



**1503 N. IMPERIAL AVENUE, SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410**

**TRANSPORTATION COMMISSION AGENDA**

**LARGE CONFERENCE ROOM  
1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243**

**WEDNESDAY, May 22, 2024  
6:00 PM**

**CHAIR: LUIS PLANCARTE**

**VICE CHAIR: ROBERT AMPARANO**

---

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: [www.imperialctc.org](http://www.imperialctc.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2 and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

---

To Join Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/88179511273?pwd=kVCbcopFQxb4Q0kjbNSvZaSVwsDlhZ.1>

To Join by phone dial (669) 444-9171

Meeting ID: 881 7951 1273

Passcode: 123045

**I. CALL TO ORDER AND ROLL CALL**

**II. EMERGENCY ITEMS**

A. Discussion / Action of emergency items, if necessary.

**III. PUBLIC COMMENTS**

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to [cristilerna@imperialctc.org](mailto:cristilerna@imperialctc.org). When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**IV. CONSENT CALENDAR**

- A. ICTC Commission Minutes: April 24, 2024 Pages 5-17
- B. Receive and file:
1. ICTC Management Committee Minutes: April 10, 2024
  2. ICTC TAC Minutes: April 25, 2024
  3. ICTC SSTAC Minutes: April 3, 2024
- C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FFY 2024 Page 19
- ICTC Staff forwards this item to the Commission for their review and approval after public comment, if any:
1. Authorize the Chairman to sign the resolution authorizing the Interim Executive Director to sign the FTA 5311 FFY 2024 grant application with all supporting documentation.
  2. Direct staff to submit the application to Caltrans.
- D. FY 2024-25 Ninth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5 Page 22
- ICTC Staff forwards this item to the Commission for their review and approval after public comment, if any:
1. Authorize the Chairperson to sign the Ninth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2024 through June 30, 2025 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$224,163.14.

**V. ACTION CALENDAR**

- A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025 Page 28
- The ICTC Management Committee met on May 8, 2024, and forwards this item to the Commission for their review and approval after public comment, if any:
1. Adopt the FY 2024-25 “Findings” and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
  2. Authorize the Chairman to sign the attached resolution.
  3. Direct staff to forward the FY 2024-25 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.
  4. Adopt the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.
- B. Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services Page 35
- The ICTC Management Committee met on May 8, 2024, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$1,968,942.61.
  2. Authorize the Chairperson to sign the agreement.
- C. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 8 Supplement 1 (8.1) Page 38
- ICTC Staff forwards this item to the Commission for their review and approval after public comment, if any:
1. Approve Change Order No. 8.1 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$450,000.00 modifying the total contract value to \$21,350,448.33.
  2. Authorize the Executive Director to sign Change Order No. 8.1.
- D. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 9 Page 43
- ICTC Staff forwards this item to the Commission for their review and approval after public comment, if any:
1. Approve Change Order No. 9 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the deductive amount of (\$104,294.72) modifying the total contract value to \$21,246,153.61.
  2. Authorize the Executive Director to sign Change Order No. 9.

## VI. INFORMATION CALENDAR

- A. Service Authority for Freeway Emergencies (SAFE) Program Update

## VII. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
- Executive Director Report Page 49
- B. Southern California Association of Governments
- See attached report Page 57
- C. California Department of Transportation – District 11
- See attached report Page 60
- D. Commission / Committee Member Reports (if any)

## VIII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, June 26, 2024, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

## IX. ADJOURNMENT

# IV. CONSENT CALENDAR

## IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: April 24, 2024
- B. Receive and file:
  - 1. ICTC Management Committee Minutes: April 10, 2024
  - 2. ICTC TAC Minutes: April 25, 2024
  - 3. ICTC SSTAC Minutes: April 03, 2024

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**  
**MINUTES FOR April 24, 2024**  
**6:00 p.m.**

---

**VOTING MEMBERS PRESENT:**

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Absent
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Absent
City of Westmorland	Absent
County of Imperial	Luis Plancarte
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

<b>STAFF PRESENT:</b>	David Aguirre, Michelle Bastidas, Katie Luna, Maricela Galarza, Angela Delgadillo
<b>OTHERS PRESENT:</b>	Eric Havens: Counsel; John Garcia, Roy Abboud, Everett Townsend; Caltrans David Salgado: SCAG
<b>PUBLIC:</b>	Kenny Robertson

---

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 24, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Vice-Chair Amparano](#) called the Commission meeting to order at 6:02 p.m. Roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 6:51 p.m.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT CALENDAR**

- |    |                                                                                                                       |                |
|----|-----------------------------------------------------------------------------------------------------------------------|----------------|
| A. | ICTC Commission Minutes:                                                                                              | March 27, 2024 |
| B. | Received and filed:                                                                                                   |                |
| 1. | ICTC Management Committee Minutes:                                                                                    | March 13, 2024 |
| 2. | ICTC TAC Minutes:                                                                                                     | March 28, 2024 |
| 3. | ICTC SSTAC Minutes:                                                                                                   | March 06, 2024 |
| C. | Low Carbon Transit Operations Program (LCTOP) Application for FY 2023-24 Funds                                        |                |
| 1. | Authorized the ICTC Chairperson to sign the attached resolution.                                                      |                |
| 2. | Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations. |                |

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**V. ACTION CALENDAR**

**A. Various Bus Stop Improvement Project – Design Services**

The ICTC Management Committee met on April 10, 2024, forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Various Bus Stop Improvement Project to Nicklaus Engineering, Inc. in the amount of \$71,227.00.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**VI. REPORTS**

**A. ICTC Executive Director**

- Community Project Funding/Congressionally Directed Spending (CPFCDs): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial, and the Imperial Irrigation District on their awards.
- Active Transportation Program, Cycle 7: Imperial County anticipates approximately \$1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants who are not successful in the statewide call. The ATP document is on the ICTC website at [https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP\\_Final-Document\\_2022.02.28\\_Reduced-Size.pdf](https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf)

- Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval.
  - Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come. ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of May or June 2024.
  - Calexico East Port of Entry Bridge Widening Project: The project is estimated to be completed in June 2024.
  - Calexico Intermodal Transportation Center (ITC): The project construction management RFP has been released and is available for bidding by qualified engineering firms. ICTC is working to attempt to award the contract in April 2024. Due to the selection process and associated timing, the item may be taken to the commission directly for consideration and approval.
  - Transit Comprehensive Operational Analysis: Staff are currently working on the development of the Request for Proposals (RFP) and it is anticipated that the RFP will be released in the coming months.
  - ICTC's Unmet Transit Needs (UTN) Second Meeting (Findings) is scheduled for Monday, April 29, 2024, at 3:00 PM at the ICTC Offices.
  - All other updates are on the Executive Director report on page 46 of the agenda.
- B. Southern California Association of Governments (SCAG)
- SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
  - SCAG 2024 General Assembly Delegate and Alternate Selection: SCAG sends an email to all cities asking for respective councils to take action to appoint a specific General Assembly Delegate and an Alternate. Elected Officials and City Managers are comped on registrations.
  - SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
  - Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
  - ATP Cycle 7 Applications Due by June 17, 2024.
  - All other updates are on the SCAG report on page 54 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
- I-8, SR-78 Bridge Rehab at Various Locations: The expected completion date is the end of May.
  - Clean California Projects: Bus shelters have been installed. The construction of the curb ramp has been completed in the southwest quadrant of S. Rio Vista Ave. Below are complete pictures of all the work consisting of the Bus Shelter, curb ramps, loop detectors, camera installation, and striping.
  - The Median Island improvement consisting of curb improvement, installation of gravel mulch, desert worth foliage, and irrigation have been completed.

- SR-111 Roadside Improvements: Construction started in February 2024, to be completed in Fall 2024.
- SR-86/Customs & Border Protection (CBP) Checkpoint Expansion: The environmental studies are being prepared by ICTC/CBP and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.
- Project Study Report: Forrester Road Improvements: The draft PSR (PDS) document is being reviewed by ICTC and is anticipated to be completed by early spring of 2024.
- Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment: The overall study completion is estimated for summer 2024.
- Calexico East Land Port of Entry Joint Operations Systems: The study completion is estimated for summer 2024.
- Friday, April 26, 2024, is the final deadline (for the June 27-28, 2024, CTC meeting).
- 2025 Active Transportation Program (Cycle 7): ATP Cycle 7 Applications Due by June 17, 2024.
- Highway Safety Improvement Program (HSIP) – Cycle 12: It is expected that HSIP Cycle 12 Call-for-Projects be announced around late April or early May 2024
- All other updates are on the Caltrans report on page 57 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

**VII.** The next meeting will be on May 22, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

**VIII. ADJOURNMENT**

A. Meeting Adjourned at 7:11 p.m.



**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF April 10, 2024  
10:30 a.m.**

---

**VOTING MEMBERS PRESENT:**

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Laura Gutierrez
City of El Centro	Absent
City of Holtville	Nick Wells
City of Imperial	Absent
County of Imperial	Miguel Figueroa
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Absent
ICTC	David Aguirre

**STAFF PRESENT:** Cristi Lerma, Katie Luna, Maricela Galarza, Angela Delgadillo

**OTHERS PRESENT:** Alejandro Lopez, Bryan Ott, Nick Ventrilla, Karen Islas: Caltrans, David Salgado: SCAG

---

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, April 10, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Wells called the meeting to order at 10:33 a.m., roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 10:42 a.m.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

- A. Approval of Management Committee Draft Minutes: March 13, 2024
- B. Received and Filed:
  - 1. ICTC Commission Minutes: March 27, 2024
  - 2. ICTC TAC Minutes: February 22, 2024
  - 3. ICTC SSTAC Minutes: March 06, 2024
- C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2023-24 Funds

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the ICTC Chairperson to sign the attached resolution.
2. Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations.

D. IVRMA-Local Government Waste Tire Clean Up Grant Resolution Cycle 20

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the attached resolution.
2. Directed staff to forward the grant documentation to CalRecycle.

A motion was made by [Salcido](#) seconded by [Colio-Warren](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.**

**V. ACTION CALENDAR**

A. Various Bus Stop Improvement Project – Design Services

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Various Bus Stop Improvement Project to Nicklaus Engineering, Inc. in the amount of \$71,227.00.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Colio-Warren](#) seconded by [Ortiz](#) to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion carried.****VI. REPORTS****A. ICTC Executive Director**

- Mr. Aguirre had the following updates:
  - Community Project Funding/Congressionally Directed Spending (CPFCDs): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards.
  - Active Transportation Program, Cycle 7: Imperial County anticipates approximately \$1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. The ATP document is on the ICTC website at [https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP\\_Final-Document\\_2022.02.28\\_Reduced-Size.pdf](https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf)
  - Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come.
  - All ICTC Executive Directors updates can be found on page 34.

**B. Southern California Association of Governments (SCAG)**

- Mr. Salgado had the following updates:
  - Regional Early Action Planning Grant Program 2021 (REAP 2.0) Advocacy Update: Governor Gavin Newsom's proposed budget announced on Jan. 16 includes \$300 million in cuts to the Regional Early Action Planning Program of 2021 (REAP 2.0) that will result in approximately \$123 million in cuts from SCAG's \$246 million REAP 2.0 program.
  - SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
  - SCAG Go Human is available. Please let Mr. Salgado know if interested.
  - SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
  - Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
  - SCAG updates can be found on page 43.

**C. Caltrans Department of Transportation – District 11**

- All Caltrans updates can be found on page 46.

**VII.** The next meeting is scheduled for **May 8, 2024, at 10:30 a.m.** at the ICTC Office and via Zoom Meeting for non-voting members and the public.

**VIII. ADJOURNMENT**

The meeting was adjourned at 11:12 a.m.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**TECHNICAL ADVISORY COMMITTEE  
MINUTES**

**April 25, 2024**

**Present:**

Ana Gutierrez	City of Brawley
Erica Garcia	City of Calipatria
Francisco Barba	City of Calexico
Felix De Leon	City of El Centro
Jesus Villegas	City of Imperial
Adriana Anguis	City of Holtville
Joel Hamby	City of Westmorland
Veronica Atondo	County of Imperial
Manuel Ortiz	IID

**Others:**

David Aguirre	ICTC
Katie Luna	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Juan Manuel Cabrera	City of Brawley
Andrea Montano	City of El Centro
Abraham Campos	City of El Centro
Lily Falomir	City of Calexico
Fernando L. Williams	City of Imperial
Ismael Garcia	County of Imperial
Marco Coronel	County of Imperial
John Hawk	County of Imperial
Erwin Gojuanngco	Caltrans
Alejandro Lopez Rangel	Caltrans
Bryan Ott	Caltrans
Nick Ventrilla	Caltrans
M'lynn Martin	Caltrans
Kevin Hovey	Caltrans
Roy Abboud	Caltrans
John Garcia	Caltrans
Safwat Ibrahim	Caltrans
David Salgado	SCAG
Hina Chanchlani	SCAG
Patricia Ramirez	The Holt Group
Kenny Robertson	A&R Construction

The meeting was called to order at 10:06 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for March 28, 2024 (**Montaño/Anguis**) **Motion Carried.**
2. **SCAG Highways to Boulevards Study Project Presentation:**  
(Presented by *Hina Chchlani, SCAG*)
  - Please let SCAG know if there is any interest in providing project recommendations from Imperial County about highways to boulevards, reconnecting communities, and rails to trails as SCAG evaluates projects in Imperial County.
  - For any questions, please contact Hina Chanchlani at [chanchlani@scag.ca.gov](mailto:chanchlani@scag.ca.gov)
3. **ICTC Updates / Announcements**  
(Presented by *ICTC Staff*)
  - a. **Transit Planning Updates**
  - b. **Transportation Planning Updates**  
**FFY 22/23 & FFY 23/24 Federal & State Funded Project Obligation List:**
    - Each jurisdiction gave its update.
4. **Caltrans Updates / Announcements:**  
(Presented by: *Alejandro Lopez, Caltrans*)
  - Friday, April 26, 2024, is the final deadline (for the June 27-28, 2024, CTC meeting).
  - 2025 Active Transportation Program (Cycle 7): ATP Cycle 7 Applications Due by June 17, 2024.
  - Highway Safety Improvement Program (HSIP) – Cycle 12: It is expected that HSIP Cycle 12 Call-for-Projects be announced around late April or early May 2024.
5. **SCAG Updates / Announcements:**  
(Presented by: *David Salgado, SCAG*)
  - SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
  - SCAG 2024 General Assembly Delegate and Alternate Selection: SCAG sends an email to all cities asking for respective councils to take action to appoint a specific General Assembly Delegate and an Alternate. Elected Officials and City Managers are comped on registrations.
  - SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
  - Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
  - ATP Cycle 7 Applications Due by June 17, 2024.
6. **Cities and County Planning / Public Works Updates:**
  - Each jurisdiction gave its update.
7. **General Discussion / New Business**

No new business was discussed.

Next TAC meeting will be on May 23, 2024 at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

ICTC TAC 04/25/2024

Meeting adjourned at 10:55 a.m.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**MINUTES**                      April 03, 2024

Present

Voting Attendees:

Mike Hack	Consumer
Raul Cordova	WTC
Karina Leon	Access to Independence
Kathleen Lang	Community Health Plan
Camilo Garcia	Imperial County Workforce Department
James Dalke	Imperial Valley College
Cristina Leal	ARC- Imperial Valley
Gustavo Gomez	CTSA-ICTC

Non-Voting Attendees:

Helio Sanchez	IVT
Jose Guillen	IVT Medtrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Esperanza Avila	ICTC
Priscilla Baca	ICTC
Katie Luna	ICTC
Camilo Garcia	IC Workforce Department

1. Mr. Hack called the meeting to order at 10:02 a.m. **A quorum was present.**
2. Introductions were made.
  - Hybrid meeting.
3. Minutes were adopted for March 06, 2024 (**Hack, Cordova**) **Motion Carried.**
4. CTSA Reports:  
Mr. Gomez had the following updates:
  - March 7, 2024, assisted seniors with transportation to El Centro at the Imperial Valley Fairgrounds.
  - March 19, 2024, attended the resource fair in Calexico at the senior apartments. Provided outreach for all services.
  - March 20, 2024, attended the 21<sup>st</sup> annual children's fair in Niland.



- March 22, 2024, attended the IVC Transitions Fair. More than 600 students attended. We provided all the information for each service.
- April 2, 2024, presented at the community center in El Centro for the congregate site.
- April 4, 2024, Senior resource fair in Imperial at the seniors' apartments.
- The UTN Public Hearing Meeting is April 8, 2024 at the ICTC office. Comments were received from all cities within the Imperial County.
- In the early phases of hiring a design firm for the Bus stop improvements project, which will include the public library stop.
- Request for Proposals for Transit Services is scheduled for April 12, 2024. Aiming for a 7 year contract.
- Free fares end June 30, 2024.
- IVT Ride/Access are continuing to help Alegria with transportation.
- Free fares are being provided by Area Agency on Aging for senior citizens.
- Continuing to assist in sign-ups for IVT Ride and Access via phone and In-person.
- Staff are available for any questions or concerns regarding any of the services.
- Staff is also available to provide brochures and information to any agency that requests it,
- A future project coming up, Comprehensive Operation Analysis, which digs deep into the services and adjustments for bus stops.

5. Transit Operator FY 2023-24 Reports:

Imperial Valley Transit.

- Mr. Helio presented the report on the service.
- Continuing outreach about services.
- Free Fares are still ongoing until July 2024

IVT Access

- Ms. Pacheco presented the report on the service.
- Working with Alegria patients.
- Passenger demands are improving.

IVT Ride

- Ms. Aguilar presented the report on all IVT Ride services.
- Attending more outreach.
- AAA covering IVT Ride charges.

IVT MedTrans

- Mr. Guillen presented the report on the service.
- Services were higher.
- Free Fares until July 2024.

6. General Discussion

- Dr. Lang asked about the UTN.

7. Adjournment

- The meeting adjourned at 10:32 a.m. **(Hack) Motion Carried.**
- The next meeting will be held on Wednesday, May 01, 2024, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

## IV. CONSENT CALENDAR

### C. Application for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2024

Authorize the Chairman to sign the resolution authorizing the Interim Executive Director to sign the FTA 5311 FY 2023-24 grant application with all supporting documentation.

Direct staff to submit the application to Caltrans.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 16, 2024

Luis Plancarte, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: Application for Federal Transit Administration (FTA) Section 5311 Program Funds  
FFY 2024

Dear Commission Members:

The Federal Transit Administration (FTA) Section 5311 program provides an annual source of rural grant funding to offset operational costs within an identified rural area for mass transit purposes as specified by the Legislature. The rural grant program is administered by Caltrans, who has issued a call for projects for grants that are due by May 30, 2024.

FTA 5311 Rural Transit Grant Funds in the amount of approximately \$558,466 for FFY 2024 are available for IMPERIAL VALLEY TRANSIT, the countywide transit system and IVT ACCESS, the regional ADA complimentary paratransit service and the IVT GOLD LINE – Brawley Circulator Route.

ICTC staff forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the resolution authorizing the Executive Director to sign the FTA 5311 FFY 2024 grant application with all supporting documentation.
2. Direct staff to submit the application to Caltrans.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

David Aguirre  
Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

RESOLUTION \_\_\_\_\_ OF

THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) AND /OR WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.1G), and Section 5339 of the Federal Transit Act (FTA C 5100.1); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 and 5339 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the Imperial County Transportation Commission desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in the Imperial County; and

WHEREAS, the Imperial County Transportation Commission has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Imperial County Transportation Commission does hereby Authorize the Executive Director or his designee, to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1G), as amended, and pursuant to Section 5339 of the Federal Transit Act (FTA C 5100.1), as amended.

That Executive Director or his designee is authorized to execute and file all certifications of assurances, contracts or agreements or any other document required by the Department.

That Executive Director or his designee is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 and/or 5339 projects.

That Executive Director or his designee is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 and/or 5339 project(s).

PASSED AND ADOPTED by the Imperial County Transportation Commission at a regular meeting of said Commission on May 22, 2024.

By: \_\_\_\_\_  
Chairman

ATTEST:

By: \_\_\_\_\_  
CRISTI LERMA  
Secretary to the Commission

## IV. CONSENT CALENDAR

- D. FY 2024-25 Ninth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

Authorize the Chairperson to sign the Ninth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circular route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2024 through June 30, 2025 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$224,163.14.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 16, 2024

Luis Plancarte, Chairperson  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: FY 2024-25 Ninth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

Dear Commission Members:

In 2012, ICTC staff entered into discussions, at the request of staff of the Quechan Tribe and YCIPTA, regarding the potential for a public transit route between Yuma AZ, the Winterhaven Ca. area, and El Centro, CA. Discussions ensued over an eight-month period regarding operational issues including routing, scheduling, funding, access to bus stop locations and the continuation of travel once in El Centro on Imperial Valley Transit (IVT) for access to social service and commercial activities.

The project required the Boards of the three agencies to approve and give final direction on implementation for services. The **Turquoise** Route 10 started operation in January 2013. The business plan initially proposed twice daily roundtrips, three days a week on a YCAT bus. The new YCAT route offered travel opportunities that connected in El Centro to IVT intercity and intracity routes at 7th and State Streets. The price was established at a \$2.00 one-way fare.

Previously, as a result of the federal transportation bill, *Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21)*, the FTA 5311(c) funding would no longer be available to the Quechan Indian Tribe in the future. 5311(c) funding is also known as the Tribal Transit Grant Funding Program and allowed the tribe to apply and be a direct recipient of public transit operational funding. Previously those 5311(c) funds were used to operate the **Blue** Route 5 in cooperation with YCIPTA. Blue Route 5 is a circulator route with stops in the eastern Imperial County, the Fort Yuma Indian reservation and Yuma.

In FY 2023-24 ICTC received a request to share in the cost to provide funding for the above noted services in the amount of \$210,000.00. The funding request for FY 2023-24 is \$224,163.14. The total subsidized budgets for both services are \$653,458.86. As requested, ICTC is anticipated to contribute \$224,163.14, the Quechan Tribe is anticipated to contribute approximately \$146,320.59 and YCIPTA is anticipated to contribute approximately \$214,798.63. YCIPTA also contributes the vehicles and drivers to provide the service and provides fare box recovery matching funds.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC staff continues to support and recommends the participation in the revised MOU due to the increased access for Eastern Imperial County residents. ICTC will continue to meet with both agencies and continue to monitor both the Turquoise Route 10 and Blue Route 5, in cooperation with YCIPTA and the Quechan Tribe, in order to ensure the proper portion of funding is provided to supplement the transit service in eastern Imperial County. Recommendations from ICTC staff for funding in future years will continue to be based on service needs and service performance for the eastern Imperial County, Winterhaven community.

The original MOU and previous extensions and exhibits, and performance related documentation are available for review at ICTC administrative offices.

Funding for this service is derived from the Transportation Development ACT (TDA) Fund, a contribution from the Quechan Tribe, the YCIPTA organization and passenger fares, anticipated to be approved by June 30, 2024.

The ICTC Management Committee met on May 8, 2024, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Ninth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT **Turquoise** #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT **Blue** #5) effective July 1, 2024 through June 30, 2025 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$224,163.14.

Sincerely,



DAVID AGUIRRE  
Executive Director

attachments

**NINTH EXTENSION AND AMENDMENT OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, IMPERIAL COUNTY TRANSPORTATION COMMISSION AND QUECHAN INDIAN TRIBE FOR TRANSIT SERVICES IN EASTERN IMPERIAL COUNTY.**

This Extension and Amendment (“Extension and Amendment”) made and entered into effective July 1, 2024, is by and between **Yuma County Intergovernmental Public Transportation Authority**, a political subdivision of the State of Arizona (“YCIPTA”), **Imperial County Transportation Commission**, a regional transportation planning agency and political subdivision of the State of California (“ICTC”), and **Quechan Indian Tribe** (“QUECHAN”). The terms “Party” or “Parties” shall mean the collective or individual participants of this Extension.

**WITNESSETH:**

**WHEREAS**, YCIPTA, ICTC and QUECHAN entered into that certain Memorandum of Understanding dated October 28, 2015 for Transit Services in Eastern Imperial County (“MOU”) attached hereto and incorporated by reference herein as **Exhibit “1”**; and

**WHEREAS**, the term of the MOU is set to expire on June 30, 2024 unless the Parties agree in writing to extend the MOU; and

**WHEREAS**, paragraph VII.A of the MOU provides that the Parties, upon their mutual, written agreement, may extend the MOU on an annual basis, so long as such extension is requested by April 31, and the extension shall be approved and executed by all of the Parties by June 30; and

**WHEREAS**, paragraph VIII.J of the MOU provides that the Parties may amend the MOU in writing, dated, signed by duly authorized representatives of each Party to the MOU and attached thereto; and

**WHEREAS**, the Parties did so amend the MOU through the EIGHTH Extension and Amendment made and entered into effective July 1, 2023, attached hereto and incorporated by reference herein as **Exhibit “2”**; and

**WHEREAS**, YCIPTA, ICTC and QUECHAN wish to extend the term of the MOU for an additional one year term in accordance with paragraph VII.A of the MOU, and to amend the MOU to specify the payments to YCIPTA during the additional year term in accordance with paragraph VIII.J of the MOU, with no other changes.



**NOW THEREFORE**, for and in consideration of the promises and payments herein set forth, YCITA, ICTC and QUECHAN have and hereby agree as follows:

1. The MOU shall be extended for an additional one-year term effective July 1, 2024 and shall terminate on June 30, 2025 unless the MOU is further extended in accordance with paragraph VII.A of the MOU.
2. Paragraph III.A of the MOU is deleted and replaced by the following:

**“III. Compensation, Reporting and Performance Standards**

**A. Payments to YCIPTA**

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14).

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of the invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59).

In no event shall QUECHAN be liable to YCIPTA for payments to be made by ICTC. In no event shall ICTC be liable to YCIPTA for payments to be made by QUECHAN”.

3. All other terms and conditions are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

**---SIGNATURES ON THE NEXT PAGE---**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Extension and Amendment on the day and year first above written.

**YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_  
Shelly Kreger, Transit Director

ATTEST:

By: \_\_\_\_\_  
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Wayne Benesch, YCIPTA Legal Counsel

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**

By: \_\_\_\_\_  
Luis Plancarte, Chairperson, Imperial County Transportation Commission

ATTEST:

By: \_\_\_\_\_  
Cristi Lerma, Secretary to the Commission

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Eric Havens, County Counsel

**QUECHAN INDIAN TRIBE**

By: \_\_\_\_\_  
Jordan D. Joaquin, President

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Kent Millward, Tribal Attorney, Rosette, LLP

# V. ACTION CALENDAR

- A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025
1. Adopt the FY 2024-25 “Findings” and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
  2. Authorize the Chairman to sign the attached resolution.
  3. Direct staff to forward the FY 2024-25 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.
  4. Adopt the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 9, 2024

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave. Suite 104  
El Centro, CA 92243

SUBJECT: Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025

Dear Commission Members:

Section 99401.5 of the Public Utilities Code states:

“...The Transportation Planning Agency (TPA) shall hold at least one public hearing pursuant to Section 99238.5, for the purpose of soliciting comments on the Unmet Transit Needs that may exist within the jurisdiction...”

Unmet Needs that are determined to be reasonable to meet may be established by offering services directly, contracting for new services or the expansion of existing services.

On April 8, 2024, the Unmet Transit Needs Hearing Panel conducted the required local Public Hearing. The Hearing Panel reconvened on April 29, 2024, to consider the verbal and written testimony, and staff recommendations. After discussion of the analysis portion, the Panel developed the “Findings” regarding public transit services for FY 2024-25. These “Findings” assist in the allocation of resources and determination of the service levels to be provided. The process consequently guides the FY 2024-25 Transit Financing Plan and work program activities.

After review of the staff prepared analysis, the Panel accepted five requests as “Reasonable to Meet”. ICTC’s primary focus will be to recover ridership lost as a result of the pandemic, the items considered as “Reasonable to Meet” and further items that are considered goals have been placed on the official 2024 ICTC Unmet Transit Needs List in prioritized order, which is an attachment to the “Findings” document. Should funding be identified, this list is used to advance new services and routes and facilitate building additional transit infrastructure. ICTC will also continue to coordinate with Imperial Valley College regarding possible service changes to accommodate changing class schedules, in addition to the continued evaluation of all services and routes.

After adoption of the “Findings”, staff will develop the budget for the ICTC Transit Financing Plan for FY 2024-25 and anticipates submittal in the June 2024 time frame.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The Unmet Transit Needs Panel of Commissioners and the ICTC Management Committee, forwards this item to the Commission, for their review and approval after public comment, if any:

1. Adopt the FY 2024-25 “Findings” and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2024-25 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopt the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.

Sincerely,



DAVID AGUIRRE  
Executive Director

attachment



1503 N. IMPERIAL AVE. SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

April 29, 2024

**UNMET TRANSIT NEEDS FINDINGS  
FISCAL YEAR 2024-25**

The Imperial County Unmet Transit Needs Public Hearing was conducted at 3:00 p.m., on April 8, 2024, at Imperial County Transportation Commission offices and via zoom. After review and consideration of the testimony received at the hearing, this Panel reconvened on April 29, 2024 to make the following “Findings”:

The following “Findings” are unmet transit needs or transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2024-25 shall be approved consistent with these stated “Findings”.

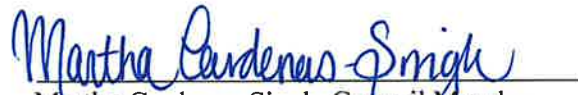
- I. Existing transit services should be continued:
  - A. IVT RIDE – Brawley, Calexico, El Centro, Heber, Imperial and Westshores
  - B. County-Wide Transit System- Imperial Valley Transit
  - C. ADA Paratransit Services – IVT Access
  - D. IVT MedTrans
  - E. Calexico On Demand
  
- II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.
  
- III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.
- V. Staff will continue to pursue resources for the implementation of the proposed IVT Red Line in Imperial.
- VI. Staff will continue to provide technical assistance to the City of Calexico for the development of the City's transfer terminal project.
- VII. Staff will continue to pursue resources for the implementation of service changes in accordance with the priorities in the FY 2024-25 Unmet Needs List (attachment).

All other services and issues as presented by written or verbal testimony are hereby declared as not reasonable to meet, at this time.

  
Luis Plancarte, Chairman  
County of Imperial

  
Martha Cardenas-Singh, Council Member  
City of El Centro

---

Ana Beltran, Council Member  
City of Westmorland

**STAFF:**

  
David Aguirre  
Executive Director



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

APRIL 25, 2024

## **UNMET TRANSIT NEEDS LIST FISCAL YEAR 2024-25**

### **Priority order**

1. Add mobile ticketing fare option (e.g, passengers, third parties), per action taken by ICTC XX-XX-24
2. Provide bus stop improvement (e.g., seating and shade) along the new El Centro Public Library on Imperial Avenue, *per action taken by ICTC XX-XX-24*
3. Explore and analyze transportation needs at Northern cities within the Imperial County, *per action taken by ICTC XX-XX-24*
4. Add an IVC Express Route from Calexico to IVC and from IVC to Calexico in the evening after 5:30PM, from Monday thru Friday (SRTP, 2018) *Per action taken by ICTC XX-XX-24*
5. Implement a bus stop closer to the Imperial Valley Mall near Burlington Store, *per action taken by ICTC XX-XX-24*
6. Add better signage for schedules at bus stops, *per action taken by ICTC XX-XX-24*



**DEFINITION: UNMET TRANSIT NEEDS**

Unmet Transit needs are at a minimum, those public transportation or specialized transportation services that are identified in the Regional Short Range Transit Plan, Regional Transportation Plan or similar Mobility Plan, that have not been implemented or funded.

**DEFINITION: REASONABLE TO MEET**

Reasonable to Meet shall include all of the following factors:

Community Acceptance: Whether or not the community will allow buses or a facsimile in their area.

Timing: Whether or not the social, economic or political environment is amiable to project implementation.

Equity: The fair availability of the service to all affected persons.

Economy: The project can be implemented at reasonable cost.

Cost Effectiveness: The ratio of the service cost to product shall be at or below the standards of evaluation criteria, or minimum farebox ratio (10%).

Adopted: ICTC December 13, 2017

# V. ACTION CALENDAR

B. Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services

Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$1,968,942.61.

Authorize the Chairperson to sign the agreement.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 16, 2024

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services

Dear Commission Members:

ICTC has been working towards the development of a new Internodal Transportation Center (ITC) in the city of Calexico since 2014. The Calexico Intermodal Transportation Center has been a priority of ICTC’s long range transportation planning efforts. ICTC has been incrementally completing various elements associated with the project like the project feasibility study, design and environmental studies. The project design and environmental clearance were completed in 2021. Since the completion of the design and environmental phases, ICTC has been working towards acquiring the necessary funding to complete the right of way acquisition, construction management and construction efforts for the project.

In 2023, ICTC was able to secure multiple grants (Active Transportation Program - ATP, Regional Early Action Planning Program – REAP 2.0 and Rebuilding American Infrastructure with Sustainability and Equity – RAISE and Community Project Funding/Congressionally Directed Spending - CFPCDS) to complete the right of way acquisition, construction management and construction efforts for the project.

Total Funding for the project is as follows:

ATP -	\$1,073,000
Reap 2.0 -	\$1,000,000
RAISE -	\$12,887,507
CPFCDS -	\$4,116,279
Local -	\$100,000
<b>Total -</b>	<b>\$19,176,786</b>

ICTC implemented a formal procurement process for the acquisition of Resident Engineering/Construction Management services. The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released February 20, 2024. Four (4) firms responded to the RFP. An evaluation committee comprised from representatives from city of Calexico, Southern California Association of Government(SCAG), and ICTC participated in the evaluation of the proposals. A qualification-based

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

evaluation approach was utilized for the evaluation of the proposals. The evaluation team unanimously ranked Jacobs as the highest-ranking firm.

Jacobs has extensive experience working with similar types of transit center improvement projects. The Jacobs team is well qualified and will be able to assist ICTC with the various construction management/resident engineering tasks. Jacobs will utilize the services of a number of DBE's including one located in the Imperial Valley area to assist with various required services.

Funding for the construction management/resident engineering services was identified and approved in the ICTC FY 2023-24 OWP and budget. The funding source will be a combination of the awarded federal (RAISE), and CPFCDs funds. Current funding allocated for the services is \$1,517,675. Approval of the final award is contingent upon ICTC being able to allocate additional federal funds to the Resident Engineering/Construction Management Scope of Work.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

The ICTC Management Committee met on May 8, 2024, and forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$1,968,942.61.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



DAVID AGUIRRE  
Executive Director

# V. ACTION CALENDAR

- C. Calxico East Port of Entry Bridge Widening Project – Contract Change Order No. 8 Supplement 1 (8.1)

Approve Change Order No. 8.1 to Hazard Construction Company for the Calxico East Port of Entry Bridge Widening Project in the amount of \$450,000.00 modifying the total contract value to \$21,350,448.33.

Authorize the Executive Director to sign Change Order No. 8.1.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 16, 2024

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

**SUBJECT:** Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 8 Supplement 1 (8.1)

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Widening project. The Project is widening the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes.
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is being funded by a \$20 million BUILD award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds are being utilized to complete environmental, design, construction management/resident engineering, material testing and construction efforts. The current committed project cost consists of:

Design/Construction – Hazard Construction	\$20,865,927
Construction Management/Resident Engineering – Jacobs Engineering	\$2,956,458
<u>Material Testing – Atlas/Sierra Material Testing</u>	<u>\$557,683</u>
Total Project Cost	\$24,380,068

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The core elements of the project design were developed based on the project study report prepared for the project. It was anticipated that during the project design development that existing infrastructure would be required to be relocated or adjusted because of the project improvements.

ICTC participates in weekly and bi-weekly meetings with various members of the project team including the contractor, resident engineer, Customs and Border Protection (CBP), the General Service Administration (GSA) and various other key stakeholders.

As part of the development of the project, it was known that the acquisition of a Presidential Permit would be required to relocate the border wall and proceed with the completion of the roadway improvements. As a result of the project, Mexico was also required to complete several infrastructure improvements to ensure continuity with ICTC's planned infrastructure improvements. ICTC coordinated with Mexico throughout the life of the design/build portion of the project to further facilitate the completion of required infrastructure improvements in Mexico.

The Contractor's December 2022 monthly schedule update identified the early and late start for Presidential Permit as January 16, 2023, Border Wall Relocation activity to start on January 17, 2023, with a schedule to complete the Stage 1 work on February 10, 2023, and an overall project completion date of May 26, 2023.

The Presidential Permit request was required to be submitted by GSA. ICTC prepared a draft application for the Presidential Permit and submitted it to GSA on July 22, 2022. GSA completed its review of the draft application for the Presidential Permit and submitted an unsigned copy to the U.S. Department of State for review, on September 27, 2022. GSA submitted a signed copy of the Presidential Permit application to the U.S. Department of State on December 19, 2022. The U.S. Department of State completed the review of the applications and submitted it to the President's office on February 22, 2023. The President approved the Presidential Permit for this project on July 06, 2023.

As the Presidential Permit approval remained in processing, the Contractor continued to perform the work in Stage 1 out of sequence. The embankment construction, drainage work, CRCP pavement, concrete barrier, fencing, and other improvements were stopped approximately 30-feet north of the International Border. Starting February 27, 2023, ICTC and the Contractor agreed to suspend the work on the project until the Presidential Permit was approved. The contractor demobilized their labor and equipment from the project starting February 27, 2023. The contractor had to remobilize, acquire equipment and staff and ultimately commenced construction activities on September 11, 2023.

In accordance with Sections 6.1.1.3, "Delay in Providing Access," 11.4.2, "Time Related Overhead," 13.3.1.1, "Time Extensions," 13.3.1.2, "Contract Price Increase," and 13.4.2, "Scope of Work, Cost Estimate, Delay Analysis, and Information Regarding Change," of Book 1 of the Contract, Sections 9-1.11B, "Payment Quantity," and 9-1.11E, "Payment Adjustments," of the Standard Specifications, the contractor shall be compensated for the delay to the controlling activity, border wall relocation and completion of Stage 1 work at the international border, from January 16, 2023, through November 21, 2023, caused by the delays from obtaining the Presidential Permit.

In accordance with Section 9-1.11E, "Payment Adjustments," of the Standard Specifications, the contractor agrees to accept the sum of \$450,000.00 as full compensation for the construction cost escalation for various staff, subcontractors, equipment and materials, idle time of workers and equipment, mobilization, demobilization, loss of production, inefficiencies and all other costs caused by the delays from obtaining the Presidential Permit. ICTC has previously approved Change Order 7 (Final Stage 1 Out of Sequence Work – Covering additional cost to demobilize/remobilize labor and equipment - \$146,286.08) and Change Order 8 (Time Related Overhead – Covering overhead cost incurred during the Presidential Permit delay period - \$365,218.00). No additional compensation will be allowed because of delays in obtaining the Presidential Permit.

ICTC and Hazard construction negotiated the cost for the change order and agreed to the recommended cost of \$450,000.00. ICTC has reviewed the proposed change order to FHWA for approval and concurrence.

The total updated cost for the design/build contract would be \$21,350,448.33. The proposed change order fee has been budgeted in ICTC FY 23/24 Budget. The proposed change order cost is within the existing funding threshold and no additional financial impact is anticipated.

The framework for the change order was finalized after the Management Committee meeting in the month of May, therefore Staff forwards this item to the Commission for review and approval after public comment, if any:

1. Approve Change Order No. 8.1 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the amount of \$450,000.00 modifying the total contract value to \$21,350,448.33.
2. Authorize the Executive Director to sign Change Order No. 8.1.

Sincerely,



David Aguirre  
Executive Director





CONTRACT CHANGE ORDER NO. 8 SUPPL. NO 1

PROJECT Calexico East Port of Entry Bridge Widening Project SHEET 1 of 1

FEDERAL No. BUILD L-6471 (017) CONTRACT No. 20-101 Project Id. 1118000265

TO Hazard Construction Company, CONTRACTOR

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

**NOTE: This change order is not effective until approved by Imperial County Transportation Commission (ICTC)**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental equipment cover only such time as equipment is actually used and no allowance will be made for idle time. **Change Requested by: Engineer**

**Payment Adjustment at Agreed Lump Sum:** In accordance with Sections 6.1.1.3, "Delay in Providing Access," 11.4.2, "Time Related Overhead," 13.3.1.1, "Time Extensions," 13.3.1.2, "Contract Price Increase," and 13.4.2, "Scope of Work, Cost Estimate, Delay Analysis, and Information Regarding Change," of Book 1 of the Contract, Sections 9-1.11B, "Payment Quantity," and 9-1.11E, "Payment Adjustments," of the Standard Specifications, the contractor shall be compensated for the delay to the controlling activity, border wall relocation and completion of Stage 1 work at the international border, from January 16, 2023, through November 21, 2023, caused by the delays from obtaining the Presidential Permit.

In accordance with Section 9-1.11E, "Payment Adjustments," of the Standard Specifications, the contractor agrees to accept the sum of \$450,000.00 as full compensation for the construction cost escalation, idle time of workers and equipment, mobilization, demobilization, loss of production, inefficiencies and all other costs caused by the delays from obtaining the Presidential Permit.

In accordance with Section 11.4.2, "Time Related Overhead," of Book 1 of the Contract, Sections 9-1.11, "Time-Related Overhead," and 9-1.11E, "Payment Adjustments," of the Standard Specifications, the contractor agrees to accept the sum of \$365,218.00 included in the change order No. 8, unilaterally executed by ICTC on November 30, 2023, for time-related overhead caused by the delays from obtaining the Presidential Permit. No additional compensation will be allowed because of delays from obtaining the Presidential Permit.

**Time Adjustment:** A determination of delay in completion of the contract due to the delay of the controlling activity, border wall relocation and completion of Stage 1 work at the international border, from January 16, 2023, through November 21, 2023, has been made in accordance with Sections 13.3.1.1, "Time Extensions," and 13.4.2, "Scope of Work, Cost Estimate, Delay Analysis, and Information Regarding Change," of Book 1 of the Contract. The contractor agrees to accept 140 compensable working days and 65 non-compensable working days for the following dates: January 16, 2023, through September 11, 2023, included in the change order No. 8, unilaterally executed by ICTC on November 30, 2023. No additional time extensions will be allowed because of delays from obtaining the Presidential Permit.

Estimated Cost: Decrease: \$ \_\_\_\_\_ Increase: \$ 450,000.00

By reason of this order the time of completion will be adjusted as follows: 0 working days

Submitted By: Irfan Patel Date: 05/14/2024  
Irfan Patel, Resident Engineer

Approval Recommended By: \_\_\_\_\_ Date: \_\_\_\_\_  
David Aguirre, ICTC Program Manager

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
David Aguirre, ICTC Interim Director

We the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted Date: 5/14/24 Contractor: Hazard Construction Company

By: \_\_\_\_\_ Title: Jason Mordhost, President

NOTE: If you, the Contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

# V. ACTION CALENDAR

## D. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 9

Approve Change Order No. 9 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the deductive amount of (\$104,294.72) modifying the total contract value to \$21,246,153.61.

Authorize the Executive Director to sign Change Order No. 9.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

May 16, 2024

Luis Plancarte, Chairman  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 9

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Widening project. The Project is widening the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is being funded by a \$20 million BUILD award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds are being utilized to complete environmental, design, construction management/resident engineering, material testing and construction efforts. The current committed project cost consists of:

Design/Construction – Hazard Construction	\$21,350,448
Construction Management/Resident Engineering – Jacobs Engineering	\$2,956,458
<u>Material Testing – Atlas/Sierra Material Testing</u>	<u>\$557,683</u>
Total Project Cost	\$24,864,589

The core elements of the project design were developed based on the project study report prepared for the project. It was anticipated that during the project design development that existing infrastructure would be required to be relocated or adjusted because of the project improvements.

ICTC participates in weekly and bi-weekly meetings with various members of the project team including the contractor, resident engineer, Customs and Border Protection (CBP), the General Service Administration (GSA) and various other key stakeholders.

During the project development and weekly and bi-weekly meetings, it was agreed that additional services may be required to address several infrastructure needs and adjustments because of the new infrastructure improvements. ICTC approved Change Order 2 and Change Order 2.2 from Hazard Construction to complete the design and construction efforts associated with the additional Scope of Work. This change order includes the cost to complete the final installation and set-up services for the new border camera system that was designed and acquired as part of Change Order 2 and 2.2. In addition, the project was initially designed to have 4 north bound commercial vehicle lanes and 2 southbound commercial vehicles. The northbound and southbound commercial lanes would be divided by a newly constructed fixed concrete barrier. During the development of the project, ICTC, CBP and our counterparts from Mexico met to review the commercial flow of traffic to and from the United States Commercial Inspection booths. It was agreed that the configuration of the commercial lanes should be modified to 3 northbound and 3 southbound lanes and that the fixed concrete barrier would be removed from the scope of work and that CBP would utilize K-rail to ultimately determine the commercial lane configuration. The use of K-rail to separate the northbound and southbound traffic ultimately provides CBP with the greatest flexibility.

Change Order No. 9 consists of construction efforts primarily related to removal of initial scope of work items and additional construction efforts. The following are the items that are included in Change Order No. 9.

1. **Delete Concrete Barrier Between NB and SB Commercial Lanes:** Removal of the Scope of Work associated with the construction of a fixed concrete barrier between the NB and SB Commercial Lanes in the limits as referenced below:

CB (Type 60M) from "IMP7CL" STA 10+00.00 29.42' Lt to STA 11+18.78 29.42' Lt  
CB (Type 60MA Mod) from "IMP7CL" STA 11+18.78 29.42' Lt to STA 13+55.91 28.92' Lt

The cost credit for eliminating this work is (\$57,060.65)

2. **Delete Grind and Polyester Concrete Overlay on SB Commercial Lane:** As a result of deleting the concrete barrier between the NB and SB Commercial Lanes, delete the grind and polyester concrete overlay from the SB Commercial Lane.

The cost credit for eliminating this work is (\$55,460.32)

3. **Support for New CCTV Cameras:** Final installation and programming of the new CCTV cameras installed per CCO No. 2, supplement 2.

The cost for Support for New CCTV Cameras is \$8,226.25

**Total Contract Decrease is \$104,294.72**

ICTC and Hazard construction negotiated the cost for the change order and agreed to the recommended cost decrease of \$104,294.72. ICTC has forwarded the proposed change order to FHWA for approval and concurrence. Change Order No. 9 was anticipated once the design/construction efforts for Change Order No. 2 and 2.2 were completed and once all critical parties agreed to remove the fixed infrastructure.

The total revised for the design/build contract would be \$21,246,153.61. The proposed change order fee has been budgeted in ICTC FY 23/24 Budget. The proposed change order cost is within the existing funding threshold and no additional financial impact is anticipated.

The framework for the change order was finalized after the Management Committee meeting in the month of May, therefore Staff forwards this item to the Commission for review and approval after public comment, if any

1. Approve Change Order No. 9 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the deductive amount of (\$104,294.72) modifying the total contract value to \$21,246,153.61.
2. Authorize the Executive Director to sign Change Order No. 9.

Sincerely,



David Aguirre  
Executive Director



CONTRACT CHANGE ORDER NO. 09 SUPPL. NO. \_\_\_\_\_

PROJECT Calexico East Port of Entry Bridge Widening Project SHEET 1 of 1

FEDERAL No. BUILD L-6471 (017) CONTRACT No. 20-101 Project Id. 1118000265

TO Hazard Construction Company (HCC), CONTRACTOR

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

**NOTE: This change order is not effective until approved by Imperial County Transportation Commission (ICTC)**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental equipment cover only such time as equipment is actually used and no allowance will be made for idle time. **Change Requested by: Engineer**

**EXTRA WORK AT AGREED LUMPSUM:**

- 1. **Delete Concrete Barrier Between NB and SB Commercial Lanes:** As directed in the ICTC Letter No. 12 and Response to HCC’s Request for Information (RFI) No. 96, delete the concrete barrier between the NB and SB Commercial Lanes in the limits as referenced below:

CB (Type 60M) from “IMP7CL” STA 10+00.00 29.42’ Lt to STA 11+18.78 29.42’ Lt  
CB (Type 60MA Mod) from “IMP7CL” STA 11+18.78 29.42’ Lt to STA 13+55.91 28.92’ Lt

The cost credit for eliminating this work is (\$57,060.65)

- 2. **Delete Grind and Polyester Concrete Overlay on SB Commercial Lane:** As a result of deleting the concrete barrier between the NB and SB Commercial Lanes, delete the grind and polyester concrete overlay from the SB Commercial Lane.

The cost credit for eliminating this work is (\$55,460.32)

- 3. **Sentrillion Support for New CCTV Cameras:** As directed by ICTC, provide a purchase order to Sentrillion for their backend support and programing of the new CCTV cameras installed per CCO No. 2, supplement 2.

The cost for Sentrillion Support for New CCTV Cameras is \$8,226.25

Estimated Cost of Extra Work at Agreed Lumpsum .....(\$104,294.72)

**Estimated Cost:      Decrease:      \$      104,294.72      Increase:      \$      \_\_\_\_\_**

By reason of this order the time of completion will be adjusted as follows: **No Adjustment**

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_  
**Irfan Patel, Resident Engineer**

Approval Recommended By: \_\_\_\_\_ Date: \_\_\_\_\_  
**David Aguirre, ICTC Program Manager**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
**David Aguirre, ICTC Interim Director**

We the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted, Date: \_\_\_\_\_ Contractor: \_\_\_\_\_ Hazard Construction Company

By: \_\_\_\_\_ Title: \_\_\_\_\_ Jason Mordhost, President

NOTE: If you, the Contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

# VI. INFORMATION CALENDAR

## VI. INFORMATION CALENDAR

- A. Service Authority for Freeway Emergencies (SAFE)  
Program Update

# VII. REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS





1503 N IMPERIAL AVE SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

## Memorandum

**Date:** May 22, 2024  
**To:** ICTC Commission Members  
**From:** David Aguirre, Executive Director  
**Re:** Executive Director's Report

---

The following is a summary of the Executive Director's Report for the ICTC Commission meeting on May 22, 2024.

- 1) **FY 2024/2025 Budget Workshop:** *Please save the date for May 22, 2024, at 5 p.m. for the FY 2024/2025 Budget Workshop. Light refreshments will be provided.*
- 2) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff has engaged with the proposed property owner's representative about ICTC's interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. The site plan will also be shared with the commission upon completion.
- 3) **Niland Bus Stop Implementation and Improvements:** ICTC staff has evaluated a few locations that may be suitable to integrate a potential bus stop. ICTC will continue to evaluate proposed locations and look for opportunities to potentially integrate the additional stop into its existing route.
- 4) **Community Project Funding/Congressionally Directed Spending (CPFCDs):** ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards. *ICTC will continue to work with all of the awardees to ensure that their projects are programmed to enable the use of the project funding.*
- 5) **Active Transportation Program, Cycle 7:** *The California Transportation Commission (CTC) has released the Active Transportation Program (ATP) guidelines as of March 22, 2024. Approximately \$568 Million funding will be available for fiscal years 2025/26 through 2028/29 statewide. **Applications will be due to the CTC by June 17, 2024.** Imperial County applicants must also submit a copy of their applications to the Imperial County Transportation Commission (ICTC). For a copy of the adopted ATP guidelines please refer to Active Transportation Program Guidelines directly at: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7>.*

In addition, only applicants that submit applications to the statewide ATP will be eligible for Regional ATP funds. Imperial County anticipates approximately \$1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. There might also be additional funding available for quick build type projects. ICTC staff have developed an ATP factsheet for reference to both funding opportunities. Also, the Regional Active Transportation Plan adopted by ICTC is a valuable resource for agencies seeking funding through ATP Cycle 7. The document outlines priorities for each jurisdiction within Imperial County and was developed with significant input from the public. This input likely reflects the needs and preferences of the local community, making it a valuable tool for agencies seeking to align their grant proposals with the region's priorities. The ATP document is on the ICTC website at [https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP\\_Final-Document\\_2022.02.28\\_Reduced-Size.pdf](https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf)

- 6) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided guideline documentation were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC will be recommending projects to SCAG as part of the final submittal process. ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP) upon award notification. *The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval. ICTC anticipates receiving updated information pertaining to potential awards from SCAG late May 2024.*

- 7) **Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals:** *ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The RFP was issued on February 16<sup>th</sup>, 2024. ICTC's goal is to complete the procurement process and award a contract to a qualified firm by the end of the fiscal year. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come. ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of June 2024.*
- 8) **Imperial County EV Charging Infrastructure Feasibility Study –** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities.
- 9) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and

is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation’s BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. The design portion of the project is complete. The project construction is underway, and construction was anticipated to be completed at the beginning of 2023 but suffered delays due to the issuance of the presidential permit. Approximately 87% of construction efforts have been completed. The project was temporarily placed on hold for 6 months due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. On November 15, 2023, GSA, ICTC, and regional partners celebrated the completion of Stage 1 of the project with a Ribbon Cutting celebration. ICTC Executive Director David Aguirre led the ceremony. Speakers included ICTC Chair Mike Goodsell, CBP Calexico Port Director Roque Caza, GSA Pacific Rim Region Public Buildings Service Deputy Regional Commissioner Amanda Sweeney, FHWA Senior Project Engineer Tay Dam, Caltrans District 11’s South County and Trade Corridor Director Nikki Tiongco, CTC Commissioner Clarissa Reyes Falcon, and Head Counsel of the Mexican Consulate in Calexico Tarcisio Montes de Oca. The event concluded with the anticipated Ribbon Cutting followed by media opportunities. For additional information regarding this project visit the ICTC website at: <https://www.imperialctc.org/projects/calexico-east-port-of-entry-bridge-expansion>. *Stage 3 of the project which consists of the completion of the improvements to the passenger vehicles lanes is now complete. Stage 4 of the project is now underway which consists of the retrofit activities and roadway striping. The project is estimated to be completed in June 2024.*

10) **Imperial Mexicali Binational Alliance (IMBA):** *An IMBA meeting and strategic planning session was held in the City of Mexicali’s Preparatoria y Universidad 16 de Septiembre, on January 16, 2024. At the strategic planning meeting, the committee developed the schedule for the year. ICTC hosted the March 14<sup>th</sup>, 2024, meeting at ICTC offices. ICTC participated in the May 9<sup>th</sup> meeting at Cetys University in Mexicali. The meeting was very well attended. The following dates are tentatively scheduled for IMBA in 2024.*

- July 11<sup>th</sup> – Imperial County
- September 12<sup>th</sup> – Mexicali
- November 14<sup>th</sup> (Strategic Planning and IMBA meetings) – Imperial County

11) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial’s Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services with the exception of the Calexico On Demand service. **The free fares program will end in June 2024 with existing fares being re-implemented on July 1, 2024. A formal public hearing was held on March 27, 2024, prior to the Commission Meeting.***

12) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service.

- 13) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC’s long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. *Right of Way Acquisition is underway. ICTC has already acquired 2 of the required 3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim. It is anticipated that the project will start construction in July 2024. **The project construction management RFP ended on March 22, 2024. The action item for the proposed award of contract for construction management services is included in the May 2024 agenda.***
- 14) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. *ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and will be reaching out to each of the affected agencies to coordinate a kickoff.*
- 15) **Transit Comprehensive Operational Analysis –** Staff was able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC’s existing transit services while also presenting evaluation findings and recommendations to further improvement of ICTC’s existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff is currently working on the development of the Request for Proposals (RFP) and it is anticipated that the RFP will be released in the coming months.
- 16) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. *It is anticipated that the project will be completed within FY23-24/FY24-25.*
- 17) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible for leading the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The process took around 18 months to complete, and included various outreach activities including several pop-up events, technical and stakeholder meetings. The final LRTP document adoption took place in the month of February 2024. The completed document and project listings are posted on the ICTC website for review and download, at <https://www.imperialctc.org/publications-and-reports/transportation-plans-and-studies>.
- 18) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. *The updated PSR was recently received, and staff will be reviewing the updated document.*
- 19) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1



Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9<sup>th</sup>, 2023, and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9<sup>th</sup>, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. *The service has averaged 180 passengers per day since the removal of the free fares and has been well received. ICTC has been working with CMO to obtain additional funding for the project. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours. The contract amendment with the operator was approved at the June 23, 2024 meeting. ICTC is pursuing additional grant opportunities to continue to fund the project.*

- 20) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

*As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the project improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental submittal is pending submittal by CBP.*

- 21) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*
- 22) **Clean California Bus Stop Improvement Project:** Through Clean California Round 1 Funding, Caltrans was able to secure funding to complete bus stop and shelter improvements in the communities of Niland, Calipatria, Brawley and Holtville along various state routes. Caltrans, ICTC and the communities worked together to identify locations, in addition to reviewing possible secondary amenities such as trash enclosures. Construction activities for the new bus stop improvements began on March 13, 2023. The project bus stop improvements were completed in November/December 2023. The final set of bus stop improvements were completed in the city of Brawley in late March/early April 2024.
- 23) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new

administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of \$103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are \$416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at [Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission \(imperialctc.org\)](https://www.imperialctc.org)*

- 24) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Projects are underway at various stages by the agencies. Staff recommendations were approved at the January Commission meeting. See the table below for further information.

Regional ATP Projects		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
<b>TOTAL Regional ATP funds</b>		<b>\$3,270,000</b>

- 25) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17<sup>th</sup>. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.
- 26) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. Strategy outcomes are scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.

- 27) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. The construction start date was delayed due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. *Phase 2 of the project commenced on January 9<sup>th</sup>, 2023. The portion of the project that consisted of the north side of Highway 98 between Highway 111 and Ollie Avenue has been completed. Caltrans is now working on completing the southeast side of Highway 98 between Highway 111 and Rockwood Avenue.*
- 28) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 29) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*  
*For RMRA remittance advice by cities visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_cities.html](https://www.sco.ca.gov/ard_payments_rmra_cities.html)*  
*For RMRA remittance advice by counties visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_counties.html](https://www.sco.ca.gov/ard_payments_rmra_counties.html)*
- 30) **Funding Opportunities:**
- **ATP Cycle 7 Call-for-Projects:** *ATP Cycle 7 is expected to include about \$568M made up of Federal, State SBI, and State Highway Account (SHA) funding. The funding/programming years include the 25/26, 26/27, 27/28, and 28/29 fiscal years.*
    - *Schedule and major milestones can be found at: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7>*
  - *For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>.*
    - *[Fiscal Year \(FY\) 2023 through FY 2026 Bridge Investment Program, Planning and Bridge Project Grants](#)*
  - *For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notice-funding-opportunity>.*
- 31) **Meetings/trainings attended on behalf of ICTC:**
- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
  - Various Weekly Project Specific Meetings
  - April 25, 2024 – ICTC TAC Meeting at the ICTC offices and via Zoom meeting
  - April 25, 2024 – IVRMA TAC Meeting at the ICTC offices and via Zoom meeting
  - April 26, 2024 – Arbor Day event at SDSU Imperial Valley
  - April 29, 2024 – Unmet Transit Needs second meeting at the ICTC offices and via Zoom meeting.

- April 29, 2024 – Intermediate Governmental Accounting Session II via Zoom meeting (attended by Michelle Bastidas)
- April 30, 2024 – Meeting with Alegria at the ICTC offices
- May 1, 2024 – ICTC SSTAC meeting at the ICTC offices and via Zoom meeting.
- May 1-2, 2024 – Funding and Programming Transportation Projects Training in Ontario, CA (attended by Marlene Flores and Katie Luna)
- May 1-3, 2024 – SCAG Regional Conference and General Assembly in Palm Desert, CA
- May 2, 2024 – Health Resource Fair in Calexico (attended by mobility staff)
- May 7, 2024 – Southern California Roundtable Meeting via Teams (attended by Katie Luna)
- May 8, 2024 – Local Assistance Day: Quarterly Webinar (attended by Katie Luna)
- May 8, 2024 – ICTC Management Committee Meeting at the ICTC offices and via Zoom meeting
- May 8, 2024 – AB617 Calexico-El Centro-Heber May CSC Meeting (attended by Gustavo Gomez)
- May 8, 2024 – Calexico Council Meeting (attended by David Aguirre)
- May 9, 2024 – Training: DBE Goal Setting (attended by David Aguirre)
- May 9, 2024 – Imperial-Mexicali Binational Alliance (IMBA) Meeting at CETYS Universidad (attended by David Aguirre, Katie Luna, and Marlene Flores)
- May 13, 2024 – Outreach at Calexico and El Centro Medical Offices (attended by Priscilla Baca)
- May 13-17, 2024 – 2024 Virtual Transportation Planning Basic Academy (attended by Katie Luna and Marlene Flores)
- May 14, 2024 – Transit Summit: Improving Access & Equity through Connected Transit in Southern California (attended by Gustavo Gomez)
- May 15, 2024 – Brawley Senior Center Community Service (attended by mobility staff)
- May 16, 2024 – IVRMA TAC Meeting at the ICTC Office
- May 17, 2024 – Community Service Event-IVC Students (attended by mobility staff)
- May 17, 2024 – In-Person at Metro: Mobility 21 Board Meeting (attended by David Aguirre)
- May 17, 2024 – CTC CEOs/SCAG Meeting in person at the Metro offices





# Memorandum

**Date:** May 8<sup>th</sup>, 2024  
**To:** ICTC Committee and Management Meeting  
**From:** David Salgado, Government Affairs Officer (GAO)  
**Re:** **Southern California Association of Government’s (SCAG) Report**

---

The following is a summary of the SCAG Executive Director’s Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Committee and Regular Commission meeting for the month of May 2024.

## **1. REAP 2.0 UPDATE: PROGRAM DEVELOPMENT FRAMEWORK INFORMATION SESSIONS**

As previously reported, Governor Gavin Newsom’s proposed draft fiscal year 2025 state budget would reduce SCAG’s \$246 million REAP 2.0 allocation by 50 percent. SCAG has worked expeditiously to develop the REAP 2.0 program for the region and has already suballocated \$192 million of this award via formula-based and competitive programs. We continue to urge Gov. Newsom to reconsider these cuts. To stabilize the REAP 2.0 program amid budget uncertainty, SCAG staff is preparing a phased expenditure plan to prioritize available funding. Funding priority will be based on the program’s core objectives and guiding principles, as defined in an updated version of the REAP 2.0 Framework.

**SCAG staff will host two information sessions. Register online for a session on Tuesday, May 14 at 10 a.m. or Wednesday, May 15 at 1 p.m. REAP 2.0 awardees are invited to attend the information sessions and provide input.** With Regional Council approval, the phased expenditure plan could allow some work to restart this summer while efforts continue to restore the full budget.

## **2. SCAG GIS TRAINING PROGRAM: GETTING STARTED WITH GIS FOR REGIONAL AND LOCAL PLANNING**

SCAG’s Local Information Services Team (LIST), in partnership with Cal Poly Pomona’s Department of Urban and Regional Planning, is excited to announce the upcoming GIS training program tailored for planning professionals, GIS technicians, engineers, management analysts and other related professionals within the SCAG region. Developed from feedback from SCAG’s Regional Data and Services Experience Survey, this two-and-a-half-day course equips attendees with essential GIS skills, focusing on real-world planning challenges. Trainees will gain hands-on experience with ArcGIS Pro software, learning data capture, analysis and visualization techniques.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017  
T: (213) 236-1800 www.scag.ca.gov

---

### **3. GENERAL ASSEMBLY ELECTS 2024-25 BOARD OF OFFICERS**

The General Assembly approved the nominations for the SCAG 2024-25 Board Officers as recommended by the Regional Council: Hon. Curt Hagman (County of San Bernardino) will serve as 2024-25 Regional Council president; Hon. Cindy Allen (City of Long Beach) will serve as Regional Council first vice president; and Hon. Ray Marquez (City of Chino Hills) will serve as Regional Council second vice president. Leadership also recognized Hon. Art Brown (City of Buena Park), who served as president for 2023-24 and will continue as a board officer in the role of immediate past president, and Hon. Carmen Ramirez, as Regional Council president in memorium for the past year.

### **4. SCAG BUDGET FOR FISCAL YEAR 2024-25 APPROVED**

The General Assembly adopted the General Fund Budget and Membership Assessment Schedule for Fiscal Year 2024-25. The General Fund is the designated financial resource for the operating budget of the Regional Council and supports SCAG activities not funded by, or are not allowable charges to, federal or state grant funds. The FY 2024-25 General Fund budget is \$3,089,698, nearly the same similar figure as the FY 2023-24 General Fund budget of \$3,089,747.

### **5. 12 SCHOLARSHIPS AWARDED TO SOUTHERN CALIFORNIA STUDENTS**

SCAG announced the awardees of its 14th annual scholarship program, helping to inspire and support the next generation of public servants. SCAG received a record total of 115 applications from throughout the SCAG region.

The Scholarship Committee of 13 Regional Council members and two representatives from academia, recommended that the Regional Council award nine students with a 2024 SCAG Scholarship Program Award. The California Transportation Foundation, in generous partnership with SCAG, provided funding for three additional scholarship awards. An additional scholarship was made possible by generous donations from Randall Lewis, the Building Industry Association, the City of Santa Fe Springs and incoming Regional Council Second Vice President Ray Marquez. The list of scholarship award winners is in the [Scholarship Committee report](#) in the May Regional Council agenda packet.

### **6. CONNECT SOCAL 2024 POST-ADOPTION UPDATE**

After SCAG's Regional Council adopted the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) on April 4, SCAG staff submitted Connect SoCal 2024 and its adopted transportation conformity determination to the Federal Highway Administration and Federal Transit Administration, which, in consultation with the U.S. Environmental Protection Agency, will make a final transportation conformity determination by June 5.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017  
T: (213) 236-1800 [www.scag.ca.gov](http://www.scag.ca.gov)

---

Later this summer, SCAG will submit Connect SoCal 2024 to the California Air Resources Board to review SCAG’s determination that the SCS would, if implemented, achieve the established greenhouse gas emission reduction targets.

Meanwhile, SCAG staff are working to advance the Implementation Strategies included in Connect SoCal 2024. In June, SCAG will launch the Sustainable Communities Program Active Transportation and Safety call for projects to fund implementation efforts in local communities across the region. SCAG is also leading work to advance regional solutions, like with the “Highways to Boulevards Study,” the Last Mile Freight Program and the Smart Cities Strategic Plan.