be City of Long Beach Vice Mayor Rex Richardson, the SCAG First Vice President will be City of Eastvale Councilmember Clint Lorimore, and Second Vice President

will be Palm Desert Councilmember Jan Harnik. Current SCAG President Bill Jahn (Big Bear) will become the Immediate Past President. There will be no programmatic content like previous SCAG General Assembly programs.

- **2021 Cycle 5 Active Transportation Program (ATP) Grant:** The Active Transportation Program (ATP) is a competitive statewide program created to encourage increased use of active modes of transportation, such as biking and walking. Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) created the ATP, and Senate Bill 1 (SB 1) (Chapter 2031, statutes of 2017) directs additional funding from the Road Maintenance and Rehabilitation Account to the ATP. Currently there is a total of \$445 million available for fiscal years 2021 to 2025. The “Call for Projects” was released earlier in March 2020. The deadline for applications has been extended to September 15th, 2020. Quick Build applications are still due July 15th, 2020. SCAG is working towards holding an ATP workshop in Imperial County concurrently with the ICTC Technical Advisory Committee meeting at a future date.

9. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

10. Caltrans Updates / Announcements (By: Ben Guerrero and Beth Landrum)

Local Assistance: Mr. Guerrero provided updates on local assistance.

Inactive Projects- As of May 22, 2020, the INACTIVE and FUTURE Inactive list was updated. An invoice is not cleared from either “Inactive” or “Future Inactive” lists until paid by the State Controller’s Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

Summer 2020 Deadline: Active Transportation Program (ATP) Cycle 5 Call for Projects- The California Transportation Commission call for Active Transportation Program (ATP) projects began March 25, 2020. The extended deadline is June 15, 2020. September 15, 2020 is the new deadline for all other ATP project types.

Quality Assurance Program (QAP)- A quick reminder, City of Calexico, City of El Centro and City of Westmorland need to renew the QAP if federal funds are anticipated for future projects. A list with specific dates for each agency was provided. An updated QAP package must be submitted as soon as possible to the Local Area Engineer, Ben Guerrero.

Preparation Schedule for California Transportation Commission (CTC)-Mr. Guerrero provided the schedule with deadlines to send allocation request packages for CTC approval. Please review the preceding schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval by the July 2020 CTC meeting. All documents must be received by the Caltrans District 11 Office at least two months prior to the preferred CTC meeting date. Friday, June 12, 2020 is the next deadline (for the meeting in August 12-13, 2020).

Temporary Exception for Requiring “Wet” signature on Invoices- The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted. For questions, please contact either the Local Area Engineer, Mr. Guerrero, or Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov

Disadvantaged Business Enterprise (DBE)- Mr. Guerrero provided a brief update on DBE procedures. For projects awarded after March 1, 2020, when submitting an invoice for reimbursement that includes a payment to a Disadvantaged Business Enterprise (DBE), no later than the 10th of the following month, the prime contractor/consultant shall email a complete LAPM Exhibit 9-F: DBE Running Tally of Payments to business.support.unit@dot.ca.gov (with a copy to local administering agencies).

Planning: Mrs. Landrum provided an update on the SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study. The fourth TWG meeting was on Thursday, May 21, 2020 to discuss the alternatives analysis report. The next step will be to work on the cost estimates.

11. General Discussion / New Business

- Virginia Mendoza provided information on the Service Authority Freeway Emergency (SAFE) program. Adoption of Assembly Bill 335 (AB 335), which gives ICTC the authority to administer non- transportation programs both IVRMA and SAFE programs can now be administered by ICTC.
- Next TAC meeting will be on June 25, 2020 via Zoom.

12. Meeting adjourned at 11:49 a.m.



- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR
REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF
GOVERNMENTS REPORT
- C. CALTRANS REPORTS



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Memorandum

Date: July 8, 2020
To: ICTC Committee Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee Meeting on July 8, 2020

- 1) **Federal Transit Administration (FTA) CARES Act Award for Imperial Valley Transit:** The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress with overwhelming bipartisan support and signed into law on March 27, 2020.

The Imperial County Transportation Commission (ICTC) is happy to announce the acquisition of a \$10.5 million CARES Act Grant as formally confirmed by the Federal Transit Administration (FTA) on June 24, 2020. The FTA CARES Act Grant were made available to public transit agencies to help to prevent, prepare for and respond to the COVID-19 pandemic. Eligible uses include maintaining transit services and the associated operational expenses (only those normally eligible under FTA grant requirements), agency acquisition of personal protective equipment (PPE); safe distancing/sanitation practices; transit operations and lost revenues. The period to utilize the funds depends on our continued response to the COVID-19 pandemic. ICTC plans to utilize the grant in the best way possible with the continued emphasis on providing the Imperial Valley with excellent and reliable services; safe distancing/sanitation practices; and restoring service schedules as ridership demand increases.

- 2) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. The westbound I-8 on- and off-ramps will remain open for this first stage of work; however, both eastbound and westbound ramps of the I-8/Imperial Avenue interchange will be closed one or two nights the week of July 20 to demolish and remove the bridge. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. The interchange is expected to open to traffic by the end of 2022 with project completion by mid-2023.*
- 3) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** The study will analyze and develop feasible design alternatives and locations for a Grade Separated Crossing (GSC) for Off-Highway Vehicle (OHV) use at or near SR-78 and the Union Pacific Railroad (UPRR) in Imperial County. The successful consultant will provide conceptual GSC design alternatives, analysis of site alternatives, public/stakeholder outreach and cost estimates for construction, operations and maintenance. The consultant selection process was completed on September 25th. The consultant selected was Kleinfelder. A kick-off meeting was held on Wednesday, October 9, 2019. The first technical working group meeting was held on October 24, 2019. The second technical working group meeting was held on December 10, 2019 at the ICTC office in El Centro. *A project page has been created on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>.* As part of the outreach plan, an online

survey was open to the public from January 1st through January 31st, where over 4,000 people completed the survey. A public outreach event was held in Glamis on January 18, 2020 from 9am to 3pm. The third technical working group (TWG) meeting was held on February 13, 2020 in San Diego at Caltrans District 11 offices. *The fourth TWG meeting was held on May 21, 2020 to discuss the alternatives analysis report. The next TWG meeting is scheduled for July 19, 2020 and will present estimates for the short list alternatives.*

- 4) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC proposes to deliver the project under Design-Build process, with ICTC leading the Request for Qualifications in May 2020 and Request for Proposals in Summer 2020 for Design and Construction teams. Following the RFQ and RFP process, the Design-Build contract award is scheduled to begin in February 2021. *The NEPA studies and final document were completed in April 2020. ICTC Request for Qualifications are due on July 1, 2020 to the ICTC offices. Subsequently, ICTC will request authorization for the \$20 million in federal funding and proceed with the Request for Proposals for Design-Build in Fall 2020.*
- 5) **State Route 98 from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. *Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. Construction phase is scheduled to begin in late Summer 2020.*
- 6) **FY 2019 Public Transit Fare Analysis:** The Request for Proposal for a consultant for the ICTC FY 2019 Public Transit Fare Analysis was released on March 1, 2019. The project is for professional services to develop a Public Transit Fare Pricing Analysis. This planning document is expected to provide recommendations for the current fares/fee structure and media for the four public transit services under the Imperial Valley Transit brand for the next three to five years. *The award recommendation was approved at the May 22, 2019 Commission meeting. AECOM was selected to complete the Analysis. A project kick-off meeting was held on June 20, 2019 and the study is underway. The first round of public outreach efforts was held on October 23-24, 2019. Outreach was held in various areas throughout the County including IVC. The fare analysis is in progress, when it is finalized, further outreach will be scheduled. Staff and the consultant team are currently review concepts for digital outreach platforms.*
- 7) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Currently design is underway. A draft of 35% plans were completed and submitted for review on October 12, 2018. *The 65% design plans in Spring 2020. All stakeholder staff met on May 6, 2020 to review status of 65% plans. CBP Border Patrol has requested a design change and is prepared to provide funding for the additional design costs. With the proposed design change they are hopeful to acquire additional construction funding above the contribution by ICTC/ICLTA. Consultant will prepare cost estimate for the additional design analysis..*
- 8) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes,

permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*

- 9) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is in progress including studies. Next steps: Begin design and property (Right of Way) acquisition process.*
- 10) **LTA Bonds Refunding/Financing Effort:** Based on municipal market and sales tax revenue trends we will remain on pause until we have a better sense of phase 3 openings within the County. In addition to continued lifting of travel restrictions at the border as legal crossings are a significant part of Imperial County's economy. A positive tone in the municipal market continues. There is an increasing number of investors (i.e. cash available) and as they are facing a continuing light calendar we are seeing a compression (lowering) of both absolute yields and spreads. Our Underwriter team (Ramirez & Co., Inc.) will continue to keep an eye on the market and review the most opportune time to move forward with the bond rating and pricing of the bonds. See attached, regarding municipal market trends.
- 11) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.
- 12) **Imperial County Regional Climate Action Plan:** Imperial County Regional Climate Action Plan: After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. *Completion of the Data Collection from project stakeholders. The outreach plan will begin end of summer 2020.*
- 13) **Imperial Mexicali Binational Alliance Meeting:** The last IMBA meeting scheduled for March 18, 2020 was postponed due to COVID-19. An IMBA meeting was held via Zoom on Thursday, May 14, 2020. The meeting provided updates on the Calexico East and West infrastructure projects. The State of Baja provided updates on the bridge work at the Calexico West Port of Entry. A presentation on the California-Baja California Border Master Plan was made by Cheryl Mason from the San Diego Association of Governments. The new Executive Director of the Mexicali Industrial Development Cooperation Rodolfo Andrade gave a presentation of their work plan. Lastly, brief updates were provided by other economic development agencies as well as IMBA members. *The next meeting is scheduled for August 13, 2020 via Zoom Meeting.*
- 14) **Assembly Bill 335 (Garcia):** AB 335 became effective on January 1, 2020. ICTC had on-going meetings with the City of El Centro and County of Imperial Public Works Department to carry out the transition of the Imperial Valley Resource Management Authority (IVRMA) and the Service Authority for Freeway Emergencies (SAFE). On March 2, 2020, ICTC took over the the administration of the IVRMA. ICTC Staff will continue to work closely with IVRMA staff during the transition time and in the future. ICTC has recruited and hired a replacement for the Project Manager position. *ICTC staff is continuing to have meetings with County Public Works staff and Counsel to finalize the documentation to transition the SAFE program to ICTC. The goal is for ICTC to officially take over in the new fiscal year.*

- 15) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). The shelter has been installed in an existing parking lot on the east side of SR-111. *Staff is reviewing the possibility of relocating the bus stop to the location of the newly constructed fire station.*
- 16) **State and Federal funding Obligations:** Beginning October 1, 2019, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) and Active Transportation Program (ATP) programmed in FY 2019/2020. *See complete project list attached.*
- 17) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
- 18) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the Cities and the County of Imperial for FY 2018/2019. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

The following is a list of projects funded by SB1 for FY 2018-2019.

Agency	Project
Brawley	Rehabilitation of Legion Street from Highway 86 to Evelyn Street
Brawley	Street Rehabilitation – Phase 11
Calexico	Cesar Chavez Boulevard Improvement
Calexico	De Las Flores Street Improvement
Calexico	Second Street Bridge
Calipatria	Freeman Street Rehabilitation between Brown and Commercial Avenues
El Centro	2018 Streets Overlay and Rehabilitation Project
Holtville	Citywide Pavement Rehabilitation Project
Imperial	Storm Drain Installation – Northwest Quadrant of City – Continuing
Imperial County	Includes a total of 70 road improvement projects. List can be found on the ICTC website here .
Westmorland	North H Street Improvements
Westmorland	Street Rehabilitation Program – Phase 2
Caltrans/ICTC	Calexico East Port of Entry Truck Crossing Improvements
Caltrans	State Route 111 from State Route 98 to Ross Avenue near Calexico
Caltrans	State Route 98 from Rockwood Avenue to east of Cole Road near Calexico
Caltrans	Bridges on Interstate 8 and State Route 86, 98, 11 and 186
Caltrans	State Route 86 from I Street to Brandt Road near Brawley
Caltrans	State Route 86 south of B Street to Martin Road near Westmorland

Below are the projected annual revenues for FY 2019/2020. On May 1, 2019 a list was submitted to the CTC. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2019-2020
Brawley	\$453,796
Calexico	\$681,911
Calipatria	\$127,530
El Centro	\$766,589
Holtville	\$107,602
Imperial	\$320,638
Westmorland	\$38,483
County of Imperial	\$7,501,204
TOTAL	\$9,997,753*

*Estimate source is from the California League of Cities dated January 22, 2019 - <http://californiacityfinance.com/LSR1901.pdf>

- 19) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** The 2018 Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 is \$538,000. For FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019.

On the following page is the list of projects for Imperial County:

Local Partnership Program (LPP) Programing Date						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines: http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

20) **Partnerships with IVEDC:**

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021. SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects;

facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in 2020. Recent updates to SBBC's role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020.

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) ***The Finnell Property*** has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of no further action is required.
- (2) ***The Chai Property*** has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required.
- (3) ***The Lesicka Property*** has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required.
- (4) ***The Dek Property*** has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results.
- (5) ***The Pioneers Property*** has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is pending approval from EPA. Once that's approved then the phase 2 will commence.

- 21) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. *A final report is scheduled to be completed in the spring of 2020.*

22) **Meetings attended on behalf of ICTC:**

- June 19, 2020 – SCAG / CTC CEO's Meeting via Zoom Meeting
- June 22, 2020 – Sub-regional Director's Meeting via video conference
- June 23, 2020 – Workplace Violence and Active Shooter Employee Training via Web Ex Webinar
- June 24, 2020 – ICTC Commission, LTA and IVRMA Meetings via Zoom Meeting
- June 25, 2020 – ICTC TAC Meeting via Zoom Meeting
- June 30, 2020 – California-Baja California 2021 Border Master Plan - Policy Advisory Committee

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND AND COUNTY OF IMPERIAL



AGENDA REPORT

TO: IVRMA Board Members and City / County Managers
FROM: Daveline Villasenor, Project Manager
SUBJECT: ICTC Management Committee
MEETING DATE: July 8, 2020

STAFF REPORT

1. 2019 CalRecycle Four-Year Review: All Imperial Valley's jurisdictions 4-year review has been completed. CalRecycle has requested a second review meeting with the Imperial County Unincorporated area. IVRMA will be contacting your city to follow up and assist with any pending items requested by CalRecycle such as: Updating City Ordinance(s), Exemption Process, Educational Materials, Outreach and Letters sent to non-compliant properties. IVRMA is currently working on a flow chart that will assist the cities on a timeline and plan of action to prepare the cities for the upcoming formal review in the Fall. The Flow Chart will consist on covering the requirements of AB341 (Mandatory Commercial Recycling (MCR)), AB1826 (Mandatory Commercial Organics Recycling (MORe)), AB827 and SB1374 Construction & Demolition Diversion (C&D). This plan of action will allow the cities to define the challenges it faces in order to determine the direction the city can take to meet CalRecycle's requirements.
2. Jurisdiction Electronic Annual Report (EAR): The Imperial Valley jurisdictions EAR report is due **August 1, 2020**. IVRMA will be contacting the required city departments, haulers, businesses to gather the required information for the year 2019. Planning and Developing Departments/Public Works Department will be requested to provide the total tons of rubberized asphalt, concrete, recycled/reused asphalt and site grind for any project completed in 2019. Local Food Businesses will be requested to provide information on Waste Reduction Programs in place. This concludes the total tons of food donated per AB1826 MORe requirements. Updated ordinances, letters sent to residents & businesses, and procurement policies referencing AB1826, AB1383, AB827, AB341 and SB1374 will be requested from each city. We appreciate your support in providing the necessary information by July 20, 2020.
3. ESJPA Meeting Thursday, June 25, 2020: IVRMA was requested to attend by CalRecycle the first Rural Counties Environmental Services Joint Powers Authority Board of Directors Meeting and Technical Advisory Group meeting held on June 25, 2020 from 9 a.m. to 2 p.m. This meeting discussed and shared the challenges and concerns due to pandemic COVID-19 from different Cities and Counties impacting current IVRMA grants and upcoming legislate AB1383 Food Recovery Program due January 2022.
4. IVRMA FY 2019-2020 Used Oil Payment (OPP) and Tire Amnesty (TA) Grants: IVRMA's fiscal year 2019-2020 has closed as of June 30, 2020. The following grants closed during this fiscal year: City County Payment Program 2017-18 with total expended amount of \$59,627. The OPP9 Used Oil Grant closed with total expended amount of \$ 62,596. TCU17, Illegally Dumped Clean-Up Tire Grant closed with an estimated amount below \$250,000. The following grants opened during FY 2019-2020 will be rolling over to fiscal year 2020-2021to continue: OPP10 Used Oil-Payment Program (First annual report is due August 15 2020) and TA5 Tire Amnesty Grant with a continuing one year to expend approved funds.

5. FY 2021-2022 Grants: IVRMA will be applying for the following grants: OPP11 Used Oil Payment Program Application due July 11, 2020 and Household Hazardous Waste (HHW) Small Project Grant Program Application due July 15, 2020. If approved these grants will be incorporated in IVRMA's fiscal year 2021-2022.
6. Illegally Dumped Tires: During the absence of Amnesty Events due to the pandemic COVID-19, IVRMA will be assisting all jurisdictions with any illegally dumped tires collected and taken to the city yards. Please feel free to contact IVRMA at (760) 337-4537 to schedule a tire pick-up. We ask that the tires be stacked and cleaned of any debris or harmful insects/rodents/animals. A flyer is being provided to be distributed to City and County residents.
7. Blue Recycling Waste Baskets: Free recycling wastebaskets are available for Multifamily Complexes (5 units or more) and Businesses who are in compliance with AB341 Mandatory Commercial Recycling. A flyer is being provided to be distributed to City and County residents.
8. Do-It Yourself 15 quarts Oil Containers: IVRMA has a large quantity of oil containers for free distribution. A flyer is being provided to be distributed to City and County residents. Please contact IVRMA at (760) 337-4537 for disposal directions.
9. For a full list of items received visit the IVRMA website at ivrma.org.

Free Recycling Bins to Imperial Valley Businesses for Recycling Programs

• **PLASTIC**

• **GLASS**

• **ALUMINUM CANS**

• **PAPER**

- **Medium Desk-side Recycling Container**

- **Dimensions:**
14 3/8" L x 10 1/4" W x 15" H

- **Capacity:** 28 1/8 Quart



- **23 Gallon Wall Hugger Slim Jim Container**

- **Dimensions:**
20" L x 11" W x 30" H



For more information call

1-877-RECYCLE
(1-877-732-9253)

Visit our website
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Imperial Valley Resource Management Agency



Free Recycling Bins to Imperial Valley Businesses for Recycling Programs

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• **GLASS**

• **CANS**

• **PAPER**



- 32 gallon Round Container
Blue with a white recycle logo
27-3/8" high x 22" diameter
32 gallon capacity
Molded of engineered resins

- Round flat lid with Hole
Molded seamless construction
22-1/4" diameter
Fits the 32 gallon round receptacle

- Black round dolly
18" diameter
Twist-on, twist-off
Engineered resin construction
Five 3" non-marking casters
Fits the 32 gallon round containers
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For more information call

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Visit our website
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Imperial Valley Resource Management Agency

FREE*

(Free to Imperial Valley Residents. Businesses pay for disposal and need appointment.)

Household Hazardous Waste Disposal LOCATIONS

1. Brawley - Hwy 86 & G Street
2. Calexico - 500 W 5th Street
3. El Centro - 702 E Heil Avenue



WASTE ACCEPTED: Acids, automotive products, fluorescent bulbs, herbicides, pesticides, propane cylinders (full or empty valve closed), solvents, medical waste (sharps).

NOT ACCEPTED: Compressed gas cylinders (20 gallon, i.e. acetylene, oxygen), contaminated soil, explosives (ammunitions), radioactive waste.

For more information call

1-877-RECYCLE
(1-877-732-9253)

Visit our website
www.ivrma.org



Imperial Valley Resource Management Agency

*****FREE*****

OIL RECYCLING CONTAINERS

(15 quart Oil Recycling Container)

Free Collection of Used Oil for Imperial Valley Residents
at the

***Household Hazardous Waste Facilities**
in Brawley, Calexico, and El Centro

***Certified Used Oil Collection Centers**

Adams Repair Shop 1647 Adams Avenue, El Centro

Auto Zone

953 E Main Street, Brawley

927 Imperial Avenue, Calexico

1263 W Adams Avenue and 2403 S 4th Street, El Centro

390 E 5th Street, Holtville

500 South J Street, Imperial



Daniels Tire Service 315 S 4th Street and 300 N Imperial Avenue, El Centro

Imperial Valley Resource Management Agency –

Household Hazardous Waste Collection Facilities –

Brawley Hwy 86 & G Street, Calexico 500 W 5th Street and El Centro 702 E Heil Avenue

O'Reilly Auto Parts 1103 S 4th Street and 1510 Adams Avenue, El Centro

165 W Main Street, Brawley

315 Imperial Avenue, Calexico

Pep Boys 400 N Imperial Avenue, Calexico

902 N Imperial Avenue, El Centro

Pro Auto & Service 247 W Main Street, El Centro



***FREE Curbside Oil Collection Program**

Contact Haulers: **CR&R Waste Services** 1-877-482-5656

Republic Services 1-760-337-2418

For more information call



1-877-RECYCLE
(1-877-732-9253)



Visit our website www.ivrma.org

Imperial Valley Resource Management Agency

Memorandum

Date: July 8th, 2020

To: ICTC Committee Meeting

From: David Salgado, Regional Affairs Officer (RAO)

Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Committee meeting Wednesday July 8th, 2020.

- 1. SCAG Report: COVID-19 Impact on SoCal Economy Will be Severe and Long-Lasting, With Historic Levels of Unemployment, Taxable Sales Losses MAY 2020:** Southern California faces “severe and long-lasting” economic impacts from the COVID-19 pandemic, with Great Depression-level unemployment, supply chain interruptions and significant drops in taxable sales, according to an analysis from the nation’s largest metropolitan planning organization.

The report, prepared by analysts at the Southern California Association of Governments (SCAG), projects an annual unemployment rate for the six-county region of 19.3% in 2020, tapering down to 12.2% in 2021. The 2020 rate is particularly significant given that year started with unemployment averaging around 4% in January and February. In April alone, SCAG estimates job loss rates of 20% to 22% – a surge that surpasses the more gradual trendline during the Great Depression, when U.S. unemployment took more than three years to reach its peak of 24.9% in 1933.

The analysis also projects decrease in taxable sales of 26% to 38% in 2020 and 2021. In total dollars, those decreases would range from \$178 billion to \$264 billion, which could severely impact local municipal budgets that rely on sales tax revenues. The forecast models do not take into account the possibility of further waves of infection or the still-unclear impact of government spending on relief efforts. The official press release is attached in the agenda backup and a link was provided to the full report in the agenda posting e-mail. Please feel free to contact SCAG with any questions. http://www.scag.ca.gov/Documents/scag-COVID-19-White-Paper_FINAL_2020-0514.pdf

- 2. Connect SOCAL 120 Day Directive-** On May 7 SCAG’s Regional Council approved Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy, for federal

transportation conformity purposes and approval for all other purposes was postponed for up to 120 days to allow more time to consider the short- and long-term implications of the COVID-19 pandemic on the plan. SCAG will continue to conduct further targeted outreach with jurisdictions and other stakeholders over the 120-day period. For updates on Connect SoCal, please visit connectsocial.org.

3. **2020 Local Early Action Planning Grant (LEAP) Program:** **The Local Early Action Planning (LEAP) grant program's deadline has been extended to January 31, 2021! You still have time to apply! Jurisdictions who did not apply:** For cities and counties that were not able to meet the July 1, 2020 deadline, you still have more time! You now have until January 31, 2021, to apply for LEAP funding. Remember, LEAP funding is non-competitive, flexible funding to help cities and counties plan for housing in their communities. **Jurisdictions who did apply:** If you have already applied for the LEAP program, you can still make modifications and adjustments to your application. HCD can make adjustments to the application during the review process or even after awards. HCD has dedicated an individual to assist cities in Imperial County.

Sample eligible projects include but are not limited to:

- Rezoning and encouraging development through updating ordinances and plans
- Establishing Prohousing policies
- CEQA
- Updating housing elements
- Updating ordinances to comply with state housing laws (e.g. ADU ordinances)
- Developing specific plans and other plans focused on housing
- Implementing processes that streamline the application process for housing developments
- and much more!

For technical assistance such as help with brainstorming eligible activities, reviewing draft applications, adjusting existing applications, and answering questions, please contact me or earlyactionplanning@hcd.ca.gov.

4. **SCAG Aerial Imagery Project 2020 Update:** After numerous meetings to discuss the potential for SCAG to facilitate a new Aerial Imagery flyover project, the County of Imperial has agreed to facilitate a procurement process. This will allow for more funds to be applied to the project to support the procurement. SCAG has set aside \$250,000 for the project and will increase the support by \$50,000 for a total of \$300,000. It's anticipated that once the procurement is completed there will be an opportunity to develop a cost share model moving forward.
5. **2020 SCAG General Assembly:** Thursday June 4th, SCAG held its 55th Annual General Assembly meeting virtually via Zoom. This was rescheduled due to the cancellation of the annual conference in May. Delegates representing all of the jurisdictions in the SCAG region met where Assembly Speaker Anthony Rendon gave introductory remarks, approved the 2020/2021 General Fund Budget, and elected new Board Officers. Rex Richardson, Councilmember Long Beach was elected as the new SCAG President.

- 6. 2021 Cycle 5 Active Transportation Program (ATP) Grant:** The Active Transportation Program (ATP) is a competitive statewide program created to encourage increased use of active modes of transportation, such as biking and walking. Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) created the ATP, and Senate Bill 1 (SB 1) (Chapter 2031, statutes of 2017) directs additional funding from the Road Maintenance and Rehabilitation Account to the ATP.

Currently there is a total of \$445 million available for fiscal years 2021 to 2025. The “Call for Projects” was released earlier in March 2020. The deadline for applications has been extended to September 15th, 2020. Quick Build applications are still due July 15th, 2020. SCAG is working towards holding an ATP workshop in Imperial County concurrently with the ICTC Technical Advisory Committee meeting at a future date.

CONNECT SOCAL UPDATE

On May 7, the Regional Council adopted Connect SoCal for federal transportation conformity purposes only. On June 8, SCAG received a letter from the United States Department of Transportation's (USDOT) Federal Highway Administration (FHWA) finding that Connect SoCal (the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy) has demonstrated air quality conformity. The letter, which signifies a joint approval of Connect SoCal from both the FHWA and Federal Transit Administration (FTA), is a major milestone for SCAG, indicating that Connect SoCal meets all requirements of the federal Clean Air Act. The conformity determination ensures that the region's 4,000 transportation infrastructure projects in the plan can be approved and/or funded, as needed, without delay by our federal partners. Many thanks to our partner agencies (FHWA, FTA, U.S. Environmental Protection Agency, and Caltrans) for their expedited review and approval.

For state purposes, SCAG has delayed the transmittal of Connect SoCal to the California Air Resources Board (ARB) for up to 120 days in accordance with the Regional Council's action on May 7 due to concerns about missing entitlements and a desire to examine potential impacts of the novel coronavirus (COVID-19) pandemic on the plan. Following up on that action, SCAG has engaged local jurisdictions on correcting the issue of missing entitlements. We also created a survey to gather input on the short-, medium- and long-term implications of the COVID-19 pandemic on the plan. A listening session also took place on June 24 to gather additional input from partners and stakeholders on how the COVID-19 pandemic will impact local jurisdictions. Additional stakeholder meetings will be schedule to provide further opportunities to provide feedback. For updates on Connect SoCal, [please visit ConnectSoCal.org](https://www.connectsoocal.org).

DEMOGRAPHIC WORKSHOP ADDRESSED CHALLENGES FOR 2020 CENSUS AND IMPACT OF COVID-19 ON HOUSING AND ECONOMY

Thank you to our event speakers and everyone who joined us for the 31st Annual Demographic Workshop. The event was co-hosted by SCAG and the University of Southern California (USC) Sol Price School of Public Policy over two sessions via videoconference—one on Thursday, June 11, and the other on Thursday, June 18—due to the COVID-19 pandemic, bringing together over 500 attendees. The event theme, "Accelerating Planning to Catch Up to 21st Century Demographics," encompassed a range of discussions that provided new research findings and expert insights on responding to demographic changes across the region and the impacts of the COVID-19 pandemic.

The first session, *The Changing Demographic Outlook and Housing Trends*, provided an update on the latest in demographic trends including migration, fertility, and aging, as well as their implications on regional planning as we begin a new decade. The second session, *Impact of COVID-19 on Housing and Economy*, included a keynote speech by Chris Porter, Chief Demographer at John Burns Real Estate Consulting, a 2020 Census update by James T. Christy, Assistant Director for Field Operations at the U.S. Census Bureau, and a panel discussion on the impacts of the COVID-19 pandemic. Both sessions closed with applied roundtable discussions.

We thank our key program partners: the U.S. Census Bureau, California Department of Finance's Demographic Research Unit, and California Department of Housing and Community Development. To view presentations and photos from the event, [please visit the Demographic Workshop page on the SCAG website](#).

STATE ADVOCACY SUPPORTS LOCAL EFFORTS TO MEET REGIONAL HOUSING NEED GOALS AND STATE BUDGET PRIORITIES

SCAG formally submitted a letter on June 8, addressed to Speaker of the Assembly Anthony Rendon (D-Lakewood) and Senate President pro Tempore Toni Atkins (D-San Diego) requesting deadline extensions on Housing Element submissions and Local Early Action Planning (LEAP) Grants Program applications. Draft budget trailer bill language indicates early support for extending the LEAP deadline for local cities and counties. Regarding Housing Element submissions, housing element updates are due in October 2021. The letter, which was also jointly signed by the Sacramento Area Council of Governments (SACOG) and San Diego Association of Governments (SANDAG), asks for a six-month extension for housing element updates in order to give local jurisdictions flexibility as they balance more immediate concerns caused by the COVID-19 pandemic. Copies of the letters were provided to members of the budget and housing committees of both chambers and shared with COGs in the region.

The state budget was another focus of SCAG's advocacy efforts. Letters were submitted to Senate Budget Committee Chair Holly Mitchell (D-Los Angeles) and Assembly Budget Committee Chair Phil Ting (D-San Francisco) expressing support for the legislature's increased allocation of federal Coronavirus Aid, Relief, and Economic Security Act (CARES) Act funding for cities and counties, and to establish a floor allocation of \$50,000 per city. Additionally, SCAG expressed support for AB 617 Implementation funding, which brings air monitoring to a more localized level, and asked for the program to be prioritized in light of reduced cap-and-trade auctions in May 2020.

SCAG UNVEILS COVID-19 VULNERABILITY INDICATORS DASHBOARD

As a result of the COVID-19 pandemic's severe and unprecedented implications on a wide range of areas that SCAG plans for, including public health, transportation, housing, public finance, and the economy, [SCAG has published an interactive dashboard](#) that includes indicators of potential vulnerability to COVID-19 for each of the 191 cities and six counties in the region. This datasets provide a wide range of variables related to economic, social, health, and housing vulnerability indicators. The dashboard was presented and well received by the attendees at the SCAG 31st Annual Demographic Workshop.

The purpose of the indicators is to provide context and insightful information for local jurisdictions and stakeholders to better understand the impacts of the pandemic through data. The comprehensive list of vulnerability indicators is made up of slightly more than 70 variables from various sources from the U.S. Census Bureau's American Community Survey, California State Controller's Office, InfoUSA, and the California Tax Credit Allocation Committee/Department of Housing and Community Development.

JUNE TOOLBOX TRAINING SESSION FOCUSES ON ECONOMIC DEVELOPMENT AND LAND USE STRATEGIES FOR COVID-19 RECOVERY

On June 23, SCAG hosted a Toolbox Training webinar, "Resetting the Economic Development Table after the COVID-19 Slowdown," which focused on how communities around the region can make economic development and land-use decisions that can create momentum for investment and revenue opportunities. Kosmont Companies provided a presentation on how best to leverage state and federal assistance to create the economic development tools and legislation necessary for revitalization. To view recordings and access presentations from this event and prior Toolbox Trainings, [please visit the SCAG website](#).

SCAG TO PARTNER WITH USC ON INTERNSHIP PROGRAM

SCAG has established the first partnership with the USC Spatial Sciences Institute to host a summer internship program with three graduate and two undergraduate students. Under this program, the interns will primarily assist in performing geospatial dataset development, data visualization and geoprocessing, as well as conducting research and data analysis. To maximize their time at SCAG and to develop a broad and comprehensive skillset, it is expected that they will work primarily on three regionally significant projects such as the Annual Land Use Development, Regional Parcel Data Enhancement, SCAG Data/Map Application Development projects.

SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP-LEGISLATIVE ACTION COMMITTEE

SCAG Executive Director Kome Ajise gave a presentation at the San Gabriel Valley Economic Partnership's Legislative Action Committee on the agency's recently released "[Potential Economic Impacts of COVID-19 in the SCAG Region](#)" white paper. A discussion of the data and information used in the development of the paper was also provided. The committee is made up of business representatives from the San Gabriel area, but also includes larger businesses like Southern California Gas Company, Southern California Edison, Union Pacific, and Kaiser Permanente. The committee also hears from legislative staff members regularly and has elected officials participate. The presentation concluded with a round of questions regarding the data in the white paper and future predictions.



Date: July 2, 2020
To: ICTC Management Committee
From: Gustavo Dallarda, Caltrans District 11, District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) Management Committee meeting of July 8, 2020:

1. **Project Updates:**

Please see map at end of report for project level detail.

2. **Construction:**

I-8/Imperial Avenue Interchange

The project will include installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to the south portion of El Centro. These improvements will complement the City of El Centro's plans for future development.

Project construction signs were posted in late April with earth moving work beginning May 5 for two months behind concrete barriers. *Caltrans issued a virtual groundbreaking media event June 10, 2020, with video clips from California State Transportation Agency (CalSTA) Secretary David S. Kim; Caltrans Director Toks Omishakin; District 11 Director Gustavo Dallarda, Imperial County Transportation Commission (ICTC)*

Construction (continued):

Chairman George A. Nava, City of El Centro Mayor Efrain Silva and others to alert the community about the project and Stage 1 closures on July 6, 2020. The eastbound I-8/Imperial Avenue on- and off-ramps will be closed eight to ten months beginning July 6. The interchange will be fully closed one or two nights the week of July 20 for bridge demolition and removal.

Print ads were placed in the Imperial Valley Press, the Adelante Valle (Spanish), The Imperial Valley Review, the Holtville Tribune and the Desert Review along with Radio spots in KXO Radio and Power 98/98.3 (Spanish) between June 26 and July 5.

A mailer was sent to 4,000 El Centro residents the week of June 29 with closure and detour information.

Additional outreach to businesses in and near the construction zone will continue as needed to keep them informed about project details and impacts.

Informational materials are available at:

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

The project will be open to traffic in mid-2022, with plant establishment and close out work continuing through 2023.

SR-98 Pavement Rehabilitation Project

Caltrans has improved 5.7 miles of travel way and shoulders on SR-98 from SR-7 to just west of East Highline Canal Bridge near Calexico. The work uses cold-in-place recycling of the existing pavement to create a new base layer which is overlaid with rubberized hot mix asphalt concrete. The finished travel way will include shoulder backing and rumble strips.

Work on the three month project began May 6, 2020. All paving is completed as of June 26, 2020, and Caltrans expects to accept the project in August.

SR-98 Widening Project

In the City of Calexico, from Ollie to Rockwood, SR98 will be widened from four to six lanes. Construction is expected to begin in August 2020. More information will be provided as it becomes available.

3. Traffic Operations:

SR-86/Customs & Border Protection Checkpoint Expansion

Caltrans recently received information that the project description and parameters are being further analyzed. A full project update will be provided as soon as it is available.

4. Planning:

SR78/Glamis OHV Crossing Feasibility Study

The Technical Working Group meetings have begun, and initial outreach to the Off Highway Vehicle (OHV) community was held at the Glamis Dunes on Saturday, January 18, 2020. There was significant attendance by OHV users, with maps and displays, surveys and one-on-one feedback and input provided. Four alternatives were presented for analysis and discussion. Two alternatives were eliminated from future study, with the remaining two alternatives requiring modifications. These will be revised and presented to the TWG at the next meeting in July.

El Centro Land Use, Mobility Element and Environmental Justice Update:

The City of El Centro was successful in obtaining a Sustainable Communities Planning Grant from Caltrans which will address such topics as reducing suburban sprawl and vehicle dependency, and encouraging multimodal activity. The updated Plan will embrace key planning principles and goals such as GHG emission reduction targets, provide consistency with the Southern California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), provide improvements to public health, reduce vehicle miles traveled (VMT), and seek improvements to transportation technology as well as to incorporate Active Transportation Planning goals.

This contract was awarded to Chen Ryan and City Place Planning. The kick-off meeting was held on August 20, 2019 and the contract is expected to be complete in early 2021.

During May, two Study Sessions with the El Centro Planning Commission and City Council were held to discuss the amendments to the Land Use Element, Mobility Element, and preparation of an Environmental Justice Element for the City of El Centro General Plan. Feedback and input was received and the consultant will address concerns in future information sharing sessions.

District II Active Transportation Plan:

Caltrans District II is developing an Active Transportation Plan for San Diego and Imperial Counties. This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System.

Input from regional and local partner agencies and local advocates is essential to the development of this plan. Caltrans encourages our partner agencies to participate in the Active Transportation Plan Working Group (ATPWG). Your agency's involvement will ensure Caltrans has an accurate inventory of existing conditions as well as planned and necessary active transportation improvements.

Further outreach will occur at future TAC meetings and through non-traditional methods such as social media and virtual meetings.

Planning (continued):

Border Master Plan:

The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land ports of entry (POEs) and their transportation infrastructure projects.

The first BMP, completed in 2008, formalized the binational dialogue between the United States and Mexico and established a structure for the BMP process. The 2014 BMP refreshed previous efforts, reprioritizing projects and developing a framework for transportation project sensitivity analysis. Building upon the efforts of the previous two BMPs, the 2021 BMP will broaden outreach activities to gain new insights on border issues, assess current border conditions, determine the status of border transportation projects, and identify new border improvement strategies. A critical component to the success of the BMP is the active participation of local, regional, state, and federal agencies from the United States and Mexico. More than 30 agencies from both sides of the border participate in this process.

A kickoff meeting was held on January 21, 2020, and the update is expected to be completed by early 2021. A public outreach program is being developed, and the Policy Advisory Committee met on June 30, 2020.

5. Senate Bill 1 Projects:

Calxico East Bridge Expansion

Caltrans anticipates that the Better Utilizing Investments to Leverage Development (BUILD) funds will be awarded before the end of September 2020. Following receipt of those funds, the Request for Proposals will be posted. The RFP process will take several months to complete. It is expected that the actual design build process will begin about March 2021.

SR-78 and SR-115 Drainage Projects

The \$2.8 million drainage project replaced deteriorated culverts at ten locations along SR-78 (six locations) from east of Mitchell Camp Road to west of Stallard Road in the town of Palo Verde (1.7 miles), and along SR-115 (four locations) from Mets Road to Blodgett Road in the City of Holtville (5.5 miles). SBI allocated more than \$2.2 million.

Construction began January 13, 2020. The project was accepted June 19, 2020.

6. Upcoming Projects:

For 2020, there are two projects that have been confirmed in the Caltrans Project Delivery Plan in Imperial County. They are:

- Widening on SR-98 from Ollie to Rockwood.
- Upgrade curve warning signs along various routes.

7. Local Assistance:

Summer 2020 Deadline: Active Transportation Program (ATP) Cycle 5 Call for Projects:

The California Transportation Commission (CTC) call for ATP projects began March 25, 2020. The extended deadline is July 15, 2020, for “Quick-Build” ATP projects. September 15, 2020 is the new deadline for all other ATP project types.

The following link provides all available details, including the revised schedule.

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle5>

September 4, 2020 – Highway Safety Improvement Program (HSIP) Cycle 10 Call for Projects

Caltrans Division of Local Assistance announced the local HSIP Cycle 10 Call-for-Projects on May 5, 2020. The application deadline is September 4, 2020.

For additional information on the HSIP Cycle 10, please see the following link:

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/hsipcycle10announcement.pdf>

Local Assistance (continued):

Quality Assurance Program (QAP) – Documentation Expired in 2020

As a reminder, Calexico, El Centro, and Westmorland must renew QAP approval if federal funds are anticipated for future projects.

QAP STATUS LAST UPDATED 5/13/2020			
Local Agency	QAP Current	QAP Expiration	Date Agency Submitted QAP
BRAWLEY	10/10/2019	10/10/2024	
CALEXICO	4/13/2015	4/13/2020	
CALIPATRIA	7/14/2019	7/14/2024	
EL CENTRO	4/27/2015	4/27/2020	
HOLTVILLE	7/14/2019	7/14/2024	
IMPERIAL (CITY)	1/9/2017	1/9/2022	
IMPERIAL COUNTY	9/14/2016	9/14/2021	
ICTC	3/9/2020	3/9/2025	
WESTMORLAND	4/21/2015	4/21/2020	

Updated QAP packages must be submitted as soon as possible to the Local Area Engineer, Benjamin Guerrero; otherwise, Construction phase funding requests will not be processed.

January 31, 2020 - Federal Fiscal Year 18/19 Requests for Authorization/Obligation – Past Due:

Funding Requests for Authorization (RFA) for this federal fiscal year were due by January 31, 2020. Please continue to transmit RFA submittals and minimize delay in obtaining fund authorizations.

Note the Obligation Authority (OA) funds for redistribution are dwindling faster than in prior years. Also, make sure that funds are programmed appropriately.

Preparation Schedule for CTC Allocation Requests:

Please review the attached schedule of deadlines to send allocation request packages for CTC approval during the October 2020 CTC meeting. When possible, do not wait to submit requests. Caltrans District II must receive all documents at least two months prior to the preferred CTC meeting date. Friday, August 14, 2020 is the next deadline (for the October 14-15, 2020 CTC meeting).

Per the Interim Timely Use of Funds Policy, which was officially adopted at the May 13-14, 2020 CTC meeting, project components that are programmed in Fiscal Year 2019-20 that have not yet allocated:

Local Assistance (continued):

- The deadline to request an allocation will be extended from the June 24-25, 2020 CTC meeting to the December 2-3, 2020 CTC meeting.
- Under this new Interim Timely Use of Funds Policy, any agencies that need extensions past the December deadline must submit new time extension requests for consideration at October or December 2020 CTC meetings.

Title VI Nondiscrimination Program

A reminder that local agencies shall comply with all Title VI requirements. See LAPM Section 9.2, Title VI of the Civil Rights Act of 1964 and Related Statutes:

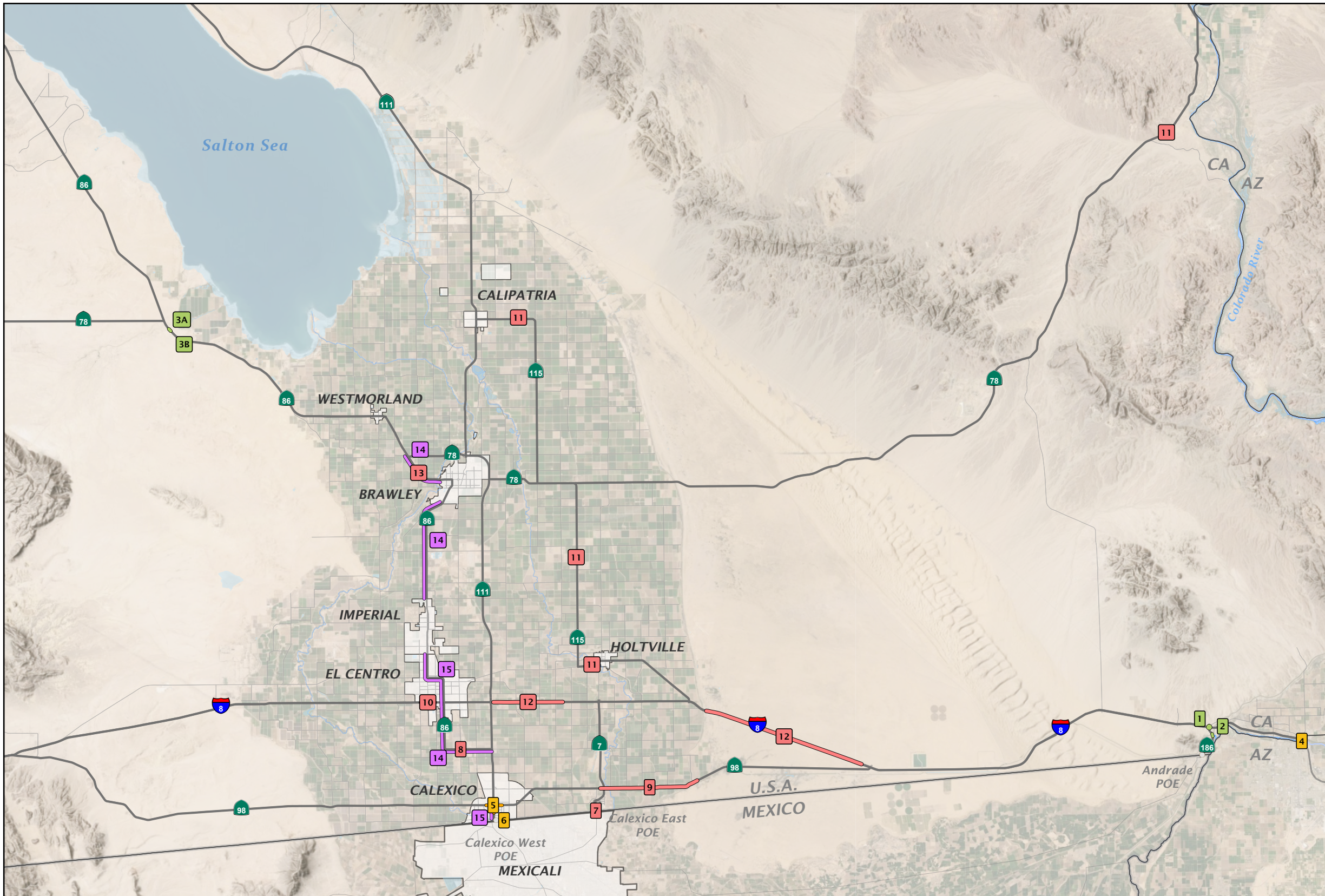
Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR 21).

The requirements include providing and maintaining the following, as detailed in LAPM Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction Contract Compliance, Monitoring, and others.

Note that an agency is subject to a Title VI program and compliance review at any time by Caltrans, Division of Local Assistance.

Please note the following new link with guidance to local agencies on processing Title VI complaints:

<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi>



ENVIRONMENTAL

- 1. SR-186/I-8 Quechan Interchange Improvements*
Complete Nov 2021
- 2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete Dec 2020

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete July 2021
- 4. I-8 Colorado River Viaduct
Complete April 2021
- 5. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Feb 2020; Begin Construction Aug 2020
- 6. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020

CONSTRUCTION

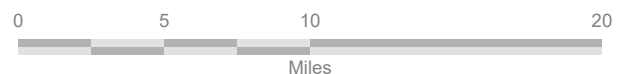
- 7. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021; Complete June 2023
- 8. SR-86/Dogwood Road Intersection Improvements County Permit*
Complete Oct 2022
- 9. SR-98 Pavement Rehabilitation
Complete July 2020
- 10. I-8/Imperial Ave Interchange Improvements
Open to Traffic May 2022; Complete May 2023
- 11. SR-78/115 Culvert Repairs
Complete June 2020
- 12. I-8 Pavement Rehabilitation at Various Locations
Complete Aug 2020
- 13. SR-86 Tamarack Bridge Erosion Damage Repair
Complete August 2020

RELINQUISHMENT

- 14. SR-86 Relinquishment to County of Imperial
Date Estimate 2024
- 15. SR-86 Relinquishment to City of El Centro
Date Estimate 2024
- 16. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico
Date Estimate 2022

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 07/02/2020



2020 PREPARATION SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS
AGENDA ITEM(S) DUE DATES

Prepared by:
OFFICE OF CTC LIAISON
DIVISION OF TRANSPORTATION PROGRAMMING
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:
August 2019

<p style="text-align: center;">2020 California Transportation Commission (CTC) Meeting Schedule</p>	<p style="text-align: center;">Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</p>	<p style="text-align: center;">District Submits Off System and On System Requests to HQ Divisions</p>	<p style="text-align: center;">HQ Divisions Submit Final Off System and On System Requests to Budgets</p>	<p style="text-align: center;">Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</p>	<p style="text-align: center;">Final Book Items Due from HQ Divisions to Office of CTC Liaison</p>
<p style="text-align: center;">Date and Location:</p>	<p style="text-align: center;">10:00 AM District & CTC</p>	<p style="text-align: center;">10:00 AM HQ Divisions</p>	<p style="text-align: center;">5:00 PM Budgets</p>	<p style="text-align: center;">10:00 AM CTC Liaison</p>	<p style="text-align: center;">10:00 AM CTC Liaison</p>
Jan 29-30 - Sacramento Area	Mon, Dec 2, 19	Mon, Dec 9, 19	Fri, Dec 13, '19	Fri, Dec 20, '19	Tue, Dec 24, '19
Mar 25-26 - Santa Barbara	Mon, Jan 27, 20	Mon, Feb 3, 20	Mon, Feb 10, '20	Wed, Feb 19, '20	Thu, Feb 20, '20
May 13-14 - San Diego	Mon, Mar 16, 20	Mon, Mar 23, 20	Mon, Mar 30, '20	Wed, Apr 8, '20	Thu, Apr 9, '20
June 24-25 - Sacramento Area	Mon, Apr 27, 20	Mon, May 4, 20	Mon, May 11, '20	Wed, May 20, '20	Thu, May 21, '20
Aug 12-13 - Oakland	Mon, Jun 15, 20	Mon, Jun 22, 20	Mon, Jun 29, '20	Wed, Jul 8, '20	Thu, Jul 9, '20
<p style="text-align: center;">Oct 14-15 - Central Valley</p>	<p style="text-align: center;">Mon, Aug 17, 20</p>	<p style="text-align: center;">Mon, Aug 24, 20</p>	<p style="text-align: center;">Mon, Aug 31, '20</p>	<p style="text-align: center;">Wed, Sep 9, '20</p>	<p style="text-align: center;">Thu, Sep 10, '20</p>
<p style="text-align: center;">Dec 2-3 - Riverside</p>	<p style="text-align: center;">Mon, Oct 5, 20</p>	<p style="text-align: center;">Mon, Oct 12, 20</p>	<p style="text-align: center;">Mon, Oct 19, '20</p>	<p style="text-align: center;">Wed, Oct 28, '20</p>	<p style="text-align: center;">Thu, Oct 29, '20</p>

* No Scheduled Meeting in: February, April, July, September and November

VI. DISCUSSION / ACTION CALENDAR

A. IVRMA MEMBERSHIP FORMULA DISCUSSION / ACTION FOR FY 2020/2021

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,
HOLTVILLE, IMPERIAL, WESTMORLAND AND IMPERIAL COUNTY



July 2, 2020

**IVRMA
BOARD MEMBERS**

CHAIR

George Nava
City of Brawley

VICE-CHAIR

Cheryl Viegas-Walker
City of El Centro

Lewis Pacheco
City of Calexico

Maria Nava-Froelich
City of Calipatria

Jim Predmore
City of Holtville

Robert Amparano
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Ryan Kelley
County of Imperial

Luis Plancarte
County of Imperial

Larry Ritchie
City of Westmorland

Daveline Villasenor
Project Manager

Mark Baza
*Imperial County
Transportation
Commission (ICTC)
Administrator*

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

RE: IVRMA Membership Formula Discussion / Action for FY 2020/21

Dear Committee Members,

At the Board Meeting on June 24, 2020, the Board approved the IVRMA budget for Fiscal Year (FY) 2020/2021, that included membership fees in the amount of \$298,847.00. It was found that the population formula that determines membership fees currently differs from the formula used by ICTC and ICLTA for their accounting processes. For IVRMA, prison populations for both the City of Calipatria and the County of Imperial have been used to determine membership fees. Concern was expressed by staff that a change should be considered to use population formula similar to that used by ICTC and ICLTA. The attached spreadsheet describes the budget and fee changes to the following options:

Discussion / Action for FY 2020/2021 IVRMA Membership fees formula:

- a. Under this option, the new population formula is approved for FY 2021/2022 and beyond; with no changes to the current approved membership fees and budget for current fiscal year 2020/2021.
- b. Approve new formula and modify redistribution less the inmate population. The proposed change will affect all agencies fees, and total budget will remain the same.
- c. Under this option, approve modification minus the inmate population to only affect the County of Imperial and the City of Calipatria for this fiscal year. The total budget will decrease to \$289,689.10 for FY 2020/2021; and approve new formula for FY 2021-2022 and beyond. *This option will reduce budget reserve by approximately \$9,158.00.*
- d. No change to current population formula and budget.

It is requested that ICTC Management Committee forward this item to the IVRMA Board for review and approval, after the receipt of public comment:

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza".

MARK BAZA
Executive Director

MB/da/cl
Attachments

OPTION A and OPTION D

APPROVED BUDGET FY 2020-2021							
AGENCY	*POPULATION	%		25%			AMOUNT
				Fixed	Variable	Due	
City of Brawley	27,229	14.4%	10.8154%	\$ 9,338.97	\$ 32,321.50	\$	41,660.47
City of Calexico	41,032	21.7%	16.2980%	\$ 9,338.97	\$ 48,706.01	\$	58,044.98
City of Calipatria	7,141	3.8%	2.8364%	\$ 9,338.97	\$ 8,476.55	\$	17,815.51
City of El Centro	45,774	24.2%	18.1815%	\$ 9,338.97	\$ 54,334.88	\$	63,673.85
City of Holtville	6,366	3.4%	2.5286%	\$ 9,338.97	\$ 7,556.60	\$	16,895.57
City of Imperial	19,364	10.3%	7.6914%	\$ 9,338.97	\$ 22,985.55	\$	32,324.52
City of Westmorland	2,356	1.2%	0.9358%	\$ 9,338.97	\$ 2,796.63	\$	12,135.60
County of Imperial	39,559	21.0%	15.7129%	\$ 9,338.97	\$ 46,957.52	\$	56,296.49
Total	188,821	100%	75%		\$ 224,135.25	\$	298,847.00

OPTION B

LESS INMATE POPULATION FOR CALIPATRIA AND COUNTY OF IMPERIAL -MODIFICATION TO APPROVED BUDGET							
AGENCY	*POPULATION	%		25%		ADJUSTMENT	AMOUNT
				Fixed	Variable	Population Decrease	Due
City of Brawley	27,229	14.4%	10.8154%	\$ 9,338.97	\$ 32,321.50		\$ 41,660.47
City of Calexico	41,032	21.7%	16.2980%	\$ 9,338.97	\$ 48,706.01		\$ 58,044.98
City of Calipatria	7,141	3.8%	2.8364%	\$ 9,338.97	\$ 8,476.55	\$ (4,139.16)	\$ 13,676.36
City of El Centro	45,774	24.2%	18.1815%	\$ 9,338.97	\$ 54,334.88		\$ 63,673.85
City of Holtville	6,366	3.4%	2.5286%	\$ 9,338.97	\$ 7,556.60		\$ 16,895.57
City of Imperial	19,364	10.3%	7.6914%	\$ 9,338.97	\$ 22,985.55		\$ 32,324.52
City of Westmorland	2,356	1.2%	0.9358%	\$ 9,338.97	\$ 2,796.63		\$ 12,135.60
County of Imperial	39,559	21.0%	15.7129%	\$ 9,338.97	\$ 46,957.52	\$ (5,018.74)	\$ 51,277.75
Total	188,821	100%	75%		\$ 224,135.25	\$ (9,158)	\$ 289,689.10

OPTION C

LESS INMATE POPULATION WITHOUT CHANGES TO APPROVED BUDGET - REDISTRIBUTION OF TOTAL BUDGET							
AGENCY	*POPULATION	%		25%	%	ADJUSTED	AMOUNT
				Fixed	Variable	AMOUNT	
City of Brawley	27,175	15.1%	11.2992%	\$ 9,338.97	\$ 33,767.29	\$ 1,445.78	\$ 43,106.25
City of Calexico	40,796	22.6%	16.9627%	\$ 9,338.97	\$ 50,692.55	\$ 1,986.54	\$ 60,031.52
City of Calipatria	3,654	2.0%	1.5193%	\$ 9,338.97	\$ 4,540.41	\$ 203.02	\$ 13,879.38
City of El Centro	44,841	24.9%	18.6446%	\$ 9,338.97	\$ 55,718.82	\$ 1,383.93	\$ 65,057.79
City of Holtville	6,359	3.5%	2.6440%	\$ 9,338.97	\$ 7,901.61	\$ 345.01	\$ 17,240.58
City of Imperial	19,876	11.0%	8.2643%	\$ 9,338.97	\$ 24,697.65	\$ 1,712.09	\$ 34,036.62
City of Westmorland	2,346	1.3%	0.9755%	\$ 9,338.97	\$ 2,915.11	\$ 118.48	\$ 12,254.08
County of Imperial	35,331	19.6%	14.6904%	\$ 9,338.97	\$ 43,901.82	\$ 1,963.04	\$ 53,240.79
Total	180,378	100%	75%		\$ 224,135.25	\$ -	\$ 298,847.00

NO CHANGES ON TOTAL APPROVED AMOUNT \$ 298,847.00

VII. INFORMATION CALENDAR

VII. INFORMATION CALENDAR

A. TRIENNIAL PERFORMANCE AUDIT FINDINGS, RESPONSES, AND ACTION PLAN



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July 2, 2020

George Nava, Chairman
Imperial County Transportation Commission
1503 N. Imperial Ave. Suite 104
El Centro, Ca. 92243

SUBJECT: Tri-ennial Performance Audit Findings, Responses and Action Plan

Dear Commission Members:

The State of California requires that Transportation Planning Agencies undergo a performance audit every three years as a result of receiving Transportation Development Act (TDA) funds. The consultant conducted audit focused primarily on administration of the TDA funded programs and services over a three-year period of time. The six audit documents were for: 1. ICTC 2. Imperial Valley Transit (IVT) 3. IVT ACCESS 4. IVT RIDE 5. IVT MedTrans and 6. Yuma Citizens Area Transit (YCAT) Routes 5 (Blue) and 10 (Turquoise)

The audits noted various findings including those which were noted in the last audit that was completed and the current audit. Staff has already begun to address the findings noted within the audits. The following outlines the findings and ICTC’s responses and plans for action.

TDA Triennial Performance Audit Findings and Resolutions	
Finding	Resolution
Ensure State Controller Reports are submitted in a timely manner.	ICTC is working with the auditing team to begin and complete required audits and reports.
Ensure the RTPA’s fiscal audits are completed no later than 12 months following the end of the fiscal year.	ICTC is working with the auditing team to begin and complete required audits and reports.
For any operator using STA funds for operating purposes, ICTC should include the test against the two qualifying efficiency standards as part of the TDA claim process.	The consulting team forwarded a sample spreadsheet to utilize for qualifying calculations. ICTC has completed the necessary calculations and intends to do so moving forward.
Prepare and implement a standardized orientation process for new ICTC Board members.	ICTC is working towards developing a standardized orientation process for new ICTC Board Members.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

TDA Triennial Performance Audit Findings and Resolutions, Cont'd	
Finding	Resolution
Reaffirm ICTC's definitions of "unmet transit need" and "reasonable to meet" as part of each annual unmet transit needs finding.	ICTC will implement the reaffirmation of its Unmet Transit Needs definitions and criteria on an annual basis.
IVT should ensure its website is fully usable for monolingual Spanish-speaking individuals.	ICTC is reviewing any areas where further adjustment can be completed to IVT's website to further accommodate Spanish speaking individuals.
Identify supplemental local revenues that will bring the farebox recovery ratio up to at least 10 percent – IVT Access	ICTC is reviewing possible local revenue sources to assist with farebox recovery for all applicable transit services.
Review opportunities for increasing local revenue to boost farebox recovery – IVT Medtrans Service	In FY 19-20, ICTC reduced the farebox ratio for the Medtrans service to 10% from 15%. ICTC also increased the fare structure for the service to help boost farebox recovery. Staff will continue to monitor and hopes to achieve farebox ratios post the pandemic.
Conduct regular passenger surveys to gauge customer satisfaction and service need – IVT Medtrans Service	ICTC will implement frequent surveys for passengers to gauge customer satisfaction and service need.
Ensure TDA fiscal audits of all IVT operations are completed no later than 270 days following the end of the fiscal year – IVT Ride	ICTC is working with the auditing team to begin and complete required audits and reports.

This item is being presented as an informational item.

Sincerely,

MARK BAZA
 Executive Director

MB/da