



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

DATE: **December 13, 2012**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **ICTC Offices  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243**

Chairperson: Jorge Galvan

Vice-Chair: Terry Hagen

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of the minutes for September 27, 2012 *ACTION*  
*Requesting a motion to adopt*
3. FHWA Essentials Videos – Evaluating Good Faith Efforts DISCUSSION
4. ICTC Updates / Announcements DISCUSSION
  - a) Request For Authorization (RFA) submittal timelines
  - b) EPA Sanctions update
5. Caltrans Updates / Announcements DISCUSSION
6. SCAG Update / Announcements DISCUSSION
7. General Discussion / New Business DISCUSSION
8. Adjournment

The next meeting of the ICTC TAC is scheduled for January 24, 2013. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org).

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

September 27, 2012

Present:

Yazmin Arellano	City of Brawley
Gordon Gaste	City of Brawley
Mindy Hernandez	City of Calipatria
Alex Espinoza	City of Calexico
Abraham Campos	City of El Centro
Nick Wells	City of Holtville
Blanca Magana	The Holt Group/City of Holtville
Jorge Galvan	City of Imperial
Wayne Walker	City of Westmorland
Bill Brunet	County of Imperial

Others:

Mark Baza	ICTC
Kathi Williams	ICTC
David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Beatriz Cruz	ICTC
Luis Medina	Caltrans
Dolores Valadez	Caltrans
Tomas Oliva	SCAG
Fumi Galvan	The Holt Group

1. The meeting was called to order by Chair Jorge Galvan at 10:08 a.m. A quorum was present. Introductions were made.
2. A motion was made to adopt the minutes for July 26, 2012 and August 23, 2012 ([Wells/Arellano](#))  
**Motion Carried.**
3. EPA Sanctions Update

Mr. Baza gave a brief update on the status of the EPA Sanctions. He said ICAPCD held their

public workshop(s) last week where they addressed the rule changed to the State Implementation Plan. They will then present the revised rules to their Board on October 16, 2012 for adoption. Mr. Baza stated that then the ICAPCD will forward the locally adopted rules onto California Air Resources Board, CARB will have their own version of approval action, then CARB would forward onto the EPA. EPA will then announce in the Federal Register with analysis of the proposed rules, possibly in November/December 2012. EPA's posting provides another opportunity for public review and comment. Assuming there are no changes, a stay of the sanction should be achieved by January/February 2012. This information, including the proposed rule changes should be available to view on the ICAPCD website at:

<http://www.co.imperial.ca.us/AirPollution/Web%20Pages/REGULATION%20VIII%20PH.htm>

4. Recommendation for the 2012 TE Call For Projects List

Ms. Mendoza stated that the Call for Projects for the available TE funds was conducted from August 1, 2012 through September 4, 2012. All agencies were notified of the funding availability by ICTC staff. On September 10, 2012, a scoring committee meeting was held at ICTC offices to complete the review and ranking of all applications submitted. The review committee was comprised of staff from the following agencies: ICTC, Caltrans, SCAG, City of Brawley, City of Calipatria, City of El Centro, City of Holtville, City of Imperial, and County.

The selection of the projects were followed per the program guidelines and scoring criteria. All applications were scored per the scoring criteria by each agency representative, all scores were recorded and the average scores were presented for review and evaluation. As stipulated in the program guidelines, all applicants must have solicited the participation of the Conservation Corps and provide proof of solicitation and response. All nine (9) applications submitted were prioritized based on the documentation provided in relation to the participation from the Conservation Corps. The agencies that submitted applications with Conservation Corps documentation were the following: City of Calipatria, City of Holtville, City of Westmorland, and County of Imperial. After the prioritized projects were selected then the next highest scored project was evaluated and awarded funding accordingly. After the City of El Centro's project was funded, there was a remainder of \$240,000 available, the applications for the City of Brawley and the City of Imperial scored very similar. The City of Brawley representative stated that considering the amount available and the scale of their project, it would not be to the best interest of the City to commit to the \$240,000 available. The City of Imperial representative expressed how the City's project could be scaled and thus the \$240,000 was distributed to their project. An attachment of the projects summarizes the proposed distribution amounts and available funding.

It was requested that TAC develop a recommendation of the 2012 TE Project List and forward this item to the ICTC Management for their review and approval:

1. Approved the 2012 TE Call for Project List for FY 2013-14 to FY 2015-16, for a total of \$2.522 million.
2. Directed staff to return with a list of recommended projects for approval by the Commission.

A motion was made by (Brunet/Wells) **Motion Carried unanimously.**

5. ICTC Updates / Announcements (Presentation by ICTC staff)

- The IVT Specific Operational Analysis – held a non-mandatory pre-bid conference on September 21, 2012 as a result of the recent Request For Proposals. Proposals are

- due on October 12, 2012, with a scoring and ranking committee meeting on October 16, 2012 and oral interviews on October 30, 2012. If there are any questions please direct them to Ms. Williams.
- Ms. Mendoza announced a save the date for the Imperial Valley Procurement Fair for November 15, 2012 at the Barbara Worth Country Club. Caltrans will be in attendance and be prepared to assist vendors and attendees. IID will be presenting their procurement opportunities.
  - The State-Local Partnership Program (SLLP) project submittals were sent to the CTC and were scheduled for their agenda on September 26, 2012. We anticipate approval and will notify all agencies with the status. Still pending are the environmental documents for all projects submitted. If federal funds are involved both Ceqa and Neqa will be required otherwise only Ceqa will be required. Ms. Mendoza stated that she needs the document and can be done concurrently with the request to Caltrans. Mr. Baza stated that Caltrans will be looking for direction from the CTC on the process because this is a new fund/program.
  - Ms. Mendoza stated that she is working with SANDAG on a DBE disparity study. The public review period will be over on October 30, 2012.
  - Mr. Baza stated that the new transportation bill MAP-21 will be using the same formulas as SAFETEA-LU for CMAQ, RSTP, SR2S and HSIP and no changes in the amounts were noted. A lump sum will be available for each state. More information to come as it becomes available.
  - Ms. Mendoza stated that the federal aid training series will be available in Los Angeles and Irvine for those who are interested.
  - Mr. Baza stated that Caltrans will be having their quarterly external Imperial County/Caltrans Team building meeting in October and Ms. Landrum (Caltrans Liaison to Imperial County) would like some feedback on items of interest TAC members would like on that agenda. The topics that were suggested are: timeframe for processing the encroachment permit; a presentation by the City of Brawley's Non-Motorized Transportation Study; items discussed at the South Tehachapi meetings, and; Change Orders.
6. Caltrans Updates / Announcements
- Mr. Medina had the following updates:
  - The Obligation Plan is not updated however will forward the plan once it is updated.
  - FHWA has launched a new and innovative transportation resource called Federal-aid Essentials for Local Public Agencies. The website is <http://www.fhwa.dot.gov/federal-aidessentials/> and contains key information about Federal-aid requirements in a single location. The Web site is available for Caltrans and local public agency staffers to get a quick overview of FHWA guidance, policies, procedures and best practices for administering Federal-aid projects. The website's main feature is a library of videos covering key aspects of the project development and delivery process. Each video focuses on a single topic and is less than 10 minutes long and in general refers the local agencies to the State Highway Agency for the details.
  - Reallocation of Unobligated Balances of FFY 2003-2006 DOT Appropriation Act Earmarks: A letter dated August 28, 2012 was sent out to all Local Transportation Partners informing you of the USDOT decision to make available \$473 million nationwide in unspent highway earmark funds from FY2003-2006 in order to free up earmark funding for projects that may have lost momentum. Caltrans' Division of Local Assistance contacted each recipient/sponsor of the earmark projects listed for our region. The recipient of each earmark was asked if the federal funds earmarked for their project could be obligated by the December 31, 2012 deadline. All recipients in our region responded to this request. As a result, all

subject earmarked funds available will be obligated to the original project or to a project within the same limits and jurisdiction as the original project.

- District 11 received 6 Bicycle Transportation Account (BTA) program applications, 2 from the Imperial Region and 4 from the San Diego Region agencies. These applications were reviewed and then submitted to the BTA Program Manager in Sacramento on June 15, 2012. Headquarters will be performing a 2<sup>nd</sup> review, equivalent to 60% weighted average, on the final selection. BTA Grant Awards for 2012/13 have been announced and 3 applications, from the County of San Diego region were selected as successful.
- Environmental Enhancement and Mitigation (EEM) Program Call For Projects: The 2012-13 Grant Cycle will open October 1, 2012. The guidelines and application for the Environmental Enhancement and Mitigation Program will also be released on October 1, 2012. Application deadline will be Friday, January 4, 2013
- Local Assistance Program Guidelines (LAPG) form 6-A for new bridge candidate projects must be submitted to the DLAE no later than September 30, 2012. Any revised Bridge Preventive Maintenance Plans (BPMP) must be submitted no later than September 30, 2012.
- District 11 received a total of 24 HSIP/HR3 applications from 12 local agencies. 22 applications were received from the San Diego Region and 2 applications were received from the Imperial County Region. Results of the applications are expected to be announced in
- Local Agencies with SR2S projects from Cycle 10 FY 2011/2012 and 2012/2013, must submit Request for Allocations no later than December 28, 2012.
- The DBE program waiver granted on August 7, 2008 has been rescinded. Contract goals for federally funded projects authorized on and after July 1, 2012 must include all DBE groups Projects authorized between July 1, 2012 and September 30, 2012 may be authorized under the old race conscious DBE procedures. Projects authorized after October 1, 2012 will need to comply with the new race conscious DBE requirements. The Office Bulletin providing specific guidance on the new program is on the Local Assistance website at [http://www.dot.ca.gov/hq/LocalPrograms/DLA\\_OB/DLA\\_OB.htm](http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/DLA_OB.htm)

7. SCAG Updates / Announcements

- Mr. Oliva stated that Mr. Hasan Ikhtrata will be meeting with Imperial County City Managers on October 18, 2012 after the Brawley Bypass event.

8. General Discussion / New Business

- There were none.

9. Meeting adjourned at 11:55 a.m.

- The next meeting will be held on October 25, 2012 at 10 a.m. at the ICTC Offices.