



**1503 N. IMPERIAL AVENUE, SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410**

**TRANSPORTATION COMMISSION  
AGENDA**

**WEDNESDAY, MAY 23, 2018  
6:00 PM**

**County of Imperial Administration Center  
Board of Supervisors Chambers  
940 W. Main Street, Second Floor  
El Centro, CA 92243**

**CHAIR: LUIS PLANCARTE**

**VICE CHAIR: ROBERT AMPARANO**

---

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

---

**I. CALL TO ORDER AND ROLL CALL**

**II. EMERGENCY ITEMS**

- A. Discussion/Action of emergency items, if necessary.

**III. PUBLIC COMMENTS**

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**IV. CONSENT CALENDAR**

(Executive Director recommends approval of consent calendar items)

- |    |  |                |            |
|----|--|----------------|------------|
| A. | Approval of the ICTC Commission Draft Minutes: | April 25, 2018 | Pages 4-18 |
| B. | Receive and File:                              |                |            |
|    | 1. ICTC Management Committee Draft Minutes:    | May 9, 2018    |            |
|    | 2. ICTC TAC Minutes:                           | April 26, 2018 |            |
|    | 3. ICTC SSTAC Minutes:                         | April 4, 2018  |            |
|    | 4. ICTC SSTAC Draft Minutes:                   | May 2, 2018    |            |

**V. REPORTS (Up to 5 minutes per staff report)**

- A. ICTC Executive Director
- See attached Executive Director Report on page 20
- B. Southern California Association of Governments
- See attached report on page 37
- C. California Department of Transportation – District 11
- See attached report on page 40
- D. Commission Member Reports (if any)

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**VI. ACTION CALENDAR**

- A. Resolution to Reimburse Certain Expenditures from the Proceeds of one or more Tax-exempt Bond Financings Page 55

ICTC staff forwards this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the Resolution of the Imperial County Transportation Commission declaring its intention to reimburse certain expenditures from the proceeds of one or more tax-exempt bond financings, as required by United States Department of Treasury regulations section 1.50-2; and authorizing certain other actions in connection with the costs associated with the proposed new transit operations facility and office building

**VII. INFORMATION / DISCUSSION CALENDAR**

- A. IVT/ICTC Bus Maintenance/Operations and Administration Facility Property Evaluation of Multiple Locations Page 59

This item is presented as an informational item and no action is needed. A staff report is attached for your review.

**VIII. CLOSED SESSION**

- A. Motion to Adjourn to Closed Session
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957)  
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s)

**IX. MEETING DATE AND PLACE**

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, June 27, 2018 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

**X. ADJOURNMENT**

- A. Motion to adjourn

## **IV. CONSENT CALENDAR**

A. APPROVAL OF COMMISSION DRAFT  
MINUTES:

APRIL 25, 2018

B. RECEIVE AND FILE:

1. ICTC MANAGEMENT COMMITTEE DRAFT  
MINUTES:

MAY 9, 2018

2. ICTC TAC MINUTES:

APRIL 26, 2018

3. ICTC SSTAC MINUTES:

APRIL 4, 2018

4. ICTC SSTAC DRAFT MINUTES:

MAY 2, 2018

**IMPERIAL COUNTY TRANSPORTATION COMMISSION****DRAFT MINUTES FOR April 25, 2018****6:00 p.m.**


---

**VOTING MEMBERS PRESENT:**

City of Calexico	Bill Hodge
City of El Centro	Cheryl Viejas-Walker
City of Holtville	Jim Predmore
City of Imperial	Robert Amparano
County of Imperial	Luis Plancarte
Imperial Irrigation District	Erik Ortega

**NON-VOTING MEMBERS PRESENT:** Caltrans District 11 Ann Fox

**STAFF PRESENT:** Mark Baza, Kathi Williams, Cristi Lerma, Vicky Hernandez, Michelle Bastidas, David Aguirre, Guillermo Gonzalez, Maricela Galarza

**OTHERS PRESENT:** Eric Havens: ICTC Counsel; Marcelo Peinado, Jesus Vargas: Caltrans; David Salgado: SCAG; AJ Gaddis: ICTC HR Consultant, Marcela Piedra: City of El Centro; Eric Estell: First Transit

---

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 25, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Plancarte called the Commission meeting to order at 6:27 p.m. Roll call was taken and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT CALENDAR**

- |    |   |                |
|----|---|----------------|
| A. | Approval of the Commission Draft Minutes:   | March 28, 2018 |
| B. | Receive and File:                           |                |
|    | 1. ICTC Management Committee Draft Minutes: | April 11, 2018 |
|    | 2. ICTC TAC Minutes:                        | March 22, 2018 |
|    | 3. ICTC SSTAC Minutes:                      | March 7, 2018  |

A motion was made by Viegas-Walker and seconded by Hodge to approve consent items A through E, **Motion carried unanimously.**

**V. REPORTS**

- A. ICTC Executive Director  
Mr. Baza and staff had the following announcements:
- Mr. Baza asked the Commission to “Save the Date” for FY 2018/2019 ICTC Budget Workshop for May 23, 2018 at 4 p.m. to be held at the County of Imperial Administration Center, Conference Room C & D in El Centro.

- Mr. Baza also asked the Commission to “Save the Date” for the Imperial Valley General Assembly and Economic Summit for May 30-31, 2018. On May 30<sup>th</sup> a networking reception is planned for the evening. Congressman Juan Vargas is confirmed to be the keynote speaker at the ICTC’s General Assembly on the evening of May 31<sup>st</sup>.
- Mr. Baza introduced to the Commission our new Office Technician) Maricela Galarza. Ms. Galarza will be working for the Regional Mobility Management Program.
- Mr. Baza stated that the next Imperial Mexicali Binational Alliance meeting is scheduled for May10, 2018 at the Cultural Arts Center in the City of Calexico.
- Mr. Baza announced that Caltrans authorized a special planning grant to perform a traffic management study to assist the City of Calexico and the Imperial Valley region to analyze and propose traffic management strategies and alternatives to serve traffic flow for the Calexico West Port of Entry Traffic expansion. The request for proposal (RFP) was due March 14, 2018 and the consultant selected was KOA.
- Mr. Baza stated ICTC staff is currently working with the consultant on the Short Range Transit Plan (SRTP). This is a planning document that identifies transit services and capital improvements over the next three to five year period, with expected available resources. Currently, the consultant and ICTC staff have participated in bus stop workshops and most recently conducted public forum workshops in the cities of Brawley, El Centro, Calexico and in the town of Niland.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements:

- Mr. Salgado stated that a legislative team met with state lawmakers on behalf of the SCAG region to advocate regarding housing and transportation issues in Southern California. It is expected that new legislation will be on the November ballot.
- The 2018 SCAG Scholarship Program is accepting applications until April 27, 2018. The program is designed to offer local government and planning experience that students can use to develop long-term career goals. The scholarship will provide \$4,000.00 scholarship award to seven high school or community college students from the SCAG Region. Further information and applications are available on the SCAG website.
- The SCAG Go Human Campaign is entering its 3<sup>rd</sup> year of the Go-Human Marketing and Advertising Safety and Encouragement Campaign. It was implemented throughout the 6 county SCAG Regions. We have had good participation and engagement in Imperial County and would like to build upon the success. The campaign will run through the month of May to coincide with “National Bike Month” and during July and August to promote safe walking and biking during “back to school”. If agencies would like to participate and partner with SCAG to promote GO Human, please reach out to SCAG Regional Affairs Officer (RAO) David Salgado.

C. California Department of Transportation (Caltrans)

Ms. Fox provided Caltrans updates.

- Segment 4 of the CRCP project is divided into two sections located near El Centro from west of I-8 /SR-111 separation to just west of Anderholt Road overcrossing and from east of the Highline Canal Bridge west of the I-8/SR-98 separation. The eastbound location 1 lanes are expected to be completed in April.
- Segment 5 of the CRCP project is located near Winterhaven from west of Ogilby Road overcrossing to the west of the I-8/SR-I86 separation. Westbound lanes are open now. Westbound lanes are expected to be fully open by the end of April. Both segments are one year ahead of schedule.

- Signage on I-8 Directing Trucks to SR-7 was approved in November. Guide signs to direct trucks to use SR-7 will be installed on the eastbound I-8 prior to SR-98 and SR-111. Additional guide sign will be installed on southbound SR-111 to direct trucks to use east I-8 to south SR-7, for a total of three guide signs. No additional guide signs will be installed on westbound I-8 as there are existing guide signs to direct trucks to use SR-7 for border crossing prior to the I-8/SR-7 signage. Caltrans is obtaining quotes for new special feedback signs. The speed feedback signs will be reset to a 24 hour schedule.
- An All American Canal Bridge/SR-186 public hearing was held on February 21, 2018 at the County of Imperial, Department of Publics Works Office in El Centro. In attendance were Caltrans, County of Imperial, CHP and the Bureau of Reclamation (BOR) representatives. There were no members of the public that attended. The BOR requested that Caltrans initiate a feasibility study with options in the next couple of months.
- Caltrans has been working diligently to develop a comprehensive suite of projects to benefit the U.S./Mexico border region under the Trade Corridor Enhancement Projects (TCEP), a competitive program under SB 1. In Imperial this includes the final phase of the SR-98 widening in Calexico as well as the environmental and design work for the expansion of the bridge over the All American Canal at the Calexico East POE. Final submittals were due on January 23, 2018, and project awards are expected to be announced by the CTC in May 2018. Caltrans staff recommendation will be that both projects move forward to CTC, under a medium-high priority.
- Caltrans has been awarded a grant from the Federal Highway Administration (FHWA) State Planning & Research funds for the Calexico Traffic Circulation Plan (TCP). With an 80/20 in-kind match by the Imperial County Transportation Commission (ICTC) to fund a \$100,000 TCP for access to the Calexico West Port of Entry (POE).
- The inactive and future inactive list was updated as of April 3, 2018. Action is required by the following agencies for invoice review: Calexico, Imperial County. All inactive and future inactive invoices should be submitted to the District Local Assistance Engineer (DLAE) before the District 11 deadline of May 21, 2018.
- Caltrans anticipates the CTC will announce the 2019 ATP (Cycle 4) call for projects in or around May 2018. Caltrans District 11 will be available for training and assistance on developing ATP applications.
- The next call for projects for the Highway Safety Improvement Program (HSIP) Cycle 9 is expected to be announced around late April or early May 2018.

#### D. Commission Member Reports

- Mr. Amparano stated he attended the Calexico Mayors Summit and was able to see the new Port of Entry improvements and is very pleased with the project.
- Mr. Hodge announced that the City of Calexico held an event for the city's 110<sup>th</sup> Anniversary. He stated it was successful, very informative and educational.
- Mr. Ortega stated that the IID had their regular Board Meeting. Changes to their IID Energy Assistance Program were made by reducing the age requirements for seniors from 65 to 62. He also stated that the cost savings average 32%.
- Ms. Viegas-Walker stated the City of El Centro's La Brucherie Widening Project from Ross Rd. to Dogwood Rd. to city limits was looking good and is exciting.
- Ms. Viegas-Walker also announced that a Bi-Regional Mayors Summit will be held on May 18, 2018 at the Imperial Valley College.
- Mr. Predmore announced the City of Holtville's April Farmers Market will be on April 26, 2018. He also announced that the State of City Address will be held on May 14, 2018 at 6 p.m. at the City of Holtville's Council Chambers.

**VI. ACTION CALENDAR**

- A. Agreement for Professional Services for the 2018 Environmental Engineering Services-EPA Brownfield Assessments

Mr. Baza stated that the selection process was completed and a consultant was selected by the review committee. The major benefit that is associated with the SCS Consulting Engineers team is that they have a extensive knowledge in working with EPA Brownfield Assessments. They also have a local office in Imperial Valley with their primary office in San Diego.

The ICTC Management Committee met on April 11, 2018 and forwarded this item to the Commission for their review and approval, after public comment if any:

1. Authorized the Chairman to sign the agreement with the firm of SCS Engineers for the 2018 Environmental Engineering Services—EPA Brownfield Assessments Project, for a not to exceed fee set at \$257,980.

A motion was made by [Viegas-Walker](#) and seconded by [Hodge](#), **Motion carried unanimously.**

- B. UTN Public Hearing Process- FY 2018-19

Mr. Aguirre stated on February 22, 2018, the Unmet Transit Needs Hearing Panel conducted the required Local Public Hearing. The Hearing panel reconvened on March 22, 2018 to consider the verbal and written testimony and staff recommendations. After discussion of the analysis portion, the Panel developed the Findings regarding public transit services for FY 2018-2019. Three items were deemed “reasonable to meet.” Both documents were attached to the agenda. Mr. Aguirre stated that there was another request made at the hearing that staff considered, was a request for an IVT Ride service to provide access to the nutrition site in Heber during the summer months only. This request will require communication and planning with the City of El Centro and further direction by the Commission.

After further discussion, the ICTC Management Committee met on April 11, 2018 and forwarded this item to the Commission for their review and approval, after public comment if any:

1. Adopted the FY 2018-19 “Findings” and the prioritized Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Directed staff to contact the City of El Centro for concurrence with the extension of an IVT RIDE El Centro vehicle to Heber for nutrition service for four months annually, and return to the Commission for further direction.
3. Authorized the Chairman to sign the attached resolution.
4. Directed staff to forward the FY 2018-19 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made by [Hodge](#) and seconded by [Ortega](#), **Motion carried unanimously.**

- C. SB 1 Ballot Measures in June 2018 and November 2018

Mr. Baza stated that there is a proposed ballot measure aimed for the November 2018 ballot that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the

future. Mr. Baza stated that this item is presented for consideration to support Proposition 69 on the June 2018 ballot, and oppose the proposed ballot measure in November 2018 that would repeal the new transportation revenues provided by SB 1.

The ICTC Management Committee met on April 11, 2018 and forwarded this item to the Commission for their review and approval, after public comment if any:

1. Approved the attached resolution that would support Proposition 69 on the June 2018 that will add additional protections for taxpayers by preventing the State Legislature from diverting or raiding any new tax transportation revenues for non-transportation purposes; and,
2. Oppose the proposed ballot measure aimed for the November 2018 ballot (Attorney General #17-0033) that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the future.

A motion was made by [Viegas-Walker](#) and seconded by [Hodge](#), **Motion carried unanimously.**

## VII. INFORMATION CALENDER

- A. Mobility Coordination Project Update- Federal Transit Administration (FTA) Section 5310 Grant program for Elderly and Disabled Transportation Services

Mr. Gonzales gave an update and 3<sup>rd</sup> quarter highlights regarding the mobility coordination program.

## VIII. CLOSED SESSION

- A. Motion to adjourn to closed session. ([Amparano/Hodge](#)), Motion Carried.
- B. PUBLIC EMPLOYEE PERFORMANCE EVALAUTION (Government Code §54957)  
Title: Executive Director
- C. Announcement of Closed Session Action(s)

The Commission met in closed session to discuss the performance evaluation process of the Executive Director and no final action was taken.

## IX. NEXT MEETING DATE AND PLACE

- A. An ICTC Budget Workshop is scheduled for Wednesday, May 23, 2018 at 4:30 p.m. at the County of Imperial, Conference Room C&D at 940 W. Main Street, El Centro, CA. prior to the Commission Meeting.
- B. The Imperial County Transportation Commission will meet immediately after at the County of Imperial Board Chambers.

## X. ADJOURNMENT

- A. Motion to adjourn, ([Amparano/Hodge](#)) Motion Carried.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

April 26, 2018

Present:

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
Isabel Alvarez	City of Imperial
Veronica Atondo	County of Imperial
Manuel Ortiz	County of Imperial
Joel Hamby	City of Westmorland
Erika Garcia	The Holt Group

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Joseph Chua	Caltrans
Beth Landrum	Caltrans

1. The meeting was called to order at 10:04 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for March 22, 2018. ([Hamby\Atondo](#)) **Motion Carried.**
3. ICTC Updates / Announcements  
(By Mark Baza and Virginia Mendoza)
  - a. Transit Planning Updates:
    - The Short Range Transit Plan update is underway. The consultant team recently held public workshops on April 23rd and 24th in the communities of Calexico, Niland, Brawley and El Centro. The input from the previous stakeholder interviews, bus stop workshops and the recent public workshops will be compiled in a report with recommendations that will be presented for approval at a later time.
  - b. Transportation Planning Updates:
    - The Calexico Traffic Management Circulation Plan is underway. The project team and consultant had their kick-off meeting recently. A stakeholder meeting

- is scheduled for May 1, 2018 in the City of Calexico.
- Please save the date for ICTC’s upcoming General Assembly and Economic Summit on May 31, 2018.
- ICTC will be having a FY 2018-19 Budget Workshop on May 23, 2018 at 4 p.m. at the County of Imperial’s Conference Room C/D.
- The next IMBA Meeting is scheduled for May 10, 2018 at 10 a.m. at the City of Calexico.
- A Calexico West Port of Entry Traffic Management Study is underway. The Request for Proposals (RFP) were due on March 14, 2018 and the consultant selected was KOA. The project kick-off meeting took place on April 19, 2018 in the City of Calexico. In attendance at the Kick-off meeting was staff from SCAG, ICTC, Caltrans, KOA, and the City of Calexico. The first stakeholder meeting is scheduled for May 1, 2018.
- Funds were approved through the LTA in September 2017 for the expansion of State Route 86 (Northbound) Border Patrol Checkpoint. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Currently design is underway by the consultant. The Consultant has completed 15% of the conceptual design.
- Staff is moving forward with the RFP process for the Calexico Intermodal Transportation Center project. An award date should be authorized in June or July for the design.

c. FFY 2017-18 Programmed Project Updates

- An update for agency request for authorization (RFA’s) for Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) and Active Transportation Program (ATP) projects programmed in FY 2017/2018 were requested from all agencies present. Below is the status of each project. For questions please follow up with Ms. Mendoza, project manager.

<b>FY2017/2018 Project List</b>			
<b>Agency</b>	<b>Project Name</b>	<b>Funding Type</b>	<b>Status</b>
Calexico	De Las Flores Street paving and sidewalk installation	CMAQ	Pending
Calipatria	N. Brown Street road and pedestrian improvements	CMAQ & RSTP	Obligated
El Centro	Dogwood and Danenberg synchronization	CMAQ	Pending
El Centro	Imperial Ave. extension south	RSTP	Pending
El Centro	SR2S Program & bicycle improvements	ATP-MPO	Obligated
Holtville	9th Street improvements from Palm Ave. to Olive Ave.	CMAQ & RSTP	Obligated

Imperial County	Rio Vista Sidewalk improvements from San Diego Ave. to Holt Ave.in Seeley	CMAQ	Obligated
Imperial County	Rio Vista Sidewalk improvements from Holt Ave. to Imperial Ave. in Seeley	ATP-MPO	Obligated

d. LTA Updates:

- The City of Calexico has submitted a \$1.9M requisition and a \$1M requisition that are currently under review by staff.
- The City of Brawley has stated that they are working on a Phase XI project that will conclude in September 2018, and that they will start submitting invoices shortly thereafter.
- The Cities of Calipatria, Calexico and Holtville are in the process of a bonding series.
- After confirmation from bond council, it was determined that alleys are an eligible expense under Measure Program. This was an item that has come up for discussion during Audit review with the Oversight Committee.

e. SB1 Updates:

- Staff reiterated on the importance of reporting for SB1 funds. All agencies should have received disbursements from the State Board of Equalization.

4. SCAG Updates / Announcements: (By Mr. Salgado)

- The SCAG Regional Council and General Assembly is scheduled for May 3-4, 2018.
- The SCAG Go Human Campaign is entering its 3rd year of the Go-Human Marketing and Advertising Safety and Encouragement Campaign. It was implemented throughout the 6 county SCAG Regions. We have had good participation and engagement in Imperial County and would like to build upon the success. The campaign will run through the month of May to coincide with “National Bike Month” and during July and August to promote safe walking and biking during “back to school”. If agencies would like to participate and partner with SCAG to promote GO Human, please reach out to SCAG Regional Affairs Officer (RAO) David Salgado. Funding is available through the GoHuman Local Community Engagement Call for Projects. Applications are due May 11, 2018.

5. Cities and County Planning / Public Works Updates:

- There were various local agencies that gave an update on their local projects in progress.

6. Caltrans Updates / Announcements

Mr. Chua provided a Local Assistance Handout and had the following updates:

- All inactive and future inactive invoices should have been submitted to Caltrans by April 20, 2018.
- Please submit all FY 2017/18 Requests for Authorization/Obligation as soon as possible.
- Caltrans anticipates the CTC will announce the 2019 ATP Cycle 4 call-for-projects around May 2018. The call will include about \$440 Million in ATP funds.
- The next HSIP Cycle 9 call-for-projects is expected to be announced late April / early May 2018.
- The DBE Annual Submittal and ADA Annual Certification deadline is June 30, 2018.
- On May 24, 2018 a procuring Architectural and Engineering (A&E) training is taking place at the District 11 offices.

- Save the Date for October 2-3, 2018 for a Labor Compliance Training.
- Ms. Landrum had the following updates:
- The Trade Corridor Enhancement Program, created by SB 1 provides about \$300 million annually for infrastructure improvements on federally designated trade corridors of national and regional significance on the primary freight network. A project was submitted named California-Mexico Border System Network Improvements with six sections. This project was rated medium high by CTC staff. The Commission will consider staff recommendation and adoption of the Commission's May 16-17, 2018 meeting in San Diego. The six sections include the following and will greatly benefit Imperial County:
    1. State Route 125/905 Connector
    2. State Route 11/Segment 2B
    3. Otay Mesa East Port of Entry Segment 3A
    4. Advanced Technology Corridors at Border Port of Entry's
    5. State Route 98 Improvements
    6. Calexico Port of Entry Truck Crossing Improvement
  - The Calexico Traffic Circulation Study is underway. A ½ day workshop conducted by Caltrans and ICTC is scheduled for May 1, 2018 in the City of Calexico which will include stakeholders, business and community members. Caltrans will be utilizing their current public engagement contract with MIG consulting to create a fact sheet for this project.
  - The bus stop on SR-111 in Niland was installed this week.
  - The I-8 CRCP project will continue to have some closures for segment 4 until the end of 2018.
7. General Discussion / New Business
- There were none.
8. Meeting adjourned at 11:01 a.m. ([Atondo/Gaste](#)) **Motion Carried.**



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**DRAFT MINUTES**

May 2, 2018

Present

Voting Attendees:

Ted Ceasar – Chair	Consumer
Michael Hack – Vice Chair	Consumer
Sonia Silva	Access to Independence
Mitzi Perez	ARC – Imperial Valley
Lorena Arambula	San Diego Regional Center
Raul Cordova	Work Training Center
Rosie Blankenship	Area Agency on Aging
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC
Guillermo Gonzalez	MMP – ICTC
Debora Garcia	Imperial County Public Authority / IHSS
Victor Torres	Imperial Valley College

Non-Voting Attendees:

Cristi Lerma	CTSA– ICTC
Maricela Galarza	MMP– ICTC
Annie Gottwig	Caltrans
Eric Estell	IVT/IVT Access/IVT Ride/IVT MedTrans
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Aguilar	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Mr. Ceasar called the meeting to order at 10:05 a.m. A quorum was present. Introductions were made.
  - New employee for ICTC, Maricela Galarza, introduced herself as the Office Technician for the MMP. She stated that she will be working closely with Guillermo Gonzalez on the MMP.
2. Minutes adopted for April 4, 2018 ([Blankenship/Hack](#)), Motion Carried.
3. CTSA Reports:  
Mr. Aguirre had the following updates:
  - We are looking to potentially move forward with the expanded frequency of transit services, if funding is available in accordance with the priorities in the FY 2018-19 Unmet Needs List, which are identified as the following:
    - o Increase frequency on Imperial Valley Transit (IVT) routes 2N and 2S. This action includes the addition of service hours on the corresponding ADA paratransit service, IVT Access.

- Implement two additional trips on Imperial Valley Transit route 41S (Brawley to El Centro FAST) to reduce overcrowding on route 2S in the primary corridor.
- Implement IVT Express schedule modifications and an additional late round trip from IVC to Calexico after 5:30 PM, after IVC adjusts it “college hour” scheduling.
- As requested by Area Agency on Aging staff, ICTC staff will also be looking to provide IVT Ride services to seniors in Heber to attend nutrition during the summer months. Staff will be moving forward with this request which will require coordination with the City of El Centro.
  - Ms. Williams stated that Ms. Galarza will be coordinating a meeting between the City of El Centro, the Area Agency on Aging and Catholic Charities.
- The Bus Stop Improvement Project is now complete. Mr. Aguirre reported that there were over 30 new bus stops improved in Brawley and the project was completed a month earlier than planned.
- The Niland bus stop project is now complete. Staff will continue to work with Caltrans.
- The Calexico ITC Request for Proposals is moving forward and proposals are due on May 4, 2018.

Mr. Gonzalez had the following announcements:

- Mr. Gonzalez stated that his absence for last month’s SSTAC meeting was due to attending the CalACT conference.
- Mr. Gonzalez reported that the 5310 grant was approved for funding, which included the Office Technician position and the hiring of the new employee Ms. Galarza.
- Mr. Gonzalez reviewed the status of the Short-Range Transit Plan. Public Workshops were conducted in Niland, Brawley, Calexico and El Centro. The consultant gathered information and will provide a report for ICTC.
- Outreach will be conducted at the Imperial Valley Food bank event on Friday, May 18, 2018 at 4:30pm. A booth will be set up to share information on transit services to the public. Transportation will be provided in the North and South end to those clients that may need it.
- Staff will be preparing for next years Children’s Fair. Staff was not ready for this year’s event due to the criteria required. Mr. Gonzalez asked for suggestions or ideas members might have in preparation of next year. Ms. Blankenship suggested allowing the children to board a transit bus and/or creating IVT coloring books.
- Staff is in the process of ADA re-certifications. Mr. Gonzalez stated that Ms. Galarza will be assisting with this process.

#### 4. Transit Operator Reports

- Imperial Valley Transit: Updates were given by Mr. Sanchez:
  - Mr. Sanchez stated that there are new bus stops in Brawley with shaded area. Nothing else to report at this time.
- IVT Access: Updates were given by Ms. Pacheco:
  - Months of January thru March have been consistent, nothing else to report at this time.
- IVT Ride – Updates were given by Ms. Aguilar:
  - IVT Ride: West Shores, started service to Brawley on February 27, 2018. A total of 16 passengers have used the service.
  - The Area Agency on Aging provided funds to ICTC for IVT Ride seniors to give free rides (except Day Out). As of April 17, 2018 a total of about \$1034.00 has been expensed, with a remainder of less than a \$1000 left.
  - Ms. Blankenship mentioned to make sure all riders are over the age of 60+, this is how the Area Agency on Aging can cover the cost.
  - Ms. Aguilar stated that she will confirm only 60 and up are getting rides at no cost to them.

- IVT MedTrans – Updates were given by Mr. Sanchez:
  - o MedTrans had the highest numbers in January for the 3<sup>rd</sup> quarter. February was slow, and in March there were more cancellations.
  - o IVT MedTrans had a blowout (rear door side) in Ocotillo. For situations like these, back up has been set up with San Diego Transit Services. In this certain situation a bus was sent from El Centro, since it was short distance from El Centro. There was only a small to no delay because of the fast response time.

#### 5. General Discussion

- Ms. Blankenship had the following announcements:
  - o On May 31, 2018, at the Crest Event Center, a workshop for caregivers in Spanish will be held. It will be provided by the Southern Caregivers Resource Center. Assessments were conducted and concluded that more education was needed. Area Agency on Aging will be receiving grant funding from the San Diego State Research Foundation.
  - o An Elder Abuse Conference will be held on June 6, 2018 at the Crest Event Center. This conference is held every other year with about 125 attendees. First Transit drivers are encouraged to participate.
  - o Ms. Blankenship stated that she will forward flyers and information to Ms. Lerma for distribution.
- Mr. Torres had the following announcements:
  - o There will be an event on May 19, 2018 from 9 a.m. to 1 p.m. for the First Step Program. The program is for first time enrolling high school seniors. Mr. Torres encouraged ICTC/First Transit to attend.
  - o Ms. Williams stated that if there is staff availability on that calendar day we will contact him to make any necessary arrangements.
  - o Mr. Torres stated that the results of their survey will be sent to staff.

#### 6. Adjournment

- Meeting adjourned at 10:42 a.m. ([Torres/Hack](#)), **Motion Carried.**
- Next meeting will be on June 6, 2018.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**MINUTES**

April 4, 2018

Present

Voting Attendees:

Michael Hack – Vice Chair	Consumer
Sonia Silva	Access to Independence
Erika Martinez	ARC – Imperial Valley
Lorena Arambula	San Diego Regional Center
Raul Cordova	Work Training Center
Rosie Blankenship	Area Agency on Aging
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC
Kathleen Lang	California Health and Wellness
Michelle Soto	California Children Services (CCS)
Debora Garcia	Imperial County Public Authority / IHSS

Non-Voting Attendees:

Cristi Lerma	ICTC
Gil Rebollar	Area Agency on Aging
Raul Martinez	Imperial County Public Health
Eric Estell	IVT/IVT Access/IVT Ride/IVT MedTrans
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Aguilar	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Mr. Hack called the meeting to order at 10:04 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for March 7, 2018 ([Cordova/Williams](#)).
3. FY 2018-19 UTN “Findings” Letter of Response

Mr. Aguirre stated that the second meeting of the Unmet Transit Needs process was held on March 22, 2018 and staff presented recommendations to the requests presented at the previous hearing to determine what was reasonable to meet and what was not reasonable to meet at this time. The Findings for FY 2018-19 were identified as the following:

- The existing transit services should be continued -
  - o IVT RIDE – Brawley, Calexico, El Centro, Imperial and West Shores
  - o County-Wide Transit System- Imperial Valley Transit
  - o ADA Paratransit Services – IVT Access
  - o IVT MedTrans

- Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.
- All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.
- All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.
- Staff will continue to pursue resources for the implementation of the proposed IVT Red Line in Imperial and IVT Garnet Line in Calexico.
- Staff will continue to provide technical assistance to the Cities of Calexico and Imperial for the development of the Cities' transfer terminal projects.
- Staff will continue to pursue resources for the implementation of service changes in accordance with the priorities in the FY 2018-19 Unmet Needs List which are identified as the following:
  - o Expand Sunday service to Niland, Calipatria and Westmorland, and increase frequency on Imperial Valley Transit (IVT) routes 2N and 2S. This action includes the addition of service hours on the corresponding ADA paratransit service, IVT Access.
  - o Implement two additional trips on Imperial Valley Transit route 41S (Brawley to El Centro FAST) to reduce overcrowding on route 2S in the primary corridor.
  - o Implement IVT Express schedule modifications and an additional late round trip from IVC to Calexico after 5:30 PM, after IVC adjusts its "college hour" scheduling.
- Mr. Aguirre stated that an item not on the list is the request from Area Agency on Aging to provide IVT Ride services to seniors in Heber to attend nutrition during the summer months. This request will require coordination with the City of El Centro.
- Mr. Aguirre stated that a SSTAC response letter was drafted and it was provided to the SSTAC for their review and recommendations. The "response letter" included the items on the Unmet Transit Needs List for FY 2018-19; and, the request from the Area Agency on Aging.

A [motion](#) was made to approve the SSTAC FY 2018-19 "Letter of Response" with a minor addition requested by Dr. Lang to include in parenthesis "for all routes" on the first item of the Unmet Transit Needs List ([Lang/Cordova](#)), **Motion carried** unanimously.

- Mr. Aguirre stated that staff will present the panel adopted "Findings" to the Commission and request approval at the April 25, 2018 meeting.

#### 4. CTSA Reports:

Ms. Williams had the following announcements:

- Ms. Williams stated that she attended a Transit Fare Policy training in Seattle and that a fare study on ICTC transit services is on the horizon. The goal for the study will be to raise fares minimally and provide more opportunities for purchasing tickets. Funds to hire a consultant for this study will be included in the budget for FY 2018-19.

Mr. Aguirre had the following announcements:

- The ICTC Bench and Bus Stop Inventory project is almost completed. ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. The bus stop signage specifications with specific route information are being finalized.

- The contractor has completed construction and installation of the bus shelter infrastructure for the Brawley bus stop improvement program and anticipates final completion of the project by late April 2018.

#### 5. Transit Operator Reports

- Imperial Valley Transit: Updates were given by Mr. Sanchez:
  - o March was very busy but nothing to report at this time.
- IVT Access: Updates were given by Ms. Pacheco:
  - o Service as usual, nothing to report at this time.
- IVT Ride – Updates were given by Ms. Aguilar:
  - o IVT Ride West Shores is now traveling to the City of Brawley on Tuesdays beginning February 27, 2018. The bus is stopping at the Brawley Bus Terminal and at Walmart and is charging \$2.50 per trip for curb to curb service.
  - o Ms. Blankenship stated that she would forward the contact information for Bryon Pickrell, Board President of the Salton Community Services District.
  - o There were 51 new sign-ups in the month of March.
- IVT MedTrans – Updates were given by Mr. Helio Sanchez:
  - o Service was slower than usual in the month of March.
  - o IVT MedTrans hired a new driver for the later shift and he has learned the routes and experienced weather and environmental hazards in a short time.

#### 6. General Discussion

- Ms. Blankenship requested that staff send Mr. Rebollar transit information he can take with him to the Westmorland Health Fair.

#### 7. Adjournment

- Meeting adjourned at 10:42 a.m.
- Next meeting will be on May 2, 2018.

# **V. REPORTS**

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF  
GOVERNMENTS
- C. CALTRANS - DISTRICT 11



1503 N IMPERIAL AVE SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## Memorandum

**Date:** May 1, 2018  
**To:** ICTC Commission Meeting  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

---

The following is a summary of the Executive Director's Report for the Commission Meeting on May 23, 2018.

- 1) **SAVE THE DATE – FY 2018/2019 ICTC Budget Workshop:** Please “Save the Date” of May 23, 2018 at 4 p.m. for the ICTC Budget Workshop for FY 2018/2019, to be held at the County of Imperial Administration Center, Conference Room C&D in El Centro.
- 2) **REGISTER TODAY! Imperial Valley General Assembly and Economic Summit:** On May 30-31, 2018 ICTC and IVEDC will be hosting the Imperial Valley General Assembly and Economic Summit, to be held at the Old Eucalyptus Schoolhouse located at 796 W Evan Hewes Hwy in El Centro. On May 30<sup>th</sup> a networking reception is planned for the evening. On May 31<sup>st</sup>, the Economic Summit program will begin at 8 a.m. and the General Assembly program will begin at 5:30 p.m. *The keynote speaker for the General Assembly is Congressman Juan Vargas, 51<sup>st</sup> District of California. The keynote speakers for the Economic Summit are Michael Bracken, Development Management Group and Iddo Benzeevi, Highland Fairview.*

*This year we are utilizing an online registration option. Please reference the link, [www.tinyurl.com/2018GAES](http://www.tinyurl.com/2018GAES) for online registration. A flyer is attached to this report with more information.*

- 3) **LTA Bonding opportunity:** *The cities of Calipatria, Calexico and Holtville are pursuing a new series of LTA bonding to assist in the completion of projects. The cities will take action to proceed by mid-June 2018. The LTA Board will take final action to proceed on June 27, 2018.*
- 4) **State Route 98 and Cesar Chavez Blvd.:** *As part of the POE Expansion project, traffic will be rerouted from the existing roadways to SR-98 and Cesar Chavez Boulevard which are not designed to handle the high volumes of traffic associated with the border travel. The City of Calexico has completed the right-of-way acquisition and an environmental amendment for widening Cesar Chavez Boulevard. The City of Calexico received CTC approval for allocation of Border Infrastructure Program funds on March 21, 2018; the City also received federal approval of earmark funds on April 12, 2018, the project is scheduled to begin construction in early summer 2018. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018. Caltrans is working on a second segment on SR-98 between Rockwood Avenue and Ollie Avenue is in the design and right-of-way phase. ICTC and Caltrans submitted a grant application through SB 1 Trade Corridor Enhancement Program. The project is recommended by CTC staff to receive \$3.4 million from the SB 1 Trade Corridor Enhancement Program to complete construction.*
- 5) **Calexico East Commercial Vehicle Port of Entry Expansion Project:** *ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The proposed elements of the Calexico East Expansion include: bridge expansion,*

commercial vehicle primary inspection booths and road construction is estimated at \$65 million. ICTC is pursuing discretionary freight program funding for the bridge expansion for an estimated total cost of \$28 million. Pending the possible funds for the bridge expansion, ICTC will pursue a donation authority request to U.S. Customs and Border Protection. *In October 2017, ICTC staff coordinated with Caltrans to submit an application for grant funding under the State's Freight funding available under SB-1 and the State's share of the 2015 federal transportation bill (FAST Act), response for this grant program is anticipated by late May 2018. The CTC has ranked our request for \$3 million to complete the project approval and environmental proceed for the bridge expansion. It is expected that the awards be approved at the next CTC meeting.*

- 6) **2018-19 Unmet Transit Needs Public Hearing Process:** *The Commission adopted the "Findings" at the April 25th meeting. Staff will be sending the submittal to Caltrans for final approval in May.*
- 7) **Executive Director Annual Evaluation Process:** As described in the ICTC Executive Director Evaluation Policy, the process began in April with the creation of the evaluation committee. The Commission is convening in an evaluation committee.
- 8) **Brawley Bus Stop Improvement Project** ICTC obtained funding to complete citywide bus stop improvements for the city of Brawley. Improvements consisted of but were not limited to sidewalk, handicap access ramps, loading pad and bus shelter improvements. The project was awarded to Pyramid Construction for approximately \$1 million and construction activities began in February 2018. *The City of Brawley has served as the project lead and has kept ICTC Staff informed of the construction progress. The contractor has completed construction and installation of the bus shelter infrastructure. Final grant closeout is expected in June 2018.*
- 9) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). *The shelter has been installed in an existing parking lot on the east side of SR-111.*
- 10) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use of Regional Set-Aside Local Transportation Account (LTA) funds for the project. *Caltrans has served as the project lead; the first phase was recently completed in November 2017. Phase 1 included bench, bus shelter and ADA access improvements. Phase 2 and 3 pavement rehab construction will begin Summer 2018. Phase 2 will also consist of curbs and sidewalks improvements from Parkyns Ave to Heber Ave. Phase 3 will also have curb and sidewalk improvements from Heffernan to Parkyns Ave. Phase 2 and 3 Curb and Sidewalks construction will have to be delayed to Fall 2018 when temperatures cool down. Community outreach will be necessary prior to initiating construction in Phase 2 and 3 as road closures and detours will be necessary.*
- 11) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. The request was approved. Staff met with Caltrans and CBP on December 20, 2017 at the ICTC to finalize agreements and discuss next steps. A meeting was held on February 13, 2018 with CBP, Caltrans, County of Imperial and ICTC at the ICTC offices. The project team proposes to design and construct two lanes for primary inspection, a newly constructed canopy placed over State Route 86, and two lanes of secondary inspection to use during peak periods. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. *Currently design is underway by the consultant. The Consultant has completed 15% of the conceptual design. The consultant team and project stakeholders met on May 8, 2018. All stakeholders provided good input to the consultant team towards development of 35% design plans. Drafts of 35% plans are scheduled for completion in late June 2018.*
- 12) **2018 ICTC Bus Stop Bench and Shelter Inventory:** The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and

Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. *ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information are being finalized.*

- 13) **Preparation of FTIP 2019:** The 2019 Federal Transportation Improvement Program (FTIP) Guidelines have been prepared to facilitate the work of the County Transportation Commissions (CTCs) (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura Counties), transit operators, and the State of California Department of Transportation Caltrans) in development of county Transportation Improvement Programs (TIPs) for inclusion in the Southern California Association of Governments (SCAG) 2019 FTIP. These Guidelines assist in the development of the county TIPs that fulfill the legal, administrative and technical requirements prescribed by the law and which minimizes duplicate efforts by the CTCs, Caltrans, SCAG and/or other agencies. *The ICTC Board approved the resolution in February and was submitted to SCAG to proceed with project analysis. FTIP approval is scheduled for December 2018.*
- 14) **Imperial Mexicali Binational Alliance Meeting:** *IMBA met on May 10, 2018 at the Cultural Arts Center in the City of Calexico. The following items were addressed: Calexico POE Phase I Improvements by GSA and Aduanas; Border Delay Study by SANDAG, Air Quality Coordination Update; New River Improvements by the City of Calexico. The next IMBA meeting is scheduled for July 12, 2018 in the city of Mexicali.*
- 15) **Calexico West Port of Entry Traffic Management Study:** Caltrans authorized a special planning grant to perform a traffic management study to assist the City of Calexico and the Imperial Valley region to analyze and propose traffic management strategies and alternatives to serve traffic flow for the Calexico West Port of Entry expansion. The expansion will have two access points: One, from current access at SR-111/Imperial Ave.; and, a Second at Cesar Chavez Blvd and 2<sup>nd</sup> St. SCAG, Caltrans and ICTC will lead study in partnership with the City of Calexico, Customs and Border Protection and General Services Administration. The Request for Proposals (RFP) was due on March 14, 2018 and the consultant selected was KOA. *The project kick-off meeting took place on April 19, 2018 in the City of Calexico. In attendance at the Kick-off meeting was staff from SCAG, ICTC, Caltrans, KOA, and the City of Calexico. A technical stakeholder meeting was held on May 1, 2018 in Calexico. The next technical stakeholder meeting is scheduled for June 6, 2018, location to be determined.*
- 16) **2018 Short Range Transit Plan (SRTP):** ICTC staff developed a Request for Proposals (RFP) that was released on September 1, 2017 to complete an update to the 2011 Short Range Transit Plan (SRTP). This is a planning document that identifies transit services and capital improvements over the next three to five year period, with expected available resources. The project unfolds over an approximately 12 month period. The goal is to have an updated report with bilingual public participation. ICTC awarded the contract to the firm AECOM at the December 13, 2017 Commission meeting. The project kick off meeting was held on January 17 at the ICTC offices. The outreach process began in February. The consultant team held intercept interviews at bus stops on February 13<sup>th</sup> and stakeholder meetings were held with social service agencies at the ICTC offices on February 14, 2018. *Public workshops were held on April 23<sup>rd</sup> and 24<sup>th</sup> in the communities of Calexico, Niland, Brawley and El Centro. The public workshop concepts can be reviewed on the ICTC website at <http://www.imperialctc.org/short-range-transit-plan/>. The consultant team is currently reviewing and analyzing all the data.*
- 17) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. *\$275 million for Phase 2 has been identified in the President's budget for FY 2018/2019 and is pending Congressional approval.*
- 18) **State and Federal funding Obligations:** Beginning October 1, 2017, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) and Active Transportation Program (ATP) programmed in FY 2017/2018. Agencies are encouraged to submit their RFA's in May 2018.

FY2017/2018 Project List							
Agency	Project Name	Funding Type	Phase	Federal Amount in FY2017/18	Local Match	Total Phase Cost	Status
Calexico	De Las Flores Street paving and sidewalk installation	CMAQ	CON	\$403,000	\$52,000	\$455,000	Pending
Calipatria	N. Brown Street road and pedestrian improvements	CMAQ & RSTP	ROW	\$51,000	\$6,000	\$57,000	Obligated
El Centro	Dogwood and Danenberg synchronization	CMAQ	CON	\$275,000	\$36,000	\$311,000	Pending
El Centro	Imperial Ave. extension south	RSTP	CON	\$2,023,000	\$2,090,000	\$4,113,000	Submitted Pending
El Centro	SR2S Program & bicycle improvements	ATP-MPO	CON	\$247,000	\$ -	\$247,000	Obligated
Holtville	9th Street improvements from Palm Ave. to Olive Ave.	CMAQ & RSTP	CON	\$216,000	\$28,000	\$244,000	Obligated
Imperial County	Rio Vista Sidewalk improvements from San Diego Ave. to Holt Ave.in Seeley	CMAQ	CON	\$792,000	\$103,000	\$895,000	Obligated
Imperial County	Rio Vista Sidewalk improvements from Holt Ave. to Imperial Ave. in Seeley	ATP-MPO	ENG	\$193,000	\$26,000	\$219,000	Obligated
<b>Regional Total FY2017/2018</b>						<b>\$6,541,000</b>	

19) **Partnerships with IVEDC:**

- a) Southern Border Broadband Consortium (SBBC): ICTC in partnership with IVEDC received a California Advanced Services Regional Consortia Grant award of \$450,000 from their Rural and Regional Consortia program. The grant will cover a 3-year period. ICTC will be the fiscal agent and is working on developing an MOU which will define roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. Since award, IVEDC staff has been meeting monthly with Consortia members and other webinars toward development of strategies for providing Broadband services for underserved communities. A SBBC stakeholder outreach event was held on Thursday, February 9, 2018 at the Farm Credit Services, starting at 8:30AM.
- b) The Brawley Transit Corridor Brownfield Assessment: ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13 mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. IVEDC staff recently attended an EPA conference that provided guidance for project implementation. ICTC and IVEDC coordinated to develop a Request for Proposals (RFP) for qualified firms to carry out the study analysis.

Ten proposals were received. *The contract has been awarded to SCS Engineers and the kick-off meeting was on May 1, 2018.*

- 20) **I-8 / Imperial Avenue Interchange Reconstruction:** ICTC staff submitted the 2018 State Transportation Improvement Plan to the CTC on December 15, 2017. *Caltrans is working to complete the right-of-way acquisition, utility relocation and final design. As presented to the CTC, the current schedule to begin construction is in FY 2019/2020. Mr. Baza presented the STIP recommendations to the CTC at the STIP Hearing on January 25, 2018. The 2018 STIP was adopted by CTC at the March 2018 meeting.*
- 21) **California HERO Program:** The California Hero Program was launched in April 2014 in Imperial County with ICTC as the administering agency. A copy of the program activity report up to April 2018 is attached for your review.
- 22) **State Legislation for Transportation Funding – SB 1:** On August 24<sup>th</sup> ICTC staff hosted a TAC workgroup to discuss the upcoming expected actions to be undertaken by cities and county. The workshop discussed the Local Streets and Roads Program and the Local Partnership Program. Representatives from the cities and county were recommended to focus on the upcoming deadlines under the Local Streets and Roads Program. An estimate of Local Streets and Roads Program revenues were provided during the workshop. The estimates per agency included FY2017/2018 and FY2018/2019 Local Streets and Roads Program revenues. All cities and the county were responsible to submit a project list and an amended budget for FY2017/2018 to the California Transportation Commission (CTC) by October 16, 2017. ICTC staff has received confirmation that all agencies submitted a project list for FY 2017/2018 to CTC.

\$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues for the Cities and the County of Imperial for FY 2017/2018.

<b>Agency</b>	<b>RMRA Amount FY 2017/2018</b>
Brawley	\$150,100
Calexico	\$227,196
Calipatria	\$43,534
El Centro	\$255,215
Holtville	\$34,426
Imperial	\$102,634
Westmorland	\$12,747
County of Imperial	\$2,656,079
<b>TOTAL</b>	<b>\$3,481,931*</b>

*\*City estimate source is from California League of Cities - <http://www.californiacityfinance.com/LSR1801.pdf>*

Below are the projected annual revenues beyond FY 2018/2019.

<b>Agency</b>	<b>RMRA Amount FY 2018-2019</b>
Brawley	\$447,168
Calexico	\$679,536
Calipatria	\$127,950
El Centro	\$757,701
Holtville	\$103,871
Imperial	\$309,836
Westmorland	\$38,227

County of Imperial	\$7,748,702
<b>TOTAL</b>	<b>\$10,212,991*</b>

The **2018 Local Partnership Program** is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 and in FY2018/2019 is estimated at \$538,000. According to the program guidelines and CTC staff, there is one time opportunity to rollover funds to the following fiscal year in order to maximize opportunity to use funds. Project applications for formulaic program are due December 15, 2017 to CTC. *For FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019.* Applications for the competitive program are due January 30, 2018 to CTC. The following is the link to the 2018 Local Partnership Program guidelines:

[http://www.catc.ca.gov/programs/SB\\_1/11617\\_Final\\_LPP\\_Guidelines.pdf](http://www.catc.ca.gov/programs/SB_1/11617_Final_LPP_Guidelines.pdf)

*Reporting for SB 1 programs are due to the CTC. Please reference the attached letter for details and for a list of agencies pending submittal of reports.*

- 23) **Active Transportation Program (ATP) Augmentation Planning Grant Opportunity:** As a part of Senate Bill (SB) 1, the 2017 Active Transportation Program (ATP) Augmentation is funded from the approximately \$200 million allocated from the Road Maintenance and Rehabilitation Account to the ATP in fiscal years 2017-18 and 2018-19. The Road Maintenance and Rehabilitation Account funds are state funds. Therefore, projects funded in the 2017 ATP Augmentation do not need to be federal-aid eligible. The initial programming capacity for the 2017 ATP Augmentation program is in fiscal years 2017-18 and 2018-19. Some fiscal year 2019-20 and 2020-21 programming capacity may become available as previously programmed projects request advancement into fiscal years 2017-18 and 2018-19.

The County of Imperial was awarded an ATP Augmentation Grant for sidewalk improvements on Rio Vista in the Community of Seeley. The grant is \$369,000 with a local match of 1.2 million for a total project of \$1.5 million.

*The CTC has announced ATP Cycle 4 Call for Projects at the state level. The Cycle 4 Call for Projects is expected to include about \$440M in ATP funding made up of Federal funding and State SB1 and State Highway Account (SHA) funding. The funding/programming years are expected to include 19/20, 20/21, 21/22 and 22/23 funding years. Applications are due by May 16, 2018. For more information refer to the Caltrans ATP page: <http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-4.html>*

- 24) **SCAG’s Sustainability Grant Program – Imperial County Regional Climate Action Plan:** ICTC was awarded a SCAG Sustainable Planning Grant to develop a Regional Climate Action Plan. ICTC staff will work in collaboration with SCAG staff to develop and release a request for proposal to select a consultant that will develop the Regional Climate Action Plan. ICTC will serve as the day to day project manager and SCAG staff will serve as the administrative project manager. The goal of the project is to develop a regional framework for addressing Green House Gas (GHG) emissions for a Regional Climate Action Plan that allows each local agency to customize and fit into the context of the community each jurisdiction serves, that can be used at the local level in the development of jurisdiction – specific Climate Action Plans (CAPs). *ICTC staff is currently finalizing the scope of work language in collaboration with SCAG staff and plans to release a request for proposal August 2018.*

- 25) **Westshores Transit Opportunities:** In Preparation for the Short Range Transit Plan, staff is exploring transit connection opportunities with Sunline Transit that serves the Coachella Valley region, and pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. Together we will be pursuing available grant opportunities to provide service connections. Update - On Friday, May 19, 2017, ICTC and IVT RIDE staff held a 2nd transit service outreach at the Imperial Valley Food Bank’s distribution site in

Westshores from 7:30 am – 9:30 am. ICTC staff met with SunLine staff in Palm Springs on June 2, 2017 to continue dialogue for potential opportunities. *This area has been listed for review of services in the Short Range Transit Plan.*

26) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The consultant team is completing the development of the survey instrument that will be used in all 6 POEs. *The Consultant team is currently working on the emission analysis deliverables. The upcoming project team meeting is scheduled for May 22, 2018 and will discuss the findings of the emission and economic impacts for Imperial County.*

27) **Meetings attended on behalf of ICTC:**

- April 20, 2018 – Mobility 21 Board / Advisory Board Meeting(s) in Los Angeles
- April 20, 2018 – Transportation Commission CEO’s / SCAG Meeting in Los Angeles
- April 23, 2018 – ICTC Open House Workshop in the City of Calexico
- April 23, 2018 – City of Holtville Council Meeting
- April 24, 2018 – ICTC Open House Workshop(s) in the Cities of Brawley and El Centro, and in the town of Niland
- April 25, 2018 – ICTC Commission Meeting
- April 30, 2018 – CalCOG CDAC Meeting in Sacramento
- May 3-4, 2018 – SCAG Regional Council and General Assembly in Indian Wells, CA
- May 9, 2018 – ICTC Management Committee Meeting in Calipatria, CA
- May 10, 2018 – Imperial Mexicali Binational Alliance in Calexico, CA
- May 16, 2018 – California Transportation Commission Meeting in San Diego, CA

28) **Community Outreach Events attended on behalf of ICTC:**

- April 24, 2018 – El Centro, CA – Social Security Administration Presentation
- May 3, 2018 – Imperial, CA – Imperial Manor, IVT Ride Outreach and Sign Ups
- May 8, 2018 – El Centro, CA – Work Training Center Presentation
- May 18, 2018 – El Centro, CA – CalFresh Awareness Event

29) **Upcoming Community Outreach Events:**

- TBD



IMPERIAL VALLEY  
 General Assembly  
 and  
 Economic Summit  
**2018**

**Regional Updates:**

- Economic Development
- Regional Competitiveness
- Infrastructure
- Transportation
- International Trade

**Keynote Speakers:**

- Congressman Juan Vargas**  
 51st District of California
- Michael Bracken**  
 Development Management Group
- Iddo Benzeevi**  
 Highland Fairview

**Register Today! [tinyurl.com/2018GAES](http://tinyurl.com/2018GAES)**

Opening Reception

**MAY**  
**30**

- Wednesday 5:30 PM -



**LOCATION**

**Old Eucalyptus  
 Schoolhouse**

796 W Evan Hewes Hwy  
 El Centro, CA 92243

Summit

**MAY**  
**31**

- Thursday 8:00 AM -

**ORGANIZED BY**



*a nonprofit organization  
 bringing education, work-  
 force training and  
 employment opportunities  
 in Imperial County.*

**HOSTED BY**



**For more information  
 or sponsorship opportunity, call 760.353.8332**



California HERO Activity Report  
**Imperial County Transportation Commission**  
 Launch Date through April 30, 2018

**Program Activity through April 30, 2018**

Member	Launch Date	Eligible Housing Units *	Total Applications Received	Applications Approved	Approved Amount	Funded Projects	Funded Amount	Jobs Created and/or Retained***	Type of Projects			Solar kW Installed	Annual kWh Saved	Annual CO2 Reduced (Tons)
									Energy	Water	Renewable			
Brawley	5/23/2014	5,590	304	189	\$5,162,511	103	\$1,411,577	13	117	0	39	97	1,060,220	276
Calexico	3/24/2015	7,374	658	386	\$12,544,263	224	\$2,887,681	26	206	4	96	243	2,521,859	648
Calipatria	3/24/2015	758	11	5	\$134,632	5	\$61,615	1	6	0	0	0	49,993	12
El Centro	5/23/2014	9,250	512	335	\$10,168,037	180	\$2,432,981	22	184	8	60	169	1,875,409	484
Holtville	3/24/2015	1,248	65	47	\$1,248,863	24	\$299,614	3	22	0	10	18	221,729	58
Imperial	6/10/2015	4,622	215	164	\$5,522,612	89	\$1,416,664	13	76	14	45	129	908,837	241
Westmoreland		596							Has not adopted Resolution of Participation					
Imperial County Unincorporated	11/14/2014	9,506	268	162	\$5,246,306	89	\$1,308,058	12	93	3	30	75	904,682	233
<b>Total</b>		<b>38,944</b>	<b>2,033</b>	<b>1,288</b>	<b>\$ 40,027,223</b>	<b>714</b>	<b>\$ 9,818,189</b>	<b>88</b>	<b>704</b>	<b>29</b>	<b>280</b>	<b>730</b>	<b>7,542,730</b>	<b>1,952</b>

\*\* Participation rate based off of funded projects

\*\*\* 1 job for every \$117,000 invested.



January 12, 2018

**Oversight Committee**

*Charles Herbertson  
City of Culver City  
Chairman*

*Keith Cooke  
City of San Leandro*

*Greg Kelley  
Los Angeles County*

*Panos Kokkas  
Yolo County*

*Dave Leamon  
Stanislaus County*

*Damon Letz  
City of Santa Clarita*

*William Ridder  
LA Metro*

*Theresa Romell  
MTC*

*Mike Sartor  
City of Palo Alto*

*Dawn Vettese  
San Diego Association of  
Governments*

*Ron Vicari  
Sacramento County*

*Mike Woodman  
Nevada County Trans. Comm.*

**Staff**

*Rony Berdugo  
Derek Dalfie  
Meghan McKelvey  
League of California Cities*

*Merrin Gerety  
CEAC*

*Chris Lee  
Kiana Valentine  
CSAC*

**TO REGIONAL TRANSPORTATION PLANNING AGENCIES**

**SUBJECT: 2018 CALIFORNIA STATEWIDE LOCAL STREETS AND ROADS NEEDS ASSESSMENT**

Dear Madam/Sir:

**Your help in asking your member jurisdictions to respond to our survey in 2016 made a difference! In large part due to their efforts to provide timely and accurate data on the condition of California Local Streets and Roads, the Governor signed SB1 in April 2017, which provides approximately \$1.5 billion/year for local streets and roads.**

As you may know, the 2016 Statewide Needs Assessment Report identified a funding shortfall of almost \$80 billion for local streets and roads pavement and non-pavement needs. The report assisted the California State Association of Counties (CSAC) and the League of California Cities (League) staff to advocate for SB1 (the 2016 report is available at [www.SaveCaliforniaStreets.org](http://www.SaveCaliforniaStreets.org)). In addition to deterring negative policies and budget decisions, CSAC and the League have used the findings in proactive efforts including SB 375 implementation, seeking revenues for Cap and Trade funding, and other sustainable transportation efforts.

**In 2018-19, we will continue to use the findings of the 2018 assessment to emphasize the importance of retaining SB1 funding for maintenance of our local streets and roads.**

As in the past, this project is being funded through contributions from stakeholders. Regional Transportation Planning Agencies (RTPAs) have provided half the cost, with cities and counties sharing equally in the remaining cost. It is essential that each agency contribute toward this study in order to demonstrate how critical this issue is to sustaining our state's transportation infrastructure.

An ongoing effort is needed to update the local streets and roads needs on a regular, consistent basis, much like the State does in preparing the State Highway Operation and Protection Program (SHOPP). NCE will assist us in performing the 2018 update of the Statewide Needs Assessment.

As our first step, letters have been sent to all cities and counties, addressed to the City Managers, Public Works Directors, City/County Engineers, pavement engineers, as well as the Finance Directors for help in filling out the survey.

We would like to get your assistance in encouraging your member jurisdictions to respond to this survey. Please ask them to fill out the online survey at [www.SaveCaliforniaStreets.org](http://www.SaveCaliforniaStreets.org). We have included the survey instructions for filling out the survey for your information. Also enclosed is a list of agencies who did not respond to the 2016 survey in case you need more specific information on your jurisdictions.

Specific information we are collecting in the survey to determine the statewide needs include:

- Agency's contact information for both the technical as well as funding/financial projections.
- Technical – pavement, safety, regulatory and traffic needs.
- Financial – projected funding revenues/expenditures.

- Optional survey from the City and County Pavement Improvement Center to identify training and pavement technical needs.

Our intent is to involve your organization in the collection of this data every two years. We believe that to be successful in communicating the needs of local streets and roads in California, we need to have your active involvement.

Our target date to obtain this data from your member jurisdictions is no later than March 30<sup>th</sup>, 2018. Whatever assistance you provide in helping us meet that date would be greatly appreciated. Should you have any questions, please do not hesitate to contact me at (310) 253-5630 or [charles.herbertson@culvercity.org](mailto:charles.herbertson@culvercity.org), or Ms. Margot Yapp from NCE at (510) 215-3620 or [myapp@ncenet.com](mailto:myapp@ncenet.com).

We appreciate your help in providing this information!

Sincerely,



Charles D. Herbertson, P.E., L.S.  
President, Public Works Officers Department  
League of California Cities  
Director of Public Works/City Engineer  
City of Culver City  
Project Manager of Statewide Needs Assessment



Jeff Pratt, President  
County Engineers Association of California  
Public Works Agency, Director/  
Road Commissioner  
County of Ventura

Enclosures:            Fact Sheet  
                              Instructions for Online Survey  
                              Agencies Who Did Not Respond to 2016 Survey

## Why are we updating the 2016 study?

Transportation funding for Cities and Counties continues to be at risk.

The 2016 statewide needs study identified a funding shortfall of \$73 billion for local streets and roads (the final report is available on the [www.SaveCaliforniaStreets.org](http://www.SaveCaliforniaStreets.org) website). The California State Association of Counties and League of California Cities were successful in using this report to advocate for more funding for local roads.

In April 2017, the Governor signed SB1, which provides over \$5 billion a year for transportation needs, of which \$1.5 billion goes to cities and counties. However, there are efforts underway to repeal it in 2018. This update will help us once again with our efforts to protect our transportation funds.

## Why is this update important?

Performing a needs assessment biennially will provide updated information to maintain and obtain transportation funding, similar to Caltrans. Hopefully, the information from this study will embed into the decision makers' minds the importance of maintaining sufficient transportation funding for local streets and roads. Additionally, we need to make it clear what the detrimental consequences are for deferring or reducing local street and road funds. This study is the only comprehensive and systematic statewide approach to quantify the needs for local streets and roads.

## Study Achievements

The findings have been used to:

- Successfully advocate for SB1, which includes \$1.5 billion a year for local streets and roads.
- Educate elected officials, policy- and decision-makers, and the public about the condition of the local transportation network and the funding needed. This study has been cited by many media sources and reports.
- Advocate against, and ultimately avoid, potential devastating cuts to local transportation funding over several state budget cycles.
- Proactively advocate for funding from the SB 375 implementation, Cap and Trade, and other sustainable transportation efforts.

## How can Cities and Counties help?

Your help in 2016 made a difference; and we need your input again!

Please go to [www.SaveCaliforniaStreets.org](http://www.SaveCaliforniaStreets.org) and login to our online survey to provide updates in the following categories:

- Contact Person from your Agency
- Safety, traffic, and regulatory data
- Pavement condition data
- Funding/expenditure projections



## California Statewide Local Streets & Roads Needs Assessment 2018

[www.SaveCaliforniaStreets.org](http://www.SaveCaliforniaStreets.org)

We are anxious to begin the study, so please provide us with the contact person who is responsible for both the technical and funding information in your agency (see our contact information below). We will be in touch with them soon to obtain this information. The deadline for responding to this survey is **March 30th, 2018**.

### Who is sponsoring this project?

Many cities and counties contributed funding to this study. The agencies listed below have accepted the leadership responsibility for completing this study on behalf of the cities and counties in California.

- California State Association of Counties (CSAC)
- League of California Cities (League)
- County Engineers Association of California (CEAC)
- County of Los Angeles
- City of Culver City
- California Regional Transportation Planning Agencies (RTPA)
- Metropolitan Transportation Commission (MTC)
- California Rural Counties Task Force (RCTF)

The Oversight Committee is composed of representatives from each organization, with the City of Culver City (representing the League of California Cities) acting as the Project Manager. NCE is the consultant who will be performing the update. Oversight Committee members include:

Charles Herbertson, City of Culver City  
Keith Cooke, City of San Leandro  
Greg Kelley, Los Angeles County  
Panos Kokkas, Yolo County  
Dave Leamon, Stanislaus County  
Damon Letz, City of Santa Clarita  
William Ridder, LA Metro  
Theresa Romell, Metropolitan Transportation Commission  
Mike Sartor, City of Palo Alto  
Dawn Vettese, San Diego Association of Governments

Ron Vicari, Sacramento County  
Mike Woodman, Nevada County Transportation Commission

#### Staff

Rony Berdugo, League of California Cities  
Derek Dolfie, League of California Cities  
Meghan McKelvey, League of California Cities  
Merrin Gerety, CEAC  
Chris Lee, CSAC  
Kiana Valentine, CSAC

### Who should I contact for more information?

**Margot Yapp, Vice President**  
NCE  
501 Canal Blvd., Suite I  
Pt. Richmond, CA 94804  
Tel: (510) 215-3620

**Charles Herbertson, Director of Public Works/  
City Engineer & President, Public Works  
Officers Department**  
Project Manager  
9770 Culver Blvd.  
Culver City, CA  
Tel: (310) 253-5630

FACT SHEET

## Instructions for Online Survey

**Step 1.** Go to <http://www.savecaliforniastreet.org>. Click on the button that says “Click here to participate”.

**Project Status**  
The 2016 report is now available. [read more](#)

**Understanding the Need**  
On a scale of zero (rated) to 100 (excellent), California's average local street and road pavement condition index (PCI) has deteriorated to 66 ("at risk" category) in 2016.

**Cities and Counties at Work**  
Cities and counties are making the most of scarce resources for local street and road through careful planning, innovative design, and the use of cost-effective paving technologies. Take a look at some of the state's most outstanding local street and road projects.

**Your Help is Needed Again!**  
We need you to update the data you provided in 2016 or provide new data. In particular, we need information on the:

- Contact persons for your agency
- Pavement condition data
- Safety, traffic & regulatory data (e.g. storm drains, lamps, etc.)
- Funding/expense data

[Click here to participate!](#)

**Step 2.** On the login page, select the name of your agency from the dropdown list. If you responded to the 2016 or earlier surveys, the information you previously entered will be shown so that you can update it. You will need your agency's login and password, which was mailed to you. If you do not have this information, please contact Mimi Liao at (510) 215-3620 or at [mliao@ncenet.com](mailto:mliao@ncenet.com).

mliao@ncenet.com'."/>

**Welcome to the Statewide Needs Assessment Survey**

Thank you for participating in this study! Your responses are very much appreciated.

**Confidentiality**  
For the purpose of regional planning and analysis, the information you are submitting will be made available to your Regional Transportation Planning Agency (RTPA) upon their request. Otherwise, all responses to this survey will be considered confidential and we will not release the information to any third party without your written consent.

To log in, please select your agency from the list and enter the password provided in your contact letter.

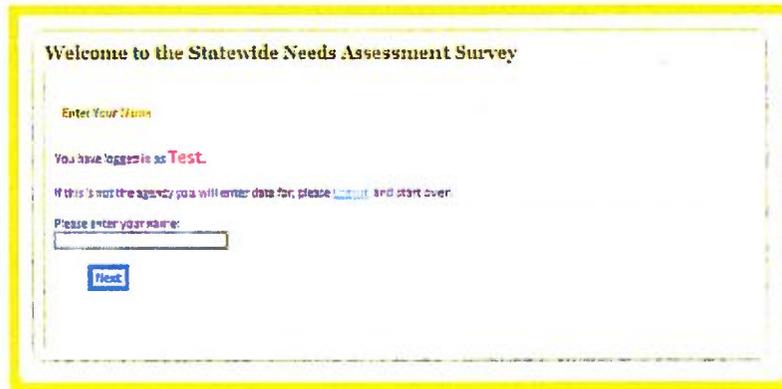
Your Agency

Your Agency:

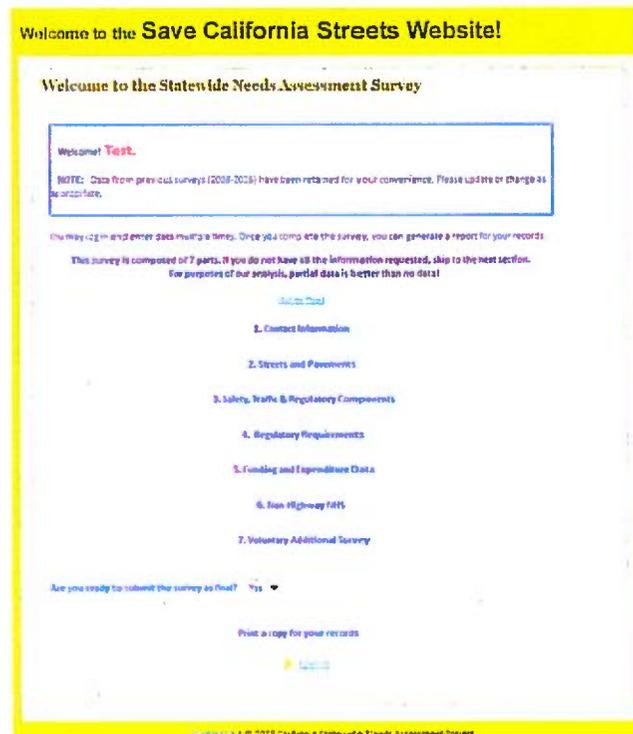
Password:

If your agency is not on the list or if you need a password, please contact Mimi Liao at [mliao@ncenet.com](mailto:mliao@ncenet.com)

Step 3. Enter your name, then click "Next" to the main survey page.



Step 4. There are seven (7) parts in this survey (see image below). Click on each button to enter the relevant information. If you do not have all the information requested, skip to the next section.



Step 5. Once data entry is complete, you can view and print your entry by clicking on the "Print a copy for your records" button. If there are no more changes, select "Yes" on the "Are you ready to submit the survey as final?" question.

Step 6. Click "Logout" button when done.

**THANK YOU FOR YOUR PARTICIPATION!**

**Agencies Who Did Not Respond in 2016  
(Sorted by County)**

Agency	County
Biggs	Butte
Gridley	Butte
Oroville	Butte
Paradise	Butte
Williams	Colusa
Crescent City	Del Norte
Coalinga	Fresno
Orange Cove	Fresno
Parlier	Fresno
Glenn County	Glenn
Orland	Glenn
Blue Lake	Humboldt
Rio Dell	Humboldt
Trinidad	Humboldt
Calexico	Imperial
Calipatria	Imperial
Imperial	Imperial
Westmorland	Imperial
Mcfarland	Kern
Corcoran	Kings
Lakeport	Lake
Susanville	Lassen
Artesia	Los Angeles
Baldwin Park	Los Angeles
Bellflower	Los Angeles
Bradbury	Los Angeles
Hawaiian Gardens	Los Angeles
Hidden Hills	Los Angeles
Lynwood	Los Angeles
Rolling Hills	Los Angeles
Sierra Madre	Los Angeles
Signal Hill	Los Angeles
Walnut	Los Angeles
Point Arena	Mendocino
Willits	Mendocino
Del Rey Oaks	Monterey
King City	Monterey
Salinas	Monterey
Sand City	Monterey
Soledad	Monterey
Grass Valley	Nevada
Laguna Beach	Orange
Seal Beach	Orange

**Agencies Who Did Not Respond in 2016  
(Sorted by County)**

Agency	County
Portola	Plumas
Beaumont	Riverside
Blythe	Riverside
Canyon Lake	Riverside
Riverside	Riverside
Rancho Cordova	Sacramento
Hollister	San Benito
San Benito County	San Benito
Adelanto	San Bernardino
Chino	San Bernardino
Chino Hills	San Bernardino
Hesperia	San Bernardino
Loma Linda	San Bernardino
Redlands	San Bernardino
Rialto	San Bernardino
San Bernardino	San Bernardino
Twentynine Palms	San Bernardino
Upland	San Bernardino
Lemon Grove	San Diego
National City	San Diego
Santee	San Diego
Vista	San Diego
Escalon	San Joaquin
Grover Beach	San Luis Obispo
Monte Sereno	Santa Clara
Anderson	Shasta
Shasta Lake	Shasta
Dunsmuir	Siskiyou
Mount Shasta	Siskiyou
Live Oak	Sutter
Farmersville	Tulare
Porterville	Tulare
Sonora	Tuolumne
Marysville	Yuba
Yuba County	Yuba



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017  
T: (213) 236-1800 www.scag.ca.gov

## Memorandum

**Date:** May 23<sup>rd</sup>, 2018  
**To:** ICTC Commission Meeting  
**From:** David Salgado, Regional Affairs Officer (RAO)  
**Re:** **Southern California Association of Government's Report**

---

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Committee Meeting May 23<sup>rd</sup>, 2018.

- 1. SCAG Go Human Campaign:** SCAG is entering the 3<sup>rd</sup> year of the GO-Human Marketing and Advertising Safety and Encouragement Campaign implemented throughout the 6 county SCAG region. We've had great participation and engagement in Imperial County and would like to build upon the success. The new round of advertising will integrate Vision Zero and new messaging developed from gathered feedback. The campaign will run through the month of May to coincide with "National Bike Month" and during July and August to promote safe walking and biking during "back to school." If any agencies would like to participate and partner with SCAG to promote GO Human, please reach out to SCAG Regional Affairs Officer (RAO) David Salgado or Assistant Regional Planner Julia Lippe-Klein (213) 236-1856.
- 2. 2018 Active Transportation Program Call for Projects:** It is anticipated Cycle 4 of the Active Transportation Program (ATP) Call for Projects will be released May 16, 2018 after adoption of the draft guidelines and fund estimates by the California Transportation Commission (CTC). **Applications will be due July 31, 2018.** SCAG is committed to ensuring the region is successful under the state call for projects and may be able to assist upon request. SCAG will also receive a separate pot of "regional" ATP funding following the state call for projects to be distributed at the regional level. This provides two opportunities for funding under one call for projects. All applications must be received under the initial state call for projects. Please feel free to contact SCAG RAO David Salgado with any questions.

- 3. 29<sup>th</sup> Annual SCAG Demographic Workshop Monday, June 11, 2018: Lasting Demographic Impact After the Recovery:** SCAG will be holding the 29<sup>th</sup> Annual Demographic workshop on Monday June 11, 2018. The workshop will be held at the University of Southern California Trojan Grand Ballroom, Ronald Tutor Campus Center, 3607 Trousdale Parkway, Los Angeles, CA 90089. This year's program provides new insight from research on what has changed during the long recovery since the Great Recession and what lingering effects ought to be considered for the future. Early Bird registration ends May 29<sup>th</sup>, 2018. Continuing Education credit is available (7 hours). Please contact John Cho at (213)236-1847 or [choj@scag.ca.gov](mailto:choj@scag.ca.gov) with any questions.
- 4. SCAG 2018 Public Participation Plan – DRAFT:** SCAG has developed a Draft 2018 Public Participation Plan, and would like your input. SCAG does transportation and land use planning for a large, diverse region-- this plan is key to helping us make sure we're engaging the public effectively & inclusively. The plan is available online for review until April 2018. For questions please contact SCAG RAO David Salgado.
- 5. 2018 Regional Conference and General Assembly:** Thank you to those of you who attended this year's General Assembly and Regional Council meetings at the Renaissance Esmeralda Indian Wells Resort and Spa in Indian Wells on May 3<sup>rd</sup> and 4<sup>th</sup>, 2018. SCAG had a great program line-up with over 900 registered attendees. This year SCAG will not be providing the breakout sessions in recorded files for later review. For questions please feel free to contact David Salgado @ SCAG.
- 6. SCAG Policy Committee Appointments:** At the April 5<sup>th</sup>, 2018 Regional Council Policy Committee meetings Imperial County Supervisor and Regional Council Member Luis Plancarte was appointed as the Vice-Chair of the Energy and Environment Committee (EEC). El Centro Mayor and SCAG Past President Cheryl Viegas-Walker was appointed as the Vice Chair of the Transportation Committee (TC) Vice-Chair.
- 7. SCAG Downtown Los Angeles Relocation:** SCAG relocated to the new Downtown Headquarters located at The Wilshire Grand Center. The new address is 900 Wilshire Boulevard, 17<sup>th</sup> Floor, Los Angeles, CA 90017. The building is a brand new LEED Certified Class A Building and provides for a more advanced space for SCAG to grow into. The new space will also have improved spaces for SCAG's regular public meetings and workshops.
- 8. SB 1 Road Repair and Accountability Act of 2017:** The bill passed by a vote of 27-11. The bill provides \$52.4 billion over 10 years for transportation by raising California's gas excise tax 12 cents to 30 cents a gallon, with annual adjustments for inflation. The diesel excise tax will

also go up 20 cents to 36 cents a gallon. Funds will also be raised by fee increases on vehicle registrations which will be proportionate to the vehicle model year and will range from \$25 to \$175 a year annually. Zero emission vehicles will incur a \$100 annual fee. There will be a constitutional amendment put on the 2018 ballot to allow a vote to ensure the funds will be provided for road projects.

9. **SCAG 2017 Local Profiles:** 2017 Final Local Profiles are posted on the SCAG website and readily available. Hard copies may be provided upon request. Questions can be directed to Ping Chang or Mike Gainor at SCAG.
10. **2017 SCAG Presidents Strategic Plan (PSP) Update:** SCAG has convened a strategic planning committee composed of executive management, leadership, and staff in order to develop and update SCAG's Strategic Planning Document. The new SCAG Strategic Plan was adopted as one of the first items of the new year at the February 2018 Regional Council Meeting. The Strategic Plan has not been updated since 2009 and provides a framework for the agencies work Plan and continued success. Imperial County RAO David Salgado participated on the PSP Committee.
11. **2016 RTP/SCS FINAL APPROVAL** – On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. The Plan charts a course for closely integrating land use and transportation – so that the region can grow smartly and sustainably. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

The 2016 RTP/SCS is available for download by chapter or as one file. Please note that some files are large and may take longer to download depending on individual connection speeds. We strongly recommend that you first download it onto your computer before opening the file. All files are in Adobe Acrobat PDF format. The executive summary is available upon request.



**Date:** May 18, 2018  
**To:** ICTC Commissioner's  
**From:** Tim Gubbins, Caltrans District 11, Acting District Director  
**Re:** **District Director's Report**

---

The following is the California Department of Transportation, District II report for the Imperial County Transportation Commission (ICTC) Commissioner's meeting of May 23, 2018:

1. Project Updates:

Please see maps at end of report for project level detail.

2. Construction:

Interstate 8 (I-8) Continuously Reinforced Concrete Pavement Project (CRCP)

I-8 CRCP Project was divided into five segments with segments 1-3 being complete. The entire project is scheduled for completion in 2019.

Segment 4: This segment is divided into two sections located near El Centro from west of I-8/SR-111 separation to just west of Anderholt Road overcrossing and from east of the East Highline Canal Bridge to west of the I-8/SR-98 separation. This segment began construction on July 10, 2017. The contractor is also replacing the existing pavement on Evan Hewes Highway in preparation of establishing this road as a detour. *Traffic was switched to the completed eastbound concrete lanes in late March. The westbound lanes are under construction with work expected to be completed in December 2018, before moving to section two.*

Segment 5: Located near Winterhaven from west of Ogilby Road overcrossing to west of the I-8/SR-186 separation. This seven-mile segment began construction the week of June 12, 2017. *All lanes are opened (with minor closures), and work is expected to be completed by the end of May.*

This project is expected to be completed *one year* ahead of schedule.

### Construction (continued):

#### SR-86/Heber Pedestrian Improvements

This project will construct sidewalks and a bus shelter. Construction on Phase 1 is complete. *Due to issues with high temperatures, Phases two and three will be starting in fall 2018.*

#### SR-111/Main Street in Niland

This project will install a bus stop and shelter in an existing parking lot on the east side of SR-111. *This project was completed in late April 2018.*

### 3. Traffic Operations:

#### SR-86/Customs & Border Protection Checkpoint Expansion

Caltrans recently provided a design alternative with cost estimate to ICTC. The design will allow for two lanes for use by CBP under a newly constructed canopy to be placed over SR-86, and two lanes of secondary inspection during peak periods, which should reduce or eliminate queuing of traffic during these time periods. This was approved by the Commission late 2017.

*The consultant met with ICTC, CBP and Caltrans to review the first design submittal on May 8, 2018. AECOM will revise the design concept based on inputs from Caltrans and CBP and will submit the preliminary design*

#### SR-98/Birch Street

Caltrans Highway Operations *is obtaining quotes* for new speed feedback posts. The speed feedback signs will be reset to a 24 hour schedule.

#### Signage on I-8 Directing Trucks to SR-7:

The TIR to install signs to direct trucks to use SR-7 on I-8 and SR-111 was approved on November 27, 2017. Per the approved TIR, guide signs to direct trucks to use SR-7 will be installed on eastbound I-8 prior to SR-98 and SR-111. An additional guide sign will be installed on southbound SR-111 to direct trucks to use east I-8 to south SR-7, for a total of three guide signs.

No additional guide signs will be installed on westbound I-8 as there are existing guide signs to direct trucks to use SR-7 for border crossing prior to the I-8/SR-7 connector. The proposed signs were sent to Operations Planning Support on November 30, 2017 to process the sign order.

## Traffic Operations (continued):

### All American Canal Bridge/SR-186

A public hearing was held on February 21, 2018 at the County of Imperial Department of Public Works office in El Centro *to place warning signs for weight restrictions.*

Also, in February the County of Imperial, Imperial Irrigation District (IID), Bureau of Reclamations (BOR), and Caltrans met regarding traffic on the existing structure. The BOR has requested that Caltrans investigate constructing a separate structure over the All American Canal. Caltrans has agreed to do a Feasibility study to look at options for a new crossing.

## 4. Planning:

### California Transportation Foundation Awards

An application was submitted for the I-8/Dogwood Interchange Reconfiguration Project which was a combined effort between the City of El Centro, Caltrans and County of Imperial and showcased significant new technologies, as well as cooperative partnerships. It has been selected as one of the top three to move to the finals in May 2018.

### Trade Corridor Enhancement Projects (TCEP):

Caltrans has been working diligently to develop a comprehensive suite of projects to benefit the U.S./Mexico border region, in the area of goods movement and cross-border traffic. To that end, District II has developed a multi-project application submittal that includes projects for both Imperial and San Diego counties. In Imperial, this includes the final phase of the SR-98 widening in Calexico as well as the environmental and design work for the expansion of the bridge over the All American Canal at the Calexico East POE.

*The California Transportation Commission (CTC) has approved funding for this project.*

### Calexico Traffic Circulation Plan

Caltrans has been awarded a grant from the Federal Highways Administration (FHWA) State Planning & Research funds, with an 80/20 in-kind match by the Imperial County Transportation Commission (ICTC) to fund a \$100,000 Traffic Circulation Plan (TCP) for access to the Calexico West Port of Entry (POE).

This effort will have a two-phase approach. Phase one will address access for opening day traffic conditions. Phase two will provide further analysis and recommendations for potential traffic shifts for the 60-90 day period beyond opening day conditions.

### Planning (continued):

The Calexico West POE is scheduled to be complete in *late Summer 2018*. Opening of the POE will require the City of Calexico to make necessary improvements to Cesar Chavez Boulevard which will serve as future access to the POE. Caltrans and the City of Calexico will work cooperatively with other local and regional partners to identify other traffic improvements and changes which may be required by changing patterns. Additionally, while Mexico has completed their roadway improvements; their federal customs facility remains to be constructed.

*Contract negotiations have been finalized and KOA was issued a Notice to Proceed by SCAG. A kick-off meeting was held with KOA, ICTC, SCAG, Caltrans and the City of Calexico, with a Technical Stakeholder Working Group meeting held on May 1, 2018. Representatives in attendance at the Technical Stakeholder Working Group included GSA, CBP, City of Calexico, SCAG, ICTC and Caltrans, as well as Mexican Aduanas (customs).*

*Under a separate contract, the Public Participation Plan is being developed. This additional effort is funded by Caltrans and brings an additional \$67,000 in value to the effort.*

### Grants Underway:

#### A Fresh Look at Impacts of Border Delays at CA/BC POEs

In May 2016, the San Diego Association of Governments received two Caltrans grants for a total of \$670,000 to study the Effects of Border Wait Times on the Economy and Air Quality/Climate Change Emissions. This is a cooperative effort between SANDAG, ICTC and Caltrans under contract with HDR.

#### Recent Activities:

Meetings with the Project Study Team (PST) and the consultant team were held in *March and April 2018, with the next meeting scheduled for May 15, 2018.*

*The Air Quality portion of the grant ended on April 30, 2018. The consultant is running the Air Quality model portion of the grant and will produce a draft document by the end of FY 17/18 in order to include data from the SR-11 model runs. Work on the Economic portion of the grant will continue until December 31, 2018.*

#### Imperial County Transportation Model Update

SCAG has delivered the future years' Social, Economic and Demographic (SED) data to, Cambridge Systematics. They are reviewing the SED data, and working on model run

**Planning (continued):**

iterations to test the trip generation and traffic assignment results for the future years. As far as the mode-choice is concerned, the consultant has developed a procedure to calibrate mode choice, and the next step is to begin mode choice calibration.

*The Imperial County Transportation Model will be presented to ICTC Management in June 2018.*

**Imperial County Active Transportation Plan**

The County of Imperial, Caltrans and the selected consultant, KOA, met in mid March 2018 to discuss final scope of work details and initiate work on this ATP contract. The plan will cover six areas of the county; Heber, Ocotillo, Niland, Salton Sea, Seeley, and Winterhaven/Bard.

*Information and handouts were provided at the Salton Sea Community Group in late April, with additional informational meetings held in May in Ocotillo, Winterhaven/Bard, and Niland. The remaining locations are scheduled for the end of May.*

**5. Maintenance:**

*Maintenance crews have been working on sealing projects on the shoulders, intersections and turn pockets of SR-86 from just north of Brawley to about ten miles north of Westmorland.*



Maintenance (continued):

*Mobile Striping equipment is working in the County at various locations and is updating paint striping to the new six inch width standard.*



6. Local Assistance:

Inactive Projects

Future inactives should be billed within the specified and agreed upon timeframe to avoid a unilateral deobligation of funds.

The inactive and future inactive list was updated as of May 10, 2018. *Action is required by the following agencies: Calexico, City of Imperial, El Centro, Imperial County, and the Imperial County Transportation Commission. All inactive and future inactive invoices should have been submitted to the District Local Assistance Engineer (DLAE) before the District 11 deadline of April 20, 2018.*

Note: An invoice is not cleared off the inactive or future inactive until it has been paid by the State Controller's Office.

A complete list of inactive projects can be found at the link provided below.

<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

Active Transportation Program (ATP) Project Reporting Status

*Upon acceptance into the ATP, implementing agencies must submit semi-annual reports to Caltrans on the activities and progress made toward implementation of the project, and a final delivery report.*

## Local Assistance (continued):

*Reports were due on May 15, 2018, which cover activities between October 16, 2017 and April 15, 2018. If your project's initial FY of programmed funding is between this timeframe, a report is due; regardless of an approved time extension. Refer to the ATP Reporting Web page for the most current reporting forms and instructions:*

<http://www.localassistanceblog.com/2018/04/20/atp-project-reporting-status/>

### ATP Cycle 4 Call-For Projects

The tentative ATP Cycle 4 Call for Projects opening date is May 16, 2018.

The tentative dates for the two webinars are May 21, and May 24, 2018. Caltrans is planning to record the May 24th webinar and post it to the ATP website. A formal announcement of the webinars will be made at a later date.

The Cycle 4 Call for Projects is expected to include about \$440M in ATP funding made up of Federal funding and State SBI and SHA funding. The funding/programming years are expected to include 19/20, 20/21, 21/22 and 22/23 funding years.

Potential applicants are encouraged to check the Caltrans and CTC ATP websites for future updates.

CTC – ATP website: <http://www.catc.ca.gov/programs/ATP.htm>

For project specific and call for project questions, please contact Bryan Ott, District II ATP Coordinator at (619) 220-5310 or via email at [bryan.ott@dot.ca.gov](mailto:bryan.ott@dot.ca.gov)

### June 30, 2018 Deadline for “DBE Annual Submittal” and “ADA Annual Certification” Forms

Please submit both the “Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form” (Exhibit 9-B) and “Local Agency Americans with Disabilities Act (ADA) Annual Certification Form” (Exhibit 9-C) by June 30, 2018, for the next Federal Fiscal Year (October 1, 2018 to September 30, 2019) per Local Assistance Procedures Manual (LAPM) Chapter 9, Sections 9.3 and 9.6. Include in your 9-B submittal an organizational chart showing the DBELO and his/her contact information.

Note that failure to submit the completed forms will result in a delay to the processing of any Requests for Authorization.

### Local Assistance Manuals Updated

The Local Assistance Procedures Manual (LAPM) and the Local Assistance Program Guidelines (LAPG) were updated in January 2018. Below are the links for the manuals:

## Local Assistance (continued):

- LAPM: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
- LAPG: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapg.htm>

## Highway Safety Improvement Program (HSIP)

The Caltrans HSIP Cycle 9 Call for Projects is now open. Applications are due Friday, August 31, 2018. All applications will be submitted electronically only (no hard copy submissions). Any submittal after midnight of August 31, 2018 will not be accepted. For questions regarding the call for projects and how to submit an application, please contact Bryan Ott, District 11 HSIP Coordinator at (619) 220-5310 or via email at [bryan.ott@dot.ca.gov](mailto:bryan.ott@dot.ca.gov) or visit the Caltrans HSIP Cycle 9 website.

[http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply\\_now.html](http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.html)

Applicants are expected to review the HSIP Guidelines and Local Roadway Safety Manual for California Local Road Owners prior to working on their specific applications:

- HSIP Guidelines - Provides overall guidance and general information for the HSIP program.
- Local Roadway Safety Manual for California Local Road Owners - Assists local agencies in preparing a proactive safety analysis of their roadway networks, identifying their safety improvement priorities and applying appropriate countermeasures. The local agencies are expected to utilize the concepts in this manual in developing safety projects for competing the HSIP federal funding.

For questions, you may contact Bryan Ott, District 11 HSIP Coordinator at (619) 220-5310 or via email at [bryan.ott@dot.ca.gov](mailto:bryan.ott@dot.ca.gov).

## HSIP Cycle 9 Application Webinar

Caltrans Headquarters Division of Local Assistance is hosting a webinar on May 16, 2018 to help local agencies in preparing their HSIP applications.

What you will learn:

- Latest efforts on safety from a national perspective and from a statewide perspective, and how each agency can be part of the solution.
- General information regarding the HSIP program.
- Cycle 9 specific information, e.g. applicant eligibility, application categories, funding set-asides, newly developed tool "HSIP Analyzer", etc.
- New application process. For the first time, the applications will be submitted electronically with no hard copies.
- Project delivery requirements

## Local Assistance (continued):

### Highway Bridge Program (HBP) Update

The HBP October Survey notification and submittal will occur in mid-August 2018.

### Architectural & Engineering (A&E) Consultant Contract Review Office Bulletin #17-02

A recording of the A&E Exhibit 10-C 2-Hour Intensive training webinar is now available, it discusses the revised Local Assistance Procedures Manual (LAPM) Exhibit 10-C Consultant Contract Reviewers Checklist and the new procedure in effect requiring all agencies to obtain acceptance of Exhibit 10-C prior to contract award.

Check out our A&E Exhibit 10-C Webinar Recording and Handouts at the following link:

<http://www.localassistanceblog.com/ae-training/>

### Period of Performance

Office Bulletin (OB) 18-01 has been published to revise OB 16-02, which established a procedure to identify a Period of Performance End Date (PPED), to establish when the Period of Performance ends, and an Agreement End Date (AED) to define when the project would close in the Federal Highway Administration's (FHWA) Fiscal Management Information System (FMIS). After having this procedure in practice for two years, and after review, FHWA and the Division of Local Assistance has determined that only one date will be used to define when the Period of Performance ends. [OB 18-01](#) clarifies what the Period of Performance is, eliminates the PPED, and establishes that only one date will need to be established to identify the end of the Period of Performance. Please see Office Bulletin 18-01 at the following link:

[http://www.dot.ca.gov/hq/LocalPrograms/DLA\\_OB/2018/ob18-01.pdf](http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/2018/ob18-01.pdf)

### Subsidized Classes for Local Agencies

The California Local Technical Assistance Program is a jointly funded effort between FHWA and Caltrans to provide local governments with training, information, technology and direct assistance to help improve transportation infrastructure. Upcoming courses are listed at this link:

[registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing](http://registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing)

### Reminder: Division of Local Assistance Listserver Email Subscription

Sign up for a Division of Local Assistance "Listserver" to receive significant updates or additions to Local Assistance webpages, including changes to the Local Assistance

### Local Assistance (continued):

Procedures Manual (LAPM) and Local Assistance Program Guidelines (LAPG), new Office Bulletins and Local Programs Procedures, as well as Calls for Projects.

<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

### Reminder: Division of Local Assistance Blog (LAB)

The Caltrans Local Assistance Blog (LAB) provides clarity on issues and contributes to the successful delivery of transportation projects using federal resources. Categories covered by the LAB are: Subsidized Classes for Local Agencies, Policy/Procedures, Program Guidelines, Training, Environmental, and Right of Way.

<http://www.localassistanceblog.com>

### Local Assistance Events

SAVE THE DATE: September 13, 2018 - Next SCLAMM

The September SCLAMM Meeting will tentatively be held at the Caltrans, District II San Diego Office in the Garcia Conference Room on September 13, 2018. Please register with Alma Sanchez at (619) 278-3735 or via email at [alma.sanchez@dot.ca.gov](mailto:alma.sanchez@dot.ca.gov) by September 6, 2018. District II will request topics and discussion items prior to the meeting.

### Training

For questions or to register for any training, please contact Local Assistance Training Coordinator, Alma Sanchez at (619) 278-3735 or via email at: [alma.sanchez@dot.ca.gov](mailto:alma.sanchez@dot.ca.gov).

Additional dates and location are available statewide for the Federal Aid Series - Please check for updates below.

<http://www.californialtap.org/index.cfm?pid=1077>

### Procuring Architectural & Engineering (A&E) Training, May 24, 2018:

Procuring A&E training will be held at Caltrans District II, at 4050 Taylor Street, San Diego, in the Gallegos Conference Room. This training session is full.

*There are three other locations this training will take place if your agency is not attending the session on May 24, 2018. Registration is now open at:*

<http://www.californialtap.org/index.cfm?pid=1078> or  
<http://www.localassistanceblog.com/ae-training/>

### Local Assistance (continued):

*If your agency was unable to register and/or attend, our HQ-Training Division will be breaking the session down into sections and recording the training videos. These training videos should be released online sometime in June.*

#### October 2 & 3, 2018: Labor Compliance Training

*This two-day course is designed to teach local agency staff the basic requirements of prevailing wage requirements and how to apply these requirements, including reviewing and confirming certified payroll records and on-site documentation. Using hands-on-exercises, and instructional aides, students will learn how to apply Davis-Bacon and Related Acts, the Code of Federal Regulations, the California Labor Code, and California Code of Regulations to all public works contracts. This two-day training will be held in Caltrans, District 11, at 4050 Taylor Street, San Diego in the Gallegos Conference room. Start time will be announced at a later date. Registration is not currently open.*

#### November 2, 2018: Bicycle Transportation: An Introduction to Planning & Design Training

*Join the Active Transportation Resource Center (ATRC), in collaboration with Caltrans, for a new training course on Bicycle Transportation: An Introduction to Planning and Design. This hands-on course challenges you to explore the tools used to assess and evaluate the suitability of a transportation route and facilitate its use by all types of bicyclists. Participants will learn how to apply bicycle design concepts that best balance competing needs on a specific route. Current policy related to the future of active transportation will be discussed, and some supporting design documents will be identified. This one-day training will be held in Caltrans, District 11, at 4050 Taylor Street, San Diego, in the Gallegos Conference room. The start time will be announced at a later date. Registration is not currently open.*

#### Subsidized Classes for Local Agencies

The California Local Technical Assistance Program is a jointly funded effort between FHWA and Caltrans to provide local governments with training, information, technology and direct assistance to help improve transportation infrastructure. Upcoming courses are listed at this link:

[registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing](http://registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing)

#### Reminder: Local Assistance Customer Service Survey

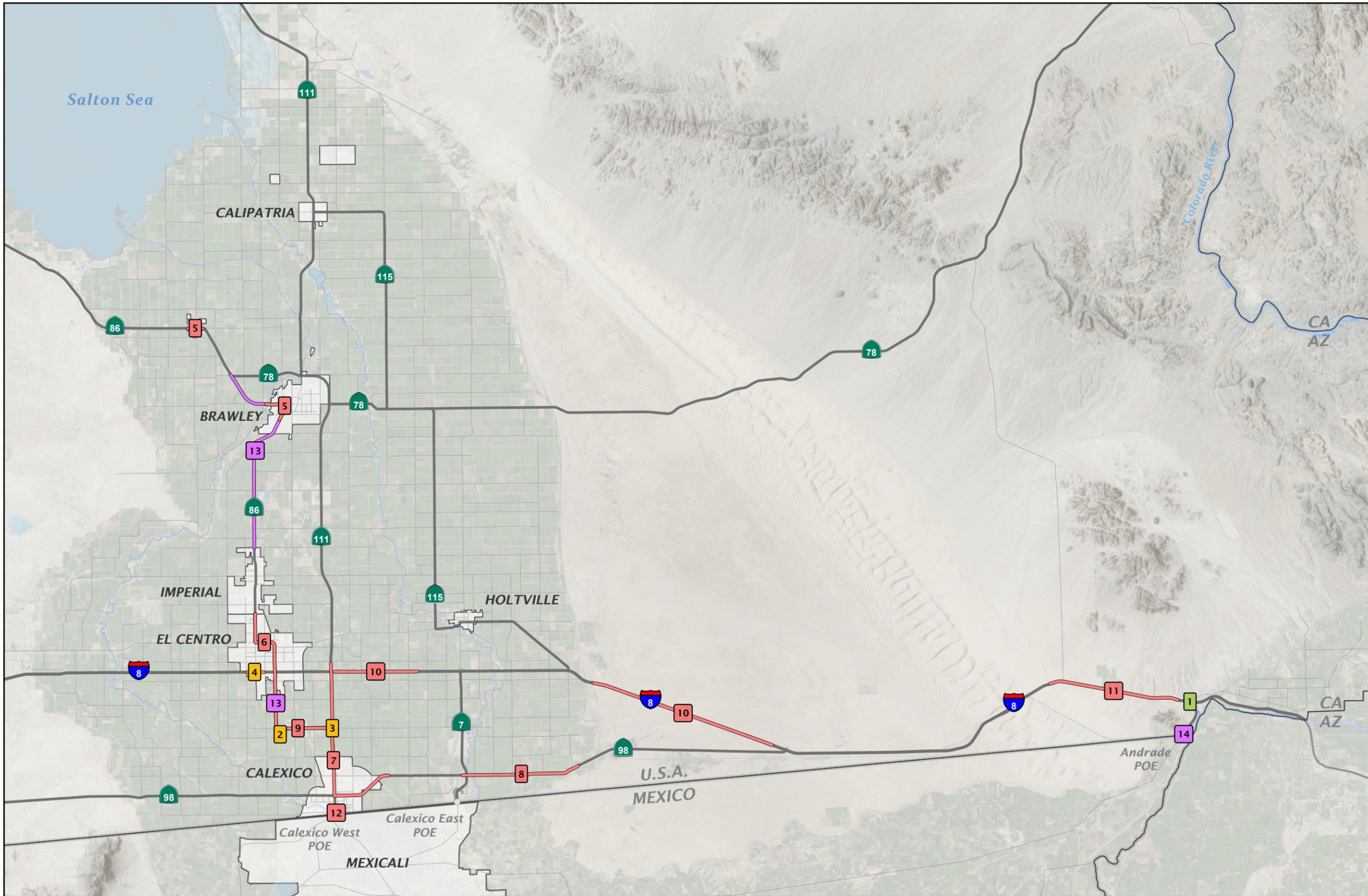
This pilot program supports a Caltrans Strategic Management Plan Goal: Organizational Excellence. A survey ranked Local Assistance as the Division of Caltrans that external agencies interact with most on a regular basis. Headquarters, Division of Local Assistance and District Offices will recognize employees who go “above and beyond,” document best practices and identify needed training.

So, how did we do?  
Help us serve you better!

**Local Assistance (continued):**

The Caltrans Local Assistance Customer Service Survey can be found at the link provided below.

<https://www.surveymonkey.com/r/CTLocalAssistanceFeedback>



## ENVIRONMENTAL

1. SR-186/I-8 Interchange Improvements

## DESIGN

2. SR-86/Dogwood Road Intersection Improvements\*  
Design Complete Fall 2018
3. SR-86/SR-111 Intersection Improvements\*  
Design Complete Fall 2018
4. I-8/Imperial Ave Interchange Improvements  
Design Complete Spring 2019

## CONSTRUCTION

5. SR-86 Pavement Rehabilitation  
Construction Start Spring 2018
6. SR-86 Pavement Rehabilitation  
Construction Start Summer 2018
7. SR-111/SR-98 Pavement Rehabilitation  
Construction Start Summer 2018
8. SR-98 Pavement Rehabilitation  
Construction Start Spring 2018
9. SR-86/"Heber Ave" Sidewalk, Transit,  
& ADA Improvements Phases 2 & 3\*  
Construction Start Spring 2018
10. I-8 Pavement Rehabilitation at Various Locations  
Construction Start Summer 2017
11. I-8 Pavement Rehabilitation at Ogilby Rd to SR-186  
Construction Complete Summer 2018
12. SR-111 Calexico West - GSA POE Reconfiguration\*  
Construction Complete Summer 2018

## RELINQUISHMENT

13. SR-86 Relinquishment From SR-78 to SR-111  
Senate Bill 788 Approved Fall 2013
14. SR-186 Relinquishment 500 Feet  
from Border to GSA\*  
Complete Summer 2018

- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



### Abbreviations:

GSA: General Services Administration

POE: Port of Entry

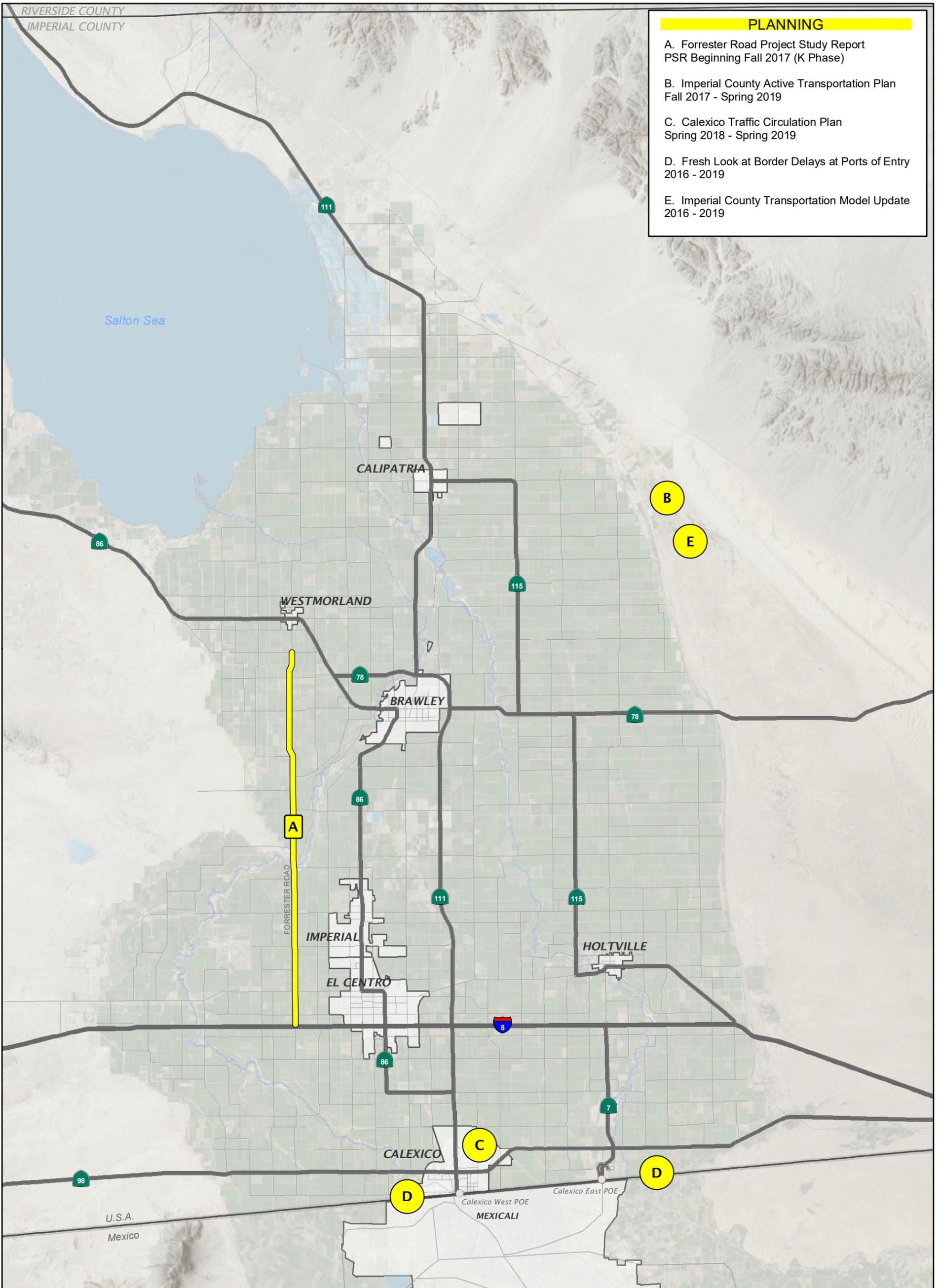
Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Date: 04/23/2018

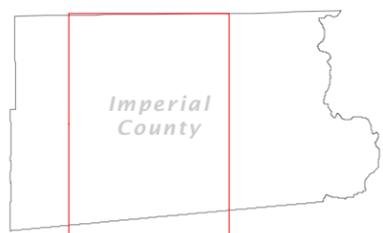
\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



# IMPERIAL COUNTY STATUS OF TRANSPORTATION STUDIES AND REPORTS



- PLANNING**
- A. Forrester Road Project Study Report  
PSR Beginning Fall 2017 (K Phase)
  - B. Imperial County Active Transportation Plan  
Fall 2017 - Spring 2019
  - C. Calexico Traffic Circulation Plan  
Spring 2018 - Spring 2019
  - D. Fresh Look at Border Delays at Ports of Entry  
2016 - 2019
  - E. Imperial County Transportation Model Update  
2016 - 2019



Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Date: 04/18/2018

## **VI. ACTION CALENDAR**

### **A. RESOLUTION TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT BOND FINANCINGS**



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 18, 2018

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

Subject: Resolution to reimburse certain expenditures from the proceeds of one or more tax-exempt bond financings

Dear Mr. Plancarte:

The Imperial County Transportation Commission (ICTC) expects to issue its Revenue Bonds (Tax-Exempt) (the "Bonds") to finance the costs associated with new ICTC office and transit facilities (the "Projects"). Certain expenditures with respect to the Projects are expected to be paid by ICTC prior to the date of issuance of the Bonds. The proposed Resolution would allow ICTC to reimburse itself from the proceeds of bonds for such expenditures.

Section 1.150-2 of the Treasury Regulations (the "Treasury Regulations") promulgated under the Internal Revenue Code of 1986, as amended, requires that for an allocation of proceeds of the Bonds to a capital expenditure paid prior to the issuance of the Bonds to be respected by the Internal Revenue Service, the Authority generally must no later than 60 days following such payment have declared its reasonable official intent to reimburse itself for such payment out of proceeds of the Bond.

The proposed Resolution would evidence the ICTC's reasonable official intent for purposes of the Treasury Regulations. The Resolution is adopted only for the purpose of establishing compliance with the requirements of the Treasury Regulations. It does not obligate ICTC to make any expenditure or proceed with the Projects or obligate ICTC to issue any Bonds. There is no fiscal impact.

ICTC staff forwards this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the Resolution of the Imperial County Transportation Commission declaring its intention to reimburse certain expenditures from the proceeds of one or more tax-exempt bond financings, as required by United States Department of Treasury regulations section 1.50-2; and authorizing certain other actions in connection with the costs associated with the proposed new transit operations facility and office building

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA  
Executive Director

Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION NO. 052318-6A**

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION DECLARING ITS INTENTION TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF ONE OR MORE TAX-EXEMPT BOND FINANCINGS, AS REQUIRED BY UNITED STATES DEPARTMENT OF TREASURY REGULATIONS SECTION 1.150-2; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE COSTS ASSOCIATED WITH THE PROPOSED NEW TRANSIT OPERATIONS FACILITY AND OFFICE BUILDING**

WHEREAS, the Imperial County Transportation Commission (the "Commission") expects to issue one or more series of tax-exempt obligations (collectively, the "Bonds") to finance the costs associated with a new Commission office and transit facilities (collectively, the "Projects") of the Commission; and

WHEREAS, certain expenditures with respect to the Projects are expected to be paid by the Commission prior to the date of issuance of the Bonds (the "Reimbursable Expenditures"); and

WHEREAS, section 1.150-2 of the Treasury Regulations (the "Treasury Regulations") promulgated under the Internal Revenue Code of 1986, as amended, requires that for an allocation of proceeds of the Bonds to a capital expenditure paid prior to the issuance of the Bonds to be respected by the Internal Revenue Service, the Commission generally must no later than 60 days following such payment have declared its reasonable official intent to reimburse the Commission for such payment out of proceeds of the Bonds; and

WHEREAS, the Commission desires to facilitate the allocation of proceeds of the Bonds to the reimbursement for payment of the Reimbursable Expenditures for the Projects; and

NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. This Resolution is adopted for purposes of establishing compliance with the requirements of section 1.150-2 of the Treasury Regulations. This Resolution does not obligate the Commission to make any expenditure or proceed with the Projects or obligate the Commission to issue the Bonds.

2. The Commission hereby declares its reasonable official intention to issue Bonds or incur other obligations in an aggregate principal amount not to exceed 7,000,000 and to apply a portion of the proceeds thereof to the reimbursement for the prior payment of Reimbursable Expenditures. The Commission recognizes that under section 1.150-2 of the Treasury Regulations, the allocation of proceeds of the Bonds to a Reimbursable Expenditure (other than to certain *de minimis* or preliminary expenditures described in section 1.150-2(f) of the Treasury Regulations) will be recognized only if (i) the Reimbursable Expenditure was paid not earlier than 60 days prior to the adoption of this Resolution and (ii) the allocation of proceeds of the Bonds to such reimbursement is made not later than the later of (a) 18 months after the date of payment of the Reimbursable Expenditure or (b) 18 months after the date upon which the Roadway Improvement Project is placed in service or abandoned, but in no event more than three years after the date of payment of the Reimbursable Expenditure.

3. This Resolution shall become effective immediately.

**PASSED AND ADOPTED** at a regular meeting of the Imperial County Transportation Commission on May 23, 2018.

BY: \_\_\_\_\_  
Chairperson

ATTEST

BY: \_\_\_\_\_  
CRISTI LERMA  
Secretary of the Commission

## VII. INFORMATION / DISCUSSION CALENDAR

- A. IVT/ICTC BUS MAINTENANCE/OPERATIONS AND ADMINISTRATION FACILITY PROPERTY EVALUATION OF MULTIPLE LOCATIONS



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 5, 2018

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

**SUBJECT: IVT/ICTC Bus Maintenance/Operations and Administration Facility Property Evaluation  
Multiple Locations**

Dear Commission Members:

In May 2017, ICTC acquired the services of CH2M Hill to conduct a comprehensive evaluation of the previous Caltrans Maintenance Facility located at 1605 Adams Avenue in El Centro. In addition to the evaluation of the facility, CH2M Hill also prepared a detailed report providing ICTC with critical information pertaining to ideal location size and infrastructure recommended for existing and future transit services. The evaluation of the Caltrans Facility determined that the site did not meet ICTC's long term needs for Imperial Valley Transit (IVT) operations. Items of significance noted in the report included lack of area, existing infrastructure non-compatibility, ingress and egress limitations from the site to existing roadways and possible limitations for pedestrian traffic.

At the October 2017 commission meeting, the Commission agreed to no longer attempt to acquire the former Caltrans Maintenance Facility located at 1605 Adams Avenue in El Centro. At the meeting, the Commission directed staff to review other possible suitable locations. The Commission also authorized the use of the remaining project budget for the initial Adams Avenue site evaluation towards further evaluation of other locations. The goal was to locate a site capable of providing adequate space for operations and maintenance of all contracted transit service modes, establish a new location for the ICTC administrative offices and also provide adequate growth opportunities.

Staff immediately began reviewing multiple locations throughout the City of El Centro and its sphere of influence that may be suitable for IVT and ICTC's future operations and administration needs. Staff has primarily focused its efforts in the City of El Centro due to its proximity to the existing transit services. The City of El Centro also has multiple transit service options (IVT, IVT Blue and Green Intracity Circulator Lines, IVT Ride and IVT Access) available to the public for possible access to the facility.

Additional criteria for site consideration included location size (over 8 acres), reasonable proximity to IVT bus stops, existing or possible ability to construct pedestrian traffic infrastructure (sidewalks, curb returns and pedestrian crossings), proximity to residential housing, proximity to existing roadway infrastructure and existing buildings at the location. After reviewing multiple locations throughout the City of El Centro, staff has developed a short list of proposed locations that may be suitable to meet the needs of all transit operations and ICTC administration.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL  
IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

T: Projects\ICTC\Maintenance – Operations Facility Review 5-18 COM

The short list of the locations is as follows:

1. Previous Bar Lumber Location – Located along north side of Ross Avenue, east of 4<sup>th</sup> Street and west of the railroad tracks.
2. Empty Lot – Located along north side of Pico Avenue (behind existing ICTC Office) between Imperial Avenue and 12<sup>th</sup> Street.
3. Empty Lots – Located along south side of Wake Avenue between 6<sup>th</sup> Street and 4<sup>th</sup> Street.
4. Empty Lot – Located along the north side of Cruickshank Drive between LaBrucherie Avenue and Waterman Avenue.
5. Empty Lots – Located along the east side of Waterman Avenue between Bradshaw and Lincoln Avenues.
6. Previous Shopping Center – Located along the north side of Scott Avenue between Waterman Avenue and Frontage Road.
7. Empty Lots – Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
8. Empty Lots – Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
9. Empty Lots – Located along the east side of Fairfield Drive between Aurora Drive and Dogwood Drive.

Attached to this letter is additional information pertaining to each of the potential locations.

Staff will present preliminary recommendations based on the criteria and anticipates reviewing the potential locations further to determine viability and narrow down the list of potential locations. Staff will be working with CH2M Hill to conduct further analysis on the recommended finalist properties.

This item is presented for informational purposes and to obtain feedback and recommendations from the Management Committee and subsequently with the Commission regarding the proposed locations.

Sincerely,



MARK BAZA  
Executive Director

Attachments

MB/da/cl

## Potential Properties for Transit and ICTC Administration Facility

1. Previous Bar Lumber Location
  - Approximately 15 acres comprised of multiple parcels all same owner.
  - Nearest bus stop along 4<sup>th</sup> Street near Starkfield.
  - Street access on the north through Cedar Avenue and south through Ross Avenue.
  - Across the street from some residential areas and apartment complexes.
  - The location would require building demolition.
2. Empty Lot on Pico near existing ICTC office
  - Approximately 7 - 11 acres if multiple properties are purchased all with different owners.
  - Multiple property purchases would be required to gain secondary street access through El Dorado Drive.
3. Empty Lot on Wake Avenue near 4<sup>th</sup> Street/Highway 86
  - Approximately 14 acres between 4 parcels.
  - The site would have access from Wake, 6<sup>th</sup> Street and the unbuilt extension of Spear Avenue.
  - Properties would need to be purchased from different owners.
  - Site is near a bus stop on 4<sup>th</sup> Street/Highway 86, social security office stop and stop on wake and 8<sup>th</sup>.
4. Empty Lots on corner of LaBrucherie Avenue and Cruickshank Drive
  - There are two parcels both approximately 19 acres in size, only one would be required.
  - The corner property may allow access from LaBrucherie and Cruickshank while the other property may have access to Waterman Avenue and Cruickshank Drive.
  - The property has a bus stop directly south on the north side of Walmart on Cruickshank Drive. The property also has a nearby stop on the south side of Walmart and near Food4Less.
5. Empty Lots on corner of Waterman and Bradshaw east of the new fire station
  - There are two parcels together totaling approximately 12.5 acres.
  - Possible ingress or egress from Lincoln, Waterman or Bradshaw.
  - The property has stops near Costco and old Kmart and on the south side of Walmart.
6. Previous Shopping Center along Frontage Road and Scott Avenue.
  - There is one parcel totaling approximately 14.5 acres.
  - Possible access from Scott Avenue and Frontage Road.
  - The property has a stop near the Carrows restaurant along Frontage Road.
  - A portion of property would need to be divided to accommodate Carrows restaurant.
  - The property would require possible building demolition.
7. Empty Lots on Dogwood Road and Ross Avenue.
  - There are two parcels on the corner of Dogwood Road and Ross Avenue which total approximately 10 acres.

- The two parcels are owned by two different entities which would require two separate transactions.
  - The property does not have any stops near the location with the closest being along Orange Avenue and Dogwood Avenue and the Imperial Valley Mall.
8. Empty Lots on Dogwood Road and Aurora Drive.
- There are four parcels on the corner of Dogwood Road and Aurora Drive which total approximately 8 acres.
  - The four parcels are owned by the same entity which may make acquisition slightly easier.
  - The property does not have any stops near the location with the closest being along Orange Avenue and Dogwood Avenue and the Imperial Valley Mall.
9. Empty Lot on Fairfield Drive and Aurora Drive.
- There are two parcels on the corner of Fairfield Drive and Aurora Drive which total approximately 10 acres.
  - The two parcels are owned by the same individual.
  - The property does not have any stops near the location with the closest being perhaps 4<sup>th</sup> Street near Stark field.

## Preliminary Property Evaluation Checklist

Property 1	Location: Previous Bar Lumber Site
Yes/No	Criteria
	Pros
<input type="checkbox"/> Yes	Is the property over 8 acres in size?
<input type="checkbox"/> Yes	Is the property located near IVT fixed route bus stops?
<input type="checkbox"/> Yes	Does the property have nearby street infrastructure in place?
<input type="checkbox"/> Yes	Does the property have nearby pedestrian access improvements?
<input type="checkbox"/> Yes	Does the property have secondary street access?
<input type="checkbox"/> Yes	Is the property eligible to be purchased?
	Cons
<input type="checkbox"/> Yes	Does the property have existing buildings which will require retrofitting or demolition?
<input type="checkbox"/> Yes	Does the proposed project site require the acquisition of more than 2 properties?
<input type="checkbox"/> No	If there are more than 2 properties, are they owned by different owners?
<input type="checkbox"/> Yes	Is the property located near residential housing?
<input type="checkbox"/> Yes	Is the property located near commercial businesses?

## Preliminary Property Evaluation Checklist

Property 2	Location: Empty Lot on Pico Avenue near existing ICTC Office
Yes/No	Criteria
	Pros
<input type="checkbox"/> Yes	Is the property over 8 acres in size?
<input type="checkbox"/> No	Is the property located near IVT fixed route bus stops?
<input type="checkbox"/> Yes	Does the property have nearby street infrastructure in place?
<input type="checkbox"/> Yes	Does the property have nearby pedestrian access improvements?
<input type="checkbox"/> No	Does the property have secondary street access?
<input type="checkbox"/> Yes	Is the property eligible to be purchased?
	Cons
<input type="checkbox"/> No	Does the property have existing buildings which will require retrofitting or demolition?
<input type="checkbox"/> Yes	Does the proposed project site require the acquisition of more than 2 properties?
<input type="checkbox"/> Yes	If there are more than 2 properties, are they owned by different owners?
<input type="checkbox"/> Yes	Is the property located near residential housing?
<input type="checkbox"/> Yes	Is the property located near commercial businesses?

### Preliminary Property Evaluation Checklist

Property 3	Location: Empty Lot on Wake Avenue near 4th Street/Highway 86
Yes/No	Criteria

**Pros**

- Yes      Is the property over 8 acres in size?
- Yes      Is the property located near IVT fixed route bus stops?
- Yes      Does the property have nearby street infrastructure in place?
- Yes      Does the property have nearby pedestrian access improvements?
- Yes      Does the property have secondary street access?
- Yes      Is the property eligible to be purchased?

**Cons**

- No      Does the property have existing buildings which will require retrofitting or demolition?
- Yes      Does the proposed project site require the acquisition of more than 2 properties?
- Yes      If there are more than 2 properties, are they owned by different owners?
- No      Is the property located near residential housing?
- Yes      Is the property located near commercial businesses?

### Preliminary Property Evaluation Checklist

Property 4	Location: Empty Lots on corner of LaBrucherie Avenue and Cruickshank Drive
Yes/No	Criteria
	Pros
<input type="checkbox"/> Yes	Is the property over 8 acres in size?
<input type="checkbox"/> Yes	Is the property located near IVT fixed route bus stops?
<input type="checkbox"/> Yes	Does the property have nearby street infrastructure in place?
<input type="checkbox"/> Yes	Does the property have nearby pedestrian access improvements?
<input type="checkbox"/> Yes	Does the property have secondary street access?
<input type="checkbox"/> Yes	Is the property eligible to be purchased?
	Cons
<input type="checkbox"/> No	Does the property have existing buildings which will require retrofitting or demolition?
<input type="checkbox"/> No	Does the proposed project site require the acquisition of more than 2 properties?
<input type="checkbox"/> N/A	If there are more than 2 properties, are they owned by different owners?
<input type="checkbox"/> Yes	Is the property located near residential housing?
<input type="checkbox"/> Yes	Is the property located near commercial businesses?

## Preliminary Property Evaluation Checklist

Property 5	Location: Empty Lots on corner of Waterman and Bradshaw Avenues near new fire station
Yes/No	Criteria
	Pros
<input type="checkbox"/> Yes	Is the property over 8 acres in size?
<input type="checkbox"/> Yes	Is the property located near IVT fixed route bus stops?
<input type="checkbox"/> Yes	Does the property have nearby street infrastructure in place?
<input type="checkbox"/> Yes	Does the property have nearby pedestrian access improvements?
<input type="checkbox"/> Yes	Does the property have secondary street access?
<input type="checkbox"/> Unknown	Is the property eligible to be purchased?
	Cons
<input type="checkbox"/> No	Does the property have existing buildings which will require retrofitting or demolition?
<input type="checkbox"/> Yes	Does the proposed project site require the acquisition of more than 2 properties?
<input type="checkbox"/> Yes	If there are more than 2 properties, are they owned by different owners?
<input type="checkbox"/> Yes	Is the property located near residential housing?
<input type="checkbox"/> Yes	Is the property located near commercial businesses?

### Preliminary Property Evaluation Checklist

Property 6	Location: Previous Shopping Center along Frontage Road and Scott Avenue
Yes/No	Criteria

**Pros**

- Yes      Is the property over 8 acres in size?
- Yes      Is the property located near IVT fixed route bus stops?
- Yes      Does the property have nearby street infrastructure in place?
- Yes      Does the property have nearby pedestrian access improvements?
- Yes      Does the property have secondary street access?
- No        Is the property eligible to be purchased?

**Cons**

- Yes      Does the property have existing buildings which will require retrofitting or demolition?
- No        Does the proposed project site require the acquisition of more than 2 properties?
- N/A      If there are more than 2 properties, are they owned by different owners?
- Yes      Is the property located near residential housing?
- Yes      Is the property located near commercial businesses?

## Preliminary Property Evaluation Checklist

Property 7	Location: Empty Lots on Dogwood Road and Ross Avenue
Yes/No	Criteria
	Pros
<input type="checkbox"/> Yes	Is the property over 8 acres in size?
<input type="checkbox"/> No	Is the property located near IVT fixed route bus stops?
<input type="checkbox"/> Yes	Does the property have nearby street infrastructure in place?
<input type="checkbox"/> No	Does the property have nearby pedestrian access improvements?
<input type="checkbox"/> Yes	Does the property have secondary street access?
<input type="checkbox"/> Partial	Is the property eligible to be purchased?
	Cons
<input type="checkbox"/> Yes	Does the property have existing buildings which will require retrofitting or demolition?
<input type="checkbox"/> Yes	Does the proposed project site require the acquisition of more than 2 properties?
<input type="checkbox"/> Yes	If there are more than 2 properties, are they owned by different owners?
<input type="checkbox"/> No	Is the property located near residential housing?
<input type="checkbox"/> Yes	Is the property located near commercial businesses?

## Preliminary Property Evaluation Checklist

Property 8	Location: Empty Lots on Dogwood Road and Aurora Drive
Yes/No	Criteria

**Pros**

- No      Is the property over 8 acres in size?
- No      Is the property located near IVT fixed route bus stops?
- Yes      Does the property have nearby street infrastructure in place?
- No      Does the property have nearby pedestrian access improvements?
- Yes      Does the property have secondary street access?
- Yes      Is the property eligible to be purchased?

**Cons**

- No      Does the property have existing buildings which will require retrofitting or demolition?
- Yes      Does the proposed project site require the acquisition of more than 2 properties?
- No      If there are more than 2 properties, are they owned by different owners?
- No      Is the property located near residential housing?
- Yes      Is the property located near commercial businesses?

## Preliminary Property Evaluation Checklist

Property 9	Location: Empty Lot on Fairfield Drive and Aurora Drive
Yes/No	Criteria

### Pros

- Yes      Is the property over 8 acres in size?
- No      Is the property located near IVT fixed route bus stops?
- Yes      Does the property have nearby street infrastructure in place?
- No      Does the property have nearby pedestrian access improvements?
- Yes      Does the property have secondary street access?
- Yes      Is the property eligible to be purchased?

### Cons

- No      Does the property have existing buildings which will require retrofitting or demolition?
- Yes      Does the proposed project site require the acquisition of more than 2 properties?
- No      If there are more than 2 properties, are they owned by different owners?
- No      Is the property located near residential housing?
- Yes      Is the property located near commercial businesses?

# Potential IVT/ICTC Operations and Administrative Locations

# Location 1

- Previous Bar Lumber Location



# Location 2

- Empty Lot – Along Pico Avenue



# Location 3

- Empty Lot – Wake Avenue



# Location 4

- Empty Lot – Cruickshank Drive



# Location 5

- Empty Lot – Waterman



# Location 6

- Previous Shopping Center



# Location 7 & 8

- Empty Lot – Dogwood Road



# Location 9

- Empty Lot – Fairfield Drive

