



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

**TRANSPORTATION COMMISSION
AGENDA**

**WEDNESDAY, MAY 27, 2020
5:30 PM
REMOTE PARTICIPATION ONLY**

CHAIR: GEORGE NAVA

VICE CHAIR: CHERYL VIEGAS-WALKER

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

Join Zoom Meeting: <https://zoom.us/j/99571833745?pwd=VGR0ZS9ySGp2Q0tGOTRhWkJmVkpvdz09>
Dial 1-669-900-9128
Meeting ID: 995 7183 3745#
Password: 862815#

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion / Action of emergency items, if necessary.

III. CLOSED SESSION - 5:30 PM

- A. Motion to Adjourn to Closed Session
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)
Title: ICTC Executive Director
- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: Eric Havens
Unrepresented Employee: Executive Director
- D. RECONVENE TO OPEN SESSION – 6:00 PM
Announcement of Closed Session Action(s)

IV. PUBLIC COMMENTS

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at:

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

If any member of the public wishes to address the Commission, their comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

V. CONSENT CALENDAR

(Executive Director recommends approval of consent calendar items)

- | | | | |
|----|--|----------------|------------|
| A. | Approval of the ICTC Commission Draft Minutes: | March 25, 2020 | Pages 4-17 |
| B. | Receive and File: | | |
| | 1. ICTC Management Committee Minutes: | March 11, 2020 | |
| | 2. ICTC TAC Minutes: | April 23, 2020 | |
| | 3. ICTC SSTAC Minutes: | March 4, 2020 | |

VI. REPORTS (Up to 5 minutes per staff report)

- | | | |
|----|---|--|
| A. | ICTC Executive Director | |
| | • See attached Executive Director Report on page 19 | |
| B. | Southern California Association of Governments | |
| | • See attached report on page 32 | |
| C. | California Department of Transportation – District 11 | |
| | • See attached report on page 46 | |
| D. | Commission Member Reports (if any) | |

VII. ACTION CALENDAR

- | | | |
|----|---|---------|
| A. | FY 2020-21 & FY 2021-22 STIP/RTIP Consultant Agreement: <i>COH and Associates, Inc.</i> | Page 53 |
|----|---|---------|

The ICTC Management Committee met on May 13, 2020 and forwards this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$50,000.00 effective July 1, 2020 through June 30, 2022.

- | | | |
|----|--|---------|
| B. | Unmet Transit Needs Public Hearing Process - Fiscal Year 2020-21 | Page 73 |
|----|--|---------|

The ICTC Management Committee met on May 13, 2020 and forwards this item to the Commission for review and approval after public comment, if any:

1. Adopt the FY 2020-21 “Findings” and the prioritized 2020 ICTC Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2020-21 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

VIII. MEETING DATE AND PLACE

- | | |
|----|--|
| A. | The next meeting of the Imperial County Transportation Commission will be held on Wednesday, June 24, 2020 at 6:00 p.m. , at the ICTC Offices , 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243. |
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IX. ADJOURNMENT

- | | |
|----|-------------------|
| A. | Motion to adjourn |
|----|-------------------|

V. CONSENT CALENDAR

V. CONSENT CALENDAR

- A. APPROVAL OF THE ICTC COMMISSION DRAFT MINUTES: MARCH 25, 2020
 - B. RECEIVE AND FILE:
 - 1. ICTC MANAGEMENT COMMITTEE DRAFT MINUTES: MARCH 11, 2020
 - 2. ICTC SSTAC MINUTES: MARCH 4, 2020
 - 3. ICTC DRAFT TAC MINUTES: APRIL 23, 2020

IMPERIAL COUNTY TRANSPORTATION COMMISSION

DRAFT MINUTES FOR MARCH 25, 2020

6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava - Chairman
City of Calipatria	Maria Nava-Froelich – via Zoom
City of Calexico	Lewis Pacheco
City of El Centro	Cheryl Viegas-Walker
City of Holtville	James Predmore – via Zoom
City of Imperial	Robert Amparano
City of Westmorland	Larry Ritchie
County of Imperial	Luis Plancarte – via Zoom

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda – via Zoom

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Eric Havens (Counsel)

OTHERS PRESENT: David Salgado: SCAG; Ann Fox: Caltrans; Bob Douthitt, Daveline Villasenor: IVRMA; Phil White: VTD

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, February 26, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

Due to the COVID-19 and Executive Order N-25-20, teleconferencing was recommended for the public, and social distancing were taken for those who wished to participate in person while still abiding by local, state and federal mandates.

I. CALL TO ORDER AND ROLL CALL

Chair Nava called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

A motion was made by Ritchie and seconded by Amparano to approve the consent calendar as presented.

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Absent
City of Westmorland	Yes

Motion Carried unanimously.

- A. Approval of the ICTC Commission Draft Minutes: February 26, 2020
- B. Receive and File:
 - 1. ICTC Management Committee Draft Minutes: February 12, 2020
 - 2. ICTC SSTAC Minutes: February 5, 2020
 - 3. ICTC Draft TAC Minutes: February 27, 2020
- C. Specific Transit Operator Fiscal Reports FY 2018-19 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans
 - 1. Received and filed the Specific Transit Operator Fiscal Reports FY 2018-19; IMPERIAL VALLEY TRANSIT, IVT ACCESS, IVT RIDE and IVT MedTrans

V. REPORTS

- A. ICTC Executive Director
 - A full list of updates and announcements can be found on page 63 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - Mr. Salgado was available via zoom to present on the SCAG report.
 - A full list of updates and announcements can be found on page 72 of the agenda.
- C. California Department of Transportation (Caltrans)
 - Mr. Dallarda had the following updates was available via zoom to present on the Caltrans report.
 - A full list of updates and announcements can be found on page 75 of the agenda.
- D. Commission Member Reports
 - There were no announcements.

VI. ACTION CALENDER

- A. Transportation Development Act (TDA) and Program Fiscal Audits for FY 2018-19
 - 1. Received and file the Transportation Development Act and other program fiscal audits for the Imperial County Transportation Commission, for FY 2018-19.
 - 2. Directed staff to transmit the fiscal audits to the State Controller’s Office.

A motion was made by [Amparano](#) and seconded by [Pacheco](#).

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial	Yes
County of Imperial	Absent
City of Westmorland	Yes

Motion carried unanimously.

VII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **April 22, 2020 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main

Street, El Centro, CA.

VIII. ADJOURNMENT

- A. Meeting adjourned at 6:40 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF March 11, 2020
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	David Dale
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
County of Imperial	Tony Rouhotas
County of Imperial	Esperanza Colio-Warren

STAFF PRESENT: David Aguirre, Michelle Bastidas, Cristi Lerma**OTHERS PRESENT:** David Salgado: SCAG; Jose Ornelas, Hanh-Dung Khuu: Caltrans,; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 11, 2020 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Piedra called the Committee meeting to order at 10:47 a.m. and Roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Wells](#) seconded by [Medina](#) to approve the consent calendar as presented, **Motion carried unanimously.**

- | | | |
|----|--|-------------------|
| A. | Approved Management Committee Draft Minutes: | February 12, 2020 |
| B. | Received and Filed: | |
| | 1. ICTC Commission Minutes: | January 22, 2020 |
| | 2. ICTC TAC Minutes: | January 23, 2020 |
| | 3. ICTC TAC Draft Minutes: | February 27, 2020 |
| | 4. ICTC SSTAC Minutes: | February 5, 2020 |
| C. | Specific Transit Operator Fiscal Reports FY 2018-19 for Imperial Valley Transit, IVT Access, IVT Ride and IVT MedTrans | |

1. Receive and file the Specific Transit Operator Fiscal Reports FY 2018-19; IMPERIAL VALLEY TRANSIT, IVT ACCESS, IVT RIDE and IVT MedTrans

V. REPORTS

A. ICTC Executive Director

Mr. Baza had the following updates:

- The UTN Hearing was held on March 4th, 2020 at 3 p.m. at the County of Imperial Board Chambers, 940 W. Main St. in El Centro. Staff will reconvene on April 1, 2020 at 3 p.m. to provide a follow-up to the comments that were received and determine if needs are reasonable to meet. Several other outreach opportunities were also conducted, specifically in the North-end of Imperial County. This allowed more opportunity for transit users that are not able to attend the hearing in El Centro to submit their comments for the record. Other outreach opportunities were as follows:
 - o January 27, 2020 – Calipatria North-end Advisory Meeting, 6 p.m.
 - o February 3, 2020 – Westshores Council Meeting, 6 p.m.
 - o February 24, 2020 – Brawley Council Chambers, 3 p.m.
 - o February 24, 2020 – Bombay Beach North-end Advisory Meeting, 6 p.m.
- As previously noted, Congress authorized \$98 million for Phase 1 of the Calexico West Port of Entry project. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191 million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B is \$276 million.
- The Calexico Intermodal Transportation Center (ITC) project is moving forward with the environmental process with Caltrans.
- The I-8 / Imperial Avenue Interchange Reconstruction is tentatively scheduled to begin construction in April 2020. Caltrans and El Centro project management teams conducted inter-agency meetings to discuss the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. The public outreach plan is being finalized between the City of El Centro, Caltrans, and ICTC. A media outreach was held on January 13, 2020 at the Caltrans yard in El Centro at 1102 Montenegro Way at 11 a.m. An Open House was also held on January 15, 2020 at the El Centro Regional Medical Center.
- A report with additional updates can be found on page 67 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- Adoption of the Final Connect SOCAL Plan is planned for April with ratification at the General Assembly in May.
- Registration is now open for the SCAG General Assembly. It is scheduled for May 6-8, 2020. Please select your delegates and alternates.
- ATP Cycle 5 guidelines have been released with \$440 million available. Mr. Salgado is willing to assist with any questions. Ms. Mendoza stated that Cory Wilkinson from SCAG is willing to come to Imperial County to hold a workshop in March and will coincide with the final draft guidelines approval. SCAG's regional share is a potential \$900K. Also, bundled projects will be more successful.
- A report with additional updates can be found on page 75 of the agenda.

- C. Caltrans Department of Transportation – District 11
 - Caltrans updates can be found on page 81 of the agenda.
- D. Committee Member Reports
 - There were no updates.

VI. ACTION CALENDAR

- A. Transportation Development Act (TDA) and Program Fiscal Audits for FY 2018-19
It was requested that ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:
 - 1. Receive and file the Transportation Development Act and other program fiscal audits for the Imperial County Transportation Commission, for FY 2018-19.
 - 2. Direct staff to transmit the fiscal audits to the State Controller’s Office.

A motion was made by [Medina](#) seconded by [Wells](#). **Motion carried unanimously.**

VII. LTA ACTION CALENDAR

- A. Adoption of the Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2019

It was requested that ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any:
 - 1. Receive, Approve and File the FY 2017-18 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland, the County of Imperial and the ICLTA.

A motion was made by [Bayon Moore](#) seconded by [Wells](#). **Motion carried unanimously.**

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** is scheduled for **April 8, 2020** at the **City of Calexico**, Calexico, Ca.

IX. ADJOURNMENT

- A. Meeting adjourned at 11:41 a.m.



1503 N. IMPERIAL AVE., SUITE 104
 EL CENTRO, CA 92243-2875
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 FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

April 23, 2020

Present:

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
Victor Garcia	City of Calipatria (Holt Group)
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Joel Hamby	City of Westmorland

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
David Salgado	SCAG
Andres Miramontez	City of Brawley
Felix DeLeon	City of El Centro
Javier Luna	City of El Centro
Angel Hernandez	City of El Centro
Christian Rodriguez	City of El Centro
Isabel Garcia	City of Imperial
Beth Landrum	Caltrans
Ben Guerrero	Caltrans
Jose Ornelas	Caltrans
Kevin Hovey	Caltrans
Monica Soucier	Imperial County Air Pollution Control District

Due to the COVID-19 and Executive Order N-25-20, teleconferencing is recommended for the public, however measures will be taken to have access for those who wish to participate in person while still abiding by local, state and federal mandates. Following is teleconference information.

The meeting was called to order at 10:09 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. Introductions

2. **Southern California Association of Governments (SCAG) Active Transportation Program:**
(Presented by Cory Wilkerson, Active Transportation Program Manager II)
 - Mr. Wilkerson provided a quick update on the Active Transportations Program. On March 25, 2020, the California Transportation Commission (CTC) adopted program guidelines and announced the 2021 ATP Call for Projects. Applications are due on June 15, 2020.
 - Mr. Wilkerson has worked on several grants and he is familiar with ATP grants and he wants to provide us with his expertise.
 - The 2021 ATP will award over \$400m through a four-year cycle starting in fiscal year 2021/22. ATP funds are awarded through call for proposals issued by the California Transportation Commission and SCAG.
 - SCAG adopted the Cycle 5 Regional ATP Guidelines on April 2, 2020 and anticipates issuing a supplemental Call for Projects in September through the Sustainable Communities Program (SCP). The SCP Call for Projects will be open to specific types of Planning and Non-Infrastructure Projects ONLY.
 - Mr. Wilkerson mentioned how ATP funding is awarded to projects in the SCAG region through two funding programs: The Statewide ATP and SCAG's Regional ATP. The statewide guidelines and regional guidelines provide direction on project selection for each of the respective programs.
 - Please note: there is a consolidated Call for Projects for both funding programs issued by the California Transportation Commission in Spring of every even year to solicit applications for all eligible project types. In addition, SCAG issues a supplemental Call for Projects, in coordination with the SCAG Sustainable Communities Program in the Fall of every even year, for specific types of Planning and Non-Infrastructure Projects ONLY that implement regional priorities and expand the reach of regional programs. Basically, we have 3 opportunities to get funds.
3. A motion was made to adopt the minutes for February 27, 2020 (**Falomir/ Gaste**) **Motion Carried.**
4. **ICTC Updates / Announcements**
(Presented by ICTC Staff)
 - a. **Transit Planning Updates-** Ms. Mendoza provided a brief update on the transit side. Based on the current events surrounding the COVID-19 Pandemic, ICTC is implementing a reduction in service for its fixed route services. Services effected include Imperial Valley Transit (IVT), IVT Blue Line, IVT Green Line and IVT Gold Line.
 - b. **Transportation Planning Updates (by Virginia Mendoza):**
 - **Regional Climate Action Plan (CAP)-** Ms. Mendoza provided an update on the CAP. Due to recent COVID-19 state-wide shelter in place, ICTC is shifting our Community Outreach and Stakeholders meeting to a more virtual approach (website, online community surveys, social media). In regards to the Data Inventory, all local agencies have provided information for the data collection and ICTC would like to say thank you to all local agencies for your collaboration.
 - c. **FFY 2019-20 Programmed Project Updates: (by Virginia Mendoza)** Update on State and Federal funding obligations. A complete list of programmed projects was provided as an attachment to the agenda. Each agency provided an update on the current status of each project.
 - **Imperial Mexicali Binational Alliance Meeting-** The next IMBA meeting is scheduled for May 14, 2020 due to COVID-19 the meeting will be held via Zoom until further notice.
 - **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study-**

Currently the consultant team is conducting an analysis of the alternatives and the next technical working group meeting is scheduled for May 14, 2020.

d. LTA Updates 2012 and 2018 (by Virginia Mendoza):

- 2012 LTA Bond- City of Brawley still has a balance on their respective 2012 LTA Bond account of (\$668,871).
- 2018 LTA Bond- The City of Holtville already utilize all their 2018 LTA money and City of Calexico (\$8,019,678) and City of Calipatria (\$1,396,017).

5. SCAG Updates / Announcements (by David Salgado)

- **Connect SOCAL Plan:** SCAG is focused on the approval of the Connect SOCAL Plan at the upcoming Regional Council May 7th meeting. Mr. Salgado also mentioned the first RC meeting since the onset of the COVID-19 situation so expect some good information to be provided regarding SCAG's future initiatives and potential to aid members in our info items of the agenda. Mr. Salgado will send out the agenda and highlight any topics of importance once it's released.
- **ATP-** Mr. Salgado mentioned how SCAG has been proactive with the planning and supporting projects, if there are any questions, as Cory Wilkenson mentioned, feel free to ask Mr. Salgado as well.
- **Sustainability Grant Program:** Sustainability Grant Program in the coming months. The program will be released in 3 parts with the first to be ATP and subsequent focuses on housing and sustainability type projects for award.
- **Local Community Engagement and Safety Mini-Grants:** Sustainability Mini-Grants aim to build street level community resiliency and increase the safety of vulnerable street users. SCAG will award up to \$10,000 to selected projects and strategies, which shall all be implemented between May 2020 and July 31, 2020. Guidelines and Application can be found at the <http://gohumansocal.org/Pages/Mini-Grants.aspx> website. Community-based organizations, non-profits, artists, students, and creators may apply for a Mini-Grant. Funding is available to recipients across the SCAG region, and the deadline for applications is May 14, 2020 at 5:00 PM.

6. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

7. Caltrans Updates / Announcements (By: Ben Guerrero and Beth Landrum)

Local Assistance: Mr. Guerrero provided updates on local assistance.

New Time Extensions- All new time extension requests from now until December 2020 will need to complete both forms Exhibit 22B and Time Extension Amendment Request (related to Covid-19).

Time Extension- Timely Use of Funds-
Process:

- Local Agency submits LAPG 22-B.
- Local Agency to provide succinct reason why time extension is being requested (What was the delay? How long is/was the delay? What did the Local Agency do about it?) (COVID-19).
- Necessary Signatures: Local Agency, DLAE, MPO (only if MPO selected project).
- Email package to timely.use.of.funds@dot.ca.gov and email to DLAE

Inactive Projects- As of March 27, 2020, the INACTIVE and FUTURE Inactive list was updated. An invoice is not cleared from either "Inactive" or "Future Inactive" lists until paid

by the State Controller's Office. Provided local agencies adhere to the format described in Chapter 5 of the Local Assistance Procedures Manual (LAPM), invoices typically are paid by check within 60 days of receipt (or 50 days if paid through Electronic Funds Transfer).

Active Transportation Program (ATP) Cycle 5- The California Transportation Commission call for Active Transportation Program (ATP) projects began March 25, 2020. The deadline is June 15, 2020. The program schedule will be reevaluated, and an amended schedule will be presented at the May 2020 Commission meeting for approval.

Quality Assurance Program (QAP)- A quick reminder, City of Calexico, City of El Centro and City of Westmorland need to renew the QAP if federal funds are anticipated for future projects. A list with specific dates for each agency was provided. An updated QAP package must be submitted as soon as possible to the Local Area Engineer, Ben Guerrero.

2020 Updates- Local Assistance Procedures Manual and Program Guidelines- Updates to the LAPM and LAPG have been documented in Local Programs Procedures and can be viewed on the website.

Preparation Schedule for California Transportation Commission (CTC)-Mr. Guerrero provided the schedule with deadlines to send allocation request packages for CTC approval. Please review the preceding schedule of deadlines to send allocation request packages for California Transportation Commission (CTC) approval by the June 2020 CTC meeting. All documents must be received by the Caltrans District 11 Office at least two months prior to the preferred CTC meeting date. Friday, April 24, 2020 is the next deadline (for the meeting in June 2020). This meeting is a final opportunity to request any CTC action for the 19/20 State Fiscal Year.

Temporary Exception for Requiring "Wet" signature on Invoices- The current process of requiring wet signatures on invoice documents in order to process for payment is temporarily exempted. Until further notice, scanned copies of invoices will be accepted. For questions, please contact either the Local Area Engineer, Mr. Guerrero, or Local Assistance Program Support Analyst, Alma Sanchez, via email at Alma.Sanchez@dot.ca.gov

Local Roadway Safety Plans (LRSP)- Highway Safety Improvement Program (HSIP) Cycle 11 (around April 2022) will require a mandatory Local Roadway Safety Plan (or the equivalent) from any agency applying for HSIP project funds.

Disadvantaged Business Enterprise (DBE)- Mr. Guerrero provided a brief update on DBE procedures. For projects awarded after March 1, 2020, when submitting an invoice for reimbursement that includes a payment to a Disadvantaged Business Enterprise (DBE), no later than the 10th of the following month, the prime contractor/consultant shall email a complete LAPM Exhibit 9-F: DBE Running Tally of Payments to business.support.unit@dot.ca.gov (with a copy to local administering agencies).

Planning: Mrs. Landrum provided an update on the El Centro General Plan as it got cancelled due to COVID-19.

-Due to COVID-19 there has been several webinars that are being provided. Virtual outreach from Caltrans and other local agencies in providing information.

- SR-78 Glamis TWG meeting in the month of May is still moving forward, until further notice.

- Interstate 8 (I-8) Imperial Avenue Interchange Project update. Work begins on I-8, crews are gearing up to start work as soon as May 5th. Construction signs will be posted at the end of the week but traffic impacts for stage 1 are not expected until early July.

- Caltrans Imperial County Region Active Transportation Plan- Mrs. Landrum reminded TAC members of the May 4th deadline and their participation in the development of this plan. Local Agencies will need to provide feedback on location-based needs that may exist in their community and which may not have already been identified or included as part of an existing plan. The goal of this exercise is to use the information provided as part of a discussion in which we aim to identify prioritized areas of need for the Imperial County region.

8. General Discussion / New Business

-Ms. Mendoza mentioned how the next TAC meeting will be via Zoom as well. ICTC offices are closed to the public, but remain open. ICTC staff can be reach via email, or cell phone in the meantime.

- Mr. Campos would like to know how ICTC will be incorporating the Imperial Valley Resource Management Agency (IVRMA) to TAC. How updates will be provided to local agencies in regards to IVRMA. Ms. Mendoza will provide an update on the next TAC meeting in regards to this topic.

-Mr. Ornelas from Caltrans provided a brief update as well on the Interstate 8 Imperial Avenue Interchange project.

9. Meeting adjourned at 11:34 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
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FAX: (760) 592-4410

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

March 4, 2020

Present

Voting Attendees:

Michael Hack – Vice-Chair	Consumer
Ted Ceasar	Consumer
Raul Cordova	Work Training Center (WTC)
Sonia Silva	Access to Independence
Dr. Kathleen Lang	California Health & Wellness (CH&W)
Mitzi Perez	ARC-IV
David Aguirre	CTSA-ICTC
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Mark McCumsey	Caltrans

1. Mr. Hack called the meeting to order at 10:06 a.m. **A quorum was present.** Introductions were made.
2. Minutes adopted for February 5, 2020 (Ceasar, Silva), **Motion Carried.**
3. CTSA Reports:

Mr. Gomez had the following updates:

- There were about 13 ADA certifications for February.
- IVT Ride service had 20 sign-ups for February.
- Staff attended the IVC 411 event and the “welcome back” students event, where information was provided on the transportation services and questions were addressed.
- On Valentine's day, the staff visited various bus transfer centers, in the cities of Brawley, El Centro, Heber, and El Centro, to provide some candy treats to passengers. The purpose was to show appreciation to passengers who are riding the fixed route system.

- The Unmet Transit Needs workshop was conducted in Brawley, on February 24th, there was not a lot of people from the public that attended.
- Staff attended the Bombay Beach-Northend Advisory Council meeting on February 24th to inform the public about the upcoming Unmet Transit Needs hearing scheduled for March 4th and other methods to provide comments (email, letter, in person). Staff returned a couple of days later to the Bombay Beach area and drop off rider's guides, per request of the residents who attended the Northend Advisory Council meeting.
- Staff visited the West shore area to distribute updated brochures including; Senior Center, Clinicas de Salud, and the Chamber of Commerce.
- Staff plans to attend the 18th Annual Children & Families Health Fair in Niland on March 18th.

Ms. Galarza had the following updates:

- Attended the Calexico Pioneers Medical Center ribbon-cutting event on March 19th. There was the opportunity to receive a tour of the facility from the inside, it also included various health informational booths that were located on the outside.

Mr. Aguirre had the following announcements:

- The Unmet Transit Needs hearing is scheduled for this afternoon, located at the County of Chambers, in El Centro, at 3:00 pm.
- This year the Unmet Transit Needs outreach efforts were extended out to the northern area by attending various city Advisory Council meetings (Calipatria, Bombay Beach, West Shores) and hosting an Unmet Transit Needs workshop in the Brawley area. This allowed the public with an opportunity to provide their comments or informing them of other possible methods to provide their feedback (email, letter, in person). ICTC will be looking to move forward with a similar approach of outreach efforts for future Unmet Transit Needs hearings.
- ICTC is working on various projects that are currently in progress.

4. Transit Operator Reports:

- Imperial Valley Transit: Mr. H. Sanchez reported the following:
 - o The month of February was short, there were about 52,000 passengers in total.
 - o Ridership takes a negative impact when IVC is not in session, there was 1 week during February when IVC was not in session.
 - o Mr. H. Sanchez left it open to any questions/concerns that SSTAC members may have on the IVT service.
 - No comments from SSTAC members.
- IVT Access: Ms. Pacheco did not have anything to report:
 - o Ms. Pacheco left it open to any questions/concerns that SSTAC members may have on the IVT Access service.
 - No comments from SSTAC members.
- IVT Ride: Mr. C. Sanchez did not have anything to report:
 - o Mr. C. Sanchez left it open to any questions/concerns that SSTAC members may have on the IVT Ride service.
 - No comments from SSTAC members.
- IVT MedTrans: Mr. Guillen reported the following:
 - o Mr. Guillen was accompanied by Mr. Gomez when distributing IVT MedTrans brochures throughout the city of Brawley and El Centro, to various medical facilities.

- Mr. Guillen left it open to any questions/concerns that SSTAC members may have on the IVT MedTrans service.
 - No comments from SSTAC members.

5. General Discussion

- Mr. Ceasar asked on the status of the Fare Study project.
 - Mr. Aguirre informed Mr. Ceasar that the Fare Study will proceed with another set of outreach events to provide the final recommended options of payment and possible fare increase. The project is currently on schedule. The purpose of the study is to receive a recommendation for possible items to implement within the transit system. Therefore, it does not necessarily mean that the recommended items will be implemented. The results of the study will later be shared with the pertaining cities, specifically related to the IVT Ride service. Any possible changes to the fare structure will be taken to the transportation commission for review.
- Mr. Hack announced that the next People's Choice meeting will be held at Strikezone, on March 18th, at noon. The flyer containing information will be sent to Ms. Galarza to distribute to SSTAC members via email.

6. Adjournment

- The meeting adjourned at 10:21 a.m. ([Hack](#)), **Motion Carried.**
- The next meeting will be held on Wednesday, April 1, 2020, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

VI. REPORTS

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
- C. CALTRANS - DISTRICT 11
- D. COMMISSION MEMBER REPORTS (IF ANY)



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: May 19, 2020
To: ICTC Commission Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission Meeting on May 29, 2020

- 1) **LTA Bonds Refunding/Financing Effort:** Based on municipal market and sales tax revenue trends we will remain on pause until we have a better sense of phase 3 openings within the County. In addition to continued lifting of travel restrictions at the border as legal crossings are a significant part of Imperial County's economy. A positive tone in the municipal market continues. There is an increasing number of investors (i.e. cash available) and as they are facing a continuing light calendar we are seeing a compression (lowering) of both absolute yields and spreads. Our Underwriter team (Ramirez & Co., Inc.) will continue to keep an eye on the market and review the most opportune time to move forward with the bond rating and pricing of the bonds. See attached, regarding municipal market trends.
- 2) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. Phase 2A demolition and construction is scheduled to begin in June 2020.*
- 3) **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study:** The study will analyze and develop feasible design alternatives and locations for a Grade Separated Crossing (GSC) for Off-Highway Vehicle (OHV) use at or near SR-78 and the Union Pacific Railroad (UPRR) in Imperial County. The successful consultant will provide conceptual GSC design alternatives, analysis of site alternatives, public/stakeholder outreach and cost estimates for construction, operations and maintenance. The consultant selection process was completed on September 25th. The consultant selected was Kleinfelder. A kick-off meeting was held on Wednesday, October 9, 2019. The first technical working group meeting was held on October 24, 2019. The second technical working group meeting was held on December 10, 2019 at the ICTC office in El Centro. *A project page has been created on the ICTC website at <http://www.imperialctc.org/sr-78-glamis-crossing/>. As part of the outreach plan, an online survey was open to the public from January 1st through January 31st, where over 4,000 people completed the survey. A public outreach event was held in Glamis on January 18, 2020 from 9am to 3pm. The third technical working group (TWG) meeting was held on February 13, 2020 in San Diego at Caltrans District 11 offices. *The fourth TWG meeting to discuss the alternatives analysis report was held on Thursday, May 21, 2020. The next step will be to work on the cost estimates.**

- 4) **Potential Bus Stop in Calipatria:** *ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. Final location and infrastructure associated with the potential bus stop(s) is pending discussion with the city of Calipatria staff.*
- 5) **Calexico Intermodal Transportation Center (ITC):** *A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC. The environmental phase is scheduled to be completed in June 2020. Next steps: Begin design and property (Right of Way) acquisition process.**
- 6) **Imperial County Regional Climate Action Plan:** *Imperial County Regional Climate Action Plan: After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. *Completion of the Data Collection from project stakeholders. The outreach plan will be rolled starting summer 2020.**
- 7) **I-8 / Imperial Avenue Interchange Reconstruction:** *Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. *The first phase of construction began on Monday, May 6, 2020. See attached announcement by Caltrans.**
- 8) **Calexico East Port of Entry Bridge Widening Project:** *The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC proposes to deliver the project under Design-Build process, with ICTC leading the Request for Qualifications in May 2020 and Request for Proposals in Summer 2020 for Design and Construction teams. Following the RFQ and RFP process, the Design-Build contract award is scheduled to begin in February 2021. *The NEPA studies and final document were completed in April 2020. ICTC will be advertising a Request for Qualifications in late May 2020. Subsequently, ICTC will request authorization for the \$20 million in federal funding and proceed with the Request for Proposals for Design-Build in Fall 2020.**
- 9) **Imperial Mexicali Binational Alliance Meeting:** *The last IMBA meeting scheduled for March 18, 2020 was postponed due to COVID-19. *An IMBA meeting was held via Zoom on Thursday, May 14, 2020. The meeting provided updates on the Calexico East and West infrastructure projects. The State of Baja provided updates on the bridge work at the Calexico West Port of Entry. A presentation on the California-Baja California Border Master Plan was made by Cheryl Mason from the San Diego Association of Governments. The new Executive Director of the Mexicali Industrial Development Corporation Rodolfo Andrade gave a presentation of their work plan. Lastly, brief updates were provided by other economic development agencies as well as IMBA members.**
- 10) **Assembly Bill 335 (Garcia):** *In December 2018, staff met with Assemblymember Eduardo Garcia and his staff to discuss legislation that would amend ICTC's authority to include non-transportation programs. The Bill was*

approved on Consent with the Assembly Transportation Committee on April 22, 2019, and on Consent with the Senate Transportation Committee on June 11, 2019. The Governor signed the Bill on June 26, 2019. AB 335 will become effective in January 2020. ICTC will have on-going meetings with the City of El Centro and County of Imperial Public Works Department to carry out the transition of the Imperial Valley Resource Management Authority (IVRMA) and the Service Authority for Freeway Emergencies (SAFE).

On March 2, 2020, ICTC took over the the administration of the IVRMA. Staff will continue to work closely with IVRMA staff during the transition time and in the future. ICTC is finalizing the recruitment and hiring process to replace the recently retired Director. ICTC staff is continuing to have meetings with County Public Works staff and Counsel to finalize the documentation to transition the SAFE program to ICTC.

- 11) **State Route 98 from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. *Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. Construction phase is scheduled to begin in Summer 2020.*
- 12) **FY 2019 Public Transit Fare Analysis:** The Request for Proposal for a consultant for the ICTC FY 2019 Public Transit Fare Analysis was released on March 1, 2019. The project is for professional services to develop a Public Transit Fare Pricing Analysis. This planning document is expected to provide recommendations for the current fares/fee structure and media for the four public transit services under the Imperial Valley Transit brand for the next three to five years. *The award recommendation was approved at the May 22, 2019 Commission meeting. AECOM was selected to complete the Analysis. A project kick-off meeting was held on June 20, 2019 and the study is underway. The first round of public outreach efforts was held on October 23-24, 2019. Outreach was held in various areas throughout the County including IVC. The fare analysis is in progress, when it is finalized, further outreach will be scheduled.*
- 13) **Federal Triennial Review:** The Federal Transit Administration (FTA) is conducting a Triennial Review of the Imperial County Transportation Commission in early 2019. The review determines whether a grant recipient and its subrecipients are administering its FTA-funded programs in accordance with 49 U.S.C. Chapter 53, Federal transit law provisions. It assesses the recipient's management practices and program implementation to ensure that the programs are administered in accordance with FTA requirements and are meeting program objectives. Grant subrecipients that may be included in this cycle include the Cities of Brawley, El Centro and Imperial for the transfer terminal projects. Site visits were scheduled for October 7-8, 2019. The FTA Audit team completed their review in two days where they reviewed accounting and procurement records. ICTC did receive a few deficiencies, specifically in policy updates and transit asset management plan. We will be working closely with the FTA to provide the updated documents in the required time. An information item describing in greater detail what the deficiencies are was presented to the Commission in December. *Documentation modifications were completed and forwarded to the FTA for review.*
- 14) **2018 ICTC Bus Stop Bench and Shelter Inventory:** 2018 ICTC Bus Stop Bench and Shelter Inventory: The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information have been finalized. The consultant and staff are working towards finalizing the Technology Memorandum which will provide ICTC with possible technology solutions for the fixed route bus system. Staff is continuing to look for funding opportunities to complete bus stop improvements throughout the county.
- 15) **Westshores Transit Opportunities:** As part of the Short-Range Transit Plan, ICTC has explored connection opportunities with Sunline Transit who serves the Coachella Valley region. *ICTC and Sunline Transit have discussed pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. ICTC and Sunline Transit continue to have regular dialogue about the potential opportunities most recently engaging in discussions in January 2019. ICTC will be implementing an adjustment to the IVT Ride Westshores*

service to provide service to Eisenhower Medical Center on Bob Hope Drive and facilities ¾ of a mile from Highway 111 between Eisenhower Medical Center and Avenue 52 in Coachella. The service will operate every other Tuesday and reservations will be required. Service began on April 16, 2019. On September 9, 2019, ICTC staff attended a meeting at the West Shores Senior Center to inform the attendees about IVT Ride West Shores and the updates to the service. On September 11, 2019 the Regional Mobility Coordinators distributed IVT Ride West Shores brochures in the West Shores High School, West Shores Elementary School and Senior Center. Staff will continue outreach efforts within the area.

- 16) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). The shelter has been installed in an existing parking lot on the east side of SR-111. *Staff is reviewing the possibility of relocating the bus stop to the location of the newly constructed fire station.*

- 17) **State and Federal funding Obligations:** Beginning October 1, 2019, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) and Active Transportation Program (ATP) programmed in FY 2019/2020. *See complete project list attached.*

- 18) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Currently design is underway. A draft of 35% plans were completed and submitted for review on October 12, 2018. *The 65% design plans in Spring 2020. All stakeholder staff met on May 6, 2020 to review status of 65% plans. Next steps: consultant will proceed to complete 90% plans; CBP Border Patrol is preparing a formal request to receive final construction funds needed of \$2.3 million.*

- 19) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*

- 20) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the Cities and the County of Imperial for FY 2018/2019. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

The following is a list of projects funded by SB1 for FY 2018-2019.

Agency	Project
Brawley	Rehabilitation of Legion Street from Highway 86 to Evelyn Street
Brawley	Street Rehabilitation – Phase 11
Calexico	Cesar Chavez Boulevard Improvement
Calexico	De Las Flores Street Improvement
Calexico	Second Street Bridge
Calipatria	Freeman Street Rehabilitation between Brown and Commercial Avenues
El Centro	2018 Streets Overlay and Rehabilitation Project

Holtville	Citywide Pavement Rehabilitation Project
Imperial	Storm Drain Installation – Northwest Quadrant of City – Continuing
Imperial County	Includes a total of 70 road improvement projects. List can be found on the ICTC website here .
Westmorland	North H Street Improvements
Westmorland	Street Rehabilitation Program – Phase 2
Caltrans/ICTC	Calexico East Port of Entry Truck Crossing Improvements
Caltrans	State Route 111 from State Route 98 to Ross Avenue near Calexico
Caltrans	State Route 98 from Rockwood Avenue to east of Cole Road near Calexico
Caltrans	Bridges on Interstate 8 and State Route 86, 98, 11 and 186
Caltrans	State Route 86 from I Street to Brandt Road near Brawley
Caltrans	State Route 86 south of B Street to Martin Road near Westmorland

Below are the projected annual revenues for FY 2019/2020. On May 1, 2019 a list was submitted to the CTC. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2019-2020
Brawley	\$453,796
Calexico	\$681,911
Calipatria	\$127,530
El Centro	\$766,589
Holtville	\$107,602
Imperial	\$320,638
Westmorland	\$38,483
County of Imperial	\$7,501,204
TOTAL	\$9,997,753*

*Estimate source is from the California League of Cities dated January 22, 2019 - <http://californiacityfinance.com/LSR1901.pdf>

- 21) **Rio Vista and Pioneers Memorial Hospital Bus Stops:** ICTC has engaged in several discussions with the City of Brawley Staff regarding the potential relocation of the existing bus stops along Rio Vista Avenue/SR78 and at Pioneers Memorial Hospital. Caltrans recently completed improvements to SR 78 and provided on street concrete bus pads with an approximate value of \$80,000. ICTC recently met with the City of Brawley Staff to discuss incorporating the relocation of the bus stop at Pioneers Memorial Hospital as part of an upcoming City of Brawley capital project. *Funding previously set aside for the Rio Vista Project was approved and reallocated towards the Pioneers Memorial Hospital Project at the July 2019 commission meeting. The bus stops at Pioneers Memorial Hospital have been constructed and in use.*

- 22) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use of Regional Set-Aside Local Transportation Authority (LTA) funds for the project. Caltrans has served as the project lead; the first phase was recently completed in November 2017. Phase 1 included bench, bus shelter and ADA access improvements. Phase 2 was recently completed in mid-June 2018 and consisted of curb and sidewalks improvements from Parkyns Ave to Heber Ave. Phase 3 will also have curb and sidewalk improvements and is located between Heffernan to Parkyns Ave. ICTC participated in a Heber Community Outreach event together with County Public Works and led by Supervisor Plancarte. The County of Imperial discussed sidewalk pavement projects, and ICTC gave transit updates and a status of the SR-86 improvements. The Phase 3 construction improvements have been completed and project is nearing completion and closeout. A ribbon cutting will be scheduled soon.

- 23) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** The 2018 Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The

formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 is \$538,000. For FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019.

On the following page is the list of projects for Imperial County:

Local Partnership Program (LPP) Programing Date						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

24) Partnerships with IVEDC:

- a) Southern Border Broadband Consortium (SBBC): ICTC in partnership with IVEDC received a California Advanced Services Regional Consortia Grant award of \$450,000 from their Rural and Regional Consortia program. The grant covers a 3-year period. ICTC is fiscal agent and developed an MOU which defines roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. Since the project's approval, IVEDC staff Sean Wilcock designed a new logo for SBBC to assist the clarity in larger marketing materials. An update was presented to the Commission at the August 2018 meeting. Currently, the project is in year two of the contract. In year two/quarter two, Ms. Barrett began working with other consortiums on the Caltrans Strategic Corridors Plan. SBBC submitted corridors that would need better broadband sources in Imperial and San Diego Counties. A new staff was hired during this time; Mr. Rene Pollard has been attending meetings with Ms. Barrett since September. An Area Agency on Aging (AAA) Board Meeting was attended in October, along with another AAA event in Bombay Beach; and SBBC is planning to attend more AAA events to assist seniors attain internet access in their homes. The SBBC staff designed a USB with both their logo and AAA's logo to hand out to seniors when they complete the "internet needs questionnaire" and has worked as a great incentive. *Glenna Barrett provided an update at the Commission meeting in September. The goals for the third year of the program are to continue to work with local stakeholders to identify, prioritize and advance digital access projects; facilitate and promote broadband education and conduct community and business surveys; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; form a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in January 2020, and; work with Spectrum to install five Wi-Fi towers in Imperial County.*

- b) The Brawley Transit Corridor Brownfield Assessment: ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. The Steering Committee consisting of agency partners and stakeholders met on August 22, 2018. The draft QAPP is nearing completion. The first community outreach meeting was held on October 11, 2018. The consultant and IVEDC presented an overview of the project and the opportunities available for property owners to consider participating and requesting Phase 1 or 2 Brownfield Assessments. Currently we are processing 4 Property Eligibility applications with the Dept. of Toxic Substance Control (DTSC) which will be later submitted to the Environment Protect Agency for final approval. All 4 of these properties are seeking to redevelop or sell properties for redevelopment within the project's subject area. These properties will be processed for Phase 1 and potentially Phase 2 Environmental Site Assessments to clear them of contamination concern or evaluate them for site cleanup planning if necessary.

Mr. Sean Wilcock provided an update at the October Commission meeting regarding the status of the properties.

- The Finnell Property has 3 parcels. It received DTSC approval on March 8, 2019. Phase 1 report completion occurred on October 15, 2019. Pending is Field Sampling Plan and Phase 2 report completion.
- The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further work is necessary.
- The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 report completion, and Field Sampling Plan are all still pending.

A map of the transit corridor in Brawley as it pertains to this project was provided at the December Commission meeting and attached to this report in January.

- 25) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. *A final report is scheduled to be completed in the spring of 2020.*

26) **Meetings attended on behalf of ICTC:**

- April 3, 2020 – CalCOG CDAC Meeting via Zoom Meeting
- April 9, 2020 – CalVans Board Meeting via teleconference call
- April 9, 2020 – I-8 Imperial Avenue Project Outreach Planning Meeting via video conference
- April 16, 2020 – FTA COVID-19 conference call
- April 17, 2020 – Mobility 21 Joint Board and Advisory Board Meeting via Zoom Meeting
- April 17, 2020 – SCAG CTC CEO's Meeting via Zoom Meeting
- April 23, 2020 – ICTC TAC Meeting via Zoom Meeting
- April 23, 2020 – Southern California Partnership – SB1 via teleconference call
- April 29, 2020 – Unmet Transit Needs Second Meeting via Zoom Meeting
- May 1, 2020 – Imperial County's Roadmap to Recovery via Zoom Meeting
- May 4, 2020 – IVRMA Project / Program Manager Interviews at the ICTC Office and via Zoom Meeting
- May 6, 2020 – ICTC SSTAC Meeting via Zoom Meeting



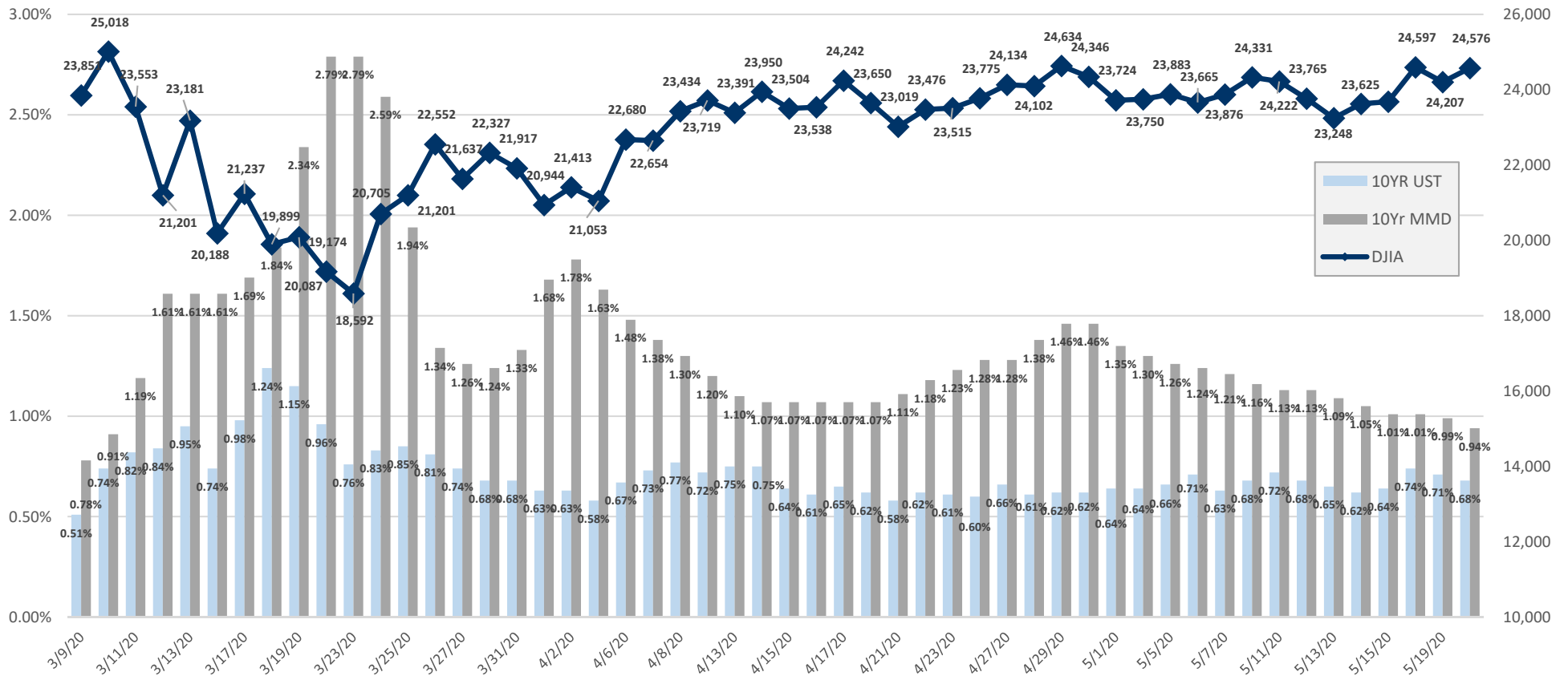
Imperial County Local Transportation Authority

Municipal Market Update



Global and Municipal Market

Monday	Tuesday	Wednesday	Thursday	Friday
May 18	May 19	May 20	May 21	May 22
Equities had strong performance on promising early results of a Covid-19 vaccine from Moderna. The municipal market tone remained positive as MMD reset 1-7 bps lower in 2021-2029.	Equities gave back some of yesterday's gains as questions were raised about Moderna's Covid-19 vaccine data. The municipal market's positive tone continued today as MMD reset 2-7 bps lower across the curve.	FOMC minutes show members' concern the pandemic poses "an extraordinary amount of uncertainty." Equities rose, reversing yesterday's decline. Muni market tone was positive as MMD reset 5-7 bps lower.	<u>Economic Releases:</u> <ul style="list-style-type: none"> Jobless Claims Existing Home Sales 	<u>Economic Releases:</u> <ul style="list-style-type: none"> SIFMA Rec. Early Close at 2:00 pm ET



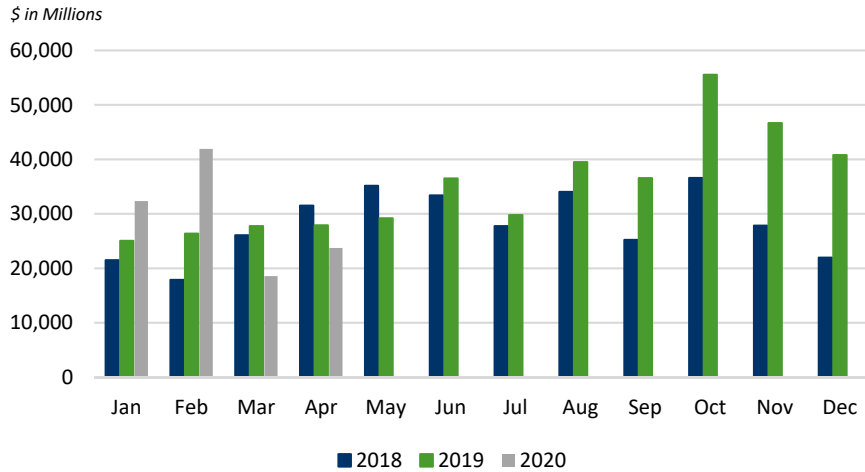
Source: Bloomberg and Thomson Reuters as of 05/20/2020



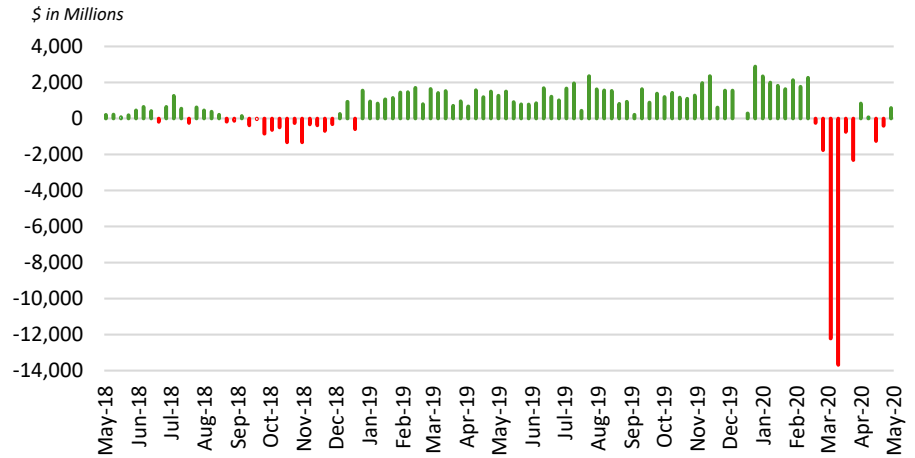
Current Dynamics in the Municipal Market

- Positive tone in the market continued and many deals that were on “day-to-day” status on the calendar were able to come off and price successfully
- MMD lower all across the curve; 5Y -15bps / 10Y -15bps / 30Y -15bps
- Weekly volume was 237 deals for ~\$7.6 billion (negotiated 131 deals for ~\$6.2 billion; competitive 106 deals for \$1.4 billion)
- Muni Mutual Funds saw weekly inflows of \$582 million

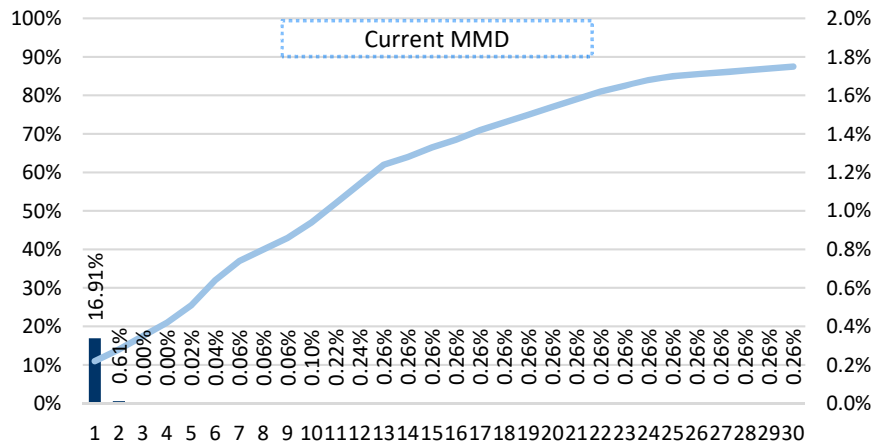
New Issuance Volume - \$116.61 billion 2020YTD; ↑ 8.86% YOY



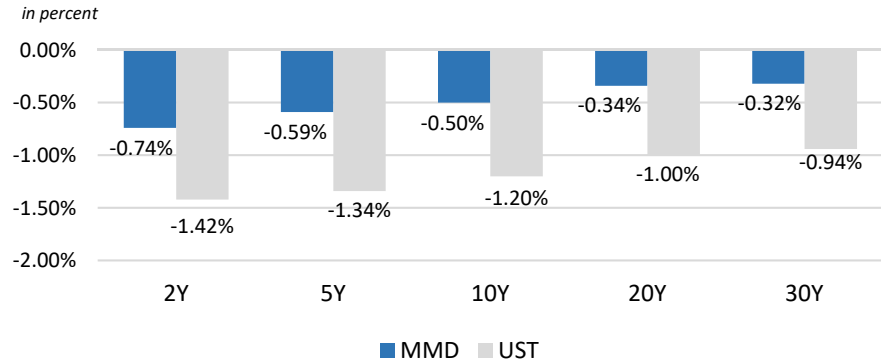
Muni Fund Flows YTD Total \$14.28 Billion of Outflows



% of Time MMD Has Been Lower Since 2000



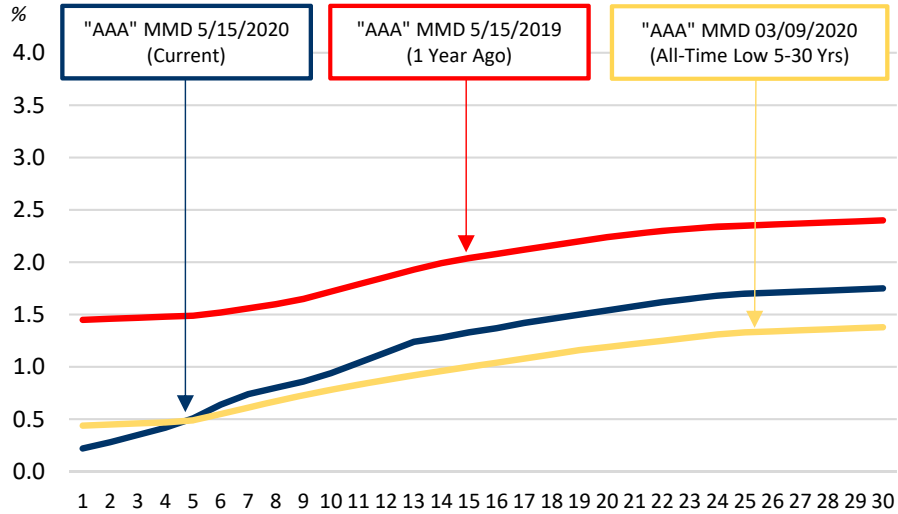
MMD and UST Movement Since January 2, 2020



	5/20 Close	2Y	5Y	10Y	20Y	30Y
MMD		0.28%	0.51%	0.94%	1.54%	1.75%
UST		0.16%	0.33%	0.68%	1.22%	1.40%

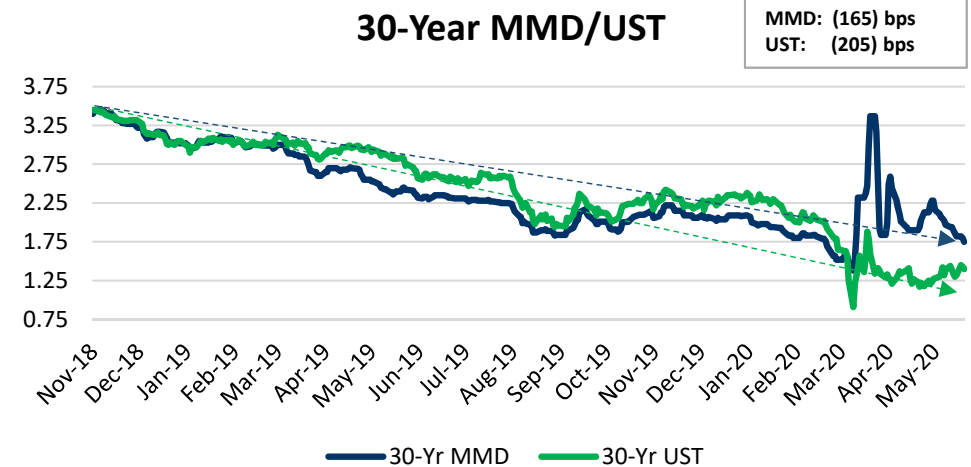
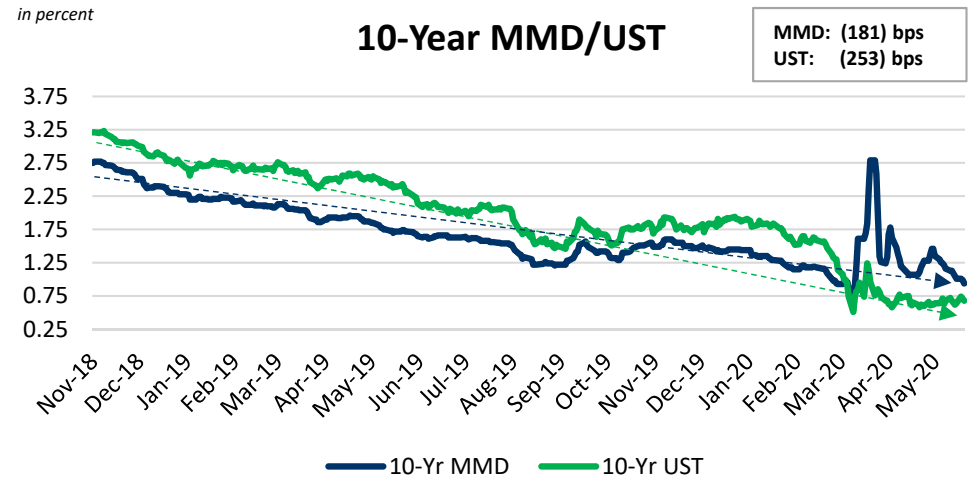
Current Dynamics in the Municipal Market

MMD Curves



	5/13/2020	5/20/2020	Change
5-Year MMD	0.81%	0.51%	-30 bps
10-Year MMD	1.09%	0.94%	-15 bps
30-Year MMD	1.90%	1.75%	-15 bps
5-Year UST	0.32%	0.33%	1 bps
10-Year UST	0.65%	0.68%	3 bps
30-Year UST	1.34%	1.40%	6 bps
5-Year MMD/UST	253.13%	154.55%	-98.58%
10-Year MMD/UST	167.69%	138.24%	-29.46%
30-Year MMD/UST	141.79%	125.00%	-16.79%

UST/MMD Movements Since Market Highs in November 2018



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Responsibilities of Ramirez as an underwriter. As an underwriter, Ramirez is required to deal fairly at all times with both municipal issuers and investors. Ramirez must purchase securities with a view to distributing securities in an arm’s-length commercial transaction with the issuer and has financial and other interests that differ from those of the issuer. Ramirez has a duty to purchase securities from issuers at a fair and reasonable price, but must balance that duty with its duty to sell them to investors at prices that are fair and reasonable.

FY2019/2020 Project List

Updated 5/8/2020

State and Federal funding Obligations: Beginning October 1, 2019, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant Program (STBG) and Active Transportation Program (ATP) programmed in FY 2019/2020							
Agency	Project Name	Funding Type	Phase	Federal Amount in FY 2019/20	Local Match	Total Phase Cost	Status
Brawley	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$177,000	\$23,000	\$200,000	RFA Submittal
Brawley	Construct street improvements (paving of dirt road) along Western Avenue from Legion Street to Wildcat Drive	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$177,000	\$23,000	\$200,000	RFA Submittal
Brawley	Street improvements (repavement) along Legion Street from East of Kelley Ave. to West St. deflection point near West City limits	STBG	CON	\$620,000	\$81,000	\$701,000	RFA Submittal
Brawley	Street improvement (repavement) along K Street from Highway 86 to 8th St.	STBG	Engineering/Plans, Specifications and Estimates (PS&E)	\$52,000	\$8,000	\$60,000	RFA Submittal
Calxico	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$173,000	\$20,000	\$193,000	Working on RFA
Calipatria	Date Street between HWY 111/Sorenson Ave. and Railroad Ave. pedestrian improvements	CMAQ & STBG	CON	\$528,000	\$69,000	\$597,000	Ready to submit RFA for CON
El Centro	Traffic Signal Synchronization Dogwood Avenue and 8th Street	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$48,000	\$7,000	\$55,000	E-76/Council approval
Holtville	Cedar Avenue Sidewalk Improvements	CMAQ	Engineering/Plans, Specifications and Estimates (PS&E)	\$17,000	\$3,000	\$20,000	RFA process going to Council for approval
Holtville	9th Street Sidewalk Improvements from Beale Avenue to Oak Avenue	CMAQ	CON	\$331,000	\$43,000	\$374,000	RFA process
Holtville	Orchard Road from Alamo River Bridge to 4th Street	STBG	CON	\$396,000	\$52,000	\$448,000	RFA process
Imperial	Class II Bike facility north side of Aten Road from Dogwood Road to Puerto Vallarta Ave.	CMAQ	CON	\$432,000	\$56,000	\$488,000	Already received state approval.
County	Clark Road Improvements from Wahl Road to 0.5 miles north of SR-98	STBG	CON	\$1,348,000	\$175,000	\$1,523,000	Request for Authorization packet to Caltrans
					Regional Total FY2019/20	\$4,859,000	



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

Memorandum

Date: May 27th, 2020
To: ICTC Commission Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government’s (SCAG) Report**

The following is a summary of the SCAG Executive Director’s Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Wednesday May 27th, 2020.

- 1. SCAG Report: COVID-19 Impact on SoCal Economy Will be Severe and Long-Lasting, With Historic Levels of Unemployment, Taxable Sales Losses MAY 2020:** Southern California faces “severe and long-lasting” economic impacts from the COVID-19 pandemic, with Great Depression-level unemployment, supply chain interruptions and significant drops in taxable sales, according to an analysis from the nation’s largest metropolitan planning organization.

The report, prepared by analysts at the Southern California Association of Governments (SCAG), projects an annual unemployment rate for the six-county region of 19.3% in 2020, tapering down to 12.2% in 2021. The 2020 rate is particularly significant given that year started with unemployment averaging around 4% in January and February. In April alone, SCAG estimates job loss rates of 20% to 22% – a surge that surpasses the more gradual trendline during the Great Depression, when U.S. unemployment took more than three years to reach its peak of 24.9% in 1933.

The analysis also projects decrease in taxable sales of 26% to 38% in 2020 and 2021. In total dollars, those decreases would range from \$178 billion to \$264 billion, which could severely impact local municipal budgets that rely on sales tax revenues. The forecast models do not take into account the possibility of further waves of infection or the still-unclear impact of government spending on relief efforts. The official press release is attached in the agenda backup and a link was provided to the full report in the agenda posting e-mail. Please feel free to contact SCAG with any questions. http://www.scag.ca.gov/Documents/scag-COVID-19-White-Paper_FINAL_2020-0514.pdf

- 2. Connect SOCAL-** The SCAG Regional Council (RC) met on May 7th and voted to approve the Final Connect SOCAL Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).

The plan was approved with a 120 day hold on the SCS component to allow for further analysis of the current COVID situation. The May 2020 SCAG Regional Council staff report is provided for your review following this report.

3. **RHNA Update – MAY 2020:** The Regional Council adopted both the Connect SoCal (2020 RTP/SCS) and RHNA Appeals Procedures. Staff will provide each local jurisdiction its draft RHNA allocation. Per Government Code Section 65584.05(b) within forty-five (45) days of receipt of the draft RHNA allocation, a local jurisdiction (city or county) within the region or the California Department of Housing and Community Development (HCD) may appeal for a revision of the share of the draft regional housing need proposed to be allocated to one or more local jurisdictions. SCAG staff has developed 6th Cycle RHNA Appeals Procedures that outline the appeals process, and includes information on bases for appeals, the public hearings to hear appeals, and the reallocation of successful appeals. There can be additional information found on the SCAG Housing website.
4. **2020 SCAG General Assembly:** SCAG is currently anticipating the convening of the General Assembly on Thursday June 4th, 2020 at 10:00am. The meeting will be held remotely and will only contain regular business matters such as the confirmation of incoming SCAG Regional Council Executive Members. The incoming SCAG President will be City of Long Beach Vice Mayor Rex Richardson, the SCAG First Vice President will be City of Eastvale Councilmember Clint Lorimore, and Second Vice President will be Palm Desert Councilmember Jan Harnik. Current SCAG President Bill Jahn (Big Bear) will become the Immediate Past President. There will be no programmatic content like previous SCAG General Assembly programs.
5. **2021 Cycle 5 Active Transportation Program (ATP) Grant:** The Active Transportation Program (ATP) is a competitive statewide program created to encourage increased use of active modes of transportation, such as biking and walking. Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) created the ATP, and Senate Bill 1 (SB 1) (Chapter 2031, statutes of 2017) directs additional funding from the Road Maintenance and Rehabilitation Account to the ATP.

Currently there is a total of \$445 million available for fiscal years 2021 to 2025. The “Call for Projects” was released earlier in March 2020. The deadline for applications has been extended to September 15th, 2020. Quick Build applications are still due July 15th, 2020. SCAG is working towards holding an ATP workshop in Imperial County concurrently with the ICTC Technical Advisory Committee meeting at a future date.

News Release

FOR IMMEDIATE RELEASE

May 13, 2020



Contact: Steve Lambert, The 20/20 Network
(909) 841-7527/ steve@the2020network.com

SCAG: COVID-19 Impact on SoCal Economy Will be Severe and Long-Lasting, With Historic Levels of Unemployment, Taxable Sales Losses

Los Angeles – Southern California faces “severe and long-lasting” economic impacts from the COVID-19 pandemic, with Great Depression-level unemployment, supply chain interruptions and significant drops in taxable sales, according to an analysis from the nation’s largest metropolitan planning organization.

The report, prepared by analysts at the Southern California Association of Governments (SCAG), projects an annual unemployment rate for the six-county region of 19.3% in 2020, tapering down to 12.2% in 2021. The 2020 rate is particularly significant given that year started with unemployment averaging around 4% in January and February. In April alone, SCAG estimates job loss rates of 20% to 22% – a surge that surpasses the more gradual trendline during the Great Depression, when U.S. unemployment took more than three years to reach its peak of 24.9% in 1933.

The analysis also projects decrease in taxable sales of 26% to 38% in 2020 and 2021. In total dollars, those decreases would range from \$178 billion to \$264 billion, which could severely impact local municipal budgets that rely on sales tax revenues. The forecast models do not take into account the possibility of further waves of infection or the still-unclear impact of government spending on relief efforts.

“Even with some uncertainty over how all of this will play out, our analysis suggests that the pandemic’s economic impacts will be severe and long lasting. Understanding this now, and identifying which sectors will be hardest hit, allows us to better plan for the recovery,” said Bill Jahn, SCAG’s President and a Big Bear Lake City Councilmember.

The assessment shows that job losses are likely to be deeper than those experienced during the Great Recession, and there is little to suggest a quick return to normal tax revenues for local governments. Impacts are likely to be uneven across the jurisdictions of Southern California, not only in terms of their revenue sources but in terms of the vulnerability of their residents to health and economic risks

Restaurants will experience the biggest sales impact over the next two years – down a projected 53% to 65%, the SCAG report shows. Significant impacts also are likely to be felt by clothing retailers (down a projected 43% to 57%), car dealers and parts stores (down 38% to 48%) and home furnishing and appliance stores (down 34% to 43%).

Supply chain interruptions are another cause for concern, especially in Southern California, where one-third of all jobs and economic activity are tied – directly or indirectly – to the movement of goods. Though there has been a surge in consumption of essential goods since the pandemic began, imports and exports for discretionary cargo have declined substantially.

“There is no segment of our economy that is not impacted one way or another by COVID-19, which only emphasizes the need for an inclusive economic development strategy moving forward. The work we do in the coming months will be critical to how quickly and effectively we put this crisis behind us,” said Rex Richardson, a Long Beach City Councilmember and SCAG’s 1st Vice President.

One sector that could play a significant role in an economic rebound is housing, the analysis shows. While sales have slowed, supplies remain well below demand and most indications are that buyers and sellers are stalling transactions rather than deciding not to buy or sell.

Even so, the pace of any recovery is largely going to be determinant on when and how businesses are allowed to reopen and the speed in getting a vaccine to market. The SCAG analysis assumes a severe three-month decline, with the low point occurring on June 1, followed by a longer recovery period. The economic impacts are likely to be felt through the end of 2021, the report says.

“This is unlike anything we’ve seen in our lifetimes,” said Kome Ajise, SCAG’s Executive Director. “We know we’ve got huge challenges ahead of us, and will be working closely with our stakeholders and member cities and counties to try and identify a pathway to recovery that benefits all Southern Californians.”

To read SCAG’s economic analysis, click [here](#).

###

About SCAG

SCAG is the nation’s largest metropolitan planning organization, representing six counties, 191 cities and nearly 19 million residents. SCAG undertakes a variety of planning and policy initiatives to plan for a livable and sustainable Southern California now and in the future. For more information about SCAG’s regional efforts, please visit www.scag.ca.gov.

CONNECT SOCAL PLAN TO GO TO POLICY COMMITTEES, REGIONAL COUNCIL FOR ADOPTION ON MAY 7

After more than three years of work, and extensive coordination with SCAG's local jurisdictions, the county transportation commissions (CTCs) and other partner agencies, and significant public outreach, the Proposed Final Connect SoCal plan (the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy) will be submitted to the Policy Committees and the Regional Council for their consideration for adoption at its next meeting on May 7. The Proposed Final Connect SoCal outlines more than \$638 billion in transportation system investments through 2045.

Staff is seeking Regional Council adoption of Connect SoCal for transportation conformity purposes. To avoid a transportation conformity lapse, SCAG must submit the plan as soon as possible to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) if they are to complete their review of the plan by June 1. A transportation conformity lapse would have a number of impacts on the region, potentially jeopardizing any number of the over 4,000 projects in the plan, project funding, and the creation of hundreds of thousands of jobs and billions of dollars of economic activity. Prior to submitting Connect SoCal to the California Air Resources Board (CARB), SCAG will continue to address concerns raised by local stakeholders such as the restoration of entitlements as conveyed by local jurisdictions and examining the impacts of the novel coronavirus (COVID-19) pandemic on the plan. SCAG will continue outreach to stakeholders during this process to better address these concerns and build greater consensus on the region's vision for a brighter future.

The Regional Council will review staff's recommendation Thursday, May 7, from 1:00 p.m. – 3:00 p.m., via videoconference and teleconference for the first time. The agenda packet for the meeting is available [on the SCAG website](#). Please visit connectsocial.org to read and learn about the Proposed Final Connect SoCal plan.

SCAG TO PROVIDE HOUSING ELEMENT DATA SUPPORT FOR LOCAL JURISDICTIONS

The 6th cycle housing elements will be due to the California Department of Housing and Community Development (HCD) in October 2021. To help local jurisdictions prepare for the updates and save on time and resources, SCAG staff will be developing a package containing a range of data and information required by HCD as part of the housing element update. SCAG is working with HCD so that parts of the housing element review will be streamlined by HCD if it contains the pre-approved data package prepared by SCAG. More information about the data package will be distributed in the coming weeks so that jurisdictions will be able to assess their local resources and needs to update their housing elements.

LOCAL COMMUNITY ENGAGEMENT AND SAFETY MINI-GRANTS NOW OPEN TO FUND SAFETY STRATEGIES

On April 21, *Go Human* released the [Call for Projects for the Local Community Engagement and Safety Mini-Grants](#), a program that aims to build street-level community resiliency and increase the safety of vulnerable street users. SCAG will award up to \$10,000 for projects with an implementation period between May and July 2020. Eligible applicants are community-based organizations, non-profits, artists, students and creators. With support from the California Office of Traffic Safety, the Mini-Grants expand the concept of traffic safety amid the efforts to reduce the transmission of COVID-19. In light of the pandemic, SCAG encourages submissions for creative and virtual engagement activities. Staff will hold two optional Q&A sessions—Tuesday, May 5, from 3:00 – 4:00 p.m. and Wednesday, May 6, from 4:30 – 5:30 p.m.—for interested groups to ask questions and explore potential strategies. Applications are due on May 14, 2020, by 5:00 p.m. Submit applications and register for a Q&A session with Andrés Carrasquillo at carrasquillo@scag.ca.gov.

31ST ANNUAL DEMOGRAPHIC WORKSHOP POSTPONED

Due to the uncertainty caused by the COVID-19 pandemic, the 31st Annual Demographic Workshop, which was slated to be hosted by SCAG and the University of Southern California (USC) Sol Price School of Public Policy on June 11, will be postponed to a later date. A future announcement will be provided once a new date is selected. Please visit the [events calendar](#) for information about future SCAG- and partner-hosted events.

GO HUMAN CO-BRANDING OPPORTUNITIES NOW AVAILABLE

Go Human is now accepting requests for co-branded *Go Human* safety advertisements. Advertisements are available at no cost in print (as lawn signs, bus shelters ads, billboards, etc.) or digital, and can support the safety efforts of local stakeholders in light of reports of increased speeds despite reduced auto vehicle traffic. Messaging reminds drivers to slow down and watch for pedestrians and can be tailored to each community's needs. Materials are available in English and Spanish. SCAG will resize, co-brand, print, and ship all material starting in May. Please submit requests using the [Go Human Material Request Form](#) or email Andrés Carrasquillo at carrasquillo@scag.ca.gov for more information.

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

On March 27, President Donald Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law, the largest economic stimulus package in U.S. history. Apart from \$500 billion in direct payments to Americans and over \$500 billion available for major industry and small business loans, the legislation made available \$25 billion to transit operators across the nation via urbanized and rural area formula funds. The six-county SCAG region's share of these funds is almost \$1.5 billion. The funds allocated to the urbanized areas within the SCAG region were distributed through the FTA 5307 and 5337 formula funds. SCAG plays an important role in the distribution and administration of these FTA formula funds to the CTCs. As an initial step for the multi-county urbanized areas (UZA), including Los Angeles-Long Beach-Anaheim and Riverside-San Bernardino UZAs, SCAG staff apportioned these funds to each of the CTCs. The CTCs will subsequently further allocate these funds to eligible transit operators within their respective counties. SCAG is currently working with the CTCs to compile the allocations to the transit operators and provide the sub-allocation support letters or "split letters" to the FTA, which establishes the allocation of these funds in the urbanized areas. Some of the CTCs are still awaiting their board approval for their allocations to the transit operators in order for SCAG to move forward with the split letters.



Southern California Association of Governments
Remote Participation Only
May 7, 2020

To: Community
Economic & Human Development Committee (CEHD)
Energy & Environment Committee (EEC)
Transportation Committee (TC)
Regional Council (RC)
From: Kome Ajise, Executive Director,
(213) 236-1835, Ajise@scag.ca.gov
Subject: Proposed Final Connect SoCal (2020-2045 Regional
Transportation Plan/Sustainable Communities Strategy and
Program Environmental Impact Report (PEIR))

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR CEHD, EEC AND TC:

Recommend to the Regional Council adoption of Resolution No. 20-621-1, which reflects the following:

- (1) Certify the Connect SoCal (2020-2045 Regional Transportation Plan/Sustainable Communities Strategy) Program Environmental Impact Report (PEIR); adopt the Findings of Fact, Statement of Overriding Considerations, and the Mitigation Monitoring and Reporting Program;
- (2) Allow for more time to review Connect SoCal and consider its implications in light of the short and long-term impacts of the COVID-19 pandemic on the region as requested by many stakeholders;
- (3) Approve the Connect SoCal as required for federal transportation conformity purposes only, and postpone for up to 120 days the date by which the Regional Council would be asked to consider approval of Connect SoCal in its entirety and for all other purposes, including but not limited to submittal to the California Air Resources Board (ARB);
- (4) Direct staff to provide a progress report describing modifications to the SCS and associated modeling and analysis within 60 days;
- (5) Direct staff to work with local authorities to identify and restore locally approved entitlements as conveyed by local jurisdictions. The Regional Council further directs staff to within 60 days identify and quantify all differences within the SCS and locally-approved General Plans and quantify the increase (or decrease) in housing, jobs or population between Connect SoCal and each local General Plan;
- (6) Find that until such time as the Regional Council may consider and approve in a subsequent meeting approval of Connect SoCal (including any required CEQA documentation) in its entirety, the SCS in the 2016 RTP/SCS and the PEIR mitigation measures shall remain operative for the region. The Connect SoCal PEIR mitigation measures shall not be operative until the Regional Council adopts a Connect SoCal Plan in its entirety as described

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

above; and

- (7) Adopt the Consistency Amendment No. 19-12 to the 2019 Federal Transportation Improvement Program (FTIP).

RECOMMENDED ACTION FOR REGIONAL COUNCIL: Adopt Resolution No. 20-621-1, as recommended above.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

After more than three years of work, and extensive coordination with SCAG’s local jurisdictions, the County Transportation Commissions (CTCs) and other partner agencies, and significant public outreach, staff submits the Proposed Final Connect SoCal to the Policy Committees and the Regional Council for their consideration as set forth in the Recommended Action. The Proposed Final Connect SoCal and comments with staff responses were posted on March 27, 2020 for an extended review period and are available at www.ConnectSoCal.org. Pursuant to consultation requirements set forth under state law, Public Utilities Code Section 130000 et seq. (referred to as “AB 1246”), Connect SoCal was presented to the designated “AB 1246 Committee,” made up of executive directors of the six county transportation commissions and Caltrans, on April 17, 2020. The proposed Final Connect SoCal was unanimously approved by the committee to move forward for adoption by the Regional Council.

The timely adoption of Connect SoCal is essential to meeting federal transportation conformity requirements, in order for the region to move forward with critical transportation infrastructure projects, due to the following obligations and risks:

- The Federal Highway Administration and Federal Transit Administration need to complete their review of the plan, and approve its conformity determination under the federal Clean Air Act, no later than June 1 or the region will enter into a conformity lapse grace period for up to one year, which could delay some major transportation planning activities as well as project implementation.
- Not meeting the June 1 deadline would also mean that SCAG’s emission analysis might need to be adjusted to comply with the recently adopted Part 2 of the federal Safer Affordable Fuel Efficient (SAFE) Rule which is anticipated to become effective late in June. This would create some uncertainty about how and when the region would be able to meet conformity requirements and could hinder early execution of projects needed to stimulate the economy.

SCAG recognizes and appreciates the requests by many of our stakeholders for more time to review the plan and consider its implications in light of the short and long-term impacts of the COVID-19 pandemic on the region. For this reason, and to strike a balance between providing certainty for transportation projects while offering more time for review of Connect SoCal and to address concerns expressed by stakeholders, staff recommends that the Regional Council delay up to 120 days consideration to approve Connect SoCal for all other purposes than transportation conformity, including delaying submittal of Connect SoCal to ARB for its determination of whether the Sustainable Communities Strategy meets the regional GHG emission reduction targets.

Until a subsequent meeting at which the Regional Council considers approval of Connect SoCal in its entirety, the SCS in the 2016 RTP/SCS (and the mitigation measures included in the PEIR for the 2016 RTP/SCS) would remain operative for the region. It is the sole authority of ARB to approve or reject a metropolitan planning organization's finding that the SCS meets the region's mandated greenhouse gas reduction targets.

Additionally, delays in finalizing approval of Connect SoCal in its entirety may affect SCAG's ability to meet statutory deadlines to complete the Regional Housing Needs Assessment (RHNA) allocation plan by October 2020, which affects local jurisdiction's housing element update deadlines by October 2021, since final data from the adopted Connect SoCal is utilized in allocations, which apply the Regional Council-approved RHNA Methodology.

While a delayed approval of Connect SoCal other than for transportation conformity purposes, poses risks and is not ideal, we believe the historic nature and devastating impacts of the pandemic on the lives and livelihoods of Southern Californians justifies the need to pause, assess and revise Connect SoCal, as appropriate.

The Recommended Action and related resolution also address the certification of the Final PEIR. Since the closing of the public comment period for the Draft Connect SoCal PEIR on January 24, 2020, SCAG staff has completed the proposed Final Connect SoCal PEIR. A summary of Plan changes, a summary of the major components of the proposed Final PEIR, and summary of master responses are provided below for consideration. Staff's assessment is that the responses to comments and revisions to the Draft PEIR do not significantly alter the Project, produce new information regarding substantial adverse environmental effects not already analyzed in the Draft PEIR, or change the Draft PEIR's significance findings. Instead, the information presented in the responses to comments "merely clarifies or amplifies or makes insignificant modifications" with respect to the Draft PEIR, as is permitted by CEQA Guidelines subdivision 15088.5(b). A copy of the proposed Final PEIR is available at: <https://www.connectsocial.org/Pages/Final-2020-PEIR.aspx>.

BACKGROUND:

Connect SoCal (2020-2045 Regional Transportation Plan/Sustainable Communities Strategy) is a long-range visioning plan that builds upon and expands land use and transportation strategies



Southern California Association of Governments

Remote Participation Only
May 7, 2020

To: Community
Economic & Human Development Committee (CEHD)
Regional Council (RC)
From: Kome Ajise, Executive Director, (213) 236-1835
Ajise@scag.ca.gov
Subject: 6th Cycle RHNA Appeals Procedures

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR CEHD:

Recommend that the Regional Council approve the 6th Cycle RHNA Appeals Procedures.

RECOMMENDED ACTION FOR REGIONAL COUNCIL:

Approve the 6th Cycle RHNA Appeals Procedures.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

After the Regional Council adopts both the Connect SoCal (2020 RTP/SCS) and RHNA Appeals Procedures, staff will provide each local jurisdiction its draft RHNA allocation. Per Government Code Section 65584.05(b) within forty-five (45) days of receipt of the draft RHNA allocation, a local jurisdiction (city or county) within the region or the California Department of Housing and Community Development (HCD) may appeal for a revision of the share of the draft regional housing need proposed to be allocated to one or more local jurisdictions. SCAG staff has developed 6th Cycle RHNA Appeals Procedures that outline the appeals process, and includes information on bases for appeals, the public hearings to hear appeals, and the reallocation of successful appeals.

BACKGROUND:

On March 5, 2020, the Regional Council adopted the Final RHNA Methodology for the 6th cycle RHNA. After the Regional Council adopts both the Connect SoCal (2020 RTP/SCS) and RHNA Appeals Procedures, staff will provide each local jurisdiction its draft RHNA allocation. In accordance with Government Code Section 65584.05(a), SCAG is required under state housing law to distribute a draft allocation of regional housing needs to each city and county in the region, based on the adopted Final RHNA Methodology, and publish the draft allocation on its website. Per

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

Government Code Section 65584.05(b), within 45 days of receipt of the draft RHNA allocation, local jurisdictions and the California Department of Housing and Community Development (HCD) may appeal any jurisdiction's draft RHNA allocation.

Under the RHNA Appeals Procedures recommended for adoption, appeals may be filed on any draft RHNA allocation within the SCAG region by any SCAG jurisdiction and HCD. Per Government Code Section 65584.05(b), an appeal may only be filed on at least one of the following basis:

- Local planning factors and information relating to affirmatively furthering fair housing;
- Application of the adopted Final RHNA Methodology
- Significant and Unforeseen change in circumstances

Regarding a "significant and unforeseen change in circumstances," Government Code Section 65584.05(b)(3) requires it is based on a local planning factor as described in Government Code Section 65584.04(b) and by extension, subsection (e). This would require that any qualifying change in circumstances would need to have occurred after SCAG's survey packet, distributed pursuant to Government Code Section 65584.04(b), was distributed in Spring 2019. Additionally, an appeal based on a change in circumstances may only be filed by a jurisdiction appealing its own draft RHNA allocation.

Additionally, in accordance with state housing law, an appeal cannot be granted based on the following factors:

- A local jurisdiction's existing zoning ordinance and land use restrictions
- Any local ordinance, policy, voter-approved measure or standard limiting residential development.
- Prior underproduction of housing in a jurisdiction from the previous regional housing need allocation.
- Stable population numbers in a jurisdiction.

More detailed descriptions of these exclusions for appeals is included in Section I.D of the attached 6th Cycle RHNA Appeals Procedures, which is attached to this report.

Applicants of an appeal must complete an appeals form (Exhibit A) that will be available on the SCAG RHNA webpage (www.scag.ca.gov/rhna) after the RHNA Appeals Procedures are adopted by the Regional Council. Directions on how to electronically submit the form and supporting documentation will be provided on the final form and on the RHNA webpage.

Following the conclusion of the filing period, all jurisdictions will be notified by SCAG of all appeals filed and related attachments will be posted on SCAG's website. Per Government Code Section 65584.05(c) Jurisdictions and HCD will have 45 days to comment on filed appeals.

Within 30 days of the end of the appeal comment period, SCAG must conduct public hearings to hear all filed appeals. The hearing body will be the RHNA Subcommittee, also known at this point as the RHNA Appeals Board. The RHNA Appeals Board will be subject to the RHNA Subcommittee Charter, which was adopted by the SCAG Regional Council at their February 7, 2019 meeting. All decisions made by the Appeals Board will be considered final and not reviewed by the CEHD Committee or Regional Council. Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with applicable executive orders in effect, RHNA Appeals Board hearings may be held via teleconference. Public notice of hearings will be posted within 21 days of the scheduled public hearings. Because it is unknown at this time how many appeals will be filed, SCAG staff is currently unable to set the date of the hearings.

The appeals hearings will be organized by each jurisdiction subject to an appeal. Appeal applicants that have filed an appeal will be allotted time during the public hearing to present their argument for an adjustment to the jurisdiction's draft RHNA allocation. Jurisdictions that are the subject of an appeal but did not file an appeal on their own draft RHNA allocation will also be allotted time to present. SCAG staff will provide a recommendation and staff report for each subject jurisdiction, after which applicants and the subject jurisdiction which did not file an appeal but is the subject of an appeal (if applicable) may present a brief rebuttal. The RHNA Appeals Board is encouraged to make one finding on the subject jurisdiction after hearing all arguments and presentations on each subject jurisdiction. A full description of the public hearing procedures, including time allotments, are including in the 6th Cycle RHNA Appeals Procedures, which is an attachment to this report.

All successful appeals, except in determined cases as outlined in the Appeals Procedures Section H, will be reallocated back to all jurisdictions in the SCAG region, including those who had successful appeals. A full description of the methodology for successful appeal redistribution is described in the 6th Cycle RHNA Appeals Procedures.

The results of the appeals process and its subsequent reallocation will be included in the proposed final RHNA Allocation Plan, which will be reviewed by the RHNA Subcommittee, CEHD Committee, and Regional Council. The final RHNA Allocation Plan will be adopted by the Regional Council.

Differences between the 5th and 6th Cycles Appeals Procedures

There are several noticeable differences between the 5th and proposed 6th Cycle RHNA Appeals Procedures. First, for the 6th Cycle any jurisdiction and HCD may file an appeal on any jurisdiction whereas in the 5th cycle only a jurisdiction could file an appeal on its own draft RHNA allocation. Additionally, there were two separate processes in which a jurisdiction could request a reduction to

its draft RHNA allocation – a revision request and an appeal. However, due to recent legislation the process has been streamlined into one appeals process.

Moreover, in prior RHNA cycles, an appeal could not be based on local ordinances or voter-approved measures that limited the number of residential permits issued. For the 6th Cycle, in addition to these types of local ordinances, also excluded from appeals are underproduction of housing units since the last RHNA cycle and stable population growth.

Next Steps

A draft of the proposed 6th Cycle RHNA Appeals Procedures was presented at a public workshop on February 3, 2020. The purpose of the workshop was to provide the public a preview of SCAG staff proposals on the procedures and solicit comments until February 10, 2020. A number of jurisdictions provided written comments on the procedures, several of which have been directly incorporated into the procedures and attachments. Written comments received on the draft 6th Cycle RHNA Appeals Procedures can found posted on the RHNA webpage.

SCAG staff presented the updated RHNA Appeals Procedures at the February 24, 2020 RHNA Subcommittee meeting, where the Subcommittee recommended review and approval by the CEHD Committee and Regional Council at their respective March 5, 2020 meetings. Due to meeting time constraints, the CEHD postponed consideration of the RHNA Appeals Procedures to their next meeting. Similar time constraints for the Regional Council required postponement of consideration of the RHNA Appeals Procedures. The RHNA Appeals Procedures have been included in the May 7, 2020 CEHD and Regional Council agendas for recommendation and approval.

Following Regional Council adoption, SCAG will post the procedures along with a final appeal request form and directions for filing an appeal on the SCAG RHNA webpage. Key dates of the appeals process will be published after the adoption of the RHNA Appeals Procedures.

FISCAL IMPACT:

Work associated with this item is included in the current FY 19-20 General Fund Budget (800.0160.03: RHNA).

ATTACHMENT(S):

1. 6th Cycle RHNA Appeals Procedures
2. Exhibit A Appeal Request Form
3. Exhibit B SCAG Final RHNA Methodology
4. Exhibit C-GOV_65080.
5. Exhibit C -GOV_65584.
6. Exhibit C - GOV_65584.04
7. Exhibit C -GOV_65584.05



-
8. RHNA Subcommittee Charter
 9. PowerPoint Presentation - RHNA Appeals



Date: May 22, 2020
To: ICTC Commission
From: Gustavo Dallarda, Caltrans District 11, Acting District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) Commissioner's meeting of May 27, 2020:

I. **Construction:**

I-8/Imperial Avenue Interchange

Project construction signs were posted in late April with earth moving work beginning May 5 for two months behind concrete barriers. The project will include installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to the south portion of El Centro. These improvements will complement the City of El Centro's plans for future development.

Stage 1 closures and detours are anticipated for early July. Caltrans is working with local partners to produce a virtual groundbreaking media event on June 9, 2020, followed by newspaper and radio ads and flyer distribution to inform the community about the July closures. Additional outreach to businesses in and near the construction zone will continue as needed to keep them informed about project details and impacts

Informational materials are available at:

<https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

The project will be open to traffic in mid-2022, with plant establishment and close out work continuing through 2023.

Construction (continued):

SR-98 Pavement Rehabilitation Project

Caltrans is improving 5.7 miles of travel way and shoulders on State Route 98 (SR-98) from State Route 7 to just west of East Highline Canal Bridge in Imperial County near the City of Calexico.

The work uses Cold-in-Place recycling of the existing pavement to create a new base layer which is overlaid with rubberized hot mix asphalt (RHMA) concrete. The finished travel way will include shoulder backing and rumble strips.

Work on the three-month project began May 6. Crews will work Mondays through Fridays from 6:00 a.m. to 7:00 p.m. with some extended hours and weekend scheduling as needed.

Caltrans issued a news release in advance of work advising motorists about lane closures in one-mile increments and one-way traffic control through a single open lane. Highway workers will direct traffic through the open lane, one direction at a time, when it is safe to do so. Minor delays of less than ten minutes may occur.

3. Traffic Operations:

SR-86/Customs & Border Protection Checkpoint Expansion

Caltrans continues to work on design reviews with the goal being to have a design approved project ready for when funding becomes available. The comments for the 65% design review were provided to ICTC/AECOM in mid May. Caltrans also provided a list of documents/forms that will need to be reviewed prior to permit submittal. Currently, Caltrans looks forward to ICTC's response and next submittal.

4. Planning:

SR-78/Glamis Grade Separated Crossing Feasibility Study

Caltrans was successful in obtaining State Planning and Research funds for a feasibility study to develop alternatives for a grade separated crossing at the Union Pacific rail line in Glamis. ICTC is the project manager for this study with Caltrans providing contract oversight and participation on the Technical Working Group.

The Technical Working Group meetings have begun, and initial outreach to the Off Highway Vehicle (OHV) community was held at the Glamis Dunes on Saturday, January 18, 2020. There was significant attendance by OHV users, with maps and displays, surveys and one-on-one feedback and input provided. The next TWG meeting was held on May 21, 2020 and an update on the project status will be provided in the June report.

Planning (continued):

El Centro Land Use, Mobility Element and Environmental Justice Update:

The City of El Centro was successful in obtaining a Sustainable Communities Planning Grant from Caltrans which will address such topics as reducing suburban sprawl and vehicle dependency, and encouraging multimodal activity. The updated Plan will embrace key planning principles and goals such as GHG emission reduction targets, provide consistency with the Southern California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), provide improvements to public health, reduce vehicle miles traveled (VMT), and seek improvements to transportation technology as well as to incorporate Active Transportation Planning goals.

This contract was awarded to Chen Ryan and City Place Planning. The kick-off meeting was held on August 20, 2019 and the contract is expected to be complete in early 2021.

On Wednesday, May 20, a Work-Study Session with the El Centro Planning Commission was held to discuss the amendments to the Land Use Element, Mobility Element, and preparation of an Environmental Justice Element for the City of El Centro General Plan.

District II Active Transportation Plan:

Caltrans District II is developing an Active Transportation Plan for San Diego and Imperial Counties. This plan will include an existing conditions analysis and a prioritized list of identified bicycle and pedestrian needs on and around the State Highway System.

Input from regional and local partner agencies and local advocates is essential to the development of this plan. Caltrans encourages our partner agencies to participate in the Active Transportation Plan Working Group (ATPWG). Your agency's involvement will ensure Caltrans has an accurate inventory of existing conditions as well as planned and necessary active transportation improvements.

Further outreach will occur at future TAC meetings and through non-traditional methods such as social media and virtual meetings.

Border Master Plan:

The BMP is a comprehensive, binational approach to coordinate the planning and delivery of international land ports of entry (POEs) and their transportation infrastructure projects.

The first BMP, completed in 2008, formalized the binational dialogue between the United States and Mexico and established a structure for the BMP process. The 2014 BMP refreshed previous efforts, reprioritizing projects and developing a framework for transportation project sensitivity analysis. Building upon the efforts of the previous two BMPs, the 2021 BMP will broaden outreach activities to gain new insights on border issues, assess current border conditions, determine the status of border transportation projects, and identify new border improvement strategies.

Planning (continued):

A critical component to the success of the BMP is the active participation of local, regional, state, and federal agencies from the United States and Mexico. More than 30 agencies from both sides of the border participate in this process.

A kickoff meeting was held on January 21, 2020, and the update is expected to be completed by early 2021. *The next TWG meeting will be held on May 26, 2020.*

5. Senate Bill 1 Projects:

The remaining project which received SBI funding is the widening of the bridge over the All American Canal at the Calexico East POE. Caltrans is providing design and environmental services.

Caltrans anticipates that the Better Utilizing Investments to Leverage Development (BUILD) funds will be awarded before the end of September 2020. Following receipt of those funds, the RFP will be posted. The RFP process will take several months to complete. It is expected that the actual design build process will begin about March 2021.

6. Upcoming Projects:

For 2020, there are several projects that have been confirmed in the Caltrans Project Delivery Plan in Imperial County. They are:

- Widening on SR-98/SR-111, from Ollie to Rockwood.
- Upgrade curve warning signs along various routes.

7. Local Assistance:

Summer 2020 Deadline: Active Transportation Program (ATP) Cycle 5 Call for Projects:

The California Transportation Commission call for ATP projects began March 25, 2020. *The extended deadline is July 15, 2020, for “Quick-Build” ATP projects. September 15, 2020 is the new deadline for all other ATP project types.*

The following link provides all available details, including the revised schedule.

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle5>

Local Assistance (continued):

September 4, 2020 – Highway Safety Improvement Program (HSIP) Cycle 10 Call for Projects

Caltrans Division of Local Assistance (DLA) announced the local Highway Safety Improvement Program (HSIP) Cycle 10 Call-for-Projects on May 5, 2020. The application deadline is September 4, 2020.

For additional information on the HSIP Cycle 10, please see the following link:

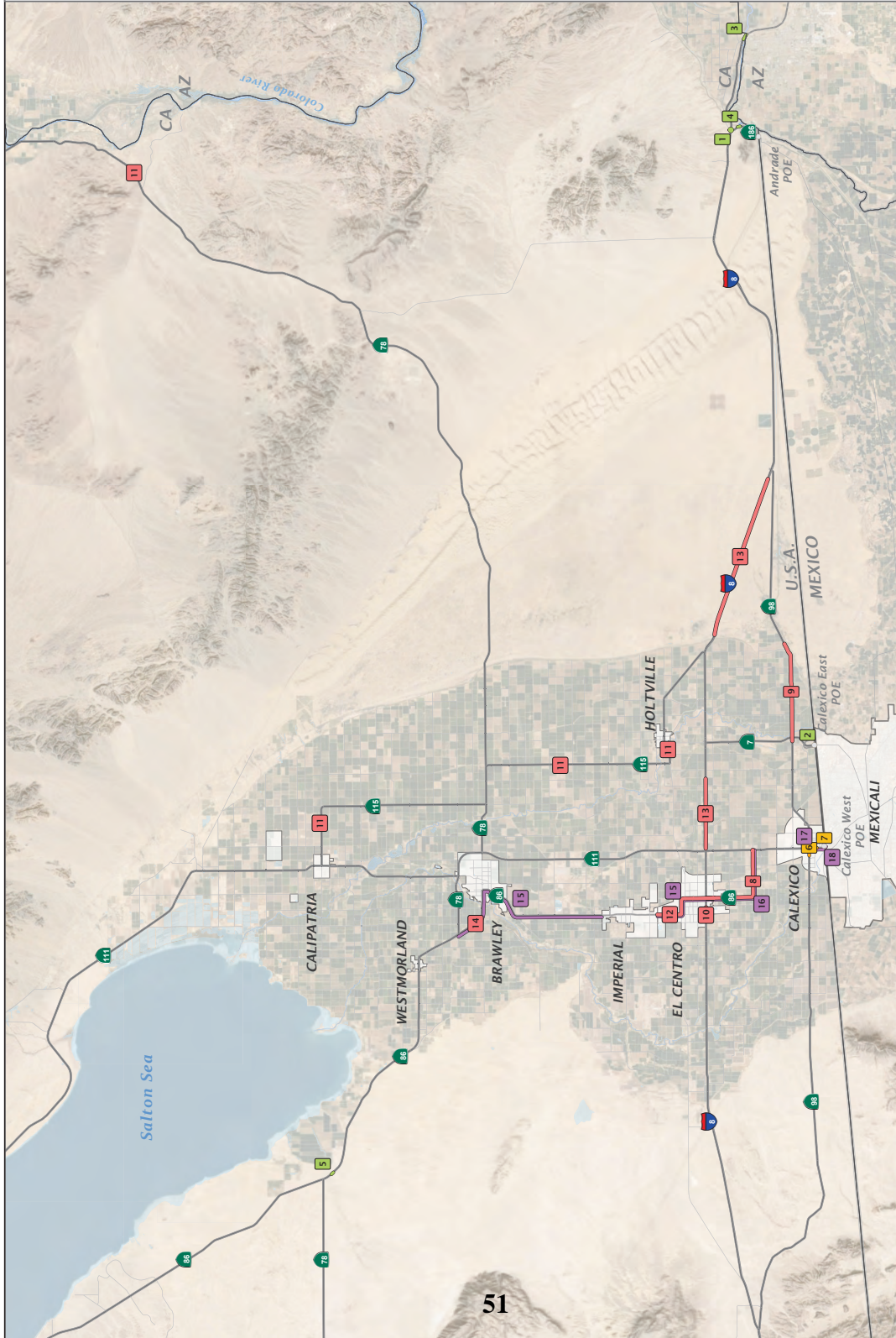
<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/hsipcycle10announcement.pdf>

Quality Assurance Program (QAP) – Documentation Expired in 2020

As a reminder, Calexico, El Centro, and Westmorland must renew Quality Assurance Program (QAP) approval if federal funds are anticipated for future projects.

QUALITY ASSURANCE PROGRAM (QAP) LAST UPDATED 5/13/2020			
Local Agency	QAP Current	QAP Expiration	Date Agency Submitted QAP
BRAWLEY	10/10/2019	10/10/2024	
CALEXICO	4/13/2015	4/13/2020	
CALIPATRIA	7/14/2019	7/14/2024	
EL CENTRO	4/27/2015	4/27/2020	
HOLTVILLE	7/14/2019	7/14/2024	
IMPERIAL (CITY)	1/9/2017	1/9/2022	
IMPERIAL COUNTY	9/14/2016	9/14/2021	
ICTC	03/09/2020	03/09/2025	
WESTMORLAND	4/21/2015	4/21/2020	

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements*
2. SR-7 All American Canal Bridge Widening East POE Truck Crossing Begin Design March 2021
3. I-8 Colorado River Viaduct Begin Design July 2020
4. SR-186 All-American Canal Bridge Replacement Feasibility Study Complete Begin Design May 2023
5. SR-86 USBP Checkpoint Canopy* Begin Design June 2020

DESIGN

6. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave Begin Construction Aug 2020
7. SR-111 Pavement Rehabilitation, Border to SR-98 Complete Aug 2020

CONSTRUCTION

8. SR-86/Dowwood Road Intersection Improvements County Permit* Complete Oct 2020
9. SR-98 Pavement Rehabilitation Complete Aug 2022
10. I-8/Imperial Ave Interchange Improvements Open to traffic May 2022. Complete May 2023
11. SR-78/115 Culvert Repairs Complete May 2020
12. SR-86 Pavement Rehabilitation Complete May 2020
13. I-8 Pavement Rehabilitation at Various Locations Complete Oct 2020
14. SR-86 Tamarack Bridge Erosion Damage Repair Complete April 2022


RELINQUISHMENT

15. SR-86 Relinquishment to County of Imperial Date Estimate 2024
16. SR-86 Relinquishment to City of El Centro Date Estimate 2024
17. SR-111 Relinquishment from 2nd St to SR-98 for City of Calexico Date Estimate 2024
18. SR-111 Relinquishment from POE to 2nd St for City of Calexico

*The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

█ Environmental
█ Design
█ Construction
█ Relinquishment



 Project funded by Senate Bill 1
 Abbreviations:
 GSA: General Services Administration
 POE: Port of Entry

Portions of this map create geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind. Questions can be directed to (619) 688-6699 or public.information@icgdc.ca.gov
 Date: 05/19/2020



VII. ACTION CALENDAR

VII. ACTION CALENDAR

- A. **FY 2020-21 AND FY 2021-22 STIP/RTIP CONSULTANT AGREEMENT: COH AND ASSOCIATES, INC.**



IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 22, 2020

George Nava, Chairman
Imperial County Transportation Commission
1503 N. Imperial Ave, Suite 104
El Centro, CA 92243

SUBJECT: FY 2020-21 & FY 2021-22 STIP/RTIP Consultant Agreement: *COH and Associates, Inc.*

Dear Commission Members:

Since 2006, ICTC has had specific consultant assistance to maintain, evaluate and participate in the programmatic functions of the regional State Transportation Improvement Program (STIP) and Regional Transportation Improvement Program (RTIP) for the Imperial region.

These activities include assistance with the development and submittal of financial and project programming related documentation to the Southern California Association of Governments (SCAG) and the California Transportation Commission (CTC). The consultant assists ICTC staff and member agencies in keeping informed of changes to federal and State requirements. In addition, there is the periodic need for attendance at CTC or CALTRANS sponsored meetings, participation in teleconferences and the development of specific technical documentation for regional transportation projects and assistance with “call for projects” for specific State and or federal funding.

An agreement for services with *COH and Associates* was executed in 2014 to ensure that ICTC staff had up to date information and assistance in the development of these programs. The consultant also attended various meetings and has provided staff training and recommendations in these subject areas.

The current contract will expire on June 30, 2020. ICTC staff is recommending that the ICTC maintain this valuable relationship by executing a new two-year contract. Last year, ICTC staff recommended an increase in funding over the two-year period for an increase in assistance to pursue future complex grant and other funding opportunities. With the new two-year contract, staff will be maintaining the funding with no additional increases.

Funding for this project is in the ICTC 2020-21 Budget. The STIP allocation of Planning and Program Management (PPM) funding offsets the costs of this project.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The ICTC Management Committee met on May 13, 2020 and forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$50,000.00 effective July 1, 2020 through June 30, 2022.

Sincerely,



MARK BAZA
Executive Director

MB/vm

Attachment

1 **AGREEMENT FOR SERVICES**

2
3 THIS AGREEMENT FOR SERVICES (“Agreement”) made and entered into this
4 _____, 2020, is by and between the **IMPERIAL COUNTY**
5 **TRANSPORTATION COMMISSION** (“ICTC”), and **C.O.H. & ASSOCIATES, INC.**, a
6 California corporation (“CONSULTANT”).

7 **WITNESSETH:**

8 **WHEREAS**, ICTC desires to retain a qualified individual, firm or business entity to provide
9 professionals to assist ICTC in meeting the goals, deadlines and outcomes required of the State and
10 Federal Metropolitan Transportation Planning process; and

11 **WHEREAS**, ICTC desires to engage CONSULTANT to provide services by reason of its
12 qualifications and experience for performing such services, and CONSULTANT has offered to
13 provide the required services on the terms and in the manner set forth herein; and

14 **WHEREAS**, ICTC is authorized to enter into this Agreement pursuant to Public Utilities
15 Code Section 132820.

16 **NOW, THEREFORE**, in consideration of their mutual covenants, ICTC and
17 CONSULTANT have and hereby agree to the following:

18 **1. PARTIES TO AGREEMENT**

19 This Agreement is by and between ICTC and CONSULTANT. ICTC and CONSULTANT
20 are individually referred to as “Party” and collectively as “Parties.”

21 **2. CONTRACT COORDINATION**

22 **2.1.** The Executive Director shall be the representative of ICTC for all purposes under this
23 Agreement. The Executive Director, or a designated representative, is hereby
24 designated as the Contract Manager for ICTC and shall supervise the progress and
25 execution of this Agreement.

26 **2.2.** CONSULTANT shall assign a single Contract Manager to have overall responsibility
27 for the progress and execution of this Agreement. Carlos Ortiz Hernandez is hereby
28 designated as the Contract Manager for CONSULTANT. Should circumstances or

1 conditions subsequent to the execution of this Agreement require a substitute Contract
2 Manager for any reason, the Contract Manager designee shall be subject to the prior
3 written acceptance and approval of ICTC's Contract Manager.

4 **3. DESCRIPTION OF WORK**

5 CONSULTANT shall provide all materials and labor to complete the Project as set forth in
6 Exhibit "A".

7 **4. WORK TO BE PERFORMED BY CONSULTANT**

8 **4.1.** CONSULTANT shall comply with all terms, conditions and requirements of this
9 Agreement.

10 **4.2.** CONSULTANT shall perform such other tasks as necessary and proper for the full
11 performance of the obligations assumed by CONSULTANT hereunder.

12 **4.3.** CONSULTANT shall:

13 **4.3.1.** Procure all permits and licenses, pay all charges and fees, and give all notices
14 that may be necessary and incidental to the due and lawful prosecution of the
15 services to be performed by CONSULTANT under this Agreement;

16 **4.3.2.** Keep itself fully informed of all existing and proposed federal, state and local
17 laws, ordinances, regulations, orders and decrees which may affect those
18 engaged or employed under this Agreement, any materials used in
19 CONSULTANT's performance under this Agreement or the conduct of
20 services under this Agreement;

21 **4.3.3.** At all times observe and comply with, and cause all of its employees to observe
22 and comply with all of said laws, ordinances, regulations, orders and decrees
23 mentioned above; and

24 **4.3.4.** Immediately report to ICTC's Contract Manager in writing any discrepancy or
25 inconsistency it discovers in said laws, ordinances, regulations, orders and
26 decrees mentioned above in relation to any plans, drawings, specifications or
27 provisions of this Agreement.

28 **4.4.** Any videotape, reports, information, data or other material given to, or prepared or

1 assembled by, CONSULTANT under this Agreement shall be the property of ICTC
2 and shall not be made available to any individual or organization by CONSULTANT
3 without the prior written approval of ICTC's Contract Manager.

4 **5. REPRESENTATIONS BY CONSULTANT.**

5 **5.1.** CONSULTANT understands and agrees that ICTC has limited knowledge with
6 respect to the Project. CONSULTANT has represented itself to be expert in these
7 fields and understands that ICTC is relying upon such representation.

8 **5.2.** CONSULTANT represents and warrants that it is a lawful entity possessing all
9 required licenses and authorities to do business in the State of California and perform
10 all aspects of this Agreement.

11 **5.3.** CONSULTANT represents and warrants that any employee, contractor and/or agent
12 who will be performing any of the duties and obligations of CONSULTANT herein
13 possess all required licenses and authorities, as well as the experience and training, to
14 perform such tasks.

15 **5.4.** CONSULTANT represents and warrants that the allegations contained in **Exhibit "A"**
16 are true and correct.

17 **5.5.** CONSULTANT understands that ICTC considers the representations made herein to
18 be material and would not enter into this Agreement with CONSULTANT if such
19 representations were not made.

20 **6. COMPENSATION**

21 The total compensation payable under this Agreement for services for a two year period shall
22 not exceed fifty thousand dollars (\$50,000.00).

23 **7. PAYMENT**

24 CONSULTANT will bill ICTC on a time and material basis halfway through the Project and
25 upon completion of the Project. ICTC shall pay the CONSULTANT for completed and approved
26 services upon presentation of its itemized billing. Notwithstanding the foregoing, ICTC shall retain
27 10% of the total compensation until the work to be performed has been completed in accordance
28

1 with this Agreement, as determined by ICTC, and payment in full of all subcontractors of
2 CONSULTANT.

3 **8. METHOD OF PAYMENT**

4 CONSULTANT shall at any time prior to the fifteenth (15th) day of any month, submit to
5 ICTC's Contract Manager a written claim for compensation for services performed. The claim shall
6 be in a format approved by ICTC. No payment shall be made by ICTC prior to the claims being
7 approved in writing by ICTC's Contract Manager or a designee. CONSULTANT may expect to
8 receive payment within a reasonable time thereafter and in any event in the normal course of business
9 within thirty (30) days after the claim is submitted.

10 **9. TIME FOR COMPLETION OF THE WORK**

11 The Parties agree that time is of the essence in completion of the Project. Time extensions
12 may be allowed for delays caused by ICTC or other governmental agencies or factors not directly
13 brought about by the negligence or lack of due care on the part of CONSULTANT.

14 **10. SUSPENSION OF AGREEMENT**

15 ICTC's Contract Manager shall have the authority to suspend this Agreement, wholly or in
16 part, for such period as deemed necessary due to unfavorable conditions or to the failure on the part
17 of CONSULTANT to perform any provision of this Agreement. CONSULTANT will be paid the
18 compensation due and payable to the date of suspension.

19 **11. SUSPENSION AND/OR TERMINATION**

20 **11.1.** ICTC retains the right to terminate this Agreement for any reason by notifying
21 CONSULTANT in writing seven (7) days prior to termination and by paying the
22 compensation due and payable to the date of termination; provided, however, if this
23 Agreement is terminated for fault of CONSULTANT, ICTC shall be obligated to
24 compensate CONSULTANT only for that portion of CONSULTANT's services
25 which are of benefit to ICTC. Said compensation is to be arrived at by mutual
26 agreement between ICTC and CONSULTANT; should the Parties fail to agree on said
27 compensation, an independent arbitrator shall be appointed and the decision of the
28 arbitrator shall be binding upon the Parties.

1 **11.2.** Upon such termination, CONSULTANT shall immediately turn over to ICTC any and
2 all copies of videotapes, studies, sketches, drawings, computations and other data,
3 whether or not completed, prepared by CONSULTANT in connection with this
4 Agreement. Such materials shall become the permanent property of ICTC.

5 **12. INSPECTION**

6 CONSULTANT shall furnish ICTC with every reasonable opportunity for ICTC to ascertain
7 that the services of CONSULTANT are being performed in accordance with the requirements and
8 intentions of this Agreement. All work done and materials furnished, if any, shall be subject to
9 ICTC's Contract Manager's inspection and approval. The inspection of such work shall not relieve
10 CONSULTANT of any of its obligations to fulfill its agreement as prescribed.

11 **13. OWNERSHIP OF MATERIALS**

12 All original drawings, videotapes and other materials prepared by or in possession of
13 CONSULTANT pursuant to this Agreement shall become the permanent property of ICTC and shall
14 be delivered to ICTC upon demand.

15 **14. INTEREST OF CONSULTANT**

16 **14.1.** CONSULTANT covenants that it presently has no interest, and shall not acquire any
17 interest, direct or indirect, financial or otherwise, which would conflict in any manner
18 or degree with the performance of the services hereunder.

19 **14.2.** CONSULTANT covenants that, in the performance of this Agreement, no sub-
20 contractor or person having such an interest shall be employed.

21 **14.3.** CONSULTANT certifies that no one who has or will have any financial interest under
22 this Agreement is an officer or employee of ICTC.

23 **15. INDEMNIFICATION**

24 A. Indemnity for Professional Services. To the furthest extent allowed by law,
25 Consultant shall indemnify, hold harmless and defend ICTC and its members, board members,
26 officers, officials, employees, agents and volunteers from any and all loss, liability, fines,
27 penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but
28 not limited to personal injury, death at any time and property damage), and from any and all

1 claims, demands and actions in law or equity (including reasonable attorney's fees and litigation
2 expenses) that arise out of, pertain to, or relate to the negligence, recklessness or willful
3 misconduct of Consultant, its principals, officers, employees, agents or volunteers in the
4 performance of professional services under this Agreement.

5 B. Other Indemnities. Other than in the performance of professional services, and to
6 the fullest extent allowed by law, Consultant shall indemnify, hold harmless and defend ICTC and
7 its members, board members, officers, officials, employees, agents and volunteers from any and
8 all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict
9 liability, including but not limited to personal injury, death at any time and property damage), and
10 from any and all claims, demands and actions in law or equity (including reasonable attorney's
11 fees and litigation expenses) arising or alleged to have arisen directly or indirectly out of
12 performance of this Agreement. Consultant's obligations under the preceding sentence shall apply
13 regardless of whether ICTC or any of its members, board members, officers, officials, employees,
14 agents or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties,
15 forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful
16 misconduct, of ICTC, or any of its members, board members, officers, officials, employees, agents
17 or volunteers.

18 C. If Consultant should subcontract all or any portion of the services to be performed
19 under this Agreement, Consultant shall require each subcontractor to indemnify, hold harmless
20 and defend ICTC and its members, board members, officers, officials, employees, agents and
21 volunteers in accordance with the terms of the preceding paragraphs.

22 D. This section shall survive termination or expiration of this Agreement.

23 **16. INDEPENDENT CONTRACTOR**

24 This Agreement shall not render CONSULTANT an employee, partner, or joint venturer
25 with ICTC for any purpose. The CONSULTANT is and will remain an independent contractor
26 in its relationship to ICTC. ICTC shall not be responsible for withholding taxes with respect to
27 the CONSULTANT's compensation hereunder. The CONSULTANT shall have no claim against
28

1 the ICTC for vacation pay, sick leave, retirement benefits, social security, workers' compensation,
2 health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

3 **17. INSURANCE**

4 Throughout the life of this Agreement, Consultant shall pay for and maintain in full force
5 and effect all policies of insurance required hereunder with an insurance company(ies) either (i)
6 admitted by the California Insurance Commissioner to do business in the State of California and
7 rated not less than "A- VII" in Best's Insurance Rating Guide, or (ii) as may be authorized in
8 writing by ICTC's Executive Director or his/her designee at any time and in his/her sole
9 discretion. The following policies of insurance are required:

10 (i) COMMERCIAL GENERAL LIABILITY insurance which shall be at least as broad
11 as the most current version of Insurance Services Office (ISO) Commercial General Liability
12 Coverage Form CG 00 01 and include insurance for "bodily injury," "property damage" and
13 "personal and advertising injury" with coverage for premises and operations (including the use of
14 owned and non-owned equipment), products and completed operations, and contractual liability
15 (including, without limitation, indemnity obligations under the Agreement) with limits of liability
16 of not less than the following:

17 \$2,000,000 per occurrence for bodily injury and property damage

18 \$1,000,000 per occurrence for personal and advertising injury

19 \$4,000,000 aggregate for products and completed operations

20 \$4,000,000 general aggregate

21 (ii) COMMERCIAL AUTOMOBILE LIABILITY insurance which shall be at least as
22 broad as the most current version of Insurance Service Office (ISO) Business Auto Coverage
23 Form CA 00 01, and include coverage for all owned, hired, and non-owned automobiles or other
24 licensed vehicles (Code 1 - Any Auto) with limits of liability of not less than \$2,000,000 per
25 accident for bodily injury and property damage.

26 (iii) WORKERS' COMPENSATION insurance as required under the California Labor
27 Code. (iv) EMPLOYERS' LIABILITY insurance with limits of liability of not less than
28 \$1,000,000 each accident, \$1,000,000 disease policy limit and \$1,000,000 disease each employee.

1 (v) PROFESSIONAL LIABILITY (Errors and Omissions) insurance appropriate to
2 Consultant's profession, with limits of liability of \$2,000,000 per claim/occurrence and
3 \$2,000,000 policy aggregate.

4 In the event Consultant purchases an Umbrella or Excess insurance policy(ies) to meet the
5 minimum limits of insurance set forth above, this insurance policy(ies) shall "follow form" and
6 afford no less coverage than the primary insurance policy(ies).

7 Consultant shall be responsible for payment of any deductibles contained in any insurance
8 policies required hereunder and Consultant shall also be responsible for payment of any self-
9 insured retentions. Any deductibles or self-insured retentions must be declared to, and approved
10 by, the ICTC's Executive Director or his/her designee in his/her sole discretion. At the option of
11 the ICTC's Executive Director or his/her designee, either (i) the insurer shall reduce or eliminate
12 such deductibles or self-insured retentions as respects ICTC, its members, board members,
13 officers, officials, employees and agents; or (ii) Consultant shall provide a financial guarantee,
14 satisfactory to the ICTC's Executive Director or his/her designee in his/her sole discretion,
15 guaranteeing payment of losses and related investigations, claim administration and defense
16 expenses. At no time shall ICTC be responsible for the payment of any deductibles or self-insured
17 retentions.

18 All policies of insurance required hereunder shall be endorsed to provide that the coverage
19 shall not be cancelled, non-renewed, reduced in coverage or in limits except after 30 calendar day
20 written notice has been given to ICTC. Upon issuance by the insurer, broker, or agent of a notice
21 of cancellation, non-renewal, or reduction in coverage or in limits, Consultant shall furnish ICTC
22 with a new certificate and applicable endorsements for such policy(ies). In the event any policy
23 is due to expire during the work to be performed for ICTC, Consultant shall provide a new
24 certificate, and applicable endorsements, evidencing renewal of such policy not less than 15
25 calendar days prior to the expiration date of the expiring policy.

26 The General Liability and Automobile Liability insurance policies shall be written on an
27 occurrence form. The General Liability (including ongoing operations and completed operations)
28 and Automobile Liability insurance policies shall name ICTC, its members, board members,

1 officers, officials, employees and agents as an additional insured. All such policies of insurance
2 shall be endorsed so Consultant's insurance shall be primary and no contribution shall be required
3 of ICTC, its members, board members, officers, officials, employees, agents or volunteers. The
4 coverage(s) shall contain no special limitations on the scope of protection afforded to ICTC, its
5 members, board members, officers, officials, employees and agents. The Workers' Compensation
6 insurance policy shall contain a waiver of subrogation as to ICTC, its members, board members,
7 officers, employees, agents and volunteers. Should Consultant maintain insurance with broader
8 coverage and/or limits of liability greater than those shown above, ICTC requires and shall be
9 entitled to the broader coverage and/or the higher limits of liability maintained by Consultant.
10 Any available insurance proceeds in excess of the specified minimum limits of insurance and
11 coverage shall be available to ICTC.

12 If the Professional Liability (Errors and Omissions) insurance policy is written on a claims-
13 made coverage form:

14 (i) The retroactive date must be shown, and must be before the effective date of this
15 Agreement or the commencement of work by Consultant.

16 (ii) Insurance must be maintained and evidence of insurance must be provided for at least
17 5 years after completion of the work or termination of the Agreement, whichever first occurs.

18 (iii) If coverage is canceled or non-renewed, and not replaced with another claims-made
19 policy form with a retroactive date prior to the effective date of the Agreement, or work
20 commencement date, Consultant must purchase extended reporting period coverage for a
21 minimum of 5 years after completion of the work or termination of the Agreement, whichever
22 first occurs.

23 (iv) A copy of the claims reporting requirements must be submitted to ICTC for review.

24 (v) These requirements shall survive expiration or termination of the Agreement.

25 Consultant shall furnish ICTC with all certificate(s) and applicable endorsements effecting
26 coverage required hereunder. **All certificates and applicable endorsements are to be received
27 and approved by ICTC's Executive Director or his/her designee in his/her sole discretion
28 prior to ICTC's execution of the AGREEMENT and before work commences.** Upon request

1 of ICTC, Consultant shall immediately furnish ICTC with a complete copy of any insurance policy
2 required under this Agreement, including all endorsements, with said copy certified by the
3 underwriter to be a true and correct copy of the original policy. This requirement shall survive
4 expiration or termination of this Agreement.

5 If at any time during the life of the Agreement or any extension, Consultant or any of its
6 sub-Consultants fail to maintain any required insurance in full force and effect, all work under
7 this Agreement shall be discontinued immediately, until notice is received by ICTC that the
8 required insurance has been restored to full force and effect and that the premiums therefore have
9 been paid for a period satisfactory to ICTC. Any failure to maintain the required insurance shall
10 be sufficient cause for ICTC to terminate this Agreement. No action taken by ICTC hereunder
11 shall in any way relieve Consultant of its responsibilities under this Agreement.

12 The fact that insurance is obtained by Consultant shall not be deemed to release or diminish
13 the liability of Consultant, including, without limitation, liability under the indemnity provisions
14 of this Agreement. The duty to indemnify ICTC shall apply to all claims and liability regardless
15 of whether any insurance policies are applicable. The policy limits do not act as a limitation upon
16 the policy limits do not act as a limitation upon the amount of indemnification to be provided by
17 Consultant. Approval or purchase of any insurance contracts or policies shall in no way relieve
18 from liability nor limit the liability of Consultant, its principals, officers, agents, employees,
19 persons under the supervision of Consultant, vendors, suppliers, invitees, sub-Consultants, or
20 anyone employed directly or indirectly by any of them.

21 If Consultant should subcontract all or any portion of the services to be performed under
22 this Agreement, Consultant shall require each sub-Consultant to provide insurance protection in
23 favor of ICTC, its members, board members, officers, officials, employees, agents and volunteers
24 in accordance with the terms of each of the preceding paragraphs, except that the sub-Consultant's
25 certificates and endorsements shall be on file with Consultant and ICTC prior to the
26 commencement of any work by the sub-Consultant.

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1 **18. ASSIGNMENT**

2 Neither this Agreement nor any duties or obligations hereunder shall be assignable by
3 CONSULTANT without the prior written consent of ICTC. CONSULTANT may employ other
4 specialists to perform services as required with prior approval by ICTC.

5 **19. NON-DISCRIMINATION**

6 During the performance of this Agreement, CONSULTANT shall not unlawfully
7 discriminate against any employee or applicant for employment or employee of ICTC or member
8 of the public because of race, religion, color, national status, age, or sex. CONSULTANT shall
9 ensure that the evaluation and treatment of its employees and applicants for employment and
10 employees and members of the public are free of such discrimination. CONSULTANT shall
11 comply with all provisions of the Fair Employment and Housing Act (Government Code §12900,
12 *et seq.*). The applicable regulations of the Fair Employment Housing Commission implementing
13 Government Code §12900 set forth in Chapter 5 of Division 4 of Title 2 of the California
14 Administrative Code are incorporated into this Agreement by reference and made a part hereof as
15 if set forth in full. CONSULTANT shall abide by the Federal Civil Rights Act of 1964 and all
16 amendments thereto, and all administrative rules and regulations issued pursuant to said Act.
17 CONSULTANT shall also abide by the American Disabilities Act and all amendments thereto,
18 and all administrative rules and regulations issued pursuant to said Act. CONSULTANT shall
19 give written notice of its obligations under this clause to labor organizations with which it has a
20 collective bargain or other agreement. CONSULTANT shall include the non-discrimination and
21 compliance provision of this paragraph in all subcontracts to perform work under this Agreement.

22 **20. NOTICES AND REPORTS**

23 **20.1.** All notices and reports under this Agreement shall be in writing and may be given
24 by personal delivery or by mailing by certified mail, addressed as follows:

25 ICTC
26 Executive Director
27 ICTC
28 1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

CONSULTANT
Attn: Carlos Ortiz Hernandez
C.O.H. & Associates, Inc.
315 Meigs Road, Suite A-137
Santa Barbara, CA 93109

1 **20.2.** All notices and reports under this Agreement may be given by personal delivery or
2 by mailing by certified mail at such other address as either Party may designate in a
3 notice to the other Party given in such manner.

4 **20.3.** Any notice given by mail shall be considered given when deposited in the United
5 States Mail, postage prepaid, addressed as provided herein.

6 **21. ENTIRE AGREEMENT**

7 This Agreement contains the entire agreement between ICTC and CONSULTANT relating
8 to the transactions contemplated hereby and supersedes all prior or contemporaneous agreements,
9 understandings, provisions, negotiations, representations, or statements, either written or oral.

10 **22. MODIFICATION**

11 No modification, waiver, amendment, discharge, or change of this Agreement shall be
12 valid unless the same is in writing and signed by both Parties.

13 **23. SEVERABILITY**

14 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid,
15 void, or unenforceable, the remaining provisions will continue in full force and effect.

16 **24. WAIVER**

17 No waiver of any breach or of any of the covenants or conditions of this Agreement shall
18 be construed to be a waiver of any other breach or to be a consent to any further or succeeding
19 breach of the same or any other covenant or condition.

20 **25. CHOICE OF LAW**

21 The laws of the State of California shall govern this Agreement. This Agreement is made
22 and entered into in Imperial County, California. Any action brought by either Party with respect
23 to this Agreement shall be brought in a court of competent jurisdiction within said County.

24 **26. ATTORNEY'S FEES**

25 If either Party herein brings an action to enforce the terms thereof or declare rights
26 hereunder, the prevailing Party in any such action, on trial or appeal, shall be entitled to his
27 reasonable attorney's fees and actual costs to be paid by the losing Party as fixed by the court.
28

1 **27. AUTHORITY**

2 Each individual executing this Agreement on behalf of CONSULTANT represents and
3 warrants that:

4 **27.1.** He/she is duly authorized to execute and deliver this Agreement on behalf of
5 CONSULTANT;

6 **27.2.** Such execution and delivery is in accordance with the terms of the Articles of
7 Incorporation or Partnership, any by-laws or Resolutions of CONSULTANT and;

8 **27.3.** This Agreement is binding upon CONSULTANT accordance with its terms.

9 **28. INTERPRETATION AND ENFORCEMENT OF AGREEMENT TERMS**

10 This Agreement has been reviewed and revised by legal counsel for both ICTC and
11 CONSULTANT, and no presumption or rule that ambiguities shall be construed against the
12 drafting Party shall apply to the interpretation or enforcement of the same or any subsequent
13 amendments thereto.

14 **29. TERM OF AGREEMENT**

15 The term of this Agreement shall be for July 1, 2020 to June 30, 2022.

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1 **IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year
2 first above written.

3 **IMPERIAL COUNTY TRANSPORTATION**
4 **COMMISSION**

C.O.H. & ASSOCIATES, INC.

5
6
7 _____
8 By: George Nava
9 Chairman

Carlos Hernandez

By: Carlos Ortiz Hernandez

9 **ATTEST:**

10
11
12 _____
13 By: Cristi Lerma
14 Secretary to the Commission

15 **APPROVED AS TO FORM:**
16 **ADAM G. CROOK**
17 **COUNTY COUNSEL**

18 _____
19 By: Eric Havens
20 Assistant County Counsel

Table of Contents

A. WORKPLAN 1
B. SCHEDULE 2
C. COST PROPOSAL 2

A. WORK PLAN

COH & Associates, Inc. is very pleased to submit this proposed work plan to the Imperial County Transportation Commission (ICTC) to provide on-call transportation consultant services for Fiscal Years 2020-21 and 2021-22, starting July 1, 2020 and ending June 30, 2022.

Carlos O. Hernandez, owner and principal of COH & Associates, Inc., would be the project lead for all tasks described in this proposal. Mr. Hernandez would not be removed or replaced during the contract period without prior written concurrence from ICTC. Subcontractors will not be utilized.

The Scope of Work is presented below.

TASK 1: Transportation Funding Grant Activities

COH & Associates, Inc. will assist ICTC staff to develop and submit project funding grant applications administered by, but not limited to, federal and state agencies, including but not limited to:

- Writing grant applications
- Conducting Benefit-Cost Analysis (BCA)
- Calculating project-related emissions/savings
- Developing project maps, figures and graphs
- Producing project updates and reports as required.

TASK 2: Project Planning Support- Federal and State Programs

Provide State and Federal funding programming assistance including, but not limited to developing/updating funding program guidelines and project selection.

TASK 3: State Transportation Improvement Program (STIP)

Assist with developing and monitoring the State Transportation Improvement Program (STIP). Activities include, but not limited to, working with ICTC staff and Caltrans to implement and monitor the STIP, developing the 2022 STIP, and preparing programming documents and staff reports.

B. SCHEDULE

Project Start: July 1, 2020; Project End: June 30, 2022 (2 Years)

Task	Total Hours	FY20-21 Hours	FY21-22 Hours
1	188	94	94
2	38	25	13
3	77	19	58
Total	303	138	165

C. COST PROPOSAL

FY 2020-21: \$165.00 per hour (fully-loaded hourly rate)

138 Hours X \$165.00/hour = \$22,770.00

FY 2021-22: \$165.00 per hour (fully-loaded hourly rate)

165 Hours X \$165.00/hour = \$27,225.00

TOTAL = \$49,995.00, say \$50,000.00 over two years.

VII. ACTION CALENDAR

VII. ACTION CALENDAR

B. UNMET TRANSIT NEEDS (UTN) HEARING PROCESS —FISCAL YEAR 2020-21



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 22, 2020

George Nava, Chairman
Imperial County Transportation Commission
1503 N. Imperial Ave. Suite 104
El Centro, CA 92243

SUBJECT: Unmet Transit Needs Public Hearing Process - Fiscal Year 2020-21

Dear Commission Members:

Section 99401.5 of the Public Utilities Code states:

“...The Transportation Planning Agency (TPA) shall hold at least one public hearing pursuant to Section 99238.5, for the purpose of soliciting comments on the Unmet Transit Needs that may exist within the jurisdiction...”

Unmet Needs that are determined to be reasonable to meet may be established by offering services directly, contracting for new services or the expansion of existing services.

On March 4, 2020, the Unmet Transit Needs Hearing Panel conducted the required local Public Hearing. The Hearing Panel reconvened on April 29, 2020 to consider the verbal and written testimony, and staff recommendations. After discussion of the analysis portion, the Panel developed the “Findings” regarding public transit services for FY 2020-21. These “Findings” assist in the allocation of resources and determination of the service levels to be provided. The process consequently guides the FY 2020-21 Transit Financing Plan and work program activities.

After review of the staff prepared analysis, the Panel accepted one request as “Reasonable to Meet”. Due to the expectation that revenues will be significantly lower this fiscal year, the items considered as “Reasonable to Meet” and further items that are considered goals have been placed on the official 2020 ICTC Unmet Transit Needs List in prioritized order, which is an attachment to the “Findings” document. Should funding be identified, this list is used to advance new services and routes.

The Social Services Transportation Advisory Council (SSTAC) has met and developed the required response to the “Findings” on May 6, 2020 for consideration (see attachment).

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

After adoption of the "Findings", staff will develop the budget for the ICTC Transit Financing Plan for FY 2020-21 and anticipates submittal in the June 2020 time frame.

The ICTC Management Committee met on May 13, 2020 and forwards this item to the Commission for their review and approval after public comment, if any:

1. Adopt the FY 2020-21 "Findings" and the prioritized 2020 ICTC Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2020-21 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.

Sincerely,

MARK BAZA
Executive Director
BY:



David Aguirre
Transit Programs Manager

MB/da/cl

attachment



1503 N. IMPERIAL AVE. SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

April 28, 2020

**UNMET TRANSIT NEEDS FINDINGS
FISCAL YEAR 2020-21**

The Imperial County Unmet Transit Needs Public Hearing was conducted at 3:00 p.m., on March 4th, 2020 at the County Board of Chambers, in El Centro, Ca. After review and consideration of the testimony received at the hearing, this Panel reconvened on April 29th, 2020 to make the following “Findings”:

The following “Findings” are unmet transit needs or transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2020-21 shall be approved consistent with these stated “Findings”.

- I. Existing transit services should be continued:
 - A. IVT RIDE – Brawley, Calexico, El Centro, Imperial and West Shores
 - B. County-Wide Transit System- Imperial Valley Transit
 - C. ADA Paratransit Services – IVT Access
 - D. IVT MedTrans

- II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.

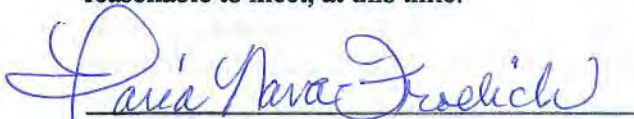
- III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

- IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- V. Staff will continue to pursue resources for the implementation of the proposed IVT Red Line in Imperial and IVT Garnet Line in Calexico.
- VI. Staff will continue to provide technical assistance to the City of Calexico for the development of the City's transfer terminal project.
- VII. Staff will continue to pursue resources for the implementation of service changes in accordance with the priorities in the FY 2020-21 Unmet Needs List (attachment).

All other services and issues as presented by written or verbal testimony are hereby declared as not reasonable to meet, at this time.



Maria Nava-Froelich, Council Member
City of Calipatria



George Nava, Chairman
Mayor, City of Brawley

Ryan Kelley, Supervisor
County of Imperial



Lewis Pacheco, Council Member,
City of Calexico

Luis Plancarte, Supervisor
County of Imperial

Robert Amparano, Alternate
Mayor, City of Imperial

Jason Jackson, Alternate
Council member, City of El Centro

STAFF:

Mark Baza
Executive Director

David Aguirre
Transit Programs Manager



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

April 24, 2020

UNMET TRANSIT NEEDS LIST FISCAL YEAR 2020-21

Priority order

1. IVT- Expansion of Blue Line route to include a stop near the new Clinicas De Salud Building located at 852 Dannenberg, El Centro, CA 92243, *Per action taken by ICTC XX-XX-20*
2. Add an IVC Express Route from Calexico to IVC and from IVC to Calexico in the evening after 5:30PM. (SRTP, 2018) *Per action taken by ICTC XX-XX-20*
3. Provide curb to curb intercity transportation to seniors. (2018 SRTP, Year 10), *Per action taken by ICTC XX-XX-20*
4. Provide IVT Ride service in the Calipatria area. (2018 SRTP, Year 10) *Per action taken by ICTC XX-XX-20*

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL (SSTAC)**

FY 2020-21 MASTER NEEDS LIST: Identification of Transit Needs

For discussion and planning purposes leading up to annual ICTC Unmet Transit Needs Hearing. The importance of needs will be determined prior to hearing with selected items formally presented to ICTC.

1.	Improve cleanliness and upkeep at El Centro City area bus stops, and other stops in the region as identified	Inventory Project is Under Way
2.	Enhance Communication of Available Services	Inventory Project is Under Way
3.	Proposed Transit Mobility Summit	PENDING FUNDING
4.	Review of an afternoon “FAST” trip from El Centro to Brawley	IMPLEMENTED/Demo Phase
5.	Review of limited Saturday service to Seeley	IMPLEMENTED / Demo Phase
6.	Expand Transit Access within the community of Calexico IVT Garnet Line	PENDING FUNDING / SRTP YR 10
7.	Expand Transit Access within the community of Imperial IVT Red Line	PENDING FUNDING / SRTP YR 10
8.	Review of “FAST” trip from El Centro to Holtville	IMPLEMENTED/Demo Phase
9.	Add an IVC Express route from Calexico to IVC and from IVC to Calexico in the evening after 5:30 p.m.	PENDING FUNDING / SRTP YR 1
10.	Provide curb to curb intercity transportation to Seniors (IVT RIDE Northern and Southern Zone)	PENDING FUNDING/STRP YR 10
11.	Add bus service and bus stop near El Centro Clinicas de Salud.	PENDING/ONGOING PROCESS

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Victor Torres, Chairperson
Michael Hack, Vice-Chair
David Aguirre, Secretary

1503 N. Imperial Ave., Suite 104
El Centro, CA 92243
(760) 592-4494

April 30, 2020

George Nava, Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

Dear Commissioner Nava:

One of the responsibilities of the Social Services Transportation Advisory Council (SSTAC) is to advise ICTC on existing public transportation needs. In addition, the SSTAC must review the "Findings" as developed by the Public Hearing Panel. SSTAC met on May 6, 2020 and reviewed the "Findings" as developed by the Public Hearing Panel on April 29, 2020. SSTAC appreciates the proactive consideration given by the Transit Hearing Panel for the acknowledgement of addressing the "Findings" in previous years.

It is the interest of the SSTAC that should funding be identified for FY 2020-21 or subsequent years, that the issues noted in the Unmet Transit Needs List be implemented in order of priority:

1. IVT- Expansion of Blue Line route to include a stop near the new Clinicas De Salud Building located at 852 Dannenberg, El Centro, CA 92243.
2. Add an IVC Express Route from Calexico to IVC and from IVC to Calexico in the evening after 5:30PM. (SRTP, 2018)
3. Provide curb to curb intercity transportation to seniors. (2018 SRTP, Year 10)
4. Provide IVT Ride service in the Calipatria area. (2018 SRTP, Year 10)

SSTAC would also like to express support in allowing the expansion of the IVT Blue Line route to include a stop near the new Clinicas De Salud Building and the further coordination with the City of El Centro as required as it pertains to bus stop infrastructure.

We appreciate the opportunity to participate in the evaluation and delivery of transit services.

Sincerely,

Victor Torres
Chairperson

**RESOLUTION _____ OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)
MAKING A DETERMINATION AS TO UNMET TRANSIT NEEDS WITHIN THE
REGION OF THE COUNTY OF IMPERIAL FOR FY 2020-21**

WHEREAS, the Imperial County Transportation Commission (ICTC), is the designated Transportation Planning Agency for the County of Imperial, and is therefore responsible for the administration of the Transportation Development Act, Public Utilities Code 99200 et seq; and

WHEREAS, under Sections 99238, 99238.5, 99401.5 and 99401.6, of the Public Utilities Code, because the legislative intent for the use of the funds is for transit purposes, a public hearing should be held. From a review of the testimony received and the adopted Regional Transportation Plan, a finding must be made that there are no unmet public transit needs in the jurisdiction that can be reasonably met, or unmet transit needs that can be reasonably met must be identified and prioritized; and

WHEREAS, a public hearing and subsequent public meeting was held in Imperial County on March 4, 2020 and April 30, 2020, after sufficient public notice was given, and at which time the public testimony and comment was received; and

WHEREAS, the Social Services Transportation Advisory Council reviewed the proposed “Findings” on May 6, 2020 in accordance with the requirements of the Act; and

WHEREAS, the comments of the Social Services Transportation Advisory Council have been taken into consideration; and

WHEREAS, a final opportunity for further public comment was provided on May 27, 2020; and

THEREFORE, BE IT RESOLVED that the Imperial County Transportation Commission, hereby resolves that the Unmet Transit Needs Adopted “Findings” and the “2020 ICTC Unmet Transit Needs List” as attached, are identified, and that there are no further unmet public transit needs within the County of Imperial that can be reasonably met at this time;

PASSED AND ADOPTED at a regular meeting of the Imperial County
Transportation Commission held on May 27, 2020.

By: _____
Chairperson

ATTEST:

By:

Cristi Lerma
Secretary to the Commission