



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

**DATE:** Thursday, June 25, 2015  
**TIME:** 10:00 a.m. – 12:00 p.m.  
**LOCATION:** ICTC Offices  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243

Chairperson: Bill Brunet, County of Imperial

Vice-Chair: City of Imperial

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of the minutes for May 28, 2015 ACTION  
*Requesting a motion to adopt*
3. ICTC Updates / Announcements DISCUSSION  
*Presented by ICTC Staff*
  - a. Transit Planning Updates
  - b. Transportation Planning Updates
  - c. Other
5. Cities and County Planning / Public Works Updates DISCUSSION  
*All*
6. SCAG Updates / Announcements DISCUSSION  
*Presented by SCAG staff*
7. Caltrans Updates / Announcements DISCUSSION  
*Presented by Caltrans Staff*

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

8. General Discussion / New Business  
*All*

DISCUSSION

9. Adjournment

The next meeting of the ICTC TAC will on July 23, 2015 at the ICTC offices at 10:00 a.m.

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org).



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**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

May 28, 2015

Present:

Yazmin Arellano	City of Brawley
Nick Servin	City of Calexico
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Aguilar	City of Imperial
Joel Hamby	City of Westmorland
William Brunet	County of Imperial

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
David Salgado	ICTC
Rob Owen	Caltrans
Tomas Oliva	SCAG
Carlos Flores	The Holt Group

1. The meeting was called to order by Chair Brunet at 10:02 a.m. A quorum was present and introductions were made.

Public Comment:

Mr. Servin stated that the City of Calexico will have a pool groundbreaking event on Friday, May 29<sup>th</sup> and Senator Ben Hueso will be present.

2. A [motion](#) was made to adopt the minutes for February 26, 2015. ([Servin/Campos](#)) **Motion Carried.**
3. Active Transportation Program (ATP) Regional Guidelines

The ATP program is divided into state and regional shares. Project applications that are not selected for funding from the state's share of the funds will be passed on to the Metropolitan Planning Organizations (MPOs) for consideration for regional share funding. Program funding is segregated into three components and is distributed as follows: 50% to the state

for a statewide competitive program; 10% to small urban and rural regions with populations of 200,000 or less for the small urban and rural area competitive program; 40% to MPO's in urban areas with populations greater than 200,000 for the larger urbanized area competitive program. In this second call for projects of ATP funds, SCAG does not intend to host a separate Call for Projects. Caltrans will instead forward grant proposals from the SCAG region that were not awarded funding the first statewide selection round for consideration in the Regional Program. All project applications must meet the state's criteria and be submitted to Caltrans first. ICTC is responsible for scoring from within Imperial County for their consistency with plans adopted by local and regional governments within the county. Previously, if a project was determined to be consistent with plans adopted by local and regional governments within the county, ICTC could add up to 10 points. The following was the previous adopted methodology for assigning points: 10 points for projects that have been identified in an adopted local and/or regional plan; Zero points for projects that have not been identified in an adopted local and/or regional plan.

Staff is requesting that the TAC Committee review and recommend the following to be forwarded to the Management Committee and then to the Commission for final approval on June 24, 2015:

1. Approve the following methodology for assigning points of the Active Transportation Program Regional Guidelines:
  - a. 10 points for projects that have been identified in an adopted local and/or regional plan; and
  - b. Zero points for projects that have not been identified in an adopted local and/or regional plan.

A motion was made by [Arellano](#) and seconded by [Hagen](#), **Motion Carried unanimously.**

4. ICTC Updates / Announcements
  - a. RFA Submittal Update
    - Ms. Mendoza reviewed CMAQ and RSTP projects for FY 2014-15 and FY 2015-16 with city staff at the meeting.
  - b. Transit Updates
    - Public Workshops were recently held in the City of Calexico on May 14, 2015 and in the City of Brawley on May 21, 2015 for IVT Ride. Nine new vehicles on IVT Ride.
    - The Safe Routes to School Master Plan consultant selected is Ryan Snyder and Associates. The project is funded by the Community Based Transportation Planning (CBTP) program administered by Caltrans. The local match was provided by the Southern California Association of Governments (SCAG) from the Sustainability Grant program. Outreach has been conducted in the communities of Calipatria, Westmorland, San Pasqual, Brawley, Imperial and El Centro. Outreach will continue throughout the county in the Fall of 2015 school year. The project is scheduled for completion Fall 2015. The plan will have recommendations for infrastructure and non-infrastructure projects.
    - There was a TDA Article 3 handout. Ms. Mendoza stated that any agencies on the list should submit their TDA claims to Michelle Bastidas.
    - Six new Gilligs are being built in Hayward and will be ready at the end of July. New smaller buses will also be delivered later this year.
    - A contract extension is being requested for the El Centro Dial-A-Ride.

- c. LTA Updates
  - Ms. Mendoza gave an overview of the LTA Bond to include the requisition submittal process. The bond total was \$53.9M. In FY 2013-2014 \$7,395,998.24 was expended; FY 2014-2015 \$6,604,532.37 was expended; pending project submittals will be an estimated \$10M, with remaining funds being at \$29M. Remaining funds do not include accumulated interest.
  - The LTA FY 2013-14 Audit was approved on May 27<sup>th</sup> and on the ICTC website. A new member, Tim Jones, was added to the LTA “Oversight” Committee.
  - The Oversight Committee met and recommended to the LTA Board that agencies should identify construction and delivery notice as soon as possible for bond projects.
- d. Tiger VII Grant Update
  - ICTC and Caltrans are submitting a Tiger VII Grant for State Route 98 / Cesar Chavez in the amount of \$10.3 million. This grant if approved will cover gaps in funding for other projects such as the West POE improvements.
- e. Other
  - The consultant for the SDSU/IVC campus shuttle analysis has been selected and required SCAG Regional Council approval. It is anticipated that an announcement will be made at the next TAC meeting.
  - ICTC will be partnering with SANDAG for a Mobility Hub Strategy project through a grant received by SANDAG. Outreach to be announced this summer.
5. Cities and County Planning / Public Works Updates:
  - Ms. Arellano inquired about the RSTP calendar for Call for Projects. Ms. Mendoza stated that she is working on a draft timeline but will be following the same process as before, with a 4 year window. The estimated figures will be \$1.4 Million for CMAQ and \$2.2 Million for RSTP.
  - City Engineers discussed methods their agency is using for water conservation.
  - Ms. Arellano stated that there will be a California Joint Powers Insurance Association (CJPIA) training in Pas Robles for seasoned Public Works employees. It is free for CJPIA members and includes hotel and meals. For more information contact Michelle Aguayo at [m.aguayo@cjpia.org](mailto:m.aguayo@cjpia.org)
6. SCAG Updates / Announcements

Mr. Oliva had the following announcements

  - SCAG is moving forward with the RTP/SCS. Workshops have begun throughout the SCAG region. Draft reports are expected to be available in October, with a final report early next year and adoption in May.
  - Council Member Cheryl Viegas-Walker (El Centro) is now the President of SCAG.
  - Local Profiles for 2015 are officially adopted. Mr. Oliva will email the link for agencies that would like to include on their website.
7. Caltrans Updates / Announcements
  - Mr. Owen provided all a copy of the Caltrans updates
8. General Discussion / New Business
  - There was none.
9. Meeting adjourned at 11:29 a.m. Next meeting is scheduled for June 25, 2015.