



**1405 N. IMPERIAL AVE., SUITE 1
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**TECHNICAL ADVISORY COMMITTEE
DRAFT AGENDA**

DATE: May 26, 2011

TIME: 10:00 a.m. – 12:00 p.m.

**LOCATION: Imperial Irrigation District (IID)
Water Control Conference Room (WCC)
333 East Barioni Blvd.
Imperial, CA 92251**

Chairperson: Veronica Atondo

Vice-Chair: Joel Hamby

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

- | | | |
|----|--|---------------|
| 1. | Introductions | |
| 2. | Adoption of the minutes for April 28, 2011
<i>Requesting a motion to adopt</i> | <i>ACTION</i> |
| 3. | ICTC Updates / Announcements | DISCUSSION |
| 4. | Caltrans Updates / Announcements
<i>-Presented by Caltrans Local Assistance</i> | DISCUSSION |
| 5. | Project Reviews and Update
<i>-Presented by Caltrans Local Assistance</i> | DISCUSSION |
| 6. | SCAG Updates / Announcements
<i>-Presented by Rosanna Bayon Moore</i> | DISCUSSION |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL,
WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

7. Adjournment

Next Meeting of the ICTC Technical Advisory Committee (TAC) will be scheduled for June 23, 2011. For any questions or comments please call Cristi Lerma at (760) 592-4494 or email at cristilerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

April 28, 2011

Present:

Yazmin Arellano	City of Brawley
Veronica Atondo (Chair)	City of Calexico
Mindy Hernandez	City of Calipatria
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Joel Hamby	City of Imperial
Wayne Walker	City of Westmorland
Bill Brunet	County of Imperial
Jim Minnick	County of Imperial
Virginia Mendoza	The Holt Group/City of Holtville

Others:

Mark Baza	ICTC
Kathi Williams	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Nadine Martin	Caltrans
Rosanna Bayon Moore	SCAG
Naresh Amatya	SCAG
Ruben Duran	City of El Centro

1. The meeting was called to order by Chairperson Veronica Atondo at 8:07 a.m. A quorum was not present. Introductions were made. A motion was made to add #5 "New Business" to the Agenda (Baza/Arellano) **Motion Carried.**
2. A motion was made to adopt the February 24, 2011 minutes (Hamby/ Hagen) **Motion Carried.**
3. ICTC Staff Updates / Announcements

Mr. Baza had the following announcements and updates:

- The Commission met the night before and adopted the Regional DBE Goal for Imperial County. Rosa Lopez from the County CEO's office assisted staff with these efforts for Federal Fiscal Year (FFY) 2011-12. Firms ready and willing to do business in Imperial County from the Bordering Counties of San Diego and Riverside were also identified. Only projects that are currently programmed in FFY 2011-12 were used to establish the goal. Mr. Baza stated that ICTC staff will now forward this item to Caltrans. It was stated in a brief discussion that project specific goals of DBE and UDBE were still needed per federal regulation.

4. SCAG Updates / Announcements

Ms. Bayon Moore's updates and announcements included:

- Mr. Naresh Amatya, a member of SCAG's Transportation Planning team, was introduced by Ms. Bayon Moore. He was present to present the Regional Transportation Plan update for Caltrans/Imperial County Team Building meeting that was taking place after TAC concluded.
- A Tool Box Tuesday's session was hosted this week at the local SCAG office. Power point presentations will be available next week on the SCAG website. The topic was Energy Efficiency Retrofit Programs for Residents, Businesses & City Facilities.
- The office move has finalized. Any member agencies interested in using the video conferencing system can do so by giving a 72 hour advanced notice.
- For any questions on any of these announcements you can contact Ms. Bayon Moore at moorer@scag.ca.gov.

5. New Business

- Mr. Walker suggested if ICTC could post bid proposal sheets on their website to have that information in one central location with easy accessibility to everyone. Mr. Baza stated that the website is still a work in progress but we will create a section specifically for that. Everyone was in concurrence.
- Ms. Arellano had some concern with the GIS scheduled time for flying. She stated that she scheduled staff for overtime to ensure all of the manholes were painted white for a scheduled flight time of end of April, through a communication to Gordon Gaste and Ellen Chan. Ms. Bayon Moore stated that she would follow up with this concern.

6. The next meeting for the ICTC TAC is scheduled for May 26, 2011 at the IID Water Control Conference Room at 10:00 a.m.

Meeting adjourned at 9:30 a.m.