



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

DATE: **Thursday, May 28, 2020**  
TIME: **10:00 a.m. – 12:00 p.m.**  
LOCATION : **Zoom Meeting at ICTC Offices**

Chairperson: County of Imperial

Vice-Chair: City of Brawley

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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*Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.*

To join the Zoom Meeting by computer using video and audio, please click on the following link:  
<https://zoom.us/j/96599355740?pwd=N21qM2YrV3dkd3FrUi9qUXR6aDIOUT09>

The meeting ID and Password are below in the event you may need them.

To join by phone please dial (669) 900-9128  
Meeting ID: 965 9935 5740#  
Password: 975018#

**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

- |    |                                                                                                                        |               |
|----|------------------------------------------------------------------------------------------------------------------------|---------------|
| 1. | Introductions                                                                                                          |               |
| 2. | Adoption of Minutes for April 23, 2020                                                                                 | <i>Action</i> |
| 3. | Local Transportation Authority (LTA) Ordinance Requirements                                                            | Information   |
| 4. | Imperial County Aerial Imagery                                                                                         | Information   |
| 5. | 2021 eFTIP Performance Measures Requirements                                                                           | Information   |
| 6. | Imperial Valley Resource Management Agency (IVRMA) Updates<br>Presented by: Daveline Villaseñor, IVRMA Project Manager | 5 minutes     |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

7. ICTC Updates / Announcements 10 minutes  
*Presented by ICTC Staff*
  - a. Transit Planning Updates
  - b. Transportation Planning Updates
    - Regional Climate Action Plan
  - c. FFY 2019-20 Programmed Project Updates
  - d. LTA Bond Updates: 2012 & 2018
  
8. SCAG Updates / Announcements 10 minutes  
*Presented by SCAG staff*
  
9. Cities and County Planning / Public Works Updates 10 minutes  
*All*
  
10. Caltrans Updates / Announcements 10 minutes  
*Presented by Caltrans Staff*
  
11. General Discussion / New Business 5 minutes  
*All*
  
12. Adjournment

The next meeting of the ICTC TAC meeting is tentatively scheduled for June 25, 2020. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at [marleneflores@imperialctc.org](mailto:marleneflores@imperialctc.org)



1503 N. IMPERIAL AVE., SUITE 104  
 EL CENTRO, CA 92243-2875  
 PHONE: (760) 592-4494  
 FAX: (760) 592-4410

**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

**April 23, 2020**

**Present:**

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
Victor Garcia	City of Calipatria (Holt Group)
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Joel Hamby	City of Westmorland

**Others:**

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Andres Miramontez	City of Brawley
Felix DeLeon	City of El Centro
Javier Luna	City of El Centro
Angel Hernandez	City of El Centro
Christian Rodriguez	City of El Centro
Isabel Garcia	City of Imperial
Beth Landrum	Caltrans
Ben Guerrero	Caltrans
Jose Ornelas	Caltrans
Kevin Hovey	Caltrans
Monica Soucier	Imperial County Air Pollution Control District

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The meeting was called to order at 10:09 a.m. A quorum was present, and introductions were made. There were no public comments made.

**1. Introductions**

2. **Southern California Association of Governments (SCAG) Active Transportation Program:**  
(Presented by Cory Wilkerson, Active Transportation Program Manager II)
  - Mr. Wilkerson provided a quick update on the Active Transportations Program. On March 25, 2020, the California Transportation Commission (CTC) adopted program guidelines and announced the 2021 ATP Call for Projects. Applications are due on June 15, 2020.
  - Mr. Wilkerson has worked on several grants and he is familiar with ATP grants and he wants to provide us with his expertise.
  - The 2021 ATP will award over \$400m through a four-year cycle starting in fiscal year 2021/22. ATP funds are awarded through call for proposals issued by the California Transportation Commission and SCAG.
  - SCAG adopted the Cycle 5 Regional ATP Guidelines on April 2, 2020 and anticipates issuing a supplemental Call for Projects in September through the Sustainable Communities Program (SCP). The SCP Call for Projects will be open to specific types of Planning and Non-Infrastructure Projects ONLY.
  - Mr. Wilkerson mentioned how ATP funding is awarded to projects in the SCAG region through two funding programs: The Statewide ATP and SCAG's Regional ATP. The statewide guidelines and regional guidelines provide direction on project selection for each of the respective programs.
  - Please note: there is a consolidated Call for Projects for both funding programs issued by the California Transportation Commission in Spring of every even year to solicit applications for all eligible project types. In addition, SCAG issues a supplemental Call for Projects, in coordination with the SCAG Sustainable Communities Program in the Fall of every even year, for specific types of Planning and Non-Infrastructure Projects ONLY that implement regional priorities and expand the reach of regional programs. Basically, we have 3 opportunities to get funds.
3. A motion was made to adopt the minutes for February 27, 2020 (**Falomir/ Gaste**) **Motion Carried.**
4. **ICTC Updates / Announcements**  
(Presented by ICTC Staff)
  - a. **Transit Planning Updates-** Ms. Mendoza provided a brief update on the transit side. Based on the current events surrounding the COVID-19 Pandemic, ICTC is implementing a reduction in service for its fixed route services. Services effected include Imperial Valley Transit (IVT), IVT Blue Line, IVT Green Line and IVT Gold Line.
  - b. **Transportation Planning Updates (by Virginia Mendoza):**
    - **Regional Climate Action Plan (CAP)-** Ms. Mendoza provided an update on the CAP. Due to recent COVID-19 state-wide shelter in place, ICTC is shifting our Community Outreach and Stakeholders meeting to a more virtual approach (website, online community surveys, social media). In regards to the Data Inventory, all local agencies have provided information for the data collection and ICTC would like to say thank you to all local agencies for your collaboration.
  - c. **FFY 2019-20 Programmed Project Updates: (by Virginia Mendoza)** Update on State and Federal funding obligations. A complete list of programmed projects was provided as an attachment to the agenda. Each agency provided an update on the current status of each project.
    - **Imperial Mexicali Binational Alliance Meeting-** The next IMBA meeting is scheduled for May 14, 2020 due to COVID-19 the meeting will be held via Zoom until further notice.
    - **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study-**

Currently the consultant team is conducting an analysis of the alternatives and the next technical working group meeting is scheduled for May 14, 2020.

**d. LTA Updates 2012 and 2018 (by Virginia Mendoza):**

- 2012 LTA Bond- City of Brawley still has a balance on their respective 2012 LTA Bond account of (\$668,871).
- 2018 LTA Bond- The City of Holtville already utilize all their 2018 LTA money and City of Calexico (\$8,019,678) and City of Calipatria (\$1,396,017).

**5. SCAG Updates / Announcements (by David Salgado)**

- **Connect SOCAL Plan:** SCAG is focused on the approval of the Connect SOCAL Plan at the upcoming Regional Council May 7<sup>th</sup> meeting. Mr. Salgado also mentioned the first RC meeting since the onset of the COVID-19 situation so expect some good information to be provided regarding SCAG's future initiatives and potential to aid members in our info items of the agenda. Mr. Salgado will send out the agenda and highlight any topics of importance once it's released.
- **ATP-** Mr. Salgado mentioned how SCAG has been proactive with the planning and supporting projects, if there are any questions, as Cory Wilkenson mentioned, feel free to ask Mr. Salgado as well.
- **Sustainability Grant Program:** Sustainability Grant Program in the coming months. The program will be released in 3 parts with the first to be ATP and subsequent focuses on housing and sustainability type projects for award.
- **Local Community Engagement and Safety Mini-Grants:** Sustainability Mini-Grants aim to build street level community resiliency and increase the safety of vulnerable street users. SCAG will award up to \$10,000 to selected projects and strategies, which shall all be implemented between May 2020 and July 31, 2020. Guidelines and Application can be found at the <http://gohumansocal.org/Pages/Mini-Grants.aspx> website. Community-based organizations, non-profits, artists, students, and creators may apply for a Mini-Grant. Funding is available to recipients across the SCAG region, and the deadline for applications is May 14, 2020 at 5:00 PM.

**6. Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

**7. Caltrans Updates / Announcements (By: Ben Guerrero and Beth Landrum)**

**Local Assistance:** Mr. Guerrero provided updates on local assistance.

**New Time Extensions-** All new time extension requests from now until December 2020 will need to complete both forms Exhibit 22B and Time Extension Amendment Request (related to Covid-19).

Time Extension- Timely Use of Funds-  
Process:

- Local Agency submits LAPG 22-B.
- Local Agency to provide succinct reason why time extension is being requested (What was the delay? How long is/was the delay? What did the Local Agency do about it?) (COVID-19).
- Necessary Signatures: Local Agency, DLAE, MPO (only if MPO selected project).
- Email package to [timely.use.of.funds@dot.ca.gov](mailto:timely.use.of.funds@dot.ca.gov) and email to DLAE

**Inactive Projects-** As of March 27, 2020, the INACTIVE and FUTURE Inactive list was updated. An invoice is not cleared from either "Inactive" or "Future Inactive" lists until paid

by the State Controller's Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

**Active Transportation Program (ATP) Cycle 5-** The California Transportation Commission call for Active Transportation Program (ATP) projects began March 25, 2020. The deadline is June 15, 2020. The program schedule will be reevaluated, and an amended schedule will be presented at the May 2020 Commission meeting for approval.

**Quality Assurance Program (QAP)-** A quick reminder, City of Calexico, City of El Centro and City of Westmorland need to renew the QAP if federal funds are anticipated for future projects. A list with specific dates for each agency was provided. An updated QAP package must be submitted as soon as possible to the Local Area Engineer, Ben Guerrero.

**2020 Updates- Local Assistance Procedures Manual and Program Guidelines-** Updates to the LAPM and LAPG have been documented in Local Programs Procedures and can be viewed on the website.

**Preparation Schedule for California Transportation Commission (CTC)-**Mr. Guerrero provided the schedule with deadlines to send allocation request packages for CTC approval. Please review the preceding schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval by the June 2020 CTC meeting. All documents must be received by the Caltrans District 11 Office at least two months prior to the preferred CTC meeting date. Friday, April 24, 2020 is the next deadline (for the meeting in June 2020). This meeting is a final opportunity to request any CTC action for the 19/20 State Fiscal Year.

**Temporary Exception for Requiring "Wet" signature on Invoices-** The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted. For questions, please contact either the Local Area Engineer, Mr. Guerrero, or Local Assistance Program Support Analyst, Alma Sanchez, via email at [Alma.Sanchez@dot.ca.gov](mailto:Alma.Sanchez@dot.ca.gov)

**Local Roadway Safety Plans (LRSP)-** Highway Safety Improvement Program (HSIP) Cycle 11 (around April 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.

**Disadvantaged Business Enterprise (DBE)-** Mr. Guerrero provided a brief update on DBE procedures. For projects awarded after March 1, 2020, when submitting an invoice for reimbursement that includes a payment to a Disadvantaged Business Enterprise (DBE), no later than the 10th of the following month, the prime contractor/consultant shall email a complete LAPM Exhibit 9-F: DBE Running Tally of Payments to [business.support.unit@dot.ca.gov](mailto:business.support.unit@dot.ca.gov) (with a copy to local administering agencies).

**Planning:** Mrs. Landrum provided an update on the El Centro General Plan as it got cancelled due to COVID-19.

-Due to COVID-19 there has been several webinars that are being provided. Virtual outreach from Caltrans and other local agencies in providing information.

- SR-78 Glamis TWG meeting in the month of May is still moving forward, until further notice.

- Interstate 8 (I-8) Imperial Avenue Interchange Project update. Work begins on I-8, crews are gearing up to start work as soon as May 5<sup>th</sup>. Construction signs will be posted at the end of the week but traffic impacts for stage 1 are not expected until early July.

- Caltrans Imperial County Region Active Transportation Plan- Mrs. Landrum reminded TAC members of the May 4<sup>th</sup> deadline and their participation in the development of this plan. Local Agencies will need to provide feedback on location-based needs that may exist in their community and which may not have already been identified or included as part of an existing plan. The goal of this exercise is to use the information provided as part of a discussion in which we aim to identify prioritized areas of need for the Imperial County region.

**8. General Discussion / New Business**

-Ms. Mendoza mentioned how the next TAC meeting will be via Zoom as well. ICTC offices are closed to the public, but remain open. ICTC staff can be reach via email, or cell phone in the meantime.

- Mr. Campos would like to know how ICTC will be incorporating the Imperial Valley Resource Management Agency (IVRMA) to TAC. How updates will be provided to local agencies in regards to IVRMA. Ms. Mendoza will provide an update on the next TAC meeting in regards to this topic.

-Mr. Ornelas from Caltrans provided a brief update as well on the Interstate 8 Imperial Avenue Interchange project.

**9. Meeting adjourned at 11:34 a.m.**

# IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

SERVING THE CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO,  
HOLTVILLE, IMPERIAL, WESTMORLAND AND IMPERIAL COUNTY



## AGENDA REPORT

**TO:** IVRMA Board Members and City / County Managers  
**FROM:** Daveline Villasenor, Project Manager  
**SUBJECT:** IVRMA Board Meeting  
**MEETING DATE:** May 27, 2020

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### STAFF REPORT

1. 2019 Jurisdictions Recycling Programs: Imperial Valley's new Local Assistance and Market Development (LAMB) representative from CalRecycle is currently conducting each jurisdiction 4-year review via conference call. The review consists of the recycling programs required by the State of California; AB341 MCR, AB1826, and SB1374 C&D - Construction & Demolition. Please be prepared with information regarding C&D procedures, tracking and verification process, city ordinance, and information/educational items provided at the time of business permits requested. IVRMA and Imperial Valley Haulers are currently working together to provide the information needed under AB341 & AB1826. If your city is not prepared with AB1826 Mandatory Organics Recycling Programs we will be expected to provide an estimated timeline of these events. A formal on-site review will follow, after August 1, 2020. IVRMA and Haulers are available to meet with you prior to this review upon request to prepare for this meeting.
2. Calexico Household Hazardous Waste (HHW) Facility Break-In: The Calexico HHW was broken into over the weekend. This fiscal year 2019-2020, IVRMA has spent over \$12,000 in repairs caused by the break ins. Although this time there was no significant damages, only a broken chain link fence, the consistent repair continues to be a replacement of the fence. K.D. Mansfield Construction has provided a quote for the repairs of the following options: \$375 for 20 feet of chain link fence or \$675 for Metal Mesh Fence. The Calexico HHW is about 100 feet on the South side of the facility where the repairs are constantly needed. IVRMA is currently researching other options for a more permanent and secure repair to avoid further spending on the continuously vandalized property.
3. HHW Facilities Update: All HHW facilities are now opened for recycling. The HHW facilities in Brawley, Calexico, and El Centro are opened again from 8 am to 12 pm. Brawley will be open every other Sunday beginning on May 31<sup>st</sup>, June 14<sup>th</sup> and 28<sup>th</sup>. Calexico will be open every other Sunday beginning on June 7<sup>th</sup> & 21<sup>st</sup>. El Centro is open every Saturday of the month. For a full list of items received visit the IVRMA website at [www.ivrma.org](http://www.ivrma.org).
4. Amnesty Events: There are no planned Amnesty Events for the month of June. The next Amnesty Event is scheduled on July 18, 2020 for the city of El Centro. We strongly encourage residents to take any household hazardous waste to their nearest HHW. Unfortunately, IVRMA is unable to make pick up arrangements. If you have any questions, feel free to contact IVRMA at (760) 337-4586.
5. New location: IVRMA moved to another suite in the same building. The new office location is still at 300 S. Imperial Ave. Suite 6, in El Centro.





1503 N IMPERIAL AVE SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## Memorandum

**Date:** May 19, 2020  
**To:** ICTC Commission Members  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the ICTC Commission Meeting on May 29, 2020

- 1) **LTA Bonds Refunding/Financing Effort:** Based on municipal market and sales tax revenue trends we will remain on pause until we have a better sense of phase 3 openings within the County. In addition to continued lifting of travel restrictions at the border as legal crossings are a significant part of Imperial County's economy. A positive tone in the municipal market continues. There is an increasing number of investors (i.e. cash available) and as they are facing a continuing light calendar we are seeing a compression (lowering) of both absolute yields and spreads. Our Underwriter team (Ramirez & Co., Inc.) will continue to keep an eye on the market and review the most opportune time to move forward with the bond rating and pricing of the bonds. See attached, regarding municipal market trends.
- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. Phase 2A demolition and construction is scheduled to begin in June 2020.*
- 3) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** The study will analyze and develop feasible design alternatives and locations for a Grade Separated Crossing (GSC) for Off-Highway Vehicle (OHV) use at or near SR-78 and the Union Pacific Railroad (UPRR) in Imperial County. The successful consultant will provide conceptual GSC design alternatives, analysis of site alternatives, public/stakeholder outreach and cost estimates for construction, operations and maintenance. The consultant selection process was completed on September 25<sup>th</sup>. The consultant selected was Kleinfelder. A kick-off meeting was held on Wednesday, October 9, 2019. The first technical working group meeting was held on October 24, 2019. The second technical working group meeting was held on December 10, 2019 at the ICTC office in El Centro. *A project page has been created on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. As part of the outreach plan, an online survey was open to the public from January 1<sup>st</sup> through January 31<sup>st</sup>, where over 4,000 people completed the survey. A public outreach event was held in Glamis on January 18, 2020 from 9am to 3pm. The third technical working group (TWG) meeting was held on February 13, 2020 in San Diego at Caltrans District 11 offices. *The fourth TWG meeting to discuss the alternatives analysis report was held on Thursday, May 21, 2020. The next step will be to work on the cost estimates.**

- 4) **Potential Bus Stop in Calipatria:** *ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.*
- 5) **Calexico Intermodal Transportation Center (ITC):** *A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is scheduled to be completed in June 2020. Next steps: Begin design and property (Right of Way) acquisition process.**
- 6) **Imperial County Regional Climate Action Plan:** *Imperial County Regional Climate Action Plan: After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. *Completion of the Data Collection from project stakeholders. The outreach plan will be rolled starting summer 2020.**
- 7) **I-8 / Imperial Avenue Interchange Reconstruction:** *Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *The first phase of construction began on Monday, May 6, 2020. See attached announcement by Caltrans.**
- 8) **Calexico East Port of Entry Bridge Widening Project:** *The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC proposes to deliver the project under Design-Build process, with ICTC leading the Request for Qualifications in May 2020 and Request for Proposals in Summer 2020 for Design and Construction teams. Following the RFQ and RFP process, the Design-Build contract award is scheduled to begin in February 2021. *The NEPA studies and final document were completed in April 2020. ICTC will be advertising a Request for Qualifications in late May 2020. Subsequently, ICTC will request authorization for the \$20 million in federal funding and proceed with the Request for Proposals for Design-Build in Fall 2020.**
- 9) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting scheduled for March 18, 2020 was postponed due to COVID-19. *An IMBA meeting was held via Zoom on Thursday, May 14, 2020. The meeting provided updates on the Calexico East and West infrastructure projects. The State of Baja provided updates on the bridge work at the Calexico West Port of Entry. A presentation on the California-Baja California Border Master Plan was made by Cheryl Mason from the San Diego Association of Governments. The new Executive Director of the Mexicali Industrial Development Corporation Rodolfo Andrade gave a presentation of their work plan. Lastly, brief updates were provided by other economic development agencies as well as IMBA members.**
- 10) **Assembly Bill 335 (Garcia):** *In December 2018, staff met with Assemblymember Eduardo Garcia and his staff to discuss legislation that would amend ICTC's authority to include non-transportation programs. The Bill was*

approved on Consent with the Assembly Transportation Committee on April 22, 2019, and on Consent with the Senate Transportation Committee on June 11, 2019. The Governor signed the Bill on June 26, 2019. AB 335 will become effective in January 2020. ICTC will have on-going meetings with the City of El Centro and County of Imperial Public Works Department to carry out the transition of the Imperial Valley Resource Management Authority (IVRMA) and the Service Authority for Freeway Emergencies (SAFE).

*On March 2, 2020, ICTC took over the the administration of the IVRMA. Staff will continue to work closely with IVRMA staff during the transition time and in the future. ICTC is finalizing the recruitment and hiring process to replace the recently retired Director. ICTC staff is continuing to have meetings with County Public Works staff and Counsel to finalize the documentation to transition the SAFE program to ICTC.*

- 11) **State Route 98 from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. *Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. Construction phase is scheduled to begin in Summer 2020.*
- 12) **FY 2019 Public Transit Fare Analysis:** The Request for Proposal for a consultant for the ICTC FY 2019 Public Transit Fare Analysis was released on March 1, 2019. The project is for professional services to develop a Public Transit Fare Pricing Analysis. This planning document is expected to provide recommendations for the current fares/fee structure and media for the four public transit services under the Imperial Valley Transit brand for the next three to five years. *The award recommendation was approved at the May 22, 2019 Commission meeting. AECOM was selected to complete the Analysis. A project kick-off meeting was held on June 20, 2019 and the study is underway. The first round of public outreach efforts was held on October 23-24, 2019. Outreach was held in various areas throughout the County including IVC. The fare analysis is in progress, when it is finalized, further outreach will be scheduled.*
- 13) **Federal Triennial Review:** The Federal Transit Administration (FTA) is conducting a Triennial Review of the Imperial County Transportation Commission in early 2019. The review determines whether a grant recipient and its subrecipients are administering its FTA-funded programs in accordance with 49 U.S.C. Chapter 53, Federal transit law provisions. It assesses the recipient's management practices and program implementation to ensure that the programs are administered in accordance with FTA requirements and are meeting program objectives. Grant subrecipients that may be included in this cycle include the Cities of Brawley, El Centro and Imperial for the transfer terminal projects. Site visits were scheduled for October 7-8, 2019. The FTA Audit team completed their review in two days where they reviewed accounting and procurement records. ICTC did receive a few deficiencies, specifically in policy updates and transit asset management plan. We will be working closely with the FTA to provide the updated documents in the required time. An information item describing in greater detail what the deficiencies are was presented to the Commission in December. *Documentation modifications were completed and forwarded to the FTA for review.*
- 14) **2018 ICTC Bus Stop Bench and Shelter Inventory:** 2018 ICTC Bus Stop Bench and Shelter Inventory: The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information have been finalized. The consultant and staff are working towards finalizing the Technology Memorandum which will provide ICTC with possible technology solutions for the fixed route bus system. Staff is continuing to look for funding opportunities to complete bus stop improvements throughout the county.
- 15) **Westshores Transit Opportunities:** As part of the Short-Range Transit Plan, ICTC has explored connection opportunities with Sunline Transit who serves the Coachella Valley region. *ICTC and Sunline Transit have discussed pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. ICTC and Sunline Transit continue to have regular dialogue about the potential opportunities most recently engaging in discussions in January 2019. ICTC will be implementing an adjustment to the IVT Ride Westshores*

service to provide service to Eisenhower Medical Center on Bob Hope Drive and facilities ¾ of a mile from Highway 111 between Eisenhower Medical Center and Avenue 52 in Coachella. The service will operate every other Tuesday and reservations will be required. Service began on April 16, 2019. On September 9, 2019, ICTC staff attended a meeting at the West Shores Senior Center to inform the attendees about IVT Ride West Shores and the updates to the service. On September 11, 2019 the Regional Mobility Coordinators distributed IVT Ride West Shores brochures in the West Shores High School, West Shores Elementary School and Senior Center. Staff will continue outreach efforts within the area.

- 16) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). The shelter has been installed in an existing parking lot on the east side of SR-111. *Staff is reviewing the possibility of relocating the bus stop to the location of the newly constructed fire station.*
  
- 17) **State and Federal funding Obligations:** Beginning October 1, 2019, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) and Active Transportation Program (ATP) programmed in FY 2019/2020. *See complete project list attached.*
  
- 18) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Currently design is underway. A draft of 35% plans were completed and submitted for review on October 12, 2018. *The 65% design plans in Spring 2020. All stakeholder staff met on May 6, 2020 to review status of 65% plans. Next steps: consultant will proceed to complete 90% plans; CBP Border Patrol is preparing a formal request to receive final construction funds needed of \$2.3 million.*
  
- 19) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
  
- 20) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the Cities and the County of Imperial for FY 2018/2019. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

The following is a list of projects funded by SB1 for FY 2018-2019.

<b>Agency</b>	<b>Project</b>
Brawley	Rehabilitation of Legion Street from Highway 86 to Evelyn Street
Brawley	Street Rehabilitation – Phase 11
Calexico	Cesar Chavez Boulevard Improvement
Calexico	De Las Flores Street Improvement
Calexico	Second Street Bridge
Calipatria	Freeman Street Rehabilitation between Brown and Commercial Avenues
El Centro	2018 Streets Overlay and Rehabilitation Project

Holtville	Citywide Pavement Rehabilitation Project
Imperial	Storm Drain Installation – Northwest Quadrant of City – Continuing
Imperial County	Includes a total of 70 road improvement projects. List can be found on the <a href="#">ICTC website here</a> .
Westmorland	North H Street Improvements
Westmorland	Street Rehabilitation Program – Phase 2
Caltrans/ICTC	Calexico East Port of Entry Truck Crossing Improvements
Caltrans	State Route 111 from State Route 98 to Ross Avenue near Calexico
Caltrans	State Route 98 from Rockwood Avenue to east of Cole Road near Calexico
Caltrans	Bridges on Interstate 8 and State Route 86, 98, 11 and 186
Caltrans	State Route 86 from I Street to Brandt Road near Brawley
Caltrans	State Route 86 south of B Street to Martin Road near Westmorland

*Below are the projected annual revenues for FY 2019/2020. On May 1, 2019 a list was submitted to the CTC. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.*

<b>Agency</b>	<b>RMRA Amount FY 2019-2020</b>
Brawley	\$453,796
Calexico	\$681,911
Calipatria	\$127,530
El Centro	\$766,589
Holtville	\$107,602
Imperial	\$320,638
Westmorland	\$38,483
County of Imperial	\$7,501,204
<b>TOTAL</b>	<b>\$9,997,753*</b>

*\*Estimate source is from the California League of Cities dated January 22, 2019 - <http://californiacityfinance.com/LSR1901.pdf>*

- 21) **Rio Vista and Pioneers Memorial Hospital Bus Stops:** ICTC has engaged in several discussions with the City of Brawley Staff regarding the potential relocation of the existing bus stops along Rio Vista Avenue/SR78 and at Pioneers Memorial Hospital. Caltrans recently completed improvements to SR 78 and provided on street concrete bus pads with an approximate value of \$80,000. ICTC recently met with the City of Brawley Staff to discuss incorporating the relocation of the bus stop at Pioneers Memorial Hospital as part of an upcoming City of Brawley capital project. *Funding previously set aside for the Rio Vista Project was approved and reallocated towards the Pioneers Memorial Hospital Project at the July 2019 commission meeting. The bus stops at Pioneers Memorial Hospital have been constructed and in use.*
  
- 22) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use of Regional Set-Aside Local Transportation Authority (LTA) funds for the project. Caltrans has served as the project lead; the first phase was recently completed in November 2017. Phase 1 included bench, bus shelter and ADA access improvements. Phase 2 was recently completed in mid-June 2018 and consisted of curb and sidewalks improvements from Parkyns Ave to Heber Ave. Phase 3 will also have curb and sidewalk improvements and is located between Heffernan to Parkyns Ave. ICTC participated in a Heber Community Outreach event together with County Public Works and led by Supervisor Plancarte. The County of Imperial discussed sidewalk pavement projects, and ICTC gave transit updates and a status of the SR-86 improvements. The Phase 3 construction improvements have been completed and project is nearing completion and closeout. A ribbon cutting will be scheduled soon.
  
- 23) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** The 2018 Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The



formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 is \$538,000. For FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019.

On the following page is the list of projects for Imperial County:

Local Partnership Program (LPP) Programing Date						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programing Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

#### 24) Partnerships with IVEDC:

- a) Southern Border Broadband Consortium (SBBC): ICTC in partnership with IVEDC received a California Advanced Services Regional Consortia Grant award of \$450,000 from their Rural and Regional Consortia program. The grant covers a 3-year period. ICTC is fiscal agent and developed an MOU which defines roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. Since the project's approval, IVEDC staff Sean Wilcock designed a new logo for SBBC to assist the clarity in larger marketing materials. An update was presented to the Commission at the August 2018 meeting. Currently, the project is in year two of the contract. In year two/quarter two, Ms. Barrett began working with other consortiums on the Caltrans Strategic Corridors Plan. SBBC submitted corridors that would need better broadband sources in Imperial and San Diego Counties. A new staff was hired during this time; Mr. Rene Pollard has been attending meetings with Ms. Barrett since September. An Area Agency on Aging (AAA) Board Meeting was attended in October, along with another AAA event in Bombay Beach; and SBBC is planning to attend more AAA events to assist seniors attain internet access in their homes. The SBBC staff designed a USB with both their logo and AAA's logo to hand out to seniors when they complete the "internet needs questionnaire" and has worked as a great incentive. *Glenna Barrett provided an update at the Commission meeting in September. The goals for the third year of the program are to continue to work with local stakeholders to identify, prioritize and advance digital access projects; facilitate and promote broadband education and conduct community and business surveys; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; form a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in January 2020, and; work with Spectrum to install five Wi-Fi towers in Imperial County.*

- b) The Brawley Transit Corridor Brownfield Assessment: ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. The Steering Committee consisting of agency partners and stakeholders met on August 22, 2018. The draft QAPP is nearing completion. The first community outreach meeting was held on October 11, 2018. The consultant and IVEDC presented an overview of the project and the opportunities available for property owners to consider participating and requesting Phase 1 or 2 Brownfield Assessments. Currently we are processing 4 Property Eligibility applications with the Dept. of Toxic Substance Control (DTSC) which will be later submitted to the Environment Protect Agency for final approval. All 4 of these properties are seeking to redevelop or sell properties for redevelopment within the project's subject area. These properties will be processed for Phase 1 and potentially Phase 2 Environmental Site Assessments to clear them of contamination concern or evaluate them for site cleanup planning if necessary.

Mr. Sean Wilcock provided an update at the October Commission meeting regarding the status of the properties.

- The Finnell Property has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 report completion occurred on October 15, 2019. Pending is Field Sampling Plan and Phase 2 report completion.
- The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further work is necessary.
- The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 report completion, and Field Sampling Plan are all still pending.

*A map of the transit corridor in Brawley as it pertains to this project was provided at the December Commission meeting and attached to this report in January.*

- 25) **California-Baja California Binational Region**: A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. *A final report is scheduled to be completed in the spring of 2020.*

26) **Meetings attended on behalf of ICTC:**

- April 3, 2020 – CalCOG CDAC Meeting via Zoom Meeting
- April 9, 2020 – CalVans Board Meeting via teleconference call
- April 9, 2020 – I-8 Imperial Avenue Project Outreach Planning Meeting via video conference
- April 16, 2020 – FTA COVID-19 conference call
- April 17, 2020 – Mobility 21 Joint Board and Advisory Board Meeting via Zoom Meeting
- April 17, 2020 – SCAG CTC CEO's Meeting via Zoom Meeting
- April 23, 2020 – ICTC TAC Meeting via Zoom Meeting
- April 23, 2020 – Southern California Partnership – SB1 via teleconference call
- April 29, 2020 – Unmet Transit Needs Second Meeting via Zoom Meeting
- May 1, 2020 – Imperial County's Roadmap to Recovery via Zoom Meeting
- May 4, 2020 – IVRMA Project / Program Manager Interviews at the ICTC Office and via Zoom Meeting
- May 6, 2020 – ICTC SSTAC Meeting via Zoom Meeting

# FY2019/2020 Project List

Updated 5/8/2020

State and Federal funding Obligations: Beginning October 1, 2019, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant Program (STBG) and Active Transportation Program (ATP) programmed in FY 2019/2020							
Agency	Project Name	Funding Type	Phase	Federal Amount in FY 2019/20	Local Match	Total Phase Cost	Status
Brawley	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$177,000	\$23,000	\$200,000	RFA Submittal
Brawley	Construct street improvements (paving of dirt road) along Western Avenue from Legion Street to Wildcat Drive	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$177,000	\$23,000	\$200,000	RFA Submittal
Brawley	Street improvements (repavement) along Legion Street from East of Kelley Ave. to West St. deflection point near West City limits	STBG	CON	\$620,000	\$81,000	\$701,000	RFA Submittal
Brawley	Street improvement (repavement) along K Street from Highway 86 to to 8th St.	STBG	Engineering/Plans, Specifications and Estimates (PS&E)	\$52,000	\$8,000	\$60,000	RFA Submittal
Calxico	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$173,000	\$20,000	\$193,000	Working on RFA
Calipatria	Date Street between HWY 111/Sorenson Ave. and Railroad Ave. pedestrian improvements	CMAQ & STBG	CON	\$528,000	\$69,000	\$597,000	Ready to submit RFA for CON
El Centro	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$48,000	\$7,000	\$55,000	E-76/Council approval
Holtville	Cedar Avenue Sidewalk Improvements	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$17,000	\$3,000	\$20,000	RFA process going to Council for approval
Holtville	9th Street Sidewalk Improvements from Beale Avenue to Oak Avenue	CMAQ	CON	\$331,000	\$43,000	\$374,000	RFA process
Holtville	Orchard Road from Alamo River Bridge to 4th Street	STBG	CON	\$396,000	\$52,000	\$448,000	RFA process
Imperial	Class II Bike facility north side of Aten Road from Dogwood Road to Puerto Vallarta Ave.	CMAQ	CON	\$432,000	\$56,000	\$488,000	Already received state approval.
County	Clark Road Improvements from Wahl Road to 0.5 miles north of SR-98	STBG	CON	\$1,348,000	\$175,000	\$1,523,000	Request for Authorization packet to Caltrans
					<b>Regional Total FY2019/20</b>	<b>\$4,859,000</b>	