Imperial County Transportation Commission

Financial Report of the State Transit Assistance Fund June 30, 2013 and 2012

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INDEPENDENT AUDITORS' REPORT

To the Commission Board Members County of Imperial, California

Report on the Financial Statements

We have audited the accompanying financial statements of the State Transit Assistance fund of the Imperial County Transportation Commission as of and for the years ended June 30, 2013 and 2012, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the Guidelines on Auditing for Conformance, published by the Imperial Valley Association of Governments and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting polices used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the State Transit Assistance fund of the Imperial County Transportation Commission as of June 30, 2013 and 2012, and the changes in financial position thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

As discussed in Note 2, the financial statements present only the State Transit Assistance fund and are not intended to present fairly the financial position of the Imperial County Transportation Commission and the results of its operations in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The schedule of allocations and disbursements listed as supplementary information in the table of contents has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated January 15, 2014 on our consideration of the Imperial County Transportation Commission Management's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, the Transportation Development Act (TDA) Statutes and California Codes of Regulation (CCR) and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

We have also issued a report dated January 15, 2014 on our consideration of the State Transit Assistance Fund's compliance over financial reporting based on an audit performed in accordance with statutes, rules and regulations of the California Development Act and the allocation instructions and resolutions of the Transportation Commission. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Hutchinson and Bloodgood LLP

January 15, 2014

Combined Balance Sheets June 30, 2013 and 2012

ASSETS	2013	2012
ASSETS		
Current assets		
Cash	\$ 1,796,317	\$ 2,619,124
Accounts receivable	3,332,677	4,353
Interest receivable	2,105	4,281
Total current assets	5,131,099	2,627,758
Total assets	\$ 5,131,09 <u>9</u>	\$ 2,627,758
LIABILITIES AND FUND BALANCE		
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$	\$ 927,433
Total liabilities		927,433
Fund balance		
Fund balance	5,131,099	1,700,325
Total fund balance	5,131,099	1,700,325
Total liabilities and fund balance	<u>\$ 5,131,099</u>	\$ 2,627,758

Combined Statements of Revenues, Expenditures, and Changes in Fund Balance For the Fiscal Years Ended June 30, 2013 and 2012

	2013	;	2012
Revenues			
STA Funds	\$ 1,015,171	\$	699,961
PTMISEA Funds	3,332,677		754,290
CTSGP Funds	266,676		
Interest - STA	6,261		3,925
Interest - PTMISEA	2,500		11,183
Interest - CTSGP	694		1,679
Other Refunds & Reimbursements	 2,250	-	<u></u>
Total revenues	 4,626,229		1,471,038
Expenditures			
STA Projects	987,614		702,000
PTMISEA Projects	87,841		923,080
CTSGP Projects	 120,000		136,584
Total expenditures	 1,195,455		<u>1,761,664</u>
Changes in fund balance	3,430,774		(290,626)
Fund balance, beginning	 1,700,325		1,990,951
Fund balance, ending	\$ 5,131,099	\$	<u>1,700,325</u>

Notes to the Combined Financial Statements June 30, 2013 and 2012

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entities

The State Transit Assistance fund (STAF) of the County of Imperial, California, an agency fund was created pursuant to SB 620 to supplement existing funding sources for public transit services. The Imperial County Transportation Commission (ICTC) administers the STAF.

The revenues of the fund are derived from a portion of the sales tax on gasoline, and are subject to appropriation by the legislature. Disbursements from the fund are made by the Imperial County Auditor-Controller based upon allocation instructions received from ICTC.

Basis of Accounting

The accounting policies of the State Transit Assistance fund of the County of Imperial conform to generally accepted accounting principles as applicable to governments.

The State Transit Assistance fund of the County of Imperial, California, is accounted for by the Imperial County Transportation Commission in a special revenue fund using using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues and expenditures are recognized as soon as they are both measurable and available.

Combination Policy

The accompanying combined balance sheets and combined statements of revenues, expenditures and changes in fund net assets referred to as "State Transit Assistance Fund," include the account balances of:

STA PTMISEA CTSGP

Interfund balances and transactions are eliminated in the combination. There were no interfund balances per fiscal years 2013 and 2012.

Comparative Data

Comparative data for the prior year is presented in the accompanying financial statements in order to provide an understanding of changes in the fund's financial positions and operations.

Note 2. ANNUAL FINANCIAL STATEMENTS

The financial statements are intended to present the financial position, results of operations and compliance with the Transportation Development Act for the State Transit Assistance Fund of the County of Imperial.

Notes to the Combined Financial Statements June 30, 2013 and 2012

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Note 3. CASH AND INVESTMENTS

Cash is pooled with other cash of the County of Imperial to maximize investment opportunity and yields. Investment income resulting from this pooling is allocated to the respective funds based upon monthly average cash balances. Information regarding categorization of investments and risk can be found in the County of Imperial's financial statements. The financial statements for the County of Imperial may be obtained by contacting the Auditor-Controller's office in El Centro, California.

Investments are stated at fair value in accordance with GASB 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools.

Note 4. PTMISEA

In November 2006, California Voters passed a bond measure enacting the Highway Safety, Traffic reduction, Air Quality and Port Security Bond Act of 2006. Of the \$19.925 billion of state general obligation bonds authorized, \$4 billion was set aside by the State as instructed by statute as the Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA). These funds are available to the California Department of Transportation for intercity rail projects and to transit operators in California for rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements or for rolling stock procurement, rehabilitation or replacement

Each year the State of California solicits grant requests for projects meeting the necessary criteria and then finances the programs through the sale of bonds.

During the fiscal year ended June 30, 2008, the County of Imperial applied for and received proceeds of \$1,337,071 from the State's PTMISEA account for Phase I of the design and construction of the bus transfer terminal at the Imperial Valley College.

During the fiscal year ended June 30, 2009, the County of Imperial applied for \$750,957 from the State's PTMISEA account for Phase II of the design and construction of the bus transfer terminal at the Imperial Valley College. The proceeds were received in FY 2009-10.

During the fiscal year ended June 30, 2011, ICTC applied for \$754,290 from the State's PTMISEA account for the various right of way acquisition, design and construction phases for the Brawley and Imperial bus transfer terminals. The proceeds were received in FY 2011-12.

During the fiscal year ended June 30, 2013, ICTC applied for \$3,332,677 from the State's PTMISEA account for bus purchases for the IVT and IVT Access systems. The proceeds were received in FY 2012-13.

As of June 30, 2013, the remaining balance of the proceeds is \$4,068,521 which includes; the remainder of the proceeds from the Brawley and Imperial projects of \$733,344, the amount accrued for the purchases of buses, \$3,332,677 and interest earned in the amount of \$2,500. Qualifying expenditures must be encumbered within three years from the date of the allocation and expended within three years from the date of the encumbrance.

Notes to the Combined Financial Statements June 30, 2013 and 2012

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Note 5. CTSGP

In November 2006, California Voters passed a bond measure (Proposition 1B) enacting the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006. Of the \$19.925 billion of state general obligation bonds authorized, \$1 billion was set aside by the State as instructed by statute as the Transit System Safety, Security and Disaster Response Account.

Sixty percent of this set aside (\$600 million) is available to agencies and transit operators eligible to receive State Transit Assistance (STA) funds through the California Transit Security Grant Program (CTSGP). These funds are to be used for capital expenditures to provide increased protection against security or safety threats or to increase the capacity of transit operators to develop disaster response transportation systems.

During FY 07-08 and FY 08-09, the County of Imperial successfully applied for CTSGP grants of \$133,338 each year for the procurement and installation of security infrastructure at the bus transfer terminals at Imperial Valley College. Delivery of these funds was delayed pending bond sales by the state, but during the fiscal year ended June 30, 2010, the STA fund of the County of Imperial received proceeds of \$266,676 from the State's CTSGP account.

During the fiscal year ended June 30, 2010 ICTC applied for CTSGP funds of \$133,338 for the procurement and installation of solar lighting facilities at the Brawley transfer terminal. The proceeds were received in FY 2010-11.

During the fiscal year ended June 30, 2012 ICTC applied for FY 2010-11 CTSGP funds of \$133,338 for the procurement and installation of security camera systems for the IVT Access bus system, and FY 2011-12 funds of \$133,338 for the procurement and installation of security camera systems for the IVT bus system. The proceeds were received in FY 2012-13.

As of June 30, 2013, the remaining balance is \$282,958 which includes; the remainder of the Brawley solar lighting project in the amount of \$15,588, the remaining funds for the security camera systems of \$266,676, with interest earned in the amount of \$694. Qualifying expenditures must be encumbered within three years from the date of the allocation and expended within three years from the date of the encumbrance.

Note 6. RESTATEMENT OF PRIOR PERIOD

CTSGP funds remained in the STA fund and were not recognized which resulted in the following changes on financial statement line items as of June 30, 2012.

	s Previously Reported	А	s Restated	ffect of orrection
Balance Sheet at June 30, 2012:				
Accounts receivable	\$ 	\$	4,353	\$ 4,353
Accounts payable	\$ 923,080	\$	927,433	\$ (4,353)

Notes to the Combined Financial Statements June 30, 2013 and 2012

Note 7. RECLASSIFICATIONS

Certain amounts in the 2012 financial statements have been reclassified to conform with the 2013 financial statement presentation. Such reclassifications had no effect on reported fund balance.

Note 8. SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 15, 2014, the report date, and has determined that there are no reportable events.



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REPORT ON COMPLIANCE OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH STATUTES, RULES, AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT AND THE ALLOCATION INSTRUCTIONS AND RESOLUTIONS OF THE TRANSPORTATION COMMISSION

INDEPENDENT AUDITORS' REPORT

We have audited the financial statements of the State Transit Assistance fund of the Imperial County Transportation Commission as of and for the year ended June 30, 2013 and have issued our report therein dated January 15, 2014. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As part of obtaining reasonable assurance about whether the State Transit Assistance fund of the Imperial County Transportation Commission's financial statements are free of material misstatement we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Additionally, we performed tests to determine that allocations made and expenditures paid by the State Transit Assistance Fund of the Imperial County Transportation Commission were made in accordance with allocation instructions and resolutions of the Imperial County Transportation Commission and in conformance with the Transportation Development Act (TDA) Statutes and California Code of Regulation 6751. In connection with our audit, nothing came to our attention that caused us to believe the State Transit Assistance Fund of the Imperial County Transportation Commission failed to comply with the Transportation Development Act (TDA) Statutes and California Codes of Regulation (CCR) and the allocation instructions and resolutions of the Imperial County Transportation Commission. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion

Also as part of our audit we performed tests of compliance to determine whether certain state funds were received and expended in accordance with the PTMISEA guidelines and state accounting requirements.

In November 2006, California Voters passed a bond measure enacting the Highway Safety, Traffic reduction, Air Quality and Port Security Bond Act of 2006. This Bond Act set aside funds for two categories of transportation improvement programs:

- 1. The Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) to fund capital projects that relate to infrastructure improvement
- 2. The California Transit Security Grant Program-California Transit Assistance Fund (CTSGP) for transit system safety, security and disaster response capital projects

Each year the State of California solicits grant requests for projects meeting the necessary criteria and then finances the programs through the sale of bonds.

The Imperial County Transportation Commission has successfully applied and received proceeds from the State's PTMISEA account for the design and construction of several bus transfer terminals projects in the Imperial County.

As of June 30, 2013, the PTMISEA funds received, interest earned and expended were verified in the course of our audits as follows:

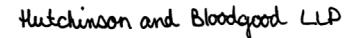
PTMISEA Funds Current Year Activity:	
Beginning Balance	\$ 821,185
Additional Funds Accrued this Year	3,332,677
Interest earned	 2,500
	4,156,362
Expenditures Incurred this Year:	
Bus Transfer Terminal Projects	 87,841
Unexpended proceeds as of June 30, 2013	\$ 4,068,521

The Imperial County Transportation Commission has successfully applied for CTSGP grants each year for the procurement and installation of security infrastructure for several bus transfer terminals projects in the Imperial County.

As of June 30, 2013, CTSGP funds received, interest earned and funds expended were verified in the course of our audits as follows:

CTSGP Funds Current Year Activity:	
Beginning Balance	\$ 135,588
Additional Funds Received this Year	266,676
Interest earned	 694
	402,958
Expenditures Incurred this Year:	
Brawley Bus Transfer Terminal	 120,000
Unexpended proceeds as of June 30, 2013	\$ 282,958

This report is intended solely for the information and use of the State Transit Assistance Fund of the Imperial County Transportation Commission's management, the California Department of Transportation, and the State Controller's Office and is not intended to be and should not be used by anyone other than these specified parties.



January 15, 2014



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

INDEPENDENT AUDITORS' REPORT

To the Commission Board Members County of Imperial, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the State Transit Assistance fund of the Imperial County Transportation Commission as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the State Transit Assistance fund of the Imperial County Transportation Commission's financial statements, and have issued our report thereon dated January 15, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Imperial County Transportation Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Imperial County Transportation Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Imperial County Transportation Commission's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charge with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the State Transit Assistance fund of the Imperial County Transportation Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, the Transportation Development Act (TDA) Statutes and the California Code of Regulation Section 6751, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Imperial County Transportation Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Imperial County Transportation Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hutchinson and Bloodgood LLP

January 15, 2014



Schedule I - Balance Sheets - STA	2013	2012
ASSETS		
Current assets		
Cash and Investments- STA Accounts Receivable - Interest on STA	\$ 778,775 845	
Total current assets	\$ 779,620	\$ 747,905
LIABILITIES AND FUND BALANCE		
Liabilities		
Due to Other Funds	\$	\$ <u>4,353</u>
Total liabilities		4,353
Fund balance		
Fund Balance - Unreserved- STA	779,620	743,552
Total fund balance	779,620	743,552
Total liabilities and fund balance	\$ 779,620	<u>\$ 747,905</u>

	2013	2012
Schedule II - Statements of Revenues, Expenditures and Changes in Fund Balances - STA		
Revenues		
STA Funds	\$ 1,015,171	\$ 699,961
Interest - STA	6,261	3,925
Other Refunds & Reimbursements	 2,250	
Total revenues	 1,023,682	 703,886
Expenditures		
ADA Paratransit Service	 987,614	 702,000
Total expenditures	 987,614	 702,000
Changes in fund balance	36,068	1,886
Fund balance, beginning	743,552	741,666
Fund balance, ending	\$ 779,620	\$ 743,552

Schedule III - Balance Sheets - PTMISEA	2013	2012
ASSETS		
Current assets		
Cash and Investments - PTMISEA	\$ 734,928	3 \$ 1,741,424
Accounts Receivable - PTMISEA	3,332,677	
Accounts Receivable - Interest on PTMISEA	916	2,841
Total current assets	\$ 4,068,521	\$ 1,744,265
LIABILITIES AND FUND BALANCE		
Liabilities		
Due to other funds	\$	<u>\$ 923,080</u>
Total liabilities		923,080
Fund balance		
Fund Balance - Restricted PTMISEA	4,068,521	821,185
Total fund balance	4,068,521	821,185
Total liabilities and fund balance	\$ 4,068,521	<u>\$ 1,744,265</u>

Schedule IV - Statements of Revenues, Expenditures and Changes	2013	2012
in Fund Balances - PTMISEA		
Revenues PTMISEA Funds Interest - PTMISEA	\$ 3,332,677 2,500	\$ 754,290 11,183
Total revenues	 3,335,177	765,473
Expenditures Brawley Bus Transfer Terminal - PTMISEA IVC Bus Transfer Terminal - PTMISEA	32,129 55,712	 923,080
Total expenditures	 87,841	923,080
Changes in fund balance	3,247,336	(157,607)
Fund balance, beginning	 821,185	978,792
Fund balance, ending	\$ 4,068,521	<u>\$ 821,185</u>

Schedule V - Balance Sheets - CTSGP		2013	2012	
ASSETS				
Current assets				
Cash and Investments - CTSGP	\$	282,614	\$ 131,020	
Accounts Receivable - Interest on CTSGP		344	215	
Accounts Receivable - CTSGP			4,353	
Total current assets	<u>\$</u>	282,958	\$ 135,588	
FUND BALANCE				
Fund balance				
Fund Balance - Restricted CTSGP	\$	282,958	\$ 135,588	
Total fund balance	<u>\$</u>	282,958	<u>\$ 135,588</u>	

	2013	2012
Schedule VI - Statements of Revenues, Expenditures and Changes in Fund Balances - CTSGP		
Revenues		
CTSGP Funds	\$ 266,676	\$
Interest - CTSGP	 694	<u> 1,679</u>
Total revenues	 267,370	1,679
Expenditures		
Brawley Bus Transfer Terminal - CTSGP	120,000	
IVC Bus Transfer Terminal - CTSGP	 <u></u>	136,584
Total expenditures	120,000	136,584
Changes in fund balance	147,370	(134,905)
Fund balance, beginning	 135,588	270,493
Fund balance, ending	\$ 282,958	\$ 135,588