



**1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497**

**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: September 27, 2012

TIME: 10:00 a.m. – 12:00 p.m.

**LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: Jorge Galvan

Vice-Chair: Terry Hagen

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for July 26, 2012 *ACTION*
Adoption of the minutes for August 23, 2012
Requesting a motion to adopt
3. EPA Sanctions – Review of Federal Aid Projects *INFORMATIONAL*
Presentation by ICTC Staff
4. Recommendation for 2012 TE Call for Project List *ACTION*
Requesting a motion to adopt the recommendation
5. ICTC Updates / Announcements *DISCUSSION*
Presentation will be made by ICTC staff
6. Caltrans Updates / Announcements *DISCUSSION*
Presentation will be made by Caltrans staff

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

7. SCAG Update / Announcements
Presentation will be made by SCAG Staff DISCUSSION
8. General Discussion / New Business DISCUSSION
9. Adjournment

The next meeting of the ICTC TAC is scheduled for October 25, 2012. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

July 26, 2012

Present:

Yazmin Arellano	City of Brawley
Alex Espinoza	City of Calexico
Mindy Hernandez	City of Calipatria
Terry Hagen	City of El Centro
Norma Villicana	City of El Centro
Abraham Campos	City of El Centro
Nick Wells	City of Holtville
Fumi Galvan	The Holt Group/City of Holtville
Joel Hamby	City of Imperial
Wayne Walker	City of Westmorland
Bill Brunet	County of Imperial
John Gay	County of Imperial
Frank Fiorenza	IID

Others:

Mark Baza	ICTC
Kathi Williams	ICTC
David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Dolores Valadez	Caltrans
Gus Silva	Caltrans
Tomas Oliva	SCAG

1. The meeting was called to order by Vice-Chair Terry Hagen at 10:08 a.m. A quorum was present. Introductions were made.
2. A motion was made to adopt the June 28, 2012 minutes. **(Hamby/Brunet) Motion Carried.**
3. EPA Sanctions – Review of Federal Aid Projects
 - Mr. Baza has been providing monthly updates on the sanctions occurring on August 9, 2012

due to the lawsuit between APCD and EPA. The court ordered mediation between the two agencies. Next an agreement will be signed in which the APCD will need to modify its rules. As a result a stay of the sanctions should be obtained by December 2012. There are two projects that did not get obligated and may be in jeopardy as a result of the sanctions, however once the stay is achieved the sanctions should be waived. The good news is that all agencies are now in agreement after the lengthy litigation.

4. ICTC Updates / Announcements (Presentation by ICTC staff)

- Ms. Mendoza stated that the recommended nominations list for the State-Local Partnership Program (SLPP) was presented and approved by the Commission on July 25, 2012 (the evening before). The nomination list details each agency's proposed project(s). Each project lists the apportionment amount of SLPP funding and the committed local match. LTA Measure D funds will be utilized for the local match for each agency. The executed resolutions need to be submitted to ICTC by September 14, 2012. Ms. Mendoza said that the approved list will be forwarded to the CTC.
- There was a change in the date to of the STIP-TE Scoring Committee from August 1, 2012 to September 14, 2012.
- Mr. Baza stated that the Federal Transportation Bill, MAP 21, was approved by Congress. The new 18 month bill will prioritize freight movement and look at corridors of regional and national significance; it will have a mass transit account; CMAQ in the amount of \$2.2 million; plus much more. The approved transportation funding bill includes the majority of the policy provisions supported by SCAG and County Commissions.
- Ms. Williams stated that she will be sending an email requesting the Article 3 submittals from all participating agencies.

5. Caltrans Updates / Announcements

- Mr. Medina had the following updates:
- The new transportation bill MAP 21 may have an impact on Safe Routes to School funding. Mr. Medina stated that he will send an e-file of information to be distributed to all that explains the differences between SAFETEA-LU and MAP-21.
- FHWA completed project reviews for ARRA funded projects in the Imperial County Region between July 17, 2012 and July 20, 2012. All the feedback from the agencies was good and that it was a good learning experience.
- The DBE program waiver granted on August 7, 2008 has been rescinded. Contract goals for federally funded projects authorized on and after July 1, 2012 must include all DBE groups. Projects authorized between July 1, 2012 and September 30, 2012 may be authorized under the old race conscious DBE procedures. Projects authorized after October 1, 2012 will need to comply with the new race conscious DBE requirements. The Office Bulletin providing specific guidance on the new program is on the Local Assistance website at http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/DLA_OB.htm
- Cycle 5 HSIP and Cycle 3 HR3 Calls for Projects, deadline to submit was by close of business Friday, July 20, 2012. District 11 received 24 applications, 2 from the Imperial Region.
- The SR2S received 336 project applications statewide, only 139 were selected. 12 applications were selected from District 11 and 1 was selected from the Imperial Region. Successful applicants request for Allocation(s) are to be submitted within 6 months of selection notification and will not be able to increase the scope of the project.
- District 11 received 6 Bicycle Transportation Account (BTA) program applications, 2 from the Imperial Region and 4 from the San Diego Region agencies. These applications were reviewed and then submitted to the BTA Program Manager in Sacramento on June 15, 2012. Headquarters will be performing a 2nd review, equivalent to 60% weighted average, on the final selection. Announcement of the successful BTA applications is contingent upon the

approval of the State Budget. Local agencies will be notified of the result of their applications.

- The Resident Engineers Academy provides core training in state and federal regulations for Local Agency Resident Engineers. The Academy, partially subsidized by Caltrans, is ideal for both seasoned and newly-hired Resident Engineers. This four-day course provides practical, hands-on training for Resident Engineers. The subject matter experts and instructors use a real-life approach to deliver information utilizing examples, problem-solving activities, and exercises. The Academy Date is scheduled for September 24-27, 2012 at the Caltrans District 11 Office in San Diego. The fees are \$360 for State and Local Participants and \$560 for all others. Due to limited seating in the Resident Engineers Academy, you must request admittance by sending an email to Sofia Reynoso at Sofia.Reynoso@dot.ca.gov by 12:00PM July 18, 2012. Other academy dates are available throughout California if this is full.
- The Federal Aid Series was completed in San Diego on June 4-8, 2012. This Series was previously provided by UC Berkeley Tech Transfer and our training will now be provided by California State University at Sacramento (CSUS). If you missed the Federal Aid Series in San Diego you may attend other locations by registering on line. Registration will be open until one week prior to the date of training. After that date, you must contact our registrar at (800) 858-7743. If the class is full, you can be added to the waiting list by contacting our registrar at www.cce.csus.edu/localassistance
- The Quarterly Review Period for inactive obligations covering 04/01/2012 through 06/30/2012 has been posted to the Local Assistance website. If there are questions, please contact Sofia Reynoso at 619-220-5386.
- Mr. Baza thanked Caltrans specifically Luis Medina and Dolores Valadez for working diligently to push all projects being impacted by EPA sanctions through and get them obligated.
- If there are any questions with any of these announcements/updates please contact Mr. Luis Medina at luis_z_medina@dot.ca.gov

6. SCAG Updates / Announcements

- Mr. Oliva stated that he sent each local agency's planning director information about the grant writing workshop he recently attended.
- The public comment period is currently underway for the 2012-13 to 2017-18 FTIP. A public hearing is scheduled for July 26, 2012 and will be available by videoconference at the Valley Center offices.
- Mr. Oliva stated that he and Mr. Salgado have been participating in a working group for the Safe Routes to School program with the County of Imperial's Public Health Department. He said that the County invited every agency to participate in this committee. This can be a beneficial collaboration for Imperial County as a region because the committee will be meeting frequently to begin identifying regional goals and eventually form mission goals. Mr. Baza stated that Imperial's SR2S applications have been lacking public outreach specifically from schools, students and parent community input. Mr. Salgado stated he just learned that Holtville does a walk to school day and bike to school day once a year where the Fire Department walks with the children. All of this information is pertinent when applying for SR2S funds.
- Mr. Oliva introduced the new SCAG intern Ms. Ana Romo. She is currently studying at UCSD in mechanical engineering.

7. General Discussion / New Business

- Mr. Baza asked Mr. Gus Silva to introduce himself. Mr. Silva is the Tribal Liaison of District 11. His role is to enhance communication between all agencies.
- Mr. Medina added a few comments regarding the discussion on forming a local SR2S

coalition. He stated to make sure to document all efforts, to conduct a walkability audit and to make sure the proposal fixes a problem or issue.

8. Meeting adjourned at 11:28 a.m.
 - The next meeting will be held on August 23, 2012 at 10 a.m. at the ICTC Offices.



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

August 23, 2012

Present:

Yazmin Arellano	City of Brawley
Gordon Gaste	City of Brawley
Alex Espinoza	City of Calexico
Terry Hagen	City of El Centro
Norma Villicana	City of El Centro
Abraham Campos	City of El Centro
Alex Meyerhoff	City of Holtville
Blanca Magana	The Holt Group/City of Holtville
John Gay	County of Imperial

Others:

Kathi Williams	ICTC
David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Erwin Gojuangco	Caltrans
Wishing Lima	Caltrans
Tomas Oliva	SCAG
Brent Locke	Enalasis
Eric Taylor	Enalasis/GreenNet
Brad Poirez	APCD (Teleconference)
Monica Soucier	APCD (Teleconference)

1. The meeting was called to order by Vice-Chair Terry Hagen at 10:08 a.m. A quorum was not present. Introductions were made.
2. There was no quorum at the time of adopting the minutes. Item carried to the next meeting for adoption.
3. GreenNet Online Permitting System

Ms. Villacana introduced Brent Locke and Eric Taylor of Enalasis and GreenNet. Currently the City of El Centro has adopted a new building permit process. Ms. Villicana stated that it will be a good idea to introduce the program to the other cities.

Enalasis provides measurement and data verification services, enabling contractors, utilities and government agencies in their energy efficiency efforts. Enalasis provides intelligent diagnostic verification software and total data gathering solutions that manage and maximize energy efficiency and demand / supply side power usage and resource allocation. Mr. Locke stated that it is an online permitting program. Both gentleman presented members with a brief video explaining the program. They stated that this program will allow for easier compliance in building permitting because of its ease of use. For more information, the website is <http://enalasis.com/>

4. EPA Sanctions – Review of Federal Aid Projects

Ms. Mendoza read over the letter presented to the Commission the night prior. The letter contained a draft schedule of proposed actions that leads us to a stay of the sanctions.

- ICAPCD will hold their hold their public workshop(s) in Mid-September
- ICAPCD will present revised rules to their Board on October 16, 2012 for adoption
- ICAPCD will forward the locally adopted rules onto California Air Resources Board
- CARB will have their own version of approval action, then CARB would forward onto EPA
- EPA will then announce in the Federal Register with analysis of the proposed rules, possibly in November/December 2012
- EPA's posting provides another opportunity for public review and comment
- EPA's action for Stay of the sanction - January/February 2012

This projected schedule of actions assumes the revised rules are adopted locally; approved by the State (CARB); and approved by the EPA.

Mr. Poirez was on the phone and stated that an APCD public workshop on the proposed rule enhancement is scheduled for September 17, 2012 and September 20, 2012. The Board adoption will occur on October 16, 2012 at the County Board of Supervisors Chambers. The APCD is then responsible to submit the adopted changes within 14 days to the California Air Resources Board. Once rules are formally approved the sanctions will be stayed and then eliminated. Mr. Poirez said that this has been a very cooperative effort between SCAG, APCD, ICTC, Caltrans and FHWA.

5. ICTC Updates / Announcements (Presentation by ICTC staff)

- The State-Local Partnership Program (SLLP) project submittals were sent to the CTC. We anticipate approval by September 27, 2012.
- The STIP Transportation Enhancements (TE) project submittals are due September 4, 2012. Mr. Carlos Hernandez, STIP Consultant, will be on board for another 2 years.
- Phase 2 of the IVC Transfer Terminal project is now complete. A slideshow of photographs were shown. Passengers with disabilities will be able to be dropped off at the new southwest location. They will have the option of getting dropped off on either side of the campus. Lighting features, security cameras and a panic button feature that sends a direct message to the security office were all installed.
- Imperial Valley Transit will be procuring new buses. Both ICTC and First Transit staff took several visits to the Gillig plant to discuss the procurement process. One bus was received

from the Gillig plant in Hayward. Staff is conducting a system check. The new bus is a low floor bus, which means that it will not have stairs. The remainder of the buses will be delivered at the end of October. Ms. Williams stated that each bus cost approximately \$300,000. The vehicles will belong to First Transit and will depreciate during the life of the contract. A slideshow of the new bus was shown by Mr. Salgado.

- ICTC and city staff is working on other projects involving transit facilities in other areas including Brawley, Imperial and Calexico. An IVT Specific Operational Analysis - Non mandatory prebid conference will be held on September 21, 2012 as a result of the recent Request For Proposals.
- ICTC staff is currently working with the Quechan Tribe, Yuma County Intergovernmental Public Transportation Authority (YCIPTA) to establish new routes from the Winterhaven area to El Centro. The business plan proposes a new trip on an existing afternoon IVT route between Holtville and El Centro, and discontinuance of the once a week, IVT remote zone route to Winterhaven. The new YCIPTA route originating in Yuma AZ through the Winterhaven area will offer travel opportunities that would also connect in El Centro to IVT intercity and intracity routes. Additional information will be forthcoming in future months.
- Staff will be sending an email regarding the Article 3 Bike and Pedestrian project requests soon. Approval of the distribution list will be brought to the TAC in October with submittal and adoption by Commission in November.
- ICTC will be developing an RFP for a proposed standard design transit booklet.
- The Brawley Bypass Phase 3 ribbon cutting is scheduled for October 18, 2012 with a tentative time of 9:30 a.m. There are available hours to provide transit services to the event on an IVT bus that would leave from the ICTC offices.
-

6. Caltrans Updates / Announcements

- Mr. Gojuangco had the following updates:
- Aside from working diligently to get all the projects obligated affected by the EPA sanctions, the FHWA conducted a fire drill of inactive projects and staff was working extra hard to invoice those projects. A big thank you to all for the hard work the last couple of months.
- There will be some outreach in the form of webinars regarding the new transportation bill MAP 21 by FHWA.
- The DBE program waiver granted on August 7, 2008 has been rescinded. Contract goals for federally funded projects authorized on and after July 1, 2012 must include all DBE groups. Projects authorized between July 1, 2012 and September 30, 2012 may be authorized under the old race conscious DBE procedures. Projects authorized after October 1, 2012 will need to comply with the new race conscious DBE requirements. The Office Bulletin providing specific guidance on the new program is on the Local Assistance website at http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/DLA_OB.htm
- Cycle 5 HSIP and Cycle 3 HR3 Calls for Projects, deadline to submit was by close of business Friday, July 20, 2012. District 11 received 24 applications, 2 from the Imperial Region. Announcement of projects selected will be sometime in September.
- The SR2S received 336 project applications statewide, only 139 were selected. 12 applications were selected from District 11 and 1 was selected from the Imperial Region. Successful applicants request for Allocation(s) are to be submitted within 6 months of selection notification and will not be able to increase the scope of the project.
- District 11 received 6 Bicycle Transportation Account (BTA) program applications, 2 from the Imperial Region and 4 from the San Diego Region agencies. These applications were reviewed and then submitted to the BTA Program Manager in Sacramento on June 15, 2012. Headquarters will be performing a 2nd review, equivalent to 60% weighted average, on the final selection. Announcement of the successful BTA applications is contingent upon the

- approval of the State Budget. Local agencies will be notified of the result of their applications.
- The Quarterly Review Period for inactive obligations will be conducted on August 24, 2012. There are two projects that still need to be invoiced, cities of Imperial and El Centro. Staff has been notified. If there are questions, please contact Sofia Reynoso at 619-220-5386.
7. SCAG Updates / Announcements
- SCAG is dark in August.
 - Mr. Oliva stated that he has been participating in a general working group and a focus group for the Safe Routes to School program with the County of Imperial's Public Health Department. This can be a beneficial collaboration for Imperial County as a region because the committee will be meeting frequently to begin identifying regional goals and eventually form mission goals. A large part of the scoring when applying for SR2S funds is public participation and regional support. The next meeting is scheduled for August 28, 2012 from 10 a.m. to 12 p.m. at the Public Health conference room.
8. General Discussion / New Business
- Ms. Arellano stated that the City of Brawley recently received an EPA region line audit. She said all jurisdictions will be audited and Brawley was first. Brawley has until September 9, 2012 to respond with a plan of action. Riverside has a good program for flood plain management. Scott Bruckner has put a package together and agreed to speak with all agencies. She also inquired if there was any interest with the share of cost. Most stated that they were available the following Thursday or Friday to discuss this further.
9. Meeting adjourned at 11:31 a.m.
- The next meeting will be held on September 27, 2012 at 10 a.m. at the ICTC Offices.



IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1405 N. IMPERIAL AVE., SUITE 1

EL CENTRO, CA 92243-2875

PHONE: (760) 592-4494

FAX: (760) 592-4497

September 20, 2012

ICTC Technical Advisory Committee
Imperial County Transportation Commission
1405 N. Imperial Ave Suite 1
El Centro, CA 92243

SUBJECT: State Transportation Improvement Program (STIP) Transportation Enhancement (TE) Call for Projects for FY 2013-14 to FY 2015-16 – Project List Recommendation

Dear Committee Members:

ICTC staff was notified of the State Transportation Improvement Program's (STIP) Transportation Enhancement (TE) funding and revenue estimates provided by the California Transportation Commission (CTC). Approximately \$2.5 million may be available for our region over a three year period.

The Call for Projects for the available TE funds was conducted from August 1, 2012 through September 4, 2012. Nine (9) applications were received on September 4th. On September 10, 2012, a scoring committee meeting was held at ICTC offices to complete the review and ranking of all applications submitted. The review committee was comprised of staff from the following agencies: Caltrans, SCAG, ICTC, the County of Imperial; and, the cities of Brawley, Calipatria, El Centro, Holtville, and Imperial.

The evaluation and selection of projects was based on the program guidelines, scoring criteria and projected funds available. All applications were scored per the established criteria by each agency representative, all scores were recorded and the average scores were presented to complete the review and recommendations process for selection. As specified in the TE guidelines the 9 applications were first prioritized based on the documentation related to potential project participation with the Conservation Corps. As stipulated in the program guidelines, all applicants must have solicited the participation of the Conservation Corps and provided documentation of the solicitation and response. The agency applications that submitted Conservation Corps documentation were given first priority. After the prioritized projects were selected then the remaining projects were selected based on the funds remaining and their respective rank in the scoring process. The attached project list summarizes the proposed distribution amounts and available funding.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

It is requested that the TAC recommend and submit the attached 2012 TE Project List to the ICTC Management Committee for review and recommendation to forward onto the Commission to:

1. Approve the 2012 TE Call for Project List for FY 2013-14 to FY 2015-16, for a total of \$2.522 million.

Sincerely,



MARK BAZA
Executive Director

Attachment

MB/vm

2012 TE Call for Projects List

		2013-14	2014-15	2015-16	TOTAL
Calipatria	Entry Monument Sign		\$ 27,000	\$ 334,000	\$ 361,000
	TOTAL				\$ 361,000
El Centro	Dogwood Ave. Beautification & Ped.	\$ 68,000		\$ 445,000	\$ 513,000
	TOTAL				\$ 513,000
Holtville	Acquisition-Abandoned Rail ROW	\$ 226,000			\$ 226,000
	Monument Sign (Phase II)	\$ 151,000			\$ 151,000
	TOTAL				\$ 377,000
Imperial	Hwy-86 Fencing	\$ 240,000			\$ 240,000
	TOTAL				\$ 240,000
County	Even Hewes Hwy SR 115 Median	\$ 47,000	\$ 671,000		\$ 718,000
	TOTAL				\$ 718,000
Westmorland	Center St. Bike/Ped & Landscaping	\$ 61,000	\$ 252,000		\$ 313,000
	TOTAL				\$ 313,000
TOTAL					\$2,522,000

Proposed	\$793,000	\$950,000	\$779,000	\$2,522,000
Available	\$793,000	\$950,000	\$779,000	\$2,522,000
Over/Under programmed	\$0	\$0	\$0	

Not Recommended for Award

					TOTAL
Brawley	Downtown Enhancement Project			\$ TE	\$ 891,000
	TOTAL				1,300,00
El Centro	Welcome Monument Sign - Imperial Ave.			\$ TE	\$ 166,000
	TOTAL				\$ 189,000