



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **March 28, 2013**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: Yazmin Arellano, City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for February 28, 2013
Requesting a motion to adopt ACTION
3. Adaptive Traffic Signal Timing
*Presented by Andrew More,
Miovision Technologies Inc.* INFORMATIONAL
4. ICTC Updates / Announcements DISCUSSION
5. SCAG Update / Announcements
Presented by SCAG staff DISCUSSION
6. Caltrans Updates / Announcements
Presented by Caltrans staff DISCUSSION
7. General Discussion / New Business
All DISCUSSION

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

8. Adjournment

The next meeting of the ICTC TAC is scheduled for April 25, 2013. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

February 28, 2013

Present:

Steven Sullivan	City of Brawley
Gordon Gaste	City of Brawley
Alex Espinoza	City of Calexico
Mindy Hernandez	City of Calipatria
Terry Hagen	City of El Centro
Alex Meyerhoff	City of Holtville
Jesus Villegas	City of Imperial
Veronica Atondo	County of Imperial
Wayne Walker	City of Westmorland

Others:

Blanca Magana	The Holt Group
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Jose Marquez	Caltrans
Roger Sanchez-Rangel	Caltrans
Roy Abboud	Caltrans
Tim Jones	JBL Associates

1. The meeting was called to order by Chair Sullivan at 10:04 a.m. A quorum was present. Introductions were made.
2. A motion was made to adopt the minutes for January 24, 2013 ([Gaste/Hagen](#)) 1 Abstention by Mr. Meyerhoff, Motion Carried.
3. Presentation on Monument Preservation

A brief presentation was conducted by Tim Jones on Monument Preservation. He stated that section 8771 of California Business and Professional Code (BPP) states monument preservation is a requirement and a licensed land surveyor or registered civil engineer prior to the time when any streets, highways, other rights-of-way, or easements are improved, constructed, be constructed, maintained, resurfaced, or relocated, and a corner record or record of survey of the

references shall be filed with the county surveyor. The fee at the recorder's office is \$10.00. Mr. Jones stated that if anyone has any questions to contact the County Surveyor's Office.

4. ICTC Updates / Announcements

Ms. Mendoza had the following announcements:

- Ms. Williams has been reaching out to the Cities of Calexico, Brawley and Imperial regarding the Circulator Study for the Red, Orange and Gold Line to secure a location, date and time for the stakeholders meetings and public workshops. Still waiting from Calexico and Imperial for a response.
- ICTC will be applying for a CBTG grant to conduct a Countywide Safe Routes to School Master Plan. Mr. Salgado has been reaching out to all agencies for a letter of support. Mr. Meyerhoff stated that the City of Holtville is a big supporter of this project and has been involved with the County Department of Public Health's initiative.
- During the 2012 Call For Projects ICTC staff programmed \$1.825 million in CMAQ funds for FY 2012-13, which was the projected allocation. Staff was informed by SCAG that the revised allocation for FY 2012-13 was \$1.498 million, a reduction of \$327,019.00. Ms. Mendoza distributed a revised handout with a couple option staff had come up with. The group recommended that an even 12% deduction be made for every agency. Ms. Mendoza stated that an amendment was due next week and she would decrease each agencies project(s) by 12%. Ms. Mendoza also stated she would email everyone a new distribution list with the 12% reduction for CMAQ FY 2012-13.

5. SCAG Updates / Announcements

- Mr. Oliva was not present.

6. Caltrans Updates / Announcements

Mr. Medina had the following updates:

- A handout was provided regarding MAP 21. A new Transportation Alternative Program (TAP) was introduced. TAP is funded through set-aside from the National Highway Performance Program (NHPP), Surface Transportation Program (STP), Highway Safety Improvement Program (HSIP), CMAQ Improvement Program, and Metropolitan Planning. TAP consolidated the Transportation Enhancement (TE), Recreational Trails and the Safe Routes to School (SRTS) programs. MAP-21 eliminated the SRTS program. SRTS type of projects can now be funded under TAP, STP, or HSIP. For the state of California, a proposed program called Active Transportation Program (ATP) will combine funding from: Federal TAP; Federal SHIP/STP from "previous" SRTS; State funding from "previous" EEM, SR2S and BTA programs. This will eliminate existing EEM, SR2S and BTA programs. State legislation that was introduced in 2013 will be enacted in January of 2014.
- An HSIP workshop will be held on March 6, 2013 from 2:00 p.m. to 4:00 p.m. in San Diego to help agencies to prepare for the upcoming HSIP call for projects. Agencies can also participate via conference call at 877-336-1839, access code 1878229. One line per agency please.
- A SRTS webinar will be held on March 11, 2013 at 10:00 a.m. For access go to <https://www3.gotomeeting.com/register/781322358>
- To register and get information on the Resident Engineers Academy please visit http://www.cce.csus.edu/conferences/caltrans/localAssistance/training_upcTraining.cfm
- The Federal Aid series is now open for the San Diego session being held March 11, 2013 at the Doubletree by Hilton Hotels located in Hotel Circle. To register please contact Nickie Haynes at Nickie.Haynes@dot.ca.gov or 619-220-5311.
- Mr. Roy Abboud from Caltrans Planning was present and stated he and his team will be doing some public participation transportation concept reports in different corridors in Imperial County.

- Mr. Medina gave a power point presentation regarding Chapter 10 of the Local Assistance Manual “Consultant Selection.” The general idea for the presentation was to remind agencies the importance and responsibility agencies have in selecting and initiating a federal aid and/or state financed highway project. The consultant, who should be a registered engineer, is responsible for performing the work required under the agreement in a manner acceptable to the local agency. Mr. Medina reviewed “identifying and defining a need for a consultant; case example provided by the A&E Consultant Audit; Consultant selection methods; completing the project; and, miscellaneous considerations.
7. General Discussion / New Business
 - None
 8. Meeting adjourned at 12:00 p.m.
 - The next meeting will be held on March 28, 2013 at 10 a.m. at the ICTC Offices.