

IMPERIAL COUNTY TRANSPORTATION COMMISSION



“Our mission is to enhance the quality of life and regional economy of Imperial County by ensuring safe, responsive and efficient transportation and transit solutions.”

FISCAL YEAR 2020/2021 OVERALL WORK PLAN & BUDGET

(Adopted June 24, 2020)

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George Nava, Council Member
City of Brawley

Maria Nava-Froelich, Council Member
City of Calipatria

Lewis Pacheco, Council Member
City of Calexico

Cheryl Viegas-Walker, Council Member
City of El Centro

Jim Predmore, Mayor
City of Holtville

Robert Amparano, Council Member
City of Imperial

Larry Ritchie, Council Member
City of Westmorland

Luis Plancarte, Supervisor District 2
County of Imperial

Ryan Kelley, Supervisor District 4
County of Imperial

Erik Ortega
Director Division 4
Imperial Irrigation District

Gustavo Dallarda, Director
California Department of Transportation
District 11

Mark Baza,
Executive Director

Fiscal Year 2020/2021 Overall Work Plan & Budget

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June 30, 2020

George Nava, Chairman
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: ICTC Overall Work Program (OWP) and Budget, FY 2020-21

Dear Commission Members:

Despite the significant impacts associated with the COVID-19 Pandemic, the previous fiscal year of 2019-2020 was a productive year for ICTC in our growth for non-transportation programs as well as the work completed in our Regional Transportation and Transit programs. The following are some of our key milestones and accomplishments over this past year.

- Completed the 2020 State Transportation Improvement Program (STIP) that includes Planning, Programming and Monitoring funds for ICTC transportation planning and project implementation, and the construction funds for the I-8 Imperial Ave. Interchange Re-Construction Project;
- In partnership with the City of El Centro and Caltrans construction began for the I-8/Imperial Avenue Interchange Reconstruction, and extension of Imperial Avenue south to McCabe Road;
- Near completion of the 2019-20 Regional Transportation Improvement Program (RTIP) that includes all local road and state highway improvements throughout our region that include federal funds;
- In partnership with Caltrans completed the Project Approval and Environmental Document for the Calexico East Port of Entry Bridge Widening Project, and initiated the procurement for the Design-Build project (simultaneous design and construction). Procurement process of Request for Qualifications and Request for Proposals is scheduled to be completed in March 2021;
- Completed a required agreement with the U.S. Department of Transportation and Federal Highway Administration for the \$20 million award for the Calexico East POE Bridge Widening Project;
- In partnership with the City of Calexico and Caltrans completed the Calexico West POE Traffic Management Plan;
- Completed the transition for ICTC administration of the Imperial Valley Resource Management Agency (IVRMA) and hiring of new Project Manager, and completing steps toward transition of the Service Authority for Freeway Emergencies (SAFE) beginning July 1, 2020;
- On behalf of the Local Transportation Authority (Measure D Sales Tax Program) staff initiated in partner-

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ship with the participating agencies of Brawley, Calexico, Calipatria, Imperial and the County of Imperial process for bond re-financing of the 2012 bonds. Re-financing is on pause pending positive financial market and sales tax revenue trends;

- Completed the FY 2020-2021 Unmet Transit Needs process and established priorities;
- For FY 2019-20, managed and administered distribution of \$14.6 Million in Measure D (half-cent sales tax) revenues for member agency road projects, and regional transit and highway projects;
- Completed our COVID-19 Response for Imperial Valley Transit (IVT) safety operations procedures and implemented transit service reductions in response to 60 to 70 percent loss of ridership and farebox revenues; and,
- Development and implementation of ICTC's on-going response to COVID-19 response for staff and office procedures.

The following projects have been initiated and are scheduled to be in progress or completed during the upcoming FY 2020-21:

- In progress with Caltrans for the Forrester Road Project Study Report;
- Completed 65% construction plans for the SR-86 Border Patrol Checkpoint Expansion Project;
- Environmental Document for the Calexico Intermodal Transit Center will be completed this fiscal year, with Design in progress;
- In progress with consultant to complete the Public Transit Fare Study;
- In progress with consultant to complete the Imperial County and Local Agency Climate Action Plan;
- In progress with consultant to complete the SR-78 Glamis Grade Separation Feasibility Study; and,
- In partnership with SCAG, staff initiated development of scope of work for the Imperial Valley Regional Active Transition Plan for the Request for Proposal to begin in FY 2020-2021; and,
- Initiated the development and implementation of a Computer Aided Dispatch/Automatic Vehicle Location System (CAD/AVL) for all fixed route buses. Project is expected to be completed by the end of 2020.
- In progress with Federal Transit Administration (FTA) Triennial Review and Transportation Development Act (TDA) Performance Audit.

The OWP and Budget is divided into four sections: the Budget Summary, the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management and Non-Transportation Programs. Our Budget Summary contains all the program overviews and projections and is intended to provide a general understanding of ICTC's budgeted activities and programs for the coming fiscal year. The total ICTC Budget is estimated at \$19 million that will maintain our key services and programs; ICTC salaries and benefits; ICTC's administration and operation costs; the 125 person transit operations staff (bus drivers, dispatchers, supervisors and operation managers) and related contract costs. The \$19 million budget amount does not include Measure D revenues, or state and federal funds allocated for state highways, local roads and bridges in Imperial Valley.

This budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions includes two Office Technicians, one Secretary/Clerk to Commission, one Administrative Analyst, one Mobility Coordinator, two Transportation Planner positions, one Project Manager (responsible for: Imperial Valley Resource Management Program-IVRMA program), two Program Manager positions (responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration), and the Executive Director.

The budget includes funding for consultant and vendor services to continue to support the Commission's administrative functions, i.e., accounts payable, accounts receivable, payroll, various program and fiscal audits, and support services for legal counsel, planning and project programming.

A workshop was conducted on May 27, 2020 and input was received from members of the Commission and the Management Committee.

The Imperial County Transportation Commission (ICTC) FY 2020-21 Overall Work Plan (OWP) and Budget is hereby presented for your review and recommendation prior to finalization for approval to our ICTC Board. Our

OWP and Budget is balanced and provides for development and implementation of vital transportation projects and programs for our region.

The ICTC Commission met on June 24, 2020 and approved the FY 2020-21 Budget. This ICTC Overall Work Program for FY 2020-21 is presented for review and approval, after the receipt of public comment:

1. Adopt the ICTC Overall Work Program (OWP) for FY 2020-21.

Sincerely,



MARK BAZA
Executive Director

MB/da/cl

Attachments

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EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

Summary of Major Programs and Initiatives:

Financial Management

ICTC will strive to provide fiscally responsible and economic services that also produce timely and accurate data for the Commission and the public. Staff and consultant services have been established for performing the day to day accounting functions consisting of cash management, accounts receivable, accounts payable, payroll, general ledger and financial reports for each of the various federal, state and local program fund sources and the agency's budget.

Community Outreach/Public Information/Marketing

The FY 2020/2021 ICTC Community Outreach/Public Information/Marketing program will continue efforts to incorporate all ICTC services into one comprehensive identifiable entity. Our goal will be to provide access for our member agencies, key stakeholders and the general public. We will continue our work to create a recognizable brand with the transit services and programs offered by ICTC. In partnership with SCAG, outreach activities were undertaken to incorporate our Imperial County program of projects into 2020-2045 Regional Transportation Plan / Sustainable Communities Strategy and recently named CONNECT SoCal.

Key elements of our outreach program include the administration and management of information and agendas prepared for the Commission and Management Committee meetings; the three ICTC Technical Advisory Committees (TAC); the Imperial-Mexicali Binational Alliance; the Social Services Transportation Advisory Council (SSTAC); the Unmet Transit Needs process; and, other public outreach opportunities within Imperial Valley.

In FY 2013/2014, ICTC initiated a partnership with Western Riverside Council of Governments (WRCOG) for the California HERO Program. In FY 2020/2021, ICTC will coordinate with participating member agencies to assist WRCOG, as needed, for efficient coordination of the California HERO Program.

Since FY 2014/2015, ICTC has co-hosted its Annual General Assembly and Economic Summit in partnership with the Imperial Valley Economic Development Corporation (IVEDC). For FY 2020/2021, the Annual General Assembly and Economic Summit is anticipated to be cancelled due to the Coronavirus Pandemic.

As a follow-up to ICTC's 2014 Strategic Plan, the Executive Director has continued to work with City/County Managers/CEO's to develop the Imperial County Council of Governments (COG). The goal of the proposed COG is to provide a regional forum for non-transportation issues and programs. In December 2018, staff met with Assembly Member Eduardo Garcia and his staff to discuss legislation that would amend ICTC's authority to include non-transportation programs. On June 26, 2019, the Governor signed the Bill. Assembly Bill (AB) 335 became effective on January 1, 2020. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). ICTC has taken over the administration of the Service Authority for Freeway Emergencies (SAFE) in FY 2020/2021. The IVRMA was previously administered by the City of El Centro and the SAFE was previously administered by the County's Public Works Department.

Regional Transportation Planning and Program Management

ICTC will continue efforts with SCAG and Caltrans District 11 to update the Imperial County Transportation Model. The regional transportation model is a critical planning tool for evaluating and prioritizing major transportation improvements in the County. In FY 2020/2021, staff in coordination with Caltrans will continue to work towards the development of a project study report (PSR) for the Forrester Road Corridor from I-8 to SR78/86. The PSR is a critical planning/preliminary engineering study necessary for the Forrester Road Corridor and Westmorland Bypass from I-8 to SR-78/86.

As a lead agency in regional transportation efforts, ICTC is also actively involved in cross-border transportation planning and development. ICTC is a co-lead agency in successfully initiating and implementing the Imperial-Mexicali Binational Alliance (Alliance). The goals for the Alliance are focused on cross-border transportation infrastructure, economic development, environmental issues and most recently cross-border college-level education opportunities. In FY 2020/2021, ICTC will continue to work with Caltrans, San Diego Association of Governments (SANDAG) and the State of Baja California to prepare and finalize an update to the 2014 Border Master Plan.

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and ports of entry improvement projects. The key regional projects include; I-8/Imperial Avenue Interchange Reconstruction; State Route 98 (from Ollie Avenue to Rockwood Avenue); Project Study Report for the Forrester Road Corridor; Phase 2A construction and expansion of the Calexico West Port of Entry; the Calexico East Port of Entry Bridge Widening Project; the Calexico Intermodal Transit Center; and, other transit, pedestrian, and bicycle capital improvements referenced in the OWP and Budget report.

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), incorporating projects that may receive awards and project amendments as needed. Staff will continue to work closely with local agencies, SCAG, Caltrans and the California Transportation Commission staff to ensure the timely utilization of the following programmed funds: Surface Transportation Block Grant (STBG), Congestion Management Air Quality (CMAQ), the State's Transportation Improvement Program (STIP) and the Active Transportation Program (ATP).

The tables below list the capital projects planned and programmed (Funds Authorized) for construction.

Capital Projects	Funding
SR-98 Border Patrol Checkpoint	\$1,059,765
I-8/Imperial Avenue Interchange Reconstruction	\$44,000,000
Calexico East Port of Entry Bridge Widening, Auto and Truck Lane Expansion	\$32,500,000
Phase 2A Construction & Expansion – Calexico West Port of Entry	\$191,000,000
Calexico Intermodal Transit Center Design Right-of-Way and Construction	\$11,500,000
TOTAL	\$280,059,765

**Source: Federal Transportation Improvement Program (FTIP)*

Planning & Transportation Improvement Program Projects	Funding
Surface Transportation Block Grant Program (STBG)	\$2,541,000*
Congestion Mitigation & Air Quality (CMAQ)	\$1,755,000*
SHOPP Roadway Preservation Program	\$455,687,000*
Local Partnership Program (LPP)	\$1,631,000
National Highway System – STP – Highway Maintenance	\$3,681,000*
Highway Bridge Program (HBP)	\$1,770,600*
Regional Climate Action Plan	\$200,000
TOTAL	\$467,265,600

Transit Planning and Program Management

The Transit Planning and Program Management work element and budget receives input from three sources; the annual Unmet Transit Needs Public Hearing, a review of available revenues and the development of service budgets in partnership with the member agencies. The following contains this year's recommended plan for funding transit planning, programs and operational requirements throughout Imperial County.

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

Approximately 100 additional persons are employed directly or indirectly through ICTC contracts with transit operators, local vendors and consultant services in support of the planning activities and transit operations. Funding is also spent locally when and where possible for additional services including; fuel, tires, uniforms, heavy duty mechanical, internet and marketing services.

ICTC in partnership with the City of Calexico has secured CMAQ funding for the design and will pursue funding for right-of-way and construction to complete the Calexico Intermodal Transportation Center. ICTC will also pursue funding to implement the planned transit circulators in the cities of Calexico (Garnet Line) and Imperial (Red Line) approved by both Cities and Commission.

The transit budget reflects revenue and expenses of approximately \$18.35 million. In addition to the transit operations and capital funding, the table below lists the transit planning and program management projects.

Transit Planning and Program Management Projects	Funding
2017 IVT Bus Operations Facility Evaluation	\$161,040
IVT Maintenance Audit	\$16,000
Bus Stop Signage	\$45,000
2018 Regional Transit Fare Analysis	\$91,139
Coordinated Public Transit and Human Services Transportation Plan	\$125,000
On Call Engineering Support Service	\$300,000
TOTAL	\$438,179

FEDERAL REVENUES AND FUND SOURCES

Federal Transportation Administration (FTA) Section 5307 Urban grant funds received in arrears ICTC totaling \$3.7 million are programmed to be utilized for the IVT, IVT Access, IVT- Blue and Green Line and MedTrans transit systems. Actual apportionments for this fund are typically not available until October of each year. The FY 2020/21 budget estimates are based on apportionments from prior years.

Federal Transportation Administration (FTA) Section 5310 The Regional Mobility Program is budgeted for FY 2020/21 in the amount of \$199,323.

Federal Transportation Administration (FTA) Section 5311 Rural funds received in arrears totaling \$377,751 are programmed to be utilized for the IVT fixed route transit system in the rural area; IVT Gold Line. Actual apportionments for this fund are typically not available until October of each year. The numbers for FY 2020/21 are estimates based on apportionments from prior years.

Federal Transportation Administration (FTA) CARES Act The FTA recently awarded ICTC \$10 million in CARES Act funding. Funds programmed in FY 2020/21 are \$618,109. but may vary based ICTC's response to the pandemic.

Environmental Protection Agency (EPA) - Brownfields Communitywide Assessment Grant The grant award of \$300,000 are being utilized for the Brawley Transit Corridor Brownfield Assessment, a partnership with IVEDC. The grant award was in FY 2018-19 and the carryover of \$204,310 in the FY 2020/21 budget.

Congestion Mitigation Air Quality (CMAQ) The CMAQ Program is a federal funding program reauthorized under Moving Ahead for Progress (MAP-21). The purpose of the CMAQ program is to fund transportation projects or programs that will contribute to attainment or maintenance of the National Ambient Air Quality Standards (NAAQS) for ozone, carbon monoxide (CO), and particulate matter (both PM10 and PM2.5). Funds programmed in FY 2020/21 are \$451,832.

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

STATE REVENUES AND FUND SOURCES

State Transportation Improvement Program Planning and Program Management (STIP-PPM) Funds have been utilized for expenses associated with planning and programming activities. The California Transportation Commission approved the use of these funds annually since May 2010 based on the region's request. The funds available in FY 2020/21 are \$239,000.

State Transit Assistance (STA) Funds received quarterly are restricted to transit expenses only and are estimated at \$1.4 million which includes using reserves.

Local Transportation Funds (LTF) Funds received monthly from the State Controllers office based on the retail sales tax collected locally totaling \$5.2 million for transit purposes.

Funds in excess of transit services, if any, are then available for bus stop maintenance and improvements, and bicycle and pedestrian projects, etc. Available revenue received in the prior year, in excess of the previous year's budgeted amount is reprogrammed as "Revenue Stabilization" or "Operating Reserve".

Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Funds are expected to be received annually, under the Bond Act Prop 1b approved by voters in November 2006. Grant funds are programmed for the Imperial Transfer Terminal for a total sum of \$88,013.

California Transit and Security Grant Program (CTSGP) Funds will be utilized for solar lighting facilities at the Imperial Transfer Terminal and for the installation of Advanced Vehicle Location (AVL) systems for the IVT 40 foot bus fleet for a total sum of \$5,489.

State of Good Repair Grant Funds are available on an annual basis to maintain transit vehicles in a state of good repair. Grant funds are estimated at \$304,845.

State Planning, and Research (SP&R) Funds are eligible for planning purposes only. In FY 2020/21, ICTC has budgeted \$218,000.

LOCAL REVENUES AND FUND SOURCES

Fare Revenue funds to be received from passengers or affiliated agencies on their behalf, as a portion of a cost of the passenger's trip.

On-Hand funds are programmed when there is a balance on account typically as a result of a cost savings, a delay in a project start date or unanticipated revenues from the prior year.

Local Transportation Authority (LTA 2%) these funds are listed due to language in the new LTA ordinance allowing for the use of 2% of the funding for transit services. The Authority took action on May 26, 2010 authorizing the use of these funds for local transit services for seniors.

SCAG/IVRMA Contributions SCAG contributions include shared costs for the Office Technician / Receptionist position. IVRMA contributions will include reimbursement for the costs for the Project Manager position and ICTC administrative costs.

Member Agency Contributions Member agency contributions are based upon a formula adopted by the Commission on May 26, 2010. See Appendix A on page 39.

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

EXPENDITURES

Expenses in this report are summarized under the following categories:

Regional Transit Services Public transit serving multiple jurisdictions and multiple population groups

Local Transit Services Public transit serving individual jurisdictions and single population groups

Capital Projects Projects with design and/or capital expenditures for fixed facilities and vehicles

Maintenance Facility maintenance including Benches and Shelters Article 8e

ICTC Administration and Planning These expenses are separated into three sub-elements: Transit Administration, Transit Planning and Program Management and Transportation Planning (Regional Planning activities).

Operating Reserve An operating reserve is established to provide revenue stabilization.

Bikes and Peds Article 3 (Bicycle and Pedestrian Projects) An expense for 3% of the available LTF revenue has been listed. A call for local agency projects is scheduled on an annual basis.

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

FY 2020-21 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING						
			TRANSIT FY 20-21	PLANNING FY 20-21	REGIONAL COLLABORATION FY 20-21	TOTAL FY 20-21
1	2		3	4	5	6
REVENUES						
A	430000	On hand balance / interest revenue	\$ 627,179	\$ 1,800	\$ -	\$ 628,979
B	442000	State Aid for Contruction TCEP	\$ -	\$ 200,000	\$ -	\$ 200,000
C	446010	State Aid Other - TDA (LTF)	\$ 1,122,051	\$ 366,097	\$ -	\$ 1,488,148
D	446445	State - STIP-PPM / SP & R	\$ -	\$ 457,000	\$ -	\$ 457,000
E	456040	FTA 5310 Mobility Coordination Program	\$ 199,323	\$ -	\$ -	\$ 199,323
F	456040	EPA - Brownfields Assessment	\$ -	\$ -	\$ 204,310	\$ 204,310
G	446010	PUC - Broadband	\$ -	\$ -	\$ 340,631	\$ 340,631
H	474005	LTA	\$ -	\$ 197,300	\$ -	\$ 197,300
I	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 137,570	\$ 127,362	\$ -	\$ 264,932
J Total Revenues			\$ 2,086,123	\$ 1,349,559	\$ 544,941	\$ 3,980,623
EXPENDITURES						
Administration and Operations						
K	501000 / 525010	Administrative Staffing and Support - 11 fulltime (1 shared w SCAG, 1 IVRMA program)	\$ 811,676	\$ 340,660	\$ 4,000	\$ 1,156,336
L	501140	Stipend	\$ 4,440	\$ 3,900	\$ -	\$ 8,340
M	517055	Insurance - Liability	\$ 129,785	\$ 26,807	\$ -	\$ 156,592
N	522000	Memberships, office exp, communications, IT, fuel and maint	\$ 31,100	\$ 22,860	\$ 168	\$ 54,128
O	526000	Legal notices, interpretive services	\$ 2,000	\$ 800	\$ -	\$ 2,800
P	528000	Rents, leases and utilities	\$ 64,500	\$ 30,643	\$ -	\$ 95,143
Q	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 3,000	\$ 3,000	\$ -	\$ 6,000
R	531040	Training/Travel Expense	\$ 12,000	\$ 13,000	\$ -	\$ 25,000
S	549000	Equipment	\$ 5,000	\$ 3,000	\$ -	\$ 8,000
T Administration and Operations Subtotal			\$ 1,063,501	\$ 444,670	\$ 4,168	\$ 1,512,339
Professional and Specialized Projects and Services						
U	525010	Legal Services and Consultation	\$ 15,000	\$ 15,000	\$ -	\$ 30,000
V	525010	Payroll Vendor Fees	\$ 8,550	\$ 8,550	\$ -	\$ 17,100
W	525010	Website Consultation (www.imperialctc.org)	\$ 5,810	\$ 2,862	\$ -	\$ 8,672
X	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 21,000	\$ 10,000	\$ -	\$ 31,000
Y	525010	IVT Security	\$ 90,000	\$ -	\$ -	\$ 90,000
Z	525090	CPA/auditors (external)	\$ 132,083	\$ 8,175	\$ 1,954	\$ 142,212
AA	525030	PM, Engineering Review and Support (SR-86/East Port Bridge)	\$ 300,000	\$ 197,300	\$ -	\$ 497,300
BB	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ -	\$ -	\$ 12,000
CC		Subtotal	\$ 584,443	\$ 241,887	\$ 1,954	\$ 828,284
DD	525010	2017 IVT Bus Stop Inventory (Phase III)	\$ -	\$ -	\$ -	\$ -
EE	525010	IVT Maintenance Audit	\$ 16,000	\$ -	\$ -	\$ 16,000
FF	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ 125,000	\$ -	\$ -	\$ 125,000
GG	525010	2017 IVT Bus Operations Facility Eval	\$ 161,040	\$ -	\$ -	\$ 161,040
HH	525010	2018 Regional Transit Fare Analysis	\$ 91,139	\$ -	\$ -	\$ 91,139
II	525010	Bus Stop Signage	\$ 45,000	\$ -	\$ -	\$ 45,000
JJ	525010	Consultant - Engineering & Contract Labor (Brownfield)	\$ -	\$ -	\$ 346,069	\$ 346,069
KK	525010	IVEDC Grant Administrative Support	\$ -	\$ -	\$ 192,750	\$ 192,750
LL	525010	STIP / RTIP Consultant	\$ -	\$ 25,000	\$ -	\$ 25,000
MM	525010	SR-78 Glamis Study	\$ -	\$ 218,000	\$ -	\$ 218,000
NN	525010	Long Range Transportation Plan	\$ -	\$ 200,000	\$ -	\$ 200,000
OO	525010	Aerial Imagery	\$ -	\$ 20,000	\$ -	\$ 20,000
PP	525010	Calexico E Port Bridge Widening - TCEP	\$ -	\$ 200,000	\$ -	\$ 200,000
QQ		Subtotal	\$ 438,179	\$ 663,000	\$ 538,819	\$ 1,639,998
RR Professional and Specialized Projects and Services Subtotal			\$ 1,022,622	\$ 904,887	\$ 540,773	\$ 2,468,282
SS Total Expenditures			\$ 2,086,123	\$ 1,349,559	\$ 544,941	\$ 3,980,621

EXECUTIVE SUMMARY—FY 2020/2021 Overall Work Plan & Budget

FY 2020-21 OVERALL WORK PROGRAM														
Projected Revenues														
1	2	3	4	5	6	7	8	STATE		10	11	12	13	14
FEDERAL				SUBTOTAL	TOTAL								SUBTOTAL	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2019-20	\$3,745,743	\$3,745,743						State Transit Assistance - STA	2020-21 Reserves	\$600,000		
B	FTA CARES ACT	2019-20	\$618,109	\$618,109								\$800,000	\$1,400,000	
C														
D	Federal Transit Admin 5310 MMP - FTA	2020-22	\$176,507	\$199,323						Transportation Development Act - TDA	2020-21 Operating Reserves	\$4,410,000	\$5,274,007	
E		2018-20	\$22,816											
F														
G										State of Good Repair - SGR	2018-19	\$162,526	\$442,130	
H											2019-20	\$279,604		
I	Federal Transit Admin 5311 Rural - FTA	2019-20	\$377,751	\$377,751						State Planning & Research - SP&R	2019-20	\$218,000	\$218,000	
J										Planning, Programming & Monitoring - PPM	2020-21	\$239,000	\$239,000	
K	EPA - Brownfields	2016-17	\$204,310	\$204,310										
L										Low Carbon Transit Operation Program - LCTOP	2015-16	\$201,039		
M	Congestion Mitigation Air Quality - CMAQ	2016-17	\$451,832	\$451,832	\$5,597,068						2016-17	\$92,071		
N											2017-18	\$256,042		
O											2018-19	\$234,136	\$783,288	
P	LOCAL									Trade Corridor Enhancement Program - TCEP	2020-21	\$200,000	\$200,000	
Q										PUC - Broadband	2018-19	\$340,631	\$340,631	
R	Fare Revenue	2020-21	\$450,342	\$450,342						Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA	2014-15	\$88,013	\$88,013	
S	On Hand / Interest	2020-21	\$687,401	\$687,401										
T	LTA 2% and 5%	2020-21	\$3,892,558	\$3,892,558										
U	SCAG / IVRMA member contributor	2020-21	\$264,932	\$264,932	\$5,295,233					Ca Transit Security Grant Program - CTSGP	2014-15	\$2,834	\$2,834	
V											2016-17	\$2,655	\$5,489	\$8,990,558
W	TOTAL													\$19,882,859
Projected Expenditures														
	Service	Cost	Estimated Fares	On Hand / Int balance	CMAQ PPM / SP&R EPA / PUC / TCEP	2% and 5% LTA	SCAG / Member contributions	Prop 1B CTSGP / LCTOP PTMISEA & SGR	FTA Sec 5310 & 5311	FTA Sec 5307	CARES ACT COVID-19	STA AB 2551	LTF SB325	Total Subsidy
X	Regional Transit Services													
	Total \$	8,366,351	\$ 408,398	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 377,751	\$ 3,745,743	\$ 618,109	\$ 870,000	\$ 2,346,350	\$ 8,366,351
Y	Local Transit Services													
	Total \$	1,934,152	\$ 41,944	\$ -	\$ -	\$ 250,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 530,000	\$ 1,032,208	\$ 1,934,152
Z	Transit Capital Vehicles													
	Total \$	442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130
AA	Transit Capital Construction/Facilities													
	Total \$	4,259,608	\$ -	\$ 58,422	\$ 451,832	\$ 3,046,065	\$ -	\$ 703,288	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 4,259,608
BB	Transit Facility Maintenance													
	Total \$	240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000
CC	Transit / Planning Misc													
	Total \$	527,695	\$ -	\$ -	\$ -	\$ 399,193	\$ -	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 527,695
DD	ICTC Transit Admin/Operations													
	\$	1,063,501	\$ -	\$ 130,000	\$ -	\$ -	\$ 137,570	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 596,608	\$ 1,063,501
EE	ICTC Transit Plans/Programs													
	\$	1,022,622	\$ -	\$ 497,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,443	\$ 1,022,622
FF	ICTC Regional Planning													
	\$	1,349,559	\$ -	\$ 1,800	\$ 657,000	\$ 197,300	\$ 127,362	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,097	\$ 1,349,559
GG	ICTC Regional Collaboration													
	\$	544,941	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 544,941
HH	ICTC Transit Fleet - Capital Reserve													
	Total \$	3,980,623	\$ -	\$ 628,970	\$ 1,201,941	\$ 197,300	\$ 264,932	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 1,488,148	\$ 3,980,624
II	Revenue Stabilization/ Operating Reserve													
	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JJ	Blkes and Peds Art 3													
	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
KK														
	\$	132,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,300	\$ 132,300
L	Total	\$ 19,882,859	\$ 450,342	\$ 687,401	\$ 1,653,773	\$ 3,892,558	\$ 264,932	\$ 1,318,920	\$ 577,074	\$ 3,745,743	\$ 618,109	\$ 1,400,000	\$ 5,274,007	\$ 19,882,859

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IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

ICTC

Board and Executive Director

*George Nava,
Council Member
City of Brawley*

*Maria Nava-Froelich,
Council Member
City of Calipatria*

*Lewis Pacheco,
Council Member
City of Calexico*

*Cheryl Viegas-Walker,
Council Member
City of El Centro*

*Jim Predmore, Mayor
City of Holtville*

*Robert Amparano,
Council Member
City of Imperial*

*Larry Ritchie,
Council Member
City of Westmorland*

*Luis Plancarte, Supervisor
District 2
County of Imperial*

*Ryan Kelley, Supervisor
District 4
County of Imperial*

*Erik Ortega
Director Division 4
Imperial Irrigation District*

*Gustavo Dallarda, Director
California Department of
Transportation District 11*

*Mark Baza,
Executive Director*

THE ICTC AND ITS RESPONSIBILITIES

The ICTC or “Commission” was established under Senate Bill 607 (SB 607 - Ducheny) in 2009, and became effective on January 1, 2010. As a county transportation commission, ICTC on behalf of its member agencies are enabled to exercise leadership in the regional transportation planning and programming process. ICTC will act in accordance with all applicable laws and statutes for county transportation commissions. The ICTC body will guide the development of the Long Range Transportation Plan for the Imperial region and its Regional, State and Federal Transportation Improvement Programs (TIPs) and their updates, including, but not limited to: the distribution and oversight of Local Transportation Fund monies; the preparation and submittal of applications for transportation related funds; approve the allocation of and claims for Transportation Development Act (TDA) funds; the planning, programming and administration of regional transit services; and, encourage active citizen participation in the development and implementation of various transportation-related plans and programs. The ICTC is responsible to carry out the above activities in partnership with the California Department of Transportation (Caltrans) and our designated Metropolitan Planning Organization (MPO) the Southern California Association of Governments (SCAG).

As established under SB 607 and ICTC Bylaws, the ICTC Board is currently composed of ten voting members and one non-voting member consisting of two members of the Imperial County Board of Supervisors; one member from each incorporated city (seven) within Imperial County who shall be the mayor of the city or a member of its city council; one member of the Board of Directors of the Imperial Irrigation District; and, one non-voting member appointed by the Governor representing the California Department of Transportation (Caltrans). As shown in the column to the left. In the future the governing Board of the Commission may also include the following ex-officio or non-voting members: one member representing the State of Baja California, Mexico, who may be appointed by the governor of the state; one member representing the municipality of Mexicali, Mexico, who may be the mayor or his or her designee; one member representing the Consul of Mexico in Calexico, California, who may be the consul or his or her designee; and, one member representing any federally recognized Native American tribe in Imperial County.

In addition to the responsibilities described above, the Commission provides direct management, administration and oversight for the following local and regional transportation programs:

- Imperial Valley Transit (IVT) System and its Inner City Circulator Services (Blue, Green and Gold Lines)
- IVT MedTrans (Non-Emergency Medical Demand Response Service to San Diego)
- IVT Access (Americans with Disabilities Act - ADA Paratransit Service)
- IVT RIDE (Dial-A-Ride Services in the Cities of Brawley, Calexico, El Centro, Imperial and the Westshores Community)
- Local Transportation Authority (Measure D Sales Tax Program)

Assembly Bill (AB) 335 became effective on January 1, 2020 which allows ICTC’s authority to include non-transportation programs. On March 2, 2020, ICTC took over the administration of the Imperial Valley Resource Management Agency (IVRMA). ICTC’s goal is to take over the administration of the Service Authority for Freeway Emergencies (SAFE) in FY 2020/2021.

Other regional responsibilities include the administration of the Transportation Development Act (TDA) program, the Americans with Disabilities Act (ADA) Certification and Eligibility process. Additionally, ICTC has established an agreement with the Quechan Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) to provide transit services to eastern Imperial County. The service is operated by YCIPTA as described on page 32.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

ORGANIZATIONAL STRUCTURE

REGIONAL COORDINATION

To encourage regional and public participation in the development of ICTC's policies and priorities the ICTC staff provides support to standing regional committees, described below. The Commission has the option of creating special purpose committees as the need arises.

Management Committee The purpose of the Management Committee is to serve as a policy advisory to the Board. Membership of the Management Committee includes two members from the County of Imperial and one member from each member city or agency, that include the City Managers, County Executive Officer, IID General Manager or their designated representative.

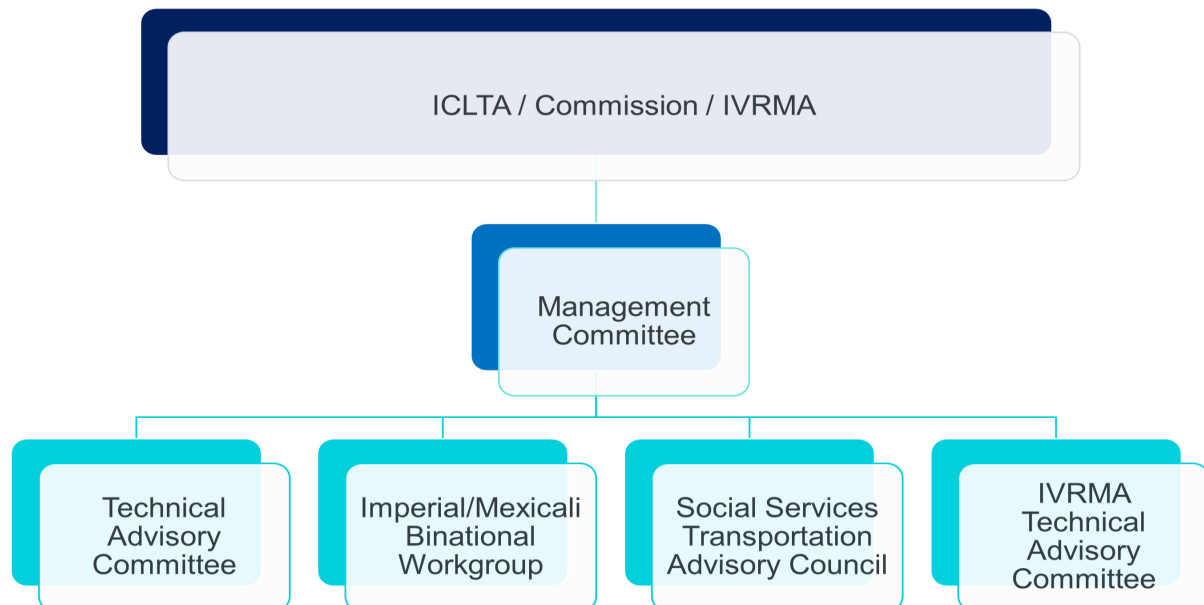
Social Services Transportation Advisory Council (SSTAC) The SSTAC is statutorily (PUC 99238) created to serve a broad representation of youth, students, elderly, disabled persons, persons of limited means, social service agencies, the transit dependent, and transit providers. The three tenets of the Council are to participate in the identification of transit needs; review and recommend action; and, provide advice and technical recommendations.

Technical Advisory Committee (TAC) The ICTC TAC is composed of Planning and Public Works Department representatives from each member agency including advisory members of Caltrans, SCAG and ICTC. The purpose of the TAC is to coordinate the plans and development of regional transportation improvement program of projects, transportation planning programs, and transportation funding programs.

IVRMA Technical Advisory Committee The IVRMA TAC is composed of Planning and Public Works Department representatives from each member agency. The purpose of the IVRMA TAC is to coordinate the plans and development of sustainable programs for waste reduction including reuse, recycling, hazardous waste management and composting.

Imperial/Mexicali Binational Alliance (Alliance) ICTC is the co-lead to implement the Imperial-Mexicali Binational Alliance (Alliance) in partnership with the Imperial Valley Economic Development Corporation (IVEDC) and Mexicali's Economic Development Organization (CDEM). The Alliance has been established via memorandum of understanding on September 12, 2013 in the City of Mexicali. The goals for the Alliance are focused on three cross-border goals: transportation infrastructure, economic development and environmental issues. ICTC has a primary focus on trying to finance and implement short-term low cost transportation improvements and to have consensus of priorities for improvements. Other participating organizations include local, state and federal agencies that have direct responsibilities for cross border infrastructure, economic and environmental issues. The Alliance meets bimonthly on the 2nd Thursday of the month and rotates locations between Imperial and Mexicali.

ICTC's COMMITTEE STRUCTURE





IMPERIAL COUNTY TRANSPORTATION COMMISSION

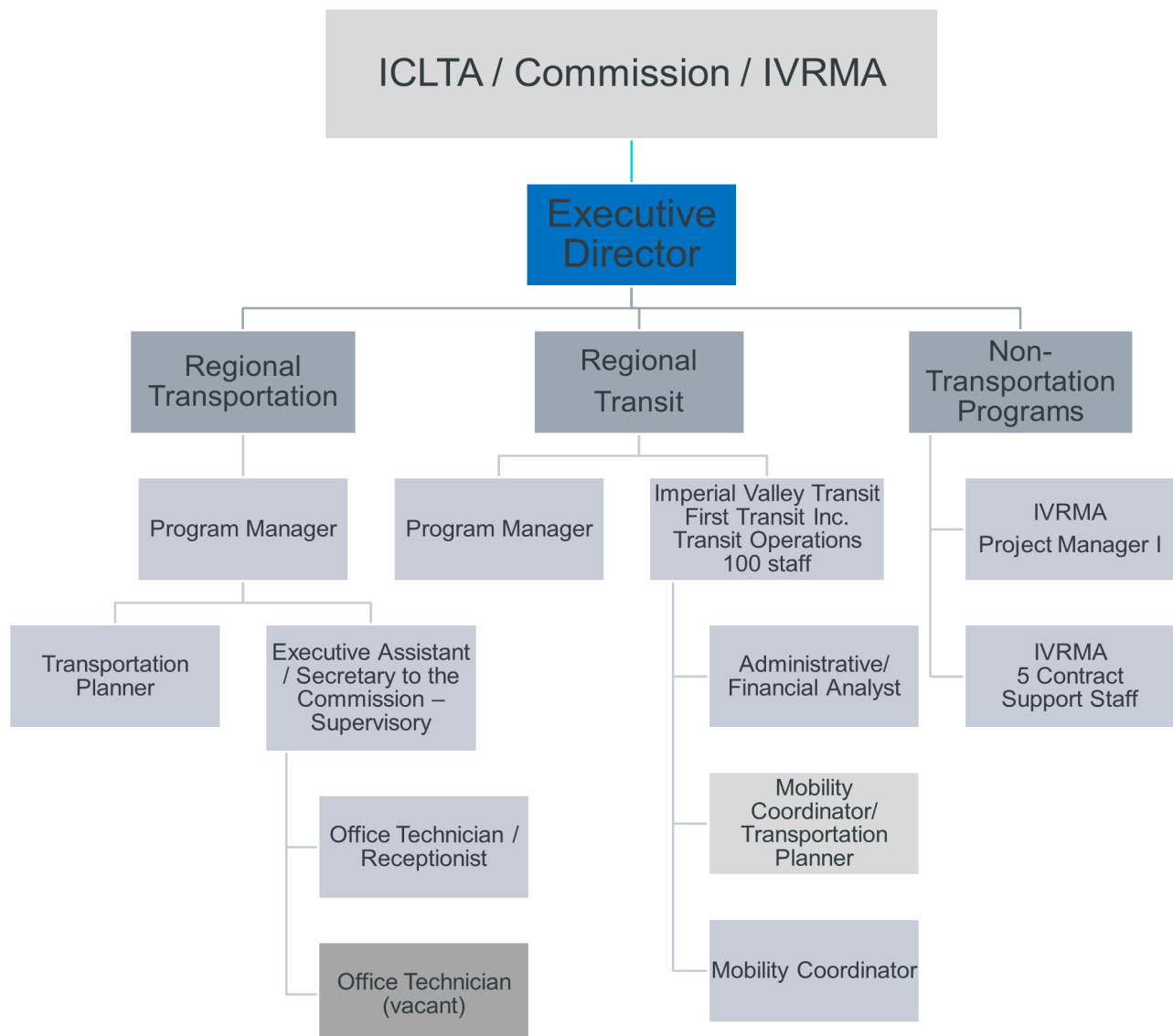
FY 2020/2021 OVERALL WORK PLAN AND BUDGET

ORGANIZATIONAL STRUCTURE (Continued)

ICTC STAFF

The Imperial County Transportation Commission's greatest asset is its employees. As recognized in this work plan the ICTC staff serves the community through a variety of regional programs and services.

The FY 2020/2021 budget proposes ICTC staffing of eleven (11) full-time positions (two are grant funded limited term) to manage the programs and services described in this budget. The full-time positions includes two Office Technicians, one Secretary/Clerk to the Commission, one Administrative Analyst, one Mobility Coordinator, two Transportation Planner positions, one Project manager (responsible for: Imperial Valley Resource Management Agency-IVRMA program), two Program Manager positions (responsible for: Regional Transportation Planning and Programming, and Transit Planning, Programming, Contracts and Transit Service Administration) and the Executive Director.





IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

COMMUNITY OVERVIEW AND INTRODUCTION

THE COMMUNITY WE SERVE

Originally part of San Diego County, the Imperial County or synonymously referred to as the “Imperial Valley” is a growing metropolitan community within a large agricultural area along California's border region with Mexico. Imperial County expands for 4,597 square miles. The California Department of Finance’s May 2020 population estimate indicates the County has a population of 180,378. Surrounded by San Diego and Riverside Counties in California, the State of Arizona, and the Municipality of Mexicali in the State of Baja California, Mexico. The Imperial Valley is rich in natural beauty, and a local history and economy based on agriculture, and the cross-border family and trade relationships with our neighbors in Mexico. In 2019, there were an estimated 53,000 people that crossed daily into the U.S. from Mexico through the U.S. Customs and Border Protection Agency’s two busiest land ports of entry between Imperial County and Mexicali, Mexico at Calexico West/Mexicali I, and Calexico East/ Mexicali II (by cars and as pedestrians).

INTRODUCTION

The Imperial County Transportation Commission (ICTC) uses a modified accrual basis accounting for its governmental funds. The Overall Work Plan and Budget is developed by ICTC staff and Executive Director. This process begins with a review of the projected revenues from each source of federal, state and local funds together with a review of current and future projects and programs. The Commission provides policy guidance and sets priorities. This process includes active participation by the technical advisory committees and the recommendations provided by ICTC staff, the Executive Director, the ICTC Management Committee, and Commission.

The Fiscal Year 2020/2021 Overall Work Plan and Budget demonstrates a comprehensive agency-wide budget that conveys the work to be performed by the Commission. The budget is divided into the Budget Summary, the core programs of Regional Transportation Planning and Programming, Transit Operations, Planning and Program Management and Non-Transportation Programs. The Main Budget contains the program overviews, and revenue and expense projections and is intended to provide a general understanding of ICTC’s budgeted activities and programs for the coming fiscal year. Within each of the other program sections, the work elements and services are also described.

After the budget is adopted, staff has the on-going responsibility to monitor actual revenues and expenditures of the budget. A budget report comparing actual revenues and expenditures to budgeted amounts will be prepared mid-year and presented to the Commission.

When it becomes necessary to modify the adopted budget, the amendment procedure will depend on the type of change that is needed. It is proposed that administrative changes that do not result in an increase in the overall program budget, but require line item transfers of costs and revenues within a work program budget will only require approval of the Executive Director. Amendments that result in an increase to the total expenditures for a program would require Commission approval. These items would be brought to the Commission in a formal agenda item.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

REVENUES AND FUNDING SOURCES

An essential role of ICTC is to allocate Federal, State and Local funds to transportation projects within the county. Although many of these funds do not flow through the ICTC budget, the agency is the authority that allocates and administers millions of dollars in state and federal transportation funds. Because of the significance of this responsibility, it is important to discuss this role of the agency.

As projects are prioritized in the region in accordance with policy guidelines, ICTC allocates State and Federal funds and designates a lead agency to administer the implementation of these projects. Once the Commission makes an allocation and a project is programmed in the long-range Regional Transportation Plan (RTP) and the short-range Regional Transportation Improvement Program (RTIP), the lead agency is responsible for applying for funds through ICTC, to the State or Federal agencies as appropriate. These funds are then placed in the lead agency's local budget. If ICTC is designated as the lead or co-lead agency, these funds will appear in its budget. These funds include but are not limited to, Federal Transit Administration (FTA), Federal Regional Surface Transportation Program (RSTP), Federal Congestion Mitigation and Air Quality (CMAQ), Congressional Appropriations, State Transportation Improvement Program (STIP), and the States Proposition 1B funds.

The revenues budgeted for ICTC in FY 2020/2021 are estimated to \$19,882,859 and include both new revenues and funds carried-over from the previous fiscal year. As shown in the *FY 2020/2021 Overall Work Plan and Budget Summary*, the sub-total of the revenues are split by federal, state and local sources (Federal revenues total \$5,597,068; State revenues total, \$8,990,558; and, Local revenues total \$5,295,233).

The following are summary descriptions of the revenues and fund sources.

FEDERAL REVENUES AND FUND SOURCES

Federal Transportation Administration (FTA) Section 5307 Urban grant funds received in arrears ICTC totaling \$3.7 million are programmed to be utilized for the IVT, IVT Access, IVT MedTrans and IVT- Blue and Green Line transit systems. Actual apportionments for this fund are typically not available until October of each year. The FY 2020/21 budget estimates are based on apportionments from prior years.

Federal Transportation Administration (FTA) Section 5310 The Regional Mobility Program is budgeted for FY 2020/21 in the amount of \$199,323.

Federal Transportation Administration (FTA) Section 5311 Rural funds received in arrears totaling \$377,751 are programmed to be utilized for the IVT fixed route transit system in the rural area; IVT Gold Line. Actual apportionments for this fund are typically not available until October of each year. The numbers for FY 2020/21 are estimates based on apportionments from prior years.

CARES ACT (FTA) Section 5307 & 5311 The Coronavirus Aid, Relief, and Economic Security \$11 million provides transit agencies help to prevent, prepare for and respond to the COVID-19 pandemic. For FY 2020/21 a total of \$618,109 are programmed to be utilized for the IVT, IVT Access, IVT Medtrans and IVT– Blue and Green Line transit systems.

Congestion Mitigation Air Quality (CMAQ) The program provides a flexible funding source for State and local governments to fund transportation project and programs to help meet the requirements of the Clean Air Act (CAA) and its amendments. The CMAQ program is budgeted for FY 2020/21 in the amount of \$451,832.

Brownfields (EPA) The program provides direct funding for brownfields assessment and cleanup. The EPA-Brownfields program is budgeted for FY 2020/21 in the amount \$204,310.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

STATE REVENUES AND FUND SOURCES

State Transportation Improvement Program Planning and Program Management (STIP-PPM) Funds have been utilized for expenses associated with planning and programming activities. The California Transportation Commission approved the use of these funds annual since May 2010 based on the region's request. The funds available in FY 2020/2021 are \$239,000.

Local Transportation Funds (LTF) Funds received monthly from the State Controllers office based on the retail sales tax collected locally totaling near \$4.4 million for transit purposes.

State Transit Assistance (STA) Funds received monthly from the State Controllers office based on the retail sales tax collected locally totaling near \$600,000 for transit purposes.

Funds in excess of transit services, if any, are then available for bus stop maintenance and improvements, and bicycle and pedestrian projects, etc. Available revenue received in the prior year, in excess of the previous year's budgeted amount is reprogrammed as "Revenue Stabilization" or "Operating Reserve".

California Transit and Security Grant Program (CTSGP) Funds will be utilized for the installation of Advanced Vehicle Location (AVL) systems for the IVT 40 foot bus fleet for a total sum of \$5,489.

State Planning and Research (SP&R) Funds are eligible for planning purposes only. Funds will be utilized for SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study for a total sum of \$218,000.

Low Carbon Transit Operation Program (LCTOP) Funds will be utilized for the IVT Ride Heber Senior/Disabled services and the Calexico Intermodal Center for a total sum of \$783,288.

Trade Corridor Enhancement Program (TCEP) Funds will be utilized for the Calexico East Port Bridge Expansion for a total sum of \$200,000.

Broadband (PUC) Funds projects to provide broadband services to areas currently without broadband access and build out facilities to underserved areas for a total sum of \$340,631.

LOCAL REVENUES AND FUND SOURCES

Fare Revenue funds to be received from passengers or affiliated agencies on their behalf, as a portion of a cost of the passenger's trip.

On-Hand funds are programmed when there is a balance on account typically as a result of a cost savings, a delay in a project start date or unanticipated revenues from the prior year.

Local Transportation Authority (LTA 2%) these funds are listed due to language in the new LTA ordinance allowing for the use of 2% of the funding for transit services. The Authority took action on May 26th 2010, authorizing the use of these funds for local transit services for seniors.

SCAG Contributions SCAG contributions include shared costs for the Office Technician / Receptionist position.

IVRMA Contributions IVRMA contributions include reimbursement for IVRMA Project Manager position, ICTC administrative costs and other IVRMA expenditures paid by ICTC.

Member Agency Contributions Member agency contributions are based upon a formula adopted by the Commission on May 26th, 2010, see Appendix A on page 39.



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

EXPENDITURES

EXPENSES

Expenses in this report are summarized under the following categories:

Regional Transit Services Public transit serving multiple jurisdictions and multiple population groups

Local Transit Services Public transit serving individual jurisdictions and single population groups

Transit Capital Projects Projects with design and/or capital expenditures for fixed facilities and vehicles

ICTC Administration and Planning These expenses are separated into three sub-elements: Transit Administration, Transit Planning and Program Management; and, Transportation Planning (Regional Planning activities).

Operating Reserve An operating reserve is established to provide revenue stabilization.

Bikes and Peds Article 3 (Bicycle and Pedestrian Projects) An expense for 3% of the available LTF revenue has been listed. A call for local agency projects is scheduled on an annual basis.

Table 1 on page 19 provides a summary of the FY 2020/2021 Budgets Fund Sources and Expenditures.

Table 1

FY 2020-21 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING

		TRANSIT			PLANNING			REGIONAL COLLABORATION			TOTAL			
		FY 19-20	TRANSIT FY 20-21	%	FY 19-20	PLANNING FY 20-21	%	FY 19-20	REGIONAL COLLABORATION FY 20-21	%	FY 19-20	TOTAL FY 20-21	%	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
REVENUES														
A	430000	On hand balance / interest revenue	\$ 448,250	\$ 627,179	40%	\$ 2,900	\$ 1,800	-38%	\$ 20	\$ -	\$ 451,170	\$ 628,979	39%	
B	442000	State Aid for Construction TCEP	\$ -	\$ -	-	\$ -	\$ 200,000	-	\$ -	\$ -	\$ -	\$ 200,000	-	
C	446010	State Aid Other - TDA (LTF)	\$ 1,243,716	\$ 1,122,051	-10%	\$ 333,361	\$ 366,097	10%	\$ -	\$ -	\$ 1,577,077	\$ 1,488,148	-6%	
D	446445	State - STIP-PPM / SP & R	\$ -	\$ -	-	\$ 350,000	\$ 457,000	31%	\$ -	\$ -	\$ 350,000	\$ 457,000	31%	
E	456040	FTA 5310 Mobility Coordination Program	\$ 144,000	\$ 199,323	38%	\$ -	\$ -	-	\$ -	\$ -	\$ 144,000	\$ 199,323	38%	
F	456040	EPA - Brownfields Assessment	\$ -	\$ -	-	\$ -	\$ -	-	\$ 265,124	\$ 204,310	-23%	\$ 265,124	\$ 204,310	-23%
G	446010	PUC - Broadband	\$ -	\$ -	-	\$ -	\$ -	-	\$ 150,000	\$ 340,631	127%	\$ 150,000	\$ 340,631	127%
H	474005	LTA	\$ -	\$ -	-	\$ 197,300	\$ 197,300	0%	\$ -	\$ -	\$ 197,300	\$ 197,300	0%	
I	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 27,130	\$ 137,570	407%	\$ 127,630	\$ 127,362	0%	\$ -	\$ -	\$ 154,760	\$ 264,932	71%	
J	Total Revenues		\$ 1,863,096	\$ 2,086,123	12%	\$ 1,011,191	\$ 1,349,559	33%	\$ 415,124	\$ 544,941	31%	\$ 3,289,431	\$ 3,960,623	21%
EXPENDITURES														
Administration and Operations														
K	501000 / Administrative Staffing and Support - 11 fulltime (1 shared w SCAG, 1 IVRMA program)	\$ 701,435	\$ 811,676	16%	\$ 304,042	\$ 340,660	12%	\$ 10,000	\$ 4,000	-60%	\$ 1,015,477	\$ 1,156,336	14%	
L	501140 Stipend	\$ 5,850	\$ 4,440	0%	\$ 4,800	\$ 3,900	-19%	\$ -	\$ -	-	\$ 10,650	\$ 8,340	-22%	
M	517055 Insurance - Liability	\$ 103,334	\$ 129,785	26%	\$ 21,200	\$ 26,807	26%	\$ -	\$ -	-	\$ 124,534	\$ 156,592	26%	
N	522000 Memberships, office exp, communications, IT, fuel and maint	\$ 38,000	\$ 31,100	-18%	\$ 24,460	\$ 22,860	-7%	\$ 500	\$ 168	-66%	\$ 62,960	\$ 54,128	-14%	
O	526000 Legal notices, interpretive services	\$ 5,000	\$ 2,000	-60%	\$ 800	\$ 800	0%	\$ -	\$ -	-	\$ 5,800	\$ 2,800	-52%	
P	528000 Rents, leases and utilities	\$ 63,600	\$ 64,500	1%	\$ 29,800	\$ 30,643	3%	\$ -	\$ -	-	\$ 93,400	\$ 95,143	2%	
Q	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 3,000	-33%	\$ 5,000	\$ 3,000	-40%	\$ -	\$ -	-	\$ 9,500	\$ 6,000	-37%	
R	531040 Training/Travel Expense	\$ 27,000	\$ 12,000	-56%	\$ 26,000	\$ 13,000	-50%	\$ -	\$ -	-	\$ 53,000	\$ 25,000	-53%	
S	549000 Equipment	\$ 62,000	\$ 5,000	-92%	\$ 3,000	\$ 3,000	0%	\$ -	\$ -	-	\$ 65,000	\$ 8,000	-88%	
T	Administration and Operations Subtotal	\$ 1,010,719	\$ 1,063,501	5%	\$ 419,102	\$ 444,670	6%	\$ 10,500	\$ 4,168	-60%	\$ 1,440,321	\$ 1,512,339	5%	
Professional and Specialized Projects and Services														
U	525010 Legal Services and Consultation	\$ 20,000	\$ 15,000	-25%	\$ 10,000	\$ 15,000	50%	\$ -	\$ -	-	\$ 30,000	\$ 30,000	0%	
V	525010 Payroll Vendor Fees	\$ 8,300	\$ 8,550	3%	\$ 8,300	\$ 8,550	3%	\$ -	\$ -	-	\$ 16,600	\$ 17,100	3%	
W	525010 Website Consultation (www.imperialdc.org)	\$ 6,600	\$ 5,810	-12%	\$ 3,600	\$ 2,862	-21%	\$ -	\$ -	-	\$ 10,200	\$ 8,672	-15%	
X	525070 COI Overhead - Treasurer, Auditor Controller GSA	\$ 15,000	\$ 21,000	40%	\$ 10,000	\$ 10,000	0%	\$ -	\$ -	-	\$ 25,000	\$ 31,000	24%	
Y	525010 IVT Security	\$ 80,000	\$ 90,000	13%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 80,000	\$ 90,000	13%	
Z	525090 CPA/auditors (external)	\$ 122,985	\$ 132,083	7%	\$ 7,889	\$ 8,175	4%	\$ 17,616	\$ 1,954	-89%	\$ 148,490	\$ 142,212	-4%	
AA	525030 PM, Engineering Review and Support (SR-86/East Port Bridge)	\$ 200,000	\$ 300,000	50%	\$ 177,300	\$ 197,300	11%	\$ -	\$ -	-	\$ 377,300	\$ 497,300	32%	
BB	525010 Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 12,000	0%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 12,000	\$ 12,000	0%	
CC	Subtotal	\$ 464,885	\$ 584,443	26%	\$ 217,089	\$ 241,887	11%	\$ 17,616	\$ 1,954	-89%	\$ 699,590	\$ 828,284	18%	
DD	525010 2017 IVT Bus Stop Inventory (Phase II)	\$ 17,831	\$ -	-100%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 17,831	\$ -	-100%	
EE	525010 IVT Maintenance Audit	\$ 14,242	\$ 16,000	12%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 14,242	\$ 16,000	12%	
FF	525010 Coordinated Public Transit and Human Services Transportation Plan	\$ -	\$ 125,000	-	\$ -	\$ -	-	\$ -	\$ -	-	\$ -	\$ 125,000	-	
GG	525010 2017 IVT Bus Operations Facility Eval	\$ 161,040	\$ 161,040	0%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 161,040	\$ 161,040	0%	
HH	525010 2018 Regional Transit Fare Analysis	\$ 149,379	\$ 91,139	-39%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 149,379	\$ 91,139	-39%	
II	525010 Bus Stop Signage	\$ 45,000	\$ 45,000	0%	\$ -	\$ -	-	\$ -	\$ -	-	\$ 45,000	\$ 45,000	0%	
JJ	525010 Consultant - Engineering & Contract Labor (Brownfield)	\$ -	\$ -	-	\$ -	\$ -	-	\$ 289,455	\$ 346,069	20%	\$ 289,455	\$ 346,069	20%	
KK	525010 IVEDC Grant Administrative Support	\$ -	\$ -	-	\$ -	\$ -	-	\$ 97,573	\$ 192,750	98%	\$ 97,573	\$ 192,750	98%	
LL	525010 STIP / RTIP Consultant	\$ -	\$ -	-	\$ 25,000	\$ 25,000	0%	\$ -	\$ -	-	\$ 25,000	\$ 25,000	0%	
MM	525010 SR-78 Glamis Study	\$ -	\$ -	-	\$ 350,000	\$ 218,000	-38%	\$ -	\$ -	-	\$ 350,000	\$ 218,000	-38%	
NN	525010 Long Range Transportation Plan	\$ -	\$ -	-	\$ -	\$ 200,000	-	\$ -	\$ -	-	\$ -	\$ 200,000	-	
OO	525010 Aerial Imagery	\$ -	\$ -	-	\$ -	\$ 20,000	-	\$ -	\$ -	-	\$ -	\$ 20,000	-	
PP	525010 Calexico E Port Bridge Widening - TCEP	\$ -	\$ -	-	\$ -	\$ 200,000	-	\$ -	\$ -	-	\$ -	\$ 200,000	-	
QQ	Subtotal	\$ 387,492	\$ 438,179	13%	\$ 375,000	\$ 663,000	77%	\$ 387,028	\$ 538,819	39%	\$ 1,149,520	\$ 1,639,998	43%	
RR	Professional and Specialized Projects and Services Subtotal	\$ 852,377	\$ 1,022,622	20%	\$ 592,089	\$ 904,887	53%	\$ 404,644	\$ 540,773	34%	\$ 1,849,110	\$ 2,468,282	33%	
SS	Total Expenditures	\$ 1,863,096	\$ 2,086,123	12%	\$ 1,011,191	\$ 1,349,559	33%	\$ 415,144	\$ 544,941	31%	\$ 3,289,431	\$ 3,980,621	21%	

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FINANCIAL MANAGEMENT AND COMMUNITY OUTREACH & REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT

FINANCIAL MANAGEMENT AND COMMUNITY OUTREACH

In FY 2013/2014, ICTC initiated a partnership with Western Riverside Council of Governments (WRCOG) for the California HERO Program. In FY 2020/2021, ICTC will coordinate with participating member agencies to assist WRCOG, as needed, for efficient coordination of the California HERO Program.

ICTC will continue its efforts to pursue non-transportation programs in FY 2020/2021.

REGIONAL TRANSPORTATION PLANNING

In Fiscal Year 2020/2021, ICTC will begin effort to complete an update to the Imperial Valley Long Range Transportation Plan.

In FY 2020/2021, staff in coordination with Caltrans will continue to work towards the development of a project study report (PSR) for the Forrester Road Corridor from I-8 to SR78/86. The PSR is a critical planning/preliminary engineering study necessary for the Forrester Road Corridor and Westmorland Bypass from I-8 to SR-78/86.

REGIONAL TRANSPORTATION PROGRAMMING

For Regional Transportation Programming, the ICTC efforts for Fiscal Year 2020/2021 will be focused on the Capital Projects Program and the Transportation Improvement Program.

Capital Projects The Capital Projects program include ICTC efforts to provide oversight, planning, project management and monitoring for on-going roadway, highway, and ports of entry improvement projects. The key regional projects include, I-8/Imperial Avenue Interchange Reconstruction, proposed widening of existing Forrester Road Corridor; Phase 2 construction and expansion of the Calexico West Port of Entry; the Proposed Calexico East Port of Entry Bridge Widening; the Calexico Intermodal Transit Center; and, other transit, pedestrian, and bicycle capital improvements referenced in the following sections.

Transportation Improvement Program (TIP) The Transportation Improvement Program activity encompasses development and amendments to the State and Federal Transportation Improvement Programs (TIPs), including projects that may receive awards we anticipate submitting projects previously identified for programming once the proposed funds are approved by the federal government. Staff will continue to work closely with local agencies, SCAG staff and Caltrans staff to ensure the timely utilization of the following programmed funds: Regional Surface Transportation Program (RSTP), Congestion Management Air Quality (CMAQ), and Active Transportation Program (ATP).

Local Transportation Authority (LTA) On March 24th, 2010, the ICTC Commission approved the LTA's request to accept the responsibilities of administration and oversight of the LTA program of Measure D sales tax transportation funds. Previously, these responsibilities were managed by the County of Imperial's Public Works Department. Following the March 24th approval, County and ICTC staff were directed to initiate all necessary steps toward implementing this transfer of responsibilities to be effective July 1st, 2010. These responsibilities include but are not limited to providing staff support to the LTA Board, and administration of the LTA funds.

In March, 2012 the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2012 Bond Agencies include the Cities of Brawley, Calexico, Calipatria, Imperial and the County of Imperial. See table on page 21 for status bond project completions through June 2020.

In September 2018 the LTA approved and adopted the LTA Bond Financing effort as administered by ICTC staff. The 2018 Bond Agencies include the Cities of Calexico, Calipatria and Holtville. See table on page 21 for status bond project completions through June 2020.

In FY 2020/2021 staff will administer the member agency's distributions, bond payments, and the contract services for annual audit. Staff will also be assisting with the FY 2020/2021 financial reports prepared by an independent CPA.



REGIONAL TRANSPORTATION PLANNING AND PROGRAM MANAGEMENT

FY 2020/2021 OVERALL WORK PLAN AND BUDGET

REGIONAL TRANSPORTATION PROGRAMMING (Cont.)

The following table reflects the LTA Bond Expenditures as of June 30, 2020

2012 Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$670,284	92%
Calexico	\$0	100%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

*Remaining 2012 Project LTA Bond funds according to bank statements dated 6/30/2020

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*		% Spent
Calexico	\$7,764,762	37%
Calipatria	\$1,398,937	3%
Holtville	\$0	100%

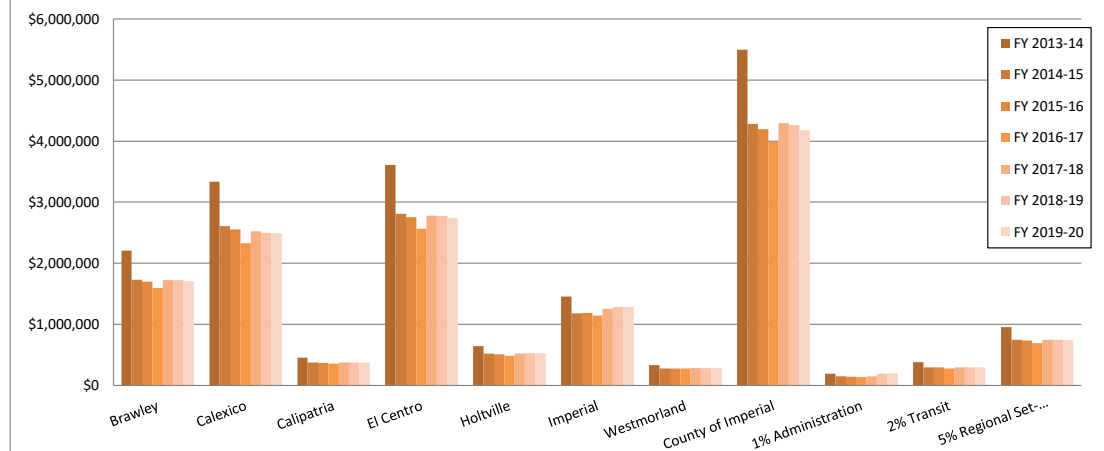
*Remaining 2018 Project LTA Bond funds according to bank statements dated 6/30/2020

ICTC is the designated administrator of the Measure D half-cent transportation sales tax program. Below is a summary of the LTA Revenues from the last five years that includes distributions to each of the cities and the County of Imperial, as well as, the set-asides for Regional Highways (5%), Regional Transit (2%) and Administration (1%).

LTA Revenues

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Brawley	\$2,207,383.90	\$1,729,088.49	\$1,697,800.52	\$1,594,447.27	\$1,724,444.04	\$1,725,712.20	\$1,708,309.63
Calexico	\$3,337,274.39	\$2,608,076.08	\$2,552,876.05	\$2,330,616.78	\$2,522,261.10	\$2,498,561.57	\$2,496,364.99
Calipatria	\$455,291.09	\$373,604.34	\$368,882.38	\$358,648.40	\$376,847.80	\$375,882.59	\$375,010.38
El Centro	\$3,607,597.43	\$2,812,185.32	\$2,754,208.63	\$2,564,748.13	\$2,777,968.18	\$2,772,865.22	\$2,745,303.02
Holtville	\$645,064.65	\$520,794.23	\$513,371.35	\$488,397.80	\$520,865.11	\$528,409.50	\$530,539.51
Imperial	\$1,456,872.98	\$1,181,931.62	\$1,188,087.76	\$1,146,465.51	\$1,254,758.35	\$1,283,934.58	\$1,284,456.38
Westmorland	\$336,130.70	\$281,070.05	\$278,160.24	\$275,785.29	\$286,856.02	\$285,903.42	\$287,435.95
County of Imperial	\$5,496,792.26	\$4,281,246.39	\$4,193,312.94	\$3,990,335.85	\$4,295,754.01	\$4,261,906.22	\$4,179,704.84
1% Administration	\$190,678.34	\$149,869.53	\$147,246.74	\$138,580.93	\$149,562.56	\$195,223.72	\$199,626.70
2% Transit	\$381,356.69	\$299,739.05	\$294,493.48	\$277,161.87	\$299,125.10	\$299,535.46	\$296,919.39
5% Regional Set-Aside	\$953,391.71	\$749,347.64	\$736,233.69	\$692,904.63	\$747,812.75	\$748,838.66	\$742,298.46
	\$19,067,834.14	\$14,986,952.74	\$14,724,673.78	\$13,858,092.46	\$14,956,255.02	\$14,976,773.14	\$14,845,969.25

Comparison of total LTA Revenues FY 2013-14 - FY 2019-20



Revenue distributions listed are prior to bond payments for the participating agencies

TABLE 3

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21				
ICTC REGIONAL PLANNING AND PROGRAM MANAGEMENT 7417001				
1	2	3		
REVENUES				
A	430000	On hand balance/Interest revenue	\$	1,800
B	442000	State Aid for Construction TCEP	\$	200,000
C	446010	State Aid Other - TDA	\$	366,097
D	446445	State - STIP-PPM - SP & R	\$	457,000
E	474005	LTA	\$	197,300
F	493000	Local - Member Agency Contributions, SCAG Reimbursements and Reimbursement for Services Provided	\$	127,362
G Total Revenues			\$	1,349,559
EXPENDITURES				
<u>Administration and Operations</u>				
H	501000/525010	Administrative staffing and Support (7 halftime)	\$	340,660
		- TAC Subcommittee Administration		
		- Contract admin: grants, reporting and oversight		
		- ICTC Management Committee/Commission Admin		
		- RTIP/ STIP and project coordination		
		- Interagency consultation, legislative affairs		
I	501140	Stipend - Commissioners	\$	3,900
J	517055	Insurance - liability	\$	26,807
K	522000	Memberships, office exp, communications, IT, fuel and maint	\$	22,860
L	526000	Legal notices, interpretive services	\$	800
M	528000	Rents, leases and utilities	\$	30,643
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	3,000
O	531040	Training/Travel Expense	\$	13,000
P	549000	Equipment	\$	3,000
Q Administration and Operations Subtotal			\$	444,670
<u>Professional and Specialized Projects and Services</u>				
R	525010	Payroll Vendor fees	\$	8,550
S	525010	Website Consultation (www.imperialctc.org)	\$	2,862
T	525010	Legal Consultation	\$	15,000
U	525070	COI Overhead, Treasurer, Auditor Controller, GSA	\$	10,000
V	525090	CPA/auditors (external)	\$	8,175
W			\$	44,587
X	550000	Structures & Improvements (Clx E Port Bridge Widening)	\$	200,000
Y	525010	STIP / RTIP Consultant	\$	25,000
Z	525030	On Call Engineer (SR-86 & East Port)	\$	197,300
	525010	Long Range Transportation Plan	\$	200,000
	525010	Aerial Imagery	\$	20,000
AA	525010	SR-78 Glamis Study	\$	218,000
BB			\$	860,300
CC Total Projects, Services, Plans and Programs			\$	904,887
DD Total Expenditures			\$	1,349,559

TABLE 4

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21						
ICTC REGIONAL COLLABORATION 7577001						
1	2	3	4	5	6	7
REVENUES						
A	430000	On hand balance/Interest revenue		\$	-	
B	446010	State Aid - SBBC - CAFS		\$	340,631	
C	456040	Federal - EPA Brownfields Assessment - Brawley		\$	204,310	
D Total Revenues				\$	544,941	
EXPENDITURES						
<u>Administration and Operations</u>						
E	525010	ICTC Administrative Staffing and Support		\$	4,000	
F		- Fiscal Agent admin, grant reporting and oversight				
G		- Interagency consultation				
H	524000	Office exp, communications, IT (ICTC)		\$	168	
I	525090	Audits		\$	1,954	
J		Administration and Operations Subtotal		\$	6,122	
<u>Professional and Specialized Projects and Services</u>						
K	525010	IVEDC Administrative staffing and support		\$	192,750	
L		- Contract admin, grant reporting and oversight				
M	525010	Consultant Contract Labor		\$	150,000	
N		- Research and Analyst Consultant, Project Coordinator				
O	525010	Environmental Engineering Consultant Services		\$	196,069	
P				\$	538,819	
Q		Total Projects, Services, Plans and Programs		\$	538,819	
R Total Expenditures				\$	544,941	



ICTC Transit Planning and Program Management FY 2020/2021

OVERVIEW

The Transit Planning and Program Management work element provides the policy guidance for the allocation of transit resources. In the development of this work element, staff receives input from three primary sources; the general public through the mandated annual Unmet Transit Needs Public Hearing process, a comprehensive review of revenue sources and an analysis of existing services and their performance measures.

Approximately one hundred additional persons are employed indirectly through contracts with transit operators, vendors and consultants in support of these programs and services. Funding is also spent locally when and where possible for additional services which may include; fuel, tires, uniforms, heavy duty mechanical, internet, printing and marketing services.

The immediate future holds many opportunities, as well as, challenges. The state and federal budget climate remains uncertain. The effort is designed to develop a broad based consensus reflecting the values, needs and preferred solutions for as many transit passengers as possible. The challenges of providing public transit continue. The Imperial Valley represents a true crossroads of people, history, time and place. Each is unique but all share the same goal of a better quality of life.

Striking a balance between public need and available funding is at the center of any public transit project or program. The various revenue sources and administrative requirements can be complicated and challenging to understand. Tables 3 to 5 provide an overview of the revenue and expenditure plan for FY 2020/2021, along with the descriptions of the transit planning services and projects.

THE PREVIOUS YEARS

Staff has been empowered to turn innovative concepts into plans, and plans into projects and services. The most notable of past accomplishments include:

Intracity Circulators ICTC identified a need in early 2000 to provide increased access to public services within the cities starting with the City of El Centro. The designs for an IVT Blue and Green lines were approved in 2005. Service began on the IVT Blue Line in October 2006. The service was reconfigured for 2009/10 and the IVT Green line began to operate July 2009. The IVT Gold Line in the City of Brawley was implemented in January 2014. A Garnet Line in Calexico and a Red Line in Imperial will be underway when funding becomes available. The Circulator Lines provide continuing travel for passengers transferring from the main fixed route *Imperial Valley Transit* bus routes within the Cities.

Reduction of Headways ICTC directed the reduction of headways (the wait times for the next approaching bus) from two hours to seventy minutes effective in July 2006. Headway reduction to 35 minutes during peak service hours on heavily traveled routes between Calexico and El Centro were implemented in October 2013. Headway reduction on additional routes continues to be a goal as funding permits.

Alternative Fuels and Fleet Replacements The California Air Resources Board required the region to convert the IMPERIAL VALLEY TRANSIT fleet to a clean fuel. After a consultant prepared analysis and significant discussion, a policy decision was made in October 2004 incorporating ultra low sulfur diesel into operations. In 2012, a new fleet of ten clean diesel Gilligs were introduced and six additional clean diesel Gilligs arrived in July 2015. Additional fleet replacement continued, as of July 2017, all 65 revenue service hour vehicles are owned by ICTC.

Transit Mission Statement:

The mission of the Imperial County Transportation Commission (ICTC) public transit systems is to improve the quality of life for the residents of the Imperial Valley through a coordinated, accessible, affordable and efficient countywide transit system.

Transit Vision Statement:

The transit network provides a safe, affordable and reliable transit system that meets the needs of the transit dependent in communities within the Imperial Valley, by providing access to health care, education, public services, employment, commercial and recreational activities.

Source:

Imperial County Transportation Commission Short Range Transit Plan, January 2012

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FY 2020-21 OVERALL WORK PROGRAM															
Projected Revenues				STATE											
1	2	3	4	5	6	7	8	9	10	11	12	13	14		
FEDERAL	SUBTOTAL			TOTAL										SUBTOTAL	TOTAL
A	2019-20	\$3,745,743		\$3,745,743					State Transit Assistance - STA	2020-21 Reserves	\$600,000				
B	2019-20	\$618,109		\$618,109							\$800,000	\$1,400,000			
C	FTA CARES ACT														
D	2020-22	\$176,507		\$199,323					Transportation Development Act - TDA	2020-21 Operating Reserves	\$4,410,000	\$5,274,007			
E	2018-20	\$22,816									\$984,007				
F															
G															
H															
I	2019-20	\$377,751		\$377,751					State of Good Repair - SGR	2018-19	\$162,526	\$442,130			
J	Federal Transit Admin 5311 Rural - FTA									2019-20	\$279,604				
K	2016-17	\$204,310		\$204,310					State Planning & Research - SP&R	2019-20	\$218,000	\$218,000			
L									Planning, Programming & Monitoring - PPM	2020-21	\$239,000	\$239,000			
M										2015-16	\$201,039				
N	2016-17	\$451,832		\$451,832	\$5,597,068				Low Carbon Transit Operation Program - LCTOP	2016-17	\$82,071				
O	Congestion Mitigation Air Quality - CMAQ									2017-18	\$256,042				
P										2018-19	\$234,136	\$783,288			
Q	LOCAL								Trade Corridor Enhancement Program - TCEP	2020-21	\$200,000	\$200,000			
R	Fare Revenue	\$450,342		\$450,342					PUC - Broadband	2018-19	\$340,631	\$340,631			
S	2020-21	\$687,401		\$687,401											
T	On Hand / Interest	\$3,892,558		\$264,932	\$5,295,233				Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA	2014-15	\$88,013	\$88,013			
U	SCAG / IIRMA member contribution								Ca Transit Security Grant Program - CTSGP	2014-15	\$2,834				
V										2016-17	\$2,655	\$5,489	\$8,990,558		
W	TOTAL												\$19,882,859		
Projected Expenditures															
	Service	Cost	Estimated Fares	On Hand / Int balance	CMAQ PPM / SP&R EPA / PUC / TCEP	2% and 5% LTA	SCAG / Member contributions	Prop 1B CTSGP LCTOP PTMISEA & SGR	FTA Sec 5310 & 5311	FTA CARES ACT COVID-19	#7079 STA AB 2551	#7076 LTF SB325	Total Subsidy		
X	Regional Transit Services	Total \$	8,366,351	\$ 408,398	\$ -	\$ -	\$ -	\$ -	\$ 377,751	\$ 3,745,743	\$ 618,109	\$ 870,000	\$ 2,346,350	\$ 8,366,351	
Y	Local Transit Services	Total \$	1,934,152	\$ 41,944	\$ -	\$ -	\$ 250,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 530,000	\$ 1,032,208	\$ 1,934,152	
Z	Transit Capital Vehicles	Total \$	442,130	\$ -	\$ -	\$ -	\$ -	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130	
AA	Transit Capital Construction/Facilities	Total \$	4,259,608	\$ -	\$ 58,422	\$ 451,832	\$ 3,045,085	\$ 703,288	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 4,259,608	
BB	Transit Facility Maintenance	Total \$	240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000	
CC	Transit / Planning Misc	Total \$	527,695	\$ -	\$ -	\$ -	\$ 399,183	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 527,695	
DD	ICTC Transit Admin/Operations	\$	1,063,501	\$ -	\$ 130,000	\$ -	\$ 137,570	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 596,608	\$ 1,063,501	
EE	ICTC Transit Plans/Programs	\$	1,022,622	\$ -	\$ 497,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,443	\$ 1,022,622	
FF	ICTC Regional Planning	\$	1,349,559	\$ -	\$ 1,800	\$ 657,000	\$ 197,300	\$ 127,362	\$ -	\$ -	\$ -	\$ -	\$ 366,097	\$ 1,349,559	
GG	ICTC Regional Collaboration	\$	544,941	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 544,941	
HH	ICTC Transit Fleet - Capital Reserve	Total \$	3,980,623	\$ -	\$ 628,979	\$ 1,201,941	\$ 264,932	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 1,488,148	\$ 3,980,624	
II		\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
JJ	Revenue Stabilization/Operating Reserve	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
KK	Bikes and Pedals Art 3	\$	132,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,300	\$ 132,300	
LL	Total	\$	19,882,859	\$ 450,342	\$ 687,401	\$ 1,653,773	\$ 3,892,558	\$ 264,932	\$ 577,074	\$ 3,745,743	\$ 618,109	\$ 1,400,000	\$ 5,274,007	\$ 19,882,859	

TABLE 6

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21			
ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT 7416001			
1	2	3	
REVENUES			
A	7076/7416 On hand balance/interest revenue	\$	627,179
B	446010 State Aid Other - TDA	\$	1,122,051
C	446445 FTA 5310 Mobility Management Program	\$	199,323
D	493000 Local - Member Agency Contributions, SCAG / IVRMA Reimb and Reimbursement for Services Provided	\$	137,570
E	Total Revenues	\$	2,086,123
EXPENDITURES			
<u>Administration and Operations</u>			
F	501000/525010 Administrative Staffing and Support (3 fulltime 7 halftime 1 IVRMA \$ 811,676		
	- Transit contract admin: grants, reporting, compliance & oversight		
	- SSTAC Subcommittee Admin		
	- ICTC Management Committee/Commission Admin		
	- TDA Finance Admin		
	- ADA Eligibility Certifications, CTSA Admin, UTN Admin		
G	501140 Stipend - Commissioners	\$	4,440
H	517055 Insurance - Liability	\$	129,785
I	522000 Memberships, office exp, communications, IT, fuel and maint	\$	31,100
J	526000 Legal notices, interpretive services	\$	2,000
K	528000 Rents, leases and utilities	\$	64,500
L	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	3,000
M	531040 Training/Travel Expense	\$	12,000
N	549000 Equipment	\$	5,000
O	Administration and Operations Subtotal	\$	1,063,501
<u>Professional and Specialized Projects and Services</u>			
P	525010 Payroll vendor fees	\$	8,550
Q	525010 Website Consultation (www.imperialctc.org)	\$	5,810
R	525010 Legal Consultation COI	\$	15,000
S	525070 COI Overhead Treasurer, Auditor Controller, GSA	\$	21,000
T	525090 CPA/auditors (external)	\$	132,083
U	525010 IVT Security	\$	90,000
V	525030 PM, Engineering Review and Support	\$	300,000
W	525010 Drug and Alcohol Audits	\$	12,000
X		\$	584,443
Y	525010 Bus Stop Signage (On hand FY 18-19)	\$	45,000
Z	525010 Coordinated Public Transit and Human Svs Transportation Plan	\$	125,000
AA	525010 Regional Fare Analysis (On hand FY 19-20)	\$	91,139
BB	525010 IVT Maintenance Audit	\$	16,000
CC	525010 2017 IVT Bus Operations Facility Eval (On hand FY 17-18)	\$	161,040
DD		\$	438,179
EE	Total Projects, Services, Plans and Programs	\$	1,022,622
FF	Total Expenditures	\$	2,086,123

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ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

REGIONAL TRANSIT PLANNING

Regional Transit Planning will continue to be a significant part of the ICTC work program in FY 2020/2021. The proposed products will provide valuable input and guidance to the future transit programs and priorities. The following are the major initiatives in progress and will be underway during FY 2020/2021

The Calexico Intermodal Transportation Center A grant funded feasibility study for the proposed Calexico Intermodal Transportation Center (ITC) was completed in October 2014. ICTC in coordination with the City of Calexico secured CMAQ funding for design in FY 2019/2020 and will continue to pursue grant funding for right-of-way and construction. The estimated total cost is \$10 million. Project design and environmental studies are anticipated to be completed during FY 20/21.

Update to the 2014 Regional Coordinated Plan The Plan Update is anticipated to be completed during FY 2020/2021. The updated document will be used as justification by ICTC and other agencies, for various grants and funding requests and in particular by social service agencies providing transportation to their clients. ICTC will be reviewing the strategic commentary in the Plan Update to potentially adjust services for public transit services.

2019 Public Transit Fare Analysis The Study should be completed during FY 20/21. The study will provide the ICTC with a thorough fare analysis of Imperial Valley Transit and affiliated services while also reviewing viable fare infrastructure improvements.

Four-Phase Bus Stop Improvement Program In FY 2013-14, ICTC staff developed a plan for a four-phase bus stop improvement program. The phases are as follows:

1. Memorandum of Understanding between ICTC and member agencies on the use of bus stops — This project is ongoing.
2. ICTC Safety and Design Standards Guidelines — This planning effort is an attempt to develop a local source of information on bus and bus stop requirements for planners, public works staff and developers in order to accommodate and incorporate the use of transit buses in member agencies' communities and development plans. This project was scheduled in FY 2013/2014 and completed in FY 2014/2015.
3. Region wide Bus Stop/Terminal inventory including categorization of existing and recommended amenities, photographs, ADA compliance review, GPS coordinates and recommendations for improvements, replacement of all bus stop signage, recommendations for schedule and information technology — This project will be completed in FY 2020/2021.
4. Research and recommendation into the feasibility of a region wide bus stop maintenance contractor — This project is scheduled to be completed in FY 2020/2021.

Mobility Management Program An FTA 5310 grant was approved and resulted in the creation of a new Mobility Coordinator position. The position interacts on a daily basis with members of the public interested and in need of transit services, social service agencies and transit advocates, provides coordination for mobility training and conducts training and public outreach.

Automated Vehicle Location (AVL) Systems: ICTC is in the process of completing the installation of automated vehicle location systems on Imperial Valley Transit revenue service vehicles.

Comprehensive Review of an Operations Facility: ICTC is completing comprehensive evaluations for a potential operations facility. The locations will be evaluated to determine if the locations have the capability to meet ICTC's existing and future transit needs.

REGIONAL PUBLIC TRANSIT SERVICES

IMPERIAL VALLEY TRANSIT



IMPERIAL VALLEY TRANSIT (IVT) is an inter-city fixed route bus system, subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for profit service. The service has sixteen (16) wheelchair accessible 40 ft. transit buses and four (4) wheelchair accessible minibuses.

Service is provided from 6:00 AM until approximately 11:00 PM weekdays while Imperial Valley College is in session and 6:00 AM to 5:00 PM on Saturdays, and Sundays within the areas classified as the Primary Zone; a North-South axis throughout Brawley, Imperial, El Centro, Heber and Calexico, and from 6:00 AM until approximately

6:00 PM in the Secondary Zones;

outlying cities and communities of Niland, Calipatria, Westmorland, Seeley and Holtville. The outlying Remote Zone communities including the East and West sides of the Salton Sea; Desert Shores, Salton City, Salton Sea Beach and Bombay Beach are served once a week, on a lifeline. Limited Sunday service was implemented in January 2014.

Prior to the COVID-19 pandemic in March 2020, IVT provided, on average 65,000 passenger trips per month.

Free public Wi-Fi is available and a website offers passenger schedule information. For information please call 760-482-2900, or visit www.ivtransit.com.

IMPERIAL VALLEY TRANSIT - BLUE/GREEN and GOLD LINES



This transit system is an extension of IMPERIAL VALLEY TRANSIT. The intra-city system operates utilizing smaller buses and connects to the public facilities and services that are not currently served by the larger bus system.

There are timed transfer points at 7th and State Streets in El Centro, and in Brawley the transfer point is at S. 5th St. and S. Plaza St. for passengers to transfer to and from both bus systems.

The service is subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for profit service.

Prior to the COVID-19 pandemic in March 2020, the service provided on average 3,500 passengers trips per month.

A website offers passenger schedule information. For information please call 760-482-2900, or visit www.ivtransit.com.

REGIONAL PUBLIC TRANSIT SERVICES

IVT ACCESS



The Americans With Disabilities Act (ADA) Comparable Complementary Paratransit Service is a federally mandated service requiring equal access to the public fixed route bus system for individuals with disabilities. The service operates eight (8) wheelchair accessible, paratransit buses as a demand response service, in tandem with the fixed route bus system. The service is available to disabled passengers who complete a certification process and are then certified as eligible.

The service area and hours are the same as the fixed route bus system. A website offers passenger eligibility forms and information at www.ivtaccess.com.

Prior to the COVID-19 pandemic in March 2020, the service transported, on average 2,500 passengers per month.

The service is subsidized and administered by the ICTC, and currently operated by First Transit Inc., a private for profit service.

For trip information call 760-482-2908. For eligibility information, please call 760-592-4494.

YUMA COUNTY AREA TRANSIT (YCAT) TURQUIOSE ROUTE 10 AND BLUE ROUTE 5



In 2012, ICTC joined a partnership with the Quechan Indian Tribe and Yuma County Intergovernmental Public Transportation Authority (YCIPTA) for transit service in eastern Imperial County, and to and from Yuma, AZ. Turquoise Route 10 provides service 3 days a week on Monday, Wednesday and Friday with 2 round trips daily. The round trip originates in Yuma with stops in Winterhaven and Fort Yuma Indian Reservation, and ends in El Centro. Blue Route 5 provides service daily between Winterhaven and Yuma Az. The Blue Route 5 operates between Yuma, the Quechan Indian Reservation and the Winterhaven area daily.

IVT and YCAT have route and schedule information available online at www.ivtransit.com and

www.ycipta.org

For more information please call 928-783-2235.

ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

All the public services in the world are useless if people can not get to them. How do seniors get to nutrition sites, if they cannot drive? How do clients get to drug treatment programs if their licenses are suspended?

IVT MEDTRANS

IVT MedTrans is a non-emergency medical transportation service between communities in Imperial County and the large hospitals and medical facilities in San Diego County. Demand response service is provided four (4) days a week, with three (3) pick up spots in Brawley, El Centro and Calexico. Pick up service is available on a limited basis from the home for an additional fare. The service is designed to provide

persons with disabilities, low income and transit dependent persons access to medical facilities and services not available within Imperial County, i.e. Children's Hospital in San Diego.

The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by First Transit Inc., a private for profit transportation carrier.

For information please call 760-337-1766.



INTRA-CITY DEMAND RESPONSE PUBLIC TRANSIT SERVICES

IVT RIDE

The IVT RIDE service is a demand response service operating within the Cities of Brawley, Heber, Calexico, El Centro, Imperial and the West Shores communities of the Salton Sea. The service is available upon reservation for seniors and persons with disabilities.

The IVT RIDE services uses 2015 model low floor cutaway style vehicles, with ramps for the safety and convenience of its passengers. In addition, computer tablets on board buses are linked to computerized dispatch software for efficient and timely dispatching and communication by and between drivers and dispatch staff.

In Brawley, El Centro and Imperial, Service is available Monday through Saturday

from approximately 7:00 AM to 5:00 PM

In Calexico, service is available from Monday through Sunday from approximately 7:00AM to 5:00PM.

In the West Shores Communities, service is available Tuesdays and Thursdays from approximately 7:00AM to 5:00PM.

In the community of Heber, the service is available Mon, Tues, Wed and Fri. Service hours are 8:00 a.m. to 4:00 p.m.

The service is subsidized and administered by the Imperial County Transportation Commission (ICTC) and operated by First Transit Inc., a private for profit transportation carrier.

For information please call 760-337-1760.



Bicycle and Pedestrian Projects (TDA-LTF Article 3)

On an annual basis three percent (3%) of the Local Transportation Fund (LTF) is set aside for the development of bicycle and pedestrian related projects. Each year in the month of September, the member agencies submit candidate projects. These projects are approved in a public process by the Imperial County Transportation Commission (ICTC). Member agencies then submit claim forms for

approved projects throughout the fiscal year. Typically agencies submit projects to create curb cuts for disabled access where currently none exists. In addition, member agencies have completed a Master Bicycle Plan. For further information please contact the specific public works department in each community.



Local Bus Stop Benches and Shelters Program (TDA-LTF Article 8e)

The ICTC created a bench and shelter program to facilitate the installation and maintenance of bus stops for the regional public transit services. The program sets aside funding annually for the member agencies. This funding can be used for the installation of new bus stops, and the upgrade and refinement of existing stops. This includes adding benches and shelters and general maintenance i.e.

painting red curbs. Bus stops are identified and located by authorized agency personnel according to approved industry standards. At this time each agency is responsible for the bus stop locations in their respective jurisdictions. Each agency chooses the amenities and aesthetics desired as per local requirements and values.



Capital Improvement Program - Past Accomplishments

7th and State Streets Intermodal Transfer

Terminal - El Centro

In January 2014, ICTC and the City of El Centro completed a multi-bus off street transfer facility at 7th and State Streets in El Centro. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Blue and Green Lines, to the public intercity transit system; Imperial Valley Transit.



Brawley Transfer Transit Terminal - S. 5th St. and S. Plaza Street, Brawley CA

In December 2013, ICTC and the City of Brawley completed a unique off street transfer facility at S. 5th St. and S. Plaza Street. The facility provides the opportunity to transfer from the public intra city transit system; the IVT Gold Line, to the public intercity transit system; Imperial Valley Transit.



Imperial Valley College Intermodal Transit Terminal – East and West sides of the Campus

In 2012, ICTC and the Community College created a set of transfer facilities on both the East and West sides of the campus. The facility provides the opportunity for college students to get to and from the various communities and Cities in Imperial Valley on the public intercity transit system; Imperial Valley Transit.



ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

Capital Improvement Program - Past Accomplishments

Imperial Transit Park

The City of Imperial requested a federal FTA 5309 earmark in the amount of \$974,000 for the acquisition of right of way, design and construction of the Imperial Transit Park. This project is anticipated to serve the regional Imperial Valley Transit buses. ICTC has also obtained local funds from State Public Transportation Modernization, Improvement and Service Enhancements Account (PTMISEA) in the amount of \$243,000. In addition, ICTC received a grant from State California Transit Security Grant funds (CTSGP) in an amount of \$133,000 for solar lighting and security cameras. This brings the total budget for the project to \$1.35 million.

Imperial Transit Park construction project was completed in 2019.

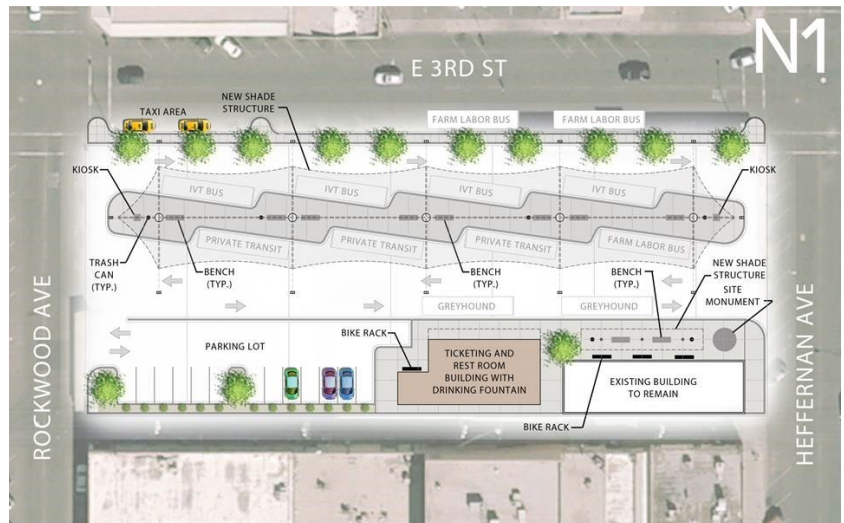


Capital Improvement Program - FY 2020/21

Proposed Calexico Intermodal Transit Center (ITC)

The proposed Calexico Intermodal Transportation Center (ITC) will facilitate the movement of pedestrians and access with public and private transit services: those crossing to and from Mexico; those being dropped off and picked up (farm labor, and community college students; and those using IVT regional services to/from cities throughout Imperial Valley and beyond for work, shopping and social services.

The Feasibility Study was completed and approved by the City of Calexico and ICTC in October 2014. ICTC has acquired funding for Design—Preliminary Engineering. Design is underway and is expected to be completed in Summer 2021. Construction is pending the acquisition of funding.



ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT

ADMINISTRATION / OPERATIONS / PROGRAMS:

Staff will continue to coordinate the various subcommittees, administer the transit services contracts, monitor for compliance issues, coordinate various consultant prepared technical documents, provide technical assistance to public and private service providers and coordinate the disability eligibility certification process. There are several new planning projects scheduled for this year. Staff time is dedicated to finalizing the projects and plans currently in progress and getting the new projects under way. Staff time is also implementing projects identified in previous plans and studies.

The following is a list of planning and technical studies or projects recently underway or completed to date :

1. City of Calexico IVT Garnet Line Circulator - Pursuit of Funding
2. City of Imperial IVT Red Line Circulator - Pursuit of Funding
3. Update to the 2014 Coordinated Plan—Underway
4. 2017 Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project - Underway
5. Bus Operations Facility Comprehensive Evaluations - Underway
6. Public Transit Fare Analysis—Underway

The following list details the planning studies scheduled in future years which are not included in these budget figures

1. Update to the 1995 IVAG TDA Guidebook
2. Microtransit Service
3. Conversion of Bus route map to GIS format



IMPERIAL COUNTY TRANSPORTATION COMMISSION

FY 2019/2020 OVERALL WORK PLAN AND BUDGET

APPENDICES

APPENDIX A

FY 2020-21 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)				Quarterly Billing Amount	
AGENCY	*POPULATION	%	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT
City of Brawley	27,175	15.1%	\$ 15,066	12.5%	\$ 12,499
City of Calexico	40,796	22.6%	\$ 22,617	18.8%	\$ 18,764
City of Calipatria	3,654	2.0%	\$ 2,026	1.7%	\$ 1,681
City of El Centro	44,841	24.9%	\$ 24,859	20.6%	\$ 20,625
City of Holtville	6,359	3.5%	\$ 3,525	2.9%	\$ 2,925
City of Imperial	19,876	11.0%	\$ 11,019	9.1%	\$ 9,142
City of Westmorland	2,346	1.3%	\$ 1,301	1.1%	\$ 1,079
County of Imperial	35,331	19.6%	\$ 19,587	16.3%	\$ 16,251
**IID	0	0.0%	\$ -	17.0%	\$ 17,034
Total	180,378	100%	\$ 100,000	100%	\$ 100,000
					\$ 25,000.00

* population from Dept of Finance May 2020

** IID percentage is based on an average of the 4 largest agencies = 37,036 which equates to 17.0% and reduces the base amount for the remaining member agencies to \$82,966

Brawley	27,175
Calexico	40,796
El Centro	44,841
County	35,331
	<u>148,143</u>

average 37,036

add IID average of the population to total population, then divide to get %

180,378	37,036 /	217,414	17.0%
37,036			
<u>217,414</u>	\$	100,000 *	17.0%
	\$	100,000 -	\$ 17,034
			\$ 82,966

formula approved by the ICTC May 2010 for \$150K reduced in FY 2013-14 to \$100K

